

**PENINSULA TOWNSHIP
PARK COMMISSION
Regular Meeting Township Hall
January 3, 2018 - 7:00 p.m.
Minutes**

1. **Call to Order:** by Griffiths at 7:00 pm
2. **Pledge**
3. **Roll Call:** Present-**Atkinson, Snow, Griffiths**; Absent-**Skurski, Cornell**
4. **Approve Agenda:**
Motion to approve agenda-**Atkinson**; second-**Snow** **Passed Unam**
5. **Brief Citizens Comments:** None
6. **Conflict of Interest:** None
7. **Consent Agenda:**
Motion to approve consent agenda-**Snow**; second-**Atkinson** **Passed Unam**
Any member of the board, staff, or the public may ask that any item on the Consent Agenda be removed and placed elsewhere on the agenda for full discussion.
 - A. Correspondence (if any, provided in packet)
 - B. Approve Minutes of 12/6/17, 12/12/17 and 12/20/17 meetings
 - C. Treasurer's report and invoice list approval
8. **Business**
 - A. **Open bids for repairs on Log Church.** Two bids were received for repairs on the Log Church. **Snow** and **Atkinson** opened the envelopes and examined the proposals for qualifiers and items listed in the job description. The tasks included in the order of completion: 1) an Osborne brushing of the exterior; 2) washing and preparation of the exterior siding for painting; 3) paint and seal exterior siding; 4) repair chinking; clean up site. The job description included labor and materials, but did not include painting the bell tower. The two bids submitted were: Hidalgo Construction Company (HCC) for a total cost of \$9284.77; and M&M Construction at \$15,308.00. **Snow** moves that the construction bid for repairing the Log Church be given to the Hidalgo Construction Company because it was the low bid; **Atkinson** seconds it. **Griffiths** questions whether the Hidalgo Construction Company has experience in working with historic buildings; she recommends pursuing references and additional information on HCC's past experiences with this kind of work. **Snow** withdraws the original motion and offers "I move to support HCC receiving the contract if he can furnish two references that he has the qualifications to do this kind of work". **Atkinson** seconds. **Griffiths** comments that the clinking in the Log Church was caulked with a rubber silicon and that needs to be removed because it causes the logs to deteriorate. Call for the question. **Passed Unam**

B. Lighthouse Manager's Report – Schultz. Ginger Schultz reported that she is still working on the books for 2017 and getting the report out. She said that in September, the Lighthouse has visitors from all 50 states; and for 2017, visitors from 70 different countries came to the park. The average daily sales for the park over 2017 are 80 sales/day, which produce a revenue stream of \$841.00/day. Lighthouse gross revenues have continually increased over the past three years--\$102,000 (2015); \$142,000 (2016); \$165,000 (2017). She thinks this is due to the Lighthouse manager's efforts. The top selling objects in the gift shop are hats, magnets, coasters, and pencils. There was some discussion among the Commissioners and the manager about items sold at the Lighthouse, especially concerning icons on some of the sale items. Among improvements made to the lighthouse this year, were light replacements, ceiling fan, blinds.

Griffiths asked that expenditures be included so real profits can be established. She stated someone needs to know what the port-a-potties cost. Money earned at the gift shop must be spent on the lighthouse; money earned from the tower tours can be spent on other park projects according to **Snow**.

C. Maintenance Report-Wilkinson. Wilkinson said there is not too much to report at this time of the year. He encouraged the Commissioners to seek outside grants for flush toilets at the lighthouse. The Commissioners agreed with that suggestion.

9. Citizen Comments. None

10. Commission Comments. **Griffiths** asked what is being done about fencing at bowers Harbor on the west boundary of the park. Wilkinson said that the fence creates a true boundary line. **Snow** said shrubbery was considered. The question is should the fence be two-wire or split-rail. Split rail is approximately \$4.50/foot more than two-wire fencing. For the length of the west boundary that equates to approximately \$10,000-12,000 more for split rail. Split rail looks classy, but is expensive. The two-wire is functional, by not aesthetic. **Snow** encouraged the Commissioners to discuss the fence issue at the next special meeting of the Park Commission which is to be held on January 8, at the Town Hall conference room at 5:00 pm.

11. Adjourn. **Griffiths** adjourned the meeting at 8:05pm.

Peninsula Township has several portable hearing devices available for audience members. If you would like to use one, please ask the clerk.