

**PENINSULA TOWNSHIP PARK COMMISSION  
REGULAR MEETING  
March 2, 2016**

Meeting called to order at 7:00 p.m.

**PRESENT: Shipman, Sanders, Griffiths and Skurski**

**ALSO PRESENT: Bob Wilkinson**, Buildings and Grounds; **Ginger Schultz**, Lighthouse Manager and **Deb Hamilton**, Recording Secretary

**ABSENT: Andrus** (excused)

**APPROVE AGENDA**

**Sanders** asked to remove Item G from Business.

**MOTION: Shipman/Griffiths** to approve agenda as amended. **MOTION PASSED**

**BRIEF CITIZENS COMMENTS – FOR ITEMS NOT ON THE AGENDA**

None

**CONFLICT OF INTEREST**

None

**CONSENT AGENDA**

- A. Correspondence (as provided in packet)
- B. Approve Minutes –
  - 1. February 3, 2016 Regular Meeting
- C. Treasurer’s Report
- D. Invoice List Approval

**MOTION: Shipman/Skurski** to approve consent agenda as presented. **MOTION PASSED**

**BUSINESS**

**A. Lighthouse Manager’s Report**

**Ginger Schultz**, Lighthouse Manager, gave report.

**MOTION: Griffiths/Shipman** to replace front stairs, decking and railing at Lighthouse.

**MOTION PASSED**

**MOTION: Griffiths/Shipman** to pay \$400 for Old Mission Peninsula map printing.

**MOTION PASSED**

- 1. Credit card machine – no discussion.

**B. Maintenance Report**

- 1. Autumn Olive treatment

*Bruce Summers, 8925 Sunset West, Ridgewood Trailhead adopter, explained what Autumn Olive is and how to get rid of it. Summers asked the Park Commission to pay for the herbicide.*

**Sanders** asked what season is best to do this. *Summers* said start in the spring (April). **Wilkinson** asked if the herbicide has a restricted use. *Summers* said no. **Griffiths** asked if the chipping or burning is a problem. *Summers* said no. **Shipman** asked where a good place to put the brush is. *Summers* said if chipping in the open space. **Shipman** asked if using a vehicle on trail. *Summers* said yes. **Griffiths** suggested contacting McClatchey and Chown for help from the Boy Scouts. **Sanders** said she will call the Conservation District about the application. The State will also be contacted about the project.

**MOTION: Shipman/Griffiths** to approve the purchase of a 2.5 gallon container of herbicide subject to confirmation of safety. **MOTION PASSED**

2. Tennis court nets – **Sanders** said not ordered yet and need to approve for next year’s budget.

**MOTION: Skurski/Griffiths** to approve additional \$527 shipping charges for the benches.  
**MOTION PASSED**

**C. Budget Review Information**

**Skurski** reviewed budget. The budget was basically accepted. \$65,000 will be coming from the Township. **Shipman** asked about fund balances. She feels like a year is missing. **Skurski** will look in to it. **Sanders** said at the final budget meeting on Monday the Township said as long as the Park Commission continues to do long range planning it will not be a problem coming to Township for unforeseen items. **Shipman** said she is concerned about using Lighthouse money anywhere else when there are large projects at the Lighthouse that should have priority.

**D. RFP review and signature for 3/10 public posting; site survey 3/17**

**Sanders** and **Reardon** have been working on the RFP with SHPO. **Sanders** said need a motion to move forward tonight. Submissions are due March 31, 2016 at 4:00 p.m.

**MOTION: Skurski/Shipman** to have RFP released on March 10, 2016, walk through on March 17, 2016 and submissions due March 31, 2016 at 4:00 p.m. **MOTION PASSED**

**E. 5 year site survey for Park expansion grants from MI DNR**

**Sanders** said there are three projects through grant funds - Haserot Beach expansion, Bowers Harbor Park and another Bowers Harbor Park project. Every five years the DNR requests the Park Commission does its own survey on project compliancy. It will be reviewed and signed and back to the State.

**F. Log Cabin Day – OMPHS**

*Laura Johnson, 3464 Kroupa Rd., Historical Society*, would like to hold Log Cabin Day on June 26, 2016. **Johnson** reviewed the event. Application was submitted and requested fee to be waived.

**MOTION: Shipman/Skurski** to approve the Historical Society to use grounds of the Lighthouse on June 26, 2016. The event is 11:00 a.m. to 3:00 p.m. (set-up starts at 8:00 a.m.), waive fee and for Historical Society to receive proceeds during the hours of 11:00 a.m.–3:00 p.m. **MOTION PASSED**

**G. Adopters/Adoptors Report**

**Griffiths** explained the adopters program.

**I. Lighthouse Front steps/railing contracting**

See Item A. above.

**J. 2016 TC Triathlon Request**

**Shipman** reviewed request. Request to move the finish back to Bowers Harbor Park because of distance from start and transition area. Having the finish at Pavilion 1 provides shade and a water source for the participants. Fire Chief also feels Pavilion 1 is a better place to assist participants at the end of the race. **Shipman** asked the Park Commission to consider the request. The request also will be going to the Township Board for approval.

**MOTION : Shipman/Griffiths** to approve the 2016 TC Triathlon Request. **MOTION PASSED**

**K. Open Water Swim August 28, 2016**

*Courtney Greening, 536 West 7<sup>th</sup> Street, Traverse City, Event Director* said last year the event was successful. Tim Schinder at DNR has approved use of Old Moorings for parking. A special marine permit will be filed for use of that water space. Last year Sheriff was present on the water and three of the event water craft and may have one more. **Sanders** asked that there is no standing on the dock and respect personal property boundaries. **MOTION: Griffiths/Skurski** to approve the Open Water Swim event. **MOTION PASSED**

**L. Approve Pelizzari Signage**

**Shipman** said working on approved signage for PNA spearheaded by Grand Traverse Regional Land Conservancy. **Skurski** asked to have the contact number for the Sheriff, Township and management concerns (GTRLC). **Sanders** asked about the Handicap Accessible sticker on the sign. **Shipman** said she will check with DEQ if the due car plan allows for mechanized ADA compliment vehicles.

**MOTION: Shipman/Skurski** to go ahead and have signs printed with changes and the Grand Traverse Regional Land Conservancy covering the cost. **MOTION PASSED**

**M. Bowers Harbor Park Expansion discussion and Committee**

**Sanders** said the Township will be having joint meeting with the Park Commission in April. At that meeting a sub-committee will be appointed (two members of the Park Commission and two members of the Township Board). The draft plan will be revisited and there will be township residents input. Sanders asked for comments to be address to her.

**N. Long Range Planning**

**Skurski** during the budget meetings there was discussion about a wants and needs list. Skurski prepared list of wants and needs. A true capital plan needs to be put together. **Sanders** thanked Skurski and asked Skurski to send the list to the Township Board. **Shipman** said the parks five year plan has expired. The plan needs to be looked at and go back to the public. Griffiths would like to poll the public.

**Citizen Comments**

**Wilkinson** spoke about community input.

**Board Comments**

None

Meeting adjourned at 8:15 p.m.

Respectfully Submitted,  
Deb Hamilton, Recording Secretary

These minutes stand to be approved at the April 6, 2016 Meeting.