

Assistant Planner- Peninsula Township

Peninsula Township is seeking an assistant to the Township Planner and Zoning Administrator. This individual will be engaged in filing and organizing documents, editing manuscripts and grants, responding to FOIA requests, and drafting agendas. Work week: 20- 29 hours per week. Hourly rate: negotiable, based on experience. A bachelor's degree in planning or landscape architecture is desired. Submit a letter of interest, current CV, and three references to clerk@peninsulatownship.com or Clerk, Peninsula Township, 13235 Center Road, Traverse City, MI 49686, (231) 223-7321. Application is open until May 15, 2018, or until a suitable candidate is found.

Director of Planning-Peninsula Township

Peninsula Township is seeking a full time planner and Director of Planning. Located in one of the most beautiful townships in Northwest Michigan, the Township is known nationally for its farmland protection program. One of the most desirable spots in northern Michigan to live, it is inherently beautiful and is characterized by nearly 47 miles of freshwater coastline. Candidate qualifications: 5-8 years of community planning experience, familiarity with ordinance writing & grantsmanship, and GIS experience. Salary: negotiable, based on experience; a contractual arrangement would be considered. Submit a letter of interest, current CV, and three references to clerk@peninsulatownship.com or Clerk, Peninsula Township, 13235 Center Road, Traverse City, MI 49686, (231) 223-7321. Application is open until May 15, 2018, or until a suitable candidate is found.