

This document was exported from Numbers. Each table was converted to an Excel worksheet. All other objects on each Numbers sheet were placed on separate worksheets. Please be aware that formula calculations may differ in Excel.

Numbers Sheet Name	Numbers Table Name	Excel Worksheet Name
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ASSETS		
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	PARK COMMITTEE MISSION	
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		<a href="#">ASSETS - PARK COMMITTEE MISSION</a>
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MISSION SCOPE		
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	PARK COMMITTEE MISSION	
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		<a href="#">MISSION SCOPE - PARK COMMITTEE</a>
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## PARK COMMITTEE MISSION

### ASSETS

	<u>HISTORIC SITES</u>		<u>OPEN &amp; HIKING SPACE</u>		<u>PARK WITH ACTIVITIES</u>	
	LIGHTHOUSE & OUT BUILDINGS		PELIZZARI NATURE AREA		BOWERS HARBOR	
	REPLICA LOG CHURCH		OLD MISSION POINT PARK		BOWERS HARBOR EXPANSION	
	HESSLER LOG CABIN		LIGHTHOUSE WEST BAY BEACHES		HASEROT PARK	
	DOUGHRETY HOUSE		MURRAY ROAD HIKING TRAIL		ARCHIE PARK	
			RIDGEWAY ROAD HIKING TRAIL		ROBERT & COLLEN KELLY PARK (JOINT WITH DNR)	

## PARK COMMITTEE MISSION

### MISSION SCOPE

*INCLUDES PAST & POTENTIAL ACTIVITIES*

#### STRATEGIC

#### TACTICAL

#### OPERATIONAL

#### ADMINISTRATIVE

#### COMMUNITY

**DEFINE STRATEGIC PRINCIPLES**

**PARK ASSESSMENT:  
ASSET INVENTORY,  
AGREEMENTS, STATUS**

**ORDINANCE ENFORCEMENT**

**SUPERVISION OF STAFF &  
CONTRACTORS**

**MONTHLY PUBLIC MEETINGS**

**MAINTAIN A PARK MASTER PLAN**

**BUDGET SUBMISSION**

**PARK FACILITY &  
MAINTENANCE MGMT**

**INVOICE APPROVAL**

**VOLUNTEER PROJECTS**

**PARK 5 YEAR PLAN -  
INCL CAPITAL &  
FINANCIAL  
PROJECTIONS**

**GRANTS &  
FUNDRAISING**

**LIGHTHOUSE GIFT SHOP**

**TIME & MILEAGE**

**MANAGING CONTRIBUTIONS**

**INDIVIDUAL PARK 5  
YEAR PLAN - INCL  
FINANCIAL  
PROJECTION**

**KELLY INTEGRATION  
WITH DNR**

**INTERFACE WITH DNR**

**MEETING AGENDA &  
PACKET**

**ACTION ON LETTERS,  
PROPOSALS & REQUESTS**

**PRIORITIZED LT  
CAPITAL PLAN**

**RELATIONSHIP  
BUILDING: GRANTS,  
GOVT UNITS, NPOs**

**RESPONSE TO SAFETY  
ISSUES**

**RECORD KEEPING**

**SAFETY ISSUES**

**LONG TERM  
OPERATIONS BUDGET**

**MAINTENANCE  
CONTRACT: DEFINE  
REQUIREMENTS**

**SPENDING (BUDGET)  
MANAGEMENT**

**ADD PLANNER TO PARK  
COMMITTEE**

**MONITORING  
COMMUNITY PROFILE**

**INTEGRATE PARK PLAN  
WITH TOWNSHIP  
MASTER PLAN**

**PARK ORDINANCES**

**PARK USE PERMITS**

**ADD TRUSTEE TO PARK  
COMMITTEE - LAISON**

**IDENTIFY AND ADDRESS  
ALL NEEDS**

	<b>DETERMINE PARK NEEDS &amp; PRIORITIES</b>		<b>MARKETING PLAN</b>		<b>COMMUNITY PROGRAMS</b>		<b>PARK COMMITTEE TRAINING: ORDINANCES, MASTER PLAN, PARTNERS, ETC.</b>		<b>WORK WITH OTHER LOCAL, STATE &amp; NATIONAL ORGANIZATIONS</b>	
			<b>ORDINANCES</b>				<b>RESPOND TO PUBLIC INPUT: LETTER, PHONE, MEETINGS</b>			
			<b>MONITOR COMMUNITY PROFILE</b>				<b>DEFINE PARK ORGANIZATION STRUCTURE: FLOW CHART ACTIVITY &amp; RESONSIBILITY</b>			
			<b>EDUCATIONAL PROGRAMS &amp; PARTNERSHIPS</b>				<b>MAINTAIN PUBLIC CALENDAR OF EVENTS &amp; ACTIVITIES</b>			
							<b>MAINTAIN VOLUNTEER PROGRAMS: RECRUIT, PROGRAMS/OBJECTIVES, SUPERVISION</b>			
							<b>MAINTAIN A PARKS FILING SYSTEM FOR MATERIALS</b>			