

MEETING NOTES FOR MINUTES

PENINSULA TOWNSHIP

PARK COMMISSION

REGULAR MEETING

Location: Peninsula Township Conference Room

Date: May 9, 2018 7 PM

1. Call to Order at 7 PM by Griffiths, Chairperson

2. Pledge of Allegiance

3. Roll call: Griffiths, Atkinson, Snow, Skurski, Cornell

4. Approve Agenda Motion to approve agenda by Skurski. Second Atkinson **PASSED UNAM**

5. Brief Citizen Comments None

6. Conflict of interest None

7. Consent Agenda

Any member of the board, staff, or the public may ask that any item on the Consent Agenda may be removed and placed elsewhere on the agenda for full discussion.

Correspondence (if any, provided in packet)

Approve minutes of 3/14/18 and 4/11/18 minutes

Treasurer's report and invoice list approval

Action-Motion Atkinson made a motion to approve Consent Agenda. Snow seconded

PASSED UNAM

8. Business

A. Eagle Scout project at lighthouse-Ben Wilson 728 Neahtawanta

Wilson is doing a restoration of the oil house at the Lighthouse Park. This will include digging out 3-4 feet away from the foundation to keep deterioration from water, painting the metal door, putting on rust sealer and painting the oil house black. We will look for a metal worker to clean and prepare the metal surfaces. Estimated cost is \$420 with materials costing \$368, \$22, and special tools for \$28. Project supervised by Marty Kline, an engineer. There is no scrapping of any paint and there is no lead in the paint. Snow understands Wilson is looking for permission and some money for the project. The Friends of the Lighthouse are putting \$250 toward the project.

Action-Motion Snow moves that the Park Commission contribute \$150 to the Eagle Scout Project. Atkinson seconded. Voice vote taken. **PASSED UNAM**

B. New Pickleball Courts Presentation- Gary ‘Cip’ Cipriani

Atkinson briefly reviewed what has taken place so far. The two tennis courts are being resurfaced and painted; one will be just tennis and the other will have lines for 2 pickleball courts drawn inside the tennis court lines. If a project would move forward to build separate pickleball courts, there may be potential space behind the basketball court. There would be a number of governmental steps required by both the Park Commission and the Peninsula Township Board before this project could go forward. The Park Commission has no money in the budget.

Gary Cipriani 15526 Center Road Presented a plan to put between 6-8 pickleball courts within the Bowers Harbor Expansion Park. The cost per court is \$20,000. The first item would be to establish a 501c3 nonprofit so donations are tax deductible. There needs to be a feasibility study as to how many courts could be built and where. Confident the money can be raised from his group.

Board had concerns regarding placement of courts being too close to the baseball field and basketball courts, the balancing of green space, interest of peninsula residents in pickleball, and funding. Atkinson will work with Cipriani to establish next steps.

C. Election of Park Commission officers-Snow

The current commissioners have been working together as a group for about a year and a half. **Action-Motion** Snow makes a motion to put all of the positions on the Park Commission up for election. Skurski seconded.

Aye – Snow, Skurski Nay- Atkinson, Griffiths, Cornell **Motion Failed**

D. Pelizzari Natural Area Project-Skurski

Griffiths to get plaques made to recognize the work of the volunteers led by Leonard Chown in planting 120 trees at Pelizzari Natural Area and Ben Wilson for leading volunteers in restoring the oil house at the lighthouse. Work to publicize these volunteer projects in the Old Mission Gazette, Record Eagle, and the Peninsula Township newsletter.

E. Budget Changes- Skurski

Skurski met with Bickle (Peninsula Township Treasurer) regarding the \$20,000 shortfall in the budget request from the Parks Commission. Originally budgeted \$120,000 and only \$100,000 was appropriated. Need to make a formal request to have this money restored to the budget.

Action-Motion Skurski moves to prepare a presentation for the township board requesting the additional \$20,000 be restored. Atkinson seconded. **PASSED UNAM**

F. Fund Balances- Skurski

What this report shows is the fund balance in each account at the end of the fiscal 2017-2018 year end. This shows the Park Commission has money to cover expenses and any unexpected

occurrences. Parks/Haserot/Bowers Harbor Park/Archie \$96,937.90 (Fund 508); Hessler Log Cabin \$1,487.71 (Fund 213); Dougherty House \$6,020.33 (Fund 215); Lighthouse Fund (23,902.98) (Fund 508); Lighthouse Gift Shop \$120,993.42 (Fund 509). There is a \$40,000 grant from the state and is expected to be received in the first quarter of the 2018 fiscal year according to Manigold, Peninsula Township Supervisor. This makes up the short fall in the Lighthouse Fund.

G. Setting project priorities for maintenance and construction per budget project list-Skurski

The board decided they needed to hold a special meeting to define the priorities for the coming year. The meeting is scheduled for May 30, 2018 at the Peninsula Township.

H. Historic Structures Presentation-Griffiths

The National Park Service of Historic Buildings sets standards as preservation, restoration (returning to a natural state) or rehabilitation. Most of the work being done on the Mission Point Lighthouse is restoration in nature and needs to be based as close to the Historic Structure Report as possible. This document contains a scholarly report on the history of the lighthouse, a report about what needs to be done, and detailed recommendations on page 114. A copy of this report can be reviewed by contacting Gordon Hayward, the assistant planner of the township.

J. Lighthouse Manager's Report-Schultz 3877 Smokey Cove Drive

Work is progressing on the lighthouse tower (by Mihm) and it still may be another two weeks before the lighthouse can be fully open. The company has to fabricate some parts. The gift shop opened May 3 and has made over \$3,000 to date. The wood under one of the windows is loose and needs repair to prevent continually leaking issues. This was not in the original bid and needs to be addressed while Mihm is still working on this project. Several paranormal organizations contacted Schultz regarding coming out and taking readings. The commissioners were not interested. A ham radio operator wants to come out to the lighthouse on International Lighthouse Day and try contacting lighthouses all over the world. Commissioners thought it would be a good idea as long as nothing was attached to the lighthouse such as an antenna or wires. Schultz wants to put in the Peninsula Township Newsletter announcing a volunteer day at the lighthouse. The projects are painting the fencing and planting annual flowers. There would be a barbecue afterwards. Skurski reports there is \$2500 for community outreach and \$1,500 for printing in the budget. Mondays are the keepers' day off and Memorial Day falls on a Monday. Schultz is looking for volunteers to work that day. If no volunteers can be found, the lighthouse will be closed. There is also a possibility that the work currently going on will not be finished by Memorial Day. All of the weeks are full for the lighthouse keeper program, with the exception of one week in July.

Action-Motion Griffiths moves that 5 invoices for lighthouse merchandise not in the packet be submitted for payment. Snow seconded. Voice vote taken. **PASSED UNAM**

The lighthouse keepers receive a 30% discount on merchandise and the Friends of the Lighthouse volunteers would like to be offered the same discount. The commissioners agreed. The Friends of the Lighthouse let Snow know they are working on a grant to create a handicap viewing area and a ramp for wheel chair accessibility.

K. Maintenance Report- Wilkinson 18426 Condor, Interlochen, 49643

The Park Commission needs to be aware regarding the overflow of water from the Bowers Harbor Expansion Park onto neighboring properties. This is going to need to be dealt with in the future. Manigold and the township engineer are meeting with the concerned parties. Trash cans have rusted through in several parks and need replacement. Wilkenson requests 10 new 55 gallon trash cans be purchased.

Action-Motion Atkinson moves that 10 new 55 gallon trash cans be purchased for \$150. Cornell seconded. Voice vote taken. **PASSED UNAM**

Ordering of the split rail fence for Bowers Harbor Park will occur within the next two weeks. The 8 new grills are ordered. Installation of the dock platform at Haserot Beach happens this week. Cornell is looking into hiring Elmer's, who has beach cleaning equipment to come to Haserot. Cornell will contact Elmer's and get a bid. Manigold is working on getting the dredging permit renewed for Haserot Beach.

Action-Motion Griffiths makes a motion that any dead trees at Haserot Beach be cut down and keep all others for this season. Snow seconded. **PASSED UNAM**

Question was asked if the roof on the lighthouse shed had been replaced. Wilkinson had given a bid and no action was taken due to a question about the type of shingle to use and the need to have three bids.

Action-Motion Snow requests that \$2800 be allocated to replace the roof on the lighthouse shed by Wilkinson. Atkinson seconded. Voice vote taken. **PASSED UNAM**

9. Citizen Comments None

10. Board Comments

Action-Motion Atkinson made a motion to have the company resurfacing and painting the two tennis courts to also do the basketball court at the same time. The amount allotted is to be \$1,000. Skurski seconded. Voice vote taken. **PASSED UNAM**

11. Adjourn Meeting Adjourned at 9:15 PM

Lola Jackson

Recording Secretary