

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

Ph: 231.223.7322 Fax: 231.223.7117

www.peninsulatownship.com

**Peninsula Township Board
Regular Town Board Meeting
May 22, 2018, 7:00 pm
Peninsula Town Hall
Amended Agenda**

1. Call to Order
2. Pledge
3. Roll Call
4. Brief Citizen Comments (for items not on the agenda) A
5. Approve Agenda
6. Conflict of Interest
7. Consent Agenda

Any member of the Board, Staff, or the public may ask that any item on the Consent Agenda be removed and placed elsewhere on the agenda for full discussion.

- A. Meeting Minutes Approval—April 24, 2018 Regular Town Board Meeting; May 2, 2018 Special Town Board Meeting
 - B. Reports and Announcements (as provided in packet)
 1. Officers-none
 2. Staff-Code Enforcement Report for March, 2018; Fire Chief-Reports (2)
 3. Commissions and Other Boards—Planning Commission Ordinance Rewrite Update and memo
 9. Correspondence-none
 10. List of Invoices (for approval)
 11. Approve Agreement for Lawn Care and General Maintenance with Wilkinson
- 8. Business**
- A. Recognition of Brent Strom's Promotion to Lieutenant in the Peninsula Fire Department
 - B. Approve Resolution for New Fee Schedule for Permits
 - C. Reconsider Floodplain Ordinance Language
- 9. Citizen Comments**
- 10. Board Comments**
- 11. Adjournment**

Peninsula Township has several portable hearing devices available for audience members. If you would like to use one, please ask the Clerk.



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
firechief@peninsulatownship.com



May 16, 2018

Dear Township Board,

I am pleased to ask the Township board to approve the addition of two new part time firefighters to the department. As you know the department continues to try and add personnel to be able to staff both our fire houses with two people a day 24/7. I believe the two individuals that I am seeking approval for will bring a lot of experience and skill to help our department provide a high quality service to our citizens.

The first candidate for a part time position is Gavin Baberacki. Gavin is a paramedic firefighter who has over 5 years experience being a paramedic as well as a firefighter. Gavin currently serves as a paramedic near Belliare. I believe Gavin will bring us a high energy, experience and skilled firefighter who will be a great asset to our team.

The second candidate is Dale Hall. Dale is a basic EMT and certified firefighter from the Cadillac area. Dale has 10 years experience in the fire service. Dale shows a great passion for the fire service and is also a certified fire instructor as well as a CPR instructor. Dale's experience will go a long way in helping our department provide a quality service to the residence of Peninsula Township.

In closing I am very excited about the potential addition of both these firefighters and look forward to your approval.

Sincerely,

Fire Chief Fred Gilstorff



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
firechief@peninsulatownship.com



May 22, 2018

Dear Personnel Board,

This letter is to advise you of the resignation of three members from the fire department. Mike Ball, Mike Courson and Cody Lipe have all decided to take jobs elsewhere. Mr. Ball went to work for North Flight to try and enhance his paramedic skills. Mr. Courson has decided to leave the fire service overall and go into construction work and Mr. Lipe took a six month leave of absence from the department to figure out his direction that he wishes to take in his work life. I discussed the resignation with each person to assure that their issues were not department related. Each of them stated that they like the direction the department was taking but they needed certain things such as call volume to help them improve their skills. I thanked all of them for their time they devoted to our department and wished them the best of luck and told them they could come back if they wanted to. While it is sad to lose very skilled people, I recognized their needs and desires. Any questions please feel free to contact me.

Sincerely Chief Gilstorff

Memo to: Peninsula Township Planning Commission and Township Board
From: Monnie Peters
Date: May 17, 2018
RE: **Planning Commission Work Products, Recommendations and Communications to the Peninsula Township Board**

I am hoping this will generate discussion at the upcoming Planning Commission (PC) Meeting on May 21st, and I will attend the Township Board (TB) Meeting on May 22nd and will report on that discussion.

Over the last several months, items that have been studied and approved at the PC have gone to the TB where the Board has delayed action because TB members felt the items ("work products") were not "ready" for passage. And in the last two cases, the Peninsula Library's Special Use Permit and the Flood Plain Ordinance Amendment, both items needed passage on a timely basis.

Reflecting on the last year and a half, I am seeing similar issues and reactions as I saw for the previous Town Board. However, the current TB members are asking excellent questions and are demanding more details. Part of the problem is the documents that are in the packets have not been robust and detailed enough. (The checklist fix from Jennifer Hodges on SUP's may help.)

And there also has been little or no representation from the PC at TB meetings to answer questions. When asked by a TB member "Why did the PC do "this" or "that?", there has been no answer.

Clearly there is a problem . Below I make a few observations in three areas and hope to generate discussion and change so the two Boards can work together and make the process more effective and the final products better.

PC Training and Background Knowledge

The Planning Commission works well together; most topics have more than one meeting, often three or four on a topic. The PC fully believes it is doing/producing what is required. This is based on what it has done in the past.

Has the world changed?

I argue yes, because of the litigation. The Town Board has reacted appropriately, i.e., wanting to have zoning language and SUP's that will stand up to a legal challenge.

Has the citizenry changed in what they want. Perception seems "yes". There is a definite need to survey the citizens to find out if this is true.

Is the PC trained well enough to address more complicated issues? Is legal and technical review done early enough and incorporated into documents? PC members did ask for some legal orientation/training last summer, and that request went nowhere. The current Township Attorney has never been to a PC meeting. Do PC members know how to look at technical issues of land development? Do they really know how to do evaluations? So there seems to be a need to improve the skill level of PC members. This could be done in-house or elsewhere. There are plenty of outside training opportunities, but there has been little to no guidance to the PC members in the last year and a half on what is out there and the need to attend these opportunities. For example, there was no communication to PC members of available training sessions and attendance at the recent MTA conference.

PC "Work Product"

Is the "product" "complete"? and is the documentation adequate to answer most of the TB questions? Obviously if the SUP as it hits the TB approval level is not complete enough, then the "findings of fact" do need more beefing up at that level. But shouldn't that have happened at the PC level? Jennifer Hodges' work on the checklist probably needs to now also focus on what is done at the PC level.

More Communication from the PC directly to the TB

When a "work product" comes to the TB, can questions be addressed as raised at a Town Board meeting: the history, when in the process was the legal review, technical details, why the recommendation is what it is. At the last TB meeting on the Flood Plain issue, the question of "Why/what did the PC do?" was raised at least three times, and the answer in each instance was a "crushing silence".

Maybe the new Planner and Assistant Planner can fill in the enormous void in this area, but should a PC member (or two) also present items and be available to answer questions at the TB meeting? And what is the responsibility of the TB member who sits on the PC? Which "hat" does she/he wear? And what does the TB feel it needs?

We (both PC and TB) all want better, more effective work done and to make excellent decisions that address the issues that face our Township. We should and can do better.

an integral part of the community's character and a sensitive area. Future alteration to this resource requires careful land management practices to sustain residential uses while preserving rural character, providing wildlife habitat, controlling erosion and protecting water quality.

The Township desires professional planning and zoning assistance to explore and develop a practical and usable Zoning Ordinance to implement the goals and objectives of the Master Plan, protect values important to the Township, and facilitate quality development. The Township seeks an Ordinance that is easy to understand and administer, integrates graphics into the regulations, and is formatted in a manner that is able to be amended in the future.

C. Background on Township Documents Relevant to the Project

1. **Master Plan.** The current Master Plan was adopted in 2011. The Planning Commission is expected to review and revise this document as necessary as part of this project.
2. **Zoning Ordinance and Zoning Map.** The current ordinance/map was adopted in 1972 and has been amended through the years on an as needed basis. There are approximately 200 amendments to this document.
3. **Subdivision Control Ordinance.** The current ordinance was adopted in 1979. This document should be reviewed for compliance with current legislation related to land use and division as well as current planning principles.
4. **Land Division Ordinance.** The current ordinance was adopted in 2012.
5. **Storm Water Control Ordinance.** The current ordinance was adopted in 2007 and was to be implemented and enforced through the Grand Traverse County Drain Commissioners office. Since 2012 the implementation and enforcement of these regulations have been completed by the Peninsula Township Planning & Zoning Department. This ordinance is key to the protection and preservation of the Great Lakes and shoreline. Peninsula Township wishes to strengthen and clarify these standards.

D. Scope of Work

The selected firm will work with the Township Planning Commission, the Township Board and key Township staff to develop updated ordinances that support the goals, principles, policies, actions and conclusions of the Master Plan and current planning practices. The Planning Commission will be the governmental body responsible for overseeing the development and review of the ordinance, in cooperation with key Township staff and the Township attorney. Upon completion of the final draft ordinance, the Planning Commission will recommend adoption of the ordinance to the Township Board.

Education of the Township Planning Commission will also be a part of the scope of this project. The selected consultant will be responsible for educating the Planning Commission on the basis of planning and zoning principles and concepts. At least one educational session is to take place at the first meeting at which the consultant is introduced to the full Planning Commission.

The consultant shall become familiar with the various planning documents, as outlined in Section C above, and will conduct field work to become familiar with land use and zoning patterns throughout Peninsula Township.

While the Zoning Ordinance must be updated to achieve many of the goals in the Plan, it also must be revised because it contains archaic and often ambiguous language. This can lead to broad interpretation of the regulations. Furthermore, the ordinance is silent about and gives no incentives to developers on some significant issues (i.e. shoreline and agriculture protection, screening & buffers).

The consultant will be responsible for recommending the organization and style of the ordinance. The zoning ordinance should be an efficient, easy to use document (hard copy and on-line) that will help implement the land use policies of Peninsula Township. Mechanisms such as cross-referencing, illustrations, and tables should be the primary method to make the ordinance user-friendly. The consultant will have primary responsibility for drafting and redrafting the text and illustrations of the zoning ordinance, after receiving appropriate input from the community's citizens, stakeholders, Planning Commissioners, Township Board members and Township staff.

E. Deliverables

All items delivered as part of this project shall be the sole property of Peninsula Township. The consultant shall be responsible for the submittal and execution of the following:

1. **Progress Reports and Research.** The consultant shall be responsible for submitting monthly progress reports and research information relative to the project. The consultant shall clearly communicate how the regulatory effects of the proposed ordinance may differ from the effects of the current ordinance. Background information regarding subjects addressed in the proposed ordinance, which are not addressed in the current ordinance, shall also be submitted.
2. **Draft Ordinances/Maps.** Twelve (12) copies of draft documents are required during the development stages for review and use by the Planning Commission and staff.
3. **Meetings.** The consultant will be responsible for meeting with the Planning Commission and staff on a regular basis. The number and frequency of the meetings will be determined in

consultation with all parties before the project begins. The purpose of the meetings will be to establish objectives, discuss alternatives, provide direction, and review progress. In addition, the consultant will be expected to attend periodic meetings of the Planning Commission and Township Board.

The Township Planning Commission meets the 3rd Monday of each month at 7:00 PM in the Peninsula Township Hall, 13235 Center Rd., Traverse City, MI 49686. The Township Board meets the 2nd Tuesday of each month at 7:00 PM in the Peninsula Township Hall, 13235 Center Rd., Traverse City, MI 49686 and the 4th Monday of each month at 1:00 PM in the Peninsula Township Offices, 13235 Center Rd., Traverse City, MI 49686.

4. Final Work Products. The updated ordinance and zoning map must be provided in both print and electronic format that are compatible with the Township's software. The consultant shall provide the following specific ordinance products:

- Twenty-five (25) bound hard copies and one electronic version of the final ordinances in an 8-1/2" x 11" format, compatible with the Township's software.
- The electronic Word and PDF version of the ordinances on a disc or zip drive. (Plan/Manuals)

The final zoning map shall be included as part of the zoning ordinance document. The Township shall be provided with the following map products:

- Twenty-five (25) bound hard copies of the final map folded and inserted into the bound hard copies of the zoning code with an approximate size of 11" x 17".
- Six (6) display-size maps with an approximate size of 48" x 96" (one of which shall be mounted on an acceptable rigid backing for display and/or wall mounting).
- A digital version of the overall zoning district map in a format suitable for placing on the Township's website (similar to Adobe PDF file).
- A digital version of the individual parcel layers for use in and compatible with the Township's Geographic Information System, which uses the ArcView platform.

Specific details regarding the final deliverable document and map products will be discussed during the interview stage and will be detailed in the final contract.

F. Information provided by Peninsula Township

The Township will be responsible for providing the selected consulting firm with a hard copy of the following information immediately following the signing of the contract:

- Current zoning ordinance, as amended
- Current zoning map, as amended

D. ZONING ORDINANCE FIRST DRAFT

We propose to update the Zoning Ordinance and Zoning Map in four (4) parts as follows:

1. **Zoning Districts.** The first step in drafting the update will be to establish the zoning districts, with use and design standards. The zoning districts section of the Zoning Ordinance will contain the following chapters:

- **Establish Zoning Districts.** In accordance with the recommendations of the Master Plan, the purpose of each zoning district will be described. Permitted uses in each district will be clearly defined, along with standards, conditions and review criteria, where appropriate. Currently, there are 6 zoning districts. The Master Plan gives direction to create new zoning districts for Agricultural Production, Rural Agriculture, and Public/Semi-Public. The Master Plan also suggests consolidating residential zoning districts. Also, as recommended by the Master Plan, McKenna will prepare overlay districts as desired by the Township (e.g., Shoreline, Historic Preservation, and Environmentally Sensitive Overlay Districts). We will also determine whether to propose village center regulations at Mapieton and/or Old Mission at this time.

A schedule regulating the area, height, bulk, and placement standards for each district will be provided.

- **Permitted Use Table.** We will create a table showing all of the zoning districts and permitted uses. This is sometimes called a "use matrix" and allows the user of the planning and zoning code to quickly see where a use is permitted. This eliminates the need to flip back and forth between sections of the Zoning Ordinance to determine where a use is permitted in the community.
 - **General Development Design Standards.** General design standards that are applicable to all uses in all locations will be described in this section. Examples of this kind of regulation include corner clear-vision requirements, sidewalk requirements, accessory dwelling unit requirements, etc.
 - **Zoning District-Specific Development Design Standards.** The design standards that are applicable in each zoning district will be described in this section. These standards will be design intensive and include building height and setback requirements, building design standards, accessory building standards, etc.
2. **General Regulations.** This portion of the Zoning Ordinance Update will address supplemental regulations that support and enhance the use and design standards. Other ordinances where these topics are covered will be cross-referenced. Examples of regulations that will be considered include:
 - **Storm Water Best Management Practices (BMPs).** McKenna will reference the Storm Water Control Ordinance and, if necessary, incorporate storm water standards into the Zoning Ordinance as a means of protecting wetlands, the shoreline, and other sensitive environmental areas. Incorporating storm water BMP standards into Peninsula Township's updated Zoning Ordinance will place emphasis on the importance of total site design and encourages homeowners and developers to integrate storm water management into their projects.

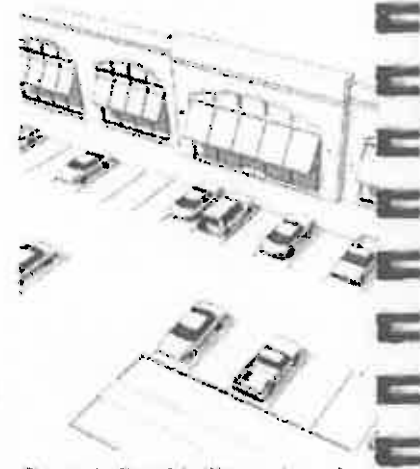
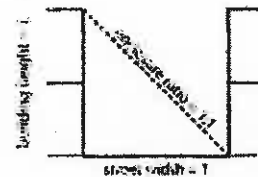


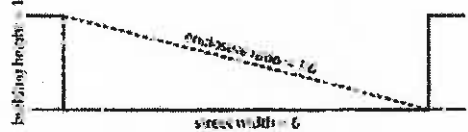
Figure 1. Graphic illustration of front-parking design standards.

- **Landscaping.** Existing landscaping regulations will be evaluated and McKenna will draft a revised landscaping requirements article or section based on best practices and the Township's goal of requiring landscaping and buffering in commercial areas.
 - **Accessory Buildings and Uses.** We will update the standards for residential and non-residential accessory buildings and uses.
 - **Agricultural Protection.** McKenna will identify and recommend regulations and effective mechanisms to protect agricultural uses.
 - **Parking.** Parking regulations should ensure sufficient parking for land uses and buildings while allowing flexibility to avoid unnecessary impervious surfaces. We will identify ways of regulating parking and implement the Township's preferred method.
 - **Lighting.** Exterior lighting is essential but it can be a source of light pollution and also an intensive energy consumer. We will include lighting standards that ensure that exterior lighting in the Township is "dark-sky" compliant, and we will also include standards and incentives to promote the use of energy efficient light fixtures, such as LED sources.
 - **Sustainable Energy Generation.** Interest in alternative energy generation will continue to increase as small and residential-scale distributed energy solutions drop in price, and as fossil fuel sources increase in price. We will work with the Township to determine if the Zoning Ordinance Update should address the existing wind energy regulations or include regulations that permit small solar energy generation facilities for residential and non-residential applications.
 - **Signs.** Existing sign regulations will be evaluated with the goal of achieving a proper balance between the advertising needs of business and maintaining the aesthetic appeal of business areas. A recent U.S. Supreme Court decision has impacted the sign regulations in each community with respect to content-neutrality, and McKenna is a leader in the effort to update sign regulations as a result of this recent decision. We will identify areas of concern and give you options for amending the sign regulations in a manner that maintains Township character.
 - **Graphics.** In addition to the above elements, we will incorporate new graphics to increase the user-friendly aspects of the Zoning Ordinance.
 - **Access Management.** Full scale access management regulations are typically contained in a separate ordinance. Basic access management standards, such as driveway spacing, will be incorporated into the ordinance for key thoroughfares.
3. **Administration.** The administration section of the Zoning Ordinance will include all of the procedural and administrative requirements, in compliance with the Michigan Zoning Enabling

Example A:



Example B:



Example C:

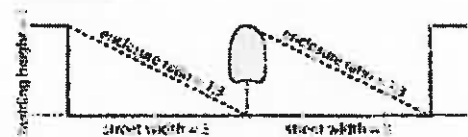


Figure 2. Street enclosure graphic. Street enclosure helps create street character, and can be regulated through planning and zoning code standards.

Act. Tables and graphics will be used to more clearly define the "what" and "how" of zoning code administration. The administration section will, at a minimum, include the following sections:

- Administrative Organization and Procedures
- Planning Commission responsibilities
- Zoning Board of Appeals responsibilities
- Township Board of Trustees responsibilities
- Building Official responsibilities
- Zoning Enforcement
- Review Procedures (Site Plan, Zoning Amendment, Variances, etc.)
- Nonconformities

4. *Zoning Map*. Revisions to the Zoning Map will be required to incorporate any changes deemed necessary to reflect new or consolidated zoning districts, or, to more properly zone properties according to the 2011 Master Plan. McKenna will note changes to the Zoning Map that will be required by the new Zoning Ordinance and will make revisions in GIS, in color, not to exceed a 24" x 36" format. The updated Zoning Map will be adopted at the same time as the new Zoning Ordinance.

Meetings

- See Task E, below, for review meetings.

Results

- First draft of Zoning Ordinance (Microsoft Word (.doc or .docx) electronic file with tabular data in Microsoft Excel and .pdf electronic file)
- First draft revised Zoning Map (ArcView electronic file + .pdf electronic file or other format at the desire of the Township)

E. FIRST DRAFT REVIEW AND PREPARATION OF SECOND DRAFT

All drafts will be 8½" x 11" format for text and 24" x 36" format for the Zoning Map.

1. *Zoning Ordinance Draft Review by Township Staff*. Prior to sending draft to the Planning Commission for its review, we will send the draft to the Director of Planning and Zoning for review and comment. This will give the Director an opportunity to provide feedback and obtain comments from other Township staff, stakeholders, and the Township attorney. We will revise and update the Zoning Ordinance based on the staff's input meeting. While not on-site meetings are proposed for Township staff review, additional meetings can be scheduled at an additional fee.
2. *Working Meetings with Planning Commission*. We will meet with the Planning Commission up to five (5) times to review the proposed Zoning Ordinance Update. The meetings are intended to take place following completion the four (4) parts noted in Task D, as well as an additional meeting to review the second draft. The Planning Commission may choose to include the Zoning Ordinance Update on its regular meeting agenda or schedule Working Meetings dedicated only to the Zoning Ordinance Update.

3. *Prepare Second Draft.* We will prepare the second draft of the Zoning Ordinance based on the input received during Tasks E.1 and E.2. This draft will identify changes made from draft one to draft two, along with the reasons for the changes.

Meetings

- Up to 5 Planning Commission review meetings

Results

- First draft Zoning Ordinance [Microsoft Word (.doc or .docx) electronic file with tabular data in Microsoft Excel + .pdf electronic file]
- Second draft Zoning Ordinance [Microsoft Word (.doc or .docx) electronic file with tabular data in Microsoft Excel + .pdf electronic file]
- Summary of Changes [Microsoft Word (.doc or .docx) electronic file + .pdf electronic file]
- Second draft Zoning Map (ArcView electronic file + .pdf electronic file or other format at the desire of the Township).

H. PUBLIC HEARINGS AND ADOPTION

1. *Public Hearing Presentations.* McKenna will prepare for and present the new Zoning Ordinance at two (2) public hearings, one before each the Planning Commission (per State law) and one before the Township Board. McKenna will be prepared to answer questions and explain the reasoning behind the regulations.
2. *Revised Drafts.* Following each public hearing, McKenna will revise the Zoning Ordinance as directed by the Township. We will maintain a list of changes throughout the public hearing process to track the revisions and provide a record for decision makers as they consider approval of the Ordinance.
3. *Adoption Copy of Zoning Ordinance and Map and Revision Manual.* Following adoption, McKenna will provide final copies of the adopted Zoning Ordinance in hard copy and digital format, and a final copy of the Zoning Map in hard copy and digital format. We will also provide a manual describing how to revise the Word document in a manner that preserves the document's built-in formatting features (hyperlinks, automatic numbering, automatic table of contents, indexes, etc.) and in a format that can be regularly maintained by Township staff without new software.

Meetings

- 2 public hearing presentations

DELIVERABLES

Final Zoning Ordinance

- 25 bound hard copies of the Zoning Ordinance, with an 11" x 17" Zoning Map folded and inserted into the bound copy.
- 6 display-size (48" x 96") Zoning Maps, with 1 map mounted on a board.
- One digital copy of the document in Microsoft Word and all maps in GIS digital format. Tabular data will be in Microsoft Word or Excel.
- One digital copy of the document in Adobe PDF format for the Township's website.

GEN

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 5/16/2018 12:

Recurring

VENDOR INFORMATION

INVOICE INFORMATION

BLUE CROSS BLUE SHIELD OF MICH

Amount of Invoice Paid: **\$4,629.14**
HEALTH INS FOR TWP EMPLOYEES

Distribution:

704-000-227.020	Medical Insurance Withholding	166.54
101-209-712.000	Medical/Life Insurance	943.71
704-000-227.020	Medical Insurance Withholding	204.35
101-253-712.000	Hospitalization/Life Insurance	1,159.11
704-000-227.020	Medical Insurance Withholding	116.42
101-420-712.000	Hospitalization/Life Insurance	659.71
704-000-227.020	Medical Insurance Withholding	104.24
101-173-712.000	Hospitalization/Life Insurance	590.71
704-000-227.020	Medical Insurance Withholding	115.04
704-000-227.020	Medical Insurance Withholding	244.34
704-000-227.020	Medical Insurance Withholding	135.45
704-000-227.020	Medical Insurance Withholding	189.52

CAPITAL ONE COMMERCIAL

Amount of Invoice Paid: **\$9.83**
REPAIR/MAINT. & CREDITS

Distribution:

101-265-930.000	Repairs and Maintenance	44.38
508-000-930.000	Repairs and Maintenance	19.71
101-215-806.LTF	Late Fees	21.03
101-215-806.LTF	Late Fees	(21.03)
101-215-806.LTF	Late Fees	(54.26)

CHARTER COMMUNICATIONS

Amount of Invoice Paid: **\$109.98**
WEB HOSTING, CLOUD BACKUP & SECURI

Distribution:

101-173-818.COM	Computer Services	109.98
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CONSUMERS ENERGY

Amount of Invoice Paid: **\$826.39**
ELECTRICITY & ST. LIGHTING

Distribution:

101-265-926.000	Street Lighting	31.57
208-751-926.000	Street Lighting	49.66
101-265-921.CEM	Cemetery Electric	24.13
101-265-921.000	Electricity	362.92
208-751-921.000	Electricity	48.39
212-000-921.000	Electricity	26.08
508-000-921.000	Electricity	73.81
101-265-921.BJN	Rig John Electric	52.97
208-751-921.000	Electricity	27.61
215-000-921.000	Electricity	129.25

KLM LANDSCAPE

Amount of Invoice Paid: **\$7,490.00**
2017-2018 SNOW REMOVAL PER SEASONA

Distribution:

212-000-818.000	CONTRACTUAL SERVICES - PNA	440.00
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/16/2018 12:

VENDOR INFORMATION**INVOICE INFORMATION**

208-751-818.000	CONTRACTUAL SERVICES - ARCHIE	270.00
208-751-818.900	CONTRACTUAL SERVICES - BHP	1,700.00
208-751-818.000	CONTRACTUAL SERVICES - MP RIDGW	340.00
208-751-818.000	CONTRACTUAL SERVICES - MP MURRA	200.00
101-265-818.000	CONTRACTUAL SERVICES - BIG JON	440.00
101-265-818.000	CONTRACTUAL SERVICES - COMPACTOR	1,400.00
508-000-818.000	CONTRACTUAL SERVICES - LH	2,700.00

PENINSULA TWP FIRE DEPT.

Amount of Invoice Paid: \$2,152.00
S/B PAID OUT OF COMMON ACCT NOT FIRE

Distribution:

101-000-214.206	DUE TO Fire Fund	538.00
101-000-214.206	DUE TO Fire Fund	538.00
101-000-214.206	DUE TO Fire Fund	538.00
101-000-214.206	DUE TO Fire Fund	538.00

ROBERT WILKINSON

Amount of Invoice Paid: \$2,930.00
CONTRACTED PARKS & TWP LAWN CARE &

Distribution:

101-265-818.CEM	Cemetery Contractual	556.70
212-000-818.000	CONTRACTUAL SERVICES- PELIZZARI	58.60
508-000-818.000	CONTRACTUAL SERVICES - LIGHTHOUSE	439.50
208-751-818.000	CONTRACTUAL SERVICES - PARKS	1,640.80
101-265-818.000	CONTRACTUAL SERVICES - GEN/BJ	234.40

TRAVERSE CITY LIGHT & POWER

Amount of Invoice Paid: \$10.61
STREET LIGHTING APRIL 2018

Distribution:

101-000-226.080	HOMESTEAD STREET LIGHT	10.61
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TRAVERSE CITY STATE BANK

Amount of Invoice Paid: \$3,915.28
ED/TRAINING, SUPPLIES, STAMPS, REPAIR

Distribution:

508-000-818.SEC	Security	27.98
508-000-958.000	Memberships and Dues	40.00
508-000-881.000	Community Activities	23.56
508-000-726.000	Supplies	328.92
101-215-814.200	Publishing Software	31.78
101-191-960.000	Education & Training	24.06
101-191-726.000	Supplies	8.46
101-215-726.000	Supplies	16.99
101-171-965.000	Meetings	13.57
101-171-960.000	Education & Training	20.70
101-253-960.000	Education & Training	452.34
101-253-724.000	Postage	320.10
101-420-960.000	Education & Training	105.66
101-209-960.000	Education & Training	374.70
208-751-930.000	Repairs and Maintenance	355.86
208-751-967.BHP	Bowers Harbor Park Expansion	923.20
508-000-960.000	Education & Training	647.40

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/16/2018 12:

VENDOR INFORMATION

INVOICE INFORMATION

Total Amount Disbursed:

\$22,073.23

FIRE

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/16/2018 12:

VENDOR INFORMATION

INVOICE INFORMATION

BLUE CROSS BLUE SHIELD OF MICH

**Amount of Invoice Paid: \$3,876.82
HEALTH INS FOR FIRE EMPLOYEES**

Distribution:

206-000-712.000	Hospitalization/Life Insuranc	651.86
206-000-712.000	Hospitalization/Life Insuranc	1,384.62
206-000-712.000	Hospitalization/Life Insuranc	767.54
206-000-712.000	Hospitalization/Life Insuranc	1,072.80

CAPITAL ONE COMMERCIAL

**Amount of Invoice Paid: \$269.19
TOILET & DRYWALL UPGRADES STATION 2**

Distribution:

206-000-970.000	Capital Outlay	269.19
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CONSUMERS ENERGY

**Amount of Invoice Paid: \$485.17
ELECTRICITY & ST. LIGHTING**

Distribution:

206-000-926.000	Street Lighting	15.78
206-000-921.000	Electricity	469.39

TRAVERSE CITY STATE BANK

**Amount of Invoice Paid: \$974.75
FIRE STATION 2 UPGRADES**

Distribution:

206-000-970.000	Capital Outlay	974.75
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Total Amount Disbursed: \$5,605.93

LHGS

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/16/2018 12:

VENDOR INFORMATION

TRAVERSE CITY STATE BANK

INVOICE INFORMATION

**Amount of Invoice Paid: \$936.39
LHGS SUPPLIES, MERCHANDISE, ED/TRAIN**

Distribution:

509-000-727.000	Merchandise For Lighthouse Gift Shop	577.48
509-000-726.000	Supplies	358.91

Total Amount Disbursed: \$936.39

