

BOWERS HARBOR PARK EXPANSION COMMITTEE

Committee Meeting

June 15, 2016

Meeting called to order at 8:02 a.m.

Present: Shipman, Chair; Reardon, Rosi, Foote, Swift, Snow, Havenga

Approve Agenda

Motion: Reardon/Snow to approve the agenda. MOTION PASSED.

BRIEF CITIZEN COMMENTS – FOR ITEMS NOT ON THE AGENDA

None

CONFLICT OF INTEREST

None

BUSINESS

A. Discuss planning budget and next steps

Shipman reported on budget request outcome from town board meeting. The request for \$15,760 was approved.

The two solicited proposals were discussed. Reardon and Shipman to do additional due diligence to ensure the two proposals are equivalent. Shipman to propose Park Commission meeting for week of July 27, 2016 for planning firm recommendation approval.

Committee discussed mailing of a postcard to peninsula residents prior to public input meetings, and scheduling the mailing appropriately.

Committee discussed mailing of postcard to adjacent neighbors regarding the changed status of the property and encroachments, the planning underway and future activities, and the future installation of a vegetation buffer.

Reardon and Foote to work on postcard content and layout.

B. Schedule site visit

A site visit to the property was scheduled for: Monday, June 20, 2016 at 3:00 p.m. at Bowers Harbor Park at Devil's Dive Road.

C. Meetings Schedule

A timeline for accomplishing the planning goals was discussed. Meetings were planned for the following dates:

Monday, June 27, 2016 at 2:00 p.m. at the Township Hall.

Thursday, July 7, 2016 at 3:00 p.m. at the Township Conference Room.

Monday, July 11, 2016 at 2:00 p.m. at the Township Conference Room.

A possible first public input meeting was proposed for Wednesday, July 27, 2016 at 7:00 p.m. at the Township Hall.

Shipman to check schedule with Beckett-Raeder in the event their proposal is accepted. Reardon to discuss with Gourdie-Fraser.

CITIZEN COMMENTS

None

COMMITTEE COMMENTS

None

MOTION: Swift/Havenga to adjourn the meeting at 9:30 a.m. MOTION PASSED

Respectfully Submitted,

Susie Shipman,
Peninsula Township Park Commission

These minutes stand to be approved at the June 27, 2016 meeting.