

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

Ph: 231.223.7322 Fax: 231.223.7117

www.peninsulatownship.com

JOANNE WESTPHAL
CLERK

June 18, 2018

Greetings!

The candidates for Senior Planner will be interviewed in the order of votes that they received in blind review. The first interviewee is Candidate #2, who received unanimous support from both the Town Board and the Planning Commission. He will be interviewed at 7:00 pm in the Town Hall. After that, the succession of candidates based on most to least votes is Kyle Storey (Candidate #7), Susan Cronander (Candidate #8), Brent Boncher (Candidate #3), and Nikki Lennox (Candidate #6).

I hope this helps everyone in their review of the five individuals that will report for their interviews beginning at 7:00 pm tomorrow night at a Special Meeting of the Town Board. All are welcome. If you need their vitae again, please let me know or check with the website for the Special Town Board meeting of June 5, 7:30 am.

Jo Westphal, Clerk

Randy A. Mielnik, AICP, LEED-AP

9304 Wheeler Oaks Drive, Williamsburg, Michigan 49690

Randy.Mielnik@gmail.com | 734.770.2698

May 1, 2018

*candidate # 2
Interview 7:00 pm*

Joanne Westphal, Clerk
Peninsula Township
13235 Center Road,
Traverse City Michigan 49686

Dear Ms. Westphal:

I wish to enthusiastically offer my resume for consideration for the position of Director of Planning. I offer more than thirty years of experience as a professional planner, gained from working as a public sector planner, planning director and private consultant. I have worked directly with residents, interest groups, boards, commissions and community leaders, and I have managed teams of planners and allied professionals engaged in large projects in several states. I met the requirements to be a member of the American Institute of Certified Planners (AICP) and I have added many other credentials that expand my expertise. While my experience covers most areas of planning, I have always been most attracted to planning projects that involve rural and environmental issues.

My wife and I made the deliberate decision to live in the area some time ago, and I fully appreciate the beautiful natural landscapes, rural character and the need to be good stewards of phenomenal natural resources. Old Mission Peninsula is an extraordinary place and one of Michigan's gems. I know that protecting highly desirable places requires a delicate balance between property rights and regulatory actions driven by public support. I have helped communities grapple with strong growth pressures before and I am familiar with the associated challenges. These challenges motivate me, especially when combined with the opportunity to work with creative and forward-thinking community leaders who recognize the significance of planning decisions. I know I can help Peninsula Township build consensus around key issues and help create an ambitious, yet achievable long-term vision. I am a firm believer in making sure that extensive citizen engagement and consensus-building is the foundation of a master plan. I also believe that planning without implementation is a hollow exercise, and I am skilled at adding value to efforts to develop well-reasoned zoning updates, compelling grant applications, and other supportive public initiatives to help turn plans into tangible reality.

I have been successful as a Planning Director in the past, and I believe Peninsula Township would be best (and most economically) served by an experienced employee who knows how to work alongside community leaders on a daily basis, building lasting and sustainable partnerships. I am at a position in my life where I can seek opportunities that can be rewarding in multiple ways. Financial considerations always exist, but I also want to be very clear that those considerations are not paramount. I am especially motivated by the opportunity to help community leaders define the future of Peninsula Township and meet the challenges that certainly lie ahead. I have said that Peninsula Township is an extraordinary place and it would be my pleasure to serve as your new Planning Director. I hope to have the opportunity to discuss your needs and my background more extensively. My resume and references are attached.

Sincerely,



Randy A. Mielnik, AICP, LEED-AP

Attachments

Randy A. Mielnik, AICP, LEED-AP

9304 Wheeler Oaks Drive, Williamsburg, Michigan 49690

Randy.Mielnik@gmail.com | 734.770.2698

CAREER OBJECTIVES

To assist community leaders create sustainable, vibrant and livable communities.

COMMUNITY PLANNING EXPERIENCE

Planning Consultant

Poggemeyer Design Group, Inc.
Monroe, Michigan - 5/92 to Present

- 125+ person multidisciplinary firm with offices in Michigan, Ohio and Nevada.
- Began as a Project Manager, subsequently promoted to Department Manager, Vice Pres., Sr. Vice Pres., Principal.
- Led all types of planning projects (Master Plans, Special Studies, Zoning Updates, etc.) for client communities in several states.
- Assisted more than 50 villages, townships and cities update zoning codes or master plans.
- Responsible for developing the firm's presence in Michigan.
- Member of consulting team supporting the Redevelopment Ready Communities Program offered by the MEDC.
- MEDC- Certified Grant Administrator.
- Prepared MDNR Recreation Plans and successful MDNR grant applications (Trust Fund & Passport).
- Instructor - Michigan Association of Planning Training Programs (Planning and Zoning Essentials and Beyond the Basics - Zoning Board of Appeals).

Planning Director

Licking County Planning Department,
Newark, Ohio - 12/85 to 5/92

- Managed and directed professional and support staff.
- Worked with local mayors, township trustees and other elected and appointed officials on many collaborative projects.
- Worked with community leaders in the Columbus/

Central Ohio area on regional issues related to infrastructure and project funding.

- Routine department responsibilities included assisting townships and municipalities develop or update master plans or zoning codes, development review/permitting, economic development program administration, implementation of community development projects and grant management.
- Commensurate with growing responsibilities, staff increased from 3 to 10 persons, including professional planners, community development specialists and support staff.
- Led a substantial effort to create a new County-wide Park District.

Planner I & II

Marion Co. Regional Planning Commission
Marion, Ohio - 8/79 to 11/85

- Prepared master plans, zoning codes, grant applications and staffed City ZBA.

AUTHOR / CONTRIBUTOR TO SIGNIFICANT PUBLICATIONS

- Peer Reviewer & Contributor - Placemaking as an Economic Development Tool: A Placemaking Guidebook. The Land Policy Institute, MIplace Partnership Initiative (2016).
- Placemaking and the Next Generation of Master Plans in Michigan - Michigan Planner (Summer, 2014).
- Peer Reviewer - Technical Guidance Manual for Sustainable Neighborhoods, U.S. Green Building Council, Land Use Law Center, Pace Law School, Dec. 2012.
- LEED for Neighborhood Development - Michigan Planner (November, 2011).

Randy A. Mielnik, AICP, LEED-AP

9304 Wheeler Oaks Drive, Williamsburg, Michigan 49690

Randy.Mielnik@gmail.com | 734.770.2698

PRESENTATIONS AND TRAINING PROVIDED

- Hands-On Guide to Using Target Market Analysis for Planning and Development, Michigan Association of Planning, Spring Institute, March 2016 (Lansing, Michigan).
- Partnership Strategies for Downtowns, Michigan Planning Conference, October 2014 (Mackinac Island, Michigan).
- LEED-ND as a Planning Tool, Pennsylvania APA Conference, October, 2012 (Erie, Pennsylvania).
- Planning for the Entrepreneurial Community, Michigan Planning Conference, October 2012 (Traverse City, Michigan).
- Overlay Zones and When to Use Them, NE Ohio Planning/Zoning Workshop, June 2010 (Warren, Ohio).
- LEED for Planners, Michigan Association of Planning, Spring Institute, March 2008 (Lansing, Michigan).
- Planning for Environmental Quality, APA National Conference, March 2001 (New Orleans, LA.).

EDUCATION

- Master of City and Regional Planning, Ohio State University – March, 1986.
- Graduate Courses, Eastern Michigan University – September 1978 to May, 1979.
- Bachelors of Science – Geography/Planning, Northern Michigan University – August, 1978.

CERTIFICATIONS

- American Institute of Certified Planners (1985).
- LEED Accredited Professional, U.S. Green Building Council (2008).
- Economic Development Finance Professional - National Development Council (1991).

OTHER TRAINING

- Form-Based Codes Institute, Course Completion Certificate (2013).
- National Charrette Institute, NCI Charrette System Training (2013).
- Placemaking Curriculum Trainer (Modules 1 & 4).
- Management Skills for Planners, AICP Planners Training Service, Washington DC (1989).

OTHER KNOWLEDGE AND SKILLS

- MS Word, Excel, Outlook, PowerPoint
- Adobe InDesign
- Sketch-up and drawing software
- GIS Applications

HONORS/RECOGNITION

- Outstanding Small Town or Rural Plan, Small Town and Rural Planning Division, American Planning Association (APA Conference, Boston, MA., 4/2011).
- Honors – Detroit Regional Chapter, U.S. Green Building Council (Detroit, March, 2012).
- American Society of Consulting Planners, Smart Growth/Sustainable Planning Award (APA Conference, New York City, April, 2000).
- Ohio Public Works Commission Commendation (October, 1992).

LEADERSHIP

- Elected by full membership to serve two separate terms on the Board of the Ohio Chapter of the American Planning Association (1982 and 2002).
- Past Co-Chair, LEED for Neighborhood Development Committee - Detroit Regional Chapter, USGBC
- Session Proposal Reviewer for APA National Planning Conference (2018) New Orleans, LA.

Randy A. Mielnik, AICP, LEED-AP

9304 Wheeler Oaks Drive, Williamsburg, Michigan 49690

Randy.Mielnik@gmail.com | 734.770.2698

REFERENCES

Andrea Brown, AICP
Executive Director
Michigan Association of Planning
1919 W. Stadium Boulevard, Suite 4
Ann Arbor, Michigan 48103
phone: 734-913-2000
abrown@planningmi.org

Tad Krear, Principal
LAND Design Studio
18161 W. Thirteen Mile Rd., Suite B-4
Southfield, MI 48076
phone: 313-594-3220
tad@ldsro.com

Sharon Woods, Principal
Land Use|USA
6971 Westgate Drive
Laingsburg, Michigan 48848
phone: 517-290-5531
SharonWoods@LandUseUSA.com

Candidate # 7
Interview 7:30pm

Kyle Storey
3803 Brayton Lane
Traverse City, MI 49685
231-357-5522 or kstoreys@emich.edu

May 2nd, 2018

Peninsula Township Clerk
13235 Center Road
Traverse City, MI 49686

To whom it may concern,

My previous educational experience in the fields of Energy Management, Watershed Management, Organic Farming & Urban and Regional Planning as well as my tenacious drive and passion towards bettering myself and community make me an ideal candidate for the Assistant Planner position at Peninsula Township. Currently, I am studying at Eastern Michigan University until my graduation date in December of 2018. My coursework is centered in urban planning, historic preservation and sustainability coupling heavy technical skills including geographic information systems. I look forward to pursuing grant writing, tourism planning and land use planning initiatives throughout the rest of my undergraduate studies.

Pursuing sustainable community development adjoins well with my great communication abilities and thorough organization skills ensuring me that the field of urban planning is my passion. I am currently the student representative/co-chair to the Michigan Association of Planning (MAP) executive board and have received the MAP Memorial Scholarship. I am also on the Dean's List at EMU, holding a 3.5 G.P.A. where I serve as the President of the Planning Awareness Club (PLACE) as well as EMU's Student Representative to the American Planning Association. Also, leading the EMU APA Ambassador program has provided me the opportunities to teach planning principles to a diverse group of high school students in the Washtenaw County region thanks to robust volunteering efforts.

Until recently, I served as the planning intern at Washtenaw County Office of Community and Economic Development in Ypsilanti, MI. This wonderful opportunity afforded me the pleasure of working on projects such as transportation infrastructure, affordable housing, historic preservation, brownfield redevelopment, etc. Most all of the

projects involved arcGIS incorporated with some other presentation worthy program such as Adobe InDesign and Microsoft Office to create meaningful graphical documents and reports highlighting certain projected specifics.

During my previous educational pursuits in Lansing, I had the wonderful opportunity to study at Michigan State University's Organic Farmer Training Program. The exciting subject of farm to institution was a defining moment in the program, which I hold dearly in my planning ideals. Further, knowing all the inner workings of the agricultural realm in Michigan has better prepared my to understand land-use planning with sustainability measures in mind. Appreciating the tediously hard work of farming, through hands-on experience, suits my personal demeanor of mutual respect and communal equality.

My wife, Shelby, has recently accepted a residency at Teter Orthotics and Prosthetics in Traverse City, starting in July 2018, which affords our family a wonderful opportunity to move back to her hometown of TC in June upon returning from a month long European honeymoon. I am well versed with Northwest Michigan culture and have a vested interest in the area looking forward to future lifelong connections and opportunities. Should you have any questions, comments or suggestions feel free to reach out to me via phone (231.357.5522) or via email (kstoreys@emich.edu).

*back on
June 9*

218 9810

Thank you for your time, it is greatly appreciated.

Sincerely,

Kyle Storey

EMU Urban and Regional Planning 2018
MAP Student Representative Co-Chair
Planning Awareness Club President
Washtenaw Co. OCED Planning Intern
APA Student Representative Council
APA Ambassador

Kyle Storey

1611 Geneva Rd. Ann Arbor, MI 48103 (231) 357-5522 - kstoreys@emich.edu

TRAITS

Character, Connectivity, Integrity, Ingenuity, Organization, Focus

OBJECTIVE

To better communities by working toward long-term sustainability projects in fields of renewable energy, urban planning, watershed management and sustainable food systems.

EXPERIENCE

Washtenaw Co. Office of Community & Economic Development, Ypsilanti, MI - Intern

NOV. 2017-PRESENT

- Collaboratively created various maps of communal "complete streets" projects
- Actively research and document affordable housing initiatives in the county

Michigan Association of Planning, Ann Arbor, MI - Student Representative

JULY 2017 - PRESENT

- Engage and connect all the accredited planning programs within the State of Michigan
- Planned the 2018 Student MAP Conference involving many planning professionals

Sava's Restaurant, Ann Arbor, MI - Server

SEPT 2016 - PRESENT

- Use great communication skills to expediently serve specialty foods
- Use time management skills to execute daily restaurant objectives

Light of Day Organic Tea Farm, Traverse City, MI - Tea Farmer

JUN 2016 - AUG 2016

- Expertly maintained 2,700 square foot greenhouses full of Organic tea
- Diligently mulched beds, planted tea, harvested berries

New Mission Organic Hops Farm, Northport, MI - Hop Farmer

APR 2016 - AUG 2016

- Built hop trellises - pole setting, wiring, stringing, irrigation
- Transplanted Organic Hop plants into soil using fantastic teamwork

Big Island Farm, Honokaa, HI - Permaculture Farmer

JAN 2016 - MAR 2016

- Organized land maps, maintained flower gardens, harvested tropical citrus
- Routinely weeded, watered, composted, revered vegetable beds

EDUCATION

Eastern Michigan University - BS, CC

JAN 2017 - DEC 2018

- Bachelors of Science: Major - Urban and Regional Planning
- Minor - Sustainability
- Certificate: Transportation Modeling

Michigan State University - CC, CA

AUG 2014 - DEC 2015

- Certificate: Watershed Management - Institute of Water Research
- Certificate: Organic Farmer Training Program - Horticulture

Lansing Community College - AAS, CC, CA

AUG 2011 - MAY 2014

- Associate of Applied Science: Energy Management
- Certificate: Alternative Energy Engineering Technology
- Certificate: Energy Auditing

REFERENCES

Andrea Brown, AICP - (734) 913-2000 **Executive Director: Michigan Association of Planning**

Nathan Voght - (734) 660-1061 **Economic Development Specialist: Washtenaw Co. OCED**

Melanie Brown - (734) 623-2233 **General Manager: Sava's Restaurant**

AWARDS/ACCOLADES

- LCC Technical Careers Scholarship recipient
- Founder/President, LCC U.S. Green Building Council Club
- Captain/President, LCC Men's Ice Hockey Club Team
- LCC Solar Decathlon Team
- Phi Theta Kappa Honors Society Member
- Student Representative Council - American Planning Association
- Ambassador - American Planning Association
- Student Board Member/ Co-chair - Michigan Association of Planning
- Planning Awareness Club of EMU (PLACE) President
- Michigan Association of Planning's Memorial Scholarship recipient
- Eastern Michigan University Dean's List: 3.5 G.P.A.
- PLACE Club Scholarship recipient

Susan Cronander

319 W. 11th Street, Traverse City Michigan 49684

susieia@sbcglobal.net

231-883-3930

Ms. Joanne Westphal, Peninsula Township Clerk
Peninsula Township Hall
13235 Center Road
Traverse City, Michigan 49686

Candidate # 8
Interview 8:00 pm
May 7, 2018

Dear Ms. Westphal:

I am very enthusiastic about returning to Community Planning to use my experience as a planner, zoning administrator and educator to assist Peninsula Township in continuing the Township's successful planning endeavors. I am interested in both the Planning Assistant and Director of Planning positions.

I have served as a project manager, reviewed site plans, planning and development proposals, acted as a zoning administrator and staff to planning and zoning boards, written a couple of zoning ordinances and helped draft preliminary planning legislation with a committee led by Mark Wycoff. I have also authored land use and transportation plans, facilitated a community-based planning process, installed a small GIS system for the Grand Traverse Band of Ottawa and Chippewa Indians, assisted with recreation, transportation and wildlife corridor planning efforts in Northwest Michigan, and worked with Dan Burden to conduct a workshop on walkable communities and incorporating bicycling for transportation. My Masters is in Urban Planning and my Bachelors are in Elementary Science Education and English.

It was a pleasure meeting you last week. Thank-you for this opportunity and I look forward to hearing from you!

Sincerely,

Susan Cronander

Susan Cronander

susieia@sbcglobal.net

319 W. 11th Street Traverse City Michigan 49684

231-883-3930

PLANNING EXPERIENCE

Zoning Administration and Development Review: Five years' experience administering municipal zoning regulations, reviewing development applications, site plans, zoning amendment requests and writing recommendations for zoning boards.

Computer Proficiency: Microsoft Word, Excel and PowerPoint, Libre Office word processing, internet searching, email, some social media. Lead in installing an ArcGIS system for the Grand Traverse Band in Peshawbestown and produced a draft land use plan map. Familiar with BS&A permit/assessment program.

Publications/Reports: Ecological Corridors: A Literature Review (1995) co-author, "Vision Quest for the 21st Century – Community Based Planning in a Tribal Community", Grand Traverse Band Policy Plan, City of Hollywood Florida's comprehensive plan (co-author), several newsletters and population data reports.

Meeting presentation: Extensive experience conducting meetings with communities, and presenting to planning commissions, zoning boards, elected officials/councils.

Regional and Comprehensive Planning: Worked with the Northwest Michigan Council of Governments to research, gather data and community input on transportation, recreation and wildlife corridors for a ten county area Greenways plan. Co-authored a policy plan for the Grand Traverse Band of Ottawa and Chippewa Indians. Wrote several elements of the City of Hollywood's (Florida) adopted comprehensive Growth Management Plan. Made recommendations on land use amendments for Plantation and Hollywood, Florida.

Transportation Planning: Analyzed and wrote quarterly transportation reports for Broward County, Florida, including mass transit, port and airport statistics. Attended a training and arranged for a community workshop on bicycling and walkable communities with Dan Burden. Wrote the Transportation and Mass Transportation comprehensive plan elements for the City of Hollywood, Florida.

Projects, contracts and implementation: Successfully managed several contracts and co-managed the community input, design and development of the award-winning Grand Traverse Band's Civic Center (Turtle) building. Lead in the writing of engineering and architectural RFPs for buildings and other development. Participated in selecting consultants and contractors for recommendation to tribal council.

Community facilitation: Partnered with Michigan State Extension to create a successful Grand Traverse Band of Ottawa and Chippewa Indians community input process, leading to an adopted policy plan.

Intergovernmental/Partner coordination: Collaborated with Michigan Department of Transportation, adjacent governmental units and interested agencies on all plans and projects while a planner in Michigan.

Management: Planning Director, City of Plantation, Florida.

Legislation: As a member of APA's Planning Law Committee, assisted in revising portions of Michigan's planning and zoning laws.

EDUCATION

University of Michigan

Bachelor of Arts (+several courses in science and natural resources)

Wayne State University

Masters in Urban Planning

Central Michigan University

Elementary Science Education: Summa Cum Laude

PROFESSIONAL PLANNING AWARDS/COMMITTEES

Florida APA

Vice Chair, Broward Chapter APA

Michigan APA and Law Committee

Build Michigan & Build America Awards (Comstock Construction) Peshawbestown Civic Center

Harvard Honoring Nations Award for the G.T.B. Planning and Development Department

PLANNING EMPLOYMENT

Long Lake Twp.

2017-present

Assistant to Planner and Zoning Administrator

Data input in the BS&A permit and property assessment program

Grand Traverse Band of Ottawa and Chippewa Indians

1996 – 2002

Tribal Planner

Project Manager for the 5 million dollar Peshawbestown, Michigan Civic Center building which met budget. Supervised preliminary engineering for the Eagle Town site plan and M-22 corridor plan in Peshawbestown. Partnered with Michigan State Extension to create a policy plan, which was adopted by Tribal Council. Lead implementation of a GIS mapping system. Drafted a land use plan map using GIS. Principal planning liaison with other communities, regional and state agencies.

Planner and Consultant (Grand Traverse Region)

1993-1996

New Designs for Growth (1996)

Affordable Housing Study (1996)

Wildlife Corridors Project (1995)

Greenways Project (1995)

Grand Traverse County (1994)

Bingham Township (1994)

Acme Township (1994)

Traverse City Area Transportation and Land Use Study (1993)

City of Plantation, Florida

1990-1992

Planning Director managed staff, planning and development recommendations, projects.

City of Hollywood, Florida

1986-1990

Associate Planner comprehensive planning, zoning and development review

Assistant Planner

Broward County Florida

1984-1986

Assistant Transportation Planner

Transportation data analysis

Southeastern Michigan Transportation Authority (SEMTA)

1983-1984

Transportation Planning Intern

EDUCATION EMPLOYMENT

Traverse City Area Public Schools

2004-2010 & 2013-present

Special Education Assistant

Tutoring, small group instruction, management, guest teaching. Currently - test administration.

Teacher

Developed curriculum, lessons and materials.

Managed classroom, Assistant Teacher, volunteers. Taught 4th through 6th grade math/geometry, physical/biological and earth sciences, history, geography, writing/grammar/spelling, literature.

OTHER EMPLOYMENT

Independent Contractor Area Agency on Aging/Math Tutor/winery server

2011 – 2017

Susan Carner Cronander

319 W. 11th Street Traverse City Michigan 49684 231-883-3930 susieay@sbcglobal.net

References

- Daniel Oberski: Assistant Principal: Traverse City West Senior High oberskida@tcaps.net (231) 933-7591
- Leslie Sickterman: Planner, Long Lake Twp. planner@longlaketownship.com (231) 946-2249
- Kim Smith: Zoning Administrator, Zoning@LongLakeTownship.com (231) 946-2249
- Jim Wiesing: Former Director M.S.U. Extension (retired) (231) 883-1156

**BRENT
BONCHER**



bboncher@hotmail.com



616-318-6363

13708 HEDEEN RD
TRAVERSE CITY, MI 49868

Candidate #3

PENINSULA TOWNSHIP BOARD:

Re: Planner Position of Peninsula Township

Interview @ 8:30p

Dear Peninsula Township Board:

Peninsula Township is one of the most beautiful, if not the most beautiful township in Michigan with a unique and balanced mix of niche agriculture, gorgeous waterfront, wineries, and country living. It is the role of township's officials to preserve and protect that and enhance the lifestyle of the residents. In my roles for Courtland Township when I lived there (located on the outskirts of Grand Rapids) we consistently worked toward those goals. I was chosen by the board to serve as Trustee when a trustee resigned. One of the challenges of the township was to preserve its bucolic nature and high-quality farmland while being pressed by development as Grand Rapids expands. I was appointed because the township board knew that I had a passion for serving in local governance from my years of service and experience and that I would be able to make decisions that would promote those aims.

For years in the past I had served as a trustee of the township, as chair of the zoning board of appeals and chair of our lake association. There are many lakefront homes in the township and a large majority of the issues we addressed as a zoning board involved home additions, lot lines, noise, and uses in our lakes district. In these roles, and as an owner of lakefront property, I became attuned to the unique issues and special attention required for waterfront property in dealing with riparian rights, overburdening of the properties, noise, water quality, and shoreline erosion issues, to name a few. As chair of The Myers Lake Association I spearheaded an effort to investigate a lake level augmentation well in order to preserve property values and enjoyment of the lake. That effort involved partnering with the Kent County Drain Commission and I donated my time as an attorney to work on that endeavor. We

drilled several test borings and I worked with the Commissions to set up a special assessment district for the work.

On that note, my litigation work as an attorney for the past 15 years has provided me a unique perspective for community planning as I have seen the problems created from the back end that are the result of poor drafting and poor planning. That has sharpened my skills as a drafter when, for example, earlier this year I represented another site condo homeowner association this year in drafting and revising their bylaws. I also represented and advised homeowners and joined forces with the township when a local landowner decided to unilaterally start a significant mining operation in the township without seeking any permits or township approval. I have also drafted wind farm leases. I have both represented and faced contractors and road construction companies (large and small). I have also represented many individual homeowners in boundary disputes, actions against utility companies involving easements and land sale issues.

I also have experience with grants having chaired our township's parks and recreation committee. As a volunteer, I investigated and planned miles of linear trail way in our township, meeting dozens of property owners at their homes and attending homeowner associations' meetings to determine the desires of the township residents and developing feasible routing. As part of that work I researched several grants and drafted grant applications. Unfortunately this endeavor is still unrealized and on the table as it has been stalled for several years due to being blocked by a key landowner and I have been able to see it to fruition since I moved out of the township. However, I loved the work.

In addition, I hold my real estate license and have bought and sold homes, flipped homes, rented homes and been a renter over the years and spent years volunteering for Habitat for Humanity. I have a familiarity of real property from many angles.

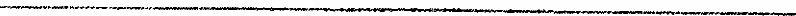
Collectively, all this experience gives me a profound and wide-ranging background from which to draw for township planning. Pairing that experience with my attorney background provides a unique advantage to a township. I am living in Peninsula Township approximately half time already and searching for something that will



allow me to move there full time that will excite me and utilize my experience. I look forward to further discussing how I can be a benefit to the township and whether this position is a good fit for my future.

Sincerely,

Brent Boncher



REFERENCES:

CHARLES PORTER – FORMER SUPERVISOR OF
COURTLAND TOWNSHIP
(616) 813-6905

MICHAEL KRIEGER – SUPERVISOR OF COURTLAND
TOWNSHIP
(616) 866-0622

COLLEEN BROWN – TREASURER OF COURTLAND
TOWNSHIP
(616) 866-0622

BRENT BONCHER

7227 Orlin Ct.
Rockford, MI 49341

bboncher@hotmail.com
616-318-6363 - mobile

EDUCATION

WAYNE STATE UNIVERSITY LAW SCHOOL Juris Doctorate '02
UNIVERSITY OF MICHIGAN B.A. Organizational Studies '98

EMPLOYMENT BACKGROUND

Schenk, Boncher & Rypma, P.C. - Attorney (Grand Rapids, MI - Aug. 2002 to present)

- General civil law practice with particular litigation experience in the following areas: contracts, construction/zoning/real estate law, torts, ERISA, divorce, insurance, and trust/estate work.
- Supervision of law clerk development and programming at firm.
- Practicing in state and federal trial and appellate courts including over ten 6th Circuit and Michigan Court of Appeals cases.
- Skills – Advocative professional writing, case strategy development, contract negotiations, and risk mitigation.

Moriyama Kita High School English Teacher (Japan - 1998/9)

LEADERSHIP AND COMMUNITY

North Kent Community Services (community charitable organization)

- Board Member (Fundraising - 2015)

Knights of Columbus (men's Catholic charitable organization)

- Board Member, Rockford, MI council (2013- 2016)

Courtland Township

- Trustee (appointed by board 2012-2014)
 - Managing and oversight of township finances, legislative decisions, and overall direction of the township
- Zoning Board of Appeals (2009-2013) past chair and board member
 - making decisions about land use and activity variances from township ordinances
- Parks/Rec Committee (2011- present) Chair
 - Planning and developing financing for \$1,000,000 recreational trails project including grant research.
 - Route development with Road Commission and property owners to secure easements
 - Planning and chairing meetings, goal development, and delegation of committee work

Myers Lake Improvement Association Board

- President (2009-2012)

OTHER

- 2014 Winner of 6-way primary election for 63rd District Court judge --Personally visited 15,000 voter's homes
- licensed Residential Real Estate Salesperson.

*Candidate # 6
Interview 9:00pm*

Nikki Lennox
3940 Smokey Cove Dr.
Traverse City, MI 49686
269.818.7699
lennox.nikki@gmail.com

04/30/2018

To: Joanne Westphal
Peninsula Township Clerk

Re: Planning and Zoning Assistant Position

Dear Clerk Westphal,

Attached please find a copy of my resume for the position of planning and zoning assistant. This position is the ideal opportunity to contribute the skills I have gained from my professional experience, academic studies, and diverse background. My organizational and communication skills are well demonstrated in my work experiences. I enjoy working with people and will always jump in and assist as needed. Thank you in advance for your consideration.

Sincerely,

Nikki Lennox

Nikki Lennox

3940 Smokey Cove Drive
Traverse City, MI 49686
269.818.7699
lennox.nikki@gmail.com

EXPERIENCE

Acme Township, Williamsburg MI — Zoning Administrator

2012-2015

Village of Beulah, Beulah MI — Zoning Administrator

2011

Rutland Township, Hastings MI — Zoning Administrator

2005-2013

OTHER RELEVANT EXPERIENCE

Ray Township MI - Constable
Chesterfield Township MI - Police Officer
City of Pontiac MI - Police Officer

EDUCATION

Madonna University, Livonia MI — B/S Criminal Justice

OTHER TRAINING COURSES, CERTIFICATES AND EDUCATION

Master Citizen Planner- MSU
Basic Planning and Zoning
Forming a Downtown Development Authority
How to Draft a Zoning Ordinance
Water Laws Relating to Zoning
Drafting, Enacting and maintaining Local Ordinances
Conditional Rezoning, Zoning enabling Act
Platting and Land Divisions
Planning Commission, Zoning Board of Appeals Procedure
Advanced ZBA
Advanced Planning and Zoning
Wind energy Siting Policy
Ethical aspects of Planning
Sustainable Codes
New Design Standards in Planning
Creating a Regional transportation Plan
Green Zoning
Farm Market GAAMP

Grant Writing Basics
Small Town and Rural Development
Small Scale Renewable Energy
Right to Farm
Placemaking Summit – Northwestern Michigan Council of Governments

PLANNING, ZONING, ORDINANCE ENFORCEMENT EXPERIENCE AND SKILLS

Site Plan review, evaluations and recommendations for numerous large scale developments including mixed used plaza, Barry County Expo Center, Boys and Girls Club, Super Walmart and Meijer, entailing conditional rezoning agreements. 92 acre subdivision/open space development project.

Creation of new zoning ordinance text to comply with future land use designations, comprehensive language for Mixed Use District including sign, landscaping, green-spaces, architectural and building standards, parking and lighting ordinances. Other ordinances amendments as needed.

Rezoning of areas in agriculture, residential, commercial to comply with future land use map.

Master Plan, review, amending and closing.

Review and issuance of land use permits.

Daily enforcement of zoning violations, issuance of violation citations and prosecution thereof.

Recommendations relating to all aspects of planning and zoning to the planning commission, zoning board of appeals and township board.

Scheduling of meetings, preparation of agendas, packets, legal notices as necessary.

Work with township attorney, township engineer and planning consultant as necessary.

Work with township assessor when needed.

Proficient in Word, Excel, BS&A software, GIS and similar applications.

REFERENCES

Robin Hawthorn- Rutland Township Clerk 269-948-2194

Nikki Sobkowski- 231-590-6204

Vicki Shurly- Peninsula Community Library Director 231-223-7700