

BOWERS HARBOR PARK EXPANSION COMMITTEE

Committee Meeting

July 7, 2016

Meeting called to order at 3:45 p.m.

Present: Shipman, Chair; Reardon, Rosi, Swift, Snow, Havenga. Foote arrived at 3:55 p.m.

Approve Agenda

Motion: Swift/Havenga to approve the agenda. MOTION PASSED.

BRIEF CITIZEN COMMENTS – FOR ITEMS NOT ON THE AGENDA

None

CONFLICT OF INTEREST

None

CONSENT AGENDA

Motion: Havenga/Snow to approve the consent agenda. MOTION PASSED.

BUSINESS [Item B. was discussed first while waiting for conference call start with consultant]

A. Discuss planning scope, schedule and first public input meeting format with consultant.

Christy Summers of Beckett & Raeder reviewed the contract scope of services. The 2013 conceptual plan was discussed, including the removal of the conceptual graphics on the original BHP parcel and replacement with updated aerial map showing the current facilities.

A schedule of meetings was discussed, including:

- BHP Committee meeting on Tuesday, July 19, 2016 at 9:00 a.m.
- BHP Committee meeting with Beckett-Raeder on Monday, August 8, 2016 at 3:00 p.m.
- Public Input Meeting on Thursday, August 18, 2016 at 7:00 p.m.

The format of the public input meeting was discussed. Christy Summers proposed a presentation-oriented opening portion that addresses how the 2013 conceptual plan came to be and plan development that is responsive to the opportunities and constraints of the land. For the expansion property, examples of constraints include the residual agricultural contamination, the required planted buffer, and wetland restrictions. The importance of considering the park as a whole, including the resources and facilities found in the original park area was discussed.

The portion of the meeting that will discuss park development options and gauge interest in various options will utilize a system call Plicker that allows the public to submit in real time a prioritized reaction. Ensuring there are opportunities for the public to contribute ideas for the parks not identified by the consultant during the meeting was also discussed. Committee members were encouraged to submit ideas they had, or that other contacts had suggested to them, for park development and facilities options prior to the next meeting with the consultant.

B. Discuss public outreach and advertising for public input meeting.

Edits to the adjacent neighbor postcard were discussed. Reardon will send the postcard to the adjacent neighbors. Postcard for peninsula-wide mailing to inform the public of the public input meeting was discussed. Committee will review postcard at next meeting.

CITIZEN COMMENTS

None

COMMITTEE COMMENTS

None

MOTION: Havenga/Swift to adjourn the meeting at 5:45 p.m. MOTION PASSED

Respectfully Submitted,

Susie Shipman,  
Peninsula Township Park Commission

These minutes stand to be approved at the next meeting of the BHP Expansion Committee.