

BOWERS HARBOR PARK EXPANSION COMMITTEE

Committee Meeting

July 19, 2016

Meeting called to order at 9:10 a.m.

Present: Shipman, Chair; Reardon, Rosi, Swift, Havenga and Foote.

Absent: Snow

Approve Agenda

Motion: Swift/Havenga to approve the agenda. MOTION PASSED.

BRIEF CITIZEN COMMENTS – FOR ITEMS NOT ON THE AGENDA

None

CONFLICT OF INTEREST

None

CONSENT AGENDA

Motion: Swift/Foote to approve the consent agenda. MOTION PASSED.

BUSINESS

A. Discuss preparations for August 18, 2016 public input meeting, including public outreach and advertising.

Reardon confirmed mailing of 42 adjacent neighbor letters.

Edits were made to postcard draft language, graphics and layout. Shipman and Foote to finalize for printing.

Shipman to liaise with copy shop regarding format and due date to ensure mailing of the postcard on August 2, 2016, and confirm mailing list format with copier. Reardon to work with Township Assessor to supply mailing list to copy shop. Estimated number of mailings is 4,500.

Additional venues for advertising for the public input meeting were discussed.

The location of the public input meeting was discussed, and it was determined the elementary school was the preferred location. Shipman to investigate feasibility. Alternate locations were discussed if the school is not feasible.

CITIZEN COMMENTS

None

COMMITTEE COMMENTS

None

MOTION: Shipman/Havenga to adjourn the meeting at 9:50 a.m. MOTION PASSED

Respectfully Submitted,

Susie Shipman,

Peninsula Township Park Commission

These minutes stand to be approved at the next meeting of the BHP Expansion Committee.