

**PENINSULA TOWNSHIP PARK COMMISSION**  
**Regular Meeting**  
**Township Hall**  
**September 12, 2018 - 7:00 p.m.**

**Agenda**

- 1. Call to Order**
- 2. Pledge**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Brief Citizens Comments**
- 6. Conflict of Interest**
- 7. Consent Agenda**
  - Any member of the board, staff, or the public may ask that any item on the Consent Agenda be removed and placed elsewhere on the agenda for full discussion.
  - Correspondence (if any, provided in packet)
  - Approve Minutes of 8/8/18 meeting
  - Treasurer's report and invoice list approval
- 8. Business**
  - A. Pelizzari Natural Area tree planting grant – Melinda Jones
  - B. Park traffic control – Griffiths
  - C. Forestry grant program – Snow
  - D. DNR 8/23/18 open house on Kelly Park plans - Snow
  - E. Lighthouse manager's report – Schultz
  - F. Maintenance report – Wilkinson
- 9. Citizen Comments**
- 10. Board Comments**
- 11. Adjourn**

Peninsula Township has several portable hearing devices available for audience members. If you would like to use one, please ask the clerk.

**PENINSULA TOWNSHIP PARK COMMISSION**  
**Regular Meeting Minutes**  
**Township Hall**  
**August 8, 2018 - 7:00 p.m.**

1. **Call to Order** Meeting called to order by Griffiths at 7:00 p.m.
2. **Pledge**
3. **Roll Call** - Griffiths, Snow, Skurski, Cornell Absent: Atkinson
4. **Approve Agenda** Snow moves to add Item J Forest Management at Lighthouse Park to the agenda. Skurski second. **PASSED UNAM**
5. **Brief Citizens Comments** Susie Shipman 14735 Shipman Rd.

The Traverse City School District removed the two soccer goal posts and now the Old Mission Peninsula School does not have any. There are extra goal posts at Bowers Harbor Park and Shipman requests that the ones not in use be given to the school. There are pieces of posts in disrepair that could be made into two usable goal posts according to Wilkinson. *Action-Motion* Skurski makes a motion that the posts in need of repair be considered surplus and given to the Old Mission Peninsula School and is seconded by Snow.

**PASSED UNAM**

Nancy Heller 3091 Blue Water Rd.

Requested to speak on item D was accepted. Heller wants to make sure the Park Commission understands what entering into an agreement regarding Kelly Park with the DNR demands. She highlighted some of the items under the Conditions and Requirements of the DNR. Item 4-Permittee shall maintain the area under Permit in a clean and orderly condition; Item 6-The rights accruing under this Permit shall not be assigned or transferred without written permission of the Department Representatives; Item 11-Permittee and occupants are responsible for the payment of all utility bills including water, electricity, gas, etc. Heller asks if the township knows if utilities exist at Kelly Park. Item 13-Permittee shall comply with all applicable (including but not limited to all environmental) laws, regulations and codes and will obtain any necessary Permits in connection with use of the Premises; Item 14-Permittee shall reimburse the Department for any repairs to the Premises resulting from

damage; Item 19-There shall not be any disturbance to survey corners and associated witness trees; Item 20 Insurance-Applicant shall furnish to the Department, prior to issuance of written permission, a policy of liability insurance which provides the following a) Names of Insured, the Applicant, its officers, employees, and agents. Heller asks what witness trees are and who the agents in the insurance policy are. Item 23-Cutting or Removal of Trees/Vegetation; Item 27-Damages; Item 28-Additional Requirements. Heller again requests that the Park Commission understand what this permit with the DNR involves before entering into any agreement.

**6. Conflict of Interest None**

**7. Consent Agenda**

Any member of the board, staff, or the public may ask that any item on the Consent Agenda be removed and placed elsewhere on the agenda for full discussion.

Correspondence (if any, provided in packet)

Approve Minutes of 7/11/18 meeting

Treasurer's report and invoice list approval

Skurski moves that the Consent Agenda be approved and is seconded by Snow.

**PASSED UNAM**

**8. Business**

**A. Park Clean-up Activities - Bill Ryan 2364 Twin Eagle Drive**

**Bill Stott 3193 Ogidaki Trail**

Ryan and Stott are volunteer residents of Old Mission Peninsula who pick up trash once a month and cover four informal "pull-outs," the Lighthouse parking lot, and beach areas. From August-November, 2017, 23 volunteer hours resulted in 62 pounds of trash collected. From May-July, 2018, 40 pounds of trash was collected in 15.5 volunteer hours. The new trash receptacles in the main parking lot look good and are working to eliminate some of the trash. The recommendations are to prevent vehicles from pulling very far into the pull-outs by placing one boulder in each pull-out. This would allow one car per pull-out and the car would be visible to patrols. Recent fire remains and trash were found at the end of two-track (Old Mission Point Park) and is a party site with no means of policing the area. This represents a significant forest fire hazard. Some form of deterrent needs to be placed there.

The discussion concluded that 3 large rocks could be placed in the pull-outs to prevent drivers getting their cars back into the woods.

**Action-Motion** Snow makes a motion to have Wilkinson move three rocks from the Murray trail head to block the pull-outs for \$500. Skurski second.

Voice vote: Ayes- Skurski, Griffiths, Snow

Nay- Cornell

B. PNA DTE Tree Grant - Skurski/Melinda Jones

The Park Commission has received a \$1,500 grant to plant 15 trees due to the oak wilt remediation that occurred in Pelizzari Natural Area. Volunteers are going to be needed to plant the trees. Next month Melinda Jones will attend the meeting to provide more details. Skurski wants to get the process started.

**Action-Motion** Skurski moves that the \$1,500 grant be accepted and is seconded by Cornell.

**PASSED UNAM**

C. BHE - Tree planting plans - Skurski, Atkinson

There is \$10,000 in the budget to complete the Bowers Harbor Expansion Park boundary with trees. Atkinson and Skurski will report back to the board next month.

D. Kelly Park/The Moorings-agreement: DNR and Township -Atkinson/DNR Kasey

Mahony

Kasey Mahony is the Cadillac District Supervisor for the DNR and discussed Kelly Park. The DNR refers to Kelly Park as the Old Moorings. The DNR purchased the property with the idea that the township would lease it from the DNR once a boat launch was created. After a series of public meetings, it was determined that what the community wants is a canoe/kayak launch. On August 23, 2018 from 4:30-7 p.m. there will be an open house at the Peninsula Township and Anna Marie Bower from the DNR will present the plan drawings and answer questions. This allows for there to be more public commentary. There will be a gravel parking lot and gravel trail down to the water. The DNR writes multiple use permits. The permit has not been written yet and is written by the Permittee. The DNR then must approve the request. As this is an undeveloped area, the DNR does not maintain the property. The Peninsula Township has expressed an interest in "dressing up the area" and can put into the permit that

specific areas of the property would be mowed. There are no utilities on the property. The reason for the boiler plate language in the permit is the DNR deals with many requests. For example, if a dam needed to be repaired and heavy equipment or dredging was needed, then this language in the requirements and conditions would be applicable. The \$50.00 fee would be waived for this project. Use permits are written for a maximum period of one year.

**Skurski:** We were wondering if the DNR would provide us with signage.

**Mahony:** That will be part of the presentation on August 23.

**Snow:** The DNR owns and maintains the boat launch on Center Road and also the boat launch at Bowers Harbor. Why are we being asked to maintain Kelly Park?

**Mahony:** My understanding was the township could not afford to purchase this land at the time and the DNR stepped in and purchased the land. The intention was that the township would then lease the land back from the DNR.

**Action-Motion** Skurski makes a motion to write the Permit document and to meet with the Peninsula Township and have something to present at the next Park Commission meeting. Snow seconds.

**PASSED UNAM**

E. Signage for the east/west road at south of Lighthouse (No fires or camping) Atkinson Griffiths will go out to the Lighthouse and determine the number of signs that are needed for the pull-outs and two track and report back at the next meeting.

F. Mission Point Lighthouse Friends Report- Griffiths/MPLH

Ellen Kerr 14548 Bluff Rd

The next plan is to get involved with the grant process to have handicap access to the beach in front of the Lighthouse. She encourages the Park Commission to work with the Lighthouse Friends, Peninsula Township, and Community leadership. Every year we get more visitors. Would like to see a plan to improve the experience of the visitors which might include an interpretive center or an audio tour. The Historical Society has been involved in creating an audio tour. The Lighthouse structure is in good shape with the new windows, siding and roof and would now like to see the visitor experience enhanced.

G. Lighthouse Signage – Griffiths

Griffiths presents the design for signage to replace the aging 45<sup>th</sup> Parallel and Lighthouse Welcome sign. Sign needs to be 45' x 96'. Once the design is finalized, the sign creation will be put out for a bid. Schultz stated she has a bid from Image360 for \$1,041.41.

#### H. Lighthouse Manager's Report – Ginger Schultz 5877 Smokey Cove Drive

Yesterday was National Lighthouse Day and Schultz purchased 250 cupcakes and the Friends of Lighthouse handed them out to visitors. The grant money was received in the amount of \$43,420.02. There is a grant balance of \$1589.16 and as the process was started before Schultz was hired, she is not sure what the balance means. Attended the Lighthouse festival held at Whitefish Point Lighthouse and talked with other lighthouse managers. This year's gross is \$88,256.59 of which \$40,994 came from tours. There is a discrepancy between what the Peninsula Township shows in the Lighthouse account. Schultz will meet with the Township Finance Department to find why numbers do not match. 8700 people have paid for tours this year. The storage roof was completed and a load of gravel was placed in the parking lot where water pooled.

#### I. Maintenance Report – Bob Wilkinson 18426 Condor, Interlochen, 49643

All tasks on the project list have been completed except the trees at Bowers Harbor Expansion Park. Every time there is a storm, there seems to be trees that fall down or hang over a trail and the trails are requiring more management. The buoys ordered came quickly and will be installed at Haserot Beach.

#### J. Forest Management at Lighthouse Park- Snow

Snow, Griffiths, Schultz, and Wilkinson met with the Cook County Forester, Cameron Ross to gain a professional opinion regarding the state of the forest around the Lighthouse. They learned there should not be any cutting of trees from December to April to prevent the spread of disease. The recommendation was to get in touch with an arborist. Plan to work first on trees that represent a safety issue. Felt there are diseased trees surrounding the Lighthouse and the forest is not a healthy one.

*Action-Item* Snow makes a motion that he obtains bids from three arborists to address the safety issues regarding the forest. Second by Skurski. **PASSED UNAM**

### 9. Citizen Comments

Ellen Kerr recommends setting up a meeting with Brian Lejewski to decide how to make use of the oil house, where so much money was invested.

Nancy Heller 3091 Bluewater Rd. requests that people who present handouts to the group have enough for the entire audience. The report regarding the trash pickup is something all of the residents would be interested in. It would be good to have this in the packet that is placed on the website. The commission discussed at one meetings to have our deputy come out to explain what he can do to provide enforcement of some

of the items discussed here tonight. This is an important item for the residents to know.

Jane Boursaw 12875 Bluff- had a question on the Lighthouse 45<sup>th</sup> Parallel sign and wondered if it was damaged. The sign is iconic.

**10. Board Comments Skurski:** if we come up with a plan, we should get it into the grant process by November. The Haserot beach boat launch is not part of the conversation regarding Kelly Park. At one time there was a discussion of the DNR giving \$50,000 to improve the boat launch at Haserot beach and that dialogue appears to have ended. Playground equipment would be a good grant to go after.

**11. Adjourn** Skurski moves to adjourn and Snow seconds. Adjourn at 9:28 p.m.

Respectfully Submitted

Lola Jackson

REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP  
 PERIOD ENDING 08/31/2018  
 % Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	08/31/2018	08/31/2018	MONTH	08/31/2018			
Fund 208 - PARKS/HASEROT/BHP/ARCHIE									
Revenues									
Dept 000									
208-000-664.000	Interest & Dividends	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 751 - PARKS									
208-751-607.EVT	Parks Ig. Event Fee	5,585.00	632.00	0.00	0.00	4,953.00	11.32		
208-751-664.000	Interest & Dividends	150.00	0.00	0.00	0.00	150.00	0.00		
208-751-667.000	Rental Income	1,500.00	300.00	0.00	0.00	1,200.00	20.00		
208-751-669.000	Parks Summer Program	0.00	0.00	0.00	0.00	0.00	0.00		
208-751-675.000	Donations	250.00	0.00	0.00	0.00	250.00	0.00		
208-751-676.000	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00		
208-751-699.000	Appropriated Transfers In	100,000.00	0.00	0.00	0.00	100,000.00	0.00		
Total Dept 751 - PARKS		107,485.00	932.00	0.00	0.00	106,553.00	0.87		
TOTAL REVENUES									
		107,485.00	932.00	0.00	0.00	106,553.00	0.87		
Expenditures									
Dept 000									
208-000-807.000	Audit Fees	0.00	0.00	0.00	0.00	0.00	0.00		
208-000-818.000	Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00		
208-000-855.DEG	Noncom. Public Wat. Sup. Fee	0.00	0.00	0.00	0.00	0.00	0.00		
208-000-930.000	Repairs and Maintenance	0.00	0.00	0.00	0.00	0.00	0.00		
208-000-967.BHP	BOWERS HARBOR PARK EXPANSION	0.00	0.00	0.00	0.00	0.00	0.00		
208-000-999.000	Appropriations Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00		
Total Dept 000		0.00	0.00	0.00	0.00	0.00	0.00		
Dept 751 - PARKS									
208-751-703.000	Per Diem	9,800.00	2,320.00	480.00	7,480.00	23.67			
208-751-707.000	Temporary Employees	2,600.00	0.00	0.00	2,600.00	0.00			
208-751-710.000	Townpak/Work Comp	3,525.00	3,047.07	0.00	477.93	86.44			
208-751-715.000	Employer Social Security	950.00	223.38	36.72	726.62	23.51			
208-751-718.000	Pension	9.00	0.00	0.00	9.00	0.00			
208-751-726.000	Supplies	1,000.00	1,331.73	1,214.76	(331.73)	133.17			
208-751-783.000	Seeding and Planting Services	10,000.00	405.00	0.00	9,595.00	4.05			
208-751-801.000	Legal Fees	1,000.00	0.00	0.00	1,000.00	0.00			
208-751-807.000	Audit Fees	1,300.00	0.00	0.00	1,300.00	0.00			
208-751-814.000	Computer Services	0.00	0.00	0.00	0.00	0.00			
208-751-818.000	Contractual Services	33,320.00	28,403.30	11,301.60	4,916.70	85.24			
208-751-818.010	Contractual and Recording Sec	2,880.00	720.00	0.00	2,160.00	25.00			
208-751-855.DEG	Noncom. Public Wat. Sup. Fee	2,960.00	160.00	0.00	2,800.00	5.41			
208-751-900.000	Printing & Publishing	2,000.00	339.90	0.00	1,660.10	17.00			
208-751-921.000	Electricity	2,500.00	740.59	262.52	1,759.41	29.62			
208-751-926.000	Street Lighting	3,900.00	501.03	102.49	3,398.97	12.85			
208-751-930.000	Repairs and Maintenance	12,225.00	5,289.10	0.00	6,935.90	43.26			
208-751-930.100	Log Church Maintenance	12,225.00	0.00	0.00	12,225.00	0.00			
208-751-930.200	BHP Repairs and Maintenance	5,000.00	2,060.49	504.83	2,939.51	41.21			
208-751-958.000	Memberships and Dues	500.00	518.40	0.00	(18.40)	103.68			
208-751-960.000	Education & Training	250.00	0.00	0.00	250.00	0.00			
208-751-967.BHP	Bowers Harbor Park Expansion	0.00	11,214.03	0.00	(11,214.03)	100.00			



REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP  
 PERIOD ENDING 08/31/2018  
 & Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 08/31/2018	ACTIVITY FOR MONTH 08/31/2018	AVAILABLE BALANCE	& BDC % USED
Fund 509 - LIGHTHOUSE GIFT SHOP						
Revenues						
Dept 000						
509-000-664.000	Interest & Dividends	75.00	115.13	0.00	(40.13)	153.51
509-000-667.300	Gift Shop Sales	82,000.00	56,000.49	14,266.55	25,999.51	68.29
509-000-667.400	Lighthouse Sales Tax	4,920.00	3,360.06	856.00	1,559.94	68.29
509-000-675.000	Donations	0.00	0.00	0.00	0.00	0.00
509-000-699.000	Appropriated Transfers In	0.00	0.00	0.00	0.00	0.00
Total Dept 000		86,995.00	59,475.68	15,122.55	27,519.32	68.37
TOTAL REVENUES						
		86,995.00	59,475.68	15,122.55	27,519.32	68.37
Expenditures						
Dept 000						
509-000-707.000	Temporary Employees	3,000.00	550.00	125.00	2,450.00	18.33
509-000-708.000	Gift Shop Manager	18,000.00	8,627.76	1,640.21	9,372.24	47.93
509-000-710.000	Townpak/Work Comp	1,200.00	1,672.94	0.00	(472.94)	139.41
509-000-710.BND	Bonding	100.00	0.00	0.00	100.00	0.00
509-000-715.000	Employer Social Security	1,615.00	702.09	135.03	912.91	43.47
509-000-716.PAY	LRGS St Pd to WI	4,920.00	2,547.64	1,262.31	2,372.36	51.78
509-000-716.TDI	Sales Tax Discount	0.00	0.00	0.00	0.00	0.00
509-000-724.000	POSTAGE	150.00	17.65	0.00	132.35	11.77
509-000-726.000	Supplies	2,000.00	527.37	0.00	1,472.63	26.37
509-000-727.000	Merchandise For Lighthouse Gift Shop	42,000.00	42,130.70	3,526.05	(130.70)	100.31
509-000-801.000	Legal Fees	0.00	0.00	0.00	0.00	0.00
509-000-806.000	Banking Supplies	400.00	0.00	0.00	400.00	0.00
509-000-806.CCF	Credit Card Fees	1,800.00	1,275.42	311.93	524.58	70.86
509-000-807.000	Audit Fees	800.00	0.00	0.00	800.00	0.00
509-000-900.000	Publishing	600.00	0.00	0.00	600.00	0.00
509-000-900.PMP	PRINTING AND PUBLISHING	0.00	187.93	0.00	(187.93)	100.00
509-000-901.000	Cash Short	200.00	(0.45)	0.00	200.45	(0.23)
509-000-956.100	Contingency	1,000.00	0.00	0.00	1,000.00	0.00
509-000-999.000	Appropriations Transfers Out	0.00	0.00	0.00	0.00	0.00
Total Dept 000		77,785.00	58,239.05	7,000.53	19,545.95	74.87
TOTAL EXPENDITURES						
		77,785.00	58,239.05	7,000.53	19,545.95	74.87
Fund 509 - LIGHTHOUSE GIFT SHOP:						
TOTAL REVENUES						
		86,995.00	59,475.68	15,122.55	27,519.32	68.37
TOTAL EXPENDITURES						
		77,785.00	58,239.05	7,000.53	19,545.95	74.87
NET OF REVENUES & EXPENDITURES						
		9,210.00	1,236.63	8,122.02	7,973.37	13.43
TOTAL REVENUES - ALL FUNDS						
		340,155.00	173,977.26	31,829.61	166,177.74	51.15
TOTAL EXPENDITURES - ALL FUNDS						
		618,100.00	446,537.86	37,410.91	171,562.14	72.24
NET OF REVENUES & EXPENDITURES						
		(277,945.00)	(272,560.60)	(5,581.30)	(5,384.40)	98.06

REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP  
 PERIOD ENDING 08/31/2018  
 \* Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 08/31/2018	ACTIVITY FOR MONTH 08/31/2018	AVAILABLE BALANCE	% BDET & USED
Fund 508 - Lighthouse Fund						
Expenditures						
Total Dept 804 - LIGHTHOUSE						
		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES						
		103,005.00	42,523.37	16,071.50	60,481.63	41.28
Fund 508 - Lighthouse Fund:						
TOTAL REVENUES						
		137,075.00	106,031.17	16,707.06	31,043.83	77.35
TOTAL EXPENDITURES						
		103,005.00	42,523.37	16,071.50	60,481.63	41.28
NET OF REVENUES & EXPENDITURES						
		34,070.00	63,507.80	635.56	(29,437.80)	186.40

REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP  
 PERIOD ENDING 08/31/2018  
 \$ Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 08/31/2018	ACTIVITY FOR MONTH 08/31/2018	AVAILABLE BALANCE	% BDT & USFD
Fund 508 - Lighthouse Fund						
Revenues						
Dept 000						
508-000-508.IHG	Lighthouse Grant	41,000.00	43,142.02	0.00	(2,142.02)	105.22
508-000-664.000	Interest & Dividends	75.00	0.00	0.00	75.00	0.00
508-000-667.000	Rental Income	0.00	0.00	0.00	0.00	0.00
508-000-667.100	Keeper Program	7,000.00	3,175.00	0.00	3,825.00	45.36
508-000-667.200	Lighthouse Tours	85,000.00	56,974.00	0.00	28,026.00	67.03
508-000-675.000	Donations	4,000.00	2,740.15	727.06	1,259.85	68.50
508-000-699.000	Appropriated Transfers In	0.00	0.00	0.00	0.00	0.00
Total Dept 000		137,075.00	106,031.17	16,707.06	31,043.83	77.35
TOTAL REVENUES						
		137,075.00	106,031.17	16,707.06	31,043.83	77.35
Expenditures						
Dept 000						
508-000-707.000	Temporary Employees	0.00	0.00	0.00	0.00	0.00
508-000-708.000	Lighthouse Manager	9,025.00	3,697.62	702.95	5,327.38	40.97
508-000-710.000	Towmpak/Work Comp	2,300.00	3,345.88	0.00	(1,045.88)	145.47
508-000-715.000	Employer Social Security	690.00	282.88	53.79	407.12	41.00
508-000-724.000	POSTAGE	150.00	74.55	0.00	75.45	49.70
508-000-726.000	Supplies	1,500.00	1,458.67	298.93	41.33	97.24
508-000-726.KPR	Keeper Quarter Supplies	250.00	71.88	0.00	178.12	28.75
508-000-726.IHS	Lighthouse Signs	0.00	111.36	0.00	(111.36)	100.00
508-000-729.000	Grounds	1,500.00	192.35	86.90	1,307.65	12.82
508-000-745.000	Museum Displays	0.00	145.56	0.00	(145.56)	100.00
508-000-801.000	Heating Fuel	1,500.00	0.00	0.00	1,500.00	0.00
508-000-807.000	Legal Fees	850.00	0.00	0.00	850.00	0.00
508-000-807.000	Audit Fees	800.00	0.00	0.00	800.00	0.00
508-000-814.200	Publishing Software	0.00	0.00	0.00	0.00	0.00
508-000-818.000	Contractual Services	14,000.00	7,535.00	879.00	6,465.00	53.82
508-000-818.IHG	Background Checks	250.00	59.16	0.00	190.84	23.66
508-000-818.BGC	Lighthouse Grant Match	0.00	0.00	0.00	0.00	0.00
508-000-818.SAN	Sanitation Services	7,200.00	2,780.00	1,060.00	4,420.00	38.61
508-000-818.SEC	Security	300.00	165.11	24.99	134.89	55.04
508-000-818.WEB	Website	500.00	0.00	0.00	500.00	0.00
508-000-850.000	Com/Telephone	3,000.00	1,226.26	0.00	1,773.74	40.88
508-000-855.DEQ	Noncom. Public Wat. Syp. Fee	540.00	0.00	0.00	540.00	0.00
508-000-870.000	Milage	1,800.00	399.05	80.66	1,400.95	22.17
508-000-881.000	Community Activities	2,500.00	326.21	0.00	2,173.79	13.05
508-000-900.000	Publishing	1,500.00	20.00	20.00	1,480.00	1.33
508-000-900.FNP	PRINTING AND PUBLISHING	3.00	117.18	0.00	(117.18)	100.00
508-000-921.000	Electricity	1,500.00	547.73	178.96	952.27	36.52
508-000-930.000	Repairs and Maintenance	15,000.00	17,345.43	12,519.81	(2,345.43)	115.64
508-000-956.000	Contingency	0.00	0.00	0.00	0.00	0.00
508-000-958.000	Memberships and Dues	800.00	227.50	0.00	572.50	28.44
508-000-960.000	Education & Training	1,250.00	1,545.12	0.00	(295.12)	123.61
508-000-968.000	Depreciation / Depletion	0.00	0.00	0.00	0.00	0.00
508-000-970.000	Capital Outlay	34,300.00	848.87	0.00	33,451.13	2.47
508-000-999.000	Appropriations Transfers Out	0.00	0.00	0.00	0.00	0.00
Total Dept 000		103,005.00	42,523.37	16,071.50	60,481.63	41.28
Dept 804 - LIGHTHOUSE						
508-804-930.000	Repairs and Maintenance	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP  
 PERIOD ENDING 08/31/2018  
 & Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 08/31/2018	ACTIVITY FOR MONTH 08/31/2018	AVAILABLE BALANCE	% BDC & BDC USBD
Fund 215 - DOUGHERTY HOUSE						
Revenues						
Dept 000						
215-000-664.000	Interest & Dividends	0.00	0.00	0.00	0.00	0.00
215-000-676.000	297000	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES						
		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 000						
215-000-726.000	Supplies	0.00	0.00	0.00	0.00	0.00
215-000-745.000	Heating Fuel	1,100.00	0.00	0.00	1,100.00	0.00
215-000-921.000	Electricity	1,700.00	626.25	132.72	1,073.75	36.84
215-000-970.000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 000		2,800.00	626.25	132.72	2,173.75	22.37
TOTAL EXPENDITURES						
		2,800.00	626.25	132.72	2,173.75	22.37
Fund 215 - DOUGHERTY HOUSE:						
TOTAL REVENUES						
		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES						
		2,800.00	626.25	132.72	2,173.75	22.37
NET OF REVENUES & EXPENDITURES						
		(2,800.00)	(626.25)	(132.72)	(2,173.75)	22.37

REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP  
 PERIOD ENDING 08/31/2018  
 \* Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 08/31/2018	ACTIVITY FOR MONTH 08/31/2018	AVAILABLE BALANCE	% BDGT & USHD
Fund 212 - Pelizzari Natural Area						
Revenues						
Dept 000						
212-000-407.000	Delinquent Taxes	7,000.00	7,334.27	0.00	(334.27)	104.78
212-000-620.000	Tax Collection Payover	0.00	0.00	0.00	0.00	0.00
212-000-664.000	Interest & Dividends	100.00	201.64	0.00	(101.64)	201.64
212-000-675.000	Donations	1,500.00	0.00	0.00	1,500.00	0.00
212-000-676.000	Miscellaneous	0.00	2.50	0.00	(2.50)	100.00
Total Dept 000		8,600.00	7,538.41	0.00	1,061.59	87.66
TOTAL REVENUES						
8,600.00			7,538.41	0.00	1,061.59	87.66
Expenditures						
Dept 000						
212-000-807.000	Audit Fees	500.00	0.00	0.00	500.00	0.00
212-000-818.000	Contractual Services	1,000.00	1,136.00	117.20	(136.00)	113.60
212-000-921.000	Electricity	300.00	130.71	26.04	169.29	43.57
212-000-930.000	Repairs and Maintenance	1,000.00	608.46	0.00	391.54	60.85
212-000-956.100	Contingency/Miscellaneous	500.00	0.00	0.00	500.00	0.00
212-000-961.000	Refund of Taxes	0.00	0.00	0.00	0.00	0.00
212-000-970.000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
212-000-991.000	Debt Service - Principal	280,000.00	280,000.00	0.00	0.00	100.00
212-000-995.000	Debt Service - Interest	5,250.00	5,250.00	0.00	0.00	100.00
212-000-997.CRB	CRNA Bond Debt Service	750.00	750.00	0.00	0.00	100.00
Total Dept 000		289,300.00	287,875.17	143.24	1,424.83	99.51
TOTAL EXPENDITURES						
289,300.00			287,875.17	143.24	1,424.83	99.51
Fund 212 - Pelizzari Natural Area:						
TOTAL REVENUES						
8,600.00			7,538.41	0.00	1,061.59	87.66
TOTAL EXPENDITURES						
289,300.00			287,875.17	143.24	1,424.83	99.51
NET OF REVENUES & EXPENDITURES						
(280,700.00)			(280,336.76)	(143.24)	(363.24)	99.87

REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP  
 PERIOD ENDING 08/31/2018  
 \* Fiscal Year Completed: 41.92

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 08/31/2018	ACTIVITY FOR MONTH 08/31/2018	AVAILABLE BALANCE	% BUDGET USED
Fund 208 - PARKS/HASEROT/BHP/ARCHIE Expenditures						
208-751-970.000	Capital Outlay	37,000.00	0.00	0.00	37,000.00	0.00
	Total Dept 751 - PARKS	145,210.00	57,274.02	14,062.92	87,935.98	39.44
	TOTAL EXPENDITURES	145,210.00	57,274.02	14,062.92	87,935.98	39.44
Fund 208 - PARKS/HASEROT/BHP/ARCHIE:						
TOTAL REVENUES		107,485.00	932.00	0.00	106,553.00	0.87
TOTAL EXPENDITURES		145,210.00	57,274.02	14,062.92	87,935.98	39.44
NET OF REVENUES & EXPENDITURES		(37,725.00)	(56,342.02)	(14,062.92)	18,617.02	149.35

Date	Fund #	Acct #	Invoice #	Pay to	For the purpose of	Amount
8/31/18	208-751	930.100	8182018	HIDALGO SERVICES LLC	OLD MISSION CHURCH RESTORATION - EXTERIOR	\$ 10,084.77
8/31/18	208-751	818.000	183446	809 ANALYTICAL	WATER TESTING	\$ 80.00
4/19/18	208-751	818.000	18029506	GOURDIE-FRASER INC	PROJECT ENGINEERING FOR HASEROT DREDGING PERMIT	\$ 1,250.00
4/19/18	208-751	818.000	18029505	GOURDIE-FRASER INC	PROJECT ENGINEERING, TECH SUPPORT FOR DNR TRUST FUND APPLICATION	\$ 7,755.00
<b>Subtotal</b>						<b>\$ 19,118.77</b>

Date	Fund #	Acct #	Invoice #	Pay to	For the purpose of	Amount
<b>Hessler Log Home</b>						<b>\$ 19,118.77</b>
Date	213		Invoice #	Pay to	For the purpose of	Amount
<b>Subtotal</b>						<b>\$ 19,118.77</b>

Date	Fund #	Acct #	Invoice #	Pay to	For the purpose of	Amount
<b>Dougherty House</b>						<b>\$ 0.00</b>
Date	215		Invoice #	Pay to	For the purpose of	Amount
<b>Subtotal</b>						<b>\$ 0.00</b>

Date	Fund #	Acct #	Invoice #	Pay to	For the purpose of	Amount
<b>Cellzart Natural Area</b>						<b>\$ 0.00</b>
Date	212		Invoice #	Pay to	For the purpose of	Amount
<b>Subtotal</b>						<b>\$ 0.00</b>

Date	Fund #	Acct #	Invoice #	Pay to	For the purpose of	Amount
8/24/18	508	726.LHS	113-3742987-0878627	AMAZON (MANIGOLD CC)	VACUUM FILTER	\$ 22.68
8/29/18	508	956.000	#72243	OLD MISSION INN	LIGHTHOUSE POWER OUTAGE - GUESTS ROOMS	\$ 216.45
8/28/18	508	956.000	414582	PENINSULA MARKET (CC 0829)	FOOD FOR KEEPERS DURING OUTAGE	\$ 75.80
8/28/18	508	956.000	718220	PENINSULA GRILL (CC 0329)	FOOD FOR KEEPERS DURING OUTAGE	\$ 240.00
8/14/18	508	726.SGN	102405	KWIK PRINT	12 NO PARKING SIGNS	\$ 82.59
7/30/18	508	726.LHS	22740	MENARDS	ROOFING SUPPLIES	\$ 40.28
8/8/18	508	726.LHS	1227511	DEWEESE HARDWARE	LH SUPPLIES -	\$ 30.99
9/1/18	508	818.SAN	110747	SECURITY SANITATION INC	LIGHTHOUSE PORTA-JOHN PUMPS	\$ 92.00
8/6/2018	508	726.LHS	1226783	DEWEESE HARDWARE	PAIDLOCK & KEYS	\$ 215.82
8/1/18	508	726.000	2415	T R MCGTAGGART	92 BRACELETS	\$ 13.00
8/8/18	508	881.000	358430	BAYMILLS (CC 0329)	GINGER ROOM LH FESTIVAL BRIMLEY MI - 2 NIGHTS	\$ 47.84
8/4/18	508	881.000	327166	GREATLAKES SHIP WRECK MUSEUM(CC 0329)	ADMISSION	\$ 25.64
8/5/18	508	881.000	147	TAHOQUAMENON FALLS BREWERY (CC 0829)	LUNCH - GINGER	\$ 1,680.00
8/8/18	508	881.000	315075	MACKINAC GRILL ST IGNACE MI (CC 0329)	LUNCH - GINGER	\$ 490.22
8/8/18	508	930.000	51679	TRAVERSE BAY GRAVEL CO	LH GRAVEL, GRADING, CEMENT REMOVAL	\$ 90.00
7/31/18	508	726.LHS	800500	EIKENHOUT INC (CC BRADS)	ROOFING SHINGLES & MATERIALS	
8/1/18	508	726.LHS	2726 00002 75560	THE HOME DEPOT (CC 2484)	ICE & WATER ARMOR FOR ROOF	
<b>Subtotal</b>						<b>\$ 4,583.11</b>

Date	Dep #	Acct #	Invoice #	Pay to	For the purpose of	Amount
8/29/18	509	830.000	US-535372611	SQUARE (CC VSA0329)	CHIP READER & ACCESSORY	\$ 78.00
0	509	727.000	12177	STAPLES (CC 9293)	GIFTSHOP SUPPLIES - PRINTING.	\$ 97.56
<b>Subtotal</b>						<b>\$ 175.56</b>

SECURITY SANITATION, INC

BELANGER SEPTIC SERVICE

2233 M-37 SOUTH

TRAVERSE CITY, MI 49685

Ph.(231) 943-2634 Fax(231) 943-5250

# Invoice

DATE	INVOICE #
9/1/2018	110747

BILL TO
PENINSULA TOWNSHIP 13235 CENTER RD. TRAVERSE CITY, MI 49686 EMAIL

PAID  
CLERK

P.O. NO.	TERMS
LIGHTHOUSE	10 DAYS NET

QTY	DESCRIPTION	RATE	AMOUNT
4	DISPOSAL OF WASTE	105.00	420.00
20	EXTRA PORTA JOHN PUMPS 8/3, 8/10, 8/17, 8/24, 8/31 8-1 TO 9-1	40.00	800.00
THANK YOU FOR YOUR BUSINESS!!		<b>Total</b>	<b>\$1,220.00</b>

**\*\*PLEASE PAY FROM THIS INVOICE\*\***  
**THIS IS THE ONLY COPY YOU WILL RECEIVE.**



208-151-818.000

**Invoice**

Gourdle-Fraser, Inc.  
123 West Front Street  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

ROB MANIGOLD  
PENINSULA TOWNSHIP  
13235 CENTER ROAD  
TRAVERSE CITY, MI 49686

April 19, 2018  
Project No: 18029E  
Invoice No: 18029509

Re: DNR 5 Year Recreational Plan and Bowers Harbor Trust Fund Grant Application

Services Performed:  
Research and preparation / submission of supporting documentation per DNR request to facilitate approval of 5 Year Recreation Plan.  
Submission of two (2) grant applications for expansion and Improvement to Bowers Harbor Park. Scope of work including coordination with DNR, meetings with park commission and township Staff, research and grant application including preparation of attachments including illustrations, letters of support, maps, and cost estimates.

Professional Services from February 25, 2018 to April 7, 2018

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Manager Assistant	.50	65.00	32.50	
Sr. Project Manager	24.00	130.00	3,120.00	
Design Engineer	32.25	90.00	2,902.50	
Design CAD Technician III	20.00	85.00	1,700.00	
<b>Totals</b>	<b>76.75</b>		<b>7,755.00</b>	
<b>Total Labor</b>				<b>7,755.00</b>
		<b>Total this Invoice</b>		<b>\$7,755.00</b>

*P RKM*

PARKS 202-751-818.000

**Invoice**

Gourdle-Fraser, Inc.  
123 West Front Street  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

ROB MANIGOLD  
PENINSULA TOWNSHIP  
13235 CENTER ROAD  
TRAVERSE CITY, MI 49686

April 19, 2018  
Project No: 18029E  
Invoice No: 18029506

Re: Haserot Beach DNR Dredging Permit (5 Year Application)

Services Performed: Engineering services for submission of application expansion and Improvement to Bowers Harbor Park. Scope of work including coordination with DEQ and Army Corp of Engineers, site visits and field survey of water depths and dredging material and online application including preparation of attachments including illustrations and maps showing existing conditions, cross sections, dredging limits and disposal location.

**Professional Services from February 25, 2018 to April 7, 2018**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Design Engineer	10.50	90.00	945.00	
Director of Surveying	.50	160.00	80.00	
Survey Crew Chief	3.00	75.00	225.00	
Totals	14.00		1,250.00	
<b>Total Labor</b>				<b>1,250.00</b>
		<b>Total this Invoice</b>		<b>\$1,250.00</b>

*P [Signature]*

INVOICE

Date: August 13, 2018

Hidalgo Services L.L.C.

To: Name: Peninsula Township

Henry Hidalgo

Project name: Repair and preservation of  
Replica Log Church

18411 Center Road

Address: 13235 Center Rd

Traverse City, MI 49686

Traverse City, MI 49686

Phone #: (231)642-0186

Anne: (231)-313-821/

Phone: Township: (231)-223-  
7117

<http://www.hidalgo-services.com>

e-mail: [aegriffiths415@gmail.com](mailto:aegriffiths415@gmail.com)

Project address: Mission Road

### Description of work performed

#### Activities of the project:

**1 Osborn brush exterior**

This includes all the exterior logs, soffits, fascia, gables and window trim boards. Does not include bell tower.

In this activity all the wood surfaces mentioned aboved will get all the old flaking finish taken off, to make them look original again.

Labor, materials and needed equipment are included in this price.

\$3765.00

**2 Wash and prep exterior for staining.**

Cleaning building, from all dust made in activity #1.

Labor, materials and needed equipment are included in this price

\$667.00

**3 Exterior finish**

Applying two coats of Sherwin Williams Woodscapes clear stain or equivalent on all the areas that were Osborn brushed (exterior logs, fascia, gables and window trim boards).

Labor, materials and needed equipment are included in this price

\$2587,52

**4 Chinking**

Repairing all breaks and cracks in the existing chink, between and around the logs.

Painting of existing chink lines using chink paint.

From: **Rob Manigold** [robmanigold@peninsulatownship.com](mailto:robmanigold@peninsulatownship.com)

Subject: **FW: Invoice from SECURITY SANITATION**

Date: **August 28, 2018 at 2:13 PM**

To: **Anne Griffiths** [annegriffiths@peninsulatownship.com](mailto:annegriffiths@peninsulatownship.com), **Don Atkinson** [donatkinson@peninsulatownship.com](mailto:donatkinson@peninsulatownship.com), **Gary Cornell** [garycornell@peninsulatownship.com](mailto:garycornell@peninsulatownship.com), **John Snow** [johnsnow@peninsulatownship.com](mailto:johnsnow@peninsulatownship.com), **Mike Skurski** [mikeskurski@peninsulatownship.com](mailto:mikeskurski@peninsulatownship.com)

**From:** SOGGEINC@YAHOO.COM [mailto:SOGGEINC@YAHOO.COM]

**Sent:** Tuesday, August 28, 2018 12:59 PM

**To:** SUPERVISOR@PENINSULATOWNSHIP.COM

**Cc:** CLERK@PENINSULATOWNSHIP.COM

**Subject:** Invoice from SECURITY SANITATION

**Invoice**

Amount Due: **\$1,220.00**

To PENINSULA TWP:

Your invoice appears below. Please remit payment per terms.

Thank you for your business - we appreciate it very much.

Sincerely,

SECURITY SANITATION

SECURITY SANITATION, INC  
BELANGER SEPTIC SERVICE  
2233 M-37 SOUTH  
TRAVERSE CITY, MI 49685  
Ph:(231) 943-2634 Fax(231) 943-5250

**Invoice**

DATE	INVOICE #
9, 2018	010747

SENT TO
PENINSULA TOWNSHIP 13235 CENTER RD. TRAVERSE CITY, MI 49686 EMAIL

From: **MIKE SKURSKI** psk@mi49666@gmail.com  
Subject: **I have added your item to Sept agenda Approval of Pelizzari Natural Area Peninsula Township Tree Planting**  
Date: **September 5, 2018 at 11:39 AM**  
To: **Melinda Jones** mjones@releafmichigan.org  
Cc: **Kama Ross** kama.ross@macn.org, **Meghan Gordon** meghan.gordon@releafmichigan.org, **Dave Murphy** dmurphy@ohio.com, **Rob Manigold** supervisor@peninsulatownship.com, **John Snow** johnsnowpark@gmail.com, **Anne Griffiths** aagriffiths415@gmail.com, **Don Atkinson** atkinsondon@yahoo.com, gary.jepard1965@gmail.com

Melinda,

I have added your PNA tree grant to the September 12 agenda. Let me know if this works for you.

Thanks for all the effort on this.

**MIKE SKURSKI**

Peninsula Township Park Commission  
Treasurer  
psk@mi49666@gmail.com  
989 302 0979

Greetings,

I have been in contact with the DTE Foundation and have received the okay to use a portion of the grant monies we were awarded for your tree planting project. The only requirement is that at least 15 trees be planted. The trees we normally plant are between 1 1/2" to 2" caliper but we can be flexible depending on the project.

From a high level perspective here is a summary of responsibilities. I have attached a more detailed standard overview of the tree planting process along with a tree maintenance agreement which will need to be signed. Please disregard the reference to the \$1500 match as DTE is covering the total cost.

ReLeaf Michigan will:

- Handle all planting related details including assistance with site determination, selection and purchase and delivery of the trees and day of planting instruction and planting oversight.

The requesting organization will:

- Provide the proposed planting location (must be on public property)
- Secure the volunteers for planting day ( ReLeaf Michigan will provide a planting day flyer and event release to assist in securing volunteers)
- Provide light refreshments on planting day

The municipality in which the trees will be planted will:

- Call Miss Dig 10 business days prior to when the holes will be dug
- Dig the holes 1 to 2 days in advance (specifications provided)
- Provide a front end loader or other equipment to offload the trees and place them next to the planting hole. The trees we plant are 1 1/2" to 2" in diameter and if balled/burlapped are quite heavy.
- Provide mulch and extra soil (soil if deemed necessary)

Please let me know if this fail will still work for you. Also, what would be a good time to call and talk so I can get a better idea of the planting project. I cannot find a formal

can and talk so I can get a better idea of the planting project. I cannot find a former planting application for some reason.

Thanks and look forward to hearing from you!

[Redacted text]





The Department of Natural Resources Parks and Recreation Division will be receiving public input concerning the Old Mooring Boating Access Site – DRAFT Development Plan

**By mail:** Mail your comments to:

Annamarie Bauer, Regional Field Planner  
Cadillac District Office  
8015 Mackinaw Trail  
Cadillac, MI 49601

**By email:** Email your comments to:  
[DNR-PRD-Comments-Gaylord@michigan.gov](mailto:DNR-PRD-Comments-Gaylord@michigan.gov)

**In person:** Place your comments in the designated box at the sign in table as you leave this evening.

Please provide your comments by October 1, 2018 and they will be forwarded to the project team for consideration. Thank you for your input.

Comments

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Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_



## Lighthouse Manager Report Sept. 5, 2018

### **GENERAL MATTERS & MARKETING**

The lighthouse gift shop/museum is open daily. I am fielding about 25 calls and emails weekly for visitor questions, concerns and lost and found. Gift shop gross sales for this year through August 31st are \$124,151.40 - \$58,685 for tours. This is \$4,684.38 more than last year's sales by August 31st.

### **MAINTENANCE & REPAIRS**

#### **Tower Window Repairs to stop leaks**

We have the quote for the wood replacement below the tower windows. It is \$7,225 and was approved at the June meeting but not voted on. I'm waiting for them to come out to go over the scope of the work with us and finish the job.

Mihm's (May 2017) quote for the full project is \$12,195. Plus \$7,225 now. We paid one invoice for \$11,947.

#### **Pull-off to beach areas from Center Road Trash**

Last month Bob was hired to move large rocks to the entrance of the 3 beach access pull-offs and he did the job on Wednesday August 22<sup>nd</sup> and the next day there were camping families found behind the rocks. We need larger rocks and I think we need signage – **Trash Free area use these bags – PLEASE CARRY OUT WHAT YOU CARRY IN** for carry in – carry out policy

#### **Storage Building Roof Repair/Replacement**

Bob is contracted to finish the repairs.

**Lighthouse Parking lot** – On August 30 and 31st Sure Seal did the lighthouse parking lot resealing and striping project. They pointed out some areas that need attention in the future where the pavement is in poor condition due to neglect, moisture and shade. Rod, the owner also mentioned to me that the drainage areas need cleaning out. I don't have someone to do that on-going maintenance.

**Rear Keeper Parking Lot** – We received the gravel for the back parking lot, it is an improvement but still have some puddle areas.

#### **Gutter Replacement Request for rear side of lighthouse**

Last month I mentioned a quote I received for the gutter replacement and it was not approved. Anne had Bob refasten the gutter and it still does not work correctly. It is simply too small for it's purpose there. This problem is mentioned to me weekly by keepers and visitors. I would like to go with the very low quote from Michigan Gutter for \$246 for the new larger gutter and installation services. This would replace the current gutter and work properly.

#### **Southside Large Signage**

Working on the order and received a revised quote since the size has changed. Cost is \$1041.41. See art attached. Need approval on the artwork ASAP.

#### **Other Signage**

I have permanent signs for the doors on the park vault toilets from Image360. I attached CLOSED signs to the 2 white gates at the lighthouse for more clarification.



### **Annual Maintenance Needs**

We really need an individual that works strictly for the township parks that can oversee all parking lot maintenance, sidewalk cleanup, lawn care, tree trimming of dead branches, gutter cleaning, boardwalk & steps repairs, railing repairs and more. I don't have time to keep up on all this maintenance at the lighthouse park. Still need large dead branches cut down over the west gate/fence and other lawn areas.

### **GRANT MONEY**

I'm meeting with a forester soon to outline a new grant (Track Club \$) for needs with forest management on the trail system at the lighthouse.

### **COMMUNITY ACTIVITY**

On August 31<sup>st</sup> – I had some help with painting the historic wood and wire fence and this is an on-going volunteer job to finish before October.

### **GIFT SHOP/MUSEUM**

I am working on 2 small outside sign replacements. This will be paid with the 2017 monetary donation from our OH visitor – John Fraifogl. After meeting with Angie from Old Mission Inn I am inspired to do a new museum board about the OMP in 1900.

### **KEEPER/VOLUNTEER PROGRAM**

The program is going well. Folks are paid up and the calendar is full. I have many inquiries about 2019 season and have started scheduling the keepers. I need more volunteers for Mondays the keepers' day off and to help with traffic in the lighthouse nearly every weekend.