

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

Ph: 231.223.7322 Fax: 231.223.7117

www.peninsulatownship.com

Peninsula Township Election Commission Meeting Town Hall Conference Room October 11, 2018, 2:30 pm Minutes

Call to order: The meeting was called to order by Chairperson Joanne Westphal at 2:30 pm.

Roll call: Present were Manigold, Bickle and Westphal.

Citizen Comments: There were no citizen comments provided

Conflict of Interest: No conflict of interest reported.

Agenda: Bickle moved to accept the agenda; seconded by Manigold. Roll call vote:
Westphal—Yes; Manigold—Yes; Bickle--Yes

Business:

1. Appoint Election Inspectors and Set Election Wages

Westphal presented the list of election inspectors and co-chairs for Precinct 1, Precinct 2, and the Absentee Ballot Board, and she recommended that the wages for the election inspectors and chairs remain the same as the wages for the August 7, 2018, primary election, which were \$13.00/hr and \$15.00/hr, respectively. Bickle moved that the commission approve the election inspectors and the same wages as the August 7, 2018 primary election for the upcoming general election; seconded by Manigold. Roll call. **Passed unam**

2. Set Budget Limits for Election Expenditures

Westphal requested \$500.00 for food and miscellaneous expenditures relating to the November 6, 2018, general election. She also requested additional funding for five portable signs to identify the new polling location for Precinct 2. She provided the design for the signs which will run about \$80.00 per sign; she stated that the signs are sturdy enough to be reusable in future elections. Manigold moved to approve up to \$1000.00 for the upcoming election to cover food, signage, and other miscellaneous expenditures; Bickle seconded it. Roll call. **Passed unam**

3. Finalize Expenditures relating to the move of Precinct #2 polling place from the south Fire Station to the First Congregational Church, 6105 Center Road, for November 6, 2018 election.

Westphal requested that the commission approve the necessary costs associated with moving Precinct 2 to the new location of the First Congregation Church. These expenditures included the printing and mailing of new registration cards for all voters in Precinct 2, approximately 2700 voters. The new registration cards are required by law. Total cost should

not exceed \$1500.00. Bickle moved to approve purchase and mailing of new registration cards to voters in Precinct 2 as mandated by law; Manigold seconded. Roll call. **Passed unam**

Citizen comments: None

Board comments: None

Adjournment: Manigold moved to adjourn the meeting; Bickle seconded. Voice vote.

Passed unam

Westphal adjourned the meeting at 2:45 pm.

Respectively submitted,

Joanne M. Westphal
Peninsula Township Clerk
Election Commission Chair