

Peninsula Township Board/Planning Commission
Zoning Board of Appeals/Park Commission
Special Joint Meeting – Township Hall
July 13, 2016 – 7:00 p.m.

Meeting called to order at 7:00 p.m.

Present: Town Board - Correia, Hoffman, Byron, Rosi and Witkop
Planning Commission: Leak, Peters, Serocki, Hornberger, Couture, Rosi and Wunsch
Zoning Board of Appeals: Vida, Soutar, Witkop, Wunsch, and alternates, Snow and Elliott
Park Commission: Sanders, Shipman, Skerski, and Griffiths
Also present: Attorney Jim Young

Absent and excused: Avery, Weatherholt, Cowall and Andrus

1. Call to order
2. Pledge
3. Roll Call
4. Approve Agenda

Motion: Byron/Rosi to approve agenda. Passed Unan
Motion: Hornberger/Wunsch to approve agenda Passed Unan
Motion: Vida/Witkop to approve agenda Passed Unan
Motion: Shipman/Skurski to approve agenda Passed Unan

5. Brief audience comments for items not on the agenda.
Nancy Davy 14713 Shipman Rd., T.C. Davy read a statement regarding land splits, easements, and the OHWM (Ordinary High Water Mark) and commented about the land split that was done for Correia.

Louis Santucci 12602 Center Rd., T.C. was concerned with being limited to 3 minutes per person for public comment. He was concerned that the attorney here this evening is the same one that sat through the meetings with regards to the previous speakers comments...however, he was not sure.

6. Conflict of Interest - None for all boards and commissions
7. Business
1. Code of Ethics/Conflict of Interest/Policies and Procedures –
Review with Township Attorney

Young gave a brief background of his work stating that 99% of his work is municipalities.

Young talked about appearance of impropriety, and the difference between Legislative and Administrative decisions. Administrative decisions are easier to overturn than Legislative. Young provided the boards and commissions with really life examples. Young boards and commissions should follow the standards and look at the Zoning Ordinance and the Master Plan.

Young stated that board and commissions members should not be talking with supporters or opponents outside of the public meeting, and said that electronic media, email should not be done either.

Young said Town Board members should not be making zoning decisions, such as SUP (Special Use Permits) that Township's need a well-trained Planning Commission this is their job. He said a wiser course of action is to have Planning Commission making these zoning decisions following the Zoning Ordinance and the Master Plan.

Young asked Hoffman to read the "Code Of Ethics". then took questions from the boards and commissions.

Young was asked about taking campaign contributions. Young said people have a legal right to do so.

Byron asked about "liking" a Facebook page during a recent decision and that she had to recuse herself, but was not informed by council that attended the meeting that she could then participate in the public hearing process. Young said she could have and is going to review the details and get back to the Byron on this.

Shipman asked about the Township Attorney bringing the Finding of Facts to the boards and commissions. Young said that the boards and commissions needs to review them the Findings and that they are being met.

Witkop asked about board members and commissioners recusing themselves. Young said to disclose it, so it is on the record and if needed get a legal opinion of the conflict.

8. Citizen Comments - none

9. Board Comments - Leak, stated he was happy that none of the Planning Commission members do not have any hidden agendas.

Sanders, the meeting was very helpful.

Motion: Byron/Witkop to adjourn.

Passed Unan

Motion: Wunsch/Peters to adjourn.

Passed Unan

Motion: Soutar/Wunsch to adjourn.

Passed Unan

Motion: Shipman/Skurski to adjourn.

Passed Unan

Adjournment - 8:35 p.m.

Respectfully Submitted

Monica A, Hoffman CMMC/CMC
Township Clerk