

# Master Plan Steering Committee

## Organizational Matters

- The Master Plan Steering Committee (committee) is a temporary, task-oriented committee appointed to provide a focused effort to update the community survey and develop the foundation of a new master plan for Peninsula Township.
- The committee is advisory in nature, with no formal power or authority. However, members of the committee are held in high regard and possess strong credibility and insight into local issues. Recommendations developed will have considerable weight and meaning when received by the planning commission, township board, and others.
- While not technically subject to the Open Meetings Act, the committee will focus on community engagement through the development of a community survey and subsequent public workshops. This includes deliberate steps to reach out to the public and discover current public attitudes and build consensus. In this way, the steering committee is expected to go well beyond the minimum requirements of the Open Meetings Act and deliberately seek public participation.
- Meetings will be posted with an agenda on the Peninsula Township website with other meetings (under the planning commission column).
- Meetings (held at the township hall) will be broadcasted on Streamspot so that anyone with an internet connection may watch the meeting live or at a later time. Larger public workshops may be held at other venues.
- Meeting notes will be taken by staff and will be posted.
- Members of the committee will be listed on the Peninsula Township website, with contact information. Members of the committee are encouraged to speak with friends and acquaintances about the work of the committee. They are, however, discouraged from holding separate independent meetings or email conversations that include several committee members unless they have been formally appointed as a subcommittee.
- Information about the master plan (draft work products, survey information and results, etc.) will be included on the Peninsula Township website, so residents can see progress.