

**PENINSULA TOWNSHIP  
REGULAR MEETING  
ZONING BOARD OF APPEALS  
MINUTES**

13235 Center Road, Traverse City, MI 49686  
January 21, 2020 7:00 p.m.

1. **Call to Order** Soutar called the meeting to order at 7 p.m.
2. **Pledge**
3. **Roll Call of Attendance** Couture, Soutar, Rowlett, Wahl, McBride, Dalton (excused), Deeren, Director of Zoning
4. **Approval of Agenda**  
**Couture moved to approve the agenda with a second by Wahl** **Passed Unam**
5. **Conflict of Interest** None
6. **Brief Citizen Comments – for items not on the Agenda** None
7. **Business**
  1. Approval of Minutes from September 19, 2019 Special Meeting  
**Couture moved to approve the minutes with a second by Wahl.** **Passed Unam**
  2. Approval of Minutes from October 15, 2019 Regular Meeting  
**Soutar:** Regular meeting minutes must be approved at the next regularly scheduled meeting, which would have December 17, 2019. The December 17, 2019 meeting was cancelled, so the minutes from October 15, 2019 are automatically approved.
  3. Change the Administrative Procedures for the Zoning Board of Appeals meeting date and time from the second Thursday of each month to the third Tuesday of each month with a time change of 7:30 p.m. to 7:00 p.m.  
**Wahl moved to approve the administrative procedure changes with a second by Couture.** **Passed Unam**
8. **Citizen Comments** None
9. **Board Comments** Wahl resigned from the ZBA board effectively immediately.
10. **Adjournment**  
**Wahl moved to adjourn the meeting with a second by Couture.** **Passed Unam**  
Meeting adjourned at 7:31 p.m.