

# PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

[www.peninsulatownship.com](http://www.peninsulatownship.com)

**Township Board Regular Meeting**

**Township Hall**

**Tuesday, February 11, 2020**

**7:00 p.m.**

**Meeting Minutes**

1. **Call to Order** by Supervisor Manigold at 7:00 p.m.
2. **Pledge**
3. **Roll Call:** Achorn, Sanger, Wahl, Bickle, Manigold, and Chown  
**Absent:** Wunsch
4. **Brief Citizen Comments (for agenda items only):** None
5. **Approve Agenda**  
**Moved by Bickle to approve the agenda as presented, seconded by Wahl.**  
**Pass unan**
6. **Conflict of Interest:** None
7. **Consent Agenda:** any member of the board, staff, or the public may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion
  1. Invoices (recommend approval)
  2. Reports
    - A. Peninsula Township Ordinance Enforcement Officer Annual Report for Calendar Year 2019
    - B. Peninsula Township Ordinance Enforcement Officer Report for January 2020
    - C. Grand Traverse County Sheriff Daily Officer Summary for January 2020
    - D. Grand Traverse County Sheriff's Office Citation, Accident, & Arrest Statistics by township for January 2020
    - E. Peninsula Township Fire Department for January 2020
  3. Appoint Peninsula Township Election Commission consisting of Chown, Bickle, and Manigold
  4. Minutes from January 9, 2020, township board special meeting and January 14, 2020, township board regular meeting (recommend approval)
  5. Peninsula Township Fiscal Year 2020–2021 Regular Meeting Dates (recommend approval)
  6. Correspondence
    - A. Lisa Taylor, Traverse City Track Club
    - B. Rick and Peg Frederick
    - C. Carol Sullivan**Chown:** Had corrections to the January 14, 2020 meeting minutes and noted that a skid unit should have been added into one of the motions.

**Moved by Bickle to approve the consent agenda as amended, seconded by Wahl.**

**Roll call:**

**Pass unan**

**8. Business:**

1. Public hearing for the Peninsula Township Fire Department Special Assessment District for the fiscal year 2020–2021 requesting up to two mils for maintenance, equipment purchases, building upgrades, and operation of the department (Gilstorff)

**Manigold:** Closed regular scheduled meeting and opened up the public hearing.

**Gilstorff:** Met with officials and went over the budget prior to tonight’s public hearing. Clarified that this millage is renewing at the same rate as previous years. This is a formality that is done each year. It covers all of the fire department’s projected costs for the year, including the new station and wages for new hires.

**Manigold:** This is the same proposed millage as last year. Two public hearings are required to be held before the millage is adopted by the board.

**Bob Bolek, 7398 Peninsula Drive:** Wants to make certain this is not an increase of two mills in addition to the two mills already collected by the township.

**Manigold:** Closed public hearing.

**No action by the board on this agenda item.**

2. Request to authorize payment of engineering services for the new fire station, Station 3, to be paid out of the Enterprise Fund (Manigold and Bickle)

**Bickle:** Gathered expenses to be paid out of the 206 account, which is assigned to this project.

**Gilstorff:** Payment should come out of the 206 account and fire fund to pay Gourdie-Fraser & Associates for engineering services for the new fire station. The amount of the invoice is \$5,625.00.

**No action by the board on this agenda item.**

3. Update from Peninsula Township Parks Committee on playground equipment at township parks and other potential projects (Dreier)

**Eric Drier, Parks Committee:** Updated the board on the playground equipment at Haserot Beach and Bowers Harbor Park. The parks committee has been researching new equipment and surface safety standards, which the current equipment does not meet as it is in a state of decay and was built from wolmanized lumber in the 1980s. Presented a slideshow on different types of equipment that would meet current safety standards. Mentioned concerns about ground contamination from the wood that was previously used. The parks committee looked at new projects at the Civic Center, Immaculate Conception, and Eastern Elementary to see what their equipment looked like in comparison to the township’s. Working with Sinclair and Penchura on the purchase of the equipment. There is a \$5,000.00 donation with which to purchase Haserot playground equipment.

**Board issued a directive to the parks committee to conduct an analysis of the possible ground contamination and remediation to cover the soils with other materials. Suggested this project be conducted in phases.**

**No action by the board on this agenda item.**

4. Update on Mission Point Lighthouse projects and request to authorize architect to move forward with drawings, to allow Gourdie-Fraser & Associates to send out a request for proposals to tear down the garage, and to draw up plans to expand the parking lot (Schultz)

**Schultz:** Gave an update on work at the lighthouse. Informed the board that Brian Lijewski from SHPO and architect Ken Czapski are working on plans for the garage as it does not have historical

Christina Deeren, Recording Secretary

value and was built in the 1950s. Ken will provide drawings and help GFA create an RFP to remove the garage and expand the parking area, which the township owns.

**Board discussion to follow with phasing of these projects.**

**Moved by Achorn to move forward with the proposal with GFA to tear down the garage and give the architects authorization to begin conceptual drawings of the barn and parking lot. Further, during the demolition, they are to be watchful of any historical items that may be buried. The expectation is that the barn will be more of a gathering area for guests in addition to an ADA facility for viewing what cannot be seen in the lighthouse proper. Measurements from the pictures along with materials should be included in the drawings of what a modern building based on the old pictures would look like, seconded by Bickle.**

Roll call:

Pass unan

**9. Citizen Comments:**

**Rick Holly, 710 Center Place:** Introduced himself as the field recruiting assistant for the 2020 Census for Grand Traverse County. Gave an outline of what the census pays per hour. The Census Bureau is looking to hire around 155 individuals to conduct the census. Discussed the importance of counting all persons in the United States.

**Brit Eaton:** Complimented the township on the newsletter being mailed out to residents.

**10. Board Comments:**

**Manigold:** The Weather Channel did a segment on the erosion on the peninsula. Sally Akerley, Christina Deeren, and Tom Dalluge were featured.

**Bickle:** Spoke to staff at the library about how it raised funds as we are looking to construct a third fire station. Was directed to a company named Zimec & Wick. Would like them to come before the board to give a brief presentation on items that the board should be aware of. Would like to use a combination of fundraising along with available funding from the township to construct the new station. Also, we talked at the last meeting about using the newsletter to inform the public where the automated external defibrillators (AEDs) are located throughout the township and perhaps attaching a video link on how to use the equipment. Fire Chief Fred Gilstorff is working on creating a demonstration video for residents using staff from the fire department.

**11. Adjournment:**

**Moved by Wahl to adjourn, seconded by Chown.**

Pass unan

Final adjournment: 8:15 p.m.