

Packet
February 13, 2024,
Township Board Regular Meeting

Consent

Invoices

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION****CONSUMERS ENERGY**

Amount of Invoice Paid: \$28.79
ELECTRICITY - NOV 2023

Distribution:

209-567-921.000	Electricity	28.79
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EICKHOF COLUMBARIA INC

Amount of Invoice Paid: \$1,720.50
COLUMBARIA SITE ANALYSIS

Distribution:

209-567-970.000	CAPITAL OUTLAY	1,720.50
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EICKHOF COLUMBARIA INC

Amount of Invoice Paid: \$1,720.50
COLUMBARIA SITE ANALYSIS

Distribution:

209-567-818.000	Contractual Services-Mowing	1,720.50
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$165.00
CEMETERIES

Distribution:

209-567-801.000	Legal Fees	165.00
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ROBERT WILKINSON

Amount of Invoice Paid: \$1,380.00
BLDG & GROUNDS MAINTENANCE

Distribution:

209-567-818.000	Contractual Services-Mowing	1,380.00
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Total Amount Disbursed: \$5,014.79

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION****ACENTEK****Amount of Invoice Paid: \$728.39****OFFICE PHONES - DEC 2023***Distribution:*

101-261-850.000	COM/TELEPHONE - OFFICE-TWP HALL	394.63
101-257-850.000	COM/TELEPHONE - ASSESSOR	60.68
101-215-850.000	COM/TELEPHONE - CLERK	91.03
101-253-850.000	COM/TELEPHONE - TREASURER	91.03
101-701-850.000	COM/TELEPHONE - PLANNING	60.68
101-171-850.000	COM/TELEPHONE - SUPERVISOR	30.34

ACENTEK**Amount of Invoice Paid: \$728.42****OFFICE PHONES - JAN 2024***Distribution:*

101-261-850.000	COM/TELEPHONE - OFFICE-TWP HALL	394.64
101-257-850.000	COM/TELEPHONE - ASSESSOR	60.69
101-215-850.000	COM/TELEPHONE - CLERK	91.03
101-253-850.000	COM/TELEPHONE - TREASURER	91.03
101-701-850.000	COM/TELEPHONE - PLANNING	60.69
101-171-850.000	COM/TELEPHONE - SUPERVISOR	30.34

AFFINITY**Amount of Invoice Paid: \$411.25****MONTHLY IT SUPPORT/SERVICE - OCT 23***Distribution:*

101-171-818.COM	Computer Services	21.95
101-257-818.COM	Contractual-Computer Support	14.95
101-701-818.COM	Contract Computer Services	21.95
101-261-818.COM	Computer Services	171.90
101-253-818.COM	Computer System Services	44.85
101-215-818.COM	Computer Consulting/Service	69.85
101-262-818.COM	Contract Computers Services	35.85
101-701-818.COM	Contract Computer Services	29.95

AFFINITY**Amount of Invoice Paid: \$1,068.57****MONTHLY IT SUPPORT/SERVICE - NOV 23***Distribution:*

101-171-818.COM	Computer Services	21.95
101-257-818.COM	Contractual-Computer Support	230.63
101-701-818.COM	Contract Computer Services	83.58
101-261-818.COM	Computer Services	342.59
101-253-818.COM	Computer System Services	106.48
101-215-818.COM	Computer Consulting/Service	148.91
101-262-818.COM	Contract Computers Services	35.85
101-701-818.COM	Contract Computer Services	98.58

AFFINITY**Amount of Invoice Paid: \$751.34****MONTHLY IT SUPPORT/SERVICE - DEC 202***Distribution:*

101-171-818.COM	Computer Services	21.95
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PENINSULA TOWNSHIP INVOICE REGISTER

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VENDOR INFORMATION**INVOICE INFORMATION**

101-257-818.COM	Contractual-Computer Support	14.95
101-701-818.COM	Contract Computer Services	21.95
101-261-818.COM	Computer Services	258.48
101-253-818.COM	Computer System Services	44.85
101-215-818.COM	Computer Consulting/Service	316.36
101-262-818.COM	Contract Computers Services	35.85
101-701-818.COM	Contract Computer Services	36.95

BLUE CARE NETWORK

Amount of Invoice Paid: \$6,011.15
HEALTH INSURANCE - JAN 2024

Distribution:

101-701-712.000	Medical/Life Insurance	515.09
101-253-712.000	Medical/Life Insurance	955.54
101-257-712.000	Medical/Life Insurance	1,171.69
101-261-712.000	Medical/Life Insurance	681.87
704-000-227.020	Medical Insurance Withholding	2,686.96

BOUND TREE MEDICAL

Amount of Invoice Paid: \$73.67
NALOXONE KIT - OFFICE

Distribution:

101-261-726.000	Supplies	73.67
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CAPITAL ONE TRADE CREDIT

Amount of Invoice Paid: \$0.57
LATE FEE - PREVIOUS BALANCE

Distribution:

101-215-806.LTF	Late Fees	0.57
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CONSUMERS ENERGY

Amount of Invoice Paid: \$113.28
LED UPGRADE - NOV 2023

Distribution:

101-000-220.010	Franklin Wds. Streetlighting	3.91
596-528-926.000	STREET LIGHTING--COMPACTOR	3.91
101-265-926.000	Street Lighting	15.62
101-000-220.000	Pen.Hills Townhouses,St.light	3.91
101-000-220.075	Underwood Farms Street Light	3.91
208-751-926.000	Street Lighting	15.62
101-000-220.030	OMPS, Street Lighting	3.91
101-000-220.040	Cherrywood Commons, St. Light	3.91
101-000-220.060	Mission Hills, Street Light	54.68
101-000-220.070	Congregational Church Lightin	3.90

CONSUMERS ENERGY

Amount of Invoice Paid: \$287.89
ST. LIGHTS - NOV 2023

Distribution:

101-000-220.010	Franklin Wds. Streetlighting	9.24
596-528-926.000	STREET LIGHTING--COMPACTOR	16.39
101-265-926.000	Street Lighting	46.28
101-000-220.000	Pen.Hills Townhouses,St.light	13.07

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION**

101-000-220.075	Underwood Farms Street Light	17.64
208-751-926.000	Street Lighting	35.29
101-000-220.030	OMPS, Street Lighting	8.82
101-000-220.040	Cherrywood Commons, St. Light	8.82
101-000-220.060	Mission Hills, Street Light	123.52
101-000-220.070	Congregational Church Lightin	8.82

CONSUMERS ENERGY

Amount of Invoice Paid: \$1,037.06

ST LIGHTS/ELECTRICITY - NOV 2023

Distribution:

101-265-921.000	Electricity	347.28
101-265-926.000	Street Lighting	74.04
101-265-921.BJN	ELECTRICITY-BIG JOHNS	56.43
208-751-926.000	Street Lighting	117.27
208-751-921.000	Electricity	90.58
208-753-921.000	Electricity	31.08
216-807-921.000	Electricity	320.38

D & W MECHANICAL

Amount of Invoice Paid: \$275.00

REPLACED CONDENSATE PUMP

Distribution:

101-265-930.000	Repairs and Maintenance	275.00
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DAVE SANGER

Amount of Invoice Paid: \$91.05

MILEAGE - NOV 2023

Distribution:

101-701-870.ENF	Code Enforcement Mileage	91.05
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DAWN HEMMING

Amount of Invoice Paid: \$4,444.58

PICKLEBALL COURT EXPENSES

Distribution:

208-751-970.PKL	Capital Outlay-Pickleball Court	4,444.58
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DTE ENERGY

Amount of Invoice Paid: \$185.44

TWP OFFICE HEAT - DEC 2023

Distribution:

101-265-745.GAS	DTE Gas	185.44
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DTE ENERGY

Amount of Invoice Paid: \$173.57

TWP HALL HEAT - DEC 2023

Distribution:

101-265-745.GAS	DTE Gas	173.57
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VENDOR INFORMATION**INVOICE INFORMATION****DTE ENERGY**

Amount of Invoice Paid: \$155.86
BIG JON HEAT - DEC 2023

Distribution:

101-265-745.BJH

DTE - Big John Heat

155.86

DTE ENERGY

Amount of Invoice Paid: \$62.25
DOUGHERTY HEAT - JAN 2024

Distribution:

216-807-745.000

Dougherty-DTE Heating

62.25

EAST BAY CHARTER TOWNSHIP

Amount of Invoice Paid: \$143.16
EARLY VOTING SUPPLIES

Distribution:

101-262-726.000

Supplies

143.16

ELAN FINANCIAL SERVICES

Amount of Invoice Paid: \$841.64
MTHLY SVCS; MEETINGS; SUPPLIES

Distribution:

101-215-814.200

Publishing Software

42.38

101-215-965.000

Meetings

36.56

101-261-726.000

Supplies

62.42

101-253-965.000

Meetings

24.65

101-253-726.000

Supplies

631.15

101-257-726.000

Supplies

20.79

101-701-726.000

Supplies

23.69

ES&S ELECTION SYSTEMS&SOFTWARE

Amount of Invoice Paid: \$97.97
EXPRESS VOTE CARDS

Distribution:

101-262-726.000

Supplies

97.97

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,878.00
EMPP DENIAL

Distribution:

101-257-801.EMP

Legal-EMPP Denials

1,878.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,064.00
THE NEAHTAWANTA RESORT

Distribution:

101-257-801.MTT

LEGAL FEES-MTT CASES

1,064.00

PENINSULA TOWNSHIP INVOICE REGISTER

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VENDOR INFORMATION**INVOICE INFORMATION****FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$448.00
GENERAL ZONING

Distribution:

101-701-801.000

Legal Fees

28.00

101-704-801.000

Legal Fees

420.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$3,871.50
LDRC GENERAL - ROAD DIVIDES

Distribution:

101-257-801.000

Legal Fees

3,871.50

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,279.00
AMENDMENT #204

Distribution:

101-701-801.204

Zoning Amendment 204

1,279.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$112.00
ZBA MEETINGS

Distribution:

101-704-801.000

Legal Fees

112.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$2,245.50
TWP BOARD MTG ATTENDANCE & PREP

Distribution:

101-101-801.000

Legal Fees

504.00

101-703-801.000

Legal Fees

504.00

101-701-801.204

Zoning Amendment 204

1,237.50

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$8,295.25
WINERY LITIGATION

Distribution:

101-101-801.WMP

Legal Fees-WOMP Lawsuit Costs

8,295.25

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$3,904.00
VILLA MARI LLC

Distribution:

101-101-801.MVV

Legal Fees-MARI VINEYARDS

3,904.00

GOURDIE-FRASER, INC

Amount of Invoice Paid: \$6,500.00
ENG SVC: STORM WATER MGMT

Distribution:

101-701-607.SUP

Permits and Fees-SUP

6,500.00

PENINSULA TOWNSHIP INVOICE REGISTER

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VENDOR INFORMATION**INVOICE INFORMATION****KATIE CLARK**

Amount of Invoice Paid: \$112.01
MILEAGE - BANK RUNS/MEETING/POST OF

Distribution:

101-253-870.000

Mileage

112.01

KCI

Amount of Invoice Paid: \$5,385.89
PRINTING/MAILING AVPB APPLICATIONS

Distribution:

101-262-818.000

Contractual Services

3,533.38

101-262-905.000

Postage

1,852.51

KRAFT BUSINESS SYSTEMS

Amount of Invoice Paid: \$426.77
COPIER SERVICE

Distribution:

101-261-818.COP

Copier & Copier Supplies

426.77

KWIK PRINT

Amount of Invoice Paid: \$41.45
ORD ENF OFFICER BUS CARDS

Distribution:

101-701-900.PNP

Printing

41.45

MAPLE RIVER DIRECT MAIL

Amount of Invoice Paid: \$1,837.21
WINTER 2023 TAX BILLS

Distribution:

101-253-905.000

Postage

649.45

101-253-818.TAX

Contract Tax Services

1,187.76

MARTELL ELECTRIC LLC

Amount of Invoice Paid: \$248.38
LAMP BALLAST REPLACEMENT

Distribution:

101-261-930.000

Repairs and Maintenance

248.38

MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$14.00
COOLER WATER - NOV 2023

Distribution:

101-261-818.WTR

Water Cooler

14.00

MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$12.00
COOLER RENTAL

Distribution:

101-261-818.WTR

Water Cooler

12.00

PENINSULA TOWNSHIP INVOICE REGISTER

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VENDOR INFORMATION**MCCARDEL CULLIGAN WATER****INVOICE INFORMATION**

Amount of Invoice Paid: \$12.00
WATER COOLER RENTAL - JAN 2024

Distribution:

101-261-818.WTR	Water Cooler	12.00
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PRINCIPAL LIFE INSURANCE CO.

Amount of Invoice Paid: \$444.00
DENTAL INSURANCE - JAN 2024

Distribution:

101-253-712.000	Medical/Life Insurance	79.19
101-701-712.000	Medical/Life Insurance	19.81
101-257-712.000	Medical/Life Insurance	79.08
101-215-712.000	Medical/Life Insurance	38.41
704-000-227.020	Medical Insurance Withholding	227.51

PROFILE

Amount of Invoice Paid: \$90.00
SHREDDING PICKUP

Distribution:

101-261-820.000	Shredding	90.00
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PROFILE

Amount of Invoice Paid: \$90.00
SHREDDING

Distribution:

101-261-820.000	Shredding	90.00
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REBECCA CHOWN

Amount of Invoice Paid: \$18.34
MILEAGE - CLERK'S MEETING

Distribution:

101-215-870.000	Mileage	18.34
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RECORD EAGLE (PUBS)

Amount of Invoice Paid: \$138.20
PUBLIC NOTICES - NOV 2023

Distribution:

101-704-900.000	Legal Notices	138.20
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ROBERT WILKINSON

Amount of Invoice Paid: \$100.00
TOWN HALL CLEANING - COOKIE EXCHANG

Distribution:

101-265-818.000	Contractual Services	100.00
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ROBERT WILKINSON

Amount of Invoice Paid: \$2,200.00
PARKS TOILET CLEANING/MAINTENANCE -

Distribution:

PENINSULA TOWNSHIP INVOICE REGISTER

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VENDOR INFORMATION**INVOICE INFORMATION**

	101-265-818.000	Contractual Services	2,200.00
ROBERT WILKINSON		Amount of Invoice Paid:	\$868.00
		TWP OFFICE/HALL CLEANING - NOV-DEC 2	
	<i>Distribution:</i>		
	101-265-818.000	Contractual Services	868.00
ROBERT WILKINSON		Amount of Invoice Paid:	\$4,140.00
		BLDGS & GROUNDS MAINTENANCE	
	<i>Distribution:</i>		
	101-265-818.000	Contractual Services	420.00
	208-751-818.000	Contractual Services-Mowing/Maintenance	3,360.00
	596-528-818.000	Contractual Services	180.00
	208-751-930.000	Repairs and Maintenance	180.00
SALLY MURRAY		Amount of Invoice Paid:	\$681.20
		ASSESSOR MILEAGE REPORT	
	<i>Distribution:</i>		
	101-257-870.000	Mileage	681.20
SOS ANALYTICAL		Amount of Invoice Paid:	\$50.00
		PARKS WATER ANALYSIS	
	<i>Distribution:</i>		
	208-751-855.DEQ	Noncom. Public Wat. Sup. Fee	50.00
TEAM LIFE		Amount of Invoice Paid:	\$96.00
		DEFIB PADS FOR TWP OFFICE AED	
	<i>Distribution:</i>		
	101-261-930.000	Repairs and Maintenance	96.00
TKS SECURITY		Amount of Invoice Paid:	\$216.00
		HOSTING & CLOUD APP - SECURITY	
	<i>Distribution:</i>		
	101-265-818.SEC	SECURITY	216.00
TRAVERSE CITY LIGHT & POWER		Amount of Invoice Paid:	\$10.61
		ST LIGHTS - DEC 2023	
	<i>Distribution:</i>		
	101-265-926.000	Street Lighting	10.61

**PENINSULA TOWNSHIP
INVOICE REGISTER****For Invoices Scheduled for Payment on: 1/9/2024 12:0****VENDOR INFORMATION****INVOICE INFORMATION****TRAVERSE CITY LIGHT & POWER****Amount of Invoice Paid: \$10.61
ST. LIGHTS - NOV 2023***Distribution:**101-265-926.000**Street Lighting**10.61***UHY ADVISORS, INC.****Amount of Invoice Paid: \$600.00
PAYROLL SVCS - NOV 2023***Distribution:**101-215-818.CPA**CPA Contract Services**600.00***Total Amount Disbursed: \$65,122.03**

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION****ACENTEK**

Amount of Invoice Paid: \$79.95
INTERNET SVC - NOV 2023

Distribution:

206-336-850.CHC

Internet Services

79.95

ACENTEK

Amount of Invoice Paid: \$79.95
INTERNET SERVICE - DEC 2023

Distribution:

206-336-850.CHC

Internet Services

79.95

AFFINITY

Amount of Invoice Paid: \$51.90
MONTHLY IT SUPPORT/SERVICE - OCT 202

Distribution:

206-336-818.COM

Computer Services

51.90

AFFINITY

Amount of Invoice Paid: \$51.90
MONTHLY IT SUPPORT/SERVICE - NOV 202

Distribution:

206-336-818.COM

Computer Services

51.90

AFFINITY

Amount of Invoice Paid: \$51.90
MONTHLY IT SUPPORT/SERVICE - DEC 202

Distribution:

206-336-818.COM

Computer Services

51.90

AFLAC

Amount of Invoice Paid: \$1,537.50
SUPPLEMENTAL INSURANCE - NOV 2023

Distribution:

704-000-227.050

Supplemental Insurance - Due to Aflac

1,537.50

ALERT-ALL

Amount of Invoice Paid: \$525.00
PUB ED SUPPLIES

Distribution:

206-336-880.000

Community Promotions

525.00

ALFIE

Amount of Invoice Paid: \$87.00
JOB SHIRT EMBROIDERY

Distribution:

206-336-935.000

Uniforms

87.00

PENINSULA TOWNSHIP INVOICE REGISTER

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VENDOR INFORMATION**INVOICE INFORMATION****APPLIED INNOVATION**

Amount of Invoice Paid: \$40.00
MONTHLY COPIER

Distribution:

206-336-818.COP	Copier & Copier Supplies	40.00
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BLUE CARE NETWORK

Amount of Invoice Paid: \$10,660.44
HEALTH INSURANCE - JAN 2024

Distribution:

206-336-712.000	Medical/Life Insurance	10,660.44
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BOUND TREE MEDICAL

Amount of Invoice Paid: \$152.70
EMS SUPPLIES

Distribution:

206-336-932.000	Ambulance Supplies	152.70
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BOUND TREE MEDICAL

Amount of Invoice Paid: \$188.84
EMS SUPPLIES

Distribution:

206-336-932.000	Ambulance Supplies	188.84
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BOUND TREE MEDICAL

Amount of Invoice Paid: \$5.36
EMS SUPPLIES

Distribution:

206-336-932.000	Ambulance Supplies	5.36
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BOUND TREE MEDICAL

Amount of Invoice Paid: \$166.02
EMS SUPPLIES

Distribution:

206-336-932.000	Ambulance Supplies	166.02
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BOUND TREE MEDICAL

Amount of Invoice Paid: \$153.54
EMS SUPPLIES

Distribution:

206-336-932.000	Ambulance Supplies	153.54
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BOUND TREE MEDICAL

Amount of Invoice Paid: \$207.50
EMS SUPPLIES

Distribution:

206-336-932.000	Ambulance Supplies	207.50
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PENINSULA TOWNSHIP INVOICE REGISTER

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VENDOR INFORMATION**INVOICE INFORMATION****CHARTER COMMUNICATIONS**

Amount of Invoice Paid: \$184.98
INTERNET SVC. - DEC/JAN 2024

Distribution:

206-336-850.CHC	Internet Services	184.98
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CONSUMERS ENERGY

Amount of Invoice Paid: \$7.81
LED UPGRADE - NOV 2023

Distribution:

206-336-926.000	Street Lighting	7.81
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CONSUMERS ENERGY

Amount of Invoice Paid: \$20.14
ST LIGHTS/ELECTRICITY - NOV 2023

Distribution:

206-336-926.000	Street Lighting	20.14
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CONSUMERS ENERGY

Amount of Invoice Paid: \$928.72
ST LIGHTS/ELECTRICITY

Distribution:

206-336-926.000	Street Lighting	37.01
206-336-921.000	Electricity	891.71

CRYSTAL FLASH PETROLEUM

Amount of Invoice Paid: \$852.18
DIESEL FUEL

Distribution:

206-336-751.000	Vehicle-Gas & Oil	852.18
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CRYSTAL FLASH PETROLEUM

Amount of Invoice Paid: \$540.79
NO-LEAD FUEL

Distribution:

206-336-751.000	Vehicle-Gas & Oil	540.79
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CRYSTAL FLASH PETROLEUM

Amount of Invoice Paid: \$997.69
DIESEL FUEL

Distribution:

206-336-751.000	Vehicle-Gas & Oil	997.69
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CRYSTAL FLASH PETROLEUM

Amount of Invoice Paid: \$748.48
DIESEL FUEL

Distribution:

206-336-751.000	Vehicle-Gas & Oil	748.48
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PENINSULA TOWNSHIP INVOICE REGISTER

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VENDOR INFORMATION**CSI EMERGENCY APPARATUS****INVOICE INFORMATION**

Amount of Invoice Paid: \$11,373.04
VARIOUS REPAIRS FOR TANKER 2

Distribution:

206-336-939.000	Vehicle Maintenance	11,373.04
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DEWEESE HARDWARE

Amount of Invoice Paid: \$57.64
SUPPLIES FOR MARINE 2 LIGHT UPGRADES

Distribution:

206-336-939.000	Vehicle Maintenance	57.64
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DEWEESE HARDWARE

Amount of Invoice Paid: \$26.31
STATION SUPPLIES

Distribution:

206-336-726.000	Supplies	26.31
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DTE ENERGY

Amount of Invoice Paid: \$365.48
STN 2 HEAT - DEC 2023

Distribution:

206-336-745.000	DTE-Heating Fuel	365.48
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DTE ENERGY

Amount of Invoice Paid: \$430.65
STN 1 HEAT - DEC 2023

Distribution:

206-336-745.000	DTE-Heating Fuel	430.65
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ELAN FINANCIAL SERVICES

Amount of Invoice Paid: \$2,593.41
MTHLY SVCS; UNIFORMS; SUPPLIES

Distribution:

206-336-850.000	Communications/Telephone	153.28
206-336-726.000	Supplies	610.30
206-336-935.000	Uniforms	875.51
206-336-970.000	Capital Outlay	188.00
206-336-930.000	Stations Repairs and Maintenance	26.89
206-336-850.CHC	Internet Services	72.99
206-336-939.000	Vehicle Maintenance	666.44

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$363.00
T-MOBILE LEASE

Distribution:

206-336-801.UNI	Union Negotiations	363.00
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VENDOR INFORMATION**INVOICE INFORMATION****FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$506.50
T-MOBILE LEASE

Distribution:

206-336-801.UNI

Union Negotiations

506.50

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$308.00
LABOR NEGOTIATIONS

Distribution:

206-336-801.UNI

Union Negotiations

308.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,430.00
2023 FIRE TRUCK CONTRACT REVIEW

Distribution:

206-336-801.000

Legal Fees

1,430.00

FIRE RECOVERY EMS

Amount of Invoice Paid: \$519.46
NOV 2023 EMS BILLING

Distribution:

206-336-818.000

Contractual Services

519.46

FIRST ARRIVING LLC

Amount of Invoice Paid: \$1,334.82
STATION BOARDS LICENSE RENEWAL

Distribution:

206-336-818.200

Software License

1,334.82

HARBOR VIEW LAVENDER FARM & NURSERY

Amount of Invoice Paid: \$126.00
MULCH FOR STN 3

Distribution:

206-336-930.000

Stations Repairs and Maintenance

126.00

HUTSON, INC.

Amount of Invoice Paid: \$814.29
GATOR SERVICE BALANCE

Distribution:

206-336-939.000

Vehicle Maintenance

814.29

LEELENAU COFFEE ROASTING CO., INC.

Amount of Invoice Paid: \$93.80
COFFEE SUPPLIES

Distribution:

206-336-726.000

Supplies

93.80

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION****MCCARDEL CULLIGAN WATER**

Amount of Invoice Paid: \$57.00
STN 1 WATER SOFTENING

Distribution:

206-336-818.000

Contractual Services

57.00

MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$87.00
STN 3 WATER SOFTENING

Distribution:

206-336-818.000

Contractual Services

87.00

MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$57.00
STN 1 WATER SOFTENER

Distribution:

206-336-818.000

Contractual Services

57.00

MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$87.00
STN 3 WATER SOFTENER

Distribution:

206-336-818.000

Contractual Services

87.00

MI DEPT OF HEALTH & HUMAN SERVICES

Amount of Invoice Paid: \$197.54
EMS QUALITY ASSURANCE

Distribution:

206-336-939.LIC

Vehicle Licenses

197.54

MICHIGAN CHAPTER - IAAI

Amount of Invoice Paid: \$25.00
IAAI MEMBERSHIP FEES FOR CHIEF

Distribution:

206-336-958.000

Memberships and Dues

25.00

MICHIGAN STATE FIREMEN'S ASSOC.

Amount of Invoice Paid: \$62.00
LEADERSHIP BOOKS FOR STNS

Distribution:

206-336-960.000

Education & Training

62.00

NATIONAL HOSE TESTING SPECIALITIES,

Amount of Invoice Paid: \$616.00
ANNUAL LADDER TESTING

Distribution:

206-336-818.TST

Testing Compliance

616.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION****NW REGIONAL FIRE TRAINING**

Amount of Invoice Paid: \$330.00
ACLS CLASSES

Distribution:

206-336-960.000

Education & Training

330.00

NYE UNIFORM

Amount of Invoice Paid: \$118.01
CHIEF PANTS

Distribution:

206-336-935.000

Uniforms

118.01

PRECISE DOOR CO.

Amount of Invoice Paid: \$1,035.20
STN 1 GARAGE DOOR REPAIR (SPRINGS)

Distribution:

206-336-930.000

Stations Repairs and Maintenance

1,035.20

PRINCIPAL LIFE INSURANCE CO.

Amount of Invoice Paid: \$1,030.53
DENTAL INSURANCE - JAN 2024

Distribution:

206-336-712.000

Medical/Life Insurance

1,030.53

SUMMIT COMPANIES

Amount of Invoice Paid: \$630.00
STN 2 FIRE ALARM MONITORING

Distribution:

206-336-818.000

Contractual Services

630.00

SUMMIT COMPANIES

Amount of Invoice Paid: \$600.00
STN 3 FIRE ALARM MONITORING FOR 2024

Distribution:

206-336-818.000

Contractual Services

600.00

TARGET SOLUTIONS LEARNING LLC

Amount of Invoice Paid: \$2,996.60
TARGET SOLUTIONS TRAINING SOFTWARE

Distribution:

206-336-818.200

Software License

2,996.60

VERIZON

Amount of Invoice Paid: \$16.81
HEART MONITOR MODEM

Distribution:

206-336-850.000

Communications/Telephone

16.81

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION****VERIZON WIRELESS**

Amount of Invoice Paid: \$247.04
CELL PHONES

Distribution:

206-336-850.000

Communications/Telephone

247.04

VERIZON WIRELESS

Amount of Invoice Paid: \$122.02
TABLETS/DATA

Distribution:

206-336-850.000

Communications/Telephone

122.02

VERIZON WIRELESS

Amount of Invoice Paid: \$247.04
CELL PHONES/DATA

Distribution:

206-336-850.000

Communications/Telephone

247.04

VERIZON WIRELESS

Amount of Invoice Paid: \$122.02
TABLETS/DATA

Distribution:

206-336-850.000

Communications/Telephone

122.02

Total Amount Disbursed: \$47,346.50

**PENINSULA TOWNSHIP
INVOICE REGISTER****For Invoices Scheduled for Payment on: 1/9/2024 12:0****VENDOR INFORMATION****INVOICE INFORMATION****ACENTEK****Amount of Invoice Paid: \$41.64
OFFICE PHONE***Distribution:*

508-804-850.000

Com/Telephone

41.64

ACENTEK**Amount of Invoice Paid: \$98.49
INTERNET VIDEO SVCS - JAN 2024***Distribution:*

508-804-850.000

Com/Telephone

98.49

ACENTEK**Amount of Invoice Paid: \$41.65
OFFICE PHONE - JAN 2024***Distribution:*

508-804-850.000

Com/Telephone

41.65

ACENTEK**Amount of Invoice Paid: \$98.49
INTERNET VIDEO SVCS - DEC 2023***Distribution:*

508-804-850.000

Com/Telephone

98.49

AFFINITY**Amount of Invoice Paid: \$13.95
MONTHLY IT SUPPORT/SERVICE - OCT 202***Distribution:*

508-804-818.000

Contractual Services

13.95

AFFINITY**Amount of Invoice Paid: \$13.95
MONTHLY IT SUPPORT/SERVICE - DEC 202***Distribution:*

508-804-818.000

Contractual Services

13.95

AFFINITY**Amount of Invoice Paid: \$175.67
MONTHLY IT SUPPORT/SERVICE - NOV 202***Distribution:*

508-804-818.000

Contractual Services

175.67

BLUE CARE NETWORK**Amount of Invoice Paid: \$1,241.43
HEALTH INSURANCE - JAN 2024***Distribution:*

508-804-712.000

Medical/Life Insurance

620.72

509-804-712.000

Medical/Life Insurance

620.71

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION****CONSUMERS ENERGY**

Amount of Invoice Paid: \$77.12
ELECTRICITY - NOV 2023

Distribution:

508-804-921.000	Electricity	77.12
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ELAN FINANCIAL SERVICES

Amount of Invoice Paid: \$157.89
MTHLY SVCS; SHPING; SUPPLIES

Distribution:

508-804-818.SEC	Security	30.98
509-804-905.000	POSTAGE/SHIPPING	6.91
509-804-818.WEB	Website	120.00

GINGER SCHULTZ

Amount of Invoice Paid: \$52.80
POSTAGE

Distribution:

508-804-905.000	Postage/Shipping	52.80
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GINGER SCHULTZ

Amount of Invoice Paid: \$87.77
MILEAGE - OCT 2023

Distribution:

508-804-870.000	Mileage	87.77
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GINGER SCHULTZ

Amount of Invoice Paid: \$71.52
MILEAGE - SEPT 2023

Distribution:

508-804-870.000	Mileage	71.52
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GINGER SCHULTZ

Amount of Invoice Paid: \$50.56
MILEAGE - NOV 2023

Distribution:

508-804-870.000	Mileage	50.56
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HARBOR VIEW LAVENDER FARM & NURSERY

Amount of Invoice Paid: \$210.00
MULCH FOR LIGHTHOUSE

Distribution:

508-804-728.000	Grounds	210.00
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LAPIERRE SERVICES LLC

Amount of Invoice Paid: \$1,500.00
3 MUSEUM WINDOWS STRIPPING/REPAIN

Distribution:

508-804-930.000	Repairs and Maintenance	1,500.00
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION**PENINSULA TOWNSHIP****INVOICE INFORMATION**

Amount of Invoice Paid: \$12.18
PETTY CASH - NOV 2023 DISPLAYS

Distribution:

508-804-729.000	Museum Displays	12.18
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PRINCIPAL LIFE INSURANCE CO.

Amount of Invoice Paid: \$42.14
DENTAL INSURANCE - JAN 2024

Distribution:

508-804-712.000	Medical/Life Insurance	21.07
509-804-712.000	Medical/Life Insurance	21.07

ROBERT WILKINSON

Amount of Invoice Paid: \$480.00
BLDGS & GROUNDS MAINTENANCE

Distribution:

508-804-818.000	Contractual Services	480.00
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TEAM BOB'S HEATING, COOLING

Amount of Invoice Paid: \$336.00
FURNACE MAINTENANCE

Distribution:

508-804-930.000	Repairs and Maintenance	336.00
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VERIZON WIRELESS

Amount of Invoice Paid: \$47.22
CELL PHONE/DATA

Distribution:

508-804-850.000	Com/Telephone	47.22
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VERIZON WIRELESS

Amount of Invoice Paid: \$47.22
CELL PHONE

Distribution:

508-804-850.000	Com/Telephone	47.22
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WINERIES OF OLD MISSION PENINSULA

Amount of Invoice Paid: \$420.00
OMP MAP AD + FOR VISITORS

Distribution:

508-804-900.PNP	Printing & Advertising	420.00
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Total Amount Disbursed: \$5,317.69

PENINSULA TOWNSHIP
INVOICE REGISTER

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION

FAHEY SCHULTZ BURZYCH RHODES

INVOICE INFORMATION

Amount of Invoice Paid: \$132.00
PDR MONITORING CONTRACT

Distribution:

397-220-001.PDR	CASH PDR-MONITORING (POOLED A/C)	132.00
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SUSAN SHIPMAN

Amount of Invoice Paid: \$20,000.00
2023 ANNUAL PDR MONITORING #1

Distribution:

397-220-818.000	PDR-Contractual Services-MONITORING	20,000.00
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Total Amount Disbursed: \$20,132.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION

ACENTEK

INVOICE INFORMATION

Amount of Invoice Paid: \$30.34
OFFICE PHONE - DEC 2023

Distribution:

207-301-850.000	Communications/Telephone	30.34
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VERIZON WIRELESS

Amount of Invoice Paid: \$25.85
CELL PHONE/DATA

Distribution:

207-301-850.000	Communications/Telephone	25.85
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Total Amount Disbursed: \$56.19

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION

GRAND TRAVERSE COUNTY

INVOICE INFORMATION

Amount of Invoice Paid: \$10,297.97
DPW WATER EXPENSES -

Distribution:

590-527-818.000	G.T. County Service Fees - Sewer	10,297.97
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Total Amount Disbursed: \$10,297.97

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 1/9/2024 12:0

VENDOR INFORMATION

FAHEY SCHULTZ BURZYCH RHODES

INVOICE INFORMATION

Amount of Invoice Paid: \$1,264.00
PENINSULA SHORES SUP #123 AMD4

Distribution:

701-000-255.T81	SUP 123 Amd #4 The 81-Peninsula Shores	1,264.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$528.00
PEN SHORES SUP #123 AMD4

Distribution:

701-000-255.T81	SUP 123 Amd #4 The 81-Peninsula Shores	528.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$61.50
PEN SHORES SUP APPEAL

Distribution:

701-000-255.T81	SUP 123 Amd #4 The 81-Peninsula Shores	61.50
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GOURDIE-FRASER, INC

Amount of Invoice Paid: \$600.00
ENG SVCS: STORM WATER MGMT PLAN

Distribution:

701-000-224.JQJ	JOEY JACKSON DEVELOPMENT	100.00
701-000-255.T81	SUP 123 Amd #4 The 81-Peninsula Shores	500.00

Total Amount Disbursed: \$2,453.50

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

INVOICE INFORMATION

**Amount of Invoice Paid: \$29.24
ELECTRICITY - DEC 2023**

Distribution:

209-567-921.000	Electricity	29.24
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**IMAGE360
1702 BARLOW ST**

**Amount of Invoice Paid: \$2,467.96
BRASS PLACQUE - DONATION**

TRAVERSE CITY, MI 49686

Distribution:

209-567-970.000	CAPITAL OUTLAY	2,467.96
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**ROBERT WILKINSON
18426 CINDER RD**

**Amount of Invoice Paid: \$1,380.00
BLDG/GROUNDS MAINTENANCE**

INTERLOCHEN, MI 49643

Distribution:

209-567-818.000	Contractual Services-Mowing	1,380.00
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Total Amount Disbursed: \$3,877.20

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION

**2B CREATIVE STUDIO
C/O BETH BARTON
15609 CALOOSA CREEK CIRCLE
FORT MYERS, FL 33908**

INVOICE INFORMATION

**Amount of Invoice Paid: \$1,260.00
WINTER 2024 NEWSLETTER DESIGN**

Distribution:

101-101-881.400	Community Activity/Newsletter	1,260.00
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**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

**Amount of Invoice Paid: \$728.42
OFFICE PHONES - FEB 2024**

Distribution:

101-261-850.000	COM/TELEPHONE - OFFICE-TWP HALL	394.64
101-257-850.000	COM/TELEPHONE - ASSESSOR	60.69
101-215-850.000	COM/TELEPHONE - CLERK	91.03
101-253-850.000	COM/TELEPHONE - TREASURER	91.03
101-701-850.000	COM/TELEPHONE - PLANNING	60.69
101-171-850.000	COM/TELEPHONE - SUPERVISOR	30.34

**AFFINITY
104 S. UNION ST.

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$972.88
MONTHLY IT SUPPORT/SERVICE - NOV 23**

Distribution:

101-171-818.COM	Computer Services	21.95
101-257-818.COM	Contractual-Computer Support	230.63
101-701-818.COM	Contract Computer Services	83.58
101-261-818.COM	Computer Services	295.15
101-253-818.COM	Computer System Services	106.48
101-215-818.COM	Computer Consulting/Service	100.66
101-262-818.COM	Contract Computers Services	35.85
101-701-818.COM	Contract Computer Services	98.58

**AFFINITY
104 S. UNION ST.

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$668.89
IT MONTHLY SVC/SUPPORT - JAN 2023**

Distribution:

101-171-818.COM	Computer Services	21.95
101-257-818.COM	Contractual-Computer Support	14.95
101-701-818.COM	Contract Computer Services	21.95
101-261-818.COM	Computer Services	299.29
101-253-818.COM	Computer System Services	44.85
101-215-818.COM	Computer Consulting/Service	193.10
101-262-818.COM	Contract Computers Services	35.85
101-701-818.COM	Contract Computer Services	36.95

**AFLAC
1932 WYNNTON ROAD

COLUMBUS, GA 31999**

**Amount of Invoice Paid: \$1,261.64
SUPPLEMENTAL INSURANCE - JAN 2024**

Distribution:

704-000-227.050	Supplemental Insurance - Due to Aflac	1,261.64
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION

AFLAC
1932 WYNNTON ROAD

COLUMBUS, GA 31999

INVOICE INFORMATION

Amount of Invoice Paid: \$1,261.64
SUPPLEMENTAL INSURANCE - DEC 2023

Distribution:

704-000-227.050	Supplemental Insurance - Due to Aflac	1,261.64
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APEX ELECTRIC OF GT. INC
1505 N. ORCHARD DR.

Amount of Invoice Paid: \$260.00
SKETCHING SOFTWARE MAINTENANCE RE

TRAVERSE CITY, MI 49686

Distribution:

101-257-814.000	Software License & Support	260.00
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APEX SOFTWARE
PO BOX 100145

Amount of Invoice Paid: \$260.00
SKETCHING SOFTWARE MAINTENANCE RE

SAN ANTONIO, TX 78201-1445

Distribution:

101-257-814.000	Software License & Support	260.00
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BECKETT & RAEDER
535 W WILLIAM STREET STE 101

Amount of Invoice Paid: \$3,141.30
PLANNING/ZONING CONSULTANT - DEC 20

ANN ARBOR, MI 48103

Distribution:

101-701-818.000	Contractual Services	3,141.30
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BLUE CARE NETWORK
PO BOX 33608

Amount of Invoice Paid: \$5,334.79
HEALTH INSURANCE - FEB 2024

DETROIT, MI 48232-5608

Distribution:

101-701-712.000	Medical/Life Insurance	515.09
101-253-712.000	Medical/Life Insurance	948.59
101-257-712.000	Medical/Life Insurance	1,171.69
101-261-712.000	Medical/Life Insurance	681.87
704-000-227.020	Medical Insurance Withholding	2,024.50
101-253-712.000	Medical/Life Insurance	(955.54)
101-253-712.000	Medical/Life Insurance	948.59

BS & A SOFTWARE
14965 ABBEY LANE

Amount of Invoice Paid: \$3,679.00
ANNUAL SERVICE/SUPPORT RENEWALS 20

BATH, MI 48808

Distribution:

101-215-814.000	Software License & Support	2,377.50
101-253-814.000	Software License / Support	1,301.50

CAPITAL ONE TRADE CREDIT
PO BOX 60506

Amount of Invoice Paid: \$261.22
ELECTIONS ROOM BUILD MATERIALS

CITY OF INDUSTRY, CA 91716

Distribution:

101-262-970.000	Capital Outlay	261.22
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

INVOICE INFORMATION

**Amount of Invoice Paid: \$115.04
LED UPGRADE DEC 2023**

Distribution:

101-000-220.010	Franklin Wds. Streetlighting	3.97
596-528-926.000	STREET LIGHTING--COMPACTOR	3.97
101-265-926.000	Street Lighting	15.86
101-000-220.000	Pen.Hills Townhouses,St.light	3.97
101-000-220.075	Underwood Farms Street Light	3.97
208-751-926.000	Street Lighting	15.86
101-000-220.030	OMPS, Street Lighting	3.97
101-000-220.040	Cherrywood Commons, St. Light	3.97
101-000-220.060	Mission Hills, Street Light	55.53
101-000-220.070	Congregational Church Lightin	3.97

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$295.98
ST. LIGHTS/ELECTRICITY**

Distribution:

101-000-220.010	Franklin Wds. Streetlighting	9.50
596-528-926.000	STREET LIGHTING--COMPACTOR	16.67
101-265-926.000	Street Lighting	47.40
101-000-220.000	Pen.Hills Townhouses,St.light	13.35
101-000-220.075	Underwood Farms Street Light	17.92
208-751-926.000	Street Lighting	36.41
101-000-220.030	OMPS, Street Lighting	9.10
101-000-220.040	Cherrywood Commons, St. Light	9.10
101-000-220.060	Mission Hills, Street Light	127.43
101-000-220.070	Congregational Church Lightin	9.10

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$966.79
ST. LIGHTS/ELECTRICITY - DEC 2023**

Distribution:

101-265-921.000	Electricity	374.16
101-265-926.000	Street Lighting	1.15
101-265-921.BJN	ELECTRICITY-BIG JOHNS	79.44
208-751-926.000	Street Lighting	1.88
208-751-921.000	Electricity	90.16
208-753-921.000	Electricity	31.56
216-807-921.000	Electricity	388.44

**DAVE SANGER
1699 BRAEMAR DRIVE

TRAVERSE CITY, MI 49686**

**Amount of Invoice Paid: \$59.63
MILEAGE - JAN 2024**

Distribution:

101-701-870.ENF	Code Enforcement Mileage	59.63
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**DAWN HEMMING
2455 NEAHTAWANTA RD

TRAVERSE CITY, MI 49686**

**Amount of Invoice Paid: \$2,759.99
PICKLEBALL PLACQUE - MAXWELL MEDALS**

Distribution:

208-751-970.000	Capital Outlay/MiscExpenditures	2,759.99
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

**DTE ENERGY
PO BOX 740786**

**Amount of Invoice Paid: \$71.94
DOUGHERTY - HEAT JAN 2024**

CINCINNATI, OH 45274-0786

Distribution:

216-807-745.000

DTE Heating-Dougherty

71.94

**DTE ENERGY
PO BOX 740786**

**Amount of Invoice Paid: \$419.94
BIG JON HEAT - JAN 2024**

CINCINNATI, OH 45274-0786

Distribution:

101-265-745.BJH

DTE - Big John Heat

419.94

**DTE ENERGY
PO BOX 740786**

**Amount of Invoice Paid: \$234.06
TWP OFFICE HEAT - JAN 2024**

CINCINNATI, OH 45274-0786

Distribution:

101-265-745.GAS

DTE Gas

234.06

**DTE ENERGY
PO BOX 740786**

**Amount of Invoice Paid: \$211.14
TWP HALL HEAT - JAN 2024**

CINCINNATI, OH 45274-0786

Distribution:

101-265-745.GAS

DTE Gas

211.14

**EAST BAY CHARTER TOWNSHIP
1965 THREE MILE ROAD NORTH**

**Amount of Invoice Paid: \$124.45
EARLY VOTING EXPENSES - SIGNS**

TRAVERSE CITY, MI 49696

Distribution:

101-262-726.000

Supplies

124.45

**EAST BAY CHARTER TOWNSHIP
1965 THREE MILE ROAD NORTH**

**Amount of Invoice Paid: \$2,625.72
ELECTIONS - EARLY VOTING POST CARDS**

TRAVERSE CITY, MI 49696

Distribution:

101-262-900.PNP

Printing

767.19

101-262-905.000

Postage

1,858.53

**EAST BAY CHARTER TOWNSHIP
1965 THREE MILE ROAD NORTH**

**Amount of Invoice Paid: \$200.45
ELECTIONS: EV SUPPLIES**

TRAVERSE CITY, MI 49696

Distribution:

101-262-726.000

Supplies

200.45

**ELAN FINANCIAL SERVICES
PO BOX 790408**

**Amount of Invoice Paid: \$521.72
MNTHLY SVCS; MTGS; SUPPLIES**

SAINT LOUIS, MO 63179-0408

Distribution:

101-215-814.200

Publishing Software

42.38

101-215-965.000

Meetings

28.65

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

	101-215-806.LTF	Late Fees	181.03
	101-261-726.000	Supplies	25.68
	101-253-965.000	Meetings	25.14
	101-261-726.000	Supplies	155.74
	101-261-726.000	Supplies	4.22
	101-257-726.000	Supplies	58.88
<hr/>			
FAHEY SCHULTZ BURZYCH RHODES		Amount of Invoice Paid:	\$504.00
4151 OKEMOS RD		TWP BOARD MTG PREP/ATTENDANCE	
OKEMOS, MI 48864			
	<i>Distribution:</i>		
	101-101-801.000	Legal Fees	504.00
<hr/>			
FAHEY SCHULTZ BURZYCH RHODES		Amount of Invoice Paid:	\$3,810.30
4151 OKEMOS RD		WINERY LITIGATION	
OKEMOS, MI 48864			
	<i>Distribution:</i>		
	101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	3,810.30
<hr/>			
FAHEY SCHULTZ BURZYCH RHODES		Amount of Invoice Paid:	\$1,762.00
4151 OKEMOS RD		EMPP DENIAL	
OKEMOS, MI 48864			
	<i>Distribution:</i>		
	101-257-801.EMP	Legal-EMPP Denials	1,762.00
<hr/>			
FAHEY SCHULTZ BURZYCH RHODES		Amount of Invoice Paid:	\$448.00
4151 OKEMOS RD		THE NEAHTAWANTA RESORT	
OKEMOS, MI 48864			
	<i>Distribution:</i>		
	101-257-801.MTT	LEGAL FEES-MTT CASES	448.00
<hr/>			
FORD'S WELDING & MAINTENANCE LLC		Amount of Invoice Paid:	\$200.00
10926 PENINSULA DR.		PLNG/ZNG STORAGE - DEPOSIT	
TRAVERSE CITY, MI 49686			
	<i>Distribution:</i>		
	101-701-970.000	Capital Outlay/MiscExpenditures	200.00
<hr/>			
FP MAILING SOLUTIONS		Amount of Invoice Paid:	\$171.00
PO BOX 157		POSTAGE METER RENTAL JAN 17 - MAR 16.	
BEDFORD PARK, IL 60499-0157			
	<i>Distribution:</i>		
	101-261-905.100	Postage Machine Rental	171.00
<hr/>			
HAMPEL'S SAFE & LOCK SHOP		Amount of Invoice Paid:	\$71.00
104 MACKEY DR		KEYS FOR ELECTIONS CLOSET	
TRAVERSE CTIY, MI 49684			
	<i>Distribution:</i>		
	101-262-970.000	Capital Outlay	71.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION

JOHN HANCOCK USA
PO BOX 2495

CAROL STREAM, IL 60132-2495

INVOICE INFORMATION

Amount of Invoice Paid: \$18,185.27
PENSION - NOV 2023

Distribution:

704-000-227.070
704-000-227.FPN

PENSION - DUE TO JOHN HANCOCK
3% Fire Employee Pension Contribution

15,924.14
2,261.13

JOHN HANCOCK USA
PO BOX 2495

CAROL STREAM, IL 60132-2495

Amount of Invoice Paid: \$18,146.75
PENSION - DEC 2023

Distribution:

704-000-227.070
704-000-227.FPN

PENSION - DUE TO JOHN HANCOCK
3% Fire Employee Pension Contribution

15,893.64
2,253.11

JOHN HANCOCK USA
PO BOX 2495

CAROL STREAM, IL 60132-2495

Amount of Invoice Paid: \$18,582.93
PENSION - JAN 2024

Distribution:

704-000-227.070
704-000-227.FPN

PENSION - DUE TO JOHN HANCOCK
3% Fire Employee Pension Contribution

16,247.43
2,335.50

KATIE CLARK

13679 BLUFF RD
TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$112.56
MILEAGE - BANK DEPOSITS

Distribution:

101-253-870.000

Mileage

112.56

KCI
3901 EAST PARIS SE

GRAND RAPIDS, MI 49512

Amount of Invoice Paid: \$2,837.00
ASSESSOR MAILING - POSTAGE

Distribution:

101-257-905.000

Postage

2,837.00

KRAFT BUSINESS SYSTEMS
6980 SOUTHBELT DRIVE SE

CALEDONIA, MI 49316

Amount of Invoice Paid: \$151.16
COPIER RENTAL

Distribution:

101-261-818.COP

Copier & Copier Supplies

151.16

LAURA MARTIN
18979 WHISPERING TRAIL

TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$32.16
MILEAGE - ELECTIONS MAIL TO POST OFFI

Distribution:

101-262-870.000

Mileage

32.16

MARTELL ELECTRIC LLC
1670 BARLOW ST

TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$2,829.20
ELECTION ROOM BUILD - ELECTRIC

Distribution:

101-262-970.000

Capital Outlay

2,829.20

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

**MCCARDEL CULLIGAN WATER
40 HUGHES DRIVE**

**Amount of Invoice Paid: \$10.00
BOTTLED WATER PICK UP**

TRAVERSE CITY, MI 49686

Distribution:

101-261-818.WTR

Water Cooler

10.00

**MCCARDEL CULLIGAN WATER
40 HUGHES DRIVE**

**Amount of Invoice Paid: \$12.00
WATER COOLER RENTAL**

TRAVERSE CITY, MI 49686

Distribution:

101-261-818.WTR

Water Cooler

12.00

**MICHIGAN TOWNSHIPS ASSOC. (MTA)
P.O. BOX 80078**

**Amount of Invoice Paid: \$110.00
CLASSIFIED AD - TWP RFP**

LANSING, MI 48908-0078

Distribution:

101-101-909.PNP

PRINTING/PUBLISHING/ADS

110.00

**MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147**

**Amount of Invoice Paid: \$123.68
LIFE INSURANCE - OCT 2023**

Distribution:

101-253-712.000

Medical/Life Insurance

7.28

101-215-712.000

Medical/Life Insurance

29.10

101-171-712.000

Medical/Life Insurance

14.55

101-261-712.000

Medical/Life Insurance

14.55

101-257-712.000

Medical/Life Insurance

14.55

101-701-712.000

Medical/Life Insurance

29.10

101-253-712.000

Medical/Life Insurance

14.55

**MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147**

**Amount of Invoice Paid: \$109.13
LIFE INSURANCE - NOV 2023**

Distribution:

101-253-712.000

Medical/Life Insurance

7.28

101-215-712.000

Medical/Life Insurance

29.10

101-171-712.000

Medical/Life Insurance

14.55

101-261-712.000

Medical/Life Insurance

14.55

101-257-712.000

Medical/Life Insurance

14.55

101-701-712.000

Medical/Life Insurance

14.55

101-253-712.000

Medical/Life Insurance

14.55

**MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147**

**Amount of Invoice Paid: \$109.13
LIFE INSURANCE - DEC 2023**

Distribution:

101-253-712.000

Medical/Life Insurance

7.28

101-215-712.000

Medical/Life Insurance

29.10

101-171-712.000

Medical/Life Insurance

14.55

101-261-712.000

Medical/Life Insurance

14.55

101-257-712.000

Medical/Life Insurance

14.55

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

101-701-712.000	Medical/Life Insurance	14.55
101-253-712.000	Medical/Life Insurance	14.55

**MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147**

**Amount of Invoice Paid: \$109.13
LIFE INSURANCE - JAN 2024**

Distribution:

101-253-712.000	Medical/Life Insurance	7.28
101-215-712.000	Medical/Life Insurance	29.10
101-171-712.000	Medical/Life Insurance	14.55
101-261-712.000	Medical/Life Insurance	14.55
101-257-712.000	Medical/Life Insurance	14.55
101-701-712.000	Medical/Life Insurance	14.55
101-253-712.000	Medical/Life Insurance	14.55

**MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147**

**Amount of Invoice Paid: \$109.13
LIFE INSURANCE - FEB 2024**

Distribution:

101-253-712.000	Medical/Life Insurance	7.28
101-215-712.000	Medical/Life Insurance	29.10
101-171-712.000	Medical/Life Insurance	14.55
101-261-712.000	Medical/Life Insurance	14.55
101-257-712.000	Medical/Life Insurance	14.55
101-701-712.000	Medical/Life Insurance	14.55
101-253-712.000	Medical/Life Insurance	14.55

**O'LEARY PAINT
300 E OAKLAND AVE

LANSING, MI 48906**

**Amount of Invoice Paid: \$109.95
ELECTIONS ROOM - PAINT**

Distribution:

101-262-970.000	Capital Outlay	109.95
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**O'LEARY PAINT
300 E OAKLAND AVE

LANSING, MI 48906**

**Amount of Invoice Paid: \$87.96
ELECTIONS ROOM PAINT**

Distribution:

101-262-970.000	Capital Outlay	87.96
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**PARSHALL TREE CARE
P.O. BOX 215**

**Amount of Invoice Paid: \$4,400.00
EMERGENCY TREE REMOVAL**

TRAVERSE CITY, MI 49685

Distribution:

208-751-930.000	Repairs and Maintenance	4,400.00
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POSTMASTER

**Amount of Invoice Paid: \$1,652.79
WINTER NEWSLETTER POSTAGE**

Distribution:

101-101-881.400	Community Activity/Newsletter	1,652.79
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION

PRINCIPAL LIFE INSURANCE CO.
PO BOX 77202

MINNEAPOLIS, MN 55480-7200

INVOICE INFORMATION

Amount of Invoice Paid: \$486.36
DENTAL INSURANCE - FEB 2024

Distribution:

101-253-712.000	Medical/Life Insurance	142.83
101-701-712.000	Medical/Life Insurance	19.81
101-257-712.000	Medical/Life Insurance	42.13
101-261-712.000	Medical/Life Insurance	38.41
704-000-227.020	Medical Insurance Withholding	216.50
101-253-712.000	Medical/Life Insurance	63.63
101-257-712.000	Medical/Life Insurance	(36.95)

PROFILE
3820 CASS ROAD

TRAVERSE CITY, MI 49684

Amount of Invoice Paid: \$90.00
MONTHLY SHREDDING SVC

Distribution:

101-261-820.000	Shredding	90.00
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PURE WATER WORKS
PO BOX 7302

ANN ARBOR, MI 48107

Amount of Invoice Paid: \$56.04
SALT/WATER DELIVERY SVC

Distribution:

101-265-930.000	Repairs and Maintenance	56.04
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RECORD EAGLE (PUBS)
120 W FRONT ST

TRAVERSE CITY, MI 49684

Amount of Invoice Paid: \$346.45
ZBA LEGAL NOTICES

Distribution:

101-704-900.000	Legal Notices	173.10
101-704-900.000	Legal Notices	173.35

ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643

Amount of Invoice Paid: \$4,140.00
BLDGS & GROUNDS MAINTENANCE

Distribution:

101-265-818.000	Contractual Services	420.00
208-751-818.000	Contractual Services-Mowing/Maintenance	3,360.00
596-528-818.000	Contractual Services	180.00
208-751-930.000	Repairs and Maintenance	180.00

ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643

Amount of Invoice Paid: \$2,200.00
CONTRACT TOILET MAINTENANCE - PARKS

Distribution:

101-265-818.000	Contractual Services	2,200.00
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ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643

Amount of Invoice Paid: \$1,036.00
TWP OFFICE AND HALL CLEANING DEC - JA

Distribution:

101-265-818.000	Contractual Services	1,036.00
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION		INVOICE INFORMATION	
SOS ANALYTICAL 4125 CEDAR RUN ROAD TRAVERSE CITY, MI 49684-9451		Amount of Invoice Paid: PARKS WATER ANALYSIS	\$100.00
<i>Distribution:</i> 208-751-855.DEQ		Noncom. Public Wat. Sup. Fee	100.00
SOS ANALYTICAL 4125 CEDAR RUN ROAD TRAVERSE CITY, MI 49684-9451		Amount of Invoice Paid: PARKS WATER ANALYSIS - JAN 24	\$100.00
<i>Distribution:</i> 208-751-855.DEQ		Noncom. Public Wat. Sup. Fee	100.00
SPECTRUM PRINTERS PO BOX 161 TECUMSEH, MI 49286		Amount of Invoice Paid: ELECTION SUPPLIES	\$1,049.66
<i>Distribution:</i> 101-262-726.000		Supplies	1,049.66
TRAVERSE CITY LIGHT & POWER PO BOX 592 TRAVERSE CITY, MI 49685-0592		Amount of Invoice Paid: ST LIGHTS - JAN 2024	\$10.61
<i>Distribution:</i> 101-265-926.000		Street Lighting	10.61
TROPHY TROLLEY 907 WOODMERE AVE TRAVERSE CITY, MI 49686		Amount of Invoice Paid: NAME PLATE - ERICKSON	\$34.50
<i>Distribution:</i> 101-701-726.000		Supplies	34.50
UHY ADVISORS, INC. PO BOX 72217 CLEVELAND, OH 44192-0002		Amount of Invoice Paid: PAYROLL & CONSULTING - DEC 2023	\$900.00
<i>Distribution:</i> 101-215-818.CPA		CPA Contract Services	900.00
Total Amount Disbursed:			\$113,032.48

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION		INVOICE INFORMATION	
ACENTEK LOCKBOX PAYMENTS PO BOX 1648 MINNEAPOLIS, MN 55480-1648		Amount of Invoice Paid: INTERNET SVC - JAN 2024	\$79.95
<i>Distribution:</i> 206-336-850.CHC		Internet Services	79.95
AFFINITY 104 S. UNION ST. TRAVERSE CITY, MI 49684		Amount of Invoice Paid: IT SUPPORT/SERVICE - JAN 2024	\$51.90
<i>Distribution:</i> 206-336-818.COM		Computer Services	51.90
AFFINITY 104 S. UNION ST. TRAVERSE CITY, MI 49684		Amount of Invoice Paid: MONTHLY IT SUPPORT/SERVICE - NOV 202	\$51.90
<i>Distribution:</i> 206-336-818.COM		Computer Services	51.90
APPLIED INNOVATION 7718 SOLUTION CENTER CHICAGO, IL 60677-7007		Amount of Invoice Paid: COPIER RENTAL	\$40.00
<i>Distribution:</i> 206-336-818.COP		Copier & Copier Supplies	40.00
APPLIED INNOVATION 7718 SOLUTION CENTER CHICAGO, IL 60677-7007		Amount of Invoice Paid: JAN 2024 COPIER	\$51.88
<i>Distribution:</i> 206-336-818.COP		Copier & Copier Supplies	51.88
ARTS AUTO & TRUCK PARTS, INC. 1109 WOODMERE TRAVERSE CITY, MI 49686		Amount of Invoice Paid: BATTERIES FOR 2021 AMBULANCE	\$301.07
<i>Distribution:</i> 206-336-939.000		Vehicle Maintenance	301.07
BACKCOUNTRY NORTH US-31 2820 NORTH US-31 SOUTH ATTN: CORY SMITH TRAVERSE CITY, MI 49684		Amount of Invoice Paid: WATER RESCUE CLASS EQUIPMENT	\$1,030.32
<i>Distribution:</i> 206-336-960.000		Education & Training	1,030.32
BAY SUPPLY AND MARKETING INC 520 U.S. 31 SOUTH TRAVERSE CITY, MI 49684		Amount of Invoice Paid: DUTY BALL CAPS	\$446.00
<i>Distribution:</i> 206-336-935.000		Uniforms	446.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION

BLUE CARE NETWORK
PO BOX 33608

DETROIT, MI 48232-5608

Distribution:

206-336-712.000

Medical/Life Insurance

6,902.25

INVOICE INFORMATION

Amount of Invoice Paid: \$6,902.25
HEALTH INSURANCE - JAN 2024

BOUND TREE MEDICAL
23537 NETWORK PLACE

CHICAGO, IL 60673-1235

Distribution:

206-336-932.000

Ambulance Supplies

440.58

Amount of Invoice Paid: \$440.58
EMS SUPPLIES

BOUND TREE MEDICAL
23537 NETWORK PLACE

CHICAGO, IL 60673-1235

Distribution:

206-336-932.000

Ambulance Supplies

277.70

Amount of Invoice Paid: \$277.70
EMS SUPPLIES

BOUND TREE MEDICAL
23537 NETWORK PLACE

CHICAGO, IL 60673-1235

Distribution:

206-336-932.000

Ambulance Supplies

171.19

Amount of Invoice Paid: \$171.19
EMS SUPPLIES

BRAKE & ALIGNMENT PLUS
AUTO CARE CENTER
1770 BARLOW ST
TRAVERSE CITY, MI 49696

Distribution:

206-336-939.000

Vehicle Maintenance

222.66

Amount of Invoice Paid: \$222.66
ALPHA 2 OIL CHANGE

BRAKE & ALIGNMENT PLUS
AUTO CARE CENTER
1770 BARLOW ST
TRAVERSE CITY, MI 49696

Distribution:

206-336-939.000

Vehicle Maintenance

235.66

Amount of Invoice Paid: \$235.66
ALPHA 1 OIL CHANGE

CHARTER COMMUNICATIONS
PO BOX 223085

PITTSBURGH, PA 15251-2085

Distribution:

206-336-850.CHC

Internet Services

184.98

Amount of Invoice Paid: \$184.98
INTERNET SVC

CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309

Distribution:

206-336-926.000

Street Lighting

0.60

206-336-921.000

Electricity

936.56

Amount of Invoice Paid: \$937.16
ST LIGHTS/ELECTRICITY - DEC 2023

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

Distribution:

206-336-926.000

Street Lighting

7.93

INVOICE INFORMATION

**Amount of Invoice Paid: \$7.93
LED UPGRADE - DEC 2023**

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

Distribution:

206-336-926.000

Street Lighting

20.70

**Amount of Invoice Paid: \$20.70
ST. LIGHTS/ELECTRICITY**

**CRYSTAL FLASH PETROLEUM
PO BOX 1804**

GRAND RAPIDS, MI 49501

Distribution:

206-336-751.000

Vehicle-Gas & Oil

615.29

**Amount of Invoice Paid: \$615.29
NO LEAD FUEL**

**CRYSTAL FLASH PETROLEUM
PO BOX 1804**

GRAND RAPIDS, MI 49501

Distribution:

206-336-751.000

Vehicle-Gas & Oil

696.70

**Amount of Invoice Paid: \$696.70
DIESEL FUEL**

**CSI EMERGENCY APPARATUS
2332 DUPONT STREET**

GRAYLING, MI 49738

Distribution:

206-336-818.TST

Testing Compliance

750.00

**Amount of Invoice Paid: \$750.00
TANKER 1 PUMP TEST**

**CSI EMERGENCY APPARATUS
2332 DUPONT STREET**

GRAYLING, MI 49738

Distribution:

206-336-818.TST

Testing Compliance

1,297.84

**Amount of Invoice Paid: \$1,297.84
ENG 3 PUMP TEST**

**DEWEESE HARDWARE
1029 CARVER ST**

TRAVERSE CITY, MI 49684

Distribution:

206-336-726.000

Supplies

35.98

**Amount of Invoice Paid: \$35.98
WATER HOSE NOZZLES**

**DINGES FIRE COMPANY
243 EAST MAIN STREET
P.O. BOX 58
AMBOY, IL 61310**

Distribution:

206-336-970.000

Capital Outlay

2,475.00

**Amount of Invoice Paid: \$2,475.00
WILDLAND FIRE SUITES**

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION

DTE ENERGY
PO BOX 740786

CINCINNATI, OH 45274-0786

INVOICE INFORMATION

Amount of Invoice Paid: \$425.28
STN 2 HEAT - JAN 2024

Distribution:

206-336-745.000	DTE-Heating Fuel	425.28
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DTE ENERGY
PO BOX 740786

CINCINNATI, OH 45274-0786

Amount of Invoice Paid: \$534.15
STN 1 HEAT - JAN 2024

Distribution:

206-336-745.000	DTE-Heating Fuel	534.15
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ELAN FINANCIAL SERVICES
PO BOX 790408

SAINT LOUIS, MO 63179-0408

Amount of Invoice Paid: \$1,167.86
MTHLY SVCS; SUPPLIES; UNIFORMS; REPAI

Distribution:

206-336-850.CHC	Internet Services	72.99
206-336-850.000	Communications/Telephone	314.40
206-336-935.000	Uniforms	274.57
206-336-939.000	Vehicle Maintenance	121.03
206-336-726.000	Supplies	384.87

EMPCO, INC
1740 W. BIG BEAVER RD.
SUITE 200
TROY, MI 48084

Amount of Invoice Paid: \$255.00
LTNT TESTING

Distribution:

206-336-818.TST	Testing Compliance	255.00
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ENVIRONMENTAL ARCHITECTS

TRAVERSE CITY, MI 49684

Amount of Invoice Paid: \$5,940.00
NEW STN 1 CONCEPT DRAWINGS

Distribution:

206-336-970.000	Capital Outlay	5,940.00
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FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD

OKEMOS, MI 48864

Amount of Invoice Paid: \$7,112.00
LABOR NEGOTIATIONS

Distribution:

206-336-801.UNI	Union Negotiations	7,112.00
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FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD

OKEMOS, MI 48864

Amount of Invoice Paid: \$1,200.00
2023 FIRE TRUCK CONTRACT REVIEW

Distribution:

206-336-970.000	Capital Outlay	1,200.00
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FIRE RECOVERY EMS
3223 N. WILKE ROAD

ARLINGTON HEIGHTS, IL 60004

Amount of Invoice Paid: \$410.31
DEC 2023 EMS BILLING

Distribution:

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION		INVOICE INFORMATION	
	206-336-818.000	Contractual Services	410.31
GRAND TRAVERSE COUNTY CLERK 400 BOARDMAN AVENUE SUITE 104 TRAVERSE CITY, MI 49684		Amount of Invoice Paid: CREW FORCE SUBSCRIPTION	\$850.00
	Distribution: 206-336-851.000	Radio Maintenance	850.00
GRAND TRAVERSE FIRE CHIEFS/EMS 3737 NIMROD RD TRAVERSE CITY, MI 49685		Amount of Invoice Paid: MEMBERSHIP 2024	\$200.00
	Distribution: 206-336-958.000	Memberships and Dues	200.00
IAFC MEMBERSHIP CL500039 PO BOX 5007 MERRIFIELD, VA 22116-5007		Amount of Invoice Paid: IAFC CHIEF MEMBERSHIP - 5/2024 - 4/202	\$215.00
	Distribution: 206-336-958.000	Memberships and Dues	215.00
IMPERIAL DADE 2647 MOMENTUM PLACE CHICAGO, IL 60689-5326		Amount of Invoice Paid: STATION SUPPLIES	\$110.64
	Distribution: 206-336-726.000	Supplies	110.64
IMPERIAL DADE 2647 MOMENTUM PLACE CHICAGO, IL 60689-5326		Amount of Invoice Paid: STATION SUPPLIES	\$60.75
	Distribution: 206-336-726.000	Supplies	60.75
IMPERIAL DADE 2647 MOMENTUM PLACE CHICAGO, IL 60689-5326		Amount of Invoice Paid: STN SUPPLIES	\$487.42
	Distribution: 206-336-726.000	Supplies	487.42
MCCARDEL CULLIGAN WATER 40 HUGHES DRIVE TRAVERSE CITY, MI 49686		Amount of Invoice Paid: STN 3 WATER SOFTENER	\$87.00
	Distribution: 206-336-818.000	Contractual Services	87.00
MCCARDEL CULLIGAN WATER 40 HUGHES DRIVE TRAVERSE CITY, MI 49686		Amount of Invoice Paid: STN 1 WATER SOFTENER	\$57.00
	Distribution: 206-336-818.000	Contractual Services	57.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

MCCARDEL CULLIGAN WATER
40 HUGHES DRIVE

Amount of Invoice Paid: \$400.00
STN 1 WATER SOFTENER BOTTLES

TRAVERSE CITY, MI 49686

Distribution:

206-336-818.000

Contractual Services

400.00

MUNSON MEDICAL CENTER
PO BOX 1188

Amount of Invoice Paid: \$23.00
CPR CARDS - NOV 2023

TRAVERSE CITY, MI 49685-1188

Distribution:

206-336-960.000

Education & Training

23.00

MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147

Amount of Invoice Paid: \$203.70
LIFE INSURANCE - OCT 2023

Distribution:

206-336-712.000

Medical/Life Insurance

203.70

MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147

Amount of Invoice Paid: \$218.25
LIFE INSURANCE - NOV 2023

Distribution:

206-336-712.000

Medical/Life Insurance

218.25

MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147

Amount of Invoice Paid: \$218.25
LIFE INSURANCE - DEC 2023

Distribution:

206-336-712.000

Medical/Life Insurance

218.25

MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147

Amount of Invoice Paid: \$218.25
LIFE INSURANCE - JAN 2024

Distribution:

206-336-712.000

Medical/Life Insurance

218.25

MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147

Amount of Invoice Paid: \$218.25
LIFE INSURANCE - FEB 2024

Distribution:

206-336-712.000

Medical/Life Insurance

218.25

PREMIER SAFETY
PO BOX 34

Amount of Invoice Paid: \$330.42
GAS MONITOR SENSOR

BEDFORD PARK, IL 60499-0034

Distribution:

206-336-933.000

Equipment Maintenance

330.42

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION

**PRINCIPAL LIFE INSURANCE CO.
PO BOX 77202**

MINNEAPOLIS, MN 55480-7200

Distribution:

206-336-712.000

Medical/Life Insurance

914.78

INVOICE INFORMATION

Amount of Invoice Paid: \$914.78

DENTAL INSURANCE - FEB 2024

**SHEREN PLUMBING AND HEATING
3801 RENNIE SCHOOL RD**

TRAVERSE CITY, MI 49685

Distribution:

206-336-930.000

Stations Repairs and Maintenance

584.08

Amount of Invoice Paid: \$584.08

STN 2 FURNACE REPAIR IN BAY

**TELEFLEX LLC
C/O TELEFLEX FUNDING LLC
PO BOX 936729
ATLANTA, GA 31193-6729**

Distribution:

206-336-932.000

Ambulance Supplies

562.50

Amount of Invoice Paid: \$562.50

EMS SUPPLIES

**THE UPS STORE
801 S GARFIELD AVE**

TRAVERSE CITY, MI 49686

Distribution:

206-336-905.000

Postage/Shipping

38.08

Amount of Invoice Paid: \$38.08

SHIPPING - NEW TRUCK PAPERWORK

**VERIZON
PO BOX 15062**

ALBANY, NY 12212-5062

Distribution:

206-336-850.000

Communications/Telephone

20.86

Amount of Invoice Paid: \$20.86

HEART MONITOR MODEM

**VERIZON WIRELESS
PO BOX 15062**

ALBANY, NY 12212-5062

Distribution:

206-336-850.000

Communications/Telephone

247.04

Amount of Invoice Paid: \$247.04

CELL PHONES/DATA

**VERIZON WIRELESS
PO BOX 15062**

ALBANY, NY 12212-5062

Distribution:

206-336-850.000

Communications/Telephone

122.14

Amount of Invoice Paid: \$122.14

TABLETS/DATA

**WITMER PUBLIC SAFETY GROUP
104 INDEPENDENCE WAY**

COATESVILLE, PA 19320

Distribution:

206-336-935.000

Uniforms

381.68

Amount of Invoice Paid: \$381.68

HAINES BOOTS

Total Amount Disbursed: \$41,138.33

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

**Amount of Invoice Paid: \$98.49
INTERNET VIDEO SERVICE**

Distribution:

508-804-850.000	Com/Telephone	98.49
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**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

**Amount of Invoice Paid: \$41.65
OFFICE PHONE - FEB 2024**

Distribution:

508-804-850.000	Com/Telephone	41.65
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**AFFINITY
104 S. UNION ST.

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$13.95
IT SUPPORT/SERVICE - JAN 2024**

Distribution:

508-804-818.000	Contractual Services	13.95
-----------------	----------------------	-------

**AFFINITY
104 S. UNION ST.

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$175.67
MONTHLY IT SUPPORT/SERVICE - NOV 202**

Distribution:

508-804-818.000	Contractual Services	175.67
-----------------	----------------------	--------

**BLUE CARE NETWORK
PO BOX 33608

DETROIT, MI 48232-5608**

**Amount of Invoice Paid: \$1,259.65
HEALTH INSURANCE - FEB 2024**

Distribution:

508-804-712.000	Medical/Life Insurance	(620.71)
509-804-712.000	Medical/Life Insurance	(620.72)
508-804-712.000	Medical/Life Insurance	625.27
509-804-712.000	Medical/Life Insurance	625.27
508-804-712.000	Medical/Life Insurance	625.27
509-804-712.000	Medical/Life Insurance	625.27

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$95.51
ELECTRICITY - DEC 2023**

Distribution:

508-804-921.000	Electricity	95.51
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**ELAN FINANCIAL SERVICES
PO BOX 790408

SAINT LOUIS, MO 63179-0408**

**Amount of Invoice Paid: \$244.29
MTHLY SVCS; SUPPLIES; PEST CONTROL**

Distribution:

508-804-818.SEC	Security	30.98
508-804-818.000	Contractual Services	150.00
509-804-905.000	POSTAGE/SHIPPING	63.31

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION

ENDEAVOR AG & ENERGY
PO BOX 771712

CHICAGO, IL 60677-1712

Distribution:

508-804-745.000

Heating Fuel

390.11

INVOICE INFORMATION

Amount of Invoice Paid: \$390.11
PROPANE FUEL - HEAT

EPS SECURITY
750 FRONT N.W. SUITE 200

GRAND RAPIDS, MI 49504-4400

Distribution:

508-804-818.SEC

Security

89.13

Amount of Invoice Paid: \$89.13
MUSEUM CAMERAS SERVICE

KAESER BLAIR INC
4236 GRISSOM DR

BATAVIA, OH 45103

Distribution:

509-804-727.000

Merchandise For Lighthouse Gift Shop

875.65

Amount of Invoice Paid: \$875.65
DECALS

MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147

Distribution:

508-804-712.000

Medical/Life Insurance

7.28

509-804-712.000

Medical/Life Insurance

7.27

Amount of Invoice Paid: \$14.55
LIFE INSURANCE - OCT 2023

MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147

Distribution:

508-804-712.000

Medical/Life Insurance

7.28

509-804-712.000

Medical/Life Insurance

7.27

Amount of Invoice Paid: \$14.55
LIFE INSURANCE - NOV 2023

MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147

Distribution:

508-804-712.000

Medical/Life Insurance

7.28

509-804-712.000

Medical/Life Insurance

7.27

Amount of Invoice Paid: \$14.55
LIFE INSURANCE - DEC 2023

MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147

Distribution:

508-804-712.000

Medical/Life Insurance

7.28

509-804-712.000

Medical/Life Insurance

7.27

Amount of Invoice Paid: \$14.55
LIFE INSURANCE - JAN 2024

MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147

Distribution:

Amount of Invoice Paid: \$14.55
LIFE INSURANCE - FEB 2024

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

		508-804-712.000	Medical/Life Insurance	7.28
		509-804-712.000	Medical/Life Insurance	7.27
PRINCIPAL LIFE INSURANCE CO.		Amount of Invoice Paid:		\$42.13
PO BOX 77202		DENTAL INSURANCE - FEB 2024		
MINNEAPOLIS, MN 55480-7200				
		<i>Distribution:</i>		
		508-804-712.000	Medical/Life Insurance	21.07
		509-804-712.000	Medical/Life Insurance	21.06
ROBERT WILKINSON		Amount of Invoice Paid:		\$480.00
18426 CINDER RD		PARKS, TWP BLDGS/GROUNDS MAINTENA		
INTERLOCHEN, MI 49643				
		<i>Distribution:</i>		
		508-804-818.000	Contractual Services	480.00
VERIZON WIRELESS		Amount of Invoice Paid:		\$47.22
PO BOX 15062		CELL PHONES/DATA		
ALBANY, NY 12212-5062				
		<i>Distribution:</i>		
		508-804-850.000	Com/Telephone	47.22
Total Amount Disbursed:				\$3,926.20

PDR

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION		INVOICE INFORMATION	
FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864		Amount of Invoice Paid:	\$132.00
		PDR MONITORING CONTRACT	
Distribution:			
397-220-801.000	PDR-Legal-MONITORING		132.00
GT REGIONAL LAND CONSERVANCY 2846 3 MILE ROAD TRAVERSE CITY, MI 49686		Amount of Invoice Paid:	\$586.00
		TITLE, SURVEY FEES - WARREN	
Distribution:			
397-210-805.WAR	TITLE, SURVEY FEES-WARREN TRUST		586.00
SUSAN SHIPMAN 14735 SHIPMAN RD TRAVERSE CITY, MI 49686		Amount of Invoice Paid:	\$16,800.00
		PMT #2 - PDR MONITORING 2023	
Distribution:			
397-220-818.000	PDR-Contractual Services-MONITORING		16,800.00
Total Amount Disbursed:			\$17,518.00

Pol

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 2/13/2024 12:

VENDOR INFORMATION

**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

INVOICE INFORMATION

**Amount of Invoice Paid: \$30.34
OFFICE PHONE**

Distribution:

207-301-850.000

Communications/Telephone

30.34

**VERIZON WIRELESS
PO BOX 15062**

**Amount of Invoice Paid: \$25.85
CELL PHONES/DATA**

ALBANY, NY 12212-5062

Distribution:

207-301-850.000

Communications/Telephone

25.85

Total Amount Disbursed: \$56.19

Reports



Peninsula
COMMUNITY LIBRARY

JANUARY 2024 DIRECTOR'S REPORT – VICTORIA SHURLY

For the 14th year, PCL has donated books from our weeded items and our book sales to three school libraries in rural Nigeria as well The Children's Centre Library at the University of Nigeria. Various donors pay for the mailing of the books. The mission of the libraries in the small village communities is to provide a positive learning environment for young at-risk children.

Please reserve April 22 for our 18th annual Books at the Boathouse fundraiser. Many thanks to Doug Kosch and his crew for spearheading this for PCL. I am looking for unique high-end items for the live auction. Please contact me if you have something great to offer. All funds earned support PCL!

Winter blues set in? Hugh Pool will be at PCL as a part of his Cabin Fever Mini Tour, February 19th at 7 p.m. Join us for a cup of chili and music that harks back to 60's blues. Pool has played in 20 countries, has numerous movie credits and is a member of the New York Blues Hall of Fame as a Master Artist! Both concert and chili are free of charge.

Thanks to the Friends of PCL, we now offer Stay Sharp Kits for patrons in memory care. Each themed kit contains simple illustrated books, games, puzzles and/or other activities to stimulate the brain. These have proved popular. Of the ten kits we own, half are generally out at any given time. I will look at purchasing more of these soon!

Our Library of Things continues to grow, also thanks to the Friends of PCL! We recently added 20 folding chairs, a small DVD player and a DVD player for the car.

Wages will increase to \$20/hour for all hourly staff beginning with the January 15th paycheck. Many thanks to the PCL Board for approving this. PCL is fortunate to have a talented part time hourly staff: all are degreed, over half have master's degrees, one has a PhD and three have library backgrounds and are retired from other major institutions. They are a huge factor in making PCL the special place it is!

We continue to collaborate with Versiti for blood donations. All blood collected stays in Michigan. Our next drive is Valentine's Day – the perfect gift of life. Sign up at <https://donate.michigan.versiti.org/donor/schedules/zip>.

PCL Fun Fact: All of the artwork at PCL is by Old Mission artists, depicting life on Old Mission.

Circulation Dec 2023: 1824 + 72 manual checkouts 68, Dec 2023: 2456

Dec Volunteers: 26 people (3 teens), 39 hours of time to PCL

Curbside pickups: 2. Home delivery: 0. New library cards: 7

Hold Transit Counts Dec: 537 to other libraries from PCL, 290 from other libraries to PCL

Programs Dec: 18 Programs Participation Dec: 429 Reference Questions: 403

Website Hits: Not available this month Twilight Baby Bags: 1, 1000 Books Before Kindergarten: 1

Meeting Room Reservations: 8

PENINSULA COMMUNITY LIBRARY 2893 ISLAND VIEW ROAD, TRAVERSE CITY, MI 49686 231-223-7700

www.peninsulacommunitylibrary.org

Like us on Facebook – Peninsula Community Library



Peninsula
COMMUNITY LIBRARY

FEBRUARY 2024 DIRECTOR'S REPORT – VICTORIA SHURLY

In case you wondered, Gen Z and Millennials are using public libraries – both in person and digitally – at higher rates than older generations according to an ALA report released in November. While PCL still serves a mostly older population of retirees, we too have noticed an upswing in the number of younger people utilizing our services and attending our programs. An interesting fact? Those younger generations prefer physical books over digital.

Over 2/3 of the tickets for our 18th annual Books at the Boathouse fundraiser scheduled for April 22 are sold! Help us to sell out. Tickets are \$125 per person, available at PCL and include wine, appetizer, salad, main entrée and dessert. All funds earned support PCL. Several people have purchased tickets and returned them to PCL to be donated to patrons who could not otherwise afford to attend!

Winter blues set in? Hugh Pool will be at PCL as a part of his Cabin Fever Mini Tour, February 19th at 7 p.m. Join us for a cup of chili and music that harks back to 60's blues. Pool has played in 20 countries, has numerous movie credits and is a member of the New York Blues Hall of Fame as a Master Artist! Both concert and chili are free of charge.

Beginning February 15, we will be hosting an exhibit of a beautiful Signature Quilt made in 1892. The quilt was a project of the Ladies Aid Society of the Methodist Episcopal Church of Old Mission and contains many family surnames that appear in the history of Old Mission. The quilt is on loan from the Archer/Sargent/VanBrocklin family. Related photographs and documents will be on display as well through March.

Michigan Mysteries! Ross Richardson shares fascinating stories of missing persons, aircraft & ships 2/22 at 6:30 p.m. This hour-long program explores some lesser known mysteries & offers updates on efforts to solve them.

Peninsula Insights hosts Alison Metiva, the CEO of the Grand Traverse Regional Community Foundation, February 21 at 7 p.m. All are welcome!

PCL Fun Fact: PCL holds an amazing Local History collection of early Old Mission plat maps, letters from farm families, postcards and more. The map case in our Local History Room was donated by the Grand Traverse Band of Ottawa and Chippewa Indians.

Circulation Jan 2024 1987 + 83 manual checkouts, Jan 2023: 2418

Jan Volunteers: 15 people (1 teen), 29 hours of time to PCL

Curbside pickups: 2. Home delivery: 0. New library cards: 9

Hold Transit Counts Jan: 798 to other libraries from PCL, 366 from other libraries to PCL

Programs Jan: 26 Participation Jan: 567 Reference Questions: 357

Website Hits: Not available this month Twilight Baby Bags: 1, 1000 Books Before Kindergarten: 1

Meeting Room Reservations: 7

PENINSULA COMMUNITY LIBRARY 2893 ISLAND VIEW ROAD, TRAVERSE CITY, MI 49686 231-223-7700

www.peninsulacommunitylibrary.org

Like us on Facebook – Peninsula Community Library

PENINSULA TOWNSHIP

13235 Center Road Traverse City, MI 49686

Ph:231-223-7322 Fax:231-223-7117

www.peninsulatownship.com

CASH SUMMARY BY FUND FOR PENINSULA TOWNSHIP

Fund	Description	Ending Balance 12/31/2023
101	GENERAL FUND	1,049,831.96
204	Roads Fund	5,236.13
206	Fire Fund	1,492,090.07
207	Police Fund	342,713.46
208	Parks Fund	27,644.97
209	Cemetery Fund	68,571.40
213	Hessler Log Home Fund	6,430.38
214	Pelizzari Natural Area Fund	389,997.22
216	Dougherty House/Replica Log Church Fund	8,764.06
252	Building Fund	2,846.07
298	Cable Council Fund	783,837.95
299	Spec Assesmt-2017-Landing Account	7,295.15
397	Purchase of Development Rights	3,413,067.62
502	Tower Fund	875,748.25
508	Lighthouse Fund	149,077.44
509	Lighthouse Gift Shop Fund	118,017.28
590	Sewer Fund	292,027.77
591	Water Fund	269,784.44
596	Compactor Station Fund	9,619.07
701	Trust and Agency Fund	44,692.07
703	Tax Collection	3,503,469.30
704	Imprest Payroll Fund	46,511.13
708	Library Trust and Agency Fund	284,265.70
853	Spec Assessmt-Braemar Drainage District	33,779.45
854	Spec Assessmt-Logan-MapleTerrace Drain	115,598.40
861	Spec Assessmt-Braemar Road Improvement	30,570.71
863	Spec Assessmt-Logan Hills Road Improvemt	37,017.92
864	Spec Assesmt-MapleTerrace Road Improvemt	67,365.10
865	Spec Asses-Old Mission Estate Rd Improve	72,032.28
866	Spec Assessmt-West Winds Road Improvemt	71,249.03
867	Spec Assessmt-Maple Terrace Water System	115,976.53
	TOTAL - ALL FUNDS	13,735,128.31

PENINSULA TOWNSHIP

13235 Center Road Traverse City, MI 49686

Ph:231-223-7322 Fax:231-223-7117

www.peninsulatownship.com

02/05/2024

CASH SUMMARY BY FUND FOR PENINSULA TOWNSHIP CASH AND INVESTMENT ACCOUNTS

Fund	Description	Ending Balance 01/31/2024
101	GENERAL FUND	1,177,053.36
204	Roads Fund	5,253.66
206	Fire Fund	2,139,668.29
207	Police Fund	420,215.61
208	Parks Fund	76,570.51
209	Cemetery Fund	67,292.06
213	Hessler Log Home Fund	6,451.90
214	Pelizzari Natural Area Fund	397,227.67
216	Dougherty House/Replica Log Church Fund	8,342.72
252	Building Fund	2,855.59
298	Cable Council Fund	786,768.64
299	Spec Assesmt-2017-Landing Account	7,295.15
397	Purchase of Development Rights	4,088,015.62
502	Tower Fund	887,447.72
508	Lighthouse Fund	143,954.62
509	Lighthouse Gift Shop Fund	112,974.23
590	Sewer Fund	321,126.15
591	Water Fund	348,852.10
596	Compactor Station Fund	9,450.63
701	Trust and Agency Fund	42,238.57
703	Tax Collection	2,901,013.23
704	Imprest Payroll Fund	63,669.85
708	Library Trust and Agency Fund	493,244.50
853	Spec Assessmt-Braemar Drainage District	33,907.07
854	Spec Assessmt-Logan-MapleTerrace Drain	116,035.14
861	Spec Assessmt-Braemar Road Improvement	30,686.21
863	Spec Assessmt-Logan Hills Road Improvement	37,157.78
864	Spec Assesmt-MapleTerrace Road Improvement	67,619.62
865	Spec Asses-Old Mission Estate Rd Improvement	72,304.42
866	Spec Assessmt-West Winds Road Improvement	71,518.21
867	Spec Assessmt-Maple Terrace Water System	116,414.68
	TOTAL - ALL FUNDS	15,052,625.51

01/03/2024 12:22 PM
User: Marge
DB: Peninsula Townsh

REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP
PERIOD ENDING 12/31/2023
% Fiscal Year Completed: 75.14

Page: 1/16

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET		
				12/31/2023	USED
Fund 101 - GENERAL FUND					
Revenues					
Dept 000					
101-000-407.000	Delinquent Taxes	22,000.00	22,000.00	22,599.83	102.73
101-000-441.000	Local Comm Stabilization Share-PPT	5,000.00	5,000.00	2,165.17	43.30
101-000-447.000	Proptery Tax Admin Fee	270,000.00	270,000.00	227,715.26	84.34
101-000-528.000	ARPA Federal Monies Revenue	0.00	0.00	39,990.00	100.00
101-000-574.000	State Revenue Sharing	600,000.00	600,000.00	547,223.00	91.20
101-000-620.000	Tax Collection Payover	550,000.00	550,000.00	70,070.78	12.74
101-000-625.000	PRE Denial Interest	500.00	500.00	239.42	47.88
101-000-650.100	Misc, Laser, Fax, FOIA	500.00	500.00	589.79	117.96
101-000-664.000	Interest Income	17,000.00	17,000.00	32,303.96	190.02
101-000-675.000	Donations	0.00	0.00	1,000.00	100.00
101-000-676.000	Miscellaneous	0.00	0.00	2,171.00	100.00
101-000-677.000	Septage Plant Loan Receipts	9,600.00	9,600.00	9,693.00	100.97
Total Dept 000		1,474,600.00	1,474,600.00	955,761.21	64.81
Dept 253 - TREASURER					
101-253-626.000	TCAPS Revenue	10,500.00	10,500.00	11,060.00	105.33
101-253-676.000	Miscellaneous	0.00	0.00	3,318.00	100.00
Total Dept 253 - TREASURER		10,500.00	10,500.00	14,378.00	136.93
Dept 257 - ASSESSING					
101-257-607.000	Permits and Fees	14,000.00	14,000.00	0.00	0.00
101-257-607.LDA	PERMIT-LAND DIVISION	0.00	0.00	4,000.00	100.00
Total Dept 257 - ASSESSING		14,000.00	14,000.00	4,000.00	28.57
Dept 701 - PLANNING					
101-701-540.000	LCC Revenue Sharing	1,000.00	1,000.00	2,996.40	299.64
101-701-607.EVT	Event Application Fee	0.00	0.00	150.00	100.00
101-701-607.LUP	Permits and Fees-LUP	50,000.00	50,000.00	21,455.00	42.91
101-701-607.SUP	Permits and Fees-SUP	7,000.00	7,000.00	1,536.00	21.94
101-701-607.SWP	Storm Water Permit Fee	0.00	0.00	12,180.00	100.00
Total Dept 701 - PLANNING		58,000.00	58,000.00	38,317.40	66.06
Dept 704 - ZONING BOARD OF APPEALS					
101-704-607.000	Permits and Fees	9,000.00	9,000.00	3,600.00	40.00
Total Dept 704 - ZONING BOARD OF APPEALS		9,000.00	9,000.00	3,600.00	40.00
Dept 930 - APPROPRIATIONS-TRANSFERS IN					
101-930-699.000	Appropriated Transfers In	85,000.00	85,000.00	0.00	0.00
Total Dept 930 - APPROPRIATIONS-TRANSFERS IN		85,000.00	85,000.00	0.00	0.00
TOTAL REVENUES		1,651,100.00	1,651,100.00	1,016,056.61	61.54
Expenditures					
Dept 101 - TOWNSHIP BOARD					
101-101-702.000	Salary	30,000.00	30,000.00	19,903.74	66.35
101-101-707.000	Temporary Employees	4,000.00	4,000.00	1,717.41	42.94
101-101-710.LIB	Liability Insurance	650.00	650.00	770.46	118.53
101-101-710.WRK	Workers Comp	400.00	400.00	610.95	152.74
101-101-715.000	Employer Social Security	3,140.00	3,140.00	1,912.35	60.90
101-101-718.000	Pension	390.00	390.00	97.50	25.00
101-101-726.000	Supplies	500.00	500.00	21.18	4.24
101-101-801.000	Legal Fees	250,000.00	250,000.00	6,841.00	2.74
101-101-801.CHT	CHARTER TOWNSHIP RESEARCH	0.00	0.00	3,500.00	100.00
101-101-801.FAM	Legal Fees-FAMILY ORCHARDS	0.00	0.00	11,088.00	100.00
101-101-801.FOA	LEGAL Fees-FOIAs	0.00	0.00	2,886.00	100.00
101-101-801.HDN	Legal Fees-HIDDEN RIDGE	0.00	0.00	1,650.00	100.00
101-101-801.MVW	Legal Fees-MARI VINEYARDS	0.00	0.00	21,823.25	100.00
101-101-801.SPC	Legal-Special Council	0.00	0.00	5,544.00	100.00
101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	0.00	0.00	125,709.84	100.00
101-101-807.000	Audit Fees	3,500.00	3,500.00	3,317.76	94.79
101-101-818.000	Contractual Services	5,000.00	5,000.00	1,222.47	24.45
101-101-818.010	Recording Secretary	7,000.00	7,000.00	2,900.00	41.43
101-101-881.400	Community Activity/Newsletter	12,000.00	12,000.00	5,454.58	45.45

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REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP
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GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BGD
		ORIGINAL BUDGET	AMENDED BUDGET		
				12/31/2023	USED
Fund 101 - GENERAL FUND					
Expenditures					
101-101-900.000	Legal Notices	4,000.00	4,000.00	1,083.05	27.08
101-101-905.000	POSTAGE	0.00	0.00	1,770.24	100.00
101-101-958.000	Memberships and Dues	870.00	870.00	647.02	74.37
Total Dept 101 - TOWNSHIP BOARD		321,450.00	321,450.00	220,470.80	68.59
Dept 171 - SUPERVISOR					
101-171-702.000	Salary	62,960.00	62,960.00	45,956.95	72.99
101-171-710.BND	Bonding	100.00	100.00	0.00	0.00
101-171-710.LIB	Liability Insurance	1,100.00	1,100.00	1,238.13	112.56
101-171-710.WRK	Workers Comp	500.00	500.00	1,282.13	256.43
101-171-712.000	Medical/Life Insurance	180.00	180.00	72.75	40.42
101-171-715.000	Employer Social Security	4,820.00	4,820.00	3,553.95	73.73
101-171-718.000	Pension	8,190.00	8,190.00	5,974.34	72.95
101-171-726.000	Supplies	100.00	100.00	0.00	0.00
101-171-818.COM	Computer Services	250.00	250.00	146.70	58.68
101-171-850.000	Com/Telephone	400.00	400.00	272.67	68.17
101-171-905.000	Postage	0.00	0.00	10.65	100.00
101-171-958.000	Memberships and Dues	300.00	300.00	323.50	107.83
101-171-965.000	Meetings	100.00	100.00	0.00	0.00
101-171-970.000	Capital Outlay/MiscExpenditures	2,500.00	2,500.00	500.00	20.00
Total Dept 171 - SUPERVISOR		81,500.00	81,500.00	59,331.77	72.80
Dept 215 - CLERK					
101-215-702.000	Salary	66,120.00	66,120.00	48,198.39	72.90
101-215-704.000	Permanent Employees	60,780.00	60,780.00	44,308.11	72.90
101-215-707.000	Temporary Employees	17,000.00	17,000.00	5,794.52	34.09
101-215-710.BND	Bonding	120.00	120.00	55.00	45.83
101-215-710.LIB	Liability Insurance	1,100.00	1,100.00	1,238.13	112.56
101-215-710.WRK	Workers Compensation	750.00	750.00	2,930.28	390.70
101-215-712.000	Medical/Life Insurance	14,900.00	14,900.00	8,873.53	59.55
101-215-712.HSA	Health Savings Account	3,000.00	3,000.00	0.00	0.00
101-215-715.000	Employer Social Security	11,000.00	11,000.00	7,874.52	71.59
101-215-718.000	Pension	17,190.00	17,190.00	12,872.85	74.89
101-215-726.000	Supplies	2,000.00	2,000.00	2,142.92	107.15
101-215-801.000	Legal Fees	100.00	100.00	172.50	172.50
101-215-806.LTF	Late Fees	300.00	300.00	278.82	92.94
101-215-814.000	Software License & Support	2,500.00	2,500.00	0.00	0.00
101-215-814.200	Publishing Software	500.00	500.00	376.12	75.22
101-215-818.000	Contractual Services	500.00	500.00	542.00	108.40
101-215-818.COM	Computer Consulting/Service	1,500.00	1,500.00	1,653.81	110.25
101-215-818.CPA	CPA Contract Services	15,000.00	15,000.00	7,700.00	51.33
101-215-850.000	Communications/Telephone	1,200.00	1,200.00	818.07	68.17
101-215-870.000	Mileage	500.00	500.00	801.76	160.35
101-215-905.000	Postage	70.00	70.00	8.55	12.21
101-215-930.000	Repairs and Maintenance	250.00	250.00	0.00	0.00
101-215-957.000	Newspapers/Books/ Magazines	150.00	150.00	0.00	0.00
101-215-958.000	Memberships and Dues	750.00	750.00	786.97	104.93
101-215-960.000	Education & Training	3,000.00	3,000.00	2,815.13	93.84
101-215-965.000	Meetings	100.00	100.00	1,275.30	1,275.30
101-215-970.000	Capital Outlay/MiscExpenditures	2,000.00	2,000.00	0.00	0.00
Total Dept 215 - CLERK		222,380.00	222,380.00	151,517.28	68.13
Dept 247 - BOARD OF REVIEW					
101-247-703.000	Wages and Per Diem	2,300.00	2,300.00	525.00	22.83
101-247-710.LIB	Liability Insurance	630.00	630.00	770.40	122.29
101-247-710.WRK	Workers Comp	20.00	20.00	46.84	234.20
101-247-715.000	Employer Social Security	180.00	180.00	39.54	21.97
101-247-718.000	Pension	0.00	0.00	19.50	100.00
101-247-726.000	Supplies	100.00	100.00	0.00	0.00
101-247-803.000	Filing Fees	50.00	50.00	0.00	0.00
101-247-870.000	Mileage	250.00	250.00	0.00	0.00
101-247-900.000	Legal Notices	300.00	300.00	49.31	16.44
101-247-905.000	POSTAGE	100.00	100.00	34.55	34.55
101-247-958.000	Memberships and Dues	1,300.00	1,300.00	970.50	74.65
101-247-960.000	Education & Training	600.00	600.00	0.00	0.00
Total Dept 247 - BOARD OF REVIEW		5,830.00	5,830.00	2,455.64	42.12
Dept 253 - TREASURER					
101-253-702.000	Salary	62,960.00	62,960.00	45,956.95	72.99

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GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023	USED
Fund 101 - GENERAL FUND					
Expenditures					
101-253-704.000	Permanent Employees	60,780.00	60,780.00	44,308.11	72.90
101-253-707.000	Temporary Employees	8,000.00	8,000.00	5,451.60	68.15
101-253-710.BND	Bonding	120.00	120.00	0.00	0.00
101-253-710.LIB	Liability Insurance	1,100.00	1,100.00	1,238.13	112.56
101-253-710.WRK	Workers Comp	25.00	25.00	2,519.92	10,079.68
101-253-712.000	Medical/Life Insurance	24,400.00	24,400.00	16,531.59	67.75
101-253-712.HSA	Health Savings Account	1,500.00	1,500.00	0.00	0.00
101-253-715.000	Employer Social Security	11,210.00	11,210.00	7,941.70	70.84
101-253-718.000	Pension	18,015.00	18,015.00	13,046.61	72.42
101-253-726.000	Supplies	2,500.00	2,500.00	2,066.67	82.67
101-253-735.000	Banking Supplies	250.00	250.00	158.68	63.47
101-253-814.000	Software License / Support	3,800.00	3,800.00	2,697.00	70.97
101-253-818.COM	Computer System Services	1,000.00	1,000.00	946.09	94.61
101-253-818.CPA	CPA Contract Services	500.00	500.00	0.00	0.00
101-253-818.TAX	Contract Tax Services	2,500.00	2,500.00	3,046.39	121.86
101-253-850.000	Communications/Telephone	1,200.00	1,200.00	818.07	68.17
101-253-870.000	Mileage	1,500.00	1,500.00	1,055.88	70.39
101-253-900.000	Legal Notices	0.00	0.00	291.00	100.00
101-253-905.000	Postage	5,500.00	5,500.00	4,419.73	80.36
101-253-958.000	Memberships and Dues	775.00	775.00	647.02	83.49
101-253-960.000	Education & Training	750.00	750.00	201.32	26.84
101-253-965.000	Meetings	100.00	100.00	24.65	24.65
101-253-970.000	Capital Outlay/MiscExpenditures	5,000.00	5,000.00	0.00	0.00
Total Dept 253 - TREASURER		213,485.00	213,485.00	153,367.11	71.84
Dept 257 - ASSESSING					
101-257-702.000	Salary	85,900.00	85,900.00	62,701.57	72.99
101-257-707.000	Temporary Employees	6,400.00	6,400.00	3,490.09	54.53
101-257-710.LIB	Liability Insurance	1,100.00	1,100.00	1,238.13	112.56
101-257-710.WRK	Workers Comp	600.00	600.00	1,749.31	291.55
101-257-712.000	Medical/Life Insurance	17,500.00	17,500.00	9,273.63	52.99
101-257-712.HSA	Health Savings Account	1,500.00	1,500.00	0.00	0.00
101-257-715.000	Employer Social Security	7,060.00	7,060.00	4,782.17	67.74
101-257-718.000	Pension	11,200.00	11,200.00	8,151.20	72.78
101-257-726.000	Supplies	500.00	500.00	276.55	55.31
101-257-801.000	Legal Fees	8,000.00	8,000.00	29,005.00	362.56
101-257-801.EMP	Legal-EMPP Denials	0.00	0.00	5,189.00	100.00
101-257-801.LDA	LEGAL-LAND DIVISION REVIEW	0.00	0.00	2,868.00	100.00
101-257-801.MTT	LEGAL FEES-MTT CASES	0.00	0.00	3,954.50	100.00
101-257-814.000	Software License & Support	3,300.00	3,300.00	4,395.00	133.18
101-257-818.000	Contractual Services	1,550.00	1,550.00	82.39	5.32
101-257-818.COM	Contractual-Computer Support	450.00	450.00	159.32	35.40
101-257-850.000	Communications/Telephone	1,000.00	1,000.00	545.37	54.54
101-257-870.000	Mileage	740.00	740.00	681.20	92.05
101-257-900.000	Legal Notices	50.00	50.00	0.00	0.00
101-257-905.000	Postage	2,000.00	2,000.00	112.34	5.62
101-257-930.000	Repairs and Maintenance	100.00	100.00	0.00	0.00
101-257-958.000	Memberships and Dues	1,300.00	1,300.00	323.51	24.89
101-257-960.000	Education & Training	750.00	750.00	30.00	4.00
101-257-970.000	Capital Outlay/MiscExpenditures	0.00	0.00	2,911.38	100.00
Total Dept 257 - ASSESSING		151,000.00	151,000.00	141,919.66	93.99
Dept 261 - GENERAL OFFICE					
101-261-704.000	Permanent Employees	48,400.00	48,400.00	38,309.13	79.15
101-261-707.000	Temporary Employees	5,500.00	5,500.00	2,864.04	52.07
101-261-710.LIB	Liability Insurance	1,100.00	1,100.00	1,238.12	112.56
101-261-710.WRK	Workers Comp	350.00	350.00	985.14	281.47
101-261-712.000	Medical/Life Insurance	8,460.00	8,460.00	5,336.57	63.08
101-261-712.HSA	Health Savings Account	1,500.00	1,500.00	0.00	0.00
101-261-715.000	Employer Social Security	4,110.00	4,110.00	3,071.61	74.74
101-261-718.000	Pension	6,300.00	6,300.00	4,980.20	79.05
101-261-726.000	Supplies	3,000.00	3,000.00	1,807.46	60.25
101-261-818.200	Software License	500.00	500.00	0.00	0.00
101-261-818.COM	Computer Services	1,850.00	1,850.00	2,639.17	142.66
101-261-818.COP	Copier & Copier Supplies	6,000.00	6,000.00	2,102.19	35.04
101-261-818.WEB	Website	400.00	400.00	329.97	82.49
101-261-818.WTR	Water Cooler	400.00	400.00	171.00	42.75
101-261-820.000	Shredding	1,100.00	1,100.00	630.00	57.27
101-261-850.000	Communications/Telephone	4,800.00	4,800.00	3,656.48	76.18
101-261-905.000	Postage	25.00	25.00	800.24	3,200.96
101-261-905.100	Postage Machine Rental	0.00	0.00	626.98	100.00
101-261-930.000	Repairs and Maintenance	100.00	100.00	344.28	344.28
101-261-957.000	Newspapers/Books/ Magazines	325.00	325.00	360.00	110.77

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GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET		
				12/31/2023	USED
Fund 101 - GENERAL FUND					
Expenditures					
101-261-958.000	Memberships and Dues	300.00	300.00	323.51	107.84
101-261-970.000	Capital Outlay/MiscExpenditures	1,500.00	1,500.00	4,560.27	304.02
Total Dept 261 - GENERAL OFFICE		96,020.00	96,020.00	75,136.36	78.25
Dept 262 - ELECTIONS					
101-262-707.000	Temporary Employees	12,100.00	12,100.00	2,199.52	18.18
101-262-707.VOT	Temp Workers Elections	7,500.00	7,500.00	0.00	0.00
101-262-710.LIB	Liability Insurance	1,100.00	1,100.00	1,238.12	112.56
101-262-710.WRK	Workers Comp	100.00	100.00	399.17	399.17
101-262-715.000	Employer Social Security	725.00	725.00	168.25	23.21
101-262-726.000	Supplies	6,000.00	6,000.00	6,213.77	103.56
101-262-730.VOT	Voting Location Rental	250.00	250.00	0.00	0.00
101-262-801.000	Legal Fees	1,000.00	1,000.00	634.50	63.45
101-262-818.000	Contractual Services	1,200.00	1,200.00	0.00	0.00
101-262-818.COM	Contract Computers Services	1,000.00	1,000.00	594.23	59.42
101-262-820.000	Shredding	500.00	500.00	0.00	0.00
101-262-870.000	Mileage	500.00	500.00	63.11	12.62
101-262-900.000	Legal Notices	200.00	200.00	0.00	0.00
101-262-905.000	Postage	5,000.00	5,000.00	142.20	2.84
101-262-930.000	Repairs and Maintenance	1,500.00	1,500.00	1,625.60	108.37
101-262-960.000	Education & Training	1,000.00	1,000.00	0.00	0.00
Total Dept 262 - ELECTIONS		39,675.00	39,675.00	13,278.47	33.47
Dept 265 - BUILDINGS AND GROUNDS					
101-265-710.LIB	Liability Insurance	3,000.00	3,000.00	3,096.32	103.21
101-265-726.000	Supplies	1,500.00	1,500.00	1,116.77	74.45
101-265-745.BJH	DTE - Big John Heat	3,000.00	3,000.00	349.68	11.66
101-265-745.GAS	DTE Gas	3,000.00	3,000.00	1,784.83	59.49
101-265-818.000	Contractual Services	22,000.00	22,000.00	16,496.00	74.98
101-265-818.PLO	Plowing	0.00	0.00	440.00	100.00
101-265-818.SEC	SECURITY	1,000.00	1,000.00	848.00	84.80
101-265-921.000	Electricity	5,500.00	5,500.00	3,101.76	56.40
101-265-921.BJN	ELECTRICITY-BIG JOHNS	1,500.00	1,500.00	894.63	59.64
101-265-926.000	Street Lighting	1,400.00	1,400.00	1,024.37	73.17
101-265-930.000	Repairs and Maintenance	4,500.00	4,500.00	5,700.26	126.67
101-265-940.BJN	Big Jon Building Rental	1,500.00	1,500.00	0.00	0.00
101-265-970.000	Capital Outlay/MiscExpenditures	20,000.00	20,000.00	0.00	0.00
Total Dept 265 - BUILDINGS AND GROUNDS		67,900.00	67,900.00	34,852.62	51.33
Dept 701 - PLANNING					
101-701-702.000	Salary	90,560.00	90,560.00	66,104.85	73.00
101-701-704.000	Permanent Employees	55,000.00	55,000.00	18,329.65	33.33
101-701-706.ENF	Enforcement Officer	10,000.00	10,000.00	8,057.82	80.58
101-701-707.000	Temporary Employees	16,000.00	16,000.00	4,567.61	28.55
101-701-710.LIB	Liability Insurance	3,000.00	3,000.00	2,476.25	82.54
101-701-710.WRK	Workers Comp	500.00	500.00	3,361.45	672.29
101-701-712.000	Medical/Life Insurance	13,000.00	13,000.00	4,716.71	36.28
101-701-712.HSA	Health Savings Account	3,000.00	3,000.00	0.00	0.00
101-701-715.000	Employer Social Security	13,000.00	13,000.00	7,399.55	56.92
101-701-718.000	Pension	17,130.00	17,130.00	8,593.60	50.17
101-701-726.000	Supplies	1,000.00	1,000.00	730.58	73.06
101-701-801.000	Legal Fees	40,000.00	40,000.00	5,314.00	13.29
101-701-801.201	Legal-ZO-Amd 201 Farm Processing	0.00	0.00	9,346.00	100.00
101-701-801.7HL	Legal-SUP #35 AMD #2 - 7 HILLS SUP	0.00	0.00	12,454.00	100.00
101-701-801.CEL	Legal-ZO-Cell Tower REG/AMDTs	0.00	0.00	168.00	100.00
101-701-801.ENF	Legal-Enforcement	0.00	0.00	4,323.50	100.00
101-701-801.EVT	Legal-Events Ordinance	0.00	0.00	762.00	100.00
101-701-801.FSK	Legal-ZO-Farm Stand/Process'g Kitchen	0.00	0.00	1,942.50	100.00
101-701-801.WAT	Legal-ZO-Shared Waterfront	0.00	0.00	2,637.50	100.00
101-701-814.000	Software License & Support	2,000.00	2,000.00	1,278.00	63.90
101-701-818.000	Contractual Services	62,000.00	62,000.00	14,676.10	23.67
101-701-818.COM	Contract Computer Services	800.00	800.00	810.41	101.30
101-701-850.000	Communications/Telephone	800.00	800.00	484.81	60.60
101-701-870.000	Mileage	1,000.00	1,000.00	117.01	11.70
101-701-870.ENF	Code Enforcement Mileage	1,500.00	1,500.00	822.03	54.80
101-701-900.000	Legal Notices	1,500.00	1,500.00	150.00	10.00
101-701-900.PNP	Printing	500.00	500.00	106.45	21.29
101-701-905.000	POSTAGE	500.00	500.00	254.85	50.97
101-701-958.000	Memberships and Dues	1,000.00	1,000.00	1,768.00	176.80
101-701-960.000	Education & Training	1,500.00	1,500.00	1,120.00	74.67
101-701-970.000	Capital Outlay/MiscExpenditures	2,000.00	2,000.00	5,878.61	293.93

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		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	% BDGT USED
GL NUMBER	DESCRIPTION				
Fund 101 - GENERAL FUND					
Expenditures					
101-701-970.ZON	CAPITAL OUTLAY-ZONING	0.00	0.00	2,031.30	100.00
Total Dept 701 - PLANNING		337,290.00	337,290.00	190,783.14	56.56
Dept 702 - ZONING					
101-702-702.000	Salary	0.00	0.00	0.01	100.00
101-702-707.000	Temporary Employees Zoning	0.00	0.00	1,196.00	100.00
101-702-712.HSA	Health Savings Account	0.00	0.00	3,000.00	100.00
101-702-715.000	Employer Social Security	0.00	0.00	91.50	100.00
101-702-801.000	Legal Fees	0.00	0.00	600.00	100.00
101-702-850.000	Communications/Telephone	0.00	0.00	60.55	100.00
101-702-970.000	Capital Outlay/MiscExpenditures	0.00	0.00	(2,031.30)	100.00
Total Dept 702 - ZONING		0.00	0.00	2,916.76	100.00
Dept 703 - PLANNING COMMISSION					
101-703-703.PLC	Planning Commission Per Diem	8,000.00	8,000.00	1,250.00	15.63
101-703-710.LIB	Liability Insurance	650.00	650.00	770.40	118.52
101-703-710.WRK	Workers Comp	70.00	70.00	162.92	232.74
101-703-715.000	Employer Social Security	800.00	800.00	168.32	21.04
101-703-726.000	Supplies	100.00	100.00	21.16	21.16
101-703-801.000	Legal Fees	10,000.00	10,000.00	672.00	6.72
101-703-818.010	Recording Secretary	2,400.00	2,400.00	950.00	39.58
101-703-900.000	Legal Notices	1,000.00	1,000.00	0.00	0.00
101-703-905.000	POSTAGE-PC	250.00	250.00	0.00	0.00
101-703-958.000	Memberships and Dues	600.00	600.00	647.02	107.84
101-703-960.000	Education & Training	1,000.00	1,000.00	0.00	0.00
Total Dept 703 - PLANNING COMMISSION		24,870.00	24,870.00	4,641.82	18.66
Dept 704 - ZONING BOARD OF APPEALS					
101-704-703.ZBA	Zoning Board Appeals Per Diem	7,000.00	7,000.00	840.00	12.00
101-704-710.LIB	Liability Insurance	750.00	750.00	770.40	102.72
101-704-710.WRK	Workers Comp	75.00	75.00	142.56	190.08
101-704-715.000	Employer Social Security	550.00	550.00	112.47	20.45
101-704-726.000	Supplies	100.00	100.00	21.16	21.16
101-704-801.000	Legal Fees	25,000.00	25,000.00	4,830.00	19.32
101-704-818.010	Recording Secretary	1,350.00	1,350.00	630.00	46.67
101-704-870.000	Mileage	250.00	250.00	0.00	0.00
101-704-900.000	Legal Notices	1,250.00	1,250.00	588.70	47.10
101-704-958.000	Memberships and Dues	600.00	600.00	647.02	107.84
101-704-960.000	Education & Training	500.00	500.00	150.00	30.00
Total Dept 704 - ZONING BOARD OF APPEALS		37,425.00	37,425.00	8,732.31	23.33
Dept 965 - APPROPRIATIONS-TRANSFERS OUT					
101-965-995.000	Appropriations Transfers Out	0.00	0.00	39,990.00	100.00
Total Dept 965 - APPROPRIATIONS-TRANSFERS OUT		0.00	0.00	39,990.00	100.00
TOTAL EXPENDITURES		1,598,825.00	1,598,825.00	1,099,393.74	68.76
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		1,651,100.00	1,651,100.00	1,016,056.61	61.54
TOTAL EXPENDITURES		1,598,825.00	1,598,825.00	1,099,393.74	68.76
NET OF REVENUES & EXPENDITURES		52,275.00	52,275.00	(83,337.13)	159.42
Fund 204 - Roads Fund					
Revenues					
Dept 000					
204-000-575.000	State Road Payment	13,000.00	13,000.00	14,999.67	115.38
204-000-664.000	Interest Income	200.00	200.00	644.08	322.04
Total Dept 000		13,200.00	13,200.00	15,643.75	118.51
Dept 930 - APPROPRIATIONS-TRANSFERS IN					
204-930-699.000	Appropriated Transfers In	15,000.00	15,000.00	0.00	0.00

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		2023-24			
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	% BDGT USED
Fund 204 - Roads Fund					
Revenues					
Total Dept 930 - APPROPRIATIONS-TRANSFERS IN		15,000.00	15,000.00	0.00	0.00
TOTAL REVENUES		28,200.00	28,200.00	15,643.75	55.47
Expenditures					
Dept 446 - ROADS					
204-446-801.000	Legal Fees	3,000.00	3,000.00	1,964.00	65.47
204-446-807.000	Audit Fees	150.00	150.00	103.68	69.12
204-446-818.ENG	Engineering Services	5,000.00	5,000.00	696.25	13.93
204-446-930.000	Repairs and Maintenance	18,000.00	18,000.00	27,199.50	151.11
Total Dept 446 - ROADS		26,150.00	26,150.00	29,963.43	114.58
TOTAL EXPENDITURES		26,150.00	26,150.00	29,963.43	114.58
Fund 204 - Roads Fund:					
TOTAL REVENUES		28,200.00	28,200.00	15,643.75	55.47
TOTAL EXPENDITURES		26,150.00	26,150.00	29,963.43	114.58
NET OF REVENUES & EXPENDITURES		2,050.00	2,050.00	(14,319.68)	698.52
Fund 206 - Fire Fund					
Revenues					
Dept 000					
206-000-407.000	Delinquent Taxes	59,016.00	59,016.00	95,531.99	161.87
206-000-528.000	Federal Grants - Other	0.00	0.00	17,744.76	100.00
206-000-620.000	Tax Collection Payover	2,350,365.00	2,350,365.00	296,225.94	12.60
206-000-630.000	Ambulance & Fire Service Fees	100,000.00	100,000.00	85,920.33	85.92
206-000-635.000	Event Standby & Services	2,000.00	2,000.00	2,805.11	140.26
206-000-664.000	Interest Income	5,500.00	5,500.00	36,856.52	670.12
206-000-664.EMR	Interest - EMR	3,500.00	3,500.00	17,384.29	496.69
206-000-675.000	Donations	7,000.00	7,000.00	8,005.00	114.36
206-000-676.000	Miscellaneous	1,000.00	1,000.00	1,040.71	104.07
Total Dept 000		2,528,381.00	2,528,381.00	561,514.65	22.21
TOTAL REVENUES		2,528,381.00	2,528,381.00	561,514.65	22.21
Expenditures					
Dept 336					
206-336-702.CHF	Fire Chief Salary	107,035.00	107,035.00	74,415.72	69.52
206-336-703.CHF	Fire Chief Run Payments	0.00	0.00	2,400.00	100.00
206-336-704.000	Permanent Employees	1,082,663.00	1,082,663.00	734,767.41	67.87
206-336-705.PRB	Pen. Residency Bonus	5,000.00	5,000.00	3,750.03	75.00
206-336-706.000	Part Time On Call	84,000.00	84,000.00	46,126.28	54.91
206-336-710.LIB	Liability Insurance	38,000.00	38,000.00	33,582.99	88.38
206-336-710.WRK	Workers Comp	17,000.00	17,000.00	25,938.90	152.58
206-336-712.000	Medical/Life Insurance	134,185.00	134,185.00	93,026.14	69.33
206-336-712.HSA	Health Savings Account	24,000.00	24,000.00	1,500.00	6.25
206-336-715.000	Employer Social Security	97,208.00	97,208.00	63,570.75	65.40
206-336-718.000	Pension	155,311.00	155,311.00	91,210.59	58.73
206-336-726.000	Supplies	8,000.00	8,000.00	4,395.39	54.94
206-336-726.SIN	Green Resident Sign Supplies	600.00	600.00	777.64	129.61
206-336-735.000	Banking Supplies	300.00	300.00	0.00	0.00
206-336-745.000	DTE-Heating Fuel	9,500.00	9,500.00	3,715.32	39.11
206-336-751.000	Vehicle-Gas & Oil	40,000.00	40,000.00	20,942.77	52.36
206-336-801.000	Legal Fees	2,000.00	2,000.00	1,878.00	93.90
206-336-801.UNI	Union Negotiations	20,000.00	20,000.00	8,147.50	40.74
206-336-807.000	Audit Fees	2,400.00	2,400.00	2,073.60	86.40
206-336-818.000	Contractual Services	9,000.00	9,000.00	5,919.58	65.77
206-336-818.200	Software License	14,600.00	14,600.00	6,367.72	43.61
206-336-818.COM	Computer Services	2,000.00	2,000.00	976.17	48.81
206-336-818.COP	Copier & Copier Supplies	800.00	800.00	456.83	57.10
206-336-818.HAZ	Hazmat Mutual Aid	500.00	500.00	395.00	79.00
206-336-818.MAD	Mutual Aid	1,000.00	1,000.00	0.00	0.00
206-336-818.TST	Testing Compliance	8,300.00	8,300.00	7,110.72	85.67
206-336-828.000	Health & Safety	8,000.00	8,000.00	5,053.88	63.17
206-336-850.000	Communications/Telephone	8,100.00	8,100.00	4,442.87	54.85
206-336-850.CHC	Internet Services	4,500.00	4,500.00	2,703.36	60.07
206-336-851.000	Radio Maintenance	2,100.00	2,100.00	1,181.98	56.28
206-336-880.000	Community Promotions	2,500.00	2,500.00	1,370.29	54.81

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GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023	USED
Fund 206 - Fire Fund					
Expenditures					
206-336-900.000	Legal Notices	650.00	650.00	0.00	0.00
206-336-900.PNP	Printing	250.00	250.00	0.00	0.00
206-336-905.000	Postage/Shipping	300.00	300.00	105.78	35.26
206-336-921.000	Electricity	10,500.00	10,500.00	8,039.57	76.57
206-336-926.000	Street Lighting	600.00	600.00	408.95	68.16
206-336-930.000	Stations Repairs and Maintenance	8,000.00	8,000.00	8,077.47	100.97
206-336-932.000	Ambulance Supplies	15,000.00	15,000.00	8,818.86	58.79
206-336-933.000	Equipment Maintenance	11,000.00	11,000.00	6,565.15	59.68
206-336-935.000	Uniforms	11,000.00	11,000.00	4,391.44	39.92
206-336-939.000	Vehicle Maintenance	40,000.00	40,000.00	24,784.09	61.96
206-336-939.LIC	Vehicle Licenses	1,300.00	1,300.00	572.70	44.05
206-336-957.000	Newspapers/Books/ Magazines	400.00	400.00	0.00	0.00
206-336-958.000	Memberships and Dues	1,600.00	1,600.00	1,428.50	89.28
206-336-959.UFA	Fire Union Food Allowance	9,375.00	9,375.00	933.66	9.96
206-336-960.000	Education & Training	30,000.00	30,000.00	11,589.69	38.63
206-336-962.TRV	Travel Expense	3,000.00	3,000.00	1,331.21	44.37
206-336-970.000	Capital Outlay	135,000.00	135,000.00	121,456.71	89.97
206-336-970.FH3	Capital Outlay Station #3	2,000.00	2,000.00	0.00	0.00
206-336-990.FS3	Fire Station #3 Loan Principal	36,000.00	36,000.00	27,202.77	75.56
206-336-991.000	Debt Service - Principal-Vehicles	114,180.00	114,180.00	114,623.92	100.39
206-336-993.000	Debt Service - Interest-Vehicles	27,400.00	27,400.00	26,921.98	98.26
206-336-993.FS3	Loan Service - Interest	31,000.00	31,000.00	19,085.04	61.56
Total Dept 336		2,377,157.00	2,377,157.00	1,634,534.92	68.76
TOTAL EXPENDITURES		2,377,157.00	2,377,157.00	1,634,534.92	68.76
Fund 206 - Fire Fund:					
TOTAL REVENUES		2,528,381.00	2,528,381.00	561,514.65	22.21
TOTAL EXPENDITURES		2,377,157.00	2,377,157.00	1,634,534.92	68.76
NET OF REVENUES & EXPENDITURES		151,224.00	151,224.00	(1,073,020.27)	709.56
Fund 207 - Police Fund					
Revenues					
Dept 000					
207-000-407.000	Delinquent Taxes	8,000.00	8,000.00	8,449.97	105.62
207-000-620.000	Tax Collection Payover	218,000.00	218,000.00	26,201.37	12.02
207-000-664.000	Interest Income	7,000.00	7,000.00	11,326.94	161.81
207-000-675.000	Donations	0.00	0.00	2,500.00	100.00
Total Dept 000		233,000.00	233,000.00	48,478.28	20.81
TOTAL REVENUES		233,000.00	233,000.00	48,478.28	20.81
Expenditures					
Dept 301 - POLICE SERVICES					
207-301-710.LIB	Liability	250.00	250.00	100.88	40.35
207-301-726.SIN	Electric Speed Signs Management	1,500.00	1,500.00	1,500.00	100.00
207-301-807.000	Audit Fees	450.00	450.00	414.72	92.16
207-301-818.000	Contractual Services	200,000.00	200,000.00	145,953.77	72.98
207-301-818.CAM	Camera Lease Costs	17,100.00	17,100.00	9,600.00	56.14
207-301-850.000	Communications/Telephone	1,200.00	1,200.00	465.54	38.80
Total Dept 301 - POLICE SERVICES		220,500.00	220,500.00	158,034.91	71.67
TOTAL EXPENDITURES		220,500.00	220,500.00	158,034.91	71.67
Fund 207 - Police Fund:					
TOTAL REVENUES		233,000.00	233,000.00	48,478.28	20.81
TOTAL EXPENDITURES		220,500.00	220,500.00	158,034.91	71.67
NET OF REVENUES & EXPENDITURES		12,500.00	12,500.00	(109,556.63)	876.45
Fund 208 - Parks Fund					
Revenues					
Dept 000					
208-000-607.EVT	Parks Lg. Event Fee	9,000.00	9,000.00	8,350.00	92.78
208-000-664.000	Interest Income	600.00	600.00	895.10	149.18

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		ORIGINAL BUDGET	AMENDED BUDGET		
				12/31/2023	USED
Fund 208 - Parks Fund					
Revenues					
208-000-667.000	Rental Income	1,000.00	1,000.00	450.00	45.00
208-000-675.000	Donations	0.00	0.00	700.00	100.00
208-000-675.CAP	Donations Capital Fund-Kelley Park	0.00	0.00	12,500.00	100.00
208-000-675.EVT	LARGE EVENT-PARKS DONATIONS	0.00	0.00	1,798.00	100.00
208-000-675.GNT	Park Grants Received	0.00	0.00	3,254.00	100.00
208-000-675.PLK	Donations-Pickleball Court	0.00	0.00	282,476.04	100.00
208-000-676.000	Miscellaneous	0.00	0.00	6,464.69	100.00
Total Dept 000		10,600.00	10,600.00	316,887.83	2,989.51
Dept 930 - APPROPRIATIONS-TRANSFERS IN					
208-930-699.000	Appropriated Transfers In	201,300.00	201,300.00	179,990.00	89.41
Total Dept 930 - APPROPRIATIONS-TRANSFERS IN		201,300.00	201,300.00	179,990.00	89.41
TOTAL REVENUES		211,900.00	211,900.00	496,877.83	234.49
Expenditures					
Dept 751 - PARKS					
208-751-703.000	Per Diem	6,750.00	6,750.00	1,320.00	19.56
208-751-710.LIB	Liability Insurance	2,000.00	2,000.00	2,246.34	112.32
208-751-710.WRK	Workers Comp	100.00	100.00	137.47	137.47
208-751-715.000	Employer Social Security	700.00	700.00	185.88	26.55
208-751-726.000	Supplies	7,000.00	7,000.00	1,615.79	23.08
208-751-726.PRK	Park Signs	500.00	500.00	0.00	0.00
208-751-783.000	Seeding and Planting Services	2,000.00	2,000.00	0.00	0.00
208-751-801.000	Legal Fees	100.00	100.00	666.00	666.00
208-751-807.000	Audit Fees	500.00	500.00	414.72	82.94
208-751-818.000	Contractual Services-R Wilkinson	60,000.00	60,000.00	43,440.00	72.40
208-751-818.010	Recording Secretary	2,250.00	2,250.00	1,110.00	49.33
208-751-818.200	Contract Services	7,200.00	7,200.00	17,883.00	248.38
208-751-818.PLO	Plowing	2,500.00	2,500.00	2,510.00	100.40
208-751-855.DEQ	Noncom. Public Wat. Sup. Fee	1,500.00	1,500.00	1,153.36	76.89
208-751-881.000	Community Activities	500.00	500.00	0.00	0.00
208-751-900.000	Legal Notices	300.00	300.00	164.10	54.70
208-751-900.PNP	Printing	500.00	500.00	0.00	0.00
208-751-921.000	Electricity	2,600.00	2,600.00	1,974.78	75.95
208-751-926.000	Street Lighting	1,500.00	1,500.00	1,045.75	69.72
208-751-930.000	Repairs and Maintenance	20,000.00	20,000.00	10,816.04	54.08
208-751-958.000	Memberships and Dues	600.00	600.00	647.02	107.84
208-751-966.KEL	Grant Cost - Kelley Park	9,900.00	9,900.00	10,936.50	110.47
208-751-967.BHP	Grant Costs-BHP EXPANSION	0.00	0.00	270.00	100.00
208-751-967.DTE	Grant Costs-DTE	0.00	0.00	2,505.77	100.00
208-751-970.000	Capital Outlay/MiscExpenditures	77,600.00	77,600.00	107,271.33	138.24
208-751-970.PKL	Capital Outlay-Pickleball Court	0.00	0.00	276,654.47	100.00
Total Dept 751 - PARKS		206,600.00	206,600.00	484,968.32	234.74
Dept 753 - PARKS-PELIZZARI NATURAL AREA					
208-753-710.LIB	Liability - Insurance	300.00	300.00	290.93	96.98
208-753-807.000	Audit Fees	150.00	150.00	103.68	69.12
208-753-818.PLO	Plowing	0.00	0.00	440.00	100.00
208-753-921.000	Electricity	400.00	400.00	280.59	70.15
Total Dept 753 - PARKS-PELIZZARI NATURAL AREA		850.00	850.00	1,115.20	131.20
TOTAL EXPENDITURES		207,450.00	207,450.00	486,083.52	234.31
Fund 208 - Parks Fund:					
TOTAL REVENUES		211,900.00	211,900.00	496,877.83	234.49
TOTAL EXPENDITURES		207,450.00	207,450.00	486,083.52	234.31
NET OF REVENUES & EXPENDITURES		4,450.00	4,450.00	10,794.31	242.57
Fund 209 - Cemetery Fund					
Revenues					
Dept 000					
209-000-643.000	Sale of Pen. Dr. Lots	20,000.00	20,000.00	15,283.33	76.42
209-000-644.000	Cemetery-Perpetual Care (Restricted)	0.00	0.00	6,266.67	100.00
209-000-645.000	Cemetery-Administrative Fee	0.00	0.00	1,300.00	100.00
209-000-664.000	Interest Income	1,000.00	1,000.00	1,805.21	180.52

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		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023	USED
Fund 209 - Cemetery Fund					
Revenues					
Total Dept 000		21,000.00	21,000.00	24,655.21	117.41
TOTAL REVENUES		21,000.00	21,000.00	24,655.21	117.41
Expenditures					
Dept 567 - CEMETERIES					
209-567-710.LIB	Liability Insurance	1,300.00	1,300.00	1,383.08	106.39
209-567-726.000	Supplies	500.00	500.00	613.59	122.72
209-567-771.0GD	Buy Back Lots - Ogdensburg	1,000.00	1,000.00	1,500.00	150.00
209-567-771.PEN	Buy Back Lots - Peninsula	800.00	800.00	0.00	0.00
209-567-801.000	Legal Fees	0.00	0.00	2,143.00	100.00
209-567-814.000	Software License & Support	400.00	400.00	0.00	0.00
209-567-818.000	Contractual Services-Mowing	15,000.00	15,000.00	11,460.00	76.40
209-567-818.100	Cemetery Sexton	4,000.00	4,000.00	4,000.00	100.00
209-567-921.000	Electricity	400.00	400.00	265.58	66.40
209-567-930.000	Repairs and Maintenance	3,500.00	3,500.00	0.00	0.00
209-567-970.000	CAPITAL OUTLAY	13,600.00	13,600.00	1,720.50	12.65
Total Dept 567 - CEMETERIES		40,500.00	40,500.00	23,085.75	57.00
TOTAL EXPENDITURES		40,500.00	40,500.00	23,085.75	57.00
Fund 209 - Cemetery Fund:					
TOTAL REVENUES		21,000.00	21,000.00	24,655.21	117.41
TOTAL EXPENDITURES		40,500.00	40,500.00	23,085.75	57.00
NET OF REVENUES & EXPENDITURES		(19,500.00)	(19,500.00)	1,569.46	8.05
Fund 213 - Hessler Log Home Fund					
Revenues					
Dept 000					
213-000-664.000	Interest Income	100.00	100.00	207.57	207.57
213-000-675.000	Donations	1,000.00	1,000.00	1,326.76	132.68
Total Dept 000		1,100.00	1,100.00	1,534.33	139.48
TOTAL REVENUES		1,100.00	1,100.00	1,534.33	139.48
Expenditures					
Dept 804 - LIGHTHOUSE					
213-804-710.LIB	Liability Insurance	700.00	700.00	0.00	0.00
Total Dept 804 - LIGHTHOUSE		700.00	700.00	0.00	0.00
Dept 806 - HESSLER LOG CABIN					
213-806-710.LIB	Liability Insurance	0.00	0.00	794.55	100.00
Total Dept 806 - HESSLER LOG CABIN		0.00	0.00	794.55	100.00
TOTAL EXPENDITURES		700.00	700.00	794.55	113.51
Fund 213 - Hessler Log Home Fund:					
TOTAL REVENUES		1,100.00	1,100.00	1,534.33	139.48
TOTAL EXPENDITURES		700.00	700.00	794.55	113.51
NET OF REVENUES & EXPENDITURES		400.00	400.00	739.78	184.95
Fund 214 - Pelizzari Natural Area Fund					
Revenues					
Dept 000					
214-000-664.000	Interest Income	5,000.00	5,000.00	8,496.47	169.93
214-000-675.000	Donations	0.00	0.00	3,000.00	100.00
214-000-675.GNT	Pelizzari Grants Received	0.00	0.00	85,000.00	100.00
Total Dept 000		5,000.00	5,000.00	96,496.47	1,929.93

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REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP
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GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET		
				12/31/2023	USED
Fund 214 - Pelizzari Natural Area Fund					
Revenues					
TOTAL REVENUES		5,000.00	5,000.00	96,496.47	1,929.93
Expenditures					
Dept 751 - PARKS					
214-751-966.GNT	Pelizzari Grant Expenses	0.00	0.00	270.00	100.00
214-751-970.000	Capital Outlay	1,000.00	1,000.00	4,548.00	454.80
Total Dept 751 - PARKS		1,000.00	1,000.00	4,818.00	481.80
TOTAL EXPENDITURES		1,000.00	1,000.00	4,818.00	481.80
Fund 214 - Pelizzari Natural Area Fund:					
TOTAL REVENUES		5,000.00	5,000.00	96,496.47	1,929.93
TOTAL EXPENDITURES		1,000.00	1,000.00	4,818.00	481.80
NET OF REVENUES & EXPENDITURES		4,000.00	4,000.00	91,678.47	2,291.96
Fund 216 - Dougherty House/Replica Log Church Fund					
Revenues					
Dept 000					
216-000-664.000	Interest Income	200.00	200.00	160.15	80.08
216-000-675.RLC	Donations-Replica Log Church	0.00	0.00	3,171.89	100.00
Total Dept 000		200.00	200.00	3,332.04	1,666.02
Dept 930 - APPROPRIATIONS-TRANSFERS IN					
216-930-699.000	Appropriated Transfers In	0.00	0.00	10,000.00	100.00
Total Dept 930 - APPROPRIATIONS-TRANSFERS IN		0.00	0.00	10,000.00	100.00
TOTAL REVENUES		200.00	200.00	13,332.04	6,666.02
Expenditures					
Dept 804 - LIGHTHOUSE					
216-804-710.LIB	Liability	2,500.00	2,500.00	2,668.19	106.73
216-804-745.000	Dougherty-DTE Heating	1,000.00	1,000.00	0.00	0.00
216-804-921.000	Electricity	3,000.00	3,000.00	230.54	7.68
Total Dept 804 - LIGHTHOUSE		6,500.00	6,500.00	2,898.73	44.60
Dept 807 - DOUGHERTY HOUSE/REPLICA LOG CHURCH					
216-807-745.000	Dougherty-DTE Heating	0.00	0.00	575.06	100.00
216-807-921.000	Electricity	0.00	0.00	1,172.21	100.00
216-807-930.000	Repairs and Maintenance	0.00	0.00	1,979.43	100.00
216-807-930.RLC	REPAIRS/MAINTENANCE-REPLICA LOG CHURCH	0.00	0.00	574.74	100.00
216-807-970.RLC	Capital Outlay-Replica Log Church	0.00	0.00	4,135.74	100.00
Total Dept 807 - DOUGHERTY HOUSE/REPLICA LOG CHURCH		0.00	0.00	8,437.18	100.00
TOTAL EXPENDITURES		6,500.00	6,500.00	11,335.91	174.40
Fund 216 - Dougherty House/Replica Log Church Fund:					
TOTAL REVENUES		200.00	200.00	13,332.04	6,666.02
TOTAL EXPENDITURES		6,500.00	6,500.00	11,335.91	174.40
NET OF REVENUES & EXPENDITURES		(6,300.00)	(6,300.00)	1,996.13	31.68
Fund 252 - Building Fund					
Revenues					
Dept 000					
252-000-664.000	Interest Income	0.00	0.00	103.83	100.00
Total Dept 000		0.00	0.00	103.83	100.00

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GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023	USED
Fund 252 - Building Fund					
Revenues					
TOTAL REVENUES		0.00	0.00	103.83	100.00
Fund 252 - Building Fund:					
TOTAL REVENUES		0.00	0.00	103.83	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	103.83	100.00
Fund 298 - Cable Council Fund					
Revenues					
Dept 000					
298-000-457.000	Franchise Fees	110,000.00	110,000.00	82,466.51	74.97
298-000-664.000	Interest Income	20,000.00	20,000.00	17,906.48	89.53
298-000-677.000	Septage Plant Loan Receipts	3,200.00	3,200.00	3,231.00	100.97
Total Dept 000		133,200.00	133,200.00	103,603.99	77.78
TOTAL REVENUES		133,200.00	133,200.00	103,603.99	77.78
Expenditures					
Dept 261 - GENERAL OFFICE					
298-261-807.000	Audit Fees	450.00	450.00	414.72	92.16
Total Dept 261 - GENERAL OFFICE		450.00	450.00	414.72	92.16
Dept 965 - APPROPRIATIONS-TRANSFERS OUT					
298-965-995.000	Appropriations Transfers Out	130,000.00	130,000.00	70,000.00	53.85
Total Dept 965 - APPROPRIATIONS-TRANSFERS OUT		130,000.00	130,000.00	70,000.00	53.85
TOTAL EXPENDITURES		130,450.00	130,450.00	70,414.72	53.98
Fund 298 - Cable Council Fund:					
TOTAL REVENUES		133,200.00	133,200.00	103,603.99	77.78
TOTAL EXPENDITURES		130,450.00	130,450.00	70,414.72	53.98
NET OF REVENUES & EXPENDITURES		2,750.00	2,750.00	33,189.27	1,206.88
Fund 397 - Purchase of Development Rights					
Revenues					
Dept 000					
397-000-407.000	PDR-Delinquent Taxes	70,000.00	70,000.00	73,486.02	104.98
397-000-620.000	PDR-Tax Collection Payover	1,700,000.00	1,700,000.00	227,857.79	13.40
397-000-664.000	PDR-Interest Income	80,000.00	80,000.00	88,267.38	110.33
Total Dept 000		1,850,000.00	1,850,000.00	389,611.19	21.06
TOTAL REVENUES		1,850,000.00	1,850,000.00	389,611.19	21.06
Expenditures					
Dept 210 - PDR-ADMINISTRATION					
397-210-801.000	Legal Fees-PDR Adminstration	0.00	0.00	202.00	100.00
397-210-807.000	Audit Fees	0.00	0.00	518.40	100.00
397-210-818.000	PDR-Contractual Services-ADMINISTRATI	70,000.00	70,000.00	30,000.00	42.86
Total Dept 210 - PDR-ADMINISTRATION		70,000.00	70,000.00	30,720.40	43.89
Dept 220 - PDR-MONITORING					
397-220-801.000	PDR-Legal-MONITORING	0.00	0.00	908.00	100.00
397-220-818.000	PDR-Contractual Services-MONITORING	50,000.00	50,000.00	20,000.00	40.00
397-220-905.000	Monitoring Postage	0.00	0.00	48.51	100.00
397-220-970.000	Capital Outlay/MiscExpenditures	0.00	0.00	2,957.38	100.00
Total Dept 220 - PDR-MONITORING		50,000.00	50,000.00	23,913.89	47.83
Dept 230 - PDR-ENFORCEMENT					

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		ORIGINAL BUDGET	AMENDED BUDGET		
				12/31/2023	USED
Fund 397 - Purchase of Development Rights					
Expenditures					
397-230-706.ENF	PDR-Enforcement Officer-ENFORCEMENT	0.00	0.00	184.00	100.00
397-230-715.000	PDR-Emp Social Security-ENFORCEMENT	0.00	0.00	14.08	100.00
397-230-801.DUN	PDR-Legal Fees-Dunn-ENFORCEMENT	0.00	0.00	12,452.13	100.00
397-230-818.000	PDR-Contractual Services-ENFORCEMENT	25,000.00	25,000.00	0.00	0.00
Total Dept 230 - PDR-ENFORCEMENT		25,000.00	25,000.00	12,650.21	50.60
TOTAL EXPENDITURES		145,000.00	145,000.00	67,284.50	46.40
Fund 397 - Purchase of Development Rights:					
TOTAL REVENUES		1,850,000.00	1,850,000.00	389,611.19	21.06
TOTAL EXPENDITURES		145,000.00	145,000.00	67,284.50	46.40
NET OF REVENUES & EXPENDITURES		1,705,000.00	1,705,000.00	322,326.69	18.90
Fund 502 - Tower Fund					
Revenues					
Dept 000					
502-000-664.000	Interest Income	20,000.00	20,000.00	20,160.05	100.80
502-000-667.ATT	Tower Rental Income	28,000.00	28,000.00	21,236.11	75.84
502-000-667.SPR	Tower Rental Income	0.00	0.00	19,331.55	100.00
502-000-667.TMB	Tower Rental Income	13,000.00	13,000.00	10,474.20	80.57
502-000-667.VER	Tower Rental Income	51,000.00	51,000.00	39,231.55	76.92
502-000-668.ATT	Building Rent	5,400.00	5,400.00	4,050.00	75.00
502-000-677.000	Septage Plant Loan Receipts	6,400.00	6,400.00	6,462.00	100.97
Total Dept 000		123,800.00	123,800.00	120,945.46	97.69
TOTAL REVENUES		123,800.00	123,800.00	120,945.46	97.69
Expenditures					
Dept 572 - TOWER					
502-572-710.LIB	Liability Insurance	1,300.00	1,300.00	1,391.25	107.02
502-572-801.000	Legal Fees	2,000.00	2,000.00	396.50	19.83
502-572-807.000	Audit Fees	450.00	450.00	414.72	92.16
502-572-818.000	Contractual Services	5,000.00	5,000.00	0.00	0.00
Total Dept 572 - TOWER		8,750.00	8,750.00	2,202.47	25.17
Dept 965 - APPROPRIATIONS-TRANSFERS OUT					
502-965-995.000	Appropriations Transfers Out	110,000.00	110,000.00	90,000.00	81.82
Total Dept 965 - APPROPRIATIONS-TRANSFERS OUT		110,000.00	110,000.00	90,000.00	81.82
TOTAL EXPENDITURES		118,750.00	118,750.00	92,202.47	77.64
Fund 502 - Tower Fund:					
TOTAL REVENUES		123,800.00	123,800.00	120,945.46	97.69
TOTAL EXPENDITURES		118,750.00	118,750.00	92,202.47	77.64
NET OF REVENUES & EXPENDITURES		5,050.00	5,050.00	28,742.99	569.17
Fund 508 - Lighthouse Fund					
Revenues					
Dept 000					
508-000-664.000	Interest Income	2,400.00	2,400.00	3,225.26	134.39
508-000-667.100	Keeper Program	5,600.00	5,600.00	3,950.00	70.54
508-000-667.200	Lighthouse Tours	100,000.00	100,000.00	122,935.00	122.94
508-000-675.000	Donations	4,000.00	4,000.00	4,177.40	104.44
Total Dept 000		112,000.00	112,000.00	134,287.66	119.90
TOTAL REVENUES		112,000.00	112,000.00	134,287.66	119.90
Expenditures					
Dept 804 - LIGHTHOUSE					
508-804-708.000	Lighthouse Manager	22,320.00	22,320.00	16,271.83	72.90

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		ORIGINAL BUDGET	AMENDED BUDGET		
				12/31/2023	USED
Fund 508 - Lighthouse Fund					
Expenditures					
508-804-710.LIB	Liability	5,500.00	5,500.00	5,937.16	107.95
508-804-710.WRK	Workers Comp	200.00	200.00	454.58	227.29
508-804-712.000	Medical/Life Insurance	7,500.00	7,500.00	4,718.34	62.91
508-804-712.HSA	Health Savings Account	750.00	750.00	0.00	0.00
508-804-715.000	Employer Social Security	1,710.00	1,710.00	1,102.91	64.50
508-804-718.000	Pension	2,900.00	2,900.00	2,115.42	72.95
508-804-726.000	Supplies	2,000.00	2,000.00	792.17	39.61
508-804-726.KPR	Keeper Quarter Supplies	0.00	0.00	118.07	100.00
508-804-726.LHS	Lighthouse Signs	1,000.00	1,000.00	644.12	64.41
508-804-728.000	Grounds	1,500.00	1,500.00	168.52	11.23
508-804-729.000	Museum Displays	4,500.00	4,500.00	3,902.16	86.71
508-804-745.000	Heating Fuel	2,500.00	2,500.00	315.09	12.60
508-804-806.CCF	Credit Card Fees	500.00	500.00	1,266.77	253.35
508-804-807.000	Audit Fees	225.00	225.00	207.36	92.16
508-804-818.000	Contractual Services	9,000.00	9,000.00	4,950.25	55.00
508-804-818.BGC	Background Checks	100.00	100.00	0.00	0.00
508-804-818.PLO	Plowing	0.00	0.00	2,700.00	100.00
508-804-818.SAN	Sanitation Services	10,500.00	10,500.00	0.00	0.00
508-804-818.SEC	Security	700.00	700.00	644.49	92.07
508-804-818.WEB	Website	150.00	150.00	0.00	0.00
508-804-850.000	Com/Telephone	2,200.00	2,200.00	1,481.15	67.33
508-804-855.DEQ	Noncom. Public Wat. Sup. Fee	300.00	300.00	171.92	57.31
508-804-870.000	Mileage	2,000.00	2,000.00	1,461.81	73.09
508-804-881.000	Community Activities	1,000.00	1,000.00	1,137.68	113.77
508-804-900.PNP	Printing & Advertising	3,000.00	3,000.00	3,917.09	130.57
508-804-905.000	Postage/Shipping	250.00	250.00	144.18	57.67
508-804-921.000	Electricity	2,000.00	2,000.00	1,407.07	70.35
508-804-930.000	Repairs and Maintenance	4,000.00	4,000.00	4,732.92	118.32
508-804-958.000	Memberships and Dues	300.00	300.00	150.00	50.00
508-804-960.000	Education & Training	500.00	500.00	621.83	124.37
508-804-970.000	Capital Outlay/MiscExpenditures	6,000.00	6,000.00	499.99	8.33
Total Dept 804 - LIGHTHOUSE		95,105.00	95,105.00	62,034.88	65.23
TOTAL EXPENDITURES		95,105.00	95,105.00	62,034.88	65.23
Fund 508 - Lighthouse Fund:					
TOTAL REVENUES		112,000.00	112,000.00	134,287.66	119.90
TOTAL EXPENDITURES		95,105.00	95,105.00	62,034.88	65.23
NET OF REVENUES & EXPENDITURES		16,895.00	16,895.00	72,252.78	427.66
Fund 509 - Lighthouse Gift Shop Fund					
Revenues					
Dept 000					
509-000-664.000	Interest Income	1,200.00	1,200.00	2,558.71	213.23
509-000-667.300	Gift Shop Sales	95,000.00	95,000.00	103,592.49	109.04
509-000-667.400	Lighthouse Sales Tax	5,700.00	5,700.00	6,215.54	109.04
509-000-667.500	Memo Sales	0.00	0.00	1,963.97	100.00
509-000-667.DIS	LHGS Discounts	0.00	0.00	(1,318.47)	100.00
509-000-667.REF	LHGS Refunds	0.00	0.00	(645.50)	100.00
Total Dept 000		101,900.00	101,900.00	112,366.74	110.27
TOTAL REVENUES		101,900.00	101,900.00	112,366.74	110.27
Expenditures					
Dept 804 - LIGHTHOUSE					
509-804-707.000	Temporary Employees	5,000.00	5,000.00	3,189.90	63.80
509-804-708.000	Gift Shop Manager	22,320.00	22,320.00	16,271.83	72.90
509-804-710.LIB	Liability Insurance	1,600.00	1,600.00	1,775.15	110.95
509-804-710.WRK	Workers Comp	200.00	200.00	556.39	278.20
509-804-712.000	Medical/Life Insurance	7,500.00	7,500.00	4,718.22	62.91
509-804-712.HSA	Health Savings Account	750.00	750.00	0.00	0.00
509-804-715.000	Employer Social Security	2,100.00	2,100.00	1,346.79	64.13
509-804-716.TAX	LHGS ST Pd to MI	5,700.00	5,700.00	6,197.15	108.72
509-804-716.TDI	Sales Tax Discount	0.00	0.00	(48.00)	100.00
509-804-718.000	Pension	3,040.00	3,040.00	2,115.26	69.58
509-804-726.000	Supplies	600.00	600.00	27.48	4.58
509-804-727.000	Merchandise For Lighthouse Gift Shop	40,000.00	40,000.00	45,447.96	113.62
509-804-735.000	Banking Supplies	200.00	200.00	0.00	0.00
509-804-735.CCF	Credit Card Fees	3,300.00	3,300.00	3,351.23	101.55

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		2023-24			
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	% BDGT USED
Fund 509 - Lighthouse Gift Shop Fund					
Expenditures					
509-804-807.000	Audit Fees	225.00	225.00	207.36	92.16
509-804-818.WEB	Website	200.00	200.00	120.00	60.00
509-804-901.000	Cash Short/Over	0.00	0.00	7.98	100.00
509-804-905.000	POSTAGE/SHIPPING	100.00	100.00	73.83	73.83
Total Dept 804 - LIGHTHOUSE		92,835.00	92,835.00	85,358.53	91.95
TOTAL EXPENDITURES		92,835.00	92,835.00	85,358.53	91.95
Fund 509 - Lighthouse Gift Shop Fund:					
TOTAL REVENUES		101,900.00	101,900.00	112,366.74	110.27
TOTAL EXPENDITURES		92,835.00	92,835.00	85,358.53	91.95
NET OF REVENUES & EXPENDITURES		9,065.00	9,065.00	27,008.21	297.94
Fund 590 - Sewer Fund					
Revenues					
Dept 000					
590-000-657.000	Usage Fee Revenue - Sewer Fund	200,000.00	200,000.00	142,702.90	71.35
590-000-657.BEN	Sewer Permit Benefit	10,000.00	10,000.00	18,961.05	189.61
590-000-660.000	Special Assessments	5,800.00	5,800.00	7,387.90	127.38
590-000-664.000	Interest Income	8,400.00	8,400.00	9,949.16	118.44
590-000-677.000	Septage Plant Loan - Principal	3,200.00	3,200.00	3,231.00	100.97
590-000-694.000	Cash Over And Short	0.00	0.00	(0.10)	100.00
Total Dept 000		227,400.00	227,400.00	182,231.91	80.14
TOTAL REVENUES		227,400.00	227,400.00	182,231.91	80.14
Expenditures					
Dept 527 - SEWER					
590-527-735.000	Banking Supplies	0.00	0.00	79.99	100.00
590-527-807.000	Audit Fees	650.00	650.00	622.08	95.70
590-527-814.000	Software Services/Support	650.00	650.00	693.33	106.67
590-527-818.000	G.T. County Service Fees - Sewer	150,000.00	150,000.00	68,431.55	45.62
Total Dept 527 - SEWER		151,300.00	151,300.00	69,826.95	46.15
Dept 905 - BOND PAYMENTS/DEBT SERVICE					
590-905-991.000	Debt Service - Principal	62,000.00	62,000.00	71,553.59	115.41
590-905-995.000	Debt Service - Interest	4,400.00	4,400.00	4,346.18	98.78
590-905-997.000	Bond Service Fees	100.00	100.00	15.06	15.06
Total Dept 905 - BOND PAYMENTS/DEBT SERVICE		66,500.00	66,500.00	75,914.83	114.16
TOTAL EXPENDITURES		217,800.00	217,800.00	145,741.78	66.92
Fund 590 - Sewer Fund:					
TOTAL REVENUES		227,400.00	227,400.00	182,231.91	80.14
TOTAL EXPENDITURES		217,800.00	217,800.00	145,741.78	66.92
NET OF REVENUES & EXPENDITURES		9,600.00	9,600.00	36,490.13	380.11
Fund 591 - Water Fund					
Revenues					
Dept 000					
591-000-657.000	Usage Fee Revenue - Water Fund	430,000.00	430,000.00	418,346.76	97.29
591-000-657.BEN	Water Permit Benefit	10,000.00	10,000.00	28,021.16	280.21
591-000-660.000	Special Assessments	6,000.00	6,000.00	5,379.61	89.66
591-000-664.000	Interest Income	7,000.00	7,000.00	8,680.64	124.01
591-000-677.000	Septage Plant Loan Receipts-Principal	3,200.00	3,200.00	3,231.00	100.97
Total Dept 000		456,200.00	456,200.00	463,659.17	101.64
TOTAL REVENUES		456,200.00	456,200.00	463,659.17	101.64
Expenditures					

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GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023	USED
Fund 591 - Water Fund					
Expenditures					
Dept 536 - WATER					
591-536-735.000	Banking Supplies	0.00	0.00	79.99	100.00
591-536-807.000	Audit Fees	650.00	650.00	622.08	95.70
591-536-814.000	Software Services/Support	650.00	650.00	693.33	106.67
591-536-818.000	G.T. County Service Fees	225,000.00	225,000.00	136,914.02	60.85
Total Dept 536 - WATER		226,300.00	226,300.00	138,309.42	61.12
Dept 905 - BOND PAYMENTS/DEBT SERVICE					
591-905-991.000	Debt Service - Principal	212,500.00	212,500.00	212,464.34	99.98
591-905-995.000	Debt Service - Interest	22,000.00	22,000.00	11,972.42	54.42
591-905-997.000	Bond Service Fees	100.00	100.00	60.23	60.23
Total Dept 905 - BOND PAYMENTS/DEBT SERVICE		234,600.00	234,600.00	224,496.99	95.69
TOTAL EXPENDITURES		460,900.00	460,900.00	362,806.41	78.72
Fund 591 - Water Fund:					
TOTAL REVENUES		456,200.00	456,200.00	463,659.17	101.64
TOTAL EXPENDITURES		460,900.00	460,900.00	362,806.41	78.72
NET OF REVENUES & EXPENDITURES		(4,700.00)	(4,700.00)	100,852.76	2,145.80
Fund 596 - Compactor Station Fund					
Revenues					
Dept 000					
596-000-664.000	Interest Income	200.00	200.00	130.96	65.48
Total Dept 000		200.00	200.00	130.96	65.48
Dept 930 - APPROPRIATIONS-TRANSFERS IN					
596-930-699.000	Appropriated Transfers In	0.00	0.00	10,000.00	100.00
Total Dept 930 - APPROPRIATIONS-TRANSFERS IN		0.00	0.00	10,000.00	100.00
TOTAL REVENUES		200.00	200.00	10,130.96	5,065.48
Expenditures					
Dept 528 - COMPACTOR STATION					
596-528-710.LIB	Liability	300.00	300.00	329.12	109.71
596-528-807.000	Audit Fees	75.00	75.00	103.68	138.24
596-528-818.000	Contractual Services	3,500.00	3,500.00	4,820.00	137.71
596-528-818.PLO	Plowing	0.00	0.00	1,400.00	100.00
596-528-926.000	STREET LIGHTING--COMPACTOR	300.00	300.00	183.31	61.10
Total Dept 528 - COMPACTOR STATION		4,175.00	4,175.00	6,836.11	163.74
TOTAL EXPENDITURES		4,175.00	4,175.00	6,836.11	163.74
Fund 596 - Compactor Station Fund:					
TOTAL REVENUES		200.00	200.00	10,130.96	5,065.48
TOTAL EXPENDITURES		4,175.00	4,175.00	6,836.11	163.74
NET OF REVENUES & EXPENDITURES		(3,975.00)	(3,975.00)	3,294.85	82.89
Fund 703 - Tax Collection					
Revenues					
Dept 000					
703-000-664.000	Interest Income	0.00	0.00	49,360.55	100.00
703-000-694.000	Cash Over And Short	0.00	0.00	9.71	100.00
Total Dept 000		0.00	0.00	49,370.26	100.00
TOTAL REVENUES		0.00	0.00	49,370.26	100.00
Expenditures					

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REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP
PERIOD ENDING 12/31/2023
% Fiscal Year Completed: 75.14

Page: 16/16

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023	% BDGT USED
Fund 703 - Tax Collection					
Expenditures					
Dept 253 - TREASURER					
703-253-735.000	Bank Supplies	0.00	0.00	318.88	100.00
703-253-735.BNK	Bank/Collection Fees	0.00	0.00	490.01	100.00
Total Dept 253 - TREASURER		0.00	0.00	808.89	100.00
TOTAL EXPENDITURES		0.00	0.00	808.89	100.00
Fund 703 - Tax Collection:					
TOTAL REVENUES		0.00	0.00	49,370.26	100.00
TOTAL EXPENDITURES		0.00	0.00	808.89	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	48,561.37	100.00
TOTAL REVENUES - ALL FUNDS		7,684,581.00	7,684,581.00	3,840,900.34	49.98
TOTAL EXPENDITURES - ALL FUNDS		5,743,797.00	5,743,797.00	4,341,533.02	75.59
NET OF REVENUES & EXPENDITURES		1,940,784.00	1,940,784.00	(500,632.68)	25.80



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DECEMBER 2023 FIRE DEPARTMENT REPORT

RUNS:

Incident Type Details

Click Row for Breakdown	2023	Total
300 - EMS	34	34
400 - HAZMAT	2	2
500 - Service Call	3	3
700 - False Alarm	7	7
800 - Natural Disaster	1	1
900 - Special Incident	1	1
Total	48	48

Mutual Aid Summary

Aid Given Or Received	2023	Total
Automatic aid received	1	1
None	47	47
Total	48	48

Mutual Aid for Structure Fires

Aid Given Or Received	Total
Total	

EMS responses

Level of Service	2023	Total
Advanced Life Support	21	21
Basic Life Support	12	12
ALS, Downgraded	1	1
Total	34	34

Disposition	911 Response	Public Assistance/Other Not Listed	Total
Patient Evaluated, No Treatment/Transport Required	2	1	3
Patient Treated, Released (per protocol)	1		1
Patient Refused Evaluation/Care (Without Transport)	12		12



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Disposition	911 Response	Public Assistance/Other Not Listed	Total
Transported No Lights/Siren	11		11
Transported Lights/Siren	5		5
Assist, Public	2		2
Total	33	1	34

TRAINING: For the month December 2023, the department completed training on SCBA usage, pump operations, drivers' safety, incident investigation, EMS continuing education and area familiarization. Members spent hours making up training sessions that were missed. Department members started review of new state EMS medical protocols. Members spent time reviewing equipment and usage.

OTHER ACTIVITY: Department installed and changed batteries on multiple resident's smoke detectors. Chief attended monthly county Chief's meeting. Member attended monthly medical control authority meeting. Crews completed monthly station checks and vehicle checks. Chief continued to work on 2024/25 budget. Chief did preparation for upcoming union contract negotiations. Held monthly officers meeting. Held meeting with full-time members to work on better communications and training outlines. New station 1 concept drawings are nearing completion, working on finding a piece of land to place station on that meets the department needs. Department receive a grant from DNR for personnel protection equipment. DNR will match up to \$1032.00 for money spent on PPE. Chief is planning for the major road construction in the city that starts this March 2024, construction will hinder department operations and travel time to hospital.



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JANUARY 2024 FIRE DEPARTMENT REPORT

RUNS:

Incident Type Details

Click Row for Breakdown	2024	Total
300 - EMS	33	33
500 - Service Call	5	5
600 - Series	2	2
700 - False Alarm	7	7
Total	47	47

Mutual Aid Summary

Aid Given Or Received	2024	Total
Mutual aid given	6	6
Mutual aid received	1	1
None	40	40
Total	47	47

Mutual Aid for Structure Fires

Aid Given Or Received	Total
Total	

Level of Service	2024	Total
Advanced Life Support	22	22
Basic Life Support	10	10
Total	32	32

Disposition	911 Response	Total
Transported No Lights/Siren	16	16
Patient Refused Evaluation/Care (Without Transport)	8	8
Patient Dead on Scene - Resuscitation Attempted (Without Transport)	1	1
Cancelled (Prior to Arrival at Scene)	1	1
Transported Lights/Siren	2	2
Patient Evaluated, No Treatment/Transport Required	4	4
Assist, Public	1	1
Patient Treated, Transferred Care to Another EMS Professional/Unit	1	1
Total	34	34



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TRAINING: For the month January 2024, the fire department trained on the following topics. Annual gear inspection, May Day Policy review, NFPA 1500 Blood Borne Pathogens, building construction, Art of Reading Smoke, SCBA drills and EMS continuing education. All members completed review yearly EMS check offs of skills.

OTHER ACTIVITY: Chief working on 2024/25 budget. Chief working on union contract negotiations. Members did station tours and safety talks with the public. Made green address signs for multiple residents. Crews worked on station maintenance and clean up. Held officers' meetings. Had 1 member resign his paid on-call position. Chief worked on new station 1 concepts. Multiple vehicles had maintenance done.



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Peninsula Township Fire Department Yearly Report for 2023

2022 Peninsula Township Fire Department 2022



Fire Chief Tom Clark



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



Fire Captain Gary Smith



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Peninsula Township Fire Department Yearly Report for 2023

Dear Township Board,

With 2023 in our rear-view mirror, I respectfully submit this report of all fire department activity for the year of 2023. The year 2023 was a year that was slower with calls for responses but the fire department was a lot busier with our public education programs and interacting with the residents of this great township. The department helped with multiple community events such as the work at Bowers Harbor Park and the many events that our library puts on each year. We also lead a Touch A Truck event at our local school that the kids had a blast exploring all the different types of trucks that they see in use on a regular basis.

Firefighters are the most important asset to a fire department and I will state we have some of the most dedicate people I have ever worked with. At the beginning of 2023, we had 28 firefighters on our roster. During 2023, we had some full-time and part-time firefighters leave the department to seek other opportunities but were able to replace all the full-time staff that left to get to 15 full-time firefighters. With a couple more full-time staff leaving towards the end of the year, we currently have two full-time positions open and hope to fill in early 2024. We currently have nine members that live in Peninsula Township. Our staff, whether full-time, part-time or paid on-call are dedicated to this department and serving the residents. They work hard throughout the year to be as prepared as possible to respond to every emergency.

The department staffs on a daily basis at least 2 firefighters at station #1 and #2 and 1 firefighter at station #3. With an increase in full-time staff, the department fills all three stations 95% of the time. There are times due to staffing where station 3 is unstaffed. This is where our paid on-call staff become very important to fill the gap. We continue to look for high quality individuals that are willing to serve on the fire department, protect this community and be a part of a great team of dedicated people.

The fire department continued to have a strong focus in 2023 of increasing our amount of time spent training. Residents saw a lot of activity with our vehicles on a daily basis where firefighters were working hard to perfect their craft. For our new full-time hires, each member has to go through an 80-hour orientation process to learn how to do everything that is required



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of a Peninsula Township firefighter. We completed this process for 4 new full-time firefighters in 2023 and have 3 paid on-call members working hard to complete their probationary period and learn all our equipment and develop skills to operate it. This is a team effort where full-time and paid on-call members work together to provide a great service to our residents. In total, the department members completed over 4300 hours of training on a variety of topics.

Throughout the attached report, I will go through the major components of a fire department (fire suppression, emergency medical service, fire prevention and public education) and list the improvements in all the areas and plans to continue to improve.

The fire department has continued to grow in 2023 and with the support of the residents and the Town board, will continue to grow in 2024. The department overall is very young and we are doing everything we can to improve our skill and knowledge to provide a great service to the residents. We continue to look at all the areas of our department that can be improved. We send staff to many trainings to increase their knowledge and experience. We have a great working relationship with surrounding fire departments and train together on a regular basis. We are also a part of an automatic aid responses where we get help and give help. These automatic aid responses help assure that enough firefighters are on scene to work safely and efficiently.

There is still much more work to do for our department. We have ordered another new fire truck that will be here in 2025 to replace a truck that will be 27 years old. Having up to date equipment for the department gives our firefighters the ability to do their jobs and also increases the chances that the equipment will function properly at an emergency scene. The department also needs to replace current fire station 1 as the department has out grown this station and it no longer can house staff and equipment properly. To be honest, it was never designed to have full-time staff housed in it and does not give us the ability to interact with the public or do our jobs to the best of our abilities. The department has done a lot of work in planning for a new building that would serve this department well into the future. My hope is that the township board will work with the fire department to replace this building within the next two years to help us better serve our residents.

Again, I want to thank the community as a whole for their support of the fire department. Over the six years that I have been here as the Fire Chief, we have made so many improvements, many of which could not have been done without our dedicated firefighters, a Town Board that



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supports us and the wonderful residents of Peninsula Township. I look forward to more improvements for us in 2024 and beyond and wish everyone a safe and prosperous 2024.

Yours in Life Safety,

Fire Chief Fred Gilstorff



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Peninsula Township Fire Department Yearly Report for 2023

Run Volume

The run volume for the Peninsula Fire Department in 2023 was 448 calls for service. This number is a decrease of 12 runs over the 660 calls that were received in 2022. Of the runs in 2022, the break down was 30% fire related and 70% EMS related. Total EMS runs were down by 23. While the decrease of runs from 2022 to 2023 is minimal, the department believes we should see increases in run volume as the population age increases, activity of new buildings increases, the increase in tourist's activity as more wineries come in, along with resident confidence in our EMS system in 2024. Our responses out of the township for 2023 were 54 responses to assist other departments and communities. These out of township responses are part of our mutual and auto aid responses which benefits us and the other communities by providing resources and equipment in a timely fashion, as well As keeping firefighter safety high.

The fire department was involved in many public education events that were counted in these calls for service. See figure 1 and 2 for a breakdown of the call's totals and percentage of each type of calls, figure 1 shows the difference in responses from 2022 to 2023. See figure 3 and 4 for a breakdown of the day of week and time that EMS & Fire runs occurred in 2023. Figure 5 shows responses for each of the three districts that correlate with each station's primary response area.

Incident Type Details 2022/2023

Click Row for Breakdown	2022	2023
100 - Fire	21	17
300 - EMS	465	442
400 - HAZMAT	35	25
500 - Service Call	43	42
600 - Series	35	40
700 - False Alarm	55	75
800 - Natural Disaster	5	4
900 - Special Incident	1	3
Other	0	0
Total	660	648

Figure-1



Peninsula Township Fire Department
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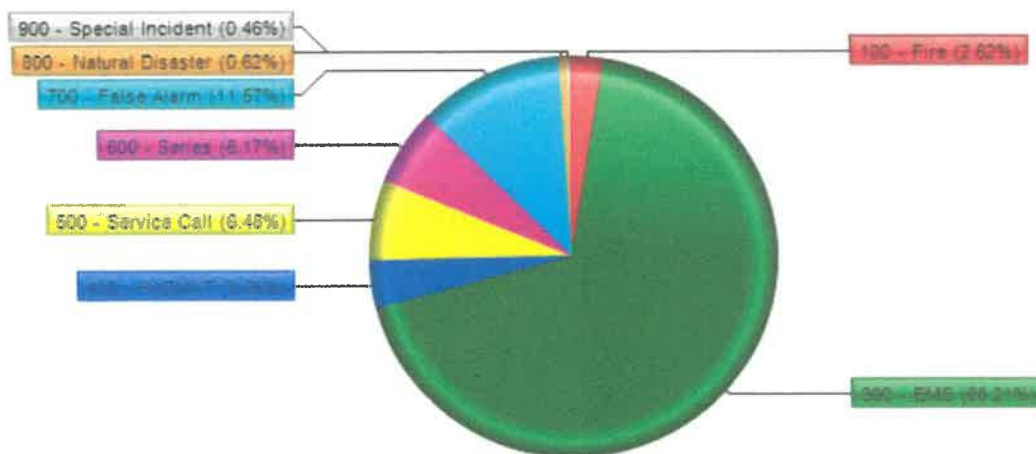


Figure 2

Monthly Breakdown of Incidents

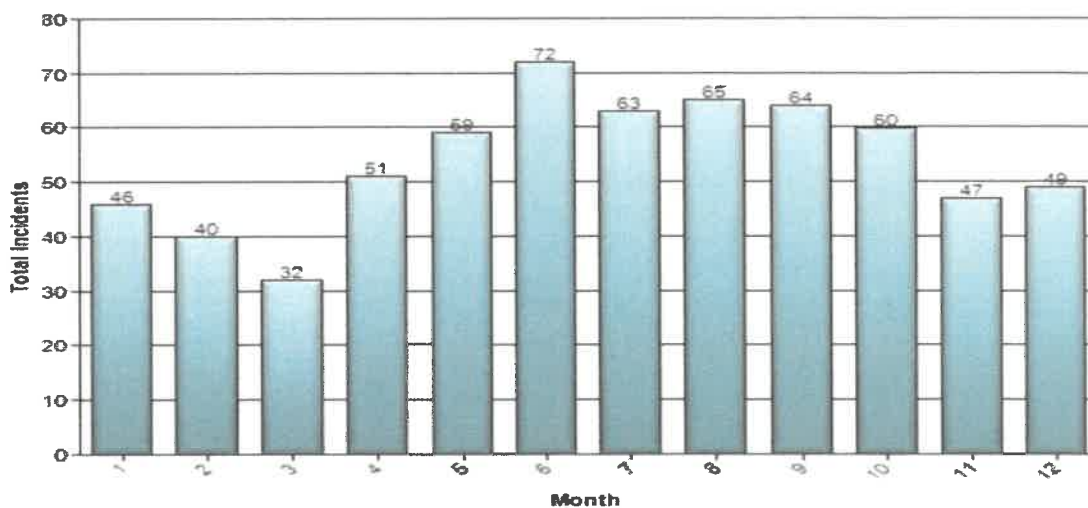


Figure 3



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Hourly Breakdown of Incidents

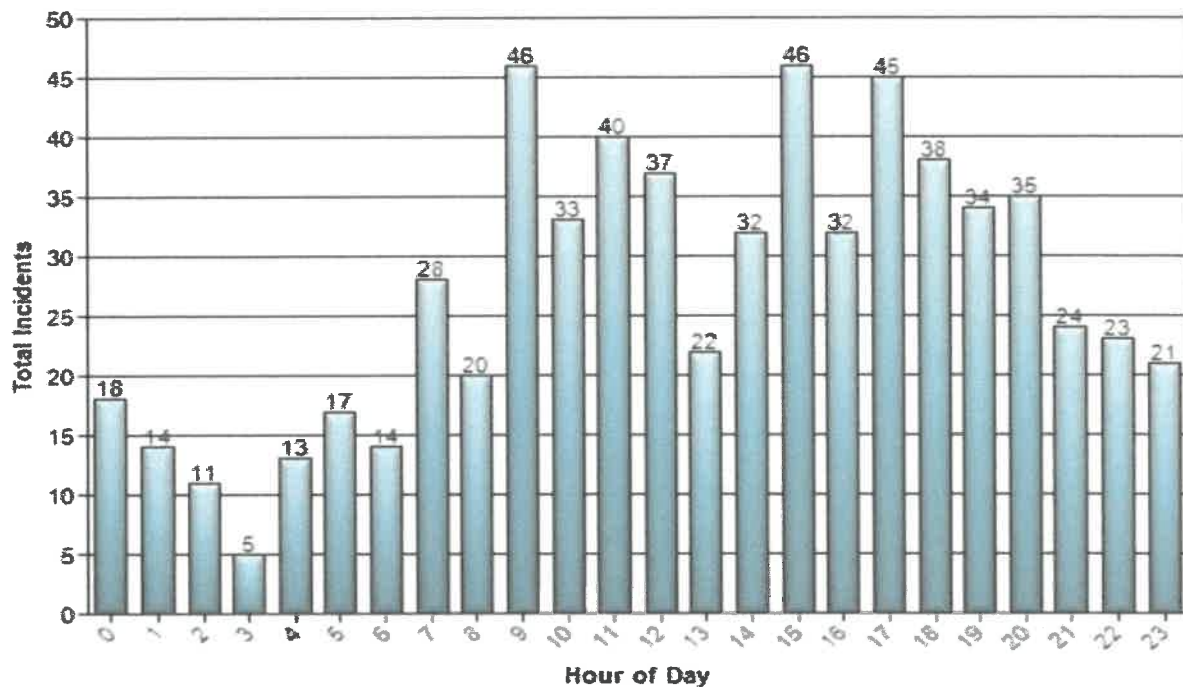


Figure 4

Total Calls by District

District	2023-01-01	2023-02-01	2023-03-01	2023-04-01	2023-05-01	2023-06-01	2023-07-01	2023-08-01	2023-09-01	2023-10-01	2023-11-01	2023-12-01	Total
District 2 (City Limits - Carrol Rd)	21	21	23	32	35	43	30	42	33	29	27	34	370
District 1 (Carrol Rd - Ladd Rd)	13	10	5	13	15	10	20	14	18	19	11	11	159
District 3 (Ladd Rd - Lighthouse)	4	6	1	3	3	8	10	6	7	6	7	4	65
Out of Township	8	3	3	3	6	11	3	3	6	6	2	0	54
Total	46	40	32	51	59	72	63	65	64	60	47	49	648

Figure 5



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Training Activity

Training is one of the most important activities that a fire department does to prepare to deliver services to the residents. Multiple skills are practiced throughout the year. These activities include fire suppression, emergency medical, public education, vehicle rescue, water rescue, machinery rescue, driving and apparatus operations and preplanning of buildings in the township just to name a few.

Members are required to complete monthly fire training that is administered on line and in practical hands-on trainings. The fire department conducted at a minimum 12 monthly hands on trainings where most members of the department were present, if member was not present, they are required to make up the training. These trainings took place once a month at one of the three fire stations or at a specified training location. Daily duty crews complete daily training on a variety of topics. Some members attended outside training courses such as an executive fire officer classes, EMS continuing education courses, fire investigation, juvenile fire setter, rope rescue, water rescue, boat operations and other specialized fire training. Each day of the year, firefighters spend a minimum of 2 hours a day training on various topics that pertain to the fire department. It is a goal of the fire department to have each member attend 192 hours of training a year per ISO, OSHA and MIOSHA requirements. Officers of the department are required to attend multiple management style trainings.

2023 was a very busy year for the department with sending staff to outside training classes. We sent 4 people to Firefighter 1 and 2 at the regional training center. This class is 240 hours long and teaches basic firefighting to students. This class is a must to be a firefighter on our department. The department had 2 full-time staff pass the Paramedic program at Munson Educational Center. One member passed the National Registry test for paramedic and one other continues to try and pass the test. We have 2 more full-time staff in the paramedic program that started in April of 2023 and one other member started paramedic school in October of 2023. Two other members took and passed the Basic EMT class, these members were from our paid on-call staff. We did joint trainings with Traverse City FD on Hazmat responses. Lt. Sarber attended a week-long water rescue instructor class in Maine. He is now certified to teach water rescue to our staff and staff in surrounding communities. Members completed required radio operator training. Members completed National Incident Management Systems (NIMS) 100, 200, 700 and 800 courses. Officers and acting officers completed 15 officers of officer specific training. Members attended pump operator classes.

On the EMS side of training, members completed 20 hours of continuing education to maintain their current EMS licensure. Members completed training on the use of a portable ultrasound device for use in the field with medical control doctor. Members completed training on use of IV pumps for medication distribution. Many mock scenarios were set up throughout the year for staff to practice their skills and



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improve knowledge. The department spends a lot of time and money to make sure staff are trained properly and can function within the medical control authority.

The fire chief attended multiple county chief meetings. The fire chief is the Vice-President of the Area Chief's Association. Attended a 16-hour course on investigation report writing. The chief taught multiple classes at the regional fire school and is a member of the board for the Northwest Regional Fire Training Center. Chief attended a 3-day seminar for fire instructor and a 3-day seminar on fire inspections. The fire chief also completes all required fire and EMS training throughout the year.

For the year of 2023, members completed over 4300 hours of training of fire training. This amount of time averages out to almost 12 hours a day for the year.

Upgrades in Service

In 2023, the fire department continued to see improvements made in response times for all emergency calls. Response times average 6:43 minutes from the time of dispatch to the time we arrived on scene. We saw a slight increase in the response times from 2022 which was 6:36. Response times vary for multiple reasons one of which is long runs into other areas or jurisdictions for mutual aid, taking these long responses into account, the department did improve response times from 2022. On average, it took crews 1 minute and 17 seconds to receive the call and be on their way to the run. The department prides itself on responding quickly to every call.

In 2023, the fire department budgeted to hire additional full-time staff to solve the problem of staffing station 3 and to bring total full-time staff to 15. We currently try to have 5 people on duty every day. Two shifts have 4 people assigned and one shift 5. We did reach our 15 full-time members in 2023 but had to terminate one and another left for a different opportunity. We will be hiring two more full-time in 2024 to get each shift back to 5. Our remaining part-time (currently 3 people) staff will work 48 hours each a month which will give us 6 people on the days the part-time staff are scheduled to work and be able to fill in when full-time staff is low for the day. We have 6 paid on-call staff that live in the township who respond when available to assist residents in need. I believe this staffing model will provide very good coverage for the whole Peninsula and allow us to operate safely and efficiently.

Once we have more staff trained at the paramedic level, we will be able to have our second ALS ambulance staffed properly when using the above stated staffing model. Which will provide better EMS service to our residents in the middle and northern section of the township on a more consistent basis. We will have at least 2 more paramedic staff in the upcoming spring of 2024 that have completed the paramedic class and one other will complete in the fall. Currently the department has 8 paramedics.



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The department continued our AED program during 2023. Fire department staff continue to provide yearly refresher training to staff in businesses that have an AED (Automatic External Defibrillator). We are continuing to look at businesses that will benefit from having an AED and working with them to obtain a device. We also work to make sure their devices are up to date.

The fire department continues to try and improve our marine services. We sent one member to a water rescue class in Maine. This member will now be able to train our staff in rescue swimming and water rescue. All of our boats are having their electronic devices up dated along with other equipment on our vessels. Our goal is to be the best water rescue team in northern Michigan. In 2024, residents will see us on a regular basis defining our skills in the water.

Improving our Insurance Service Office (ISO) rating for the department has been a goal which we achieved. We continue to make sure we are staying up to date with tactics and equipment to improve our score the next time we are evaluated. The ISO score is based on a scale of 1 to 10 with ten being the worst was done initially in 2020. We made many improvements that pertain to how we respond to fires, our ability to gather water from the bays, the amount of people responding and the equipment we carry on the trucks. The new scores that went into effect in September of 2022 were as follows: Hydrant area was rated a 3 and the rest of the township a 4. These current scores rate us very well when compared to other departments that have the same demographics. Our goal will be to improve these scores on our next evaluation.

Continued improvement was made in the mental health of our staff. One of the full-time members is a peer support trained individual and has given us the ability to have a trained person that is available to help any of our members if they are dealing with any kind of mental issues. Having this ability allows us to hopefully recognize and assist a member before having serious issues. Improved mental and physical health is a major goal of the department. All members receive an annual physical to assess them and catch any possible health issues and get them the help they need quickly. Members are also pushed to do physical exercise while on duty to stay physically sharp. Station 1 has a host of exercise equipment that is used on a regular basis. On the mental side of things, members are trained to look out for each other and report any possible issues so we can get our members the help they need whether just having an avenue to talk through things or if needed, get professional help.

Apparatus & Equipment

During 2023, the department continued its focus to have a well-maintained fleet of vehicles and boats. Maintenance was completed on a regular basis and weekly checks were done on all vehicles. While an upgraded maintenance plan has helped with keeping vehicles in a ready state, there were still



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some issues that had to be dealt with quickly. The department has partnered with many repair shops for quick and reliable service to decrease down time of vehicles. Department members do a thorough check of each apparatus on a weekly basis. This consists of checking all fluid levels, air pressure in tires, checking underneath the vehicle for issues with shocks, springs or drive shafts. The fire pumps on all apparatus are ran and checked for issues. All this information is readily available to staff so they can use it if issues arise.

Many issues had been noted in 2023 with the apparatus. These issues were prioritized and fixed according to the safety concern they present; this process will continue into 2024. While many major issues were addressed in 2021, such as replacement of worn tires and pump issues on older trucks, the department continues to be proactive with maintenance and is working steadily to have all issues taken care of. In 2023, the department spent a good amount of money on electrical issues with engine 3, front suspension on Engine 1, various pump valves were replaced on multiple vehicles, all pumps were tested, tanker 2 had many minor issues that were fixed, Engine 2 had radio and electrical issues that were fixed and many little issues with emergency lights on all vehicle were taken care of by staff. I am happy to report that no major damage was done to vehicles by accidents. While these costs are high, some are expected as wear and tear. The department is aggressive in getting our apparatus repaired quickly, however, we still deal with many delays due to the availability of parts and labor shortages causing a delay in putting the apparatus back in service quickly.

Aggressive maintenance on the department vehicles has put the department in a position that allows our members to trust our vehicles and feel safe while operating. The department will continue to use our vehicle checks and apparatus repair form to assure that our vehicles are getting fixed in a timely manner so we do not hinder our ability to respond to all emergencies and apparatus are safe for use.

An apparatus replacement plan was developed in 2018 with the expectation to replace and condense the fire department fleet over fifteen years (see Appendix A). The department ordered a new fire truck to replace engine 2 in late 2023, the new engine should arrive in May of 2025. The cost of the new vehicle will be financed over a 10-year period with \$300K put as a down payment. The next vehicle to replace will be Tanker 2 in 2030. Our current average year of our vehicles will be 2016 when new truck is delivered in 2125. Making our average age of vehicles 9 years in 2025.

Fire Stations & Grounds

In 2023, the department worked hard to make sure all 3 stations were operational and presentable. Department members check the stations on a daily basis and do detailed inspections on a monthly basis. During 2023, we had very little new issues with our fire stations with the exception of



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garage door openers having issues from time to time and floor drain issues at station 2. The fire department did replace garage doors and openers at station 2 in 2023 along with two entrance doors. At station 1, we replaced the garage door openers. Stations 1 and 2 still need to be planned for replacement and renovations as we still have multiple operational issues with the following:

- We do not have a dedicated training room for training staff and the public.
- We have to place some equipment outdoors during the summer to be accessible.
- Crew quarters and office space are insufficient at station 1 and 2.
- Both stations are over 40 years old and lack space to adequately house our equipment and staff which has grown over the years. The two stations were not designed to house staff around the clock.
- Lack of proper quarters for personnel at station 1. Day room is in a converted garage bay.
- Safety at station 1 is compromised due to the closeness to the road, high voltage lines over main drive and in the fall zone of the cell tower.
- Many of the mechanical functions at station 1 are becoming dated and will need to be fixed.

The above stated concerns are just the start of issues with the fire stations. The fire department has been working on concept plans for station 1 replacement in 2023 and have the concepts complete, see photo below. The department is also looking for land to place this station on. This has been a very hard task as much of the land that could be used is either under PDR or Conservancy rights. It is imperative that in 2024 the township and fire department start the process of starting the project of replacing station 1. The fire department believes the primary focus should be replacing station 1 and developing a plan for station 2 in the future years.





Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
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Fire Prevention & Public Education

Fire Prevention and Public education are high priority activities for the Peninsula Twp. Fire Department. The department performed fire safety inspections in nearly all our businesses. As we have continued to do these inspections every year, we are seeing less and less violations. The business community has been very receptive to our inspections and state they appreciate us doing them yearly. In total for 2023, the fire department spent over a hundred hours doing fire safety inspections and plan reviews for new projects. The department was able to send another member through the fire inspector course and now have three staff members that have completed the course.

The department continues to do Pre-Incident Surveys of businesses as well. The department gathers contact names, layout of buildings, location of utilities, chemicals housed, special hazards and water needed in case of fire. This information provides us great assistance for emergencies and allows us to have it on our phones where it can be accessed easily. The department reviews these pre-incident surveys on a yearly basis to make sure all information is accurate.

The department visit the school this year many times to deliver fire safety messages. The department also was involved in many other events where we delivered a fire safety message to adults and children. In 2023, the department led an event at the school called "Touch A Truck" where multiple organizations brought work vehicles that the kids could look at and climb on. The event was well received and will become an annual event. The teachers at the school were trained in Stop the Bleed and CPR, we do this yearly for the staff that we entrust to teach our children.

The department made many visits at the request of residents to allow children to see our fire equipment and give us a chance to relay a fire safety message. We participate in the annual 4th of July parade in Old Mission and provided medical standby for all the foot races on the peninsula.

During 2023, the department was able to hold an open house for station 1. Nearly 40 residents came to see the station. Residents were treated to food, seeing our trucks and equipment and meeting Sparky the fire dog. Fun was had by all.

A big component of our public education and prevention program is to make sure residents have working smoke detectors and carbon monoxide detectors in their homes. The department has smoke detectors that we can install when residents need them. The detectors come from the State Fire Marshal's office. We are also available to assist with changing detector batteries and developing escape plans for residents. During 2023, we assisted many residents with smoke detector installs or changing their detector batteries.



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Appendix A

Apparatus Replacement Plan 2018-2035 -10 yr Engine Payments

Apparatus	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Engine 1	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000						
Chief Truck										\$ 70,000					
Alpha 2		\$ 40,493	\$ 40,493	\$ 40,493	\$ 40,493	\$ 40,493	\$ 40,493	\$ 40,493							
Utility 1												\$ 90,000			
Engine 2					\$ 80,435	\$ 80,435	\$ 80,435	\$ 80,435	\$ 80,435	\$ 80,435	\$ 80,435	\$ 80,435	\$ 80,435	\$ 80,435	\$ 80,435
Tanker 1	\$ 43,000	\$ 43,000	\$ 43,000	\$ 43,000	\$ 43,000	\$ 43,000	\$ 43,000	\$ 43,000							
Gator															
Tanker 2									\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
Alpha 1															
Wildland										\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Turn Out GR															
Cascade															
Air Packs															
Total	\$ 103,000	\$ 143,493	\$ 143,493	\$ 143,493	\$ 225,928	\$ 225,928	\$ 225,928	\$ 225,928	\$ 80,435	\$ 145,435	\$ 215,435	\$ 225,435	\$ 315,435	\$ 225,435	\$ 225,435

Id once FD has purchased replacement equip. or it is costing to much to maintain.

January through December

[illegible]

January through December

[illegible]

January 9, 2024

Old Mission Peninsula Township Park Committee:

This report summarizes the collection of litter from the OMP lighthouse area of Mission Point Park for 2023 by multiple teams of volunteers. Team names and the contact information we use are on the attached table. The park area to be cleaned is divided into two sections: A) all paved surfaces (main parking lot and roadsides), and B) all beach areas plus pull-outs #1-4. In addition, Team David covers the two-track fire lane and its parking area near the entrance to the park. Teams email all groups indicating when and what they cleaned, thus avoiding duplication of efforts. An attempt was made to ensure coverage at least weekly during peak tourist season and year-round in the main parking lot. The teams report any “unusual” or concentrations of litter and evidence of fires. Collected trash is deposited in receptacles in the main parking lot. Bob Wilkinson and his crew do a great job emptying bins as-well-as clearing fallen trees on the trails.

This year litter was again collected in a safe manner utilizing litter getters and wearing safety vests. In general, a volume of 5-10 gallons of litter was collected, mostly cigarette butts, food wrappers, beer/seltzer cans, wine/liquor bottles, clothing items, personal care items (diapers, tampons, condoms, flossing tools), bagged dog feces, and plastic water bottles. Seasonal items are shotgun wadding and shells, and fireworks. Beach fires are frequently found and wood from these is dispersed as much as practicable and slag/melted plastic and burnt cans are collected. Of most note for 2023, a discarded lounge and full-sized couch dumped along Eagle Rise Road (county abandoned section) near the fire lane parking area were discovered and removed with Bob’s help. Large piles of cut wood/brush were also found in fire lane parking area and largely removed by Team Mickie. Fires on beaches, remain a potential fire hazard. Attempts to publicize the illegality of these has resulted in the repeated theft of “No Campfires” signs, with posts, at several of the pull outs; one set in 60# of concrete!

The nice appearing trash receptacles continue to have a positive impact as does efforts by lighthouse keepers in cleaning of areas near the lighthouse and main parking lot. Also, with the noted exceptions, barriers to out-of-sight car/truck parking appear to have decreased much after-hours party activity and much trash while still allowing beach access.

Thank you to the Committee members for their continued support of our volunteer efforts!

Respectfully submitted,
Bill Stott, Bill Ryan

OMP Lighthouse Park Litter Collection Annual Report – 2023

Lighthouse Litter Collection

Team	Date	<u>Paved Areas</u>	<u>Beach Areas</u>	<u>Fire Lane</u>	<u>Findings of Note</u>
Mickie	1/5/23	X	X		Usual mix with many cig butts, 6 Lb. trash.
David	1/14/23	X	X	X	Cig butts, condoms, couch & lounge & assorted large trash on Eagle Rise Rd.
Bills	1/27/23	X		X	Nothing big enough to stick out of light snow cover.
Judy	2/12/23	X	X		Clean!
Bills	4/26/23	X	X		
Mickie	5/3/23			X	Piles of yard wastes dumped in parking lot. Tail pipe at end of Fire Lane.
Mickie	7/1/23	X	X		
Leslie	7/12/23	X			
David	7/18/23	X	X		
Mickie	7/21/23			X	
Bills	8/24/23		X		Graffiti and 12 cans on beach between pullouts 3&4.
Leslie	9/1/23	X	X		A bucket full, nothing unusual.
Bills	October	X			Clean

Team Contact Info

Bills (Stott and Ryan) - wstott3193@gmail.com and billrtc@yahoo.com

David (Peterson) - dpeterson@plascongroup.com

Leslie (Cuppett and partner) - lacuppett@gmail.com

Judy (Heffron) - jheffron1970@charter.com

Mickie (and Allen Novorolsky) - mjnovo@charter.net

Robbin/Kathy (Stott and Tuckerman) - stottrobbin@gmail.com and kmTuckerman28@gmail.com

Minutes

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

www.peninsulatownship.com

Township Board Special Meeting

December 11, 2023, 4:00 p.m.

Township Hall

Minutes

1. **Call to Order:** 4:03 p.m. by Wunsch

2. **Pledge**

3. **Roll Call:**

Present: Wunsch, Achorn, Sanger, Sanders, Rudolph

Absent: Shanafelt, Chown

Also present: Jenn Cram, Director of Planning and Zoning

Present by phone: Chris Patterson with Fahey, Schultz, Burzych, and Rhodes

Lindsey Dangl with Murphy and Spagnuolo

4. **Brief Citizen Comments** (for Non-Agenda Items Only): none

5. **Approve Agenda:**

Moved by Sanders to approve agenda with a second by Rudolph.

approved by consensus

Sanders moved to amend the agenda by opening up a line item for possible discussion and decision following the closed session with a second by Sanger.

approved by consensus

6. **Conflict of Interest:** none

7. **Consent Agenda:** none

8. **Business:**

1. Closed session with township legal counsel to discuss trial and/or settlement strategy in connection with Mari Vineyards V. Peninsula Township pursuant to MCL 15.268(1)(e) and MCL 15.243 (1)(g), as an open meeting would have a detrimental financial effect on the litigation or settlement position of the township (Chown)

Moved by Sanger to begin closed session with township legal counsel to discuss trial and/or settlement strategy in connection with Mari Vineyards v. Peninsula Township pursuant to MCL 15.268(1)(e) and MCL 15.243 (1)(g), as an open meeting would have a detrimental financial effect on the litigation or settlement position of the township, with a second by Rudolph.

Roll Call:

unanimously approved

Wunsch: township board is no longer in closed session.

Rudolph moved to accept the township attorney's recommended agreement with Villa Mari dated 12-

11-2023 and direct the township attorney to take the necessary action to effectuate the settlement and place it on the record before the facilitator.

no action taken

Sanger: after the date, add in the Villa Mari versus Peninsula Township State Circuit Court litigation and then continue the motion to authorize the township attorney and so forth.

Rudolph moved to amend the prior motion to read as follows: to accept the township attorney's recommended agreement with Villa Mari versus Peninsula Township's state circuit court litigation agreement dated 12-11-2023 and direct the township attorney to take the necessary action to effectuate the settlement and place it on the record before the facilitator with a second by Sanger.

Roll call:

unanimously approved

9. Citizen Comments: none

10. Board Comments:

Sanders: see you tomorrow night at the township board meeting.

Rudolph: I'm glad to see this behind us.

Sanger: we all should be proud of how the township worked together and worked closely with counsel on resolving this matter.

11. Adjournment: 6:40 p.m.

Moved by Sanders to adjourn with a second by Sanger. approved by consensus

PENINSULA TOWNSHIP

13235 Center Road, Traverse City
MI 49686

www.peninsulatownship.com

Township Board Regular Meeting

December 12, 2023, 7:00 p.m.

Township Hall

Minutes

1. **Call to Order** by Wunsch at 7:00 p.m.

2. **Pledge**

3. **Roll Call**

Present: Shanafelt, Rudolph, Wunsch, Achorn, Sanger, Sanders

Absent: Chown

4. **Citizen Comments**

Wunsch: I'd like to note that my language and behavior at our last meeting were inappropriate and to apologize to the community for that. I try to hold myself to a high standard. Things were heated and I shouldn't have responded the way I did. I'm sorry for that behavior.

Dennis Arouca, 850 Neahtawanta Road: I'm here tonight as president of the Friends of Old Mission Peninsula to read into the record a letter I sent last Thursday. It's about the WOMP dispute and the debate about insurance:

"Writing on behalf of Friends of Old Mission Peninsula, a Michigan nonprofit corporation, LARA number 126298. Organized to inform and educate residents, taxpayers, and other interested citizens about the challenges facing Old Mission Peninsula and spark action in response thereto. This includes efforts by the wineries operating on Old Mission to increase commercialization of agricultural zoned land. You can learn more about Friends at our website, friendsofoldmissionpeninsula.org. Friends posted on our website and issued a media release informing that WOMP is seeking through its litigation damages from the township defendants over \$200 million. WOMP is also seeking attorney's fees in addition to the damages. Damages and fees would be paid by the township from tax increases and/or assessments. WOMP responded to our assertions through a posting of its own on December 6 at ompwinetrail.com in which they said they did not dispute that WOMP is seeking damages in excess of \$200 million. They reinforced that WOMP was also seeking attorney's fees on top of \$200 million. They asserted that township taxpayers would not have to pay damages, citing: "During a June 8, 2021, town board meeting, counsel for Peninsula Township... advised that if the township lost the case, it would be fully covered by insurance except for the cost of the deductible... this is consistent with a review of the township's insurance policies." Then they cited to a document link which if you go there is a 2014 insurance contract document. WOMP also said that the township public statements and behavior have reflected that the insurance coverage is adequate. Fourth thing they said was criticizing friends statements that recent mailers are inaccurate and intended to

scare the township residents. [three-minute timer]

Monnie Peters transferred her three minutes to Arouca.

Arouca: there's a number of statements by township representatives that the township has some insurance, but it would only cover a small fraction of the damages claim and the balance would be paid by taxpayers. In the letter you see the citation. All of this has created a good deal of confusion and anxiety among taxpayers, residents, and other citizens about a very important part of the WOMP lawsuit. Who pays the damages if they are awarded? This has affected confidence in elected officials and staff and interfered with the efficiency and effectiveness of public services. Therefore, we request that the township provide copies of all insurance contracts that provide insurance benefits to the township and any other employer or person who's been authorized to act for and obligate the township. We understand that WOMP's assertions are rather extensive, and identification of the appropriate time periods is going to be a challenge in responding to this. We respectfully suggest that a look back 10 years to that 2014 insurance contract WOMP referenced would be a good start. We've been advised that since that 2014 contract was put in effect, the township has changed insurance carriers at least twice.

5. Approve Agenda

Patterson: consider adding a new item to be addressed in business after item three that relates to the winery litigation. Talking to insurance defense counsel, which is lead counsel to the township, we have a request to make related to pursuing public settlement discussions with the other parties. We ask for authorization of township counsel to proceed with a public settlement framework for the Old Mission Peninsula Winery litigation.

Sanders moved to approve the agenda and add business item four, approval of pursuing public settlement discussions, with a second by Shanafelt. Approved by consensus

6. Conflict of Interest: none

7. Consent Agenda:

1. Invoices (recommend approval)
2. Reports
 - A. Cash Summary by Fund
 - B. Fire Department
3. Minutes from November 14, 2023, Joint Planning Commission and Township Board Special Meeting and Township Board Regular Meeting; November 30, 2023, Township Board Special Meeting; and December 4, 2023, Township Board Special Meeting
4. Ticker article titled "Walking, Biking Take the Spotlight as Communities Focus on Nonmotorized Plans"
5. Correspondence
 - A. Jed Hemming

Rudolph moved to approve the consent agenda with a second by Sanders. Passed unan

8. Business:

1. Verbal update on Building Height Study Committee and process for submitting applications to Planning, Zoning, and Assessing (Cram)

Cram: the work of the building heights study group formed after the November 14 joint special meeting with the planning commission and township board has been very

productive. That study group includes 13 members: three planning commission members, Kevin Beard, Randy Hall, and Armen Shanafelt; Ellis Wills-Begley, a resident and graduate of the architecture program at the University of Michigan; Sally Erickson, a resident and builder; Laura Howe, a resident with a home currently under construction; Ray Kendra, a resident and licensed architect; Pete Morrison, a resident with plans for a future home to be constructed on the peninsula; Scott Naumes, a builder with Mapleridge Construction; Scott Norris, a builder with Scott Norris Construction; Lew Seibold, a resident, farmer, and retired architect; Lauren Tucker from the Home Builders Association; and myself.

We first met on November 29 for two hours and on December 6 for two hours. I am pleased to say we came to a unanimous consensus with policy recommendations that will go before the planning commission next Monday after the December 18 meeting. We'll hear from the planning commission if they're comfortable with the direction and then the plan is to work with Randy Hall and Kevin Beard as well as legal counsel to draft possible amendments to the zoning ordinance related to building height.

The second item I wanted to bring to your attention is our active policy where we require appointments for people to submit applications for land use permits, land divisions, variances, and special use permits. This allows us to schedule time to do prior research so we're prepared when we meet with applicants and can move applications through the process more efficiently. When we have a complete application, things move pretty quickly. I wanted you to be aware of that. We have been utilizing that process and it's been working well.

2. Verbal update from Charter Township Study Group (Shanafelt)

Shanafelt: there's a lot of chatter around the charter township issue, mostly negative, sometimes with misinformation or misrepresentation to bolster the negative. What strikes me most is the aspect of "us versus them," as in the residents of the township versus the township itself. I find this baffling. We at this table are residents of the township. We happen to represent the current township government. The effort to consider a change in government structure is driven by a desire to determine what is best for Peninsula Township as a whole. Whatever decision is made, it affects all of us in the same way. A general law township is the simplest form of government defined in Michigan. It is very effective in the context of a largely agrarian community. Peninsula Township is a general law township. However, we are a complex community made even more complex by our geography, a narrow land mass surrounded by water and all the issues that come with it. I'm not arguing for moving to a charter township. However, I am pushing to understand what we need for Peninsula Township to operate effectively and efficiently for its community. To that end, we established the charter township study group chaired by myself with members who are residents of Peninsula Township who are not board members: Wes Cowan, Ron Staken, Fred Woodruff, and Dave Murphy, all of whom spontaneously volunteered. By the November township board meeting, we had what we thought was a summary understanding of the overall functions and interactions within our township and expected that a follow up with township officials would confirm this understanding and address any assumptions we had made.

However, this deeper dive resulted in the realization that the township is far more complex than we could address ourselves. As a result, we are recommending issuing a

request for proposals [RFP] to consulting groups expert in municipal government to analyze our township government structure, processes, and needs to guide us towards developing a structure that creates efficiencies that are effective for residents as well as strategies to fund these needs. The study group has agreed to manage this process but needs supportive township staff to issue the RFP. We don't know yet what this might cost. I anticipate we will bring this back to the board for discussion once we have determined the best group with whom to work.

Sanger: I think it makes sense. In the past we've engaged consulting firms to tackle some small problems such as trying to determine the job description for the planning director. That seemed like a pretty simple job, but it turned out to be complex. We did engage a local consulting firm. It makes sense to pull this apart, analyze it, research it. We have been faced in the last month with a lot of information on social media. Some accurate, some I don't think too accurate. The best way to get the bottom of this is to bring in professionals who are skilled in collecting data, analyzing it, and coming up with recommendations.

Shanafelt: particularly from an arm's length, third-party perspective.

Rudolph: we can get some experts in here who have looked at situations in a number of other townships so they've got a good basis to start making recommendations. We have seen amazing growth in the last 20 years, mostly in the residential area but also in the push for commercial activities. That has caused a lot of pressure on the community as a whole. That's why we as a board are looking at trying to figure out if there's a better way to manage than the way we manage now.

Sanders: ultimately the public would vote on going charter?

Shanafelt: from a legislative perspective, there are two ways we can get there. One is that a general counsel board can vote to move to a charter township, or you can put it on the ballot for the residents to vote on. There are pros and cons to both from a legislative perspective.

Sanders: as long as the cost is not astronomical, I think it's a good idea to seek outside consulting. If we get feedback back that "You should really think about this," I will tell you it needs to go to a public vote.

Sanger: how many land use permits have been issued so far this year?

Cram: I don't know off the top of my head. I know we have exceeded previous years and on average there were more than 200 land use permits per year.

Sanger: these land use permits are complex; it's not just a matter anymore of walking in, dropping a check on the desk, and walking out with a permit. This is an indication of the impact on staff to provide good service to an ever-increasing workload. It gets down to the question of how can we afford the resources to get the job done?

Rudolph: the processing of applications has become more complex in terms of residential buildings. When you start getting multi-story houses built in areas where you have to move a lot of dirt and worry about drainage and how it affects your neighbors, those applications become more complex, and it takes more resources to deal with them.

Wunsch: the challenge many organizations face is that you can only choose one of the three: cost, quality, or expediency. We hear a lot from the contractors that they want things processed faster. We hear from residents that we are spending too much on legal costs. The downside of processing things quickly without adequate resources is we wind

up involved in litigation. Many of the challenges of this current board are challenges we face because previous boards or administrations have chosen to do things hastily rather than pursue quality. We're now facing the third pushback, which is we don't want to look at more costs. We need to communicate effectively to the residents that they can only choose one of the two options. You're either going to have to pay a little more, or you're going to have to deal with these low timelines on pushing permitting through. Or you're going to get sloppy on quality, which is going to cause unforeseen litigation issues.

Ahorn: everything you said impacts the treasurer's office. This tremendous growth has put a tremendous burden on time spent and volume of transactions that have to pass through the treasurer's office. Becky [Chown, township clerk] isn't here to tell you about the cemetery and the elections and the number of people who come in with questions about all these issues. With this volume of activity, the volume of processing and properly coding, getting approvals for all the bills that are coming in from all these other sources, [has exploded]. Because we have grown so much even in the seven years I've been here, I can see the volume of paperwork that passes through the clerk's office has doubled. We need more people. But where are we going to put these people? How are we going to pay for them if we don't have the methods to fund these additional costs? All this adds complexity to this question that Armen [Shanafelt] is trying to answer.

Shanafelt: it supports the overall conclusion. I don't know exactly what, but we need more resources to make it work.

Sanders: I applaud that your group got to the point, "We need to seek outside," to be able to get that third party at arm's length.

Shanafelt: the arm's length is useful. Anyone who actually dug into it would come to the same conclusion. What we need are experts who understand the complexity and come up with specifics for what is actually needed to achieve what we want to achieve. That's the role of the experts. An added benefit is that'll be coming from a third party. We really thought we had it. Digging a little bit farther, we realized we're totally out of our depth trying to understand how it all works or how it needs to be put together.

Sanders: you got to that point in a fairly short amount of time, which is awesome.

Regarding the RFP, what is your timeline going forward, if that's what we're going to do?

Shanafelt: it'd be cool to get it out this year, but let's say January.

Wunsch: will you guys be taking the lead on putting together a proposal?

Shanafelt: we need help. I have no idea how we put out an RFP. I guess I work with Becky to sort this out. Want to get the support that it's okay for us to utilize resources within the township to make this happen.

Wunsch: you have people in the study group who have experience putting together an appropriate scope of work over this type of project. The clerk's office can help you push it out. If there are people in your volunteer group who've got ideas about how to scope it...

Sanders: I'll be happy to offer my services.

3. Litigation update (Chris Patterson from Fahey Schultz Burzych Rhodes)

Patterson: I'll start with positive news related to the Villa Mari litigation related to the scope of the zoning approvals, particularly as to specific phases for the construction of the scope of single-family residences and guest houses. Those approvals were back in 2016. There's been some discussion in the claims as to whether those can still be built. There

was also an Open Meetings Act claim in the complaint. That case was assigned to the insurance defense counsel. The board was able to settle that case at a special meeting. The terms are put on a record before a facilitator that works with the Grand Traverse circuit courts. The facilitator has the reporting that there's been a confirmed agreement between the parties. The result will end up with no guesthouses but converted instead into bed and breakfasts that have to comply with the zoning ordinance subject to a few minor tweaks. Insurance defense has to complete the consent judgment, which is the formal document that allows the judge to enter that and have the case closed.

I did want to also report on pending tax appeals involving certain wineries and the filing of certain personal property statements particularly related to whether certain personal property used at the wineries was eligible manufacturing personal property with certain tax exemptions. We appreciate the coordination of plaintiffs' counsel and representatives to allow the township assessor to conduct additional inspections of the wineries to try to confirm compliance with the personal property tax rules. Due to the coordination, eight of the 10 matters are being processed and finalized. The final paperwork still needs to be filed. Two remaining matters are being coordinated among the assessor and party representatives. We will report back in January on the final status.

The winery litigation case was headed to trial in August of 2022. Since the sixth circuit allowed PTP [Protect the Peninsula] to intervene as a party, that trial got adjourned. It's currently on schedule for April of 2024. Since August of 2022, there's been a host of reopened discovery to do some additional deposition by PTP with a lot of dispositive motions. That means parties have filed a motion suggesting to the court that these issues do not need to go to trial, they can be resolved by the judge on the pleadings and evidence filed. The court has a lot of discretion in the federal court system to decide the timeline. Those cases are fully briefed. That means the township has filed necessary documents in response, PTP has filed its necessary documents, and so have the wineries. They're all waiting to be processed by the court. The court can decide those without any oral arguments. One day we could get notice on an opinion ruling on them. There is one motion pending by PTP. Technically it is not fully approved; there's some action the courts have to take. But essentially, pleading has reached a stalemate there. We are moving forward in a different direction with respect to seeing if we can work with the parties on some type of resolution of that case.

The last piece I wanted to mention with respect to that litigation is the insurance coverage. We are working to make sure we can make those policies available, assuming there's no issue with that. The coverage is not quite as straightforward as you might think. We're trying to do our due diligence to make the number when released to the public a number we can rely on. The issue with respect to the policies and the reservation of rights letters that have been sent by the carriers is trying to figure out which claims are with which part of the coverage policy. There are also excess liability policies. Then you get into individual years. Then there's two different policies that apply to that litigation. We're trying to make sure we've got confirmed information for the board and public.

On the other case, my update remains the same for the last four months. It's pending in federal court by an applicant who filed suit during the moratorium alleging they were attempting to complete a process that had been removed under Amendment 201. That

case has motions pending for both parties. There haven't been any specific deadlines sent and the motions haven't been decided.

4. Request to authorize the township insurance counsel in the winery litigation pending in federal court to propose to plaintiffs and PTP a public framework for settlement discussions (Patterson)

Patterson: there haven't been any further settlement discussions with the magistrate judge. We are figuring out if that process is going to move forward and how exactly counsel can help continue those settlement discussions. What we want to do is continue the negotiation process, but we want township board authorization directing insurance defense that has been in litigation mode. Trying to put together a different model, some other framework to see if something different would work here. Looking at authorizing some type of public settlement framework to allow a lot more public discourse related to what the settlement discussions would look like. Want to find a process to attempt to have those discussions. You were engaged to proceed through the federal court system. Now we're looking to engage in a process that's outside that system and authorization to get one of these alternative processes. None of the parties can be ordered to do this. Since it's outside the federal process, we want to bring it to the board for purposes of authorization. Working with insurance defense, I put together a proposed motion that I sent to the supervisor to make sure the language in front of you is consistent with what I just told you. We want someone to move to authorize the township insurance counsel in the winery litigation pending in federal court to propose to plaintiffs and PTP a public framework for settlement discussions with both plaintiffs and PTP, and if they agree to have those discussions regarding settlement, then we would move forward with putting together those settlement discussions for all the parties in that litigation. We can't do anything without the consent of everybody. We are trying to go outside the typical court process to see if there's some alternative forum we can reach.

Sanders: this is counsel to counsel, not mediated or anything else? This is separate from all things court system?

Patterson: a couple of things we should clarify to make sure we're on the same page. The motion just authorizes the township insurance defense to put together this idea and work with plaintiff's counsel and PTP. If we can find a framework to work in this sort of public forum that all the parties think would be conducive to a resolution, then we would be seeking to engage in that process. This is not authorizing only counsel-to-counsel negotiation. Would like to have the process involve the party representatives. The second question you ask is a good one. We don't know if it would involve a mediator because we need the parties to agree to what this would look like first. It is true that it would not involve the federal court system. This would be a separate sort of private approach to see if we could reach a settlement among the parties. It could be that everybody agrees we should hire a mediator. If we want to do this in a public forum, it does make sense to have a meeting facilitator. We were trying to draft a motion giving us authority to know what the other parties will engage in.

Wunsch: are you able to provide an update for anyone who's not up to speed on where the court mediation process stands right now?

Patterson: the mediation process with the court is difficult to provide an update on

because there is an order that was entered by the magistrate judge restricting our ability to discuss the settlement proposals. There's some discussion under that order as to what is the scope of the order, what exactly does it implicate related to those settlement discussions and the proposals that were shared? For background, the township engaged in a settlement process with the federal court system and there's been an order entered on the record in relation to records that have been shared. Given the strength of the language used in that order, that's probably the scope of what I can provide at this point.

Rudolph: is there any indication from the other parties that they would be amenable to outside mediation?

Patterson: I don't directly correspond with some of the representatives. We didn't want to reach out and get ahead of the board before getting authorization from you because we are seeking an alternative process. If we were to come back and recommend that you engage in this process, and then you use a mediator, you'd be expending additional funds. We would have to come back and get that authorization to go through some of these processes. This is our initial approach, seeing if the board is willing to let us do some work putting this framework together and then corresponding with the other parties. I haven't had any specific conversations. I think there's probably public record related to PTP's interest in open discussions, but I don't really know the answer to that either.

Sanger: between now and the trial scheduled to take place in April, would the federal court system hold a settlement conference? Is there anything on the horizon in the federal system for settlement between now and April?

Patterson: I believe the answer is yes because the process you recently went through was the date for the settlement conference in August. My memory is there is another date, which is a final pre-trial. That includes a settlement conference that precedes the April trial date.

Sanger: if this plan comes to fruition, with an agreement reached, would it be binding such that it could not be unwound prior to the trial?

Patterson: if we reached agreement with all the parties, yes. The court would be excited to receive consent from all the parties that they have reached a resolution. As long as it resolves all the claims, the judge would be done with the case. He does have some obligations in the entry of certain types of documents to resolve the case to make sure they're in the best interests of the public. But barring that sort of rejection of the proposed settlement from the parties, most federal judges would be willing to enter that to resolve the case and then the trial would not proceed.

Sanger: is there any precedent in the federal system for this? I'm concerned that the federal system and in particular the judge might feel he's being upstaged. Are we treading on thin ice here?

Patterson: it's pretty common that judges have a process where they require some type of settlement discussions to occur as part of the litigation. Typically, you get one chance at some type of mediator-facilitated resolution. But even when that is done, it's very common for courts to allow the parties to have settlement discussions outside the federal framework. The federal courts have a vested interest in case settlements. There's a lot of statistical research that they rely on a mediated process to get the parties to decide their own fate as opposed to the court spending staff resources, hearing hours, etc. So in state

court and federal court, parties can consent to whatever settlement process they want. It happens a lot.

Sanger: will this process involve the resolution discussion, resolution of damages?

Patterson: we wouldn't have a settlement without resolving the damages claim. They would have to have some interplay in whatever resolution the township would want to engage in.

Shanafelt: when you say, "public forum," what do you mean? And what might that look like when we get there?

Patterson: since we haven't yet reached out to the other parties, we don't have the scope of what the other parties want to engage in. If we get the board together, we're subject to the Open Meetings Act. We have to be engaged in a public forum as a board if we are the representative with authority to settle the case, regardless. As a base threshold, we would assume the board would be convening. There are certain exemptions in the Open Meetings Act if you're seeking attorney client consultation as to what would be a settlement proposal, etc. That public forum nature is really going to satisfy our open meeting requirements.

Shanafelt: what I'm imagining is an actual negotiation process happening in an open meeting. I guess that'd be one extreme. But clearly any decisions made would occur in an open meeting, but actual negotiations may occur in closed session. Going public is basically moving it outside of the federal system into our world, if you will, so that we can come to an agreement.

Patterson: exactly. That is one part of the process. One thing about the closed session is that exemption that has allowed us to go into closed session for purposes of settlement negotiations that would have a detriment to the township. There are legal rights for evaluating a proposal that would be the basis, but that decision process, the approval, would have to happen in open session.

Wunsch: I think this is a good idea. There's been a lot of turnover on the board during the time we've had to look at various proposals. Even if agreements have to be hashed out by a committee of the board with representatives of the other parties or whatever the other parties are willing to agree to, I like the idea of having some level of public transparency in the process. I'm certainly interested in looking at options to get this resolved.

Sanders moved to authorize the township's insurance counsel in the Old Mission Peninsula winery litigation pending in federal court to propose to plaintiffs and PTP a public framework for settlement discussions with plaintiff wineries and PTP, and if plaintiff wineries and PTP are in agreement with the public discussion regarding settlement, subsequently move forward with transparent public settlement discussions with all parties in the Old Mission Peninsula winery litigation with a second by Sanger.

Sanger: we haven't heard from Marge [Achorn].

Achorn: we need to move to bring this to some kind of conclusion. Thus far we have been unable to get responses. Perhaps this will encourage a response.

Wunsch: I feel comfortable authorizing counsel to speak with other counsel parties in litigation and come back to us with options. It serves the interests of the public well, and ultimately, we are here to serve the interests of the public.

Roll call vote: yes – Shanafelt, Rudolph, Wunsch, Achorn, Sanger, Sanders **Passed unan**

Patterson: one correction going back to the Villa Mari case: I just got an email update from insurance defense. There was a report made, the settlement is before the court, and there is a formal consent judgement that will be entered. When that gets done, we will be able to provide official notice on that case being resolved.

9. Citizen Comments:

Sally Erickson, 2228 Kaukauna Court: I am part of the Port of Old Mission development. I want to thank you very much for the citizen involvement in the building heights committee. It was exceptional. I want to continue my participation in the shoreline. I'm not sure if those dates have been set up for that study committee, but I'm really looking forward to positive solutions for that too. Thanks for your hard work. Last month was really tough and we all really do care about the peninsula. Appreciate your efforts.

Lisa Trombley, 7961 East Shore Road: retired up here five years ago and absolutely love it. I'm going to comment on the charter township. I have not yet formulated my opinion. I've attended all the meetings and had many discussions with a lot of residents. I have a 35-year career dealing with complex problems for the federal government, many of which had global implications. I understand the challenges. And one comment on cost, time, and quality: those are the three factors, but you actually get two of the three, not just one of the three. There are almost always options to throwing more money at things. As a citizen, I'm on a fixed income. When we have challenges and complexities in our lives, there's not a magic bucket of money where we get to throw more money at it. Sometimes we have to think hard about how we can solve some of these problems. I would comment on the fact that just because opinions may differ doesn't mean they're based on bad information or misinformation. There's a lot of really good comments on both sides. And I think maybe what you're hearing a reaction to is it feels like there is a foregone conclusion that's the best and only answer.

I have two comments from my experience. If you're going to bring in a consultant, be sure to bring in one who doesn't only have one solution in his tool bag. Bring in one who's recommended both ways because there are 139 charter townships in Michigan out of 1,240. That's 11 percent. The rest of Michigan townships are also dealing with complexities similar to what we have, and they are not all running to become charter townships. I think that's a bit of what you're hearing the constituents react to. In the event that you go forward, I would highly recommend you do take it to a public vote. Given all of the emotion and thoughts and feelings around this, it would be best to have the public speak. Thank you all for what you do. You have a tough job and I love living here so I love most of what you're doing. Thank you very much.

10. Board Comments:

Sanders: I'm glad we got the legal update because that was a positive for everybody to hear tonight and hopefully it's a sign of good things moving forward. But what I wanted to focus on was how we desperately want to get back to focusing on the future of the township. The work that Armen [Shanafelt] has been doing, the planning session we're having tomorrow morning at nine o'clock, that's open to everybody. It's about what we want the township to look like both inside the office and as a whole going forward. Please bring a friend and everybody come out to that. We need the public's input. As the board, we have a very sincere respect for the people who have served and volunteer their time

and talent in all areas of the township. It has benefited all of us. We respect that the public comes out to these meetings and watches on YouTube and reads the minutes and has stuff to say and sends in letters and writes emails. The township's website has all our personal contact info. You can reach out at any time. If you don't feel comfortable talking about something in front of everybody or even writing a letter, I encourage you to give me a call to talk about whatever's on your mind. I think everybody on the board would agree to that. Let's keep the conversations going, because they benefit all of us. We can all better connect with our community and learn, discuss different strategies for our current issues, and what future planning should look like.

I am determined to get the master plan done and published as soon as possible in 2024. With this we can all commence a well-organized approach and input from the community to update all areas and departments within our township. Back in 2016 I spoke a lot about the master plan and getting the survey done. Now I'm back on the board and I want to see it published so we can move forward. We all know there's potential legislation coming down from the state and things can change swiftly, but let's get that umbrella up and open so we can work on everything that falls underneath that for the township.

Shanafelt: after going through this process, looking at how we operate and what we're able to do today, I think the meeting tomorrow is going to be more tactical than strategic. I think what we're going to do is identify the big things we want to accomplish next year. Prioritize them, and then figure out at least what's going to lead the charge on trying to get those done. The master plan is a perfect example. That's top of my list as well. After we think about what we need to get done next year, we can work together to prioritize those in context. We don't have a lot of extra funds to even think about how we implement a strategic plan were we to build one. If we get to a point where we have more operational flexibility, we'd probably need to bring in a facilitator to help us run through that strategic process. I don't know if any of us have the experience leading them.

Sanders: I have a husband I already volunteered.

Shanafelt: but he's not one of us. I remember you volunteered him; I thought that was great. Tomorrow we'll be tactical and figure out what we do next year.

Sanger: the year end is approaching. We've had some really good news tonight from our township attorney. A lot has happened this year. I hope each of us takes an opportunity to think back on all the frustrations and uncertainty, the dark clouds hanging over this township as recently as just a month ago. I'm proud to be a member of this board because I believe throughout this year and for the time I've served, we try our best. I'm pleased that the seven of us work closely together. There are times we may not agree but we have not seen a fight around this table. I'm proud of the township's history. Realize that for some of the problems we face, there's no quick fix. It's important to be patient. I know that's very hard at times. I want to thank my fellow members for what I think has turned out to be a very good year.

Rudolph: we don't sit back and recognize the good things that have happened too. Look at the acquisition of land at Pelizzari and the work that went on in the park systems this year. The fundraising that went on so we can move forward with the boat ramp. We just added this year another patrol to our law enforcement. We are able to let the chief buy a new frontline pumper to replace a truck that's 25 years old. Good things have happened

because of the work of the board here. We face problems. There are challenges. But I think on the whole we're serving the public pretty well. At least that's my opinion.

Achorn: I would like to thank Jenn [Cram]. She is a tremendous person in bringing the community together to help solve a problem. She does this tirelessly. She has not taken a vacation this year because she has been burdened by additional work regarding these lawsuits and with trying to operate two departments. Yet she has the composure and the dedication and the love of this community to bring people together with opposite agendas and work with them. That is tremendous pressure on this woman. I think she deserves the thankfulness of this entire community and especially this town board. [Applause]

Wunsch: having tried to run a number of committees when I was on the planning commission before I joined the board, Sally's [Erickson's] feedback about the building height committee was powerful. We tend to be very opinionated out here. The fact that Jenn was able to get a group of people together and come up with a policy recommendation in [two] meetings is really impressive. I can recall lots of seemingly innocuous policy issues that were debated for months and months and ended up just dropping. Thanks, Sally and everybody who participated in that group, and thanks for putting it together and facilitating, Jenn.

Cram: I did not do all the facilitation. I give a lot of credit to Randy Hall, the chair of the planning commission. He helped to run great meetings and set me up for success. It was absolutely a team effort.

Achorn: I want to emphasize that it is not our rules. It is what the community wants that we're trying to put into documented zoning ordinances. What is in there now is from 20 to 30 years ago. It may not be what needs to be in there now. It's not up to us to say. It is the community that needs to tell us, like they do in these meetings. The consensus of the community is what will be documented and put into the zoning ordinance. It is the will of the people, not the will of the board that goes into the zoning ordinance.

11. Adjournment

Sanger moved to adjourn with a second by Sanders. Motion approved by consensus
Adjourned at 8:17 p.m.

PENINSULA TOWNSHIP

13235 Center Road, Traverse City

MI 49686

www.peninsulatownship.com

Township Board Special Meeting

December 13, 2023, 9:00 a.m.

Township Hall

Minutes

1. **Call to Order** by Wunsch at 9:00 a.m.

2. **Pledge**

3. **Roll Call**

Present: Shanafelt, Rudolph, Wunsch, Achorn, Sanger, Sanders

Absent: Chown

4. **Citizen Comments:** none

5. **Approve Agenda**

Sanders moved to approve the agenda as presented with second by Rudolph.

Approved by consensus

6. **Conflict of Interest:** none

7. **Consent Agenda:** none

Business:

1. Work session to plan priorities for 2024

Shanafelt: by the end of the session, I hope to have a priority list of things we would like to accomplish in the next year. Associated with that, we need to determine what is needed to get those things done, some clarity on who is going to take responsibility in driving it, and when it will be accomplished. It's tactical. We have neither the funding nor personnel resources to do a real strategic plan in the sense that we'd be able to execute on such a plan. We are in a position to sort out the myriad things we have to do and prioritize those. All of you have a list of things in your mind that you want to get done. Put them on the post-it notes. Consolidate those and clarify them. Then prioritize. We can determine the things we want to get done now all the way down to things that would be nice to have. The reason for putting things in bins is that sometimes it's impossible to prioritize in a rank order list. Also, the activities will be done by different groups.

Post-it notes put on board and organized by Shanafelt.

Shanafelt: here are the different categories:

Staffing and additional planning

Improving government processes; assessment for possible charter

Move planning and zoning to appointments

Parks manager

Boat launch

Pelizzari trail fund and plan

Enforcement for zoning, violations bureau
Complete master plan
Ordinance rewrite
Shoreline ordinance
Wind and solar
Roads
Housing density
Transitioning budget to supervisor's office
Prepare plan for township office facilities
Communications program for information to public
Update technology
Water and sewer rates
Fire department station 1 rebuild
AED for town hall
Review security
WOMP litigation

Shanafelt: the fire station is a real question, but I don't know how we solve it.

Wunsch: we need to decide if the board wants to weigh in heavily or let the chief handle it. Currently the chief is getting drawings made. If we want him to take the lead on the project, that's okay. Ultimately, we'll have to answer for the fire millage going up.

Generally, we're pretty hands off with the fire department but between the union contract and the new station, there could be significant fluctuations in the fire millage.

Sanger: the issue in my mind is the area for the new station. We need roughly five acres. We need to keep that part of our planning. Where is it going to be? That has to be tackled sooner than the plans.

Rudolph: the chief has been taking the lead on looking for property.

Sanger: I want to help the chief by elevating it up to our level.

Rudolph: might be useful for all of us to think about what the township is responsible for? The things I've concluded we're responsible are the fire department, the police, the parks, sewers, assessment, and collecting taxes. Collecting taxes in Michigan, compared to other states, takes place at the township level. [Most of] the taxes we collect actually [go to the] county and state. Those are the main ones, other than land use planning and enforcement ordinances.

Sanders: and elections.

Rudolph: that is a big one. Because of the legislation passed last year, that has ramped up. Our clerk is trying to [manage] that election process with all the changes.

Shanafelt: and the cemeteries. What is consensus on our top priorities?

Wunsch: we're on a multi-year cycle. Some of these are foregone conclusions. While additional staff would be great, we can't address that. Given that our current staff handles statutory requirements, there's no give on eliminating existing workload.

Shanafelt: do we have consensus that the master plan and zoning are top of the list?

Wunsch: I would put the master plan at the top. The overall zoning rewrite is probably a 2025 priority.

Sanger: the difficulty we are going to face is that the duties Rudy [Rudolph] listed are mostly statutory. Others have been taken on, such as cemetery, fire, and police. They are not required for a township. We need to achieve a balance between statutory and what the voters want. It's part of our challenge with limited resources. It would be great to have all these optional items, but do we do that at the expense of our statutory responsibilities?

Wunsch: I would argue we are currently doing more at the expense of our statutory duties. If we look at where we're not performing where we need to be, we're understaffed in assessing, the treasurer's office, short on a zoning administrator. Continuing to spend 10-15 percent of our annual budget on parks. But if our residents really don't want us to spend the money, we have to spend on the statutory requirements.

Sanger: that's where the communication comes in. Many of the statutory duties we perform are hidden and the public doesn't understand the workload involved.

Shanafelt: regardless, fire is optional but we already took it on. We need to hire a zoning administrator. We need to offer a competitive salary for that, but we have a budget that doesn't really allow for it. In my mind, master plan is one. Then start working on the next one because it's due in five years. Those go hand in hand. Approve it, then form a committee to start working on the next one. Parallel to that is hiring a zoning administrator.

Sanger: in some ways it's out of our control because of the shortage in the labor force.

Shanafelt: are we offering a competitive salary?

Sanders: I just asked Jenn [Cram]. We have three applicants.

Cram: the salary was not advertised so these [new] applicants don't know. When we advertised to hire Nicholas [Wikar], the salary was not competitive. We went beyond our comfort range to get him to commit to the position; unfortunately he didn't work out. We now have an idea of where we need to be with that. As part of requesting the additional budget to get him, I looked at the salary ranges for others in the region and his salary was ultimately competitive. It's a matter of finding someone with the right interests. As you know, I'm taking a lot of heat as the zoning administrator. You have to have the right person who understands the responsibility. Maybe resources are needed to help find that person.

Shanafelt: we have not engaged a recruiter?

Cram: no, just posted online.

Sanders: it's passive, but the people who are looking, that's where they look. We also have three people in the local area who have already applied.

Shanafelt: so in this moment, we're in the process of getting it done. Leave it on the priority list, but we don't have to change anything to achieve that.

Wunsch: from a staffing standpoint, that one is a little different. We have a role, a salary. But if you look at parks and the additional support staff that have been requested for the treasurer, clerk, assessor...I will be taking on the budget this year. Looking at it from a high level, I don't see where [the money will come from]. We could pay out of reserves, be financially reckless, but we wouldn't be paying those salaries out of current revenues, which is a really reckless thing to do.

Cram: with regard to the master plan, I have the experience and desire to get that across

the finish line but will need some consulting help.

Shanafelt: I'm calling this a "wish list" because we actually can't fund it, even though we need it.

Achorn: point of reference: the treasurer's office is really the only one that has the details for all the revenue. That part of all the budgets; it's not just one budget. The treasurer's office is the only one with enough information and the wherewithal to find the information.

Shanafelt: from a strictly can-we-make-the-gears-turn point of view, we need to focus on making sure we are staffed correctly; otherwise the rest of us can't operate.

Achorn: I think the way it's staffed now is sufficient. In the future, it may not be.

Shanafelt: cautionary thing to keep our eye on.

Achorn: I've been the one pulling the budget together. Between Brad [previous treasurer] and I, it went into the computer. For the last six years, I've been trying to teach others to do parts of it.

Sanders: I keep asking if the assessor needs assistance. Legally she needs someone who has that assessment credential in that office. Since she's the one out there figuring out who owes what, and that money is collected and goes to the treasurer's office, that needs to be office staff, even if it's part time. It has to be a credentialed person.

Wunsch: she's brought up multiple times the need for additional staffing in that office. I hate to be the sour note here, but we are dealing with a tough labor market. What I've seen in my lifetime here, our resident base has higher and higher expectations and lower and lower willingness to do this volunteer thing. Have to make a choice as a community to make some changes or the changes will be made for us. The do-nothing approach is going to lead to a lot of dysfunction.

Sanger: no one wants an increase in taxes. There's a big misunderstanding in terms of what percent collected actually goes to the township.

Shanafelt: right. No one wants to pay taxes. It's really a philosophical question: what kind of community do you want?

Sanger: take assessing for example. We could contract with another township to conduct our assessing. Even if that is more economical, the subtle issues of the accessibility of someone here, the knowledge of the township, would suffer.

Shanafelt: it's not always about money; it's about how we use the money. Going back to the notes, if we do nothing more than get the master plan done and focus on zoning issues, are we good for next year or is there something else we should be working on?

Sanders: the question is, can we get the master plan done in the first quarter? That opens up three more quarters to potentially get other items in there.

Shanafelt: well, different people are involved in doing those different things.

Achorn: there's only one person available to be working on all those.

Shanafelt: Randy [Hall's] plan is to have a more engaged and active planning commission engaged in getting things done. We talked about hiring contractors to help with some of the other efforts. I agree it's ultimately one person coordinating how this works. [We need to] allocate some dollars to make that absolute time less.

Sanger: regarding the master plan, we worked with a committee three years ago. Do we

have to go back to ground zero?

Shanafelt: passing the master plan and starting work on the next one are one and the same. We have to do both.

Sanger: there is a timetable. I believe it can be completed in the first quarter if we take what we have as a basis.

Cram: we're not starting over. We have a draft that is close to being done. If I weren't covering two positions, the master plan would already be across the finish line. Now we are playing catch up, and I already have someone helping me part time contractually. We've started to work on getting the master plan ready to present in January so that everyone is refreshed with where we're at. The primary thing is the future land use component.

Sanders: I've got it.

Shanafelt: I've got you down as having it. This is Randy's number one item as well. What we have up here is park stuff, enforcement issues, charter vs. general township.

Sanders: it's a timing thing. If it's going to go out for a vote –

Shanafelt: it's super difficult to get it on the ballot in 2024.

Sanders: special election?

Shanafelt: we'll figure it out. We have roads and housing density. Facility plan; that's a lot of money. That would come after we have some analysis of how we need to be structured. That will directly lead into the facilities planning. Communications plan. Upgrade technology. Water sewer rates, which we have to do. Date we need to get that done by?

Achorn: In January, we could request public work comes in to explain what they expect from us.

Wunsch: we need to figure out how we're going to communicate any rate increases this year. We had a huge increase last year. It comes back to the township collecting taxes for other agencies. Should be smaller this time around, but we need to help people understand we don't really have a choice in what those rates are.

Achorn: we do not have power over what is being billed to us. When they do a facility update, our portion is billed to us. We have no input.

Shanafelt: a communication plan is part of this.

Wunsch: as the supervisor, I sit on the DPW board. Mostly what I do is approve expenses that have already occurred.

Shanafelt: communication I think is a bin one priority.

Rudolph: same thing happens with the road commission and the educational districts that we have to finance. We don't have control over that.

Sanger: but we get the blame so we need to be able to explain why.

Shanafelt: regarding the township agenda, the first one is sewer, the second is the union negotiation. I don't know if there's anything else here.

Wunsch: the boat launch is already approved?

Achorn: we approved the contract. Now we're waiting for the public to come in and say, "Yes, we really do want to fund it."

Shanafelt: do we have a date for the boat launch?

Achorn: ARPA has to be committed by the end of 2024 and spent by 2026.

Wunsch: we've identified three park priorities for the ARPA funding, and because we haven't received a lot of philanthropic funding for the boat launch to date, it looks like it will eat up all our ARPA funding plus some general reserve funds to do that project.

Achorn: we really do need help from the public on Pelizzari and the boat launch.

Sanders: back to our communication plan.

Shanafelt: for the boat launch, December 2024 timing?

Wunsch: yeah.

Shanafelt: what's left is the Pelizzari Natural Area fund and plan, township org chart, planning and zoning move to appointments, enforcement, charter vs. general law, housing density, roads, upgrade tech for township, additional funding options, tax levy, new tenant for [cell] tower.

Achorn: that's immediate.

Wunsch: make it an agenda item.

Achorn: we need to find someone who will lead the project to find a new tenant.

Shanafelt: that's an operational thing we have to do. Put that on the January agenda. AED. Review security procedure.

Sanders: security procedure can go under the organizational chart for the township.

Shanafelt: last two are settle WOMP and unresolved litigation.

Rudolph: we need a "have to do" list as well.

Shanafelt: yes. Do what we can with that. Our aim has always been to resolve these things as quickly as possible.

Sanders: we moved last night to hopefully make a significant step in the WOMP lawsuit.

Shanafelt: I agree. But we won't just settle by accepting what they want.

Wunsch: hopefully there will be willingness to come to the table, but it doesn't change our approach in mediation up to this point.

Shanafelt: focus on litigation and resolution. That also relates to the zoning ordinance rewrite. Bring clarity on what we can and can't do, which leads also to enforcement.

Sanger: make the timetable mid year?

Sanders: they're continued agenda items.

Sanger: township agenda items are ongoing items we have to do.

Shanafelt: regarding housing density, consider the state and the recently passed bill.

Achorn: it's rezoning and what we could do to put guardrails on what the state bill is.

Cram: put that in the category of zoning. We need to update our land provision ordinance to be in compliance with this. Also looking at zoning ordinance amendments for planned unit developments (PUD) because there could be incentives we could address if that bill passes.

Achorn: same thing with the wind and solar bill that passed.

Cram: correct. I've already started talking to Sarah about that.

Shanafelt: for the zoning, we happen to have a committee that is specifically enabled to deal with zoning. Suggest we allow the planning commission to take the lead on setting priorities and planning and execution.

Cram: regarding the shoreline regulation committee, people have come forward; we have a good group. Would the board be comfortable with the planning commission taking the

lead on appointing or selecting the people that are on these different subcommittees to work with staff on the zoning ordinance amendments?

Shanafelt: it's a goal of that committee. Let's make sure we do that.

Cram: another big zoning update, a police power ordinance, is our stormwater ordinance. I've been hearing a lot about that being out of date. It's on the planning radar.

Shanafelt: that goes back to enforcement –

Cram: a violations bureau.

Sanger: the more general issue is the township's plan for enforcement. I'm working on a plan. Once we have it, how do we implement it? One option is to go to a violations bureau. There are a number of options. The issue we find today is that we have ordinances, but we don't have a plan for enforcing them except for relying on the trust of the public.

Shanafelt: I view enforcement as integral to planning and zoning.

Sanger: the planning commission has statutory responsibility for the zoning ordinance. Our township has about eight other ordinances that need work. Where do we assign the responsibility within the governmental office to do the police power ordinances?

Shanafelt: take the lead and tell me when you'll have a proposal.

Sanger: early second quarter.

Cram: you have my support on that as needed.

Sanger: between staff and planning commission.

Sanders: regarding roads, it's Grand Traverse County. Having somebody from the board be the intermediary is probably a good step. Tomorrow night they have a meeting. I'll be there. I was going to jump in and be that person anyways.

Cram: along with roads, we need to stay in touch with the TTCI technical committee. That's the regional transportation planning committee that has formed because of the metropolitan area. On behalf of the township, I've been attending both the technical committee meetings and the policy committee meetings. Will continue to keep the board updated. Isaiah [Wunsch] goes to the policy meetings as much as possible as well. The policy committee and technical committee each meet six times a year and alternate every other month.

Shanafelt: is the charter township discussion an ongoing agenda item? Apprise the board as we move along?

Sanger: I think it should be. Keep on the radar any form of government that will enable us to fulfill the statutory duties and wants of our residents.

Shanafelt: it's ongoing; I'll be the person on that.

Wunsch: is it something we think should go on the ballot [next] year?

Sanders: I don't know if we have enough time to do it.

Rudolph: communicate what you're trying to do to the public so they can make a choice.

Wunsch: it's up to the public to research themselves. We can't advocate for or against. I'm not planning on seeking reelection for the supervisor role. Having served in this role for about a year and a half, I think it will be reckless for the township to try to continue on the path it's on. It's going to be a choice to either put charter on the ballot in 2024 or put special millages on the ballot. We need to communicate to the residents that we have lost the willingness to do a bunch of volunteer work for free. We've lost the willingness to

donate to these kinds of parks projects. Like it or not, we are moving toward a more suburban, urbanized community where people are expected to pay to play, although they're telling us they don't want to pay more taxes. For a two-year term, we're probably in good shape, but given inflation –

Shanafelt: I disagree. At least the initial work we did [regarding township operations] suggests that we are currently understaffed and underfunded to meet demands and obligations.

Wunsch: we can keep running people and an organization at an unsustainable burn rate, and it will lead to consequences. We can fund these things or we can decide not to fund them. At some point, we need to have the courage to put it out to the residents to try to figure out what they want.

Sanders: the benefit of putting it on the 2024 ballot is we'll know right away. The talk has been out there for a while, so we'll know yes or no. If it's yes, then we move forward.

Wunsch: if people do not want to pay for services, the board shouldn't torture itself trying to figure out how to provide something they don't want to pay for. If they don't want to pay for parks, let's not worry about parks.

Shanafelt: do we want to aim for charter on this upcoming ballot? In support of that, try to get a third-party assessment for educational purposes?

Sanders: the board votes on whether we want to get it on the ballot. The sooner we do that, the sooner we can decide if we're gonna move forward at all. Let's get it on January's agenda to vote on whether we want to get that on the 2024 ballot.

Achorn: I heard other choices at the St. Joseph meeting. What about those choices? Re-set the Headlee, set a parks budget?

Rudolph: set a parks assessment.

Shanafelt: govern by referendum, which is impossible.

Achorn: they have to have choices.

Shanafelt: putting charter township on the ballot sort of precludes putting a parks millage on the ballot.

Cram: to understand what the community is willing to pay for, could it be structured that it's the charter township, yes or no, but then also, are you willing to pay for a parks millage? Then you would know where the interest is.

Sanders: don't want to just keep having the conversation over and over. In January, let's have an agenda item where we say for 2024, we're gonna get something on the ballot.

Shanafelt: yes. Let's consider the choices of multiple different types of millages to accomplish what a charter township would do.

Sanders: what is the deadline to get whatever on the ballot?

Sangers: I like the way we're going. We know we have a problem. The public has now heard about the problem. I think it's a serious mistake to just push it down the road. We need to determine if we can come up with some solutions in terms of the timetable. Yes, the vote can be held anytime. If it's a special vote, then we have to pay for it rather than piggyback on back of another. My main concern is, we've been elected to get the job done. We need to give the problem some daylight and tackle it.

Achorn: we've run out of money.

Sanger: not just that, we have staff putting in ungodly hours, not taking vacations. As an employer, this is not good that we can't treat our people the way we should. As a supplier of services, we cannot deliver the services the public is demanding from us. We can't just go and spend the money and go into debt. Need the public to help this board make a decision in terms of direction.

Shanafelt: several of these items are closely related. Some of these things we think are important are ongoing township agenda items that we will update as they progress. There's a wish list: staffing and fire station. Are we going to continue letting the chief lead that or does the board want to engage in that discussion? We essentially have five things that can all be primary priorities because they happen with different people over time. Master plan: Maura [Sanders] has that with Jenn [Cram] and Randy [Hall]. All of the zoning issues will be handed off to the planning commission, which is their role. Let them prioritize and address them, noting that the shoreline regulations are primary. Communications is a priority. Everything else has pieces already going for it. The communications plan does not. Need to think about how we want to approach that and who's going to take the lead on that. Enforcement, Dave [Sanger] will take the lead on and have something to us by the end of the second quarter. The question of charter township versus other forms of financing; we will have a discussion in our January board meeting to put that together. I put my name down to do that. Fire station. Do we want to talk about that?

Sanders: I think that should be an agenda item with the chief. Allow his input and hear what the public says.

Shanafelt: sometime in the first quarter?

Wunsch: should we make it an agenda item or put together a committee? Chief has an idea of what he wants; does the board want to have some oversight?

Shanafelt: does anyone from the board want to volunteer to be a sub-committee to work with the chief on something to bring back to the board?

Rudolph: I would work with him.

Sanger: I'll help too.

Shanafelt: regarding a timeline, let's have that back sometime by second quarter. The only open one is communications. We don't have a PR department. What are the channels we use to communicate with? Need more to communicate what we talked about today. How do we do that?

Sanders: having Becky [Chown] here for that would be helpful. We talked about what we can use our website for, but also getting a couple members of the community like Jane at the Gazette and anyone else who has said they would volunteer some time.

Shanafelt: can I put you and Becky as taking the lead on that?

Wunsch: one of the questions is the frequency.

Sanders: that's the question; how do we want this to look?

Wunsch: add it as a standing item at our board meetings. If we want to push something out more frequently than we're doing, let's spend five minutes on board consensus on what we need to communicate at the end of every meeting. It'll be a statement from the board instead of a statement from a single member who's weighing in with their thoughts.

Packet Addition
January 9, 2024,
Township Board Regular Meeting

**Additional Correspondence
Received by 9:00 a.m.
January 8, 2024**

Becky Chown

From: Melanie Davis <melaniedavis1@gmail.com>
Sent: Thursday, January 4, 2024 8:34 PM
To: Becky Chown; Isaiah Wunsch
Subject: Seven Hills / Mission Proper

To whom it may concern at the Old Mission Peninsula Township offices;

I am writing to express my concern for an issue that has come to my attention that is impacting a beloved establishment, Seven Hills / Mission Proper. The issue is their application for a microbrew license has been blocked.

This respectable establishment is trying to cater to a wider audience to be more inclusive in their offerings. Their goal, appeal to more neighbors to bring people together. Since their doors opened this summer, this has been an integral place for locals of OMP to gather. My family loves to eat dinner here often, watch the kiddos play on the lawn and engage with other local neighbors. We personally have met many new friends by congregating here.

I am worried that if this application is blocked, fewer people will choose to dine at Seven Hills, putting them at risk to shuttering their doors for lack of business. What a severe detriment this would be. We all finally had a new fresh gathering space open up on the peninsula only to potentially have it fail. As a community we need to do better to support local. The owners of this establishment live on OMP, they want to foster community.

I urge you to rescind this letter of opposition filed with the MLCC immediately. Blocking their application puts our sense of community at risk. Allow us locals a place to gather!

Respectfully,

Melanie Davis

48 Vineyard Ridge Drive

Traverse City, MI 49686

*Please include my letter of support in correspondence for the upcoming 1/8 township board meeting.

Becky Chown

From: Brad Spanski <brad.spanski@gmail.com>
Sent: Saturday, January 6, 2024 12:03 PM
To: Becky Chown
Cc: Isaiah Wunsch
Subject: Seven Hills

There's been much chatter about the Twp denying Seven Hills request to serve beer even though they can serve wine and hard alcohol.

(Seems quite silly to refuse the one low alcohol request.....)

More important to us, why does the Twp continue to take the role of antagonist instead of collaborator. Would it have been so difficult for the Twp to have contacted Seven Hills and advise them of protocol vs. what appears is behind-the-back manipulation.

Also, the chatter we're also hearing about the legal fees re: the winery lawsuit? We didn't sign up for this..... maybe it's time to escape the peninsula after 32 1/2 years.....

Brad & Cathy

Becky Chown

From: Hugh Allerton <hughallerton@gmail.com>
Sent: Saturday, January 6, 2024 3:01 PM
To: Becky Chown; Isaiah Wunsch
Cc: vcallerton@wowway.com
Subject: Seven Hills and Old Mission Distillery

Dear Ms Cram

As residents of Old Mission Peninsula who enjoy the community environment of the Seven Hills and Old Mission Distillery we are not in agreement with your letter of opposition to their application for a micro brewery license. This establishment is a welcome and relaxed alternative to going into Traverse City for entertainment with family and friends.

Please include our letter of support in consideration of the microbrewery licensing for this Establishment in the Township Planning Commission Meeting on January 22.

Thank for your assistance and attention in this matter.

Kind regards
Hugh and Vicky Allerton
3479 Woods Drive, TC

January 6th, 2024

Dear Peninsula Township Residents,

Thank you for the continued support of Seven Hills. We are truly amazed by the recent interest and engagement in our "call to action." We appreciate everyone, regardless of their opinions, for providing thoughtful input and engaging in many constructive conversations in recent days.

We maintain our position and stand by our statements. While we prefer not to engage in further back-and-forth beyond this note, and we do not feel it will be necessary, we find it necessary to respond to Mr. Wunsch's recent letter.

Mr. Wunsch, in a recent social media post: "Due to inaccurate statements by Mr. Santucci and Mr. Milliken, we feel that it is important to set the record straight for our residents. Please do not hesitate to reach out to the Peninsula Township office should you have any questions about the attached."

We agree with Mr. Wunsch; it's important to set the record straight for our residents and provide thorough and factual information. Below, our response is long and spans years of dealings. If you have further questions we are available to all residents.

We have respect for the township staff, the ordinance, and the established process. Additionally, we acknowledge the right to express criticism towards our government. However, there are instances where it seems that an ordinance re-write is being done on the backs and at the expense of Peninsula Township residents and businesses. We insist on a fair and equal application of rules and processes within Peninsula Township for all residents.

In the best interest of our community and our business we will be starting the special use amendment process beginning Monday January 8th.

We have replied to Mr. Wunsch's letter below (in red or italicized based on where you are reading this).

With gratitude,

Jay Milliken, Troy Daily, Brian Peace, Jordan Valdmanis
OMP Seven Hills

SUPERVISOR WUNSCH LETTER TO OLD MISSION RESIDENTS with OMP SEVEN HILLS RESPONSE:

January 4, 2024

Dear Peninsula Township Residents,

I am writing to respond to the accusations and call to action against Peninsula Township and Planning and Zoning Director Jenn Cram regarding Ms. Cram's decision to recommend denial of Seven Hill's request to the Michigan Liquor Control Commission, or MLCC, for a microbrewery license.

Zero accusation. Only factual. The planner did in fact write a letter of opposition to the MLCC without letting OMP Seven Hills know she was doing so. I will add that the planner and township has allowed these licenses to be applied for and obtained with no opposition in the past. These other properties and businesses on Old Mission obtained licenses from the MLCC with no mention in a Special Use Permit (SUP) and no amendment to an existing SUP. This is public record. We are being asked to do things that others have not had to do.

After reviewing Special Use Permit (SUP) #35, Amendment #2, as attested and acknowledged between Seven Hills and Peninsula Township, entered into on May 23, 2023, it is evident that township support of a new microbrewery license would require an amendment to SUP #35 and that Ms. Cram's letter was consistent with this unambiguous language.

Yes. The SUP #35 amendment #2 has language buried in the bottom of the document (item 19.) that was added to the special use permit after much delay and based on the townships re-interpretation of our already approved small distiller license (approved a year and half prior). This additional language was added in real-time (see May 23 mtg minutes below) while we were before the board amending our capacity and outdoor uses. Amendments had nothing to do with MLCC or licensing. Our initial SUP had no mention of licensing or regulations on licensing and neither does the zoning ordinance.

Here are the facts that I hope residents who are interested in this issue will consider:

- Seven Hills currently operates under a micro-distillery license whose terms and scope are defined within its May 23, 2023-approved SUP. A micro-distillery license differs from a Class C or Resort liquor license in that it applies to the manufacturing, production, and sale of alcohol and limits the holder to the sale of distilled spirits. Similar licenses are available for winemakers and breweries—they too have the same manufacturing and production components. Some municipalities specifically zone these uses for industrial districts or otherwise create special land uses to deal with the unique nature of on-premise sales combined with manufacturing and processing.

Unlike those licenses, the Class C or Resort license operates just like the typical tavern or bar where proprietors can sell various types of beer, wine, and spirits with no production and manufacturing occurring onsite. Seven Hills didn't seek a Class C license, the license that would allow it to serve beer in the commercial zoning district. Instead, it seeks an additional license for the production and sale of beer. This requires additional permitting, given the expansive manufacturing and production aspects that could become part of Seven Hills' otherwise commercially-approved use. Mr. Milliken agreed with this fact just last May. **Specifically, in his final SUP hearing, Mr. Milliken said, "You cannot serve beer unless you have very specific equipment and square footage for the equipment. That's never been in the cards for us. We know we can't do beer; it requires more from our septic and drainage than we have."** (Jay Milliken, May 23, 2023, Special Township Board Meeting Minutes)

Mr. Milliken did say this. We stand by this statement and the context it was taken from. We have no interest in building a brewery. The verbiage for our already obtained small distiller permit and small wine maker license is exactly the same as the micro brewer verbiage with regard to manufacturing and production.

We encourage anyone with interest in the township process and the context of this quote to reference the minutes from the May 23, 2023 meeting in its entirety (located at the end of this document, and here:

<https://docs.google.com/document/d/16Bv8pjs1jNvo66qon775wT4KO0rrhRQmP3RQ52cXpfk/edit?usp=sharing>). It's very informative of the situation all residents and business owners may face with our poorly written ordinance and our poor administrative process for special use permits.

The minutes also highlight the position the township took with regard to new licenses stating it would be updating the ordinance to allow for these licenses in commercial zoning. There is significant discussion on the matter and even a proposed timeline of three months. Nothing was done about this after the discussion. Seven Hills waited over three months before serving wine under their small wine making license.

- **The legally binding findings of fact signed by the owners of Seven Hills on May 23, 2023, include a clause under the section titled Approval Conditions that reads, “The site shall be developed consistent with the approved plan and with the information contained in the application and packet materials. The applicants shall be subject to all other verbal or written representations and commitments of record for the approval of Special Use Permit #35, Amendment #2. Any changes to the use of the property [or] MLCC licensing[,] including the small distillery liquor license and associated tasting room[,] shall require the approval of an amendment to Special Use Permit #35.”**

Yes. during an amendment process for capacity and outdoor use, not alcohol licensing.

We are not seeking any changes to our Small Distiller license, we are seeking to add beer sales to the tavern, bar and tasting room, which is a change, but not an impactful change. MLCC will not come to the Twp to seek their specific approval to add beer to our on-premises tasting room permit. If the Micro Brewer license is issued, we'll automatically gain that privilege without the Twp's specific request . . . subject to compliance with the Twp Ordinance.

- Seven Hills has made no request for the required amendment to the SUP. Therefore, the planner has made no determination relative to options for the modification of the SUP that would comply with the current zoning ordinance.

That is correct. We never said we had. We stated the township wrote a letter of opposition to the state without us knowing. The current zoning ordinance must allow these micro licenses as the township has allowed them on our property and others with no modifications to SUPs and to the zoning ordinance.

The township approved our original SUP under their restaurant/tavern ordinance, we're not looking to add any impactful use, so the restaurant/tavern ordinance should be sufficient to evaluate this request. It was last time (SUP #35) and should be again.

- Likewise, the Peninsula Township Board has not held any deliberations or made any decisions about Seven Hills because Seven Hills has made no request for amendment. Any board discussion or decision relating to this matter must be initiated by Seven Hills, follow a well-defined process, and occur in a public board meeting that all interested parties may participate in.

That is correct.

- While Peninsula Township appreciates the support that has been shown for approval of a micro-brewery license for Seven Hills, Ms. Cram cannot proceed with an affirmative recommendation to the MLCC until the owners of Seven Hills have complied with the terms they agreed to on May 23, 2023, and the amendment to their SUP has made its way through an amendment process that complies with the township's zoning ordinance.

The township administration and the township attorney should know that a signature of a special use permit is not a contract or agreement as called out above, it is an acknowledgement that we received the Special Use Permit.

- If Mr. Milliken simply wants to sell beer, all he needs to do is obtain a Class C tavern license and then amend his SUP as he agreed to. See the "Signed Finding of Fact and Conditions for SUP #35, Amendment #2," specifically condition 19, at the end of this document. This option, which would allow for the on-premise sale of beer, wine, and liquor, has always been available to him, but he apparently decided not to pursue that route early on and instead applied for a small distillery license. To reiterate, the license he currently holds does not allow him to sell beer. He either has to seek additional zoning approval or he can obtain a different license from MLCC that conforms to the township's current zoning regulations. These options remain available to him.

This statement shows how misinformed the township is on licensing. There are no available Class-C licenses available in Peninsula Township. For OMP Seven Hills, LLC to be eligible for a Class-C license, we would have to do several things, ranging from annoying and expensive to nearly impossible. We would need to locate a Class C license in GT County that is for sale, there are only three licenses in the market and none are available for sale, IF we could find one for sale, it would cost approximately \$90,000. Further, our location makes us ineligible for a redevelopment district Class C and because we're not an event center, have a golf course or lodging, we're ineligible to hold a Resort Class C. In sum, a Class C will never be a realistic approach.

- MLCC inquiry letters ask for confirmation from the local township as to whether or not local ordinances are satisfied for the identified location and type of liquor license being sought. Explicitly, the inquiry recognizes that state liquor licensing does not preempt local ordinances. This is a fact in every township in the state of Michigan.

That is correct.

- Responding to these letters from the MLCC is the responsibility of the Planning and Zoning Department. Ms. Cram notifies the officers of the township, who consist of the supervisor, treasurer, and clerk, of her receipt of such a letter and determines independently whether the license request complies with the zoning ordinance and any applicable SUPs. Peninsula Township's officers were aware of the receipt and response to the letter and did not interfere in Ms. Cram's reasoned and appropriate application of the township's zoning ordinance. She is the trained expert in whom the township board has vested such authority, and to interfere would create significant ethical and legal implications. Ms. Cram, like all township staff, must follow the zoning ordinance and contract language agreed to by the planning commission, township board, and special use permit holders. To ignore or neglect this material would expose the township and its taxpayers to significant legal risk. More specifically, governments must carry out the plain language of the law, in this case the SUP, in order to avoid violating the due process rights of other citizens. Failure to do so would open up the township to overwhelming legal action, either by those who oppose the township's malfeasance or others who wish to ignore required legal processes and procedures.

During a phone call between Mr Wunsch and Mr. Milliken (Dec 12th at 1:02PM), Mr Wunsch informed Jay he had no knowledge of any opposition letter written to the MLCC with regard to our micro brewer application.

- The township's objection, as transmitted by Ms. Cram, does not mean that Ms. Cram, other staff, or the officials of the township board are opposed to adding beer to the menu at Seven Hills. However, Ms. Cram's letter to the MLCC focused not on the sale of beer but on the fact that the license Mr. Milliken sought would allow him to manufacture beer as well as sell it on the premises. The Seven Hills establishment lies within the township's commercial zoning district, and extensive manufacturing is an industrial use that is not allowed in this district. The preferred approach to this expanding use is amending the zoning ordinance.
- Mr. Milliken was advised at the time he obtained his special use permit approval on May 23, 2023, that additional liquor license types would require additional administrative or board decisions. Mr. Milliken has not initiated this process, let alone completed it. The township hasn't said no to him because he hasn't come to the township to ask to sell manufacture or sell beer. In fact, at this same special township board meeting, Mr. Milliken acknowledged that he was only pursuing a small distillery license. Instead of contacting the township to work through additional processes given his acknowledgment seven months ago of desiring a limited commercial establishment, he resorted to unprofessional and inaccurate attacks on the township planner.

THIS COULD NOT BE FURTHER FROM TRUTH.

The main reason we were even in a special meeting on May 23 2023 was because we applied for a small wine maker permit. Under our first approved SUP, we were approved for a tavern, bar, and tasting room. There was no mention of licensing and stipulations. The township approved our small distillers permit for the original SUP a year and a half prior to the May 23 meeting. In the spring of 2023, we applied for a small winemaker permit under that original SUP. The township received the same MLCC letter then, as it did with our small distiller license and most recently regarding our microbrewer permit. This MLCC notification apparently caused the township to go back and re-read their prior approval of our small distiller permit. The township felt the need to write a resolution to allow our prior approved small distiller permit. The resolution, for some reason was only written for the small distiller permit and not for the small wine maker license or a micro brewer license. The township had knowledge that we had applied for a wine-making license under our current SUP that had no requirement to amend it to obtain more licenses. Makes zero sense.

***Regarding the statement, "he resorted to unprofessional and inaccurate attacks on the township planner," we disagree. Expressing disagreement with inconsistent interpretations and actions by the township planner or anyone at the township is not considered an attack. We expect fair and consistent treatment from the township board and administration.*

There appears to be an excessive amount of emotion and reliance on "feelings" in the township office. Government officials should not take things personally. Residents and businesses have always had First Amendment rights to be critical of the government, and that right is unlikely to change.

- Peninsula Township does not want to micromanage menu offerings as Seven Hills has asserted, but Seven Hills seeks a microbrewery license, which allows the manufacturing of beer on site. Clearly, there is a health, safety, and welfare concern about scaling this activity appropriately for the site since a Michigan microbrewery license can allow for the production of up to 60,000 barrels of beer per year and the infrastructure at Seven Hills would not support large-scale or even medium-scale beer production. Seven Hills has posted on social media that they do not plan to produce a significant amount of beer, but they have not initiated a conversation with Peninsula Township to define the scope of their proposed microbrewery. While beer service itself poses no philosophical or logistical issues, licenses run with the property and it is important to ensure that on-site brewing is limited in such a way as to limit health, safety, and welfare impacts. A verbal indication of proposed scale is not sufficient to manage these concerns.

Stating that obtaining a micro brewer license allows for on-site production of up to 60,000 barrels a year without noting that it also has no minimum production requirements seems incomplete. We also hold a small distiller permit which permits on-site production of up to 60,000 gallons of liquor a year with no minimum requirement, and we hold a small wine maker permit that allows for 50,000 gallons of on-site production per year with no minimum. The limitations of production are obvious and

regulated by our site plan, land use permit, designated square footage of various uses and our septic and drainage capacity. If we were to ever sell the property the new owner would still have to obtain a new land use permit and Special Use Permit for its various uses.

Of all of the hundreds of breweries in Michigan, only two produce more than 60,000 barrels per year (Founders and Bells). The next largest are long standing breweries that supply beer on a national scale, those only produce only 40,000 barrels pe year. (New Holland and Shorts). More than 50% of Michigan's breweries produce less than 500 barrels. Our OMP "brewery" may produce ¼ to ½ barrels annually to experiment with local ingredients and to maintain annual operations activities to remain eligible to hold the Alternating Proprietorship "Alt Prop" Micro Brewer license.

The MLCC takes a very unusual approach to approving an Alternating Proprietorship Micro Brewer ("Alt Prop"). In Michigan, to be eligible for an Alt Prop, MLCC requires that you have an existing brewery license, only then can you obtain a second brewery license at someone else's facility. In every other state in the county, your first brewery is allowed to be an Alt Prop. The whole objective of an Alt Prop is for a brewery to exist WITHOUT the need to invest in space, equipment, know how, employees, raw materials etc.

The statement: "Seven Hills has not initiated a conversation with peninsula township to define to scope of their proposed microbrewery"

That is NOT true. Below is an email to Mr Wunsch on 12/12/23 with an attached letter (also below) stating exactly what our proposed scope of our microbrewery is. Mr Wunsch did not respond to that letter. A version of this letter was also read at the planning commission meeting on December 19th and also sent to the chair of the planning commission, twice. No reply.

EMAILED LETTER:

From: Jay Milliken <jay@jmilli.com>
Sent: Tuesday, December 12, 2023 1:35 PM
To: 'Isaiah Wunsch' <supervisor@peninsulatownship.com>
Subject: letter regarding OMP Seven Hills

Hey Isaiah,

Thank you for the time today. As stated, as you know, we have a commercial property and an SUP allowing a tavern. Whether we serve beer via a CLASS C license or a micro brewer license should not matter. I believe the planning commission, town board and yourself all understand the law and what a micro brewer permit requires but I drafted another letter (attached) to explain our process.

I just requested a copy of the letter of opposition from Jen Cram. We hope to receive that shortly. We kindly ask that the letter of opposition with the MLCC be rescinded. This micro brewer application does not violate any law, nor does it violate any ordinance, SUP or land use permit.

Thank you for you help with all this.

Regards,

Jay Milliken

OMP Seven Hills LLC

EMAIL ATTACHMENT:

*OMP Seven Hills
13795 Seven Hills Road
Traverse City, MI 49686*

12/5/2023

*Peninsula Township Administration
Attn. Isaiah Wunsch
13235 Center Road
Traverse City, MI 49686*

Dear Mr. Wunsch,

It has been brought to our attention that Peninsula Township administration has filed an opposition letter regarding our pending Micro Brewer application with the Michigan Liquor Control Commission.

Introducing a low ABV (alcohol by volume) beer option to our tavern menu is an excellent way to ensure that all guests can enjoy our business with a less intoxicating alternative compared to spirits and wine. This, in turn, should contribute to creating a safer environment for all residents and visitors of Old Mission Peninsula.

We are writing to inform you and the Peninsula Township administration of the ways in which we will be using our Micro Brewers permit pending issuance by the State of Michigan.

Given the limited size and development plan for our commercially zoned (C-1) property at 13795 Seven Hills Road we are unable to, and not planning to brew beer or make beer in a traditional, full production manner. We have limited

septic and drainage on our property that does not allow us to engage in this sort of activity.

The Township administration seems to continue to be concerned about some wording in our license application regarding "manufacturing".

The Michigan Liquor Control Commission (MLCC) defines manufacturing:

*436.1109 Definitions; M to O.
(Michigan Legislature - Section 436.1109)*

Sec. 109.

(1) "Manufacture" means to distill, rectify, ferment, brew, make, produce, filter, mix, concoct, process, or blend an alcoholic liquor or to complete a portion of 1 or more of these activities. Manufacture does not include bottling or the mixing or other preparation of drinks for serving by those persons authorized under this act to serve alcoholic liquor for consumption on the licensed premises. In addition, manufacture does not include attaching a label to a shiner. All containers or packages of alcoholic liquor must state clearly the name, city, and state of the bottler.

The extent of our "manufacturing" on-site, as defined by the MLCC will be to "ferment" and "blend".

We have purchased a five-gallon glass carboy for fermenting third-party purchased wort on-site, at Seven Hills. This process will appease the MLCC licensing department and must be done, at a minimum, once a year. The beer we serve will be coming from our five-gallon fermentation carboy and from a local, licensed brewery. We will be purchasing five-gallon ("pony") kegs for service in the tasting room. No bottling, no retail, just tastings of beer in our already licensed tasting room.

Our supplier, a local brewery, is licensed and contracted to create our products for us, off-site at their licensed and bonded facility. Our products will be brought from their legally licensed and bonded facilities and delivered to our licensed, bonded facility. Our products will be stored legally in the bonded area until it's time to sell them for on-site consumption as allowed by State and Federal Law.

There will be no "heavy" or "industrial" manufacturing as other definitions may imply on our property at 13795 Seven Hills Road.

We are currently and with this micro brewer permit, will continue operating within the township ordinance and within our Special Use Permit #35. We have provided the necessary information needed to move forward with our business endeavors.

Thank you for your prompt attention to this matter and for helping ensure Peninsula Township administration removes their letter of opposition with the Michigan Liquor Control Commission.

Sincerely,

*Jay Milliken
OMP Seven Hills
Partner*

- Process is important, and Seven Hills has neither completed nor initiated the process that both parties agreed to upon the issuance of their SUP on May 23, 2023. We are open to discussing potential paths forward for Seven Hills with them, but this would require that they engage with the township planner to begin the process. To date, they have not done so and have ignored her requests to set up a meeting.

We acknowledged the receipt SUP #35 amendment #2.

- It is my belief that those who review the relevant documentation below will agree with Ms. Cram's conclusion that the addition or modification of MLCC licensing at Seven Hills requires a modification to the Seven Hills' SUP. Again, Mr. Milliken has not sought to discuss this matter with the township planner as of this date despite Ms. Cram providing an opportunity via email to meet and discuss next steps on expanded liquor service at Seven Hills.

That is correct. What has been left out is that Mr. Milliken did reach out to Mr. Wunsch and the Chair of the planning commission a few times via email and phone for further discussion with no reply. There was clearly a need for discussion based on prior comments (on the record May 23rd) and prior actions of the township.

It is disheartening to see a township resident ignore required agreements and processes and instead appeal to public sentiment to discredit the township and staff. It is entirely appropriate to debate the process that is necessary to ask for or amend a special use permit, but Mr. Milliken has mischaracterized the situation, and that isn't fair to anyone.

We have no intention of discrediting the township and staff, and we don't believe we have. Our goal is for the township to uphold the rules in a fair and equal manner. Nothing has been mischaracterized. Our appropriate focus is on debating the process of amending a special use permit and addressing the perceived "cherry-picking" within the township regarding the selective application of rules. We strive for fairness and request the same from our government.

The Peninsula Township Board and staff want to work with all our residents, but residents have to be willing to work with the township as well. In this brand new year, we call upon our fellow residents to work with us with integrity and in good faith.

Nice sentiment. We agree. We work with integrity and in good faith and have demonstrated that throughout. We look forward to working with the township administration to amend our special use permit and obtain our micro brewer license at Seven Hills.

We wish each of you a happy new year.

Sincerely,

Supervisor Isaiah Wunsch

MAY 23rd MINUTES to
follow with highlights:

PENINSULA TOWNSHIP

13235 Center Road, Traverse City
MI 49686

www.peninsulatownship.com

Township Board Special Meeting

May 23, 2023, 7:00 p.m.

Township Hall

Minutes – Corrected on June
21, 2023 by the clerk

1. **Call to Order** by Wunsch at 7:01 p.m.

2. **Pledge**

3. **Roll Call**

Present: Wunsch, Achorn, Sanger, Rudolph, Chown

Absent: Wahl, Shanafelt

4. **Citizen Comments:**

Sally Erickson, 2228 Kaukauna Ct., Traverse City: I am the developer of Port of Old Mission. In regards to your upcoming agenda items, how will you be enforcing those items as they come forward? With the Seven Hills [Development] and with the vineyards, what are the mechanisms of enforcement for the requirements they'll have to meet?

Cram: in the packet is a findings of fact and conditions. If the board approves the Seven Hills Development this evening, those conditions will be binding. If we receive a complaint, we will investigate. Citizens reach out to me to express concerns, and [township board member] Dave Sanger also acts as our ordinance enforcement officer. Depending on whether it's a specific condition or part of the approval of the special use permit or a violation of the zoning ordinance, once we receive a complaint, we investigate and then work with the applicants. If there is a compliance issue, we work with them to bring them into compliance.

Erickson: thank you; that answers my question.

5. **Approve Agenda**

Chown moved to strike business item number two from the business agenda with a second by Achorn.

Rudolph moved to approve the agenda as amended with a second by Sanger. Motion passed by consensus

6. **Conflict of Interest:** none

7. **Consent Agenda:**

1. Reports

A. Peninsula Community Library

B. OMP Lighthouse Litter Collection

Chown moved to approve the consent agenda with a second by Rudolph.

Motion

passed by consensus

8. **Business:**

1. Continued discussion of proposed Seven Hills SUP #35, Amendment 2 with potential action to occur (Cram)

Cram: the Seven Hills Development Special Use Permit #35, Amendment #2, is a request to increase the capacity of the approved coffee and whiskey bar from 32 patrons to 70 patrons, both indoors and outdoors, and to add outdoor uses with the potential for amplified sound. The board heard this [discussion] at a public hearing on April 11 and was generally comfortable with the requested amendment. We learned about some of the definitional challenges with the language in the MLCC small distillery license and our zoning ordinance. The board tabled any decision to the May 9 meeting. At that meeting, staff and legal counsel continued their work on the findings of facts and conditions to address these definitional issues as well as a resolution that will allow this application to move forward in compliance with MLCC and our zoning ordinance. Those changes have been included in your packet. It is a complete packet for the record. Bill Richardson with our legal counsel is here to answer questions. I did receive some comments once the packet was published from both Amen [Shanafelt] and Rudy [Rudolph]. I propose one additional condition of approval to address them. On page nine, create a new number 19. Re-number the current 19 to number 20. The new condition of approval, number 19, would read, "The site shall be developed consistent with the approved plan and with the information contained in the application and packet materials. The applicants shall be subject to all other verbal or written representations and commitments of record for the approval of Special Use Permit #35, Amendment #2. Any changes to the use of the property, including the small distillery liquor license and associated tasting room, shall require the approval of an amendment to Special Use Permit #35." Based on the information the applicants have provided to help the board and staff understand what to expect will be happening on the property, which is included in the packet, we should have a clear record that we're all on the same page with this approval.

Richardson: one thing I would like to correct in section 8.1.3. in "findings for general standards" under D is "Staff reached out to the Grand Traverse Road Commission to see if no parking signs can be placed on Seven Hills Road." There should be quotation marks around "no parking." Everything else seems to be in good order.

Sanger: regarding the MLCC license, is this going to be a small distillery license only? Are any other licenses contemplated at this time?

Cram: at this time, the approval is specific to the small distiller license. If the applicant wants additional licenses, they will need to come before the board and request an amendment.

Sanger: I'm concerned about the connotation in "Any changes to the use of the property, including the small distillery liquor license..." I read that to mean any changes to the small distillery liquor license as opposed to any other MLCC licenses. I think that should be clarified.

Cram: suggestions?

Sanger: [change it to] "including the small distillery liquor license and *any other MLCC*

licenses" so it's clear that tonight we are approving the distillery license only. What I hear you saying is, any change to that license or, for example, obtaining a small winemaker license, would reopen this SUP. I don't get that from this sentence.

Chown: that phrase would go after "and associated tasting room." So, "Any changes to the use of the property, including the small distiller's liquor license and associated tasting room and/or any other MLCC licenses..."

Sanger: what we're saying is, any change to MLCC license. I think we want to take a broad view here as opposed to a narrow view.

Cram: "Or any other MLCC licenses"? Or "future licenses"?

Chown: "Or any other additional MLCC licenses."

Sanger: I would even back it up: "Any changes to the use of the property involving MLCC licensing, including the small..."

Chown: that would work as well.

Cram: how would you word that again?

Sanger: "Any changes to the use of the property *regarding MLCC licensing.*"

Achorn: I think that excludes property.

Cram: I know. I wanted it if there were any uses. The uses are very specific to the defined outdoor seating area. I wanted it to encompass both.

Chown: "Any changes to the use of the property, including MLCC licensing, the small distillery liquor license, and associated tasting room..."

Achorn: you missed "and any additional MLCC licenses."

Cram: what if we said, "Any changes to the use of the property, including MLCC licensing, shall require the approval..." That would include all MLCC licenses.

Jordan Valdmantis, 16330 Peninsula Drive: I thought we were talking more about the processing end of things. The small winemaker license and the small distiller license work together. They are the same thing in terms of the manufacturing, the processing: it happens the same way. I don't know if we are able to use the verbiage in line with the processing rather than adding on... The winemaker and the distiller are pretty much the same thing, just two different types of spirits.

Cram: we were trying to accomplish allowing you to move forward with the approval that the board had given you for the small distillery and the tasting room. The board understood that was going to be limited as part of your restaurant/tavern use. Then we realized that there were these definitional issues because of manufacturing in the C-1 zone district. We would have to update the zoning ordinance to allow other liquor licenses on that property. We plan to do that. At this time, there is concern about the small winemaker license that you have applied for.

Jay Milliken (speaking from audience): this all came up because of the winemaker license.

Cram: correct.

Milliken: the DSP [distiller permit] was previously approved. We came back to discuss this because of the winemaker permit that was sent to the board as a notification. That's how this all began. Then we were working on definitions. I'd love for the attorney to chime in. We came in thinking this was to allow for our winemaker and our DSP because they're both just tasting. We're not doing anything different between the two. It's the same use



for the building. It's tasting wine; it's tasting spirits. There's no manufacturing, there's no processing; it's one and the same for the whole process. We came in for this definition of manufacturing and processing. Our properties had manufacturing and processing on them for years, heavy industrial manufacturing, in fact. This is another shocker at the eleventh hour. We're trying to work through it. I'd appreciate it if Bill [Richardson] has any comments. This is a big shock right now.

Cram: we worked with our legal counsel to allow this to move forward with the approval that you have for the small distillery and tasting room. We are looking for updates to the C-1 zone district. In the future, if the zoning ordinance is updated, you can apply for additional liquor licenses, but it would require --

Milliken: you allow it for agriculture and residential but not for commercial zoning?

Cram: we allow a small winemaker license in the A-1 zone district with the approval of a special use permit. It requires minimum acreages and setbacks to minimize the negative impacts.

Wunsch: [we] are planning on making these changes quickly. We want to get you guys through and open. But our attorneys have advised us that it would not be a good idea to permit the small winemaker until the ordinance is updated.

Chown: do we have an idea of the timeline for updating that?

Cram: as soon as I can. I'm working on several amendments to the zoning ordinance currently. This will be a priority, and I believe this is an important amendment to the zoning ordinance that supports the work we did for Amendment 201, Farm Processing, and everything we've been learning about the WOMP lawsuit. I will work with our legal counsel to move it forward as quickly as possible because there are some other things that we want to add, such as uses and to clarify some things in the C-1 zone district. I would say late summer, early fall.

Wunsch: is there anything we can do to expedite the process? It sounds like we intend to make the policy changes. [The applicants] have been through a drawn-out SUP approval process. If we change our ordinance to allow a simple expansion of the use, we shouldn't have a long, drawn-out process for making the update to their SUP. Is there a way we can streamline both the cost and the procedural stuff? If we had the staffing capacity we need, we probably would have been able to dovetail these two issues simultaneously. We don't have that capacity right now. I've heard Jenn [Cram] say the proposed use does fit in the C-1 zone district, but counsel has told us that we need to make changes to our zoning ordinance before we can justify doing that from a legal standpoint.

Achorn: once the update is made, it should be a simple paperwork amendment.

Cram: at the April 11 meeting, the applicants requested a probationary period for their hours of operation. The board opted to leave the closing time at 10:00 p.m. to make sure that [time] works. We talked about my idea of proposing a minor amendment to an SUP. I could propose the minor amendment to an SUP be updated in the zoning ordinance along with these amendments. I work for you. If you tell me this is a priority, I will put this zoning ordinance amendment before all the others we have been talking about.

Sanger: it has to go to the planning commission. There's a timetable as far as set meetings.

Cram: at a minimum, I think we could have this through in three months. It has to go

through the planning commission. We could have a study session with the planning commission and the board and a joint public hearing to move this forward. I am up for that challenge.

Chown: yes, let's expedite this.

Wunsch: and try and get an administrative special review process?

Cram: we can talk about an expedited process for minor amendments to SUPS. These minutes and the whole process we went through is great documentation to say why this amendment could be a minor amendment.

Chown: it's a lot of work now when your plate is very full, but in the end, it's going to make your life and applicants' lives easier.

Cram: based on the conversations we've had on farm processing, the C-1 district is where we want to have tasting rooms and retail sales of products produced as long as we are minimizing the negative impacts. This scope was very narrow. The applicants agreed that there wouldn't be the manufacturing that comes along with fully distilling something. We have to look at standards to address smells and noise and all of those things to open this up in the C-1 zone district. It needs to be thoroughly vetted.

Wunsch: you are proposing, if the board desires, that we'll push everything but the small winemaker piece through this evening. You'll shoot for getting the ordinance updated within the next couple of months. Simultaneously, there'll be a process where they can work with you to add the small winemaker piece instead of having to go through this whole process again.

Cram: it is dangerous to update the zoning ordinance for just one project. These updates will also benefit other owners that have C-1 properties. This will provide a wonderful opportunity for agricultural operators who maybe have a wholesale farm processing facility who could have a tasting room in the C-1 zone district. This could help us open a cooperative that could offer tastings of other wineries on Old Mission Peninsula.

Chown: it's exciting to consider.


Jay Milliken, 7580 East Shore Road: whether we're serving a glass of wine or a glass of spirits, the licensing is the same. The concern from the board was processing and manufacturing; it's the exact same. A glass of wine has much less alcohol content than a glass of spirits. I don't see any difference. We've been through this process for two years, and I'm having a hard time understanding, with all due respect, just what the thought process is or why it's different to have a winemaker in addition to the DSP (distiller permit). DSP was approved back in January of 2022. We came before you because you received a notification about the small winemaker permit, and that's why we're here now again for the last couple of months. It sounds like you guys have already done all the work. And we've done all the work on findings of fact of how this makes sense in a C-1 zone, to do the manufacturing and processing, which we're not doing. Definitionally, I'm having a tough time grasping this and I appreciate the opportunity to talk and maybe the attorney has better insight, but I just I don't understand the difference at all.

Cram: it would have been helpful if you had told us upfront that you were applying for that license. We didn't learn about it until we received a letter from the MLCC.

Milliken:

we have been fully transparent all

the way through. I wasn't trying to sneak anything by anyone. It was our understanding when we're applying for a license, whether it's a full commercial license where we can buy anything and sell it, which are not available out here, or the DSP, which we explained two years ago in the first meeting. This winemaker thing, once you're approved with the MLCC, it's basically an additional box check that you can serve wine as well. You cannot serve beer unless you have very specific equipment and square footage for the equipment. That's never been in the cards for us. We know we can't do beer; it requires more from our septic and our drainage than we have. The winemaker permit was something that as we were getting through this, we checked another box, paid another fee. You received the same notification for the DSP at the township as well, and there was never a question at that point. So the winemaker, someone was reading the mail that day. We weren't trying to pull anything over on anyone; we knew you would get a notification. We were going through the process regardless. We said, "They're looking at it again; let's apply for this as well." Because we do want to serve wine. We're focused on our spirits, but this is a winery peninsula. People are coming for our spirits, but if people don't drink spirits, we can offer them wine. That's all. It doesn't put more stress on the drain field or the septic. It doesn't put more stress on the neighborhood. People who drink wine tend to be very mellow, as we know. The music doesn't get louder. The traffic doesn't get heavier. Nothing changes by serving wine. Thank you for your time.

 **Cram:** we have to proceed very cautiously because of all the work we did in updating the farm processing amendment specific to making wine and the negative impacts of that. We are currently in a lawsuit regarding that.

Milliken: it's totally different; we have discussed that many times.

Cram: it is not.

Milliken: it really is because we're not a winery. We're a tasting room. The wine is already made.

Cram: but those licenses allow you to do more than what you are committing to.

Rudolph: the problem is that the license says you can distill and you can make wine.


Milliken: correct.

Rudolph: that is the problem.

Milliken: but we're past the distillery part so I don't know what the difference is.

Sanger: our zoning ordinance does not allow a wine tasting, wine-making operation. I know you're arguing manufacturing versus blending. Our ordinance right now does not allow the use you are asking for in the C-1.

Milliken: It doesn't disallow it either, right?

 **Cram:** that's how our zoning ordinance works. If a use is not specifically noted, then it's not allowed.

Milliken: it doesn't allow for distilling either but we've achieved a way to get through that.

Cram: the board is honoring the distillery license it approved in 2022. This was a creative way to move you forward.

Valdmanis: the effects of the verbiage of different agencies doesn't match up. We've gone from Peninsula Township to Grand Traverse County to MLCC. There's a lot of verbiage that doesn't match up.

Milliken: I don't know why we didn't do it all together? We went through this process, there was a question on the DSP, you knew the winemaker was also part of that –

Chown: we could have postponed this approval until we updated the zoning ordinance.

Wunsch: I think we're on the same page about what should ultimately be allowed there, but we've spent three quarters of a million dollars out of pocket in the last year in litigation.

Milliken: we're way over that in our budget.

Richardson: broadly speaking, including a winemaker license might impact some of the litigation we're going through. I don't think a setting like this is appropriate to discuss these matters with the board. There's been a lot of legal consideration put into the distinction between a distiller license and the small winemaker license. We're proceeding in a fashion that doesn't strictly take into account what the applicant wants; it takes into account the township's and residents' needs. Caution is the letter of the day right now.

Chown: and it's apparent, from the somber tone in the room, that we're not happy about the situation either. We're unhappy on your behalf. We're unhappy on our behalf as well, but we need to move very carefully. I have worked with Jenn long enough to know that when she says she's going to do something as swiftly as she can, that is exactly what is going to happen. We will get this figured out as quickly as we can.

Achorn: if we approve this second amendment as it sits, when do you expect to open?

Milliken: as soon as this weekend.

Valdmanis: we've passed all our inspections as of today.

Achorn: is your building finished?

Valdmanis: yes.

Chown: it's beautiful. You did a smashing job.

Cram: so we do need to take care of a land use permit sooner rather than later for the increased capacity.

Valdmanis: we understand the capacity right now would have to be 32, but depending on how things go in the next 10 minutes, hopefully not three hours, I'm ready to fill that out this evening. We can do it tomorrow. We have the information needed.

Wunsch: given the corner we're painted into, the preference is to approve the second amendment and work through the wine thing as swiftly as we can?

Valdmanis: yes, please.

Rudolph: from a business standpoint, [the applicants] would be able to serve hard liquor but would not at this point be able to serve wine. Is that what I'm understanding?

Milliken: that is what we are being told by the township board.

Sanger: I certainly feel bad, but I want to be careful the board is not committing to a timetable. We have to go through the public process. I don't want to shortcut any public input. I'm concerned that we're moving down a path of trying to get this done as quickly as possible. It's going to take time.

Chown: we can't shortcut it but we can make it as efficient as possible.

Sanger: this is not the only property affected in our township. There are multiple zoned commercial properties. Even though I feel bad about this, I didn't fully understand upfront why they were not going to seek a commercial C-1 license. If they had sought a C-1 license

earlier... I only found out six weeks ago that there are no more C-1's available in our township. If we had known that two and a half years ago, this would be a different meeting tonight. This is a unique problem created by the fact that the remaining C-1 licenses in our township were purchased and taken out of our township. Somebody paid and took them. So we've put this [Seven Hills] business in a kind of predicament where if they had been able to seek a C-1, I dare say we wouldn't have spent this much time on this. It troubles me. At the same time, I'm concerned that we must have full support of the public in everything we do to fix this situation. As a board member, I'm not committing to fixing it the way we're talking about because I'm not sure that once this becomes public... We may see new information. I hope not, but we don't know.

Wunsch: it has to go through public process and the planning commission. But it seems like there is consensus for the board at least that the distiller use is similar enough to the winemaker use that is proposed for the site that we want to see language to that effect.

Cram: to be clear, the small distiller license is the same as the small winemaker license. It allows for manufacturing. We were able to move forward on a very narrow path with the resolution and findings of fact because the applicants have agreed that they're not going to be doing all the things the MLCC license would allow them to do; they're only going to be blending, bottling, and labeling. If we're going to amend the C-1 zone district to allow those types of licenses, we need to think about the negative impacts: setbacks, all of those things. We're going to have to be very thoughtful. Our C-1 zone properties are small. They're surrounded by A-1 and residentially zoned properties. We have to give it the same thought that we did for farm processing to mitigate those negative impacts. Because someone else who owns C-1 might want to take full advantage of what that license allows and there are smells and noises and things like that associated with it.

Chown: it's all about anticipation so that we don't inadvertently create more problems.

Cram: we will continue the good work we did with the farm processing amendment. The situation was different for the A-1 zone district. When we were looking at farm processing, we wanted to allow the agricultural community to be successful. The farm processing allows another avenue for adding value to what someone grows. This is a retail, commercial use. It also brings benefit because we want our property owners who have C-1 properties to be successful.

Chown: we can't avoid it. We have to do it sooner or later. It's before us now. I think it's appropriate and respectful of these four men to take this on and give it our full attention in the coming months.

Richardson: you can approve the findings of facts and then approve the resolution.

Sanger moved to approve the findings of fact as amended with moving #19 to #20 and

Permit #35 with a second by Rudolph.

Motion passed by consensus

Rudolph moved to approve the findings of fact and conditions as amended with a second by Chown. Motion assed b consensus

Roll call vote: yes – Wunsch, Achorn, Sanger, Rudolph, Chown Passed unan

Chown moved to approve Resolution 2023-05-23, Amendment #2, Special Use Permit #35, with a second by Achorn. Motion assed b consensus

Roll call vote: yes – Achorn, Sanger, Rudolph, Chown, Wunsch. Passed unan

9. Citizen Comments:

Sally Erickson, 2228 Kaukauna Ct., Traverse City: I am here because you're doing a special use permit and working on SUPs and enforcements. We are very concerned with how special use permits have been enforced in Peninsula Township, in particular the beach frontage usage. I want to bring that to the attention of this board. For almost a decade, maybe longer, there have been concerns by the citizens of Peninsula Township, by our membership at East Beach Association, about enforcement of the special use permit by Hidden Ridge. It has not been enforced. Tonight you spoke very strictly about how important enforcement is. As a developer, I respect and appreciate that. I am asking that this board enforce the rules that are in place for beach usage in Peninsula Township. Thank you.

Jordan Valdmanis: to clarify, we work with you doing the land use permit. Once the land use permit is through, we are good with updated capacity and outdoor seating. Correct?

Cram: yes.

Wunsch: we are hung up on the wine and trying to fix that from a policy standpoint.

Valdmanis: we understand that and appreciate you. We'll get the land use permit in tomorrow.

Paul Ton, 6296 East Shore Road: I'd like to reiterate Sally's comments. We've been contesting this Hidden Ridge Marina, we've come to call it. There are 25 boats on about 150 feet of shoreline. That's been going on for years. I know that there's an endorsement; it appears to be something that can't be enforced for some reason. It's been a bone of contention. I don't know where it stands. I know there were lawsuits and that lawsuits were dropped, but it still annoys the heck out of the neighbors. They run their dock out at about a directly southeast, 135-degree angle. It overlaps other properties completely, mine partially.

On another note, on East Shore Road, I have connected to the city water and sewer. I just bought in there a couple of years ago. I was getting billed \$54 a month for water and sewer. A couple months ago, without any notice, my bill jumped up 40 percent. I called the city and they said, "There's a rate increase." They said they had nothing to do with that; they pass it on to you guys. I understand supply issues and inflation, but I'm being billed for 600 cubic feet of water minimum. That's the minimum. I use about 250 cubic feet of water a month. What do I do? Is there anyone I can complain to? If I would just get billed for what I'm using [that would be acceptable], but I'm being billed for more than double that on an average basis. In the summer, I use more water for gardening. Throughout the year, I'm not even using half of what I'm getting billed for. It's \$75 a month. It's starting to add up. Can you tell me, is there someone I can talk to about this? How does this work?

Wunsch: this has come up a few times. We voted to approve rate increases from the DPW,

January 7, 2024

To the Peninsula Township Administrators,

By way of this letter, we would like to express our complete support for the Seven Hills Community Center and Old Mission Distilling in their pursuit of a microbrewer beer license from the State of Michigan.

We are thrilled with the development on Seven Hills! It's so nice to have a new neighborhood spot that has proven to be a great place to gather with friends, or grab a bite to eat or cup of coffee. The owners have done a phenomenal job of developing the space, and have been amazing in engaging the community with all kinds of special events since the day they opened.

We appreciate the township's commitment to the Peninsula and being cautious/protective of future development; however, we also support growth where it seems appropriate. We trust that you are there to represent the will of what the majority of residents of the Peninsula want and caution you against overreach. That serves no purpose and can divide a community, as it appears to be what is happening, unfortunately.

Working together in a respectful and transparent manner is always the route to go. Please allow this business to continue their right to apply for and secure a microbrewer license. We would like nothing more than to be able to grab dinner and a beer at this awesome venue.

Thanks much,

Anne and Tom Peterson
2126 Island View Road

cc: Seven Hills Community Center/Jay Milliken

Please include this letter of support in correspondence for the upcoming January 9th township board meeting and for the township planning commission meeting on January 22nd.

Sanger: identifying that single point of contact between the public and the township for the dissemination of information. It has to be timely.

Wunsch: [Sanders], Becky, and I?

Sanders: some of these fall under reorganization of township structure.

Shanafelt: sure. What I'm looking for is how we implement this. Implementation is different.

Wunsch: add it as a meeting agenda [item].

Five-minute recess

Shanafelt: to summarize, I wrote down our hot button items. There's a lot of overlap. Some of them were subcategories of bigger questions. I started out thinking we would have many separate items that would require prioritization. We ended with a wish list and five categories of things that are high priority that we think we can accomplish over the coming year. We identified that a number of the hot button items are things we are already working on. We've codified them, indicating dates by which they'll be done. Often in the prioritization process, we prioritize but don't take responsibility. We did a pretty good job having people step up and say, "I will do this." The one thing I still think stands out as a thing to finish is the master plan. We have a first quarter date on that. Maura is going to be the lead. As we're finishing that, what is our next step to get our next updated master plan, which is due in a few years? Zoning is a big issue. We have many items on there for the planning commission. Enforcement is an issue Dave has been working on. By the end of the second quarter, he will have recommendations. Communications is important for a variety of reasons. We need to find mechanisms by which we can communicate better to the public. The last thing is the question of charter township versus something else. We will talk about that at the January board meeting. We are going to put this up to a vote and grab the bull by the horns and figure out what to do.

8. Citizen Comments:

Fred Woodruff, 4824 Forest Ave: this was fascinating. I serve on the study committee for charter township. I urge you to think about a complicating factor in what you all are going to be doing going forward because you're all up for reelection. If there's going to be a ballot issue related to township organization and funding, it's an integral part of what whoever runs is going to be running for. I'm perplexed by the attitude that, as a sitting public official, you can't express your position in an official capacity. But I wonder as you run for office if you have a position on that, whether you can communicate that. I understand that there's an act dealing with public officials when it comes to municipal finance, but you're going to propose a bond issue. I don't know if charter township is covered by that act or not. I suggest you look into that and find out what you're able to do because I sense that you're frustrated by the fact that you have opinions, and you're going to have to vote on some things but you're not able to say how you feel about them. I think the public and the folks who you're asking to vote one way or the other would greatly appreciate understanding where each one of you stands, which comes under the issue of communication. Thank you.

Lisa Trombley, 7961 East Shore Road: I think this was a great process. I participated in this many times during my career, and I think you guys did a good job. I appreciate focusing on

what you have to do versus what you want to do or what citizens might want you to do. That's really going to be one of the bars you have to work towards. There are always a lot of things we want to do, but [it's good to] stay focused on what you actually are accountable to doing and doing that in the most efficient and effective manner. Following last night's meeting, I think the study group is good for [looking into] charter township. But until you've fully assessed your reorganization, your policies and procedures, how efficiently and effectively you can get that done, your master plan is going to drive that. Your master plan contains those things you must do as well as the things you might want to do. Having all of that in place is critical before you can make a recommendation about charter township. There are alternatives to charter township and [you need to make] sure all of that information is put forward to the voters. I'm an active resident, I'm around. A lot of folks are not, so they just hear snippets. [You need to] make sure they are informed before they make a decision on something as important as this. We do have a mix of residents. We have an incredible amount of talent in this township, retired folks who have expertise and experience in a lot of different ways. I think many are willing to come forward and participate where they feel their voices are going to be heard and they feel a bit of appreciation. They want to contribute. Second, with respect to taxes, people are willing to pay for something when they perceive they are getting value. When they're not confident they're getting value out of their government, that's when people are reluctant to pay the taxes. We do have money here and some people maybe have more money than time; other people have more time than money. We've got a lot of different perspectives and interest areas across our population. It's tricky to find what is going to play to the majority. When we've got limited time and resources, we've got to play to that majority. I would say very well done. I appreciated being able to listen in; I think it was a good thing. You've got a great plan going forward. Thank you very much.

9. Board Comments:

Shanafelt: thank you, guys.

Cram: thank you for letting me listen and participate.

10. Adjournment

Sanger moved to adjourn with a second by Rudolph. Motion approved by consensus
Adjourned at 11:55 a.m.

PENINSULA TOWNSHIP

13235 Center Road, Traverse City

MI 49686

www.peninsulatownship.com

Township Board Election Commission

February 5, 2024, 10:00 a.m.

Township Conference Room

Minutes

1. **Call to Order** by Wunsch at 10:02 a.m.

2. **Roll Call**

Present: Wunsch, Achorn, Chown

3. **Business**

1. Appoint chairs and co-chairs, election inspectors, receiving board, and substitutes for the February 27, 2024, Presidential Primary

Chown amended the list of Early Voting election inspectors for the Presidential Primary, deleting Lori and Ralph Brickman and adding Dilys Tosteson Garcia.

Chown moved to appoint the chairs and co-chairs, election inspectors, receiving board, and substitutes for the February 27, 2024, Presidential Primary with a second by Wunsch.

Roll call vote: yes – Wunsch, Achorn, Chown

Passed unan

2. Public Accuracy Test of Election Equipment for the February 27, 2024, Presidential Primary

Chown conducted the public accuracy test. She discussed overvotes and undervotes and demonstrated how the tabulator informs voters that they have the option of having their ballots returned to them so they may correct any mistakes before casting them. She demonstrated how, if two ballots are accidentally inserted into the tabulator at the same time, the tabulator will reject both ballots, allowing them to be inserted one at a time, rather than counting one ballot and not counting the other. The test was wholly successful.

4. **Adjournment**

Wunsch moved to adjourn with a second by Achorn.

Motion approved by consensus

Meeting adjourned at 10:48 a.m.

**GTC Board of
Commissioners Meeting
Dates for 2024**

**GRAND TRAVERSE COUNTY
BOARD OF COMMISSIONERS
MEETING NOTICE
2024**

REGULAR MEETINGS:

Regular meetings of the Board of Commissioners will be held on the 1st and 3rd Wednesday of each month. Meetings are held at the Governmental Center, 400 Boardman Ave, Commission Chambers, second floor, Traverse City, Michigan.

STUDY SESSIONS:

Study Sessions of the Board of Commissioners will be held on the 2nd and 4th Wednesday of each month - *as needed.*

**The Board will meet immediately following
regular business for Executive Sessions (if needed)**

January 3 – Organizational Meeting	9:00 a.m.
January 3 – Regular Meeting.....	After Org Mtg
January 17 – Regular Meeting.....	9:00 a.m.
January 10 and January 24 – Study Session.....	9:00 a.m.
 February 7 and February 21 – Regular Meeting	 9:00 a.m.
February 14 and February 28 – Study Session.....	9:00 a.m.
 March 6 and March 20 – Regular Meeting	 9:00 a.m.
March 13 and March 27 – Study Session.....	9:00 a.m.
 April 3 and April 17 – Regular Meeting	 9:00 a.m.
April 9 – Equalization Meeting	9:00 a.m.
April 10 and April 24 – Study Session.....	9:00 a.m.
 May 1 and May 15 – Regular Meeting.....	 9:00 a.m.
May 8 and May 22 – Study Session	9:00 a.m.
 June 5 and June 19 – Regular Meeting.....	 9:00 a.m.
June 12 and June 26 – Study Session	9:00 a.m.
 *July 3 no meeting due to Cherry Festival	
July 17 – Regular Meeting	9:00 a.m.
July 10 and July 24 – Study Session	9:00 a.m.
 *August 7 no meeting due to Primary Election	
August 21– Regular Meeting	9:00 a.m.
August 14 and August 28 – Study Session.....	9:00 a.m.
 September 4 – Regular Meeting.....	 9:00 a.m.
September 18 – Annual Meeting	9:00 a.m.

September 11 and September 25 – Study Session 9:00 a.m.

October 2 and October 16 – Regular Meeting 9:00 a.m.

October 9 and October 23 – Study Session 9:00 a.m.

***November 6 no meeting due to General Election**

November 20 - Regular Meeting..... 9:00 a.m.

November 13 and November 27 – Study Session..... 9:00 a.m.

December 4 and December 18 – Regular Meeting 9:00 a.m.

December 11 - Study Session 9:00 a.m.

***December 25 no study session due to Christmas holiday**

SPECIAL MEETINGS

A special meeting of the Board of Commissioners shall be held when called by the Chairperson or by notice of 1/3 of the commissioners in writing to the County Clerk. Special meetings will be posted 18 hours in advance of the meeting on the front of the Governmental Center.

MINUTES

Minutes are posted on the Board of Commissioners' webpage at www.gtcountymi.gov. Draft minutes of regular and special meetings of the County Commissioners will also be available for public inspection and copying without charge 8 days after such session in the office of the County Clerk, 400 Boardman Ave., Traverse City.

Board meetings are videotaped and can be viewed live on Channel 191 and on-demand or online at www.gtcountymi.gov. Visit www.gtcountymi.gov/223 for more information or call the County Clerk's office at 922-4760.

BONNIE SCHEELE
GRAND TRAVERSE COUNTY CLERK

2024 Assessment Change Notices

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

Ph: 231.223.7322 Fax: 231.223.7117

www.peninsulatownship.com

Memorandum

December 19, 2023

To: Peninsula Township Board
From: Sally Murray-Assessing Department
Subject: 2024 Annual Assessment Change Notices

KCI will continue to be our vendor for the processing and mailing of the annual assessment change notices. They will invoice for the service, however, ***postage must be pre-paid.***

Please see the attached proposal and remit payment to KCI for postage only.

Make check payable to "KCI" in the amount of \$ 2,837.00 and mail to the following address:

KCI
3901 East Paris SE
Grand Rapids, MI 49512

Be sure to reference the Proposal Number (#229335) in the memo line.

If you have questions or concerns, you may contact me directly.

You may contact KCI directly at the following:

616.957.2120 (phone)

616.957.3026 (fax)

kentcommunications.com



3901 East Paris SE
Grand Rapids, MI 49512
616.957.2120 phone
616.957.3026 fax
kentcommunications.com

Proposal

Sally Murray
Peninsula Township
13235 Center Rd.
Traverse City, MI 49686
Ph: 231-223-7322

Fax: 231-223-7117

Proposal 229335.
Date October 17, 2023

Project

Assessment Notices
Laser Print 2 sided, black ink on 20# White Bond, Fold, Insert x1 into #10 White Double Window Env,
(to drive window), Sort & Mail First Class Presort

PDF File

Components

Real Assessments, #10 Dbl Window

Quantity of 4,000

Services	Quantity	Setup	Minimum	Rate	per	Price
Assessment Set-up PDF File	1			\$125.00	ea	\$125.00
Process & Mail Assessments	4,000		\$450.00	\$180.00	/m	\$720.00
Total Cost for Services						<u>\$845.00</u>
Estimated Postage	Pieces			Rate		Postage
1st Class/5-Digit	4,000			0.49800		\$1,992.00000
Total Estimated Postage						<u>\$1,992.00000</u>
Total Estimated Project Cost	4,000		Unit Price:	\$0.7093		<u>\$2,837.00</u>

Postage must be paid in advance or on deposit with the Post Office.

Thank you for the opportunity to quote on this project.

Autumn Hoffman

Board of Review Appointment



PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

Ph: 231.223.7322 Fax: 231.223.7117

www.peninsulatownship.com

Memorandum

February 7, 2024

To: Peninsula Township Board
From: Sally Murray-Assessing Department
Subject: Board of Review: Appointment-Alternate member

Currently, we have three regular Board of Review members and one alternate member (by statute, we are allowed two alternate members). Unfortunately, one regular member and one alternate member of the Board of Review are unable to attend this year's March Board of Review meeting. Therefore, we need to fill our second alternate position.

Leslie Casperson has indicated interest in the opening, and I would like to appoint her to this alternate member position.

With the appointment of Leslie, the composition of the board of review will be as follows:

Katie Clark, regular member
Sharon Tapp, regular member
Ted Schweitzer, regular member
William Walsh, alternate member
Leslie Casperson, alternate member

Recommended Action

Appoint Leslie Casperson, of 2400 Devil's Dive Rd, Traverse City MI as an alternate member of the Board of Review.

Once this action is approved, I will direct her to take the constitutional oath of office in the township clerk's office within 10 days of her appointment.

Contact me directly if you have questions or concerns.

Old Mission Women's Club Barn Sale

January 25, 2024

VIA Email

Peninsula Township Board
13235 Center Road
Traverse City, MI 49686

Dear Peninsula Township Board Members:

The Old Mission Women's Club plans to hold a Barn Sale in May 2024. This is a major fund-raiser that the Club conducts every other year to raise grant money that is awarded to deserving non-profit organizations in the area and to fund our other philanthropic projects.

Dates: May 13 - 18, 2024

Preparations: Monday, May 13 - Thursday, May 16

Members Presale: Thursday evening, May 16

Sale: Friday, May 17 and Saturday, May 18 - Open to the public

Location: Fowler Historic Barn at 6782 Center Road

Co-Chairs of the event: Barb Soullier - 734-347-9572 Terri McCardell - 734-358-4110

Signage: Fire Chief, Fred Gilstorff, has granted us permission to hang a sign at Fire Station #2. In addition, we plan to place some small directional signs on Center Road on the dates of the sale. Permission will be secured from the property owners beforehand.

Parking: There is a large area designated for parking on the lawn adjacent to the barn. There will be a driveway designated for the *entry* and a separate one for *exiting*. Plans have been made to have members direct traffic into and out of the designated parking area during peak hours.

Any questions should be directed to Barb Soullier (barbsoullier@gmail.com)

Thank you for your swift consideration of this request.

Barb Soullier and Terri McCardell
Co-Chairs, OMWC Barn Sale Committee

Old Mission Peninsula United Methodist Church
Chicken Barbeque June 22, 2024

January 11, 2024

Jennifer Cram
Peninsula Township
13235 Center Rd
Traverse City, MI 49686

Our church, Old Mission Peninsula United Methodist Church, located at 16426 Center Rd, would like approval for a tent 20'x20', for our chicken barbeque on 6-22. We had approval last year and are planning on doing the same thing. The tent rental company will install and remove it, probably Friday and Monday, which is what happened last year. Please let me know as soon as possible if this request is honored so I can make sure we can obtain a tent.

Thank you,

Pat Sharpnack

OMP UNITED METHODIST CHURCH



Jennifer Cram

From: pat.sharpnack@gmail.com
Sent: Tuesday, January 23, 2024 7:55 AM
To: Jennifer Cram
Subject: Re: Tent approval

Follow Up Flag: Follow up
Flag Status: Flagged

I think last year we had 150 who ate at the church.
Mostly inside but we like the option, since Covid, to offer outside seating.
Sent from my iPhone

> On Jan 22, 2024, at 9:23 PM, Jennifer Cram <planner@peninsulatownship.com> wrote:

>

> Pat, I have received the information that you dropped off.

>

> How many people do you expect at the BBQ?

>

> I am planning to place this on the February 13 board meeting agenda for discussion.

>

> Jenn Cram

> Peninsula Township Director of Planning and Zoning

> 13235 Center Road

> Traverse City MI 49686

> phone - 231-223-7314

> fax - 231-223-7117

> planner@peninsulatownship.com

> Office Hours: Mondays 7:30 am to 6:30 pm, Tuesdays - Thursdays 7:30 am to 5 pm and closed Friday - Sunday and Holidays.

>

> -----Original Message-----

> From: pat.sharpnack@gmail.com <pat.sharpnack@gmail.com>

> Sent: Monday, January 22, 2024 8:03 PM

> To: Jennifer Cram <planner@peninsulatownship.com>

> Subject: Tent approval

>

> Just wondering if our church, OMP United Methodist church, has been approved for a tent for our chicken bbq in June.

> Thanks for your time.

>

> Sent from my iPhone

>

>

Old Mission Peninsula Historical Society
Log Cabin Days June 30, 2024

PO Box 29
Old Mission, MI 49673
January 18, 2024

Peninsula Township Board
Peninsula Township
13235 Center Rd.
Traverse City, MI 49686

Dear Township Board:

Log Cabin Day this year is Sunday, June 30, 2024. On behalf of the Old Mission Peninsula Historical Society, your permission is requested to put up signage to promote the event and indicate directions to the historical sites, as follows:

- 1) Up to 20 directional/informational signs strategically located along Peninsula roads and at Lighthouse Park, directing people to and from Lighthouse Park for the Hessler Log Cabin and Mission Point Lighthouse, and to and from Old Mission for the Dougherty Mission House and Log Church. Signs are to be placed before the event and removed shortly after.
- 2) A sign will be placed at Fire Station No. 2, ideally using the existing pole frame. The sign will be placed approximately a week before the event and removed shortly after.

Thank you for your consideration of this request.

Sincerely,

Julie Alexander
573-268-5810
Log Cabin Day Committee
Old Mission Peninsula Historical Society

OLD MISSION PENINSULA HISTORICAL SOCIETY
LOG CABIN DAY
SUNDAY, JUNE 30, 2024

January 18, 2024

Peninsula Township Board
13235 Center Rd.
Traverse City, MI 49686

RE: Request for Log Cabin Day

Dear Board Members:

On behalf of the Old Mission Peninsula Historical Society (OMPHS), we request the use of Lighthouse Park on Sunday, June 30, 2024, for the State-wide Annual Log Cabin Day celebration. We are pleased to note that 2024 will mark the 24th year of the Log Cabin Day celebration at this park.

Usage to include: Hessler Log Cabin to be open to the public, the Mission Point Lighthouse for tours, the yard and immediate grounds around the above structures, parking area(s), and restroom facilities.

This is essentially an all-day event. Canopy pop-up tents are put up for the crafters and demonstrators, the log cabin is opened for viewing, lighthouse tours are given, and activities occur from 9:00 AM to 4:00 PM, with takedown and cleanup immediately following.

As in the past, there will be no charge to the public or participants to attend the event, except for touring the lighthouse. Traditionally, the OMPHS staffs an admission table, maintains a presence in the lighthouse, and retains the proceeds from admissions, as donations, during the hours of the event. We wish to continue with this practice. This will be between 10:00 AM to 3:00 PM.

We would like to continue with the option to offer snacks and beverages for donations as we have in years past, which serve as a courtesy and convenience for both participants and visitors.

We would also request that the Park Commission continue waiving the fee for use of the park on this day.

We appreciate your consideration of this request. We look forward to working with you in this annual celebration.

Sincerely,

Julie Alexander
Log Cabin Day Committee
Old Mission Peninsula Historical Society

PO Box 29
Old Mission, Michigan 49673
573-268-5810

Amended List of Election Inspectors

**Amendment to Peninsula Township's List of February 27, 2024,
Presidential Primary Election Inspectors**

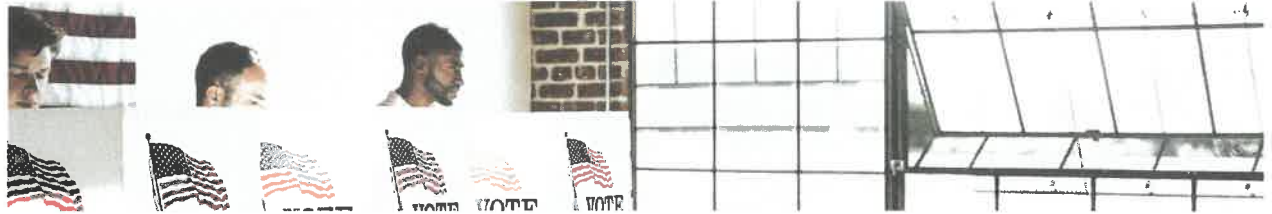
Please delete Sue Pontes, R, from Precinct 1, add Mary Lou Piehl, D, to Precinct 1, add Carol Turner, R, to AVCB 1, and add Katie Clark, R, to AVCB 2.

Thank you,

Becky Chown, Clerk

Election Guidelines

Election Guidelines for Public Bodies in Compliance with MCFA



August 26, 2020

Each election year provides public bodies, such as townships, school districts, and libraries, an opportunity to seek voter approval for extra-voted on millages and bond proposals. Once the decision is made to put a millage or bond proposal on the ballot, public bodies and their officials must walk a fine line between *informing* residents of the need for and importance of new funds and *advocating* for a certain position. The Michigan Campaign Finance Act (MCFA) focuses on preventing public bodies and their employees from using taxpayer dollars to place their thumb on the scale of one view in any election or campaign. This includes any primary, general, special, or millage election held in this state.

Section 57 of the Michigan Campaign Finance Act ("Section 57") specifically states:

Sec. 57. (1) A public body or an individual acting for a public body shall not use or authorize the use of funds, personnel, office space, computer hardware or software, property, stationery, postage, vehicles, equipment, supplies, or other public resources to make a contribution or expenditure or provide volunteer personal services that are excluded from the definition of contribution under section 4(3)(a). This subsection does not apply to any of the following:

1. The expression of views by an elected or appointed public official who has policy making responsibilities.
2. The production or dissemination of factual information concerning issues relevant to the function of the public body.
3. The production or dissemination of debates, interviews, commentary, or information by a broadcasting station, newspaper, magazine, or other periodical or publication in the regular course of broadcasting or publication.

4. The use of a public facility owned or leased by, or on behalf of, a public body if any candidate or committee has an equal opportunity to use the public facility.
5. The use of a public facility owned or leased by, or on behalf of, a public body if that facility is primarily used as a family dwelling and is not used to conduct a fund-raising event.
6. An elected or appointed public official or an employee of a public body who, when not acting for a public body but is on his or her own personal time, is expressing his or her own personal views, is expending his or her own personal funds, or is providing his or her own personal volunteer services.
7. A person who knowingly violates this section is guilty of a misdemeanor punishable, if the person is an individual, by a fine of not more than \$1,000.00 or imprisonment for not more than 1 year, or both, or if the person is not an individual, by 1 of the following, whichever is greater:
 1. A fine of not more than \$20,000.00.
 2. A fine equal to the amount of the improper contribution or expenditure.

MCL 169.257.

Individuals acting on behalf of the Public Body

Section 57 applies to individuals acting on behalf of a public body in the same way it applies to the public body itself. As an initial rule, Section 57 allows for any public employee to express their own personal views on a ballot question when they are:

1. not acting for a public body;
2. on their own personal time;
3. expending their own personal funds; or
4. providing their own personal volunteer services.

Section 57 differentiates between public officials and other employees.

First, any elected or appointed public official who **has** “policy making authority,” such as a supervisor or trustee, may express his or her views on the ballot question at any time and in any context, public or private. However, he or she may not use the public body’s stationery, phones, computers or other public materials to disseminate his or her personal opinions or to support a particular ballot question.

Second, public body employees that **do not have** “policy making authority” are prohibited from expressing views on behalf of the public body when “on the clock” or when working on behalf of the public body. Similarly, these employees may not use any of the public body’s materials or resources to promote the election.

What a Public Body Can Do

Sharing Factual Information

Sharing “factual information” concerning issues relevant to the function of the public body is explicitly allowed by Section 57. Factual information does not include words of express advocacy and should be backed by objective evidence. What counts as “factual information” is a difficult determination to make in many instances and should be made in consultation with an attorney.

For example, even a statement such as “the millage will allow us to provide better health services” is generally prohibited because it is viewed more as a promotional message than a factual statement. Further, the public body may not post signs in its facilities or produce information with public funds that encourages citizens to “vote for” or “vote against” the ballot question. Typically, materials public bodies can provide are limited to the precise language of a millage, or other similar ballot initiative, and basic facts regarding that language.

Allow Equal Use of a Publicly Owned Facility or Public Information

Section 57 mandates equal access to public facilities and public information. If a public body allows one side of an issue or one political campaign to use a public space, that public body must allow equal use of that space to all sides and all views. Similarly, if a public body allows one side of an issue access to public information the public body must allow that exact same access to the other side or view.

For example, the public body may allow a “Vote Yes on the Millage” committee to use its facilities; *provided that*, the public body would also allow the “Vote No on the Millage” committee to use the facility in the same manner. Another example would be a public body’s community bulletin board or other display. The public body can allow a “Vote Yes” brochure to be posted, but only if it would allow equal access to the “Vote No” campaign.

What a Public Body Cannot Do

Promotion of certain campaigns

Public bodies are prohibited by Section 57 from promoting any campaign, including a millage campaign. As a result a public body, for instance, cannot purchase or create any lawn signs, brochures, or buttons telling the public to “vote yes” or “vote for the Fire Department Millage” with public funds.

Further, public bodies should be diligent and careful in their spending as public funds are not limited to tax revenue. Even “gifts” or other “donations” made to the public body are still public funds and may not be used for the promotion of any sort of campaign.

What a Public Body Should Do

We recommend that any public body seek legal review of any proposed action that is questionable. The penalties for a violation of Section 57 can be severe and mistakes are easy to make.

**Art and Mary Schmuckal
Family Foundation Grant
Award**

The Art and Mary Schmuckal Family Foundation

P.O. Box 5745
Traverse City, MI 49696

January 24, 2024

BOARD OF DIRECTORS

Barbara F. Benson
President

Donald A. Schmuckal
Vice President

Evelyn K. Richardson
Secretary

Paul M. Schmuckal
Treasurer

Patrick J. Wilson
Esq. Asst. Secretary

Wayne A. Pahssen
CPA, Asst. Treasurer

Andrew C. Benson
Board Member

Jacob M. Richardson
Board Member

Kevin P. Schmuckal
Board Member

Matthew J. Benson
Board Member

Peninsula Township
Rebecca Chown, Clerk
13235 Center Road
Traverse City, MI, 49686

Dear Rebecca:

The Board of Directors of the Art and Mary Schmuckal Family Foundation are pleased to inform you of a grant award payment towards the construction of the sustainable loop at the Pelizzari Natural Area. The approved grant total is in the amount of \$5,000.00. We are most pleased to contribute to this important local program.

By accepting this grant your organization agrees to the following:

1. Foundation funds will be used only by the grantee organization solely for the purpose described. If there are any remaining funds, contact the Foundation.
2. If there are any major changes in the implementation of the program or project that were not described in the grant proposal, please submit a letter to the Foundation with the proposed changes and an explanation for these changes.
3. The grantee will keep and maintain records of expenditures adequate to readily check the use of the grant. Material non-compliance with any requirement may result in suspension or termination of the grant.
4. A brief evaluation or report must be submitted showing how the funding was utilized as soon as it has been spent or by May 15, 2024.
5. If there are any changes in the non-profit status of your organization and/or a change in the Executive Director or CEO position, please contact the Foundation.

The Art and Mary Schmuckal Family Foundation was established in September 1999 to support charitable tax-exempt organizations, including religious, health, and educational organizations, serving citizens primarily in the greater Grand Traverse Region. The Foundation may also consider tax-exempt organizations whose primary focus of function may be in other locations within and outside the State of Michigan.

Sincerely,



Barbara Benson
President

Enclosure



PENINSULA TOWNSHIP PARKS

13235 Center Road, Traverse City MI 49686

MIKE SKURSKI
CHAIR

MICHELE ZEBELL
VICE CHAIR

RONESSA BUTLER
SECRETARY

PETE DAHL
MEMBER

BETH MILLIKEN
MEMBER

DAVE MURPHY
MEMBER

REBECCA CHOWN
TOWNSHIP BOARD REP./MEMBER

February 1, 2024

Dear Barb, Evelyn, Don, and the board of the Art and Mary Schmuckal Family Foundation,

On behalf of the Peninsula Township Board, the Peninsula Township Parks Committee, and everyone who loves our parks and recreational assets, I am writing to express our heartfelt gratitude at being awarded a \$5,000 grant to help construct the sustainable trail at Pelizarri Natural Area in the much-loved Hemlock Wing.

It was a genuine pleasure to hike the trail with two of you last fall along with Dave Murphy and Sue Peters and to craft a proposal that does justice to this special and increasingly compromised place.

Constructing this trail is a genuine win for our community: it will save the old-growth hemlocks, keep our hikers and walkers safe, protect the privacy of neighbors, and increase accessibility to nearby nature for all. And with PNA located at the base of the Old Mission Peninsula, in easy proximity to multiple schools, neighborhoods, and the city of Traverse City, the visitor numbers just keep increasing.

Your family foundation improves lives – human and otherwise – and we are grateful recipients of your generosity.

Yours truly,

A handwritten signature in dark ink, appearing to read "Becky Chown", written over a light blue horizontal line.

Becky Chown

Peninsula Township Clerk

Parks Committee Member

Correspondence

Becky Chown

From: Dennis Arouca <dennis.arouca@gmail.com>
Sent: Wednesday, January 31, 2024 12:09 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.com; info@brysestate.com; info@cgtwines.com; info@hawthornvineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

DENNIS AROUCA
ANNE TREADWAY AROUCA
850 Neahtawanta Road
Traverse City, MI 49686
dennis.arouca@gmail.com
anne.e.treadway@gmail.com

Becky Chown

From: Todd Wilson <magua@acegroup.cc>
Sent: Thursday, February 1, 2024 3:10 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.com; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township support and WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Todd Wilson and Deb Crowe
782 Neahtawanta Rd.
Traverse City, Mi.

Becky Chown

From: sdp2050@gmail.com
Sent: Friday, February 2, 2024 1:36 PM
To: Isaiah Wunsch
Cc: Becky Chown; Jennifer Cram
Subject: Mari Vineyard 5K Run
Attachments: Mari Vineyards Wine Run 5k.pdf

This is to express concern about an event announced at runsignup.com that describes a 5K run to be held on April 21, 2024 at Mari Vineyard. Attached is a PDF of a screenshot from the runsignup.com website regarding the event.

As a near-by resident, I am concerned that an event of this nature will increase traffic proximate to Mari Vineyard along with its associated noise and traffic congestion. Further, I question whether such an event requires a special permit from the Township, given the Special Use Permit for Mari Vineyard. Certainly, it is difficult to understand how such an event relates to agriculture and wine-tasting.

I appreciate your looking into whether this event complies with our Township ordinances.

Best regards,

Scott Phillips
8348 E. Shore Rd.
231-640-9790
sdp2050@gmail.com

Becky Chown

From: Lissa Skurnik <lissaskurnik@yahoo.com>
Sent: Saturday, February 3, 2024 4:01 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2Lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Lissa Heald Skurnik
777 Joseph Circle
Golden, Colorado 80403

14450 Prospect Ave
Traverse City, MI 49686

Becky Chown

From: Judith Arnold <judyneah@gmail.com>
Sent: Saturday, February 3, 2024 4:02 PM
To: Todd E Wilson; Judith Arnold
Subject: WOMP lawsuit email campaign & community action

My home has been on OMP since 1989; I have owned the property since 1968. Over the years I have watched growth and development. It is still a lovely residential and agricultural peninsula, but what the wineries are requesting now will turn this lovely residential and agricultural peninsula into one huge, noisy, commercial enterprise. Not a good scene for all who live here, but especially so for those in close proximity to a winery. Imagine yourself living near any one of the eleven wineries with the food, music & dancing til close, be it midnight or 2 in the morning. Old Mission Peninsula is long and narrow. There is really only one main road, M-37. up the center. Peninsula Dr. snakes off along the western side then ends at Swaney and Bluff Road starts at least 3 miles out the peninsula, ending at Old Mission Rd. Both Peninsula Dr. & Bluff serve residential neighborhoods whereas Center serves both residential & commercial. Even now (winter) with our combined community, we are hard pressed with traffic: in the summer the traffic multiplies. Perhaps it would be good to run a traffic study to prove the point of extreme useage & I don't feel we want something other than country, residential roads.

The wineries should accept and agree with the concessions they were given several years ago. By what they are requesting now they will even eventually ruin what they have. The "almighty dollar" should not & must not control our life style.

In closing, may I state that it is not fun driving behind cars looking for wineries/slow, weaving traffic, then a quick turn without using a turn signal.

Sincerely,

Judy Arnold

660 Neahtawanta Rd., Traverse City, MI 49686

Becky Chown

From: Louise Ladd <louladd@gmail.com>
Sent: Saturday, February 3, 2024 4:12 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Louise Ladd
13930 Bay View Ave
Traverse City, MI 48686

Becky Chown

From: Jim Carruthers <jccarruthers@gmail.com>
Sent: Saturday, February 3, 2024 4:18 PM
To: bill@hawthornevineyards.com; Becky Chown; clopez@blackstarfarms.com; info@brysestate.com; info@2lwinery.com; info@bonobowinery.com; info@bowersharbor.com; info@cgtwines.com; info@friendsofoldmissionpeninsula.org; info@tabonevineyards.com; john@peninsulacellars.com; wine@chateauchantal.com; wine@marivineyards.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Bill Carruthers

14114 Bay View Ave, OMP

Jim Carruthers

218 W Eleventh Street, Traverse City

Becky Chown

From: Jeremy Gibson <gibby707@aol.com>
Sent: Saturday, February 3, 2024 5:04 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: WOMO lawsuit as a FOMP RESIDENT

I'm strongly urging WOMP to settle this ridiculous lawsuit. As a resident of the peninsula, there's NO WAY that I owe you wineries money, especially the astronomical amount that you want me to pay. It's blackmail! You knew what you signed up for when you became wineries on the peninsula. If the people of this community want a change, so be it, but you CANT SUE the residence because you no longer like the terms of the agreement that agreed to. Get a life, and leave us alone!

Sent from my iPhone

Becky Chown

From: Kim Morrison <kmorrison75@comcast.net>
Sent: Saturday, February 3, 2024 6:32 PM
To: info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2Lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com; Becky Chown; Grand Traverse Regional Land Conservancy; Isaiah Wunsch; Jennifer Cram; Protect The Peninsula; Protect The Peninsula; glenchown@gtrlc.org
Cc: Ellie Morrison; Ben Morrison; Abby Marose Morrison; Nate Morrison; Mary Kate Morrison; Andy Lockhart; Ken Morrison; Susan Morrison; Bob Morrison; Susan Morrison
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation or alternatively to win the litigation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries. Evening weddings/receptions, noise, amplified music and extended evening hours are contrary to our peaceful rural residential community.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Pete & Kim Morrison
13998 Bay View
Traverse City, Michigan

Becky Chown

From: Molly Lewis <mollylewis@rowlandhall.org>
Sent: Saturday, February 3, 2024 8:38 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Molly Lewis
14475 Charlotte Avenue
Traverse City, MI
49686

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Molly Lewis (she, her, hers)
Middle School and Upper School Ceramics
970 East 800 South, Salt Lake City, UT 84102
801-355-0272 | www.rowlandhall.org



Becky Chown

From: Dorothy Morrison <morrisondorothy@yahoo.com>
Sent: Saturday, February 3, 2024 9:50 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2Lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Dorothy Morrison
14289 Bay View Ave.
Traverse City MI 49686

Becky Chown

From: Anna Taylor <info@taylormade.ch>
Sent: Saturday, February 3, 2024 10:26 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@tabonevineyards.com; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; john@peninsulacellars.com; clopez@blackstarfarms.com; wine@marivineyards.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that **all interested parties can thrive, not just the wineries.**

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they **return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court.** We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,
Anna Taylor

525 Timber Crest Drive,
Traverse City, Michigan
49686

Becky Chown

From: Ben Begley <benbegley154@gmail.com>
Sent: Saturday, February 3, 2024 10:43 PM
To: Becky Chown
Cc: info@friendsofoldmissionpeninsula.org; info@cgtwines.com;
bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com;
info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com;
wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Robert Ben Begley and Kathleen E. Wills
15419 Dunn Drive, Traverse City, MI 49686

Becky Chown

From: Elise Chapin <elise.chapin@gmail.com>
Sent: Sunday, February 4, 2024 3:59 AM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Elise M. Chapin

13916 Bay View Ave.

49686-8329 Traverse Ciy MI

Becky Chown

From: dede.rowe@gmail.com
Sent: Sunday, February 4, 2024 9:39 AM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2Lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural-zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Diana Rowe
14475 Charlotte Ave
Traverse City, MI 49686

Becky Chown

From: Sarah McKune <mckunesl@gmail.com>
Sent: Sunday, February 4, 2024 10:06 AM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Sarah McKune

1080 Neahtawanta Rd, Old Mission Point, Traverse City MI, 49686

Becky Chown

From: Liz Lancashire <lizlancashire123@gmail.com>
Sent: Sunday, February 4, 2024 12:00 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township support and WOMP moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Liz Lancashire

11552 Chimney Ridge Court
Traverse City, MI

Becky Chown

From: eatonjg@arvig.net
Sent: Sunday, February 4, 2024 12:36 PM
To: Becky Chown
Subject: WOMP lawsuit

Dear Township Board Members,

Regarding negotiations to resolve the WOMP lawsuit, I believe the wineries should be held to the agreements they helped craft and signed on to at the time of the initial conversion of their agricultural lands to wine production and associated operations. These agreements were created with the intention of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in operation, and respecting the quiet, peaceful amenities of our community. Any changes should reflect these decisions and the wishes of the current residents of the community, *not just the interests of the wineries*. It is primarily through you, our township representatives, that the local community can have a voice in shaping our future to these ends.

Respectfully yours,
John G. Eaton
1647 Neahtawanta Rd.
Traverse City, MI 49686

Becky Chown

From: Ken Morrison <kpmwilmette@gmail.com>
Sent: Sunday, February 4, 2024 4:48 PM
To: Kim Morrison
Cc: info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2Lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com; Becky Chown; Grand Traverse Regional Land Conservancy; Isaiah Wunsch; Jennifer Cram; Protect The Peninsula; glenchown@gttrc.org; Ellie Morrison; Ben Morrison; Abby Marose Morrison; Nate Morrison; Mary Kate Morrison; Andy Lockhart; Susan Morrison; Bob Morrison; Susan Morrison
Subject: Re: Township Support & WOMP Moratorium

Dear Township Board Members,

My wife, Susan, and I agree with all of the points made by Kim Morrison in her message below. We very much wish to see this situation resolved on a basis that preserves the essential nature of the Old Mission Peninsula, and we support your continued efforts to negotiate a solution. We also are financial supporters of the legal work being done by Protect the Peninsula to defend the lawsuit through which the wineries are trying to wriggle out of their longstanding agreements with the township.

The wineries should know that, although I have purchased thousands of dollars worth of their wines and other products over the years, I stopped purchasing anything from them two years ago and will not resume those purchases unless there is a fair resolution to this matter. I used to be proud of the presence of these wineries on the peninsula, but I am now embarrassed by their tactics.

We thank you, Board Members, for your efforts.

Respectfully,

Ken & Susan Morrison
14044 Bay View Avenue
Traverse City, Michigan

On Sat, Feb 3, 2024 at 6:32 PM Kim Morrison <kmorrison75@comcast.net> wrote:

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation or alternatively to win the litigation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries. Evening

weddings/receptions, noise, amplified music and extended evening hours are contrary to our peaceful rural residential community.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Pete & Kim Morrison
13998 Bay View
Traverse City, Michigan

Sent from Mail for Windows

Becky Chown

From: Brit Eaton <briteaton@goacentek.net>
Sent: Sunday, February 4, 2024 5:15 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2Lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

The current heightened division and mistrust by the residents caught in the WOMP lawsuit is mainly due to the realistic possibility that Peninsula property owners will have to pay for past commercial events at the wineries they didn't participate in. This possibility is untenable and unacceptable.

When neighbors are asked what amount they would be willing to pay for a settlement, \$5, \$500, \$5,000, or over \$50,000, the reaction is mostly, "I shouldn't have to pay one \$1". It is hard for residents to grasp the reality of WOMPs position as being anything other than unneighborly and undefendable. Conversations with neighbors on both sides of the issue, residents, farmers, and non-residents, acknowledge that the divide between the two parties seems unresolvable. Numerous times and on multiple occasions, people have said, "Oh, that's not what they (WOMP) want; they are just throwing a big demand number out there to force the Township to give them commercial rights. They don't want to hurt their neighbors."

The first step toward resolving lost trust and demonstrating a serious desire to resolve the issues is a transparent seat at the negotiating table, which WOMP still needs to do. One clear example is no representation by WOMP in The Citizens Committee in 2022-2023. They would not attend.

Perhaps the only way to encourage WOMP to pull up a seat at the negotiating table openly and let them know how threatening we feel the matter is will be to suspend all purchases of their products, services, and event operations until they return to transparent negotiations with the Township rather than trying to force their demands on our community through a federal court.

Only you, our Township representatives, can give the local community a voice in shaping a satisfactory outcome. We support your efforts to restore trust and negotiate an equitable resolution to the WOPM lawsuit.

Sincerely,

Brit and Amy Eaton
1465 Neahtawanta Rd
February 4, 2024

Becky Chown

From: Jean Chapin <jeaniechapin@gmail.com>
Sent: Sunday, February 4, 2024 6:23 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

We support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

We are including OMP wineries in this email to let them know we have suspended all purchases of their products, services, and event operations until they return to transparent negotiations with the township, rather than trying to force their demands on our community through a federal court. We are encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

Jean M Chapin

13930 Bay View Ave

Traverse City, MI 49686

Becky Chown

From: Jessica Ladd <jladd505@icloud.com>
Sent: Sunday, February 4, 2024 6:34 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

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Respectfully yours,

Jessica Ladd

13916 Bayview Ave

Traverse City, MI 49686

Becky Chown

From: Chris Remsperger <cremsperger@gmail.com>
Sent: Sunday, February 4, 2024 9:52 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

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Respectfully yours,

T. Chris Remsperger
3915 Blue Water Rd, Traverse City, MI 49686
231.357.2409

Becky Chown

From: Sam Todd <stodd@baklaw.com>
Sent: Monday, February 5, 2024 9:38 AM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2Lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

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Respectfully yours,

Sam Todd

940 Neahtawanta Rd.
Traverse City Mi 49686

Confidentiality Notice: This email and its attachments (if any) contain confidential information of the sender which is legally privileged. The information is intended only for the use by the direct addressees of the original sender of this email. If you are not an intended recipient of the original sender (or responsible for delivering the message to such person), you are hereby notified that any review, disclosure, copying, distribution or the taking of any action in reliance of the contents of and attachments to this email is strictly prohibited. We do not waive attorney-client or work product privilege by the transmission of this email. If you have received this email in error, please immediately notify the sender at the officers of Eichel & Krone Co., LPA and permanently delete any copies of this email (digital or paper) in your possession. Circular 23 Disclaimer: This communication is not a tax opinion. To the extent that this email includes any tax advice, it is not intended or written to be used by the recipient or any other party for the purpose of avoiding penalties that may be imposed by the Internal Revenue Service Code or any other tax authority.

Becky Chown

From: Jill Hutchinson <jillshutchinson@gmail.com>
Sent: Monday, February 5, 2024 9:58 AM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; Bowers Harbor Vineyards; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support

Dear Township Board Members,

Our property still has some of the apple trees that my grandfather planted on our farm. He and his brothers were some of the original farming families on the peninsula. Gray Road is a scenic path from East Bay to West Bay. As a concerned member of the Peninsula Township, I feel that we need to have our voice heard. The original agreement was crafted out of concern for protecting our peaceful and unique peninsula, the farmers and homeowners. I can attest to the disruption of our peaceful evenings as Mari has held several functions (possibly weddings) where music was played into the evening. I can hear the music very well from my backyard. I just pray that this is not what our summers will consist of.

My father was a township trustee who was one of the people who helped craft the original winery agreements with the ultimate goal of protecting the peninsula. He was not a well liked person by the wineries but knew that this land was so precious it needed an agreement to limit the scope of operation by the wineries. The pursuit of WOMP to expand their operations is just the thing that the township was trying to avoid when the wineries began to operate.

The text below has been provided by the Friends of Old Mission Peninsula but I agree with them.

I support your continued efforts to resolve the WOMP lawsuit through negotiation. The wineries should uphold the agreements that they helped craft and willingly signed at the origins of their conversion of agricultural zoned land into winery operations and tasting rooms. These original agreements were created in the spirit of enhancing OMP farming and viticulture opportunities, keeping agricultural zones in production, and respecting the quiet residential needs of our community. Any changes should continue in this same spirit so that all interested parties can thrive, not just the wineries.

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on our community through a federal court. I am encouraging our friends and neighbors to do the same. It is only through you, our township representatives, that the local community can have a voice in shaping a satisfactory outcome.

Respectfully yours,

--

Jill (Gray) Hutchinson
757 Willow Dr

Becky Chown

From: The Bookshelf <cincybookshelf@gmail.com>
Sent: Tuesday, February 6, 2024 3:07 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

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Respectfully yours, Jenny Magro

1101 Detroit Ave., Traverse City, MI 49686

Becky Chown

From: Sally Van Vleck <sally@nrec.org>
Sent: Tuesday, February 6, 2024 3:09 PM
To: Becky Chown
Subject: Wineries Lawsuit

Dear Township Board Members, OPM wineries and other interested groups:

The ongoing conflict over the wineries' request to expand their business scope and activities has caused a terrible rift in our OPM community, as you well know. I was so disappointed when mediation gave way to a federal lawsuit filed by the wineries. I believe this was a mistake and will not solve the larger issue of the rift that has formed in our community.

I appreciate all the hard work, great effort and countless hours that the Township Board has devoted to this issue. I can't help but think of the many projects that could have been accomplished with all of these efforts instead of defending their decisions in a lawsuit. And, of course, all the money that has, and will be spent.

In my opinion, the changes proposed by the wineries would cause an unacceptable level of disruption to those of us who live here, and those who come to enjoy the quiet and peace of the peninsula.

Could all sides come together and realize that the greater good here, cooperation and respect for each other, is more important in the long run than growing bigger profits?

I believe this conflict could be solved in an equitable and peaceful way through a conflict resolution process. The lawsuit stopped all dialogue, preventing a compromise that could have avoided all of this dissension. Through this process, the needs and desires of the community and of the wineries can be addressed and an agreement could be reached.

I know we are now entrenched in the legal process. However, there are opportunities through the legal system for both sides to agree to a dialogue around settling the case. Could conflict resolution experts be brought into the process, overseen by the court, so that all sides are heard and the lawsuit could be settled? I think the answer is yes.

As a business owner, providing lodging on the peninsula for going on 50 years, I respect the winery owners and their need to make a profit. My guests come to stay at my Inn because it is quiet, rural and scenic; I am wondering if they will still want to come if the level of noise and traffic increases dramatically from this expansion. I hope I don't have to find out.

With respect to all,
Sally Van Vleck

Neahtawanta Inn
1308 Neahtawanta Rd.
Traverse City, MI 49686

Becky Chown

From: Shotwell <shotwell@charter.net>
Sent: Wednesday, February 7, 2024 9:21 AM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Township Support & WOMP Moratorium

Dear Township Board Members,

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Respectfully yours, Nancy and Chris Shotwell

7148 Peninsula Dr

Sent from my iPad

Becky Chown

From: Fran Bailey <franbailey.sheva@gmail.com>
Sent: Wednesday, February 7, 2024 12:35 PM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
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Respectfully yours, Fran Bailey

1101 Detroit Ave.

Traverse City, Mi. 49686

Becky Chown

To: Susan Piehl
Subject: RE: Winter 2024 Newsletter

-----Original Message-----

From: Lew Roubal <roubal.lew@gmail.com>
Sent: Thursday, February 8, 2024 10:16 AM
To: Susan Piehl <officemanager@peninsulatownship.com>
Subject: Winter 2024 Newsletter

Hi Susan,

I wanted to drop a quick note to express my appreciation for the informative and well organized Township Newsletter. These letters continue to be very helpful; ensuring residents have the opportunity to stay informed of the many activities underway in our community.

Please pass along my appreciation to those responsible for creating this for us!

Thank you

Dear Township officials,

February 8, 2024

Re: Mari Vineyard Running Event Application

Apparently Mari Vineyard wishes to hold a running event on vineyard property that will include two groups of runners totaling more than 200 runners over an estimated 90 minutes. Presumably runners, volunteers, servers, and spectators will arrive and prepare before, and will participate in socializing afterward. Certainly the total number of volunteers, servers, and spectators plus more than 200 runners, will exceed 250 persons for this event.

Peninsula Township has a "Large Events Ordinance" that reads in pertinent part, **"Event" shall mean an organized and open to the general public event where two hundred fifty (250) people or more will be in attendance at one time and held on either public or private real property or on the roads within the Township and may be held at one or more sites ..."**

The ordinance requires a Large Event organizer to submit a "complete application" with a long list of plans related to health, safety, and welfare. (See 2.2 Application for Permit **"No later than one hundred twenty (120) days before the proposed event, the person or sponsor(s) of the event shall submit in writing an application for an event permit to the Planning & Zoning Department on such forms and in such manner as the Township prescribes. If the person or sponsor fails to provide all the information required by this Ordinance, then the application shall be deemed incomplete, shall not be processed, and may be denied by the Planning & Zoning Department on that basis."**

Furthermore, the vineyard operates under a Special Use Permit. Does the Mari Vineyard's SUP allow events like this?

Our township is currently defending a wide-ranging lawsuit in which numerous wineries are suing to expand winery activities. To avoid any appearance of prejudice, favoritism, retaliation, or unequal enforcement, it is crucially important that the Township apply the rules objectively. I am asking you to produce the documentation to define whether these organizers have followed the rules.

As soon as possible, please send me the following information: 1) Mari Vineyard Special Use Permit; 2) Mari Vineyard complete application; 3) Documentation submitted to satisfy the permit requirements under both the vineyard's SUP and the Large Events Ordinance.

Thank you.

Grant Parsons
6936 Mission Ridge
Traverse City MI 49686

Business

Fire Department Awards



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
firechief@peninsulatownship.com



Re: Department Awards

January 10th, 2024

Dear Township board,

The Peninsula Township Fire Department would like to present numerous awards to department members for the year 2023. The awards presented are for Firefighter of the Year, Department Citations and Service awards. I believe it to be very valuable to all the department staff that they are recognized in front of the town board. The awards will be as follows:

Rich Vandermey Memorial Firefighter of the Year- Firefighter/Paramedic Kalep Adams

During 2023, we had so many members do great things throughout the year. It was very hard to pinpoint one individual as we had many that were deserving of the Firefighter of the Year. For 2023, I am naming Firefighter Kalep Adams as the Firefighter of the Year. Kalep has only been with the department since April of 2021 but quickly has established being a good team member, a dedicated individual, and a person that is trusted and relied upon. During 2023, Kalep passed his paramedic certifications and has become a great asset from a paramedic standpoint, he is very dedicated to becoming the best paramedic he can be. Kalep is also willing to work whenever he is needed, he worked the most overtime of any member in 2023 with many of those hours being on short notice. Kalep has a great knowledge of the pumps on our fire trucks, has worked to train others in pump operations and did a lot of work in the specification process of our new fire engine.

Please join me in congratulating Kalep.

Department Citations- Joe Sicoli, Cobey Taylor, Lt. Kyle Sarber, Nick Haines, Dan Drew, Laura Martin, Logan Shananaquet, Luke Miller and Griffin Dunn.

Service Awards- Tom Vandermey 15 years, Joe Sicoli 5 years, Paul Lipke 5 years and Dan Drew 5 years.

Please join me in congratulating these dedicated individuals who together help make the Peninsula Fire Department a great team.

Sincerely,

Fire Chief Fred Gilstorff

Peninsula Shores PUD, SUP #123, Amendment #4

Jennifer Cram

From: chaddox75@gmail.com
Sent: Sunday, February 4, 2024 10:37 PM
To: Jennifer Cram
Cc: Becky Chown; Robin Noval
Subject: Peninsula Shores SUP Amendment #4

Please include the below and the two attached items in the packet for the 2/13/24 Board of Trustees public hearing on the above matter. Thanks

Dear Board of Trustees Members,

We strongly object to the addition of another unit to the development. This development was originally sold to the community and the Township as a development that would have only 41 units instead of 55 lots. A development of 41 units was approved, but the approved 41 units were smaller and in a much more favorable layout for the developer than would have been permitted under general zoning. The developer's main argument now seems to be that they could have put 55 units in the development before the SUP/PUD was approved, so now they should be permitted to add a 42nd unit. If you approve this amendment, the precedent will be set for developers to get the special benefits of a PUD by proposing a lower density, and then later come back again and again to get back the additional units and the density that they gave up in the beginning to get the PUD benefits.

The developer claims some benefit to the community by moving some lot lines a few feet further from the shoreline. To say moving a few units a small amount further from the shoreline is a substantial improvement is really stretching it when the developer and the township previously concluded that the shoreline would be adequately protected under the SUP as originally approved.

Further, this additional unit will adversely affect both the owners adjoining the development and the property owners within the development by increasing traffic through the development and the Township, and it is not an improvement to the community as a whole. The amount of additional traffic is not huge. However, if you say it is not enough to matter here, then you set the precedent that it won't be enough to matter when a developer comes back to add another lot, and then another, and then another. Section 8.1.3(1)(b) of the zoning ordinance requires that the use of the proposed location will be a substantial improvement to property in the immediate vicinity and the community as a whole. Adding another unit in this location will be a detriment rather than an improvement to the property in the immediate vicinity (including both the units within the development and the properties around the development). Adding another unit to this development is not a substantial improvement to the community as a whole which is seeking to preserve its rural character. We do not need more density on the peninsula!

Finally, we believe that the developer has not yet complied with the conditions under the previously approved amendment #3 as described below, and that another amendment should not be considered for approval until the questions regarding the prior amendment are resolved..

Amendment #3 conditions

Condition #2 under Amendment #3 is:

A landscape plan shall be submitted to the Director of Planning for approval that includes a double row of evergreen trees a minimum of 8-feet tall at planting that are spaced eight to ten feet on center to be located in the 30-foot PUD buffer north of Unit 1 prior to issuance of a Land Use Permit.

The Planner told the Planning Commission at its September 18, 2023 meeting that the attached revised landscape plan met this condition. It seems clear to us that it does not. The trees in each row are at least 20' apart (there is a 10' utility easement shown along the north side of Water's Edge Drive to provide scale to this drawing). Further, the trees extend along only a part of the 30-foot PUD buffer north of Unit 1. Screening for our open space is just as important (if not more important) as the screening for our cottage. The revised landscape plan contains incorrect information – it states that the trees shown on the plan are 8-10' on center, but it is clear from the plan that is not the case. Thus the revised landscape plan did not meet the condition as it did not include trees spaced eight to ten feet on center, and the trees planted in the field do not meet this condition as they are further apart than 8-10' on center and were planted in only part of the PUD buffer north of Unit 1.

We asked for the Planner to measure the distance between these trees in October, and to let us know what she found. She said she would, but we have not heard anything further.

We believe it would be inappropriate for the Township to consider another amendment to this PUD when the developer has not yet met condition #2 of the prior amendment but apparently believes he has.

Further, the Township Board needs to determine what the developer needs to do to comply with condition #2 which was imposed by the Board when it approved amendment #3. Attached please find the November 15, 2023 letter from our attorney Scott Howard to the Planning Commission setting forth what we believe should be done to comply with condition #2. If a land use permit was issued for unit 1 as stated in the minutes of the September 18, 2023 Planning Commission meeting, it needs to be immediately revoked as it was based on incorrect information submitted by the developer (the developer's plan stated the trees shown were 8'-10' on center when the trees shown on the plan are much further apart).

Below is a more detailed history of the tree buffer issue if you are interested in that information.

Thanks for your consideration.

Craig Haddox, 4150 Trevor Road

Further details about the tree buffer issue

The developer planted one row of trees that exceeded the minimum required height, and asked the Planner to have that approved. The Planning Commission August 21, 2023 minutes state:

Cram: a landscape plan was submitted that was presented for Amendment 3; six spruce trees were proposed, but a condition of approval was for two rows of eight foot evergreen trees spaced eight to ten feet apart for a year-round buffer to the properties to the north. Six large evergreens were planted, approximately twenty feet tall. Do you believe this meets the intent of the condition of approval?

Discussion then occurred, and the consensus of the Planning Commission was that the condition was not fulfilled.

In the Planning Commission September 18, 2023 meeting minutes, the Planner stated that the condition #2 has been met; the attached revised landscape plan was included in the meeting packet; and the land use permit has been issued.

On October 10, I emailed the Planner the following:

Jenn, we arrived here for the first time to see the supposedly completed landscape buffer. It is a very poor buffer with large gaps, and I believe the reason why is that the trees appear to us from our property to be significantly further apart than the 8 to 10 feet on center spacing that was required under the approved amendment. We did not want to trespass on that property to actually measure them. Can you take the appropriate steps to determine in the field how far apart these trees are and whether they meet the requirement of the amendment? Please let us know what you find out.

The Planner emailed me back that same day and said she would get out and measure them at her earliest convenience. I emailed her back on October 16 and asked her to let us know the results of her measuring the trees. To date I have not heard anything further from her about this.



Peninsula Shores 2023-11-15 Ltr to
Amendment #3 ... Pen Twp Plan...



OLSON & HOWARD

November 15, 2023

Peninsula Township
Planning Commissioners
13235 Center Road
Traverse City, MI 49685

via Email to planner@peninsulatownship.org
shipman.parks@gmail.com
rand.plancom@gmail.com
lwdloski@gmail.com
jualexanptpc@gmail.com
duneclimber55@yahoo.com
dsh_44@yahoo.com
armen.peninsulatruster@gmail.com

Re: Proposed changes to Peninsula Shores

Dear Planning Commissioners:

I am writing on behalf of Craig and Megan Haddox of Smokey Hollow Road to continue their opposition to the addition of another unit to the Peninsula Shores Planned Unit Development (PUD) and to reiterate the concern that the Developer has not complied with the conditions of the approval by the Township Board.

The Township's approval of Amendment #3 to the PUD requires a double row of evergreen trees, a minimum of 8 feet tall at planting, spaced eight to ten feet on center to be located in the 30-foot PUD buffer north of Unit 1. The Developer originally planted a single row of larger trees spaced further apart, arguing that was sufficient to meet the condition. After objections were raised to the Developer's actions, a second row of smaller pines was planted near the larger trees. The rows of trees also do not extend to the entire length of the 30-foot PUD buffer north of Unit 1 and appear not to meet the spacing requirements of the conditions. The Developer's recent actions raise several issues of concern, and the Township should not approve Amendment #4 until these issues are resolved.

1. HOW FAR APART ARE THE TREES ACTUALLY PLANTED?

We have previously requested that staff measure the spacing between the trees on the property to determine if it complies with the PUD amendment conditions of approval. The second row of trees appears to have the same spacing as the larger trees, approximately 25 feet apart rather than the required 8 to 10 feet. Staff could easily ascertain the distance between trees by visiting the site and performing the appropriate measurements. Having accurate distances would also allow the Township to determine the proper steps to resolve the failure of the Developer to meet the required condition.

November 15, 2023
Page 2

2. WHAT SHOULD BE DONE WITH THE PENDING PUD AMENDMENT #4 TO ADD ANOTHER LOT?

As noted in our previous correspondence, this failure to comply with the conditions imposed by the approval is part of a larger pattern where the Developer has represented one thing and has done something different. The Developer is not in compliance with the requirements of Amendment #3. He continues to try to evade compliance and has submitted a plan for approval that contains inaccurate information. No action should be taken on Amendment #4 until the Planning Commission determines that the Developer is in compliance with the landscape buffer requirements of Amendment #3.

3. WHAT WE BELIEVE SHOULD BE DONE TO FIX THE LANDSCAPE BUFFER.

Since the Developer has already planted a first row of 25' tall trees much farther apart than the 8-10 feet on center requirement, the most logical and aesthetically consistent way to resolve the violation of the condition for approval is to have the Developer modify the second row of trees to match the first row. The Developer should modify the second row to consist of 25' tall trees spaced similarly to the first row. The 8'tall trees already planted in the second row should be replaced with 25' tall trees (the 8' tall trees could be used elsewhere on the project). The extension of the two rows to the west should be 25' tall trees planted at the same distance apart from one another as the 25' tall trees already planted. Additionally, the landscape buffer should be planted across the entire 30-foot PUD buffer located north of Unit 1.

Even if it is determined that no additional 25' tall trees should be planted, then the Developer should be required to plant 8' tall trees 8-10 feet on center between the trees already planted and to extend the two rows to the western edge of the PUD buffer that is north of Unit 1. Stated another way, the Developer should be required to plant two 8' tall trees between each 25' tall tree and between each 8' tall tree already planted to meet the 8-10 feet on center requirement; and should extend both rows to the western edge of the PUD buffer that is north of Unit 1 with 8' tall trees meeting the 8-10 feet on center requirement. As noted above, we believe that two rows of 25' tall trees planted the same distance apart as the 25' tall trees already planted across the entirety of the rear of the PUD buffer that is north of Unit 1 makes the most sense in light of the current circumstances, but at a minimum, the Developer needs to comply with the conditions of approval whether he uses 25' tall trees or 8' tall trees.

4. THE TOWNSHIP SHOULD REJECT ARGUMENTS THAT THE LANDSCAPE BUFFER PLAN WAS ALREADY APPROVED BY THE PLANNER AND IT WOULD BE A HARDSHIP FOR THE DEVELOPER TO REPLACE EXISTING TREES

The Developer may argue that the planner has approved the landscaping plan, so the matter is closed. However, as a matter of law, the planner cannot approve a plan that does not meet the requirement. Further, the plan contained false information when it stated that the trees are spaced "8'-10' O.C.", so the approval is ineffective based on misleading information.

November 15, 2023

Page 3

The Developer may also say that it is not fair to require the replacement of already planted trees. However, the Developer planted trees that did not comply with the requirement and apparently did so without first submitting a landscape plan to the planner or seeking approval. Then, the Developer asked the planner for after-the-fact approval of the deficient completed work. When the Planning Commission told the Developer he needed to comply with the requirement, he submitted a landscape buffer plan with inaccurate information, requesting approval from the planner for another plan that fails to meet the proper requirements. Adjoining landowners should not be penalized because the Developer attempts to evade meeting the stated requirement.

Conclusion

We are looking to the Planning Commission to ensure the terms of Amendment #3 are adequately met. Until the buffering requirements are met, it would be inappropriate and unlawful to approve a new amendment to the SUP. Thank you for your time and attention to this matter. If you have any questions regarding this correspondence, please contact me through your legal counsel.

Sincerely,



Scott W. Howard

SWH/klg

2023 PDR Monitoring Report

MEMO

To: Township Board

From: Susie Shipman, Purchase of Development Rights Program Contractual Monitor

Meeting Date: February 13, 2024

Re: 2023 Annual PDR Reports

All one hundred and twenty (120) parcels subject to Purchase of Development Rights (PDR) and Donation of Development Rights (DDR) contracts were reviewed in 2023. Assessments consisted of physical site inspections; interviews with landowners, as available; an inventory of land features and uses; determinations of compliance with contract terms; photographs; maps; and final report preparation. Twenty-two (22) parcels are also subject to ACEP-ALE* agreements, and separate reports were prepared and delivered to the Michigan ACEP Coordinator, in Lansing. Confirmation that Peninsula Township has completed the annual ACEP-ALE monitoring requirements has been received.

Final written reports were shared with landowners in January, 2024. These reports exist on file at Peninsula Township offices.

It was found that most properties are being managed and stewarded in compliance with the terms of the conservation easement contract. As in previous years, violations noted in the summary spreadsheet attached here include failure to reference the PDR easement in recent transfer deeds. These violations have been reported to the Program Director for remedy.

Suggested adjustments to annual monitoring program administration have also been shared with the Program Director. These include:

1. A systematic review of all digital and hardcopy annual monitoring files to ensure files contain, as needed, copies of original easements and easement amendments, baseline documentation reports, and deeds. Some files were found to include this information, and others did not.
2. Following a transfer of PDR land, new owners receive a letter of introduction from the township Program Director and Monitor with a copy of their easement and a copy of PDR Ordinance #23.
3. Implementation of a tracking system for parcels within the Peninsula Township Scenic Viewshed to assist landowners and Peninsula Township staff in understanding which parcels, or portions of parcels, are subject to viewshed restrictions (note: reports now include an aerial monitoring map showing Peninsula Township Scenic Viewshed coverage for parcels, where applicable).

The attached spreadsheet provides a summary of the properties that were monitored, parcels that are also subject to ACEP-ALE easements, and violation citations.

Respectfully Submitted,
Susie Shipman

* The Agricultural Conservation Easement Program – Agricultural Land Easement (ACEP-ALE) is a voluntary federal conservation program implemented by the USDA Natural Resources Conservation Service (NRCS) that protects private agricultural land from conversion to non-agricultural uses. ACEP-ALE provides funds that can be used to help buy conservation easements on farm and ranch land.

PID	LANDOWNER	ACEP-ALE* REPORT	VIOLATION	NOTES: Violation detail / changes on property / areas of concern / etc.
11-004-002-03	SANTUCCI MARC & DEBORAH			
11-004-002-04	CAMPBELL J KERMIT TRUST			
11-004-002-05	OOSTERHOUSE VINEYARDS LLC			
11-004-010-01	KEWEENAW INVESTMENT & DEVELOPMENT			
11-004-010-03	OOSTERHOUSE VINEYARDS LLC			
11-004-010-04	OOSTERHOUSE VINEYARDS LLC			
11-004-011-00	SANTUCCI MARC & DEBORAH			
11-004-011-01	PICKELMAN LUKE J & FAYE A			
11-005-000-50	OUT OF THE VINE LLC			
11-005-010-10	GOOD FRIEND PROPERTIES LLC			
11-008-005-18	SEIZE THE DAY LLC			
11-008-005-19	GOODMAN CHARLES H & BETHANY G			
11-008-005-56	LEWIN CAROL A TRUST			Gravel driveway installed this year.
11-008-014-55	CROFT LLC			
11-008-018-00	SPRINGER JEROME & BARB TRUST ESTATE			
11-008-024-01	SPRINGER JEROME & BARB TRUST ESTATE			
11-008-024-02	SPRINGER JEROME & BARB TRUST ESTATE			
11-008-026-55	SPRINGER TODD J			
11-008-027-01	GARRETT MARK V & JANE B			Not a PDR parcel (as per Sally Murray). This parcel is a GTRLC CE.
11-008-027-02	GOODMAN CHARLES H & BETHANY G			
11-008-027-03	GOODMAN CHARLES H & BETHANY G			
11-008-027-05	GOODMAN CHARLES H & BETHANY G			
11-017-037-00	HOOPER WALTER J III & MARIE K	X		
11-017-037-10	HOOPER WALTER J III & MARIE K	X		
11-018-009-55	HAGERTY MCKEEL O TRUST	X		Children's play area converted to fire pit area.
11-019-029-00	CROFT LLC			
11-030-005-50	BROWN WILLIAM & NATALIE S	X (portion)**		
11-030-005-60	BROWN WILLIAM & NATALIE	X (portion)**		
11-030-006-20	MAMPE ROBERT N TRUST	X (portion)**		
11-030-006-25	MAMPE ROBERT N TRUST	X		
11-030-006-30	MAMPE ROBERT N TRUST	X		
11-030-006-35	MAMPE ROBERT N TRUST	X		
11-030-006-40	MAMPE ROBERT N TRUST	X		
11-102-002-00	WEATHERHOLT DAVID TRUST			
11-102-005-00	WEATHERHOLT DAVID TRUST			Accumulated miscellaneous materials noted: storage of recycling/equipment.
11-102-007-00	WEATHERHOLT DAVID TRUST			
11-103-001-55	SHULTZ FAMILY TRUST			
11-103-003-00	TAFT FAMILY PARTNERSHIP LP			
11-103-004-00	GORTON HOLLY J	X		
11-103-004-55	WEATHERHOLT DAVID TRUST			
11-103-006-00	NYBLAD PROPERTIES GT LLC			
11-103-009-02	MANNOR PROPERTIES LLC	X		
11-103-009-35	KROUPA CHERYL L TRUST	X (portion)**		

PID	LANDOWNER	ACEP-ALE* REPORT	VIOLATION	NOTES: Violation detail / changes on property / areas of concern / etc.
11-103-009-56	MANNOR PROPERTIES LLC	X		
11-103-009-57	MANNOR PROPERTIES LLC	X (portion)**		
11-103-012-00	LIGON LEONARD G			
11-103-014-00	MCMMASTER MICHAEL E & CHRISTINE M			
11-103-015-00	KROUPA CHERYL L TRUST			
11-103-017-01	OLD MISSION INVESTMENTS LLC			
11-103-017-02	STEINBICKER FAMILY TRUST			
11-104-022-00	WUNSCH BARBARA			
11-109-002-00	SWEET BRIAR FARM LLC			Accumulated discarded materials noted, cleanup is ongoing.
11-109-004-01	MENZEL THOMAS TRUST			
11-109-004-04	CRAMPTON TIMOTHY & RENEE			
11-109-004-05	TFM PROPERTIES I LLC			
11-109-010-02	KRUPKA JAMES L & FRANCES A			
11-109-010-03	STRAEBEL PHILIP & ELIZ & MOLLY			
11-109-010-54	CUMMINGS VINEYARD LLC			
11-109-010-55	MCLAUGHLIN MARK & LINDSAY			
11-109-016-00	SWEET BRIAR FARM LLC			
11-109-022-55	SWEET BRIAR FARM LLC			Accumulated discarded materials noted, cleanup is ongoing.
11-110-006-00	WEATHERHOLT DAVID TRUST			
11-110-015-00	JOHNSON WARD L & CAROL F			
11-110-015-20	JOHNSON WARD L & CAROL F			
11-115-018-00	GILL JOSEPH G JR			
11-115-022-00	WINDHOLZ A EVAN & KAREN F TRUST			
11-115-023-00	JOHNSON DEAN R & LAURA M			
11-115-025-01	PONTES J EDSON & SUSAN			
11-115-040-00	JOHNSON WARD			
11-116-002-00	KROUPA ENTERPRISES LLC			Accumulated discarded materials noted, cleanup is ongoing.
11-116-004-01	JOHNSON WARD L & CAROL F			
11-116-004-02	JOHNSON DEAN & MARTIN JOHNSON LAURA			
11-122-002-00	JOHNSON WARD			
11-122-005-00	JOHNSON WARD			
11-122-007-00	JOHNSON DEAN R & LAURA M			
11-122-009-00	JOHNSON WARD			
11-122-028-00	D&T FRUIT FARMS LLC			
11-122-029-00	D&T FRUIT FARMS LLC			
11-127-022-00	SEIBOLD LLEWELLYN D & KATHLEEN	X		
11-127-025-55	CHERRY CONNECTION ENTERP LLC	X (portion)**		Accumulated miscellaneous materials and discarded appliances noted.
11-128-010-00	EDMONDSON HAROLD D TRUST			
11-128-010-01	MILLER JEFFERY G & STRETEN MOLLY K			
11-128-010-02	MILLER JEFFERY G & STRETEN MOLLY K			
11-132-001-00	EDMONDSON ENTERPRISES LLC			
11-132-007-20	SANGER DAVID K TRUST			
11-133-003-00	WARREN JEREMIAH			

PID	LANDOWNER	ACEP-ALE* REPORT	VIOLATION	NOTES: Violation detail / changes on property / areas of concern / etc.
11-133-003-20	WARREN GARY D & WENDA M TRUST			
11-133-009-00	ISLAND VIEW ORCHARDS LLC			
11-133-012-00	EDMONDSON ENTERPRISES LLC			
11-133-021-00	EDMONDSON HAROLD & JOANNE TTEES			
11-133-027-00	WARREN ORCHARDS LLC			
11-134-006-00	EDMONDSON TRUST & WESTPHAL TRUST			
11-134-008-55	AMERICAN OAK PARTNERS LLC			
11-134-021-03	OCHS ORCHARDS LLC			
11-226-006-55	VM3 FAMILY L P	X		
11-226-011-02	KELLEY INVESTMENT PROPERTIES LLC	X (portion)**		
11-227-009-53	TABONE MARIO A			
11-227-010-00	CROFT LLC			
11-227-015-01	SHILO INDUSTRIES LLC			Accumulated discarded materials noted, cleanup is ongoing.
11-227-015-02	KRAMER ANTHONY F			
11-234-001-01	BURNS		X	Deed 2023R-15681 fails to reference the PDR conservation easement.
11-234-001-03	HAGUE ACRES LLC			
11-234-001-05	MANIGOLD JEFFREY R & LOIS			
11-234-001-06	BEE DENNIS A & KAREN L			Accumulated discarded materials noted, cleanup is ongoing.
11-234-011-00	OM18 LLC			
11-234-011-20	OM4T LLC	X		
11-234-011-40	OM11 LLC			
11-234-012-01	PADISAK MICHAEL & MARJORIE Y			
11-234-012-03	HEIDT CELLAR VINEYARD LLC			
11-234-017-00	BEE DENNIS A & KAREN L			
11-234-018-55	MANIGOLD JEFFERY R & KELSIE			
11-234-024-55	HECK KANDACE K TRUST	X (portion)**		
11-234-035-55	OLD MISSION CREEK LLC	X (portion)**	X	Deed 2022R-18909 fails to reference the PDR conservation easement.
11-235-037-00	WEBER CHRIS & KRALL WILLIAM ET UX			
11-235-045-02	KELLEY DAVID R TRUST			
11-580-023-00	KELLEY INVESTMENT PROPERTIES LLC			
11-580-051-00	KELLEY INVESTMENT PROPERTIES LLC			
11-580-052-00	KELLEY INVESTMENT PROPERTIES LLC			
11-580-067-00	KELLEY INVESTMENT PROPERTIES LLC			
11-580-085-00	KELLEY INVESTMENT PROPERTIES LLC			
11-580-086-00	KELLEY INVESTMENT PROPERTIES LLC			
<p>* The Agricultural Conservation Easement Program – Agricultural Land Easement (ACEP-ALE) is a voluntary federal conservation program implemented by the USDA Natural Resources Conservation Service (NRCS) that protects private agricultural land from conversion to non-agricultural uses. ACEP-ALE provides funds that can be used to help buy conservation easements on farm and ranch land.</p> <p>**ACEP-ALE parcels noted as X (partial) are parcels where only a portion of the parcel (due to parcel subdivisions, parcel combinations and/or the changing hands of parcels) is subject to an ACEP-ALE easement.</p>				

Joey Jackson Development Sanitary Sewer Extension Acceptance



Engineering
Surveying
Testing &
Operations

123 West Front Street
Traverse City, Michigan 49684
231 946 5874 
231 946 3703 

January 2, 2024

Peninsula Township
Attn: Isaiah Wunsch
13235 Center Rd.,
Traverse City, MI 49686

RE: Joey Jackson – Sanitary Sewer Extension
GFA #22370
Close-out & Turnover

Dear Mr. Wunsch:

The project for the Joey Jackson development sanitary sewer extension to the proposed residential development located at Jo Jack Run, a private road off Hwy M-37, has been completed. Enclosed please find copies of the following items submitted by the contractor in compliance with the contract documents:

1. One-Year Maintenance Bond
2. Letter of Guarantee
3. Affidavit of Completion/Consent of Surety
4. Bill of Sale
5. Recorded Grant of Easement

The Record Drawings and reports are completed and both paper and USB copies will be delivered to the Grand Traverse County Department of Public Works.

GFA has provided construction oversight for this project and hereby verifies to the best of our knowledge, the contractor has installed the facilities according to the approved plans and specifications. Based on this information, we recommend that the Township accept the facilities.

If you have any questions regarding this matter, please do not hesitate to contact our office.

Sincerely,
Gourdie-Fraser, Inc.

Jennifer Graham, P.E.
Director of Engineering

Enclosures

cc: John Divozzo, Grand Traverse County DPW

\\gfa-fs1\Clients\Projects\22370\Documents\Closeout\Turnover letter to Township.docx

Granite Re, Inc.

Bond# GRMI32478B

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS, That We, the undersigned

AJ'S EXCAVATING, LLC

, as Principal
and Granite Re, Inc., a corporation organized under the laws of the State of Minnesota and
duly authorized to do business in the State of Oklahoma, as Surety, are held and firmly bound unto:

Peninsula Township

in the penal sum of
**** SIXTY SEVEN THOUSAND ONE HUNDRED EIGHTY AND 00/100 ****

(\$ \$67,180.00) Dollars, for the payment of which well and truly to be
made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and
assigns.

Signed this 28th day of December, 20 23.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above named
Principal did on the 5th day of July, 20 2022 enter into a
contract with the

Peninsula Township

for: Joey Jackson Sewer.

AND, WHEREAS, the specifications of said construction contract provide that upon final acceptance by Oblige
said Principal shall furnish a maintenance bond for the sum amounting to **** one hundred **** percent (100 %)
of the contract price, and to remain in full force and effect for the period of

One (1) year(s) from the date of acceptance, as therein stated in said specifications; the
said work having been duly accepted by said obligee.

NOW, THEREFORE THE CONDITION OF THIS OBLIGATION IS SUCH, That if the Principal shall make good
all defects appearing in the work performed by Principal due to faulty workmanship or materials which may
develop during the period of One (1) year(s) from the date of completion and final
acceptance of said work, then this obligation shall be void; otherwise to remain in full force and effect.

AJ'S EXCAVATING, LLC

Principal

BY: _____

Title _____

Granite Re, Inc.

Surety

BY: 

Connie Smith

, Attorney-in-Fact

GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU Its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:


To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

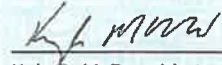
MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 31st day of July, 2023.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)





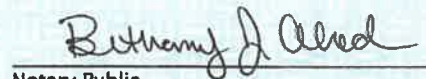
Kenneth D. Whittington, President


Kyle P. McDonald, Assistant Secretary

On this 31st day of July, 2023, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:
April 21, 2027
Commission #: 11003620





Bethany J. Alred
Notary Public

GRANITE RE, INC.
Certificate

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this

28th day of December, 2023.





Kyle P. McDonald, Assistant Secretary

AIA® Document G707™ – 1994

Consent Of Surety to Final Payment

Bond # GRMI32478B

PROJECT: (Name and address)
Joey Jackson Sewer

ARCHITECT'S PROJECT NUMBER:
N/A

OWNER: ☐

ARCHITECT: ☐

CONTRACT FOR: General Construction

CONTRACTOR: ☐

TO OWNER: (Name and address)
Peninsula Township
13235 Center Rd
Traverse City, MI 49686

CONTRACT DATED:
7/05/2022

SURETY: ☐

OTHER: ☐

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

GRANITE RE, INC.
14001 Quailbrook Drive
Oklahoma City, OK 73134

, SURETY,

on bond of
(Insert name and address of Contractor)

AJ'S EXCAVATING, LLC
9777 Honor Hwy
Honor, MI 49640

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the
Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

Peninsula Township
13235 Center Rd
Traverse City, MI 49686

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this
date: (Insert in writing the month followed by the numeric date and year.)

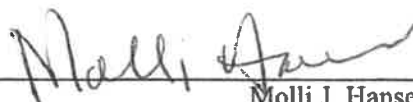
December 28, 2023

GRANITE RE, INC.

(Surety)


(Signature of authorized representative)

Attest:
(Seal):


Molli J. Hansen, Witness

Connie Smith, Attorney-in-fact
(Printed name and title)

GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:


To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

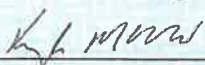
MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 31st day of July, 2023.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)





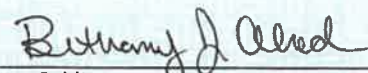
Kenneth D. Whittington, President


Kyle P. McDonald, Assistant Secretary

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My Commission Expires:
April 21, 2027
Commission #: 11003620





Bethany J. Alred
Notary Public

GRANITE RE, INC.
Certificate

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this
28th day of December 2023.





Kyle P. McDonald, Assistant Secretary

LETTER OF GUARANTEE

DATE: 12-23-23

PROJECT NO. _____

OWNER: JOEY JACKSON LLC _____

PROJECT: Joey Jackson

sewer project

Gentlemen:

As the Contractor for this Project, I hereby guarantee all materials and equipment furnished and all Work performed on this Project including any restoration Work necessary to be repaired or replaced.

With respect to this Project, to our personal knowledge, all payments have been made and there are no Liens on said system

This guarantee will remain in effect for a period of one (1) year from the date of acceptance by the Municipality.

Signature: _____



(Contractor)

Title: _____

Allan Zrbel

(Please Print or Type)

Company Name: _____

AS'S EXCAVATING

(Please Print or Type)

Address: _____

9777 Honor Hwy

Honor, MI 49640

AFFIDAVIT OF COMPLETION/CONSENT OF SURETY

AJ'S EXCAVATING

Name of Contractor

9777 Honor Hwy, Honor, MI 49640

Address of Contractor

being duly sworn, deposes and says that they entered into a Contract with _____ on the __ day of _____, 20__, for the Joey Jackson sewer Project.

Contractor further says that the said Contract has been completed and all indebtedness incurred by him to Subcontractors, Suppliers, and laborers in their employ has been paid in full. Contractor further says that there are no outstanding or pending Claims, Liens or actions in Law involving this Contract. Contractor further says this affidavit is furnished as an inducement to the Owner to make final payment on said Contract.

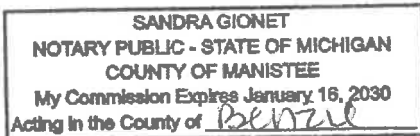
WITNESSES:

Richard Wolff
Richard Wolff
Print

SIGNED:

[Signature]
Allan Zinke
Print

Subscribed and sworn to before me this 22 day of December, 2022.



SEAL

Sandra Gionet
Print Name
Sandra Gionet
Notary Public Sign

My commission expires: January 16, 2030

CONSENT OF SURETY

We, as Surety on the above-described Contract, hereby give our consent to the payment to the Contractor as indicated.

NAME OF SURETY COMPANY: _____

PERFORMANCE AND PAYMENT BOND NO.: _____

Date: _____

Signed: _____

Name: _____

BILL OF SALE

JoeyJackson, LLC whose address is 10579 CAMROSE CIR TRAVERSE CITY, MI 49684,

(herein referred to as "Seller") for and in consideration of One (\$1.00) Dollar, the adequacy and receipt of which is acknowledged, does hereby grant, dedicate, transfer and deliver to Peninsula Township, whose address is 13235, Traverse City, MI 49686, (herein referred to as the "Township"), all Sanitary Sewer and appurtenances as shown on the attached drawings that are in, over, upon and under the real estate more fully described as:

Sewer EASEMENT - (SEE EXHIBIT "B" ATTACHED)

A variable width easement for the installation and maintenance of a sanitary sewer in part of the North one-half of the Northeast one-quarter of the Northeast one-quarter of Section 36, Town 28 North, Range 11 West, being more fully described as: Commencing at the Northeast corner of said Section 36; thence South 00°07'14" West, along the East line of said section, 274.58 feet; thence North 89°46'38" West, 33.00 feet, to the Westerly right-of-way of Highway M-37 and the Point of Beginning of said easement; thence South 00°07'14" West, along said Westerly right-of-way, 194.40 feet; thence North 89°49'01" West, 148.73 feet; thence South 81°39'51" West, 157.65 feet; thence South 28°19'19" West, 192.21 feet; thence South 00°08'21" West, 1.84 feet, to the Northerly boundary of "Vinyard Ridge" condominium; thence along said boundary North 89°52'28" West, 20.00 feet; thence North 00°08'21" East, 6.87 feet; thence North 28°19'19" East, 207.28 feet; thence North 81°39'51" East, 295.93 feet; thence North 00°47'01" West, 155.67 feet; thence South 89°46'38" East, 20.00 feet, to the Point of Beginning.

Seller hereby warrants and certifies to the Township that the Improvement has been acquired, constructed and completed in accordance with the Plans and Specifications developed by Grand Traverse County for the improvement previously approved by the Township, and that no claim, action, or liability exists with respect to the improvement and its construction and installation.

Seller further warrants and represents to the Township that it is the lawful owner of the improvement, and that the improvement is free of all liens and encumbrances of any kind. Seller further represents that it has the authority to transfer the improvement. All warranties and guarantees pertaining to the improvement are hereby assigned and transferred to the Township.

Dated this 19th day of December, 2023

Seller:

JoeyJackson, LLC, a Michigan Limited Liability Company

By:

Michael Orden
Joey Jackson LLC

Signature

By:

Michael Orden

Printed

Its:

Member Joey Jackson LLC

Title



DocId:8401019

Tx:4249510

2023R-14794

STATE OF MICHIGAN

GRAND TRAVERSE COUNTY

RECORDED 12/07/2023 03:03:19 PM

PEGGY HAINES REGISTER OF DEEDS

PAGE 1 OF 4

GRANT OF EASEMENT

Know all by these presents: that JoeyJackson LLC, a Michigan limited liability company, ("Grantor"), the address of which is 10579 Camrose Circle-etc., for and in consideration of One Dollar and 00/100 (\$1.00) grants and conveys to the Township of Peninsula, a Michigan municipal corporation ("Grantee"), the address of which is 13235 Center Road, Traverse City, MI 49686, and the successors and assigns of Grantee, a non-exclusive easement for the purposes of laying, constructing, maintaining, operating, repairing, substituting, removing, enlarging, inspecting and replacing public and/or private utilities, though, along and across the following described property:

Situated in the Township of Peninsula, County of Grand Traverse, State of Michigan:

A variable width easement for the installation and maintenance of PUBLIC WATER AND/OR SEWER and appurtenances in part of Section 36, Town 28 North, Range 11 West, Peninsula Township, Grand Traverse County, Michigan, which Easement is more fully described as;

A variable width easement for the installation and maintenance of a sanitary sewer in part of the North one-half of the Northeast one-quarter of the Northeast one-quarter of Section 36, Town 28 North, Range 11 West, being more fully described as: Commencing at the Northeast corner of said Section 36; thence South 00°07'14" West, along the East line of said section, 274.58 feet; thence North 89°46'38" West, 33.00 feet, to the Westerly right-of-way of Highway M-37 and the Point of Beginning of said easement; thence South 00°07'14" West, along said Westerly right-of-way, 194.40 feet; thence North 89°49'01" West, 148.73 feet; thence South 81°39'51" West, 157.65 feet; thence South 28°19'19" West, 192.21 feet; thence South 00°08'21" West, 1.84 feet, to the Northerly boundary of "Vinyard Ridge" condominium; thence along said boundary North 89°52'28" West, 20.00 feet; thence North 00°08'21" East, 6.87 feet; thence North 28°19'19" East, 207.28 feet; thence North 81°39'51" East, 295.93 feet; thence North 00°47'01" West, 155.67 feet; thence South 89°46'38" East, 20.00 feet, to the Point of Beginning.

Subject to other easements or restrictions, if any

Together with the right of ingress and egress to, from and over said lands, and subject to other easements or restrictions, if any.

SURVEY ATTACHED

The Grantee shall replace and restore the property to the extent practicable whenever any construction or maintenance occurs within the easement area. Grantee shall not be responsible for replacing any trees or vegetation in the easement area that are disturbed as a result of construction or maintenance. Grantor agrees that no buildings, fences, or other structures of any kind will be placed within the boundaries of said easement, and Grantor shall not plant any trees or vegetation in the easement that interfere with Grantees rights under this easement. Grantee shall have the right to remove any building, fences, structures, trees or vegetation placed within the easement and Grantor shall be responsible for the cost of such removal.

This easement and associated rights and restriction are granted in perpetuity.

Grantor and Grantee, as used herein, shall be deemed to be plural, when required to be so, and shall include the heirs, successors and assigns of the parties hereto.

The word "easement", as used herein shall be deemed to be plural when required to be so.

The rights and restrictions under this Grant of Easement shall run with the land of Grantors and shall be binding on the successors and assigns of Grantors.

This easement is executed this 29th day of November 2023

Signed by:

GRANTOR:

JoeyJackson LLC,
a Michigan limited liability company

Michael Orden

By: Michael Orden
Its: Member

STATE OF FLORIDA)
) ss
COUNTY OF COLLIER)

The foregoing Grant of Easement was acknowledged before me this 29 day of
NOVEMBER, 2023 by Michael Orden, Member of JoeyJackson LLC, a Michigan limited
liability company.

(seal)



[Signature]
Notary Public,
COLLIER County, FL
My commission expires: JUNE 30, 2026
Acting in COLLIER County

Instrument Drafted by:
Terrence J. Raven II (P66629)

After recording return to:
Grantee

13919 S. West Bay Shore Dr.
Ste 105.
Traverse City, MI 49684

**Resolution 2024-02-13 #1,
Agreement for Collection of Summer
School Property Taxes**

**Peninsula Township Board Resolution to Sign
Agreement for Collection of Summer School Property Taxes
with Northwest Education Services**

Resolution 2024-02-13 #1

Upon motion made by _____, seconded by _____, the following resolution was adopted:

RESOLVED, that the Peninsula Township Board hereby authorizes and empowers the Peninsula Township treasurer, supervisor, and clerk to sign the agreement for collection of summer school property taxes with Northwest Education Services for the year 2024.

The following aye votes were recorded: _____

The following nay votes were recorded: _____

Absent: _____

RESOLUTION # _____ WAS ADOPTED _____ DENIED _____

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

Dated: _____ By: _____

I, _____, _____ of Peninsula Township, Grand Traverse County, Michigan, hereby certify that the above is a true and complete copy of the resolution duly adopted by the Peninsula Township Board at a meeting held February 13, 2024, and that same has not been repealed or amended and remains in full force and effect.

Dated: _____ By: _____

Peninsula Township



**NORTHWEST EDUCATION SERVICES
And
PENINSULA TOWNSHIP**

Agreement for Collection of Summer School Property Taxes

AGREEMENT made this 14th day of November, 2023 by and between the Northwest Education Services, with offices located at 1101 Red Drive , Traverse City, MI, 49684 (hereinafter called "School District") and Peninsula Township with offices located 13235 Center Road, Traverse City, MI 49686, (hereinafter called "Township"), pursuant to 1976 PA 451, as amended, for the providing for the collection by Township of summer levy on all (100%) of School District property taxes for the year 2024.

THE PARTIES AGREE AS FOLLOWS:

- The Township agrees to assess and collect all (100%) of the total school property taxes as certified by the School District for levy on or about July 1, 2024 on property located within the Township.
- The fee for collecting the School District Summer Tax Levy is included in the per parcel payment as negotiated by the Traverse City Area Public Schools.
- No later than the third Thursday of June, the School District shall certify to the Township Clerk the school millage to be levied on property for summer collection.
- The Township Treasurer shall account for and remit to the School District summer school tax collections on the same schedule as agreed upon with the Traverse City Area Public Schools. In return for the timely payment, the School District waves any claim to interest earned during the time the money is in Township accounts.
- General conditions of this agreement negotiated by Township Treasurer and Traverse City Area Public Schools, subject to approval of both Boards.
- This Agreement shall renew annually for the year 2024, as negotiated by the Traverse City Area Public Schools.

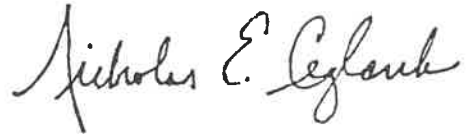
Northwest Education Services

**Northwest Education Services and Peninsula Township Agreement for Collection
of Summer School Property Taxes**

Page: 2

TOWNSHIP:

SCHOOL DISTRICT:



(Treasurer)

(Nick Ceglarek, Superintendent)

SIGNATURE AUTHORIZED BY BOARD OF
TRUSTEE RESOLUTION OF

SIGNATURE AUTHORIZED BY
BOARD OF EDUCATION
RESOLUTION OF

_____, 20____

November 14, 2023.

(Supervisor)

(Clerk)



November 20, 2023

Dear Township Treasurer:

Northwest Education Services, *formerly Traverse Bay Area Intermediate School District*, following a public hearing on December 8, 1994, determined that it would be in the best interest of the District to impose a summer property tax levy to collect all (100%) of the school property taxes. Pursuant to statute a copy of the resolution, as adopted, is enclosed. I am instructed to follow the lead of the school districts constituent to the Intermediate District in that **where a local district determines to impose a summer property tax levy the Intermediate district will do likewise.**

In accordance with the resolution adopted December 8, 1994 (copy enclosed), and reaffirmed by the board on November 14, 2023, (copy enclosed), Northwest Education Services Board, *formerly Traverse Bay Area Intermediate School District*, is requesting that each city and each township or part thereof agree to collect the summer tax levy for the 2024 tax year **if that city or township agrees to collect summer taxes for a school district constituent to the Intermediate.**

Pursuant to 1982 PA 333, an Intermediate School District may restrict the areas in which the levy is imposed and collected to those areas in which a school district or city is concurrently imposing a summer property tax levy.

I have been authorized to negotiate an agreement containing reasonable expenses for the collection of the district's summer tax levy.

Respectfully,

Nick Ceglarek
Superintendent

**Board of Education
Summer Property Tax Levy Resolution**

~~A regular meeting of the Traverse Bay Area Intermediate School District Board of Education was held at the TBA Administration Building, in said district, on the 8 day of December, 1994 at 8:00 a.m.~~

The meeting was called to order by Harry Voige, Vice President.

Members Present: Amidon, Daniele, Bevan, Fisher, Voige

Members Absent: Anderson, Thompson

The following preamble and resolution were offered by Member Voige, and supported by Member Bevan:

WHEREAS, Act 333, Public Acts of Michigan, 1982, provides that an intermediate school district may determine by resolution to impose a summer property tax levy, including debt service, which resolution shall be applicable until revoked by the Board of Education; and

WHEREAS, for each year such a resolution applies the intermediate school district must request, before January 1, each city and township in which it is located to agree to collect the summer tax levy in that year of either the total or one-half (1/2) of school property taxes, including debt service; and

WHEREAS, this Board of Education has determined that it would be in the best interest of this intermediate school district to impose a summer property tax levy to collect all (100%) of school property taxes, including debt service, and

WHEREAS, said act 333 provides for certain procedural steps to be taken by this Board of Education in connection with the imposition of a summer property tax levy and also provides for the manner in which such property tax levy shall be collected:

NOW THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education pursuant to 1982 PA 333, hereby imposes a summer property tax levy of all (100%) of school property taxes, including debt service upon property located within the intermediate school district in constituent school districts where 100% of local district taxes will also be collected, beginning with the 1995 and continuing from year to year until specifically revoked by this Board of Education.
2. The Superintendent or his/her designee is authorized and directed to annually forward a copy of this resolution to the governing body of each city and/or township in which this district is located, together with this Board of Education's request that each such city and/or township agree to collect the summer tax levy for the ensuing year in the amount as specified in this resolution. Such annual forwarding of this resolution and the request to collect the summer tax levy shall be sent so that they are received by the appropriate governing bodies before January 1 of each year.
3. The Superintendent or his/her designee is/are authorized and directed to negotiate on behalf of this district with the governing body of each city and/or township in which the district is located for the reasonable expenses for collection of the district's summer property tax levy that the city and/or township may bill under MCLA 280.1611 or MCLA 280.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

(Over)

4. If no agreement can be reached between this Board and any city or township within the time limits set forth in said Act 333, this Board shall then take such further action as is required and/or permitted under said Act 333.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution, including this Board's prior resolution establishing a summer property tax levy of 50% of school property taxes, including debt service, be and the same are hereby rescinded.

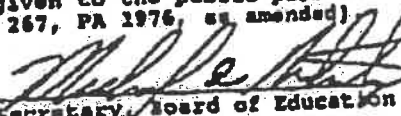
Ayees: Amlon, Bevan, Daniels, Fisher, Voica

Nays: None.

Resolution declared adopted.


Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Traverse Bay Area Intermediate School District, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on December 8, 1994, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).


Secretary, Board of Education

Annual Summer Tax Resolution

Northwest Education Services (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Northwest Education Services Conference Center, 1101 Red Drive, Traverse City, Michigan, 49684, within the boundaries of the District, on the 14 day of November, 2023, at 4:30 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by Joseph Fisher, President.

Present: Members Fisher, Scherrer, Petrella, Brown, Lajko, Thomas
Absent: Members Birgy

The following preamble and resolution were offered by Member Petrella and supported by Member Brown:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

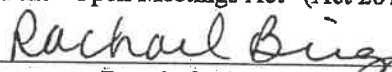
1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2024 its previously-adopted ongoing resolution imposing a summer tax levy of 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.
2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2024 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies on or before December 31, 2023.
3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Fisher, Scherrer, Petrella, Brown, Lajko, Thomas
Nays: Members

Resolution declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Northwest Education Services, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).


Secretary, Board of Education

Marge Achorn

From: Teresa Whitscell <twhitscell@northwested.org>
Sent: Monday, November 27, 2023 11:04 AM
To: Marge Achorn
Subject: Northwest Education Services 2024 Summer Tax Collection
Attachments: Peninsula Twp.pdf

Please see the attached letter requesting a summer levy and tax collection of taxes for the 2024 tax year. Included with this letter is the original 1994 resolution, as well as the reaffirmed current resolution for each city/township agreeing to collect the summer tax levy for the 2024 tax year. Also attached are township summer tax collection agreement(s) to be approved at your Board meeting and returned to Northwest Education Services. If you have any questions, please contact Shawn Biddle at sbiddle@northwested.org.

Thank you,

TERESA WHITSCCELL

Accountant

twhitscell@northwestEd.org | 231.922.6493

NORTHWEST EDUCATION SERVICES *(formerly TBAISD)*

1101 Red Drive, Traverse City, MI 49684

231.922.6200 | NorthwestEd.org

Charter Township

PENINSULA TOWNSHIP
REQUEST FOR PROPOSALS
FOR ORGANIZATIONAL ANALYSIS AND RECOMMENDATIONS FOR TOWNSHIP
GOVERNMENT STRUCTURE

Peninsula Township (the “Township”), a general law Michigan township, is seeking proposals from qualified consulting firms (the “Firm”) with significant municipal government expertise to undertake a comprehensive review and analysis of our current organizational structure and funding as it relates to meeting the needs and expectations of the community we serve. The Township is considering the advantages and disadvantages of a general law township structure compared to a charter township structure. The primary goal of this engagement is to evaluate the existing organizational and funding structure with respect to its ability to meet statutory requirements and community needs and desires, identify any gaps in meeting this objective, and if so, propose actionable solution(s), including specific changes that will achieve this end.

Scope of Work:

1. **Review and Analyze the Current Organizational and Financial Structure of the Township:**

- a. Conduct a thorough review and analysis of the existing organizational and financial structure of Peninsula Township as it relates to meeting both statutory needs and community expectations.
- b. Review the necessary documentation and data to analyze the current organizational and financial structure of Peninsula Township.
- c. Identify strengths, weaknesses, opportunities, and threats within the current framework.
- d. Determine any gaps that prevent meeting statutory needs and community expectations.
- e. Provide recommendations for optimizing financial efficiency and organizational effectiveness.

2. **Identification of Specific Implementation Alternatives:**

- a. Explore alternative ways and means by which the Township can effectively meet its statutory obligations and the expectations of the community.
- b. Provide a detailed analysis of the advantages and disadvantages of remaining a general law township versus incorporating as a charter township.
- c. Analyze and answer the Township’s questions related to the advantages and disadvantages of a general law township compared to a charter township.
- d. Provide alternatives, other than becoming a charter township, that will allow Peninsula Township to meet its statutory obligations and expectations of the community.

- e. Identify specific problems or issues that the Township may encounter as a result of implementing different Township structural or organizational alternatives.
 - f. Offer strategic recommendations on the most viable path forward based on the unique characteristics of Peninsula Township.
3. ****Analyze the current organizational structure and propose specific structural changes going forward. ****
- a. Fully analyze and address all statutory requirements and obligations, including all financial or tax obligations that may be incurred by the Township as a result of implementing certain organizational changes.
 - b. Propose recommendations that anticipate changes due to growth of the Township's population and activities therein and any needs for organizational growth.
 - c. Propose recommendations that consider the existing facilities and infrastructure within the Township and the current limitations thereof.
4. ****Based on the analyses, provide one year, five year and ten-year inflation-adjusted projections for the ability of the Township to meet its state mandated requirements (e.g. assessment administration, elections administrations, tax collection, etc.) as well as current non-mandated functions (e.g. parks, cemeteries, library, etc.)****
- a. Analyze current (2023-24) levels of Township funding (state revenue sharing, property taxes, permitting fees, and other sources of revenue).
 - b. Quantify gaps between existing funding possibilities and the future financial demands of the proposed organizational/government structures.
 - c. Identify resource solutions to these financial gaps.
 - d. Provide specific alternative solutions or multiple solutions to provide the Township a choice between policies.
5. ****Where possible, all information gathered by these analyses should be accompanied by easily interpretable graphs, charts, etc. and should be understandable by any Peninsula Township resident or official****
- a. Provide the Township with informational graphs, charts, or written analysis whenever possible, or when requested by the Township as the need arises.
6. ****Deliverables****
- a. A detailed report describing findings, recommendations, and addressing all of the Township's questions that arose during this project; and
 - b. A PowerPoint presentation clearly explaining and summarizing the report.

Proposal Submission Requirements:

To be considered, interested Firms must submit a complete response to the request for proposal. Each prospective Firm must submit their proposal to Armen Shanafelt, trustee, at

armen.peninsulatrustee@gmail.com. **Proposals must be submitted no later than February 15, 2024.** Interested Firms are invited to submit a detailed proposal that includes, but is not limited to, the following information:

1. The physical office location(s) of the Firm, as well as remote workspace capabilities.
2. Overview of the Firm's experience in providing municipal financial and organizational consulting services. This information should include the following:
 - The number of years the Firm has provided municipal services.
 - The number of similar projects that the Firm has worked on and the nature of those projects.
 - A list of past and present municipal clients.
3. Provide a description of the proposed approach to completing the scope of work outlined above, including a description of which tools (*e.g.*, AI) and how they will be used in the analysis.
4. Resume and qualifications of key personnel who will be involved in the project. Including the following information:
 - The name of the proposed relationship manager, including a successor relationship manager.
 - The name of each individual at the Firm that is expected to provide services to the Township.
 - A list of individuals at the Firm that hold some form of professional certifications or licenses, and what those certifications or licenses pertain to.
 - The number of years of experience each individual has with providing municipal consulting services.
 - A list of similar municipal project that the Firm has completed, and which individual(s) at the Firm were involved in the project, including a brief explanation of how the project was resolved/concluded.
5. Examples of similar projects successfully completed by the firm.
6. Proposed timeline for completing the project.
7. Cost estimate, including a breakdown of fees and expenses.
 - a. An explanation of how the fees and expenses may be adjusted depending on the scope of work, meeting attendance, and any additional considerations that may impact the cost of the project.
8. The proposals must provide an agreement and terms of service that are consistent with the requirements of this RFP and the Scope of Work provisions above.

In addition, the Township requires that the selected Firm, or any owners, principals, or executives of the Firm, must not be:

1. A party to, or otherwise involved in, any pending litigation, investigation, financial foreclosure or other action, or any other procedure that would in any way impair its ability to perform its responsibilities under the anticipated Contract;
2. Receiving, either as an organization and/or on the part of its owners, principals, or executives, any financial benefit from the services to be provided to the Township other than as a direct result of the fees to be paid by the Township under the anticipated Contract;
3. In arrears to the Township for any taxes, fees, or other obligations;
4. Found guilty of, either as an organization and/or on the part of its owners, principals, or executives, any illegal activities that preclude it from establishing contracts with government entities.

Proposal (sealed bid) Submission Deadline: February 15, 2024.

Please submit your proposal to Armen Shanafelt, trustee, at armen.peninsulatrustee@gmail.com.

Evaluation Criteria:

Proposals will be evaluated based on the following criteria:

1. Qualifications and experience of the consulting Firm and key personnel.
2. Clarity and thoroughness of the proposed approach to the project and its likelihood to yield specific action recommendations.
3. Demonstrate proven experience and capability to complete a project of this type and scope in a timely and professional manner.
4. Demonstrated understanding of municipal financial and organizational structure and related Michigan laws.
5. Cost-effectiveness of the proposed services.
6. The proposals must provide an agreement and terms of service that are consistent with the requirements of this RFP and the Scope of Work provisions above.

The Township intends to award this Contract to the Firm that will provide the best services to the Township, inclusive of cost considerations, experience, and overall capability in the Township's sole discretion.

The Township reserves the right to reject any or all bids and to waive irregularities in bidding and to accept bids which do not confirm in all respects to the bidding requirements, as determined by the Township, in its sole discretion, would best serve its interests and the public good.

Terms and Conditions of this RFP:

Peninsula Township reserves the right to reject any or all proposals and to negotiate terms and conditions with the selected Firm. The selected Firm will be notified by March 15, 2024; Firms not selected will be notified by March 22, 2024. This RFP is subject to the following additional terms and conditions:

1. The Township, acting at its sole discretion, reserves the right to accept or reject any or all proposals and/or to enter into, or decline to enter into, a Contract for the services covered under this RFP, based upon its determination of the needs of the Township and the public good.
2. All proposals submitted in response to this RFP become the property of the Township and public records, and as such may be subject to public review.
3. The Township reserves the right to request additional information and/or clarifications from any or all bidders responding to this RFP as part of the Township's evaluation of proposals received to determine which bidder could best meet the Township's needs.
4. Failure to submit information in accordance with this RFP may be cause for disqualification from the selection process.
5. Prior to commencement of the project, the Firm must provide the Township with an agreement and terms of service that are consistent with the requirements of this RFP and the Scope of Work provisions above.

Why *not* move to a Charter Township?

This is the question I would like the board to discuss at tonight's Peninsula Township board meeting. And we absolutely welcome comment – *preferably with specifics as to 'why not'* - both written, to include in the board packet for this meeting, as well as during public comment.

We have been stuck on trying to find the 'why' we should move to a Charter Township; almost with the perspective that it must be a perfect reason to do so, or that a general law township is the only base line to consider in making any kind of change. Instead, it may be best to consider what is the most appropriate structure under which Peninsula Township should function – that is, what is needed today, and in the near future, for our township to operate effectively in meeting the needs and desires of our residents.

The Charter Township Study Group (CTSG) was formed to examine the current operations and functions of our township government, and to consider what was needed to allow it to meet the needs of the Peninsula Township community: noting that government doesn't need to be all things to all people. The initial question we examined was whether there was currently sufficient staff and funding to meet the needs of the township as a whole. If this question was answered in the affirmative, then there would be no reason to consider any kind of change to our current government structure, albeit that some change in organizational structure to increase efficiency could be considered.

This analysis yielded the simple conclusion: regardless of structural changes, additional resources are required, both in terms of personnel and funding, to meet the needs of the township.

Due to the unexpected complexities of the operations of the township (in large part due to insufficient funding/staffing and ever increasing demands of the now multivariate demographics of the population, in contrast to the largely agrarian and rural composition when the general law township was formed in the 1970's), the CTSG asked for, and received support from the board, to move forward with an RFP to analyze our township structure and needs of its residents, and propose potential mechanisms to address gaps from our current state to potential desired states. In addition, the RFP also has deliverables that include potential organizational changes that would support increased efficiency in performing the services that are legislatively demanded as well as those desired by the residents. The RFP was posted on January 16th, 2024, and is included in the board packet for this meeting.

Topics for the board to consider in tonight's discussion:

- Is a general law township structure suitable for Peninsula Township? Why or Why Not?
- Mechanisms, besides a change in government structure, to achieve funding, and their practicality (i.e., magnitude, flexibility, likelihood, impact)
 - Millage requests
 - Fees
 - Other?
- Stability of local government over time
 - Competence and experience of elected officials and trustees
 - Competence and experience of employees
- Why *not* do nothing?
 - What are the consequences?
- Why *not* Charter Township?
 - What are the consequences?

Supplemental Fee Agreement

CONTINGENT FEE AGREEMENT

The undersigned CLIENT hereby retains Blaske and Blaske, P.L.C., ATTORNEY, to represent CLIENT in connection with claims for damages arising out of an incident or event of legal malpractice which is claimed to have occurred in connection with *Wineries of the Old Mission Peninsula v Peninsula Township*, United States District Court for the Western District of Michigan File No. 20-cv-1008.

CLIENT agrees to cooperate with ATTORNEY and ATTORNEY agrees to devote its professional abilities, time and resources to the case. CLIENT understands and agrees that ATTORNEY may, in its sole and absolute discretion, withdraw from representing CLIENT at any time there is a breakdown in the ATTORNEY/CLIENT relationship, or if ATTORNEY determines that the claim is not reasonably recoverable or that there is inadequate insurance to make the claim reasonably recoverable. If ATTORNEY withdraws for any reason, it is expressly understood and agreed that, if and only if CLIENT ultimately receives a recovery, ATTORNEY shall be entitled to a *quantum meruit* fee.

Although CLIENT has been advised that some attorney fee contracts are based on hourly or other rates, CLIENT agrees to employ ATTORNEY on a contingent fee of one-third (1/3) of the net recovery of any settlement, verdict or recovery. Net recovery means the amount remaining after subtracting costs and expenses from the gross recovery. In the event that a court or arbitrator awards monetary sanctions against another party to the action (or another party's counsel), CLIENT agrees that such monetary sanctions will be payable to and the property of ATTORNEY. If there is no recovery, no attorney fees will be due. In the event any attorney fees are due, CLIENT will be credited \$10,000 against those fees by virtue of its previous payment to ATTORNEY for pre-suit hourly fee services.

Except as noted below, and as required by Michigan Rules of Professional Conduct 1.8(e), ATTORNEY will advance costs and expenses, and CLIENT agrees to be responsible for all costs and expenses relating to said case, including but not limited to filing fees, court costs, copying, travel, doctor and other expert witness fees and costs, investigative costs, and any other costs ATTORNEY may deem necessary or appropriate to properly prepare and pursue CLIENT'S case. CLIENT agrees to reimburse ATTORNEY for all such costs, and further understands that CLIENT may be billed and asked to pay for costs periodically during the course of the case. CLIENT also understands and agrees that any copies of all or part of the files generated or records received by ATTORNEY in the case provided to CLIENT, either during or after the case, shall be provided only at CLIENT'S expense.

In the event that any settlement, verdict or recovery is to be paid in installments, CLIENT agrees that ATTORNEY, at the election of ATTORNEY, may take the attorney fee in full at the time of the initial payment(s), or may take the attorney fees from any installment payment. In the event that ATTORNEY elects to take the attorney fee in full at the time of the initial installment payment(s), the attorney fee shall be one-third (1/3) of the net present value of all of the present and future payments, after deduction of the costs and expenses as previously set forth.

CLIENT hereby authorizes ATTORNEY to endorse CLIENT'S signature on any payment documents (checks, drafts or otherwise) received on CLIENT'S behalf for deposit into the ATTORNEY'S trust account. ATTORNEY may disburse from CLIENT'S funds placed into the ATTORNEY'S trust account any fees or costs payable to ATTORNEY on this case. The remaining balance of the funds in ATTORNEY'S trust account for CLIENT shall be promptly disbursed to CLIENT or as CLIENT otherwise authorizes, in writing.

CLIENT understands that ATTORNEY has a file retention/destruction policy and agrees that ATTORNEY will destroy all of CLIENT'S file in a manner consistent with the terms of that separate file retention/destruction policy signed by CLIENT.

SPECIAL PROVISIONS:

DEPOSIT FOR COSTS

(X) CLIENT has made a deposit against costs and expenses in the amount of \$0.

CLIENT UNDERSTANDS AND AGREES THAT ATTORNEY HAS MADE NO PROMISES OR GUARANTEES REGARDING THE OUTCOME OF CLIENT'S CLAIM

CLIENT AGREES TO THESE TERMS AND CONDITIONS ACKNOWLEDGES HAVING READ THIS CONTRACT AND HAVING RECEIVED A COPY OF IT. CLIENT AGREES THAT THERE ARE NO OTHER AGREEMENTS, ORAL OR OTHERWISE, BETWEEN CLIENT AND ATTORNEYS, AND HEREBY BINDS CLIENT'S HEIRS, EXECUTORS, AND LEGAL REPRESENTATIVES TO THE TERMS AND CONDITIONS SET FORTH HEREIN. CLIENT FURTHER UNDERSTANDS THAT ATTORNEY HAS NOT AGREED TO UNDERTAKE ANY APPEAL AND THAT THE SCOPE OF THIS CONTINGENCY FEE AGREEMENT DOES NOT INCLUDE REPRESENTATION IN ANY APPEAL OR POST-JUDGMENT COLLECTION PROCEEDING, AND THAT A SEPARATE AGREEMENT MUST BE NEGOTIATED AND REACHED IF CLIENT WISHES TO EMPLOY ATTORNEY TO PURSUE SUCH ACTION.

Dated:

Dated:

CLIENT

ATTORNEY

By: Peninsula Township

Blaske and Blaske, P.L.C.

By: _____

By: _____