

PENINSULA TOWNSHIP PARKS COMMITTEE
Regular Meeting
February 3, 2021 7:00 p.m.
MINUTES
Amended 03-11-21 by Becky Chown

1. **Call to Order** Skurski called the meeting to order at 7:00 p.m.
2. **Pledge**
3. **Roll Call** Skurski, Karczewski, Atkinson, Dreier, Dahl, Murphy, Milliken
4. **Approve Agenda** A request to use the Bowers Harbor Park Pavilion came in after the agenda was published and became Business Item F.
Atkinson moved that the agenda be approved. Dreier seconded. passed unam
5. **Brief Citizens Comments-for items not on the agenda** None
6. **Conflict of Interest** None
7. **Consent Agenda:** any member of the board, staff, or the public may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion.

A. Minutes from January 13, 2021

B. Example of Signage from Hickory Meadows

The January 13, 2021 minutes needed the designation as a special meeting and the calendar date of 2021.

Milliken moved the consent agenda be approved with two corrections to the January 13, 2021 minutes with a second by Dahl. passed unam

8. Business

A. Parks Committee Evaluation (Skurski)

Skurski: Each parks committee member is to submit their completed 10 question evaluation form to Karczewski for tabulation. At the next meeting, the results will be discussed. The town board will fill out the same 10 question evaluation. A joint meeting or work session between these two entities is to occur with the aim of promoting better collaboration and communication.

B. Budget Proposal for 21-22 (Skurski)

The proposed budget was reviewed. Skurski will meet with the township treasurer and supervisor within the next week to go over the budget proposal.

C. Finalize Park Priorities 21-22 (All)

Skurski: In working to update the 5 year plan, there needs to be 2 public meetings and then the plan goes before the township trustees for approval. In undertaking capital and maintenance projects, an inventory of what is needed, the gap in funding, the solution, and then the cost can be accessed. This makes up the 5 year financial plan, which is separate from the parks and recreation plan.

Karczewski: There is no money for capital projects available from the township in the upcoming 2021-2022 fiscal year. Any matching money required by grants would come from fundraising and not the township. Manigold has offered to take proposed projects identified by the parks committee to various people in the community in a fundraising effort.

Atkinson: Signage for the parks needs to be included in the updated five year plan. The signs within the lighthouse park, which includes the Murray Rd. and Ridgewood Rd. access points, need to be surveyed for accuracy and then updated. Once the signage inventory from each park is assessed, a specific plan can be created.

Murphy: A signage inventory was done at Pelizzari and proved to be quite an undertaking. It was surprising how much signage is actually there. Once each one of us does our own park signage inventory, we can take this information to Mielnik before he retires in May. Mielnik had come to one of our meetings and gave an informative presentation on signage branding and consistency within each park. The township just ordered a handicapped sign for Pelizzari. ~~Let's ask Chown to order us 10 more.~~

Atkinson: Let's ask Becky Chown to order us 10 more handicapped signs with that order.

Karczewski: The township has established a brand design for signs at the historical sites, cemeteries, town hall, and the fire stations. If we did just the 6 park name signs at \$1,500 a piece, that is close to \$10,000. Ordinance signs run about \$300 a piece.

D. Bowers Harbor Park Fundraising (Karczewski)

Karczewski put together a plan called Campaign for Bowers Harbor Park for fundraising purposes. The document proposes universally accessible hiking trails in the south area, new playground structures, a dog park, and restrooms. The specific costs associated for each item can be found in the packet accompanying this meeting. This document was requested by Manigold for fundraising purposes.

Atkinson: A standard of excellence is needed for the parks. We cannot maintain what we have with the \$100,000 in the township budget each year. With the increased usage of the parks, we need a consistent source of funding if we are to think about doing any capital projects this year.

Murphy: The Purchase Development Rights (PDR) for the township is 5.6% of the budget. This is coming up for a renewal vote and maybe there is a way to piggyback parks onto this renewal. Perhaps we should consider a liaison from the committee to the township board.

Skurski: Parks needs to shift the conversation. What we are doing today is not working. A person may want to make a donation to fund one of the items Karczewski has presented, but we need a consistent funding source for maintenance.

E. Parks Rep for next Town Board Meeting

Murphy will put together some notes for the town board meeting. Murphy and Atkinson will attend the next meeting on February 9, 2021.

F. Bowers Harbor Park Pavilion Request

Ryan and Melissa Schrock requested use of pavilion #1 on July 11, 2021 for 150 guests. CDC Covid protocols will be followed.

Karczewski moved to approve the request with a second by Milliken. passed unam

9. Citizen Comments None

10. Board Comments The entire board praised the township winter newsletter and they found the articles informative. The township has established a website called Participate Old Mission. One component of this online platform is an opportunity to weigh in on topics relevant to updating the township master plan.

11. Adjournment Atkinson moved to adjourn the meeting with a second by Dreier. passed unam

Meeting adjourned at 8:42 p.m.