

**PENINSULA TOWNSHIP PARKS COMMITTEE**  
**Special Meeting**  
**Township Hall**  
**March 21, 2019 – 10:00 a.m.**

**Agenda**

- 1. Call to Order**
- 2. Pledge**
- 3. Roll Call**
- 4. Approve Agenda**
- 5. Brief Citizens Comments for items not on the agenda**
- 6. Conflict of Interest**
- 7. Consent Agenda**
- 8. Business**
  - A. Introduction of Park Committee members - Skurski
  - B. Election of Park Committee officers, Chair, Vice Chair, Secretary – Skurski
  - C. Haserot Park Boat Ramp Improvement Grant – Hodges/Mielnik
  - D. Review of proposed parks budget - Skurski
  - E. Review of parks 5-year plan - Skurski
  - F. Lighthouse Manager's Report - Schultz
- 9. Citizen Comments**
- 10. Board Comments**
- 11. Adjourn**

Peninsula Township has several portable hearing devices available for audience members. If you would like to use one, please ask the clerk.

**PENINSULA TOWNSHIP PARKS COMMITTEE**  
**Special Meeting**  
**Township Hall**

**March 21, 2019 – Immediately after the 10:00 a.m. special meeting**

Site visit at Mission Point Lighthouse, 20500 Center Road. A quorum of the Parks Committee may be present.

  
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John Snow, Secretary  
Peninsula Township Park Committee

Posted: March 19, 2019, 11:15 a.m.

**PARKS COMMITTEE APPOINTMENTS**  
**March 12, 2019 Township Board Meeting**

<b>Applicant's Name</b>
Don Atkinson
Pete Dahl
Eric Dreier
Dave Murphy
Mike Skurski
John Snow
Mary Swift

<b>Seven Member Board:</b>	<b>Terms</b>
Chairman	3 years
Vice Chairman	2 years
Secretary	3 years
Member	3 years
Member	3 years
Member	2 years
Member	2 years

**Fund 208 Parks**

--- Estimated Revenue ---

208-751-607.EVT	Parks Lg. Event Fee	5,500.00
208-751-664.000	Interest & Dividends	350.00
208-751-667.000	Rental Income	400.00
208-751-669.000	Parks Summer Program	0.00
208-751-675.000	Donations	0.00
208-751-675.GNT	Grants Received	0.00
208-751-676.000	Miscellaneous	0.00
208-751-699.000	Appropriated Transfers In	0.00
<b>Total Estimated Revenue:</b>		<b>6,250.00</b>

--- Appropriations ---

208-751-703.000	Per Diem	8,400.00	\$80/mtg/7 members/15 meetings
208-751-707.000	Temporary Employees	0.00	
208-000-710.LIB	Liability Insurance		need new premium from Greg
208-000-710.WRK	Work Comp Insurance	0.00	need new premium from Greg
208-751-715.000	Employer Social Security	642.60	
208-751-718.000	Pension	0.00	
208-751-726.000	Supplies	2,000.00	
208-751-726.PRK	Park Signs	5,000.00	
208-751-783.000	Seeding and Planting Services	6,000.00	Haserot, BH
208-751-801.000	Legal Fees	1,000.00	
208-751-807.000	Audit Fees	500.00	
208-751-814.000	Computer Services	0.00	
208-751-818.000	Contractual Services	42,000.00	Bob Wilkinson + \$5000 KLM plowing
208-751-818.010	Recording Sec	1,860.00	
208-751-855.DEQ	Noncom. Public Wat. Sup. Fee	1,000.00	
208-751-900.000	Printing & Publishing	1,000.00	RE notices
208-751-921.000	Electricity	1,500.00	
208-751-926.000	Street Lighting	3,000.00	
208-751-930.000	Repairs and Maintenance	16,500.00	\$5k misc, \$6500 other projects for Bob, \$5k BH misc repairs
208-751-930.100	Log Church Maintenance	1,200.00	
208-751-930.200	BHP Repairs and Maintenance	5,000.00	
208-751-958.000	Memberships and Dues	600.00	
208-751-960.000	Education & Training	600.00	new members, proj mgmt, grants
208-751-966.GNT	Grant Expense	203,700.00	ADA walkway for BHE

208-751-967.BHP	Bowers Harbor Park Expansion	30,557.00	Bob Wilkinson + \$15k trees & shrubs, GFA \$1500 grant work
208-751-970.000	Capital Outlay/MiscExpenditures	315,500.00	\$10k BH pkg lot, 275k BH playgrounds, \$25k Haserot playground, \$5500 picnic tables
<b>Total Appropriations:</b>		<b>647,665.60</b>	
<b>Net of Revenues &amp; Appropriations</b>		<b>(641,415.60)</b>	<b>Net of Revenues &amp; Appropriations Fund 208:</b>

Fund 212 Pelizzari

--- Estimated Revenue ---		
212-000-407.000	Delinquent Taxes	0.00
212-000-620.000	Tax Collection Payover	0.00
212-000-664.000	Interest & Dividends	100.00
212-000-675.000	Donations	0.00
212-000-676.000	Miscellaneous	0.00
<b>Total Estimated Revenue:</b>		<b>100.00</b>

--- Appropriations ---

212-000-710.LIB			
212-000-807.000	Audit Fees	600.00	need
212-000-818.000	Contractual Services	2,855.00	Bob Wilkinson + snow plowing
212-000-921.000	Electricity	600.00	water new trees
212-000-930.000	Repairs and Maintenance	3,500.00	
212-000-966.GNT	Grant Expense	12,000.00	ADA walkway
212-000-970.000	Capital Outlay/MiscExpenditures	3,000.00	trees & shrubs
212-000-991.000	Debt Service - Principal	0.00	
212-000-995.000	Debt Service - Interest	0.00	
212-000-997.CRB	CRNA Bond Debt Service	0.00	
<b>Total Appropriations:</b>		<b>22,555.00</b>	

<b>Net of Revenues &amp; Appropriations Net of Revenues &amp; Appropriations Fund 212:</b>	<b>(22,455.00)</b>
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GL Number

Description

2019-20 DRAFT

**Fund 213 HESSLER**

--- Estimated Revenue ---

213-000-664.000	Interest & Dividends	10.00
213-000-675.000	Donations	600.00
213-000-699.000	Appropriated Transfers In	0.00
<b>Total Estimated Revenue:</b>		<b>610.00</b>

--- Appropriations ---

213-000-706.PHS	OMPFS Share of Donations	150.00
213-000-710.LIB	Liability Insurance	
213-000-726.000	Supplies	
213-000-930.000	Repairs and Maintenance	1,000.00
<b>Total Appropriations:</b>		<b>1,150.00</b>

**Net of Revenues & Appropriations Net of Revenues & Appropriations Fund 213:**

**(540.00)**

**Fund 215 DOUGHERTY**

--- Estimated Revenue ---

215-000-664.000	Interest & Dividends	
215-000-676.000	297000	0.00
<b>Total Estimated Revenue:</b>		<b>0.00</b>

--- Appropriations ---

215-000-710.LIB	Liability Insurance	
215-000-726.000	Supplies	
215-000-745.000	Heating Fuel	2,500.00
215-000-921.000	Electricity	1,500.00
215-000-970.000	Capital Outlay/MiscExpenditures	0.00
<b>Total Appropriations:</b>		<b>4,000.00</b>

**Net of Revenues & Appropriations Net of Revenues & Appropriations Fund 215:**

**(4,000.00)**

## Fund 508

## Fund 508 - Lighthouse

## --- Estimated Revenue ---

508-000-508.LHG	Lighthouse Grant	0.00	
508-000-564.000	Interest & Dividends	200.00	
508-000-667.000	Rental Income	<del>0.00</del>	
508-000-667.100	Keeper Program	5,600.00	
508-000-667.200	Lighthouse Tours	80,000.00	
508-000-675.000	Donations	6,000.00	Inc \$2k from 5k race
508-000-699.000	Appropriated Transfers In	0.00	
<b>Total Estimated Revenue:</b>		<b>91,800.00</b>	

## --- Appropriations ---

508-000-707.000	Temporary Employees	0.00	
508-000-708.000	Lighthouse Manager	14,300.00	
508-000-710.LIB	Liability Insurance		need premium from Greg
508-000-710.WRK	Work Comp		need premium from Greg
508-000-715.000	Employer Social Security	1,099.95	
508-000-724.000	POSTAGE	<del>150.00</del>	
508-000-726.000	Supplies	2,400.00	
508-000-726.KPR	Keeper Quarter Supplies	400.00	
508-000-726.LHS	Lighthouse Signs	1,000.00	
508-000-728.000	Grounds	<del>1,000.00</del>	need balance of tree removal
508-000-729.000	Museum Displays	2,000.00	
508-000-745.000	Heating Fuel	2,000.00	
508-000-801.000	Legal Fees	600.00	
508-000-807.000	Audit Fees	400.00	
508-000-818.000	Contractual Services	14,228.00	\$3000 KLM snowplow, \$11k Bob
508-000-818.BGC	Background Checks	225.00	
508-000-818.LHG	Lighthouse Grant Match	0.00	
508-000-818.SAN	Sanitation Services	9,200.00	7 mos



508-000-818.SEC	Security	800.00	Simplisafe keeper alarm, monthly security camera fee
508-000-818.WEB	Website	150.00	Weebly, web.com
508-000-850.000	Com/Telephone	3,000.00	Acentek, Verizon: landline, Ginger cell, internet
508-000-855.DEQ	Noncom. Public Wat. Sup. Fee	1,500.00	
508-000-870.000	Mileage	1,500.00	
508-000-881.000	Community Activities	3,000.00	Lighthouse Challenge, 150 yr anniversary
508-000-900.000	Publishing	2,500.00	advert, misc IH pubs
508-000-900.PNP	PRINTING AND PUBLISHING	700.00	rack cards
508-000-921.000	Electricity	1,700.00	
508-000-930.000	Repairs and Maintenance	6,000.00	
508-000-958.000	Memberships and Dues	600.00	
508-000-960.000	Education & Training	1,500.00	
508-000-970.000	Capital Outlay/MiscExpenditures	83,725.00	see below
508-000-999.000	Appropriations Transfers Out	0.00	
508-804-930.000	Repairs and Maintenance	0.00	
<b>Total Appropriations:</b>		<b>154,431.95</b>	

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**Net of Revenues & Appropriations Net of Revenues & Appropriations Fu (62,631.95)**

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<u>Capital Outlay</u>			
reseed lawn	\$	5,000.00	Bowers Harbor Landscaping
update kitchen			
replace kit & din windows	\$	60,000.00	inc electrical & HVAC work
replace siding	\$	3,000.00	
tower floor repair	\$	2,025.00	
new security camera	\$	5,000.00	balance due from Cherry Canyon
Railings & Stairs	\$	8,700.00	North Country Canyon. Inc. lumber & labor for Bob to build a shed
generator	\$	83,725.00	



**Fund 509 Lighthouse Gift Shop**

--- Estimated Revenue ---		
509-000-664.000	Interest & Dividends	300.00
509-000-667.300	Gift Shop Sales	75,000.00
509-000-667.400	Lighthouse Sales Tax	<del>4,500.00</del>
<b>Total Estimated Revenue:</b>		<b>79,800.00</b>

--- Appropriations ---		
509-000-707.000	Temporary Employees	<del>3,080.00</del>
509-000-708.000	Gift Shop Manager	14,300.00
509-000-710.000	Townpak/Work Comp	

David Tucker: 7 mo/10 hr per week @11/hour  
need updated premium from Greg

509-000-710.BND	Bonding	0.00
509-000-715.000	Employer Social Security	1,329.57
509-000-716.TAX	LHGS ST Pd to MI	5,400.00
509-000-716.TDI	Sales Tax Discount	0.00
509-000-724.000	POSTAGE	200.00
509-000-726.000	Supplies	1,000.00
509-000-727.000	Merchandise For Lighthouse Gift Shop	37,000.00

need updated info from Ginger by Thursday

509-000-801.000	Legal Fees	150.00
509-000-806.000	Banking Supplies	0.00
509-000-806.CCF	Credit Card Fees	1,800.00
509-000-807.000	Audit Fees	<del>150.00</del>
509-000-900.000	Publishing	100.00
509-000-900.PNP	PRINTING AND PUBLISHING	100.00
509-000-901.000	Cash Short	<del>100.00</del>
<b>Total Appropriations:</b>		<b>64,709.57</b>

<b>Net of Revenues &amp; Appropriations</b>		<b>15,090.43</b>
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REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP  
 PERIOD ENDING 01/31/2019  
 % Fiscal Year Completed: 83.84

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 01/31/2019	ACTIVITY FOR MONTH 01/31/2019	AVAILABLE BALANCE	% BDTG USED
Fund 208 - PARKS/HASEROT/BHP/ARCHIE						
Revenues						
Dept 000						
208-000-664.000	Interest & Dividends	0.00	355.64	0.00	(355.64)	100.00
<b>Total Dept 000</b>		<b>0.00</b>	<b>355.64</b>	<b>0.00</b>	<b>(355.64)</b>	<b>100.00</b>
Dept 751 - PARKS						
208-751-607.EVT	Parks Lg. Event Fee	5,585.00	5,938.00	0.00	(353.00)	106.32
208-751-664.000	Interest & Dividends	150.00	0.00	0.00	150.00	0.00
208-751-667.000	Rental Income	1,500.00	390.00	0.00	1,110.00	26.00
208-751-669.000	Parks Summer Program	0.00	0.00	0.00	0.00	0.00
208-751-675.000	Donations	250.00	0.00	0.00	250.00	0.00
208-751-676.000	Miscellaneous	0.00	0.00	0.00	0.00	0.00
208-751-699.000	Appropriated Transfers In	100,000.00	0.00	0.00	100,000.00	0.00
<b>Total Dept 751 - PARKS</b>		<b>107,485.00</b>	<b>6,328.00</b>	<b>0.00</b>	<b>101,157.00</b>	<b>5.89</b>
<b>TOTAL REVENUES</b>		<b>107,485.00</b>	<b>6,683.64</b>	<b>0.00</b>	<b>100,801.36</b>	<b>6.22</b>
Expenditures						
Dept 000						
208-000-710.000	Townpak/Work Comp	0.00	0.00	0.00	0.00	0.00
208-000-807.000	Audit Fees	0.00	0.00	0.00	0.00	0.00
208-000-818.000	Contractual Services	0.00	0.00	0.00	0.00	0.00
208-000-855.DEQ	Noncom. Public Wat. Sup. Fee	0.00	40.00	0.00	(40.00)	100.00
208-000-930.000	Repairs and Maintenance	0.00	0.00	0.00	0.00	0.00
208-000-967.BHP	BOWERS HARBOR PARK EXPANSION	0.00	0.00	0.00	0.00	0.00
208-000-999.000	Appropriations Transfers Out	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 000</b>		<b>0.00</b>	<b>40.00</b>	<b>0.00</b>	<b>(40.00)</b>	<b>100.00</b>
Dept 751 - PARKS						
208-751-703.000	Per Diem	9,800.00	4,630.00	80.00	5,170.00	47.24
208-751-707.000	Temporary Employees	2,600.00	0.00	0.00	2,600.00	0.00
208-751-710.000	Townpak/Work Comp	3,525.00	2,124.07	0.00	1,400.93	60.26
208-751-715.000	Employer Social Security	950.00	446.00	6.12	504.00	46.95
208-751-718.000	Pension	0.00	0.00	0.00	0.00	0.00
208-751-726.000	Supplies	1,000.00	1,886.73	0.00	(886.73)	188.67
208-751-783.000	Seeding and Planting Services	10,000.00	4,017.28	0.00	5,982.72	40.17
208-751-801.000	Legal Fees	1,000.00	0.00	0.00	1,000.00	0.00
208-751-807.000	Audit Fees	1,300.00	395.48	0.00	904.52	30.42
208-751-814.000	Computer Services	0.00	0.00	0.00	0.00	0.00
208-751-818.000	Contractual Services	33,320.00	55,763.80	3,281.60	(22,443.80)	167.36
208-751-818.010	Contractual and Recording Sec	2,880.00	1,320.00	0.00	1,560.00	45.83
208-751-855.DEQ	Noncom. Public Wat. Sup. Fee	2,960.00	240.00	0.00	2,720.00	8.11
208-751-900.000	Printing & Publishing	2,000.00	339.90	0.00	1,660.10	17.00
208-751-921.000	Electricity	2,500.00	1,323.16	76.20	1,176.84	52.93
208-751-926.000	Street Lighting	3,900.00	991.64	96.91	2,908.36	25.43
208-751-930.000	Repairs and Maintenance	12,225.00	6,752.74	0.00	5,472.26	55.24
208-751-930.100	Log Church Maintenance	12,500.00	10,384.77	0.00	2,115.23	83.08
208-751-930.200	BHP Repairs and Maintenance	5,000.00	2,480.49	0.00	2,519.51	49.61
208-751-958.000	Memberships and Dues	500.00	518.40	0.00	(18.40)	103.68
208-751-960.000	Education & Training	250.00	0.00	0.00	250.00	0.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 01/31/2019	ACTIVITY FOR MONTH 01/31/2019	AVAILABLE BALANCE	% BDT USED
Fund 208 - PARKS/HASEROT/BHP/ARCHIE						
Expenditures						
208-751-967.RHP	Bowers Harbor Park Expansion	0.00	11,214.03	0.00	(11,214.03)	100.00
208-751-970.000	Capital Outlay/MiscExpenditures	37,000.00	0.00	0.00	37,000.00	0.00
Total Dept 751 - PARKS		145,210.00	104,828.49	3,540.83	40,381.51	72.19
TOTAL EXPENDITURES		145,210.00	104,868.49	3,540.83	40,341.51	72.22
Fund 208 - PARKS/HASEROT/BHP/ARCHIE:						
TOTAL REVENUES		107,485.00	6,683.64	0.00	100,801.36	6.22
TOTAL EXPENDITURES		145,210.00	104,868.49	3,540.83	40,341.51	72.22
NET OF REVENUES & EXPENDITURES		(37,725.00)	(98,184.85)	(3,540.83)	60,459.85	260.26

REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP  
 PERIOD ENDING 01/31/2019  
 % Fiscal Year Completed: 83.84

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 01/31/2019	ACTIVITY FOR MONTH 01/31/2019	AVAILABLE BALANCE	% BDC USED
Fund 212 - Pelizzari Natural Area						
Revenues						
Dept 000						
212-000-407.000	Delinquent Taxes	7,000.00	7,334.27	0.00	(334.27)	104.78
212-000-620.000	Tax Collection Payover	0.00	35.33	0.00	(35.33)	100.00
212-000-664.000	Interest & Dividends	100.00	2,304.08	0.00	(2,204.08)	2,304.08
212-000-675.000	Donations	1,500.00	0.00	0.00	1,500.00	0.00
212-000-676.000	Miscellaneous	0.00	2.50	0.00	(2.50)	100.00
Total Dept 000		8,600.00	9,676.18	0.00	(1,076.18)	112.51
TOTAL REVENUES						
		8,600.00	9,676.18	0.00	(1,076.18)	112.51
Expenditures						
Dept 000						
212-000-807.000	Audit Fees	500.00	593.22	0.00	(93.22)	118.64
212-000-818.000	Contractual Services	1,000.00	1,722.00	117.20	(722.00)	172.20
212-000-921.000	Electricity	300.00	262.77	27.43	37.23	87.59
212-000-930.000	Repairs and Maintenance	1,000.00	683.66	(378.00)	316.34	68.37
212-000-956.100	Contingency, Miscellaneous	500.00	0.00	0.00	500.00	0.00
212-000-961.000	Refund of Taxes	0.00	0.00	0.00	0.00	0.00
212-000-970.000	Capital Outlay/MiscExpenditures	0.00	0.00	0.00	0.00	0.00
212-000-991.000	Debt Service - Principal	200,000.00	280,000.00	0.00	0.00	100.00
212-000-995.000	Debt Service - Interest	5,250.00	5,250.00	0.00	0.00	100.00
212-000-997.CRB	CRNA Bond Debt Service	750.00	750.00	0.00	0.00	100.00
Total Dept 000		289,300.00	289,261.65	(233.37)	38.35	99.99
TOTAL EXPENDITURES						
		289,300.00	289,261.65	(233.37)	38.35	99.99
Fund 212 - Pelizzari Natural Area:						
TOTAL REVENUES						
		8,600.00	9,676.18	0.00	(1,076.18)	112.51
TOTAL EXPENDITURES						
		289,300.00	289,261.65	(233.37)	38.35	99.99
NET OF REVENUES & EXPENDITURES						
		(280,700.00)	(279,585.47)	233.37	(1,114.53)	99.60

REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP  
 PERIOD ENDING 01/31/2019  
 % Fiscal Year Completed: 83.84

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 01/31/2019	ACTIVITY FOR MONTH 01/31/2019	AVAILABLE BALANCE	% BDT USED
Fund 215 - DOUGHERTY HOUSE						
Revenues						
Dept 000						
215-000-664.000	Interest & Dividends	0.00	26.98	0.00	(26.98)	100.00
215-000-676.000	297000	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	26.98	0.00	(26.98)	100.00
TOTAL REVENUES						
		0.00	26.98	0.00	(26.98)	100.00
Expenditures						
Dept 000						
215-000-726.000	Supplies	0.00	0.00	0.00	0.00	0.00
215-000-745.000	Heating Fuel	1,100.00	0.00	0.00	1,100.00	0.00
215-000-921.000	Electricity	1,700.00	986.81	93.32	713.19	58.05
215-000-970.000	Capital Outlay/MiscExpenditures	0.00	0.00	0.00	0.00	0.00
Total Dept 000		2,800.00	986.81	93.32	1,813.19	35.24
TOTAL EXPENDITURES						
		2,800.00	986.81	93.32	1,813.19	35.24
Fund 215 - DOUGHERTY HOUSE:						
TOTAL REVENUES		0.00	26.98	0.00	(26.98)	100.00
TOTAL EXPENDITURES		2,800.00	986.81	93.32	1,813.19	35.24
NET OF REVENUES & EXPENDITURES		(2,800.00)	(959.83)	(93.32)	(1,840.17)	34.28

REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP  
 PERIOD ENDING 01/31/2019  
 % Fiscal Year Completed: 83.84

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 01/31/2019	ACTIVITY FOR MONTH 01/31/2019	AVAILABLE BALANCE	% BDT USED
Fund 508 - Lighthouse Fund						
Revenues						
Dept 000						
508-000-508.LHG	Lighthouse Grant	41,000.00	43,142.02	0.00	(2,142.02)	105.22
508-000-664.000	Interest & Dividends	75.00	181.49	0.00	(106.49)	241.99
508-000-667.000	Rental Income	0.00	0.00	0.00	0.00	0.00
508-000-667.100	Keeper Program	7,000.00	5,750.00	1,900.00	1,250.00	82.14
508-000-667.200	Lighthouse Tours	35,000.00	84,305.00	0.00	695.00	99.18
508-000-675.000	Donations	4,000.00	4,927.29	0.00	(927.29)	123.18
508-000-699.000	Appropriated Transfers In	0.00	0.00	0.00	0.00	0.00
Total Dept 000		137,075.00	138,305.80	1,900.00	(1,230.80)	100.90
TOTAL REVENUES						
		137,075.00	138,305.80	1,900.00	(1,230.80)	100.90
Expenditures						
Dept 000						
508-000-707.000	Temporary Employees	0.00	0.00	0.00	0.00	0.00
508-000-708.000	Lighthouse Manager	9,025.00	7,123.78	588.65	1,901.22	78.93
508-000-710.000	Townpak/Work Comp	2,300.00	3,345.88	0.00	(1,045.88)	145.47
508-000-715.000	Employer Social Security	690.00	544.98	45.02	145.02	78.98
508-000-724.000	POSTAGE	150.00	128.25	0.00	21.75	85.50
508-000-726.000	Supplies	1,500.00	2,216.14	27.64	(716.14)	147.74
508-000-726.KPR	Keeper Quarter Supplies	250.00	320.75	49.46	(70.75)	128.30
508-000-726.LHS	Lighthouse Signs	0.00	1,119.91	0.00	(1,119.91)	100.00
508-000-728.000	Grounds	1,500.00	982.35	(80.35)	517.65	65.49
508-000-729.000	Museum Displays	0.00	145.56	0.00	(145.56)	100.00
508-000-745.000	Heating Fuel	1,500.00	883.85	527.43	616.15	58.92
508-000-801.000	Legal Fees	850.00	0.00	0.00	850.00	0.00
508-000-807.000	Audit Fees	800.00	197.74	0.00	602.26	24.72
508-000-814.200	Publishing Software	0.00	0.00	0.00	0.00	0.00
508-000-818.000	Contractual Services	14,000.00	12,105.00	374.00	1,895.00	86.46
508-000-818.BGC	Background Checks	250.00	59.16	0.00	190.84	23.66
508-000-818.LHG	Lighthouse Grant Match	0.00	0.00	0.00	0.00	0.00
508-000-818.SAN	Sanitation Services	7,200.00	5,794.00	0.00	1,406.00	80.47
508-000-818.SEC	Security	300.00	290.06	24.99	9.94	96.69
508-000-818.WEB	Website	500.00	0.00	0.00	500.00	0.00
508-000-850.000	Com/Telephone	3,000.00	2,183.99	184.27	816.01	72.80
508-000-855.DEQ	Noncom. Public Wat. Sup. Fee	540.00	40.00	0.00	500.00	7.41
508-000-870.000	Mileage	1,800.00	1,043.42	80.75	756.58	57.97
508-000-881.000	Community Activities	2,500.00	797.41	0.00	1,702.59	31.90
508-000-900.PNP	PUBLISHING AND PUBLISHING	1,500.00	908.70	805.00	591.30	60.58
508-000-921.000	Electricity	1,500.00	1,157.61	0.00	(117.18)	100.00
508-000-930.000	Repairs and Maintenance	15,000.00	31,839.75	0.00	342.39	77.17
508-000-956.000	Contingency	0.00	0.00	0.00	(16,839.75)	212.27
508-000-958.000	Memberships and Dues	800.00	497.50	0.00	302.50	62.19
508-000-960.000	Education & Training	1,250.00	1,847.42	0.00	(597.42)	147.79
508-000-968.000	Depreciation / Depletion	0.00	0.00	0.00	0.00	0.00
508-000-970.000	Capital Outlay/MiscExpenditures	34,300.00	1,545.42	0.00	32,754.58	4.51
508-000-998.000	Appropriations Transfers Out	0.00	0.00	0.00	0.00	0.00
Total Dept 000		103,005.00	77,235.81	2,634.05	25,769.19	74.98
Dept 804 - LIGHTHOUSE						
508-804-930.000	Repairs and Maintenance	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE (01/31/2019)	ACTIVITY FOR MONTH 01/31/2019	AVAILABLE BALANCE	% BDC USED
Fund 508 - Lighthouse Fund						
Expenditures						
Total Dept 804 - LIGHTHOUSE		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		103,005.00	77,235.81	2,634.05	25,769.19	74.98
Fund 508 - Lighthouse Fund:						
TOTAL REVENUES		137,075.00	138,305.80	1,900.00	(1,230.80)	100.90
TOTAL EXPENDITURES		103,005.00	77,235.81	2,634.05	25,769.19	74.98
NET OF REVENUES & EXPENDITURES		34,070.00	61,069.99	(734.05)	(26,999.99)	179.25



REVENUE AND EXPENDITURE REPORT FOR PENINSULA TOWNSHIP  
 PERIOD ENDING 01/31/2019  
 % Fiscal Year Completed: 83.84

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 01/31/2019	ACTIVITY FOR MONTH 01/31/2019	AVAILABLE BALANCE	% BDT USED
<b>Fund 509 - LIGHTHOUSE GIFT SHOP</b>						
<b>Revenues</b>						
Dept 000						
509-000-664.000	Interest & Dividends	75.00	408.85	0.00	(333.85)	545.13
509-000-667.300	Gift Shop Sales	82,000.00	84,005.32	0.00	(2,005.32)	102.45
509-000-667.400	Lighthouse Sales Tax	4,920.00	5,040.35	0.00	(120.36)	102.45
509-000-675.000	Donations	0.00	0.00	0.00	0.00	0.00
509-000-699.000	Appropriated Transfers In	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 000</b>		<b>86,995.00</b>	<b>89,454.53</b>	<b>0.00</b>	<b>(2,459.53)</b>	<b>102.83</b>
<b>TOTAL REVENUES</b>		<b>86,995.00</b>	<b>89,454.53</b>	<b>0.00</b>	<b>(2,459.53)</b>	<b>102.83</b>
<b>Expenditures</b>						
Dept 000						
509-000-707.000	Temporary Employees	3,000.00	1,372.50	0.00	1,627.50	45.75
509-000-708.000	Gift Shop Manager	18,000.00	16,622.11	1,373.51	1,377.89	92.35
509-000-710.000	Townpak/Work Comp	1,200.00	1,672.94	0.00	(472.94)	139.41
509-000-710.BND	Bonding	100.00	0.00	0.00	100.00	0.00
509-000-715.000	Employer Social Security	1,615.00	1,376.58	105.08	238.42	85.24
509-000-716.TAX	LHGS St Pd to MI	4,920.00	5,040.35	0.00	(120.35)	102.45
509-000-716.TDI	Sales Tax Discount	0.00	(6.00)	0.00	6.00	100.00
509-000-724.000	POSTAGE	150.00	17.65	0.00	132.35	11.77
509-000-726.000	Supplies	2,000.00	954.32	0.00	1,045.68	47.72
509-000-727.000	Merchandise For Lighthouse Gift Shop	42,000.00	47,008.02	0.00	(5,008.02)	111.92
509-000-801.000	Legal Fees	0.00	0.00	0.00	0.00	0.00
509-000-806.CCF	Banking Supplies	400.00	0.00	0.00	400.00	0.00
509-000-807.000	Credit Card Fees	1,800.00	1,881.37	0.00	(81.37)	104.52
509-000-807.000	Audit Fees	800.00	98.87	0.00	701.13	12.36
509-000-900.000	Publishing	600.00	0.00	0.00	600.00	0.00
509-000-900.PNF	PRINTING AND PUBLISHING	0.00	187.93	0.00	(187.93)	100.00
509-000-901.000	Cash Short	200.00	20.95	0.00	179.05	10.48
509-000-956.100	Contingency	1,000.00	0.00	0.00	1,000.00	0.00
509-000-999.000	Appropriations Transfers Out	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 000</b>		<b>77,785.00</b>	<b>76,247.59</b>	<b>1,478.59</b>	<b>1,537.41</b>	<b>98.02</b>
<b>TOTAL EXPENDITURES</b>		<b>77,785.00</b>	<b>76,247.59</b>	<b>1,478.59</b>	<b>1,537.41</b>	<b>98.02</b>
<b>Fund 509 - LIGHTHOUSE GIFT SHOP:</b>						
<b>TOTAL REVENUES</b>		<b>86,995.00</b>	<b>89,454.53</b>	<b>0.00</b>	<b>(2,459.53)</b>	<b>102.83</b>
<b>TOTAL EXPENDITURES</b>		<b>77,785.00</b>	<b>76,247.59</b>	<b>1,478.59</b>	<b>1,537.41</b>	<b>98.02</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>9,210.00</b>	<b>13,206.94</b>	<b>(1,478.59)</b>	<b>(3,996.94)</b>	<b>143.40</b>
<b>TOTAL REVENUES - ALL FUNDS</b>						
<b>TOTAL EXPENDITURES - ALL FUNDS</b>						
<b>NET OF REVENUES &amp; EXPENDITURES</b>						

## **Park Commission Activities and Accomplishments**

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**The Peninsula Township Park Commission is tasked with managing and improving Your Parks for the enjoyment of all residents and their guests and doing so within a Budget set jointly by the Commission and the Township Trustees.**

### **Major Park Commission Accomplishments:**

- Completed 5 Year Recreation Plan for Peninsula Parks - enabling application for State of Michigan and other Government Grants
- Managed Park System spending under Budget
- Initiated 'Project Detailed Budgeting' for all Parks
- Launched Bowers Harbor Park Expansion - with public input
- Installed 1200 ft of fencing at Bowers Harbor Expansion Park
- Commenced Forest Management Program at Lighthouse Park
- Initiated Oak Wilt Program & Clean-up for Pelizzari Natural Area (PNA)
- Established Gift Program for benches and donations
- Increased Lighthouse revenues from tours and gift shop to over \$180,000 in 2018
- Improved Bowers Harbor Tennis & Pickle ball courts
- Granted \$2500 from ReLeaf Michigan for PNA tree planting
- Granted \$2500 from Consumers Energy for tree planting at Bowers Harbor
- Supported Eagle Scout tree planting project at PNA
- Improvements at OMP Lighthouse structure and grounds
- Improved Lighthouse Guest Keepers Program
- Improved swimmer safety at Haserot Beach with new buoy system
- Updated all picnic tables at all Parks
- Applications for State of Michigan grants for Bowers Harbor pathways and playground equipment

## **Other Park Commission Accomplishments & Activities Initiated**

### **Lighthouse and Lighthouse Grounds**

- Sealed and striped the parking lot
- Repairs and replacement of the lighthouse exterior tower wood to stop leaks inside
- Completed significant needed repairs to lighthouse tower windows
- Historic wood floors in lighthouse and museum were refinished and repaired
- Painted the gift shop walls and parts of the entrance hallway
- Had hole in porch floor repaired, floor replaced and painted
- Installed a dehumifier and erected a stand for it to automatically drain into the utility sink
- CLOSED signs added to the gates
- Trimmed back bushes and trees along the pathway to the beach
- On-going cleaning and organizing in the lighthouse storage areas, basement and garage
- Improvements to the flower gardens on the lighthouse property
- Painted the wood and wire fences
- Board and batten was completed on the historic storage building
- New roof shingles on historic storage building
- New large 45th Parallel sign was designed and installed
- New museum displays added
- Keeper program was maintained and strengthened with new keepers returning in 2019
- Social media was maintained and improved
- More clarifications on our advertising lists with Michigan tourism resources
- Gravel added to the back parking lot
- Touchup painting done to the exterior front of the lighthouse
- Temporary holiday lights set up inside the tower
- New donated garden walkway arbor installed
- Commenced forest management project around lighthouse and parking lot
- Installed Overnight Parking Barriers at Beach Turnouts

Monday, January 7, 2019

- Added additional restrooms for high traffic season
- 2018 had a \$15,000 increase in income over 2017 (\$2000 tower tours, \$13,000 gift shop)
- Set a Record high for Total income from tower tours and gift shop of \$180,000.

### **Pelizzari Natural Area**

- Initiated Oak Wilt treatment
- Replacement trees planting with ReLeaf grant
- Northeast tree planting by Eagle scouts
- Began a Preliminary plan for ADA pathway
- Initiated and Maintained a clear Gifting Bench Policy

### **Haserot Beach Park**

- Extended safe swimming area by adding more safety buoy markers
- Planted maple trees, removed dying locust trees
- Added walk ramp to dock
- Installed new barbecue grills
- Added extended beach parking signs
- Groomed and Maintained beach
- Improved picnic tables

### **Bowers Harbor Park**

- Held Public Input Meetings for BHP Expansion Plan
- Awarded \$2500 Consumers Energy Tree Planting Grant
  - Planted 25 maple trees at BHP and Haserot Park
- Applied for DNR Trust Fund Grant for developing trail system and new playground equipment
- Resurfaced and repainted tennis courts for tennis and pickleball
- Installed 1200' split rail fencing on west side of new park section
- Installed new barbecue grills
- Repaired playground equipment
- Improved picnic tables and grills

### **Archie Park**

Monday, January 7, 2019

- Improved picnic tables and grills