

**Packet
March 28, 2023,
Township Board Special Meeting**

Consent Agenda

Invoices

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION

OMP UNITED METHODIST CHURCH

INVOICE INFORMATION

Amount of Invoice Paid: \$500.00
WATER PROVIDED FOR OGDENSBURG CEM

Distribution:

209-567-818.000

Contractual Services-Mowing

500.00

Total Amount Disbursed: \$500.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION

ACENTEK

INVOICE INFORMATION

Amount of Invoice Paid: \$727.57
OFFICE TELEPHONES

Distribution:

101-261-850.000	COM/TELEPHONE - OFFICE-TWP HALL	394.10
101-257-850.000	COM/TELEPHONE - ASSESSOR	60.63
101-215-850.000	COM/TELEPHONE - CLERK	90.94
101-253-850.000	COM/TELEPHONE - TREASURER	90.94
101-701-850.000	COM/TELEPHONE - PLANNING	30.32
101-702-850.000	COM/TELEPHONE - ZONING	30.32
101-171-850.000	COM/TELEPHONE - SUPERVISOR	30.32

AFFINITY

Amount of Invoice Paid: \$606.08
SERVER SET UP, MTHLY SVC, SVC CALLS

Distribution:

101-171-818.000	Contractual Services	14.00
101-257-818.COM	Contractual-Computer Support	99.43
101-701-818.COM	Contract Computer Services	14.00
101-702-818.COM	Computer Services	106.44
101-261-818.COM	Computer Services	219.58
101-253-818.COM	Computer System Services	21.00
101-215-818.COM	Computer Consulting/Service	103.63
101-262-818.COM	Contract Computers Services	28.00

AFFINITY

Amount of Invoice Paid: \$549.21
SERVER

Distribution:

101-261-970.000	Capital Outlay/MiscExpenditures	549.21
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AFLAC

Amount of Invoice Paid: \$1,104.70
SUPPLEMENTAL INSURANCE - FEB 2023

Distribution:

704-000-227.050	Supplemental Insurance - Due to Aflac	1,104.70
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BAIRD, COTTER & BISHOP, P.C.

Amount of Invoice Paid: \$825.00
PAYROLL FEB 2023

Distribution:

101-215-818.CPA	CPA Contract Services	825.00
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BAIRD, COTTER & BISHOP, P.C.

Amount of Invoice Paid: \$2,625.00
PAYROLL - JAN 2023

Distribution:

101-215-818.CPA	CPA Contract Services	2,625.00
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION**CAPITAL ONE COMMERCIAL****INVOICE INFORMATION**

Amount of Invoice Paid: \$146.33
OFFICE SUPPLIES

Distribution:

<i>101-171-726.000</i>	<i>Supplies</i>	<i>146.33</i>
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CONSUMERS ENERGY

Amount of Invoice Paid: \$333.26
STREET LIGHTS - FEB 2023

Distribution:

<i>101-000-220.010</i>	<i>Franklin Wds. Streetlighting</i>	<i>10.80</i>
<i>596-528-926.000</i>	<i>STREET LIGHTING--COMPACTOR</i>	<i>17.96</i>
<i>101-265-926.000</i>	<i>Street Lighting</i>	<i>52.54</i>
<i>101-000-220.000</i>	<i>Pen.Hills Townhouses,St.light</i>	<i>14.64</i>
<i>101-000-220.075</i>	<i>Underwood Farms Street Light</i>	<i>19.21</i>
<i>208-751-926.000</i>	<i>Street Lighting</i>	<i>41.54</i>
<i>101-000-220.030</i>	<i>OMPS, Street Lighting</i>	<i>10.38</i>
<i>101-000-220.040</i>	<i>Cherrywood Commons, St. Light</i>	<i>10.39</i>
<i>101-000-220.060</i>	<i>Mission Hills, Street Light</i>	<i>145.41</i>
<i>101-000-220.070</i>	<i>Congregational Church Lightin</i>	<i>10.39</i>

CONSUMERS ENERGY

Amount of Invoice Paid: \$96.22
LED UPGRADE - MAR 2023

Distribution:

<i>101-000-220.010</i>	<i>Franklin Wds. Streetlighting</i>	<i>3.32</i>
<i>596-528-926.000</i>	<i>STREET LIGHTING--COMPACTOR</i>	<i>3.32</i>
<i>101-265-926.000</i>	<i>Street Lighting</i>	<i>13.27</i>
<i>101-000-220.000</i>	<i>Pen.Hills Townhouses,St.light</i>	<i>3.32</i>
<i>101-000-220.075</i>	<i>Underwood Farms Street Light</i>	<i>3.32</i>
<i>208-751-926.000</i>	<i>Street Lighting</i>	<i>13.27</i>
<i>101-000-220.030</i>	<i>OMPS, Street Lighting</i>	<i>3.32</i>
<i>101-000-220.040</i>	<i>Cherrywood Commons, St. Light</i>	<i>3.32</i>
<i>101-000-220.060</i>	<i>Mission Hills, Street Light</i>	<i>46.45</i>
<i>101-000-220.070</i>	<i>Congregational Church Lightin</i>	<i>3.31</i>

DAVE SANGER

Amount of Invoice Paid: \$24.67
MILEAGE & EXPENSES - FEB 2023

Distribution:

<i>101-702-870.ENF</i>	<i>Code Enforcement Mileage</i>	<i>7.86</i>
<i>101-702-801.000</i>	<i>Legal Fees</i>	<i>16.81</i>

DAVE SANGER

Amount of Invoice Paid: \$140.10
MILEAGE & EXPENSES - JAN 2023

Distribution:

<i>101-702-870.ENF</i>	<i>Code Enforcement Mileage</i>	<i>125.76</i>
<i>101-702-905.000</i>	<i>POSTAGE</i>	<i>14.34</i>

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$3,220.00
FAM ORCHARDS LAWSUIT

*Distribution:**101-101-801.FAM**Legal Fees-FAMILY ORCHARDS**3,220.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$858.00
HIDDEN RIDGE LITIGATION

*Distribution:**101-101-801.HDN**Legal Fees-HIDDEN RIDGE**858.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$616.00
BLUFF ROAD CLOSURE 525380

*Distribution:**204-446-801.000**Legal Fees**616.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$1,270.00
GENERAL MATTERS

*Distribution:**101-101-801.WMP**WOMP Lawsuit Legal Fees & Costs**325.00**101-101-801.000**Legal Fees**945.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$57.00
FOIA - 525373

*Distribution:**101-101-801.FOA**LEGAL FEES-FOIAs**57.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$114.00
FOIA 525367

*Distribution:**101-101-801.FOA**LEGAL FEES-FOIAs**114.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$171.00
FOIA 525371

*Distribution:**101-101-801.FOA**LEGAL FEES-FOIAs**171.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$76.00
FOIA 525369

*Distribution:**101-101-801.FOA**LEGAL FEES-FOIAs**76.00*

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****GRAND TRAVERSE MTA ASSOCIATION**

Amount of Invoice Paid: \$204.85
ANNUAL DUES GT COUNTY CHAPTER

Distribution:

101-101-958.000

Memberships and Dues

204.85

GRAND TRAVERSE MTA ASSOCIATION

Amount of Invoice Paid: \$20.00
MTA LUNCH - R. HALL

Distribution:

101-703-960.000

Education & Training

20.00

JOHN C MILLIKEN

Amount of Invoice Paid: \$440.05
IDENTITY SECURITY - JAN '22 - JAN '23

Distribution:

101-701-710.LIB

Liability Insurance

440.05

KATIE CLARK

Amount of Invoice Paid: \$79.27
MILEAGE - BANK/POST OFFICE

Distribution:

101-253-870.000

Mileage

79.27

KRAFT BUSINESS SYSTEMS

Amount of Invoice Paid: \$367.75
COPIER CHARGES

Distribution:

101-261-818.COP

Copier & Copier Supplies

367.75

MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$11.00
COOLER RENTAL - MAR 2023

Distribution:

101-261-818.WTR

Water Cooler

11.00

MICHIGAN TOWNSHIPS ASSOC. (MTA)

Amount of Invoice Paid: \$515.00
MTA CONFERENCE - APRIL 2023

Distribution:

101-253-960.000

Education & Training

515.00

MIRIAM CHAN

Amount of Invoice Paid: \$12.45
MILEAGE RE: FILE CABINETS FOR ZONING/

Distribution:

101-701-870.000

Mileage

12.45

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION**PRINCIPAL LIFE INSURANCE CO.****INVOICE INFORMATION**

Amount of Invoice Paid: \$474.41
DENTAL INSURANCE

Distribution:

101-253-712.000	Medical/Life Insurance	74.37
101-701-712.000	Medical/Life Insurance	18.61
101-702-712.000	Medical/Life Insurance	36.07
101-257-712.000	Medical/Life Insurance	74.26
101-215-712.000	Medical/Life Insurance	36.07
101-261-712.000	Medical/Life Insurance	36.07
704-000-227.020	Medical Insurance Withholding	198.96

PROFILE

Amount of Invoice Paid: \$90.00
SHREDDING SVC

Distribution:

101-215-820.000	Shredding	90.00
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SALLY MURRAY

Amount of Invoice Paid: \$25.00
REIMBURSE: MI TAX TRIBUNAL FEE

Distribution:

101-247-803.000	Filing Fees	25.00
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STAPLES CREDIT PLAN

Amount of Invoice Paid: \$396.40
OFFICE SUPPLIES

Distribution:

101-261-726.000	Supplies	122.97
101-253-726.000	Supplies	13.99
101-215-726.000	Supplies	259.44

TRAVERSE CITY LIGHT & POWER

Amount of Invoice Paid: \$10.61
ST. LIGHT

Distribution:

101-265-926.000	Street Lighting	10.61
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TROY DAILY

Amount of Invoice Paid: \$360.06
IDENTITY INSURANCE - JAN '22 - JAN '23

Distribution:

101-701-710.LIB	Liability Insurance	360.06
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Total Amount Disbursed: \$16,566.99

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****ACCESS WINDOW DOOR & HARDWARE**

Amount of Invoice Paid: \$2,955.00
DOOR REPLCEMNT STN 1

Distribution:
206-336-930.000 Stations Repairs and Maintenance 2,955.00

ACENTEK

Amount of Invoice Paid: \$79.95
INTERNET

Distribution:
206-336-850.CHC Internet Services 79.95

AFFINITY

Amount of Invoice Paid: \$274.50
MONTHLY SVCS; CALLS

Distribution:
206-336-818.COM Computer Services 274.50

AIRGAS USA

Amount of Invoice Paid: \$32.50
OXYGEN TANKS

Distribution:
206-336-932.000 Ambulance Supplies 32.50

ALADTEC, INC

Amount of Invoice Paid: \$2,700.00
SCHEDULING SOFTWARE

Distribution:
206-336-818.200 Software License 2,700.00

ALFIE

Amount of Invoice Paid: \$40.00
CLEMINSON POLO EMBROIDERY

Distribution:
206-336-935.000 Uniforms 40.00

APEX ELECTRIC OF GT. INC

Amount of Invoice Paid: \$293.71
ELECT.REPAIR STN 1 EXHAUST SYSTEM

Distribution:
206-336-930.000 Stations Repairs and Maintenance 293.71

APPLIED INNOVATION

Amount of Invoice Paid: \$46.23
COPIER CHARGES

Distribution:
206-336-818.COP Copier & Copier Supplies 46.23

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION**ARTS AUTO & TRUCK PARTS, INC.****INVOICE INFORMATION**

Amount of Invoice Paid: \$34.92
VEHICLE DEF FLUID

Distribution:

206-336-939.000

Vehicle Maintenance

34.92

BOUND TREE MEDICAL

Amount of Invoice Paid: \$136.55
EMS SUPPLIES

Distribution:

206-336-932.000

Ambulance Supplies

136.55

BOUND TREE MEDICAL

Amount of Invoice Paid: \$20.99
EMS SUPPLIES

Distribution:

206-336-932.000

Ambulance Supplies

20.99

CONSUMERS ENERGY

Amount of Invoice Paid: \$6.63
LED UPGRADE

Distribution:

206-336-926.000

Street Lighting

6.63

CONSUMERS ENERGY

Amount of Invoice Paid: \$23.26
STREET LIGHTS

Distribution:

206-336-926.000

Street Lighting

23.26

CRYSTAL FLASH PETROLEUM

Amount of Invoice Paid: \$851.99
DIESEL FUEL

Distribution:

206-336-751.000

Vehicle-Gas & Oil

851.99

CRYSTAL FLASH PETROLEUM

Amount of Invoice Paid: \$616.63
GASOLINE FUEL

Distribution:

206-336-751.000

Vehicle-Gas & Oil

616.63

FIRE RECOVERY EMS

Amount of Invoice Paid: \$546.13
FEB 2023 EMS BILLING

Distribution:

206-336-818.000

Contractual Services

546.13

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****MCCARDEL CULLIGAN WATER**

Amount of Invoice Paid: \$87.00
STN 3 WATER SOFTENER

Distribution:
206-336-818.000

Contractual Services

87.00

MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$55.00
STN 2 WATER SOFTENER

Distribution:
206-336-818.000

Contractual Services

55.00

MI DEPT OF HEALTH & HUMAN SERVICES

Amount of Invoice Paid: \$195.49
STATE EMS QUALITY ASSURANCE

Distribution:
206-336-939.LIC

Vehicle Licenses

195.49

MUNICIPAL EMERGENCY SVS

Amount of Invoice Paid: \$39.89
HELMET LINER FOR SARBER

Distribution:
206-336-933.000

Equipment Maintenance

39.89

MUNSON MEDICAL CENTER

Amount of Invoice Paid: \$20.60
CPR CARDS

Distribution:
206-336-932.000

Ambulance Supplies

20.60

PREMIER SAFETY

Amount of Invoice Paid: \$70.79
FILTERS FOR GAS MONITORS

Distribution:
206-336-933.000

Equipment Maintenance

70.79

PRINCIPAL LIFE INSURANCE CO.

Amount of Invoice Paid: \$812.58
DENTAL INSURANCE

Distribution:
206-336-712.000

Medical/Life Insurance

812.58

RADIO NORTH LLC

Amount of Invoice Paid: \$543.32
INSTALL LED LIGHTS ENG 2/TANKER 2

Distribution:
206-336-939.000

Vehicle Maintenance

543.32

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****TELE-RAD**

Amount of Invoice Paid:
CLEMINSON POLO SHIRTS

\$63.98*Distribution:**206-336-935.000**Uniforms**63.98***THE UPS STORE**

Amount of Invoice Paid:
SHIPPING AIR SAMPLES

\$36.94*Distribution:**206-336-905.000**Postage/Shipping**36.94***VERIZON**

Amount of Invoice Paid:
HEART MONITOR MODEM

\$19.75*Distribution:**206-336-850.000**Communications/Telephone**19.75***VERIZON WIRELESS**

Amount of Invoice Paid:
CELL PHONES

\$293.88*Distribution:**206-336-850.000**Communications/Telephone**293.88***VERIZON WIRELESS**

Amount of Invoice Paid:
PHONES/DATA

\$121.37*Distribution:**206-336-850.000**Communications/Telephone**121.37***Total Amount Disbursed:****\$11,019.58**

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****ACENTEK**

Amount of Invoice Paid:
VIDEO SERVICE

\$98.41*Distribution:*

508-804-850.000

Com/Telephone

98.41

ACENTEK

Amount of Invoice Paid:
OFFICE PHONES

\$41.33*Distribution:*

508-804-850.000

Com/Telephone

41.33

AFFINITY

Amount of Invoice Paid:
MNTHLY SVCS

\$7.00*Distribution:*

508-804-818.000

Contractual Services

7.00

KWIK PRINT

Amount of Invoice Paid:
BROCHURE - KEEPERS

\$196.94*Distribution:*

508-804-900.PNP

Printing & Advertising

196.94

PRINCIPAL LIFE INSURANCE CO.

Amount of Invoice Paid:
DENTAL INSURANCE

\$39.57*Distribution:*

508-804-712.000

Medical/Life Insurance

19.79

509-804-712.000

Medical/Life Insurance

19.78

VERIZON WIRELESS

Amount of Invoice Paid:
CELL PHONE

\$43.72*Distribution:*

508-804-850.000

Com/Telephone

43.72

Total Amount Disbursed:**\$426.97**

**PENINSULA TOWNSHIP
INVOICE REGISTER****For Invoices Scheduled for Payment on: 3/28/2023 12:****VENDOR INFORMATION****DAVE SANGER****INVOICE INFORMATION****Amount of Invoice Paid:****\$21.85****LEGAL FILINGS***Distribution:**397-230-803.ENF**PDR-Enforcement- Filing Fees**21.85***Total Amount Disbursed:****\$21.85**

**PENINSULA TOWNSHIP
INVOICE REGISTER****For Invoices Scheduled for Payment on: 3/28/2023 12:****VENDOR INFORMATION****ACENTEK****INVOICE INFORMATION****Amount of Invoice Paid:****\$30.31****OFFICE PHONE***Distribution:**207-301-850.000**Communications/Telephone**30.31***VERIZON WIRELESS****Amount of Invoice Paid:****\$29.14****CELL PHONE***Distribution:**207-301-850.000**Communications/Telephone**29.14***Total Amount Disbursed:****\$59.45**

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION

GRAND TRAVERSE COUNTY

INVOICE INFORMATION

Amount of Invoice Paid: \$10,667.73
DPW SEWER EXPENSES - DEC 2022

Distribution:

590-527-818.000	G.T. County Service Fees - Sewer	10,667.73
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GRAND TRAVERSE COUNTY

Amount of Invoice Paid: \$29,058.98
DPW SEWER EXPENSES - OCT/NOV 2022

Distribution:

590-527-818.000	G.T. County Service Fees - Sewer	29,058.98
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Total Amount Disbursed: \$39,726.71

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/28/2023 12:

VENDOR INFORMATION		INVOICE INFORMATION	
GRAND TRAVERSE COUNTY		Amount of Invoice Paid:	\$15,725.59
		DPW WATER EXPENSES - DEC 2022	
		Distribution:	
	591-536-818.000	G.T. County Service Fees	15,725.59
GRAND TRAVERSE COUNTY		Amount of Invoice Paid:	\$76,185.55
		DPW WATER EXPENSES - OCT/NOV 2022	
		Distribution:	
	591-536-818.000	G.T. County Service Fees	76,185.55
Total Amount Disbursed:			\$91,911.14

Minutes

PENINSULA TOWNSHIP

13235 Center Road, Traverse City

MI 49686

www.peninsulatownship.com

Township Board Regular Meeting

March 14, 2023, 7:00 p.m.

Township Hall

Minutes

1. **Call to Order** by Wunsch at 7:00 p.m.

2. **Pledge**

3. **Roll Call**

Present: Wunsch, Achorn, Wahl, Sanger, Rudolph, Chown

Excused Absence: Shanafelt

4. **Citizen Comments:**

Nancy Davy, 14713 Shipman Road: I am speaking tonight as the president of the Old Mission Women's Club [OMWC] in regard to the Bayshore Marathon. The OMWC has provided cookies for the Bayshore as one of our major fundraisers since 2008, receiving \$3,500 [annually] as compensation. All the money goes into our philanthropic fund, which has benefited a number of Peninsula Township residents through our gifts to Old Mission Peninsula School, Peninsula Community Library, Peninsula Township Fire Department, and Old Mission American Legion Post 399 as well as our annual projects to supply coats, hats, and gloves to local children who attend [OMPS], the middle school, and Eastern Elementary.

This year, the TC Track Club terminated our agreement to provide cookies, eliminating a substantial portion of our anticipated income for our philanthropic projects. The reason provided was a vague reference to some concerns and a survey. I have requested the details of the survey but to date have not been provided any further information. We have been offered other options, none of which come close to covering the \$3,500 loss. I have heard through the grapevine that they're purchasing cookies from GFS, though I can't say that with certainty. It's my understanding that, over the years, township trustees have provided the appropriate permits to the TC Track Club with the understanding that the club would provide opportunities for local nonprofits to raise funds. I know this because previously I have [attended board meetings] in support of the TC Track Club because of the impact they've made on several organizations to which I belong.

The [\$3,500] is considered a way of offsetting the inconveniences resulting from clogged roads, closures, etc. that impact the everyday lives of Peninsula Township residents on race days and that require the time and energy of township trustees and employees. The OMWC is disappointed at this reduction in our funds, which will impact our level of charitable giving and projects. We think the township trustees should be aware of this turnaround in policy by the track club. Thank you.

Carol Raphael, 14826 Mallard Drive: I have a couple of impressions I would like to share about the Traverse City Track Club. I am aware that approving the [Bayshore Marathon] tonight is a done deal. They have already published their schedule and routes and have taken reservations, but I'd like to share a couple of comments. In 2019, after a portion of Bluff Road collapsed, we immediately thought of the Bayshore Marathon. The problem areas are between Boursaw and Mallard drive, which is part of the original path of the full marathon. We thought the TCTC would be concerned and attempted to contact their leadership at least twice. We found names and addresses for their directors on their website. In spite of our efforts, we were greeted with silence. We had hoped they would be a force with the Grand Traverse County Road Commission. Instead, they stayed on the sidelines and let others attempt to do the work. Recently, my husband sent new Executive Director Carrie Wille an email regarding Bluff Road. She responded by saying; "We're on it." We don't know exactly what that means. Maybe we'll see the TCTC participate at the upcoming Road Commission meeting. I sure hope they do. Carrie Willie's bio says she has nearly 20 years of professional experience in relationship building and community engagement across public, private, and non-profit sectors. That is impressive. But as far as the OMWC is concerned, it seems like she's doing just the opposite, tearing down and dropping relationships that have served the track club for 14 years. Our entire club reacted negatively when President Nancy Davy announced that the TCTC no longer requires our services. That significantly lessens our ability to award grants and carry on our philanthropy. As past president of the OMWC, I am very disappointed with what we have seen so far. Thank you.

Chown: I have a public comment from Monnie Peters regarding business item number eight, board approval to authorize Jenn Cram as interim zoning administrator. She would like the board to know that we have her full support.

5. Approve Agenda

Chown: we have a letter that Isaiah [Wunsch] wrote to the Grand Traverse County Road Commission. He would like us all to sign it at the end of the evening. Let's make this business item nine.

Wahl moved to approve the agenda as amended to include item nine with a second by Sanger. **Approved by consensus**

6. Conflict of interests: none

7. Consent Agenda:

1. Invoices (recommend approval)
2. Reports
 - A. Cash Summary by Fund
 - B. Peninsula Township Fire Department
 - C. Ordinance Enforcement Officer
3. Minutes from February 14, 2023, Township Board Regular Meeting
4. Peninsula Township Fire Department request to donate surplus gear
5. Peninsula Township request to sell plotter and related supplies as surplus gear
6. Correspondence
 - A. David Shambaugh
 - B. Kent E. Gerberding

- C. Betsy Coffia
- D. Ronessa Butler
- E. Dave Murphy
- F. George and Carroll Kobernus

Rudolph moved to approve the consent agenda as presented with a second by Wahl.

Roll call vote: yes – Achorn, Wahl, Sanger, Rudolph, Chown, Wunsch **Passed unan**

8. Business

1. Public hearing on Ordinance 53, Amendment 1, Addressing Floodplain Management Provisions of the State Construction Code.

Wunsch closed the regularly scheduled meeting and opened the public hearing at 7:11 p.m.

Cram: a copy of the draft amendment is included in your packet. This is something we need to do in order to adopt the new FEMA floodplain maps that will be effective April 19. We also need to recognize that Grand Traverse County Construction Code will continue to process and regulate the floodplains on our behalf, since they issue the building permits for Peninsula Township. We need to adopt and publish this ordinance amendment prior to April 19 or our citizens will not be able to apply for flood insurance. We posted a link to the website where the draft maps can be reviewed. I also have hard copies in the office. The website is easy to navigate. You can plug in your address and it'll show you the adjustments, if any, that are proposed for your property.

Chown: Monnie Peters supports the board adopting this amendment.

No public comment

Wunsch closed the public hearing on Ordinance 53, Amendment 1 at 7:13 p.m.

Chown moved to approve the Floodplain Management Provisions with a second by Achorn.

Roll call Vote: yes – Wahl, Sanger, Rudolph, Chown, Wunsch, Achorn **Approved unan**

2. Public hearings on Bayshore Marathon, Festival of Races, and Traverse City Triathlon

Wunsch closed the regularly scheduled meeting and opened the public hearing on the Bayshore Marathon at 7:14 p.m

Meg Ackerman: I am the volunteer coordinator for the Bayshore Marathon.

Lisa Taylor: I'm the recently outgoing executive director of the TCTC. I now have a consultant's role in the organization. Carie Wille has replaced me; she is on vacation.

Ackerman: I want to speak to what Nancy [Davy] said. The decision to get rid of the cookies was made last year based on the fact that, at the end of a race, runners don't want cookies. We are getting food from Gordon Foods but it is not cookies. We are continuing to work with the [OMWC] to try to figure out another volunteer activity for them. We have several groups from the peninsula that participate as paid volunteers. We give them a donation after the race based on number of volunteers, number of hours worked, and the task. Old Mission Peninsula School has one of the aid stations, and they get \$1,400. The library has a station; they get \$1,200. The difference is that some of the stations higher up on the peninsula are not open as long and require fewer hours. We also have several TC Central High School student athlete groups that help and are paid: the cross country team, the track and field team, the football team, plus a variety of different organizations. My goal as the volunteer coordinator is to reach out to as many groups as possible from the

peninsula since your citizens are the most heavily impacted. I just spoke to one of the churches up here; they are very interested in [staffing] one of the aid stations. As soon as one of the stations opens up, they are first in line. Your people will always be first in line. Carie and Michelle, who is the current race director, have been trying to get in touch with the road commission to encourage them to address Bluff Road. As far as the survey goes, I don't have access to what it specifically was, but the runners kept indicating that they want more fruit and water at the end of the race and not so much the cookies. We really are trying to work hard to make sure we have as low an impact as possible out here. I worked with one of the farmers last year to make sure the property around the farm was protected from spectators. Any questions?

Cram: we did receive the liability insurance. It was included in the packet addition. The application is complete.

Achorn: the certificate of liability. Where does it say that Peninsula Township –

Taylor: bottom left.

Achorn: department of natural resources? That's what is in my packet.

Chown: it's in the packet addition.

Achorn: the insured are two different people. The first one is Race Day Events, LLC. The second one is Road Runners Club –

Wunsch: [Road Runners Club] is for the triathlon.

Achorn: I don't have an insurance certificate for Bayshore Marathon.

Wunsch: it was sent out as a packet addition.

Achorn: the packet addition says Road Runners Club.

Taylor: that is the Traverse City Track Club; that's our club affiliation.

Achorn: but it's Bayshore Marathon.

Rudolph: it's the way it's printed.

Chown: is there an option for the Old Mission Women's Club to make something like protein bars that runners might want? My three sons are athletes, and when they finish an athletic competition, they want protein. I have multiple recipes for baked goods that fit the bill. I would love to find an option that works for the runners but also works for the women's club and pays homage to the longtime relationship and benefits this relationship brings to everyone.

Ackerman: that is a good idea. I can't make that decision, but we will look into it.

Achorn: if this is the solution, and you'll be making up the \$3,500 you have historically given to the women's club, should we postpone this meeting until we know there is an agreement?

Taylor: maybe this is a good time to talk about other options that would be available to organizations like the OMWC. We have a grant application cycle every year. The amount of charitable giving we're able to afford because of the Bayshore Marathon is at about \$2.5 million over the past 41 years. Peninsula Township has applied for this grant in the past and has received funds for the walking path at the Bowers Harbor Park Expansion property. We've also given to the Peter Dougherty Society. When I first started coming to these meetings about five years ago, I ran a report on the funds that had been given back to organizations that represent the peninsula, and it was more than \$41,000.

One of the concerns we had about the cookies internally, not anything that was a concern

from the survey—usually the response was that the cookies were all gone by the time people came through; people liked them so much they took more than their share—but the more recent concern was about the pre-packaging needs given COVID. There was a time when we had to provide items that were packaged and sealed. A lot of thought went into this.

We would love to work with the group to come up with alternatives that are appropriate. We do pay more than \$40,000 to nonprofit organizations that help us; this includes more than 1,200 volunteers. We would like to talk about ways we can support the OMWC. There are many opportunities that would be meaningful and that would align with our mission to help people be active in the outdoors.

After the event, the agencies involved do an after-action report improvement plan. This is probably something you've had a chance to see. The improvements we need to make are very doable, and I hope after 41 years of doing this event, doing everything we can to make it a mutually beneficial experience for all, we will be able to find a solution that's equitable to the amount that was being paid before. We do have a lot of opportunities.

Achorn: it appears that you knew about this a year ago after the event.

Taylor: I'm not familiar with the conversations that went on between the race director and the OMWC president. It was my understanding that there was a conversation about it a long time ago.

Achorn: I would like to ask the president of the OMWC when you heard about it?

Davy: January of this year.

Achorn: what took you so long to make this decision, and for us to find out about it now, at the date we're supposed to make a decision?

Taylor: I'm not really sure. I received no correspondence personally about this.

Ackerman: it was in the back of our minds that we needed to rethink food. We start meeting in December. That's why it wasn't until January that Michelle, the race director, reached out.

Achorn: what options were given to the OMWC?

Ackerman: we have a slot with packet pickup, traffic control... I think there were five or six different options. We are still talking.

Davy: we received information about some options. We have been communicating by email, but I haven't received a response to my most recent email. Some of the options are not really appropriate for the age demographic of our members. The most likely option is distributing packets. We might be able to make \$800 doing this, at most \$1,200.

Achorn: considering that you are going to be running on the Old Mission Peninsula, how are you going to make up this shortfall to our residents?

Ackerman: we do try to spread things out. The \$3,500 that we gave the OMWC was significantly higher than we pay anyone else; the most we pay any other group is \$1,400. Last year we added Old Mission Peninsula School after reaching out to them. We actively seek out groups to pull in from the peninsula. We are trying to figure something out.

Achorn: why wasn't it done before this meeting?

Ackerman: we have been talking.

Achorn: it's not in my packet.

Ackerman: what's not in your packet?

Achorn: this cancelation of the contract with the OMWC.

Taylor: we do not have a document called a contract for our paid work groups. There is no agreement or contract that exists to be able to be put into the packet.

Achorn: this is a change of historic precedence [to something] we have counted on in exchange for the inconvenience of having your runners on the peninsula. I'm not happy with this change.

Ackerman: as Lisa said, there is not a contract with these groups. If they do a good job, we invite them back. We have had to shift groups before. The women's club is not the only group affected by changes. We will continue to work with them in good faith and any other nonprofit on the peninsula we can reach out to.

Rudolph: it sounds like this is a long-standing relationship with the women's club. I'm disappointed that these decisions were under consideration for a long time but you made no attempt to talk to the women's club to let them know.

Ackerman: it was not until December that we started to map out this year.

Rudolph: it made a significant difference to them, so it would have been very good to have better communication. I will personally be watching what you guys do this year and that will reflect on how I vote next year. I really hope you find a way to work with the OMWC.

Sanger: I would echo Rudy's comments. What is the entrance fee for a runner?

Taylor: \$105 for the marathon at the beginning of registration. \$35 at the beginning of the 10k registration. \$85 at the beginning of the half marathon registration. There are increments of increases as months go by that are standard to the event industry.

Sanger: the paperwork says you're expecting 10,000 runners this year?

Taylor: we've been given approval by Peninsula Township to have up to 10,000 runners, but we are only going to go with 8,500. We pay \$1 per registered runner to Peninsula Township. We usually have about a 20% rate of no shows, so we end up having about 6,000 runners on the peninsula.

Sanger: as a 20-year resident, the Bayshore is always something I've been proud of. This year, I have a bad taste in my mouth due to how the OMWC has been treated. Looking at the revenue you have, \$3,500 is minuscule. The township can't say no because we will be the bad guys in the press, but this club has been very good to this community. To offer them a grant is wrong because I know your grants are matching grants so you are telling them, "I'll give you money if you match half."

Taylor: we don't do matching grants.

Sanger: I thought you did; I apologize. The point is, I don't think it's appropriate to negotiate with them. We have to take action tonight but it troubles me that this problem came up so late. If the action tonight is to approve this, then I hope we have your assurances that you will fix this mess with the OMWC.

Taylor: what would be a solution? Is it a dollar amount and a check as a solution this year?

Sanger: ask the OMWC. That's not appropriate for us –

Rudolph: you should have been talking to the OMWC a long time ago.

Taylor: we have made gifts to the township in the past. This would be in accordance with our bylaws. For example, last year we bought the motorized patrol bike for more than \$5,000. That is a good example of how we operate. Going forward, if this organization wants to be communicated with earlier, then we will make a point to do that. By August 1,

we would be able to give feedback to our groups. Our groups do answer a survey. I appreciate the feedback on how we communicate and can make sure we improve that going forward. I am willing to authorize a check to OMWC for \$3,500. Going forward, we will all know what to expect.

Cram: maybe ask in the survey what baked goods they might like? I know that the women's club wants to be fair and provide something to the race as well.

Chown: that would be terrific. OWMC's reach is far and wide, and this is a significant bite out of the funds they have anticipated. They probably would be happiest if they could still provide a service. Just let me know if you want my recipes. I think a big part of this is that feelings are hurt.

Wahl: if it's an issue of individual packaging, they could probably assist and individually bag the cookies. If that's the issue, we can work that out.

Chown: there is a solution.

Wunsch: I'm hearing there's an issue we've surfaced and that the event organizers are going to address the issue.

Taylor: I do apologize. If I had known this was a problem, we would not have been discussing it for 25 minutes. I am pretty surprised by this conversation and I hope we have better communication going forward. It is really disturbing to have this conversation for 25 minutes about cookies.

Chown: I don't think it's about cookies as much as it's about relationships and communication.

Taylor: I am disappointed about that too because I know how I communicate. I'm really disappointed that friends I have in that organization didn't reach out to me.

Chown: communication is something we can all work on. I appreciate your time here. I know I speak for everybody when I say that we value you guys deeply and are glad to host this race. We also deeply value the women's club, and I think we can get past this bump. Thank you for working with us.

Ackerman: I think we can get past the bump too. I don't think we realized how much of an impact it was, so our apologies.

Wunsch closed the public hearing on the Bayshore Marathon at 7:43 p.m.

Chown moved to approve the Bayshore Marathon with a second by Wahl.

Roll call vote: yes – Sanger, Rudolph, Chown, Wunsch, Achorn, Wahl Passed unan

Wunsch opened the public hearing on the Cherry Festival Festival of Races at 7:44 p.m.

Garret Boursaw: I'm the logistics director; I work with a lot of the core stuff for the half marathon.

Alexis Bremmer: I'm the operations director for the National Cherry Festival.

Boursaw: we are happy to be back out here. We have partnered with Old Mission [Peninsula School] to kick off the half marathon race. We are going to use the same course as last year and the year before. In the southern part of the township, we will have the McKinley challenge again on the 15k as people come up the shore and battle that hill back down Peninsula Drive. The Festival of Races is celebrating its 50th year.

Chown: Monnie Peters supports this race; she also supported the Bayshore Marathon.

No additional public comment.

Wunsch closed the public hearing on the Festival of Races at 7:47 p.m.

Rudolph moved to approve the Festival of Races with a second by Sanger.

Roll call vote: yes – Rudolph, Chown, Wunsch, Achorn, Wahl, Sanger.

Passed unan

Wunsch closed the regularly scheduled meeting and opened the public hearing for the Traverse City Triathlon at 7:48 p.m.

Cram: the applicant, Abby VanValkenburg, has requested that this item be tabled to the April 11 meeting. We need a motion from the board to table, since public notice did go out for this public hearing. If the board tables until April 11, we won't have to re-notice it. I will review the liability notice that was included in the packet.

Chown: Monnie Peters supports this race.

No additional public comments.

Wunsch recessed the public hearing until the next regularly scheduled meeting on April 11, 2023.

3. Public hearing on fire fund millage rate for next fiscal year.

Wunsch opened the public hearing for the fire fund millage rate at 7:50 p.m.

Wunsch: Chief Gilstorff is unable to attend due to illness.

Cram: I have Chief Gilstorff's PowerPoint with projected budget total expenses through 2027 and 2028. The biggest expenditure is salaries and wages. The PowerPoint shows the current millage rates for nearby fire departments. Peninsula Township is at 2.6. Others are a bit higher. We are not the lowest but we want to keep our fire department competitive. A breakdown of the new budget shows that nearly 75% of the budget is employee costs. Union employees receive a 2% raise; part-time employees receive a raise of 25 cents. Medical insurance has increased 5.8%. There are vehicle repairs and utilities. The fire station is experiencing inflation similar to the rest of us. The PowerPoint shows the capital outlay purchases: turnout gear, rescue rope replacement, chief's computer, Wildland fire suits, garage door opener for station 1, garage doors and openers for station 2, new windows for station 2, a new heart monitor, and concept drawings for a new station 1. Projects that need to be accomplished in 2023 include a new union contract to replace the contract that will expire on March 31 of 2024. The board needs to determine who will be on the negotiation team and also to create specifications and go out to bid for a replacement engine for engine 2. That truck is currently 25 years old; payments will start in the 2024-2025 budget. The chief would like to strongly consider developing a replacement plan for station 1 and find land for the new station. There is a detailed report in your packet.

Chown: if there are questions, we can take them now and address them at the second public hearing for the fire fund.

Wunsch: the fire fighter millage rate as proposed by Chief Gilstorff will be unchanged from the previous fiscal year. He projects that the 2023–2024 budget will be manageable within the existing millage rate.

Rudolph: the chief reached out to a number of us on the board to give this same presentation one on one. Having been a trustee on a fire department for 18 years down in Illinois, I was impressed with how thorough he is in planning ahead and thinking about all the things that are going to come up. I am really pleased with what he is doing and fully support his budget.

Wunsch: we have a statutory requirement to hold two public hearing on this item. We can

take public comments now as well as at our March 28 meeting.

Nancy R. Heller, 3091 Blue Water Road: I'm not questioning the chief's worth. I look at all the township's business as a business. I'm wondering how the fire chief's salary compares to other area fire chiefs. Also, in the beginning, the chief was reimbursed \$100 every time he showed up to a call. I wonder if that's still in effect.

Wahl: we should have this information handy. When we brought him on, we went through a pretty detailed comparison chart of what other chiefs were making.

Sanger: I know he is not the highest paid in the county.

Cram: I will forward these questions to Fred [Gilstorff].

Wunsch closed the public hearing on the fire fund millage rate and resumed the regular meeting at 7:59 p.m.

4. First public hearing on police fund millage rate for next fiscal year

Wunsch: Wahl would like to be recused.

Chown moved to recuse Wahl with a second by Rudolph. Motion passed by consensus

Wunsch opened the public hearing on the police fund millage rate at 7:59 p.m.

Achorn: the tax collection is based on the same millage rate we approved last November of .23 mils. This would support two deputies. That's reflected in the second line, called tax collection pay over. The first line is a reflection of the uncollected tax year 2022 taxes that we have not yet collected. We expect to be refunded by the county in April. The third line is interest income: we have increased our estimate, and it's low because money market rates have increased in the last three months to almost 10 times what they were a year ago. We anticipate \$233,000 of income. Emergency services—several descriptions of departments don't make sense [and are due to the] new state chart of accounts, and this is one of them. They have assigned a department for the expenditures of 301, which has nothing to do with police or sheriff. There's not much I can do about that. The first line item relates to the liability insurance we pay to to cover the assets that are on the books for the police fund. The second, for electric speed sign management, is an annual contract. We are charged every other year for two years. That's why we have not had an expenditure for tax year 2022–2023. \$4,250 is what the invoice reads; we have that money in house right now. Audit fees are allocated based on the time the auditors spend on each of the funds. Contractor services are for two deputies per the projections of last November when we requested the millage. Camera lease costs are for the six cameras that we approved at the last board meeting to be leased for one year. \$1,200 is for the cell phones for the two deputies. The total expenditure is \$223,250. There is a slight excess left from the millage receipts of \$9,750 projected for next year's budget. The fund balance has almost \$400,000 on hand at the present time.

No public comment.

Wunsch: Deputy France told me the management cost for the signs are unnecessary. We are able to continue to use those signs but our officers are not using the data from them. This data will essentially be replaced by the traffic cameras.

Achorn: the speed signs?

Wunsch: correct. We will continue using the signs but we don't need to pay for the remote data access. We own the signs, but we have an ongoing cost for the data access.

Achorn: why are the signs not operational? There was only one on Peninsula Drive that

was operational near the south end. The north one only operates six months of the year. Can you explain that to us?

Deputy France: we can reduce costs if we drop down to using two of them. Right now, we only use them for half the year; in winter they are usually taken down. We have one with a solar panel at Peninsula Hills and Peninsula Drive. The one with solar , I had to put up, something I haven't done before. The one [Achorn] is talking about that only works sometimes is because I had the solar panel facing north [Audience laughter].

The signs last a long time. The only thing that would cause damage is if somebody runs into one with their car or beats on it. If we break it down to two signs that collect data, we can still do speed traffic analysis. It will still show speeds on all the other signs. We just wouldn't collect data from all the signs, but no one will know which signs collect the data. It is tedious to put up new signs. When we got the conversion kits [to solar], it took a whole day to get one up. They're great at reminding people of their speed who don't know they're speeding. For anybody who's speeding intentionally, that sign is not going to stop them. They do take pictures but they're not the greatest. The money is better spent towards the flock camera systems data.

Wunsch: it's not an elimination of the \$4,250? It's just a reduction?

France: it's just a reduction. Right now, we have four on the bill at a 50% discount because we only use them half the year, which is the \$4,000 something. That doesn't include the two additional signs we added at the end of last year. If we use them all year round then you're talking about more than \$10,000. If you reduce it to two, I think it would be around \$1,500 a year.

Achorn: do we keep the signs and are they still lit when we go past?

France: yes, as long as they are functional, they are still lit. We can intentionally turn the reader off so you can't see the speed but we can still see what is going on and it will still take the speed of the car going by to get a true survey. The sign that wasn't working was working today. It just needs to get enough sun.

Achorn: how many speed notification signs do we own?

France: six.

Achorn: and are they all working?

France: two of them are up. The rest we don't put up until spring. I had one up to test the new solar panels in the winter.

Achorn: how do they work during the winter?

France: they work well as long as you have the solar panel facing the right way.

Achorn: it would be okay for you to have them all lit so people can see [how fast they're going]?

France: yes, once I have posts in place. There is an extra cost for that. I have to get ahold of the county road commission to put new posts up. I can't use the old posts for any of the solar-powered ones because they can't have any sign at the top. County roads contacts the township supervisor and charges \$150 a post after their engineers come out and survey the site. Then they install the post a few weeks after I put in the request.

Achorn: we own six signs but we only used one this winter?

France: well, two are up. As soon as spring comes, those that we can put up without the solar panels, I can put up easily. Usually we have four operational during full spring.

Achorn: didn't we have batteries for some of them?

France: yes, but some of them don't last long.

Achorn: okay, so I subtract the \$4,250?

Chown: no, just change it to \$1,500.

No citizen comments.

Wunsch closed the public hearing on the police fund millage rate for the next fiscal year at 8:13 p.m.

Chown moved to bring Wahl back to the board, seconded by Sanger. Motion passed by consensus

5. Public hearing on Peninsula Township Parks Ordinance 57 (to be tabled until March 28)

Cram: this was publicly noticed for a public hearing this evening, but I made an error with the public notice. Our parks ordinance was adopted as ordinance five in 2007, replacing ordinance seven. It took me a day of looking and reading the dates trying to figure it out. What I missed is that ordinance 57 actually repeals and replaces both ordinance five and seven. I did republish this for a public hearing on March 28. To be consistent with our noticing requirements, I wanted to keep it on the agenda, but we can hold the public hearing at our next meeting on March 28.

No public comment.

Rudolph moved to table the public hearing on Peninsula Township Parks Ordinance 57 until March 28 with a second by Wahl. Motion passed by consensus

6. Policy discussion on roadside stands and processing kitchens.

Cram: we've been discussing additional amendments to the zoning ordinance to support agriculture. These proposed amendments make our roadside stand regulations consistent with the Right to Farm Act and GAAMPS. I've attached proposed amendments to section 3.2, definitions, and section 6.72(8), the roadside stand regulations. I presented this as a policy discussion with the planning commission on March 6 and received great feedback. This material has been reviewed with Ryan Coffey Hoag, the current chair of the GAAMPS Selection Committee. I received positive feedback from him. He commended the township for proactively updating our zoning ordinance to support agriculture. Today I received comments from our attorney. I had already made some of their changes in the version you see. They had recommendations for E: "A minimum of 50% of all items offered for sale must be produced and/or processed by the farm operation that controls the roadside stand, measured by retail floor space during peak production season or 50% of the average gross sales for up to the previous five years or as outlined in a business plan." That's consistent with GAAMPS. "Processed products will be considered as produced by the farm operation if at least 50% of the product's primary or namesake ingredient was produced on and by the farm operation, such as apples used in apple pie, maple syrup, strawberries and strawberry jam, etc." Those extra examples are helpful because when you make apple pie, you need flour and sugar, but you want to make sure the namesake ingredient is being produced by the farm operation. Many of the changes are consistent with our recent Amendment 201 for farm processing, defining a farm operation and what active production is. This further clarifies that a roadside stand is an accessory use to the active production of farm products on a farm operation. I feel like we're headed in the right direction, especially given the feedback I received from

legal counsel. There are some minor changes to make. I did include comments received to date. I am hopeful we can adopt this at our April meeting. Because we were so efficient before when we held a special joint meeting with the planning commission [pc] and township board, if the pc is available, we could do a joint meeting in April. This would go a long way towards supporting our ag community. With spring around the corner, being able to make plans for roadside stands would be helpful.

Chown: so we will notice this for a public hearing for the April 11 meeting. A combined meeting is a great idea.

Wahl: thank you, Jenni. It's a shame that a lot of the people who state that we are not pro-agriculture are not here to see what you've done. Thank you for following through on your promise and doing it in a timely matter.

Chown: will the next draft show the redlines?

Cram: I will include both a clean version and a redlined version. I want you to be able to see what the existing ordinance looked like and where changes have been made.

Sanger: GAAMPS uses "farm market" and we use "roadside stand." What is the reason?

Rudolph: I had the same question.

Cram: in some of the documents for the Right to Farm Act and the GAAMPS specific to farm markets, a roadside stand is a type of a farm market. One of the planning commission members asked if it made sense to call it a farm stand rather than a roadside stand. We could change the name. As a community, we've always referred to it as a roadside stand. I included an email from Ryan Coffey Hoag—I have been appointed to the committee for GAAMPS, and I think they will be looking to me to make some suggestions. Some of the definitions included in the GAAMPS make it confusing as to what's protected by the Right to Farm Act and what the guidelines are.

I would be open to changing "roadside stands" to "farm stands" or something else.

Rudolph: "roadside stand" brings to mind something that is sitting right there next to the road, like we see the little stands along M-37. But what you define here allows a much bigger operation set back from the road. Because we are kind of expanding what was in the original ordinance, it makes sense to change the name.

Sanger: I went through this enforcement-wise three or four years ago, trying to understand the definitions. Could you take "farm market" and point out to the board where it would need to be, say, minimized for what we want to accomplish with our "roadside stand" but still call it a "farm market"? I find it confusing. The definition of "farm market" was very comprehensive, but when we start to whittle that down, we run the risk of missing something. If you can use "farm market" but have to minimize or diminish, maybe use square footage or setback or whatever it is, then we can discuss –

Rudolph: she does that in item J. It more or less says, "If your stand is greater than 120" –

Cram: yes, and that is consistent with the GAAMPS.

Sanger: it seems like it's easier to understand and enforce if we can follow the GAAMPS.

Cram: I am open to that.

Chown: Dave, for clarification, what do you want to call it?

Cram: "farm market" rather than "roadside stand." Ryan Coffey Hoag asked if our community was open to allowing people to sell tchotchkes and things like that and I said, "No, we want this to be related to agriculture."

Wahl: I understand the need to change the name, but isn't there a bigger definition for farm market? Wouldn't it be confusing if we then have a bigger definition of farm market and end up with two [types of] farm markets?

Cram: I will look at it and discuss it with Ryan as well.

Chown: and make a recommendation based on those concerns?

Cram: yes. The definition in the GAAMPS says, "A farm is a year-round or seasonal location where transaction and marketing activities between farm market operators and customers take place." I tried to capture that in our definition.

Wahl: I think you did but that's why the farm stand is a better global term for it. I think we have farm market and then later if we add a bigger version of farm market –

Cram: which I would like to do.

Rudolph: there was a USDA document that broke it down into three categories: a roadside stand, a farm market, which was a little bit bigger but still specific to that farming operation, and a farmers market, which is a lot of producers coming into the same place.

Cram: I think "farm stand" helps to describe what it is and allows us to be consistent with the GAAMPS. Looking at other opportunities for the agricultural community, there could be an opportunity for an actual farm market that is consistent with the GAAMPS.

Chown: farm market as opposed to farmers market. They're different animals; we have to keep them separate.

Rudolph: yes, a farmers market is a conglomerate.

Cram: I am excited to participate with the [GAAMPS] committee, my first meeting will be in Lansing on April 4.

Chown: a round of congratulations to you, Jenn. This is a very big deal.

Cram: thank you. I want to get some input from you on processing kitchens. I included information in your packet.

Rudolph: I have another question: "Access permits required for Grand Traverse County" is clear, but when we say, "Building electrical and plumbing permits," I would add, "and inspections may be required." Do we need to say that's from the county as well?

Cram: yes. A lot of questions were asked about this when the Citizens' Agriculture Advisory Committee met. People wanted to understand when they had to pull a permit. I don't know if this necessarily belongs in the ordinance or if it belongs in the packet of materials that someone would get when they apply for the land use permit. I want to talk through that with our legal counsel. For now, I wanted it to be a placeholder because it was raised. I want to clearly understand if there's electrical, then an electrical permit. I'm talking to Grand Traverse County Construction Code about whether it's listed here or as an attachment. Thank you for that.

Allowing farm operations to have processing kitchens lets them add value to what they grow beyond what they can do with the cottage food law. I provided lists that show a broader range of things they can do. I've looked at the regulations for other townships, and Bingham Township had a good example. I would like to propose the processing kitchen as a use by right as long as it meets certain standards for public health, safety, and welfare. It would be accessory to the active production of agriculture. I'd like you to consider when I bring this back whether we should have a minimum acreage requirement. Currently A1 has a minimum lot size of five acres. Is this something that we want to have a

little more space? I would like to provide flexibility. I think this could be successful on five acres, but Bingham Township requires a minimum of 10 acres.

Maximum building size: Bingham Township requires a maximum of 1,500 square feet, which is about the area we're meeting in here at the township hall. This does provide flexibility for the storage of materials, cooking appliances, etc. We hope that some existing barns and structures would be adaptively reused, but we might see some new structures. Building setbacks would apply. Do we want to consider any setbacks from non-farm residences similar to what we discussed for the farm processing facilities?

Minimum parking standards with regard to the number of employees: in talking to some of the local farm operators, they thought maybe they'd need three to five employees if they were successful. We would want to have at least one parking space per employee. Do we want to set a maximum number of employees to keep this at a smaller scale to minimize negative impacts to neighbors?

Hours of operation: I don't want to go too far with this because we know farmers need to do things at all times of day. A possible negative impact to a neighbor is if delivery trucks are coming to bring flour and sugar and things like that. Maybe we set hours of operation for deliveries but not necessarily for when the processing happens.

Rudolph: for deliveries and retail.

Cram: a processing kitchen would only allow you to process. What we would probably see is farmers get a land use permit for a processing kitchen as a use by right, then they would have their farm stand that no longer has square footage limitation. The retail sales would take place out of the farm stand. The processing kitchen would be indoors. We would want to ensure adequate water and sewage disposal. I am in conversations to understand the different permitting requirements for the types of processing kitchens. I'm working with the Grand Traverse County Health Department and MDARD. The processing kitchen as proposed would likely be licensed by MDARD. If a farmer is proposing something that doesn't meet those standards, they might have to get the Grand Traverse County Health Department involved. That is usually for a commercial kitchen where the food handling and other requirements are different. We'll have a good handle on that before bringing it back to you. I would like to move forward with a processing kitchen as a use by right with the approval of a land use permit.

Ahorn: if the processing kitchen did not have a farm stand connected to it, could they sell their products in other ways?

Cram: we would want to talk about that. Potentially this could fit under a home occupation, but I think we want this to be specific to agriculture. If they're interested in having retail sales, they will probably have a farm stand. Otherwise they would be doing things wholesale, which is less obtrusive to neighbors.

Ahorn: what if they sold to someone else's farm stand?

Cram: they could do that and it would be wholesale.

Ahorn: how would that impact the farm stand where they sell what they produced on their property but also took in this processing kitchen product?

Cram: exactly. Right now, the farm stand allows the farmer to sell what they grow and what they process as long as 50% of what they process includes their namesake ingredient.

Sanger: local content provision?

Cram: yes, consistent with the Right to Farm Act. They would need to be processing a percentage of what they grow.

Sanger: I don't see that, but maybe you didn't give us the entire document.

Cram: Bingham doesn't mention it but we could.

Wunsch: we can go further because it's not a farm market use; it's processing. It doesn't fall under the farm market GAAMPS. The township could be as restrictive as requiring that 100% of the primary or secondary ingredient has to be grown on the farm operation.

Cram: I want to be careful because pies take flour and sugar, etc., but, yes, I think the goal is that it's accessory to active production and we could have some parameters there.

Wunsch: we have had this use in Peninsula Township historically; we just haven't characterized it as anything. Some of the negative feedback from the changes to the winery and farm processing ordinance related to maple syrup or those kind of uses was that the township had either approved them without the appropriate policy framework or the county or state had permitted them and they were treated as agriculture storage, which isn't accurate. It is proactive to build a legal framework to evaluate these things.

Sanger: we don't want someone deciding they want to make cheese and then they're shipping in milk, adding traffic.

Cram: understood. The standards are the guardrails. We want to make sure they have adequate access and parking to make sure the use is compatible with surrounding uses. I'm really excited about formalizing this opportunity that has existed and has not been taken advantage of. I'd like to bring back roadside stands for adoption on April 11. I'll have a draft of processing kitchens to discuss with the planning commission in a study session and then public hearings.

7. Update on Kelley Park Boat Launch project.

Wunsch: thank you, Becky Chown, for taking the lead on this one. We are making a run at a DNR Waterways grant. Becky was able to find us someone at Beckett & Raeder who has a lot of experience successfully applying to Waterway grants. She is preparing that for an April deadline. If we are awarded the grant, we would probably have Gourdie-Fraser do the engineering work. Beckett & Raeder are doing all the preliminary design work and the grant application. The budget for that project was under \$10,000; it fit within my discretionary [spending authority]. We were on a tight timeline so I took the liberty of okaying that. We are cautiously optimistic.

Sanger: if approved, would that be possible to be in place for summer 2024?

Wunsch: conceivably.

Sanger: I compliment you for this work. I'm happy to tell people we are moving forward.

Wunsch: [the DNR] seems pleased that we're going for a somewhat scaled down motorized launch so we won't have the extreme dredging requirements we would have had for the large-scale launch. The design we've talked about preliminarily includes both motorized and the soft launch—carry-down kayaks and canoes. If we receive the Waterways grant, we probably need to do some private fundraising because the grant requires a local match and I don't think the full match would be within the township's budget.

8. Board approval to authorize Jenn Cram as interim zoning administrator.

Wunsch: for a number of our internal process controls within the township, we need someone authorized as the zoning administrator to sign off on certain documents. Because

of the restructure in planning and zoning, we need to temporarily authorize Jenn [Cram] as the interim zoning administrator until we hire someone to fill that role.

Wahl: it's needed, but my concern is making sure we get someone in there full time. Seems like an inherent conflict having her in both roles.

Wunsch: the big need for it was based on the land division down on Neahtawanta Road shortly before we assumed office back in 2016.

Cram: [when a township officer or board member is involved] is really the only time two separate signatures are required.

Wunsch: I propose we make this authorization but also commit as a board not to engage in any land divisions until we have a new permanent zoning administrator.

Wahl: yes, that is my biggest concern.

Sanger: I would point out that the zoning ordinance requires a zoning administrator and delineates duties to that person so it's appropriate that we identify someone.

Wunsch: the separation of powers is to prevent a conflict of interest or to provide a second set of eyes when trustees or board members are going through land divisions.

Chown: if something comes up, we can have our interim helper sign it or postpone it. We are publishing to fill this position this week.

Achorn: on any land division, four signatures are required: the assessor, the attorney, planning, and zoning. It's not just planning and zoning.

Achorn moved that Jenn Cram be designated as the interim zoning administrator with a second by Rudolph.

Roll call vote: yes – Chown, Wunsch, Achorn, Wahl, Sanger, Rudolph **Passed unan**
9. Letter to Grand Traverse County Road Commission

Wunsch: the board has been working to convince the Grand Traverse County Road Commission to take action on the repair of Bluff Road. The most pressing concern is the move toward decertification of the road. We've been advised to avoid that if possible and to enumerate the specific harms that decertification or abandonment of the road would pose to the township and taxpayers. The residents of Bluff Road are working simultaneously to enumerate the specific harms they will face should the road commission choose to close, decertify, or abandon Bluff Road. Our position is as follows:

"The Peninsula Township Board unequivocally opposes the closure, decertification, or abandonment of Bluff Road. We recognize the financial constraints faced by the Grand Traverse County Road Commission but are unconvinced that decertification and/or abandonment of all or part of this vitally important road will be consistent with our mutually stated objective of resolving this issue and reopening Bluff Road through the acquisition of state or federal grant monies. Moreover, our legal counsel is concerned about the legal issues raised by the road commission's approach to decertifying a portion of Bluff Road and closing it for public travel yet maintaining it for non-motorized traffic.

"This proposed action also raises questions about why the commission would take this measure and the rationales that have been set forth to the public as a basis for decertification. We therefore urge the Grand Traverse County Road Commission not to decertify Bluff Road or at a minimum to further delay such action until the commission fully addresses the township's concerns.

"For the record, the road commission's inaction regarding the collapsed section of Bluff

Road for more than three years has dramatically worsened the condition of the road and placed undue financial and managerial burden upon township officials and residents. The further step of decertification without a realistic, actionable solution will cause real financial harm to residents who live in the impacted area. It will also pose physical harm, undermining the ability of Peninsula Township to dispatch firefighters and EMTs to the affected area (see attached letter from Peninsula Township Fire Chief Fred Gilstorff). Specifically, the steep grades drivers experience on the detours they're required to take on Smokey Hollow Road limit ingress to and egress from the affected portion of Bluff Road during periods of adverse weather. These hazardous driving conditions are worsened by the road commission's continued failure to plow Smokey Hollow Road (see attached letters from township residents Kent Gerberding and David Murphy). This bleak situation poses a real risk of loss of property in the case of fire or the loss of life due to medical emergencies during the regular periods of severe winter weather the township experiences every year.

"To date, Peninsula Township has submitted grants for the repair of Bluff Road, met with state and federal officials to discuss the problem, and invested staff and consulting resources to try to find a workable solution. Meanwhile, our residents pay more than \$800,000 in millage funds to the Grand Traverse County Road Commission each year, raising serious questions about the ROI they receive for their dollars. A clear, executable plan for repairing the damage to Bluff Road will go a long way toward addressing concerns among Peninsula Township residents that the road commission millage they pay flows only in one direction. To that end, the consensus in our community is that it would be fine to allocate several years worth of millage levies to address the Bluff Road problem.

"In sum, Peninsula Township asks the Grand Traverse County Road Commission to work with the township to find a solution to fix and reopen Bluff Road and, in the interim, not to decertify or abandon the road while we work together to protect the health, safety, welfare, and property interests of our residents."

Letter is circulated and signed by board.

Rudolph: when is the next road commission meeting?

Chown: March 23.

Wunsch: yes, I get to go to a road commission meeting for my birthday.

Chown: we are submitting this letter and attachments to be part of the road commission's packet for this upcoming meeting; the deadline for submitting is tomorrow.

Wunsch: procedurally, we are trying to establish what the harms are to the township. Anyone who wants to can submit a letter enumerating specific damages caused by the closure of the road prior to that March meeting.

Chown: their deadline for packet material is close of day tomorrow. You would need to submit it to the road commission by 4:00 p.m., or you can attend the meeting and read it or make comments into the public record. Those meetings start at 6:00 p.m., with public comment at the beginning and end. [To date,] Bluff Road is always last on the agenda.

9. **Citizen Comments:**

Dave Merrell, 2046 Phelps Road: regarding the problem with the Old Mission Women's Club, a lot of the members and I are offended by what the [Bayshore] group presented as an alternative. This is not an 80 for Brady. These ladies have oxygen tanks, walkers, and all

kinds of things. They are not capable of doing four of the five things that were presented as options. Second, they baked 6,000 cookies. That's 500 dozen at 58 cents apiece. Third, I want to talk about the marathon combined with the road commission problem. Last year I worked the Bayshore Marathon as part of the library group. We had the water station at Blue Water and Bluff Road about 10 miles in. During that time period—I'm a retired physician, not a practicing physician—three people needed some evaluation of their health status. The chief knows this. We made calls to get a cart there so these people could be taken to the hospital. The fastest response was 45 minutes, mostly because there were problems at the other end and because there was no short way to get there. One of the members got a bed roll out of his car to lay the person on. At the time, I was not impressed with our ability to handle the situation. If we are going to have the marathon, we ought to step up in some way for this road. Fire and other disasters could also occur with that road not open. It doesn't affect me directly, but I would hate to drive down that Smokey Hollow hill. The health concerns with the marathon running through there really bothered me last year. I just wanted to get that off my chest. Thank you.

T.J Andrews, Grand Traverse County Commissioner District 7: I have three comments. Bluff Road: there is a working group meeting on Thursday at 5:00 p.m. The public is permitted to attend. There's no public comment but the meeting is at the road commission office followed by the meeting on the 23rd. In addition to the comment Becky made about showing up and reading your comments into the record, you can email them and ask them to be included in the packet. You don't have to show up if you can't. I remain concerned that once that road is decertified, if it's decertified, there is going to be even less motivation on the road commission's part to look for reasonable cost plans, to identify funding opportunities, and pursue them. I have reiterated my request multiple times for copies of the grants that were supposedly applied for back in November. They haven't materialized and I think that will remain the pattern. I'm also concerned because I think somebody posted my name on social media suggesting I can solve this problem. I've been getting a lot of emails and I try to respond to them. Mostly they are concerns about what this is going to do to people far beyond the peninsula who enjoy that section of road as a safe alternative for non-motorized, for biking loops. I am concerned that if it's decertified, maintenance problems are not going to magically get solved; they're going to get worse. It is going to become unsafe for people even on bicycles. The road commission is not in the trails business; they are in the road business. Their motivation to maintain a trail, I think, is even less than their motivation to maintain that road. Thank you for your advocacy on that issue.

My second issue has to do with board appointments. I am frustrated that our county commission is resolving political disagreements about how appointees vote while serving on our boards by bringing charges for removal against them. I don't think that's how we should solve problems. We appoint people to boards just like the townships do, just like the state does. We vet them, we advertise, we seek interested people, we train them, we give them orientations. We have oversight by receiving minutes of their meetings. We as county commissioners have liaisons, just like you do to the commissions, where we appoint people to serve. There are so many ways we can find out about problems before we vote. We have opportunities to bring people in and find out what's going on. We

unanimously agreed to do that to find out what's going on in the pavilions; there's been some serious concerns. We've all voted to bring our appointees in to talk about it. We're now in our second round of litigation over our removal of appointees to boards by bringing charges first and asking questions second. I don't think that's how we should be operating. We have openings on boards right now and it will be hard to recruit for these positions. This will have a chilling effect on people who want to sign up and then have to go hire lawyers to defend vague charges that they don't even understand. It is taking up an immense amount of resources in our county among the appointees, among boards, among us commissioners. We have spent so much time on this and amongst our staff who have been defending lawsuits and claims and we have so much work to do. It's a distraction that I don't want to see any more. I want to go on the record that this is how I feel about it. We are going into a meeting tomorrow morning with a moving target on our backs.

The final issue I want to raise is also one that's on our meeting agenda tomorrow. I don't know much about it yet, but I want it to be on your agenda, which is the fact that the Grand Traverse area is becoming a Metropolitan Planning Organization for transportation purposes. Because we have more than 50,000 people, in order to get federal funds, we need to become part of an MPO. This is in the works. It's coming out of the Traverse Transportation Connection Initiative. I did notice that all of the townships who are part of this MPO are presently represented in that organization except Peninsula Township.

Cram: we should be represented. I participated in that first meeting. I can follow up to make sure. I made it very clear that Peninsula Township wanted to be at the table.

Andrews: you were not on their voting members list. I was also looking at the presentation to Michigan Transportation, and Peninsula Township was not listed as a member.

Cram: I will follow up.

Andrews: I have a lot of questions about what this means for transportation planning in our community. These are long-range plans that are updated annually and every few years. Given how important transportation planning is in this community, Peninsula Township should be part of that conversation. I always learn how much I have to learn when I get my agenda for the meetings. I'm happy to engage on anything of interest or concern.

Nancy R. Heller, 3091 Blue Water Road: I brought this up at the planning commission meeting. Peninsula Township is working hard to update its ordinances and make them clear but I feel there's a void with enforcement. Laws are only as good as they can be enforced. I am not sure but I believe the enforcement officer is 20 hours a week. Looking at our ordinance, it would take 20 enforcement officers [to enforce it]. I know we have to be realistic, but I think you'd better start thinking how you can achieve and afford reasonable enforcement. We don't have it. I know if the word gets out, if they start ticketing, everybody is much more conscientious. If you start enforcing some of this stuff, the word gets out, and people are more aware and more reliable.

My last comment is designated parking. It's discussed in a lot of these areas. I did business for more than 20 years in what was called a roadside stand. I would say one percent of the customers parked in designated parking. I don't know how you can enforce people parking where they are supposed to park. I lived for probably 40 years by St. Joseph Catholic Church. They had a great big parking lot, but people still parked up and down Blue Water

Road. I think it's important to find middle ground and try our best, in a positive, objective way, to get people to park where they're supposed to park. We're going to have all these rules and regulations but it's human nature to park in the most convenient spot.

10. Board Comments:

Chown: I urge everyone to read in the packet the correspondence from Kent Gerberding and Dave Murphy on plowing on Old Mission Peninsula by the Grand Traverse County Road Commission.

11. Adjournment

Wahl moved to adjourn with a second by Sanger.

Motion approved by consensus

Adjourned at 9:10 p.m.

Log Cabin Day Request from OMPHS

**OLD MISSION PENINSULA HISTORICAL SOCIETY
LOG CABIN DAY
SUNDAY, JUNE 25, 2023**

March 13, 2023

Peninsula Township Board
13235 Center Road
Traverse City, MI 49686

RE: Request for Log Cabin Day

Dear Board Members:

On behalf of the Old Mission Peninsula Historical Society (OMPHS), we request the use of the Lighthouse Park on Sunday, June 25, 2023, for the State- Annual Log Cabin Day celebration. We are pleased to note that 2023 will mark the 23rd year for the Log Cabin Day celebration at this park.

Usage to include: Hessler Log Cabin to be open to the public, the Mission Point Lighthouse for tours, the yard and immediate grounds around the above structures, parking area(s), and restroom facilities.

This is essentially an all-day event. The log cabin is opened for viewing, lighthouse tours are given, and activities take place from 11:00 AM to 3:00 PM, with takedown and cleanup immediately following. We have eliminated the crafters and demonstrators this year.

As in the past, there will be no charge to the public or participants to attend the event except for touring the lighthouse. Traditionally, the OMPHS staffs an admission table and maintains a presence in the lighthouse, and retains the proceeds from admissions, as donations, during the hours of the event. We wish to continue with this practice. This will be between 10:00 AM and 3:00 PM.

We would like to continue the option to offer snacks and beverages for donations as we have in years past, which serve as a courtesy and convenience for participants and visitors.

A Special Event Application is attached. As in the past, we request the Park Commission continue waiving the fee for use of the park on this day.

We appreciate your consideration of this request. We look forward to working with you in this annual celebration.

Sincerely,



Nikki Sobkowski
President

PO Box 57 Old Mission MI 49673 (Mailing Address)
18367 Mission Road
Traverse City, MI 49686
Phone: (231) 223-4452

Peninsula Township Special Event Application

Please fill this application out completely, read the attached documents, and sign and date at the bottom

1. Applicant: Name: Old Mission Peninsula Historical Society
Address: PO Box 115 Old Mission MI 49673

Phone Number(s): 231-223-4452
Email Address: omphsociety@gmail.com
2. Date of your event: Sunday June 25, 2023
3. Type of event: Educational History
4. Number of people you are expecting: 125
5. Park you are requesting to use: Lighthouse Park
6. Will you be bringing in, tables, chairs, etc.? ☒ yes/no
7. Please describe any other detail of your event: There will be educational displays, music and a poetry reading
8. Read the attached information specific to the park that you are requesting to use and the attached Peninsula Township Park Regulation Ordinance #5.

I have read Ordinance #5 and the specific regulations regarding Bowers Harbor Park and agree to the terms therein.

Mikki Sobkowski

Signature of Applicant

March 13, 2023

Date

Mikki Sobkowski

Printed Name

231-223-4452

Contact Phone Number

For Peninsula Township Official Only

Next Parks Committee Meeting: _____

Approved/Denied (with reason): _____

Chairperson – Parks Committee

Date

Business

Fire Fund Millage Rate and Budget

DEPT 206 Peninsula Twp. Fire Department Final Budget for 2023/2024

GL Number	Description	2022-23 Original Budget	YTD As Of 2/28/23	2023/2024 at 2.6 Mills
Fund 206				
--- Estimated Revenue ---				
206-000-407.000	Delinquent Taxes	41,199.00	0.00	59,016.00
206-000-500.000	Grants Received	2,000.00	0.00	0.00
206-000-528.000	Federal Grants - Other	0.00	0.00	0.00
206-000-620.000	Tax Collection Payover	2,196,662.00	2,068,929.00	2,350,365.00
206-000-630.000	Ambulance & Fire Service Fees	100,000.00	93,636.00	100,000.00
206-000-635.000	Event Standby & Services	2,000.00	5,426.00	2,000.00
206-000-664.000	Interest	1,000.00	6,739.00	5,500.00
206-000-664.EMR	Interest - EMR	1,000.00	4,713.00	3,500.00
206-000-673.000	Sale of Fixed Assets	0.00	450.00	0.00
206-000-675.000	Donations	7,000.00	68,312.00	7,000.00
206-000-675.CAP	Donations Capital Fund - Fire	0.00	0.00	0.00
206-000-675.FS3	Donations- Station 3	0.00	0.00	0.00
206-000-676.000	Miscellaneous	1,000.00	681.00	1,000.00
206-000-696.000	Loan Proceeds	0.00	0.00	0.00
206-000-699.000	Appropriated Transfers In	0.00	0.00	0.00
Total Estimated Revenue:		2,351,861.00	2,248,886.00	2,528,381.00
--- Appropriations ---				
206-336-702.CHF	Fire Chief Salary	98,960.00	\$ 89,379	107,035.00
206-336-704.000	Permanent Employees	1,029,546.00	\$ 812,622	1,082,663.00
206-336-705.PRB	Pen. Residency Bonus	5,000.00	4,583.00	5,000.00
206-336-706.000	Part Time On Call	66,300.00	84,106.00	84,000.00
206-336-710.LIB	Liability Insurance	37,500.00	32,503.00	38,000.00
206-336-710.WRK	Workers Comp	16,500.00	2,841.00	17,000.00
206-336-712.000	Medical/Life Insurance	132,930.00	100,533.00	134,185.00
206-336-712.HSA	Health Savings Account	24,000.00	24,138.00	24,000.00
206-336-715.000	Employer Social Security	91,019.00	73,768.00	97,208.00
206-336-718.000	Pension	147,356.00	103,502.00	155,311.00
206-336-726.000	Supplies	6,500.00	5,976.00	8,000.00
206-336-726.FDS	Fire Department Signs	0.00	0.00	0.00
206-336-726.SIN	Green Resident Sign Supplies	600.00	248.00	600.00
206-336-745.000	DTE-Heating Fuel	8,500.00	9,057.00	9,500.00
206-336-751.000	Vehicle-Gas & Oil	26,000.00	30,542.00	40,000.00
206-336-801.000	Legal Fees	550.00	2,421.00	2,000.00
206-336-801.UNI	Union Negotiations	0.00	0.00	20,000.00
206-336-806.000	Banking Fees/Supplies	300.00	0.00	300.00
206-336-807.000	Audit Fees	2,270.00	2,057.00	2,400.00
206-336-818.000	Contractual Services	9,000.00	7,305.00	9,000.00
206-336-818.200	Software License	10,500.00	4,822.00	14,600.00
206-336-818.COM	Computer Services	2,000.00	795.00	2,000.00

206-336-818.COP	Copier & Copier Supplies	800.00	614.00	800.00
206-336-818.HAZ	Hazmat Mutual Aid	500.00	0.00	500.00
206-336-818.MAD	Mutual Aid	2,000.00	0.00	1,000.00
206-336-818.TST	Testing Compliance	8,240.00	7,263.00	8,300.00
206-336-828.000	Health & Safety	9,000.00	5,620.00	8,000.00
206-336-850.000	Communications/Telephone	7,500.00	6,109.00	8,100.00
206-336-850.CHC	Internet Services	4,500.00	3,177.00	4,500.00
206-336-851.000	Radio Maintenance	2,100.00	160.00	2,100.00
206-336-880.000	Community Promotions	1,500.00	2,222.00	2,500.00
206-336-900.000	Legal Notices	650.00	0.00	650.00
206-336-900.PNP	Printing	250.00	0.00	250.00
206-336-905.000	Postage	300.00	209.00	300.00
206-336-921.000	Electricity	9,500.00	8,905.00	10,500.00
206-336-926.000	Street Lighting	700.00	438.00	600.00
206-336-927.000	Property Taxes	0.00	0.00	
206-336-930.000	Stations Repairs and Maintenance	8,000.00	3,256.00	8,000.00
206-336-932.000	Ambulance Supplies	15,000.00	10,247.00	15,000.00
206-336-933.000	Equipment Maintenance	9,500.00	9,634.00	11,000.00
206-336-935.000	Uniforms	11,000.00	6,672.00	11,000.00
206-336-939.000	Vehicle Maintenance	30,000.00	46,523.00	40,000.00
206-336-939.LIC	Vehicle Licenses	1,200.00	508.00	1,300.00
206-336-957.000	Newspapers/Books/ Magazines	400.00	0.00	400.00
206-336-958.000	Memberships and Dues	1,300.00	1,698.00	1,600.00
206-336-959.UFA	Fire Union Food Allowance	9,375.00	8,277.00	9,375.00
206-336-960.000	Education & Training	30,000.00	8,110.00	30,000.00
206-336-962.TRV	Travel Expense	3,000.00	975.00	3,000.00
206-336-970.000	Capital Outlay	55,000.00	84,791.00	135,000.00
206-336-970.FH3	Capital Outlay Station #3	2,000.00	0.00	2,000.00
206-336-990.FS3	Fire Station #3 Loan Principal		29,166.00	36,000.00
206-336-991.000	Debt Service - Principal-Vehicles	110,190.00	110,735.00	114,180.00
206-336-993.000	Debt Service - Interest-Vehicles	33,356.00	30,811.00	27,400.00
206-336-993.FS3	Loan Service - Interest	62,000.00	27,407.00	31,000.00
206-336-998.000	Interest Expense	0.00	0.00	
Total Appropriations:		2,144,192.00	1,804,725.00	2,377,157.00
Net of Revenues & Appr Net of Revenues & Appropriation		207,669.00	339,467.00	151,224.00

Police Fund Millage Rate and Budget

03/09/2023 12:21 PM
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BUDGET REPORT FOR PENINSULA TOWNSHIP

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Fund: 207 Police Fund

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 DRAFT BUDGET
Dept 000					
207-000-407.000	Delinquent Taxes	5,000	5,000		8,000
207-000-620.000	Tax Collection Payover	164,000	164,000	186,350	218,000
207-000-664.000	Interest			4,123	7,000
207-000-675.000	Donation - EBike	5,000	5,000		
207-000-676.000	Miscellaneous				
NET OF REVENUES/APPROPRIATIONS - 000 -		174,000	174,000	190,473	233,000
Dept 301 - EMERGENCY SERVICES					
207-301-710.LIB	Liability	250	250	106	250
207-301-726.SIN	Electric Speed Signs Management	2,000	2,000		4,250
207-301-735.000	Banking Supplies				
207-301-807.000	Audit Fees	450	450	411	450
207-301-818.000	Contractual Services	184,000	184,000	92,290	200,000
207-301-818.CAM	Camera Lease Costs				17,100
207-301-850.000	Communications/Telephone	2,400	2,400	829	1,200
207-301-970.000	Capital Outlay/MiscExpenditures	16,000	16,000	12,725	
NET OF REVENUES/APPROPRIATIONS - 301 - EMERGENCY SERV		(205,100)	(205,100)	(106,361)	(223,250)
ESTIMATED REVENUES - FUND 207		174,000	174,000	190,473	233,000
APPROPRIATIONS - FUND 207		205,100	205,100	106,361	223,250
NET OF REVENUES/APPROPRIATIONS - FUND 207		(31,100)	(31,100)	84,112	9,750
BEGINNING FUND BALANCE		387,372	387,372	387,372	471,484
ENDING FUND BALANCE		356,272	356,272	471,484	481,234

General Fund Budget for Next Fiscal Year

BUDGET SUMMARY 2023-2024

		<u>REVENUE</u>	<u>EXPENSES</u>	<u>NET</u>	<u>CASH</u>
101-000	REVENUE	\$ 1,474,600			
101-101	TOWN BOARD	-	\$ 321,450.00		
101-171	SUPERVISOR		81,500		
101-215	CLERK	-	222,380		
101-247	BOR	-	5,830		
101-253	TREASURER	10,500	208,740		
101-257	ASSESSING	14,000	151,000		
101-261	GENERAL OFFICE		96,020		
101-262	ELECTIONS	-	39,675		
101-265	BLDGS/GROUNDS		67,900		
101-701	PLANNING/ZONING	58,000	337,290		
101-703	PC		24,870		
101-704	ZBA	9,000	37,425		
101-930	APPROPRIATIONS IN	85,000			
	TOTAL	\$ 1,651,100	\$ 1,594,080	\$ 57,020	\$ 672,851
	204 ROADS	28,200	26,150	2,050	9,254
	206 FIRE	2,528,381	2,377,157	151,224	2,612,978
	207 POLICE	233,000	220,500	12,500	499,505
	208 PARKS	211,900	207,450	4,450	11,827
	209 CEMETERY	21,000	40,500	(19,500)	67,670
	213 HESSLER LOG HOME	1,100	700	400	5,668
	214 PELIZZARI NAT AREA	5,000	1,000	4,000	297,442
	216 DOUGHERTY HOUSE	200	6,500	(6,300)	7,080
	298 CABLE	133,200	130,450	2,750	748,848
	397 PDR	1,850,000	145,000	1,705,000	3,082,081
	502 TOWER	123,800	118,750	5,050	780,146
	508 LIGHTHOUSE	112,000	95,105	16,895	79,739
	509 LH GIFT SHOP	101,900	92,835	9,065	91,583
	590 SEWER	227,400	217,800	9,600	254,437
	591 WATER	456,200	460,900	(4,700)	176,720
	596 COMPACTOR STATION	200	4,175	(3,975)	6,472
ARPA	<u>ARPA GRANT DESIGNATIONS</u>				619,041
	TO PARKS:				
	N. PLAYGROUND		30,000		
	UNIFORM SIGNAGE		18,000		
	KELLEY PK GRANT PREP		10,000		
	TOTAL	\$ 7,684,581	\$ 5,797,052	\$ 1,945,529	\$ 10,023,343

DEPT 206 Peninsula Twp. Fire Department Final Budget for 2023/2024

GL Number	Description	2022-23 Original Budget	YTD As Of 2/28/23	2023/2024 at 2.6 Mills
Fund 206				
--- Estimated Revenue ---				
206-000-407.000	Delinquent Taxes	41,199.00	0.00	59,016.00
206-000-500.000	Grants Received	2,000.00	0.00	0.00
206-000-528.000	Federal Grants - Other	0.00	0.00	0.00
206-000-620.000	Tax Collection Payover	2,196,662.00	2,068,929.00	2,350,365.00
206-000-630.000	Ambulance & Fire Service Fees	100,000.00	93,636.00	100,000.00
206-000-635.000	Event Standby & Services	2,000.00	5,426.00	2,000.00
206-000-664.000	Interest	1,000.00	6,739.00	5,500.00
206-000-664.EMR	Interest - EMR	1,000.00	4,713.00	3,500.00
206-000-673.000	Sale of Fixed Assets	0.00	450.00	0.00
206-000-675.000	Donations	7,000.00	68,312.00	7,000.00
206-000-675.CAP	Donations Capital Fund - Fire	0.00	0.00	0.00
206-000-675.FS3	Donations- Station 3	0.00	0.00	0.00
206-000-676.000	Miscellaneous	1,000.00	681.00	1,000.00
206-000-696.000	Loan Proceeds	0.00	0.00	0.00
206-000-699.000	Appropriated Transfers In	0.00	0.00	0.00
Total Estimated Revenue:		2,351,861.00	2,248,886.00	2,528,381.00

--- Appropriations ---

206-336-702.CHF	Fire Chief Salary	98,960.00	\$ 89,379	107,035.00
206-336-704.000	Permanent Employees	1,029,546.00	\$ 812,622	1,082,663.00
206-336-705.PRB	Pen. Residency Bonus	5,000.00	4,583.00	5,000.00
206-336-706.000	Part Time On Call	66,300.00	84,106.00	84,000.00
206-336-710.LIB	Liability Insurance	37,500.00	32,503.00	38,000.00
206-336-710.WRK	Workers Comp	16,500.00	2,841.00	17,000.00
206-336-712.000	Medical/Life Insurance	132,930.00	100,533.00	134,185.00
206-336-712.HSA	Health Savings Account	24,000.00	24,138.00	24,000.00
206-336-715.000	Employer Social Security	91,019.00	73,768.00	97,208.00
206-336-718.000	Pension	147,356.00	103,502.00	155,311.00
206-336-726.000	Supplies	6,500.00	5,976.00	8,000.00
206-336-726.FDS	Fire Department Signs	0.00	0.00	0.00
206-336-726.SIN	Green Resident Sign Supplies	600.00	248.00	600.00
206-336-745.000	DTE-Heating Fuel	8,500.00	9,057.00	9,500.00
206-336-751.000	Vehicle-Gas & Oil	26,000.00	30,542.00	40,000.00
206-336-801.000	Legal Fees	550.00	2,421.00	2,000.00
206-336-801.UNI	Union Negotiations	0.00	0.00	20,000.00
206-336-806.000	Banking Fees/Supplies	300.00	0.00	300.00
206-336-807.000	Audit Fees	2,270.00	2,057.00	2,400.00
206-336-818.000	Contractual Services	9,000.00	7,305.00	9,000.00
206-336-818.200	Software License	10,500.00	4,822.00	14,600.00
206-336-818.COM	Computer Services	2,000.00	795.00	2,000.00

206-336-818.COP	Copier & Copier Supplies	800.00	614.00	800.00
206-336-818.HAZ	Hazmat Mutual Aid	500.00	0.00	500.00
206-336-818.MAD	Mutual Aid	2,000.00	0.00	1,000.00
206-336-818.TST	Testing Compliance	8,240.00	7,263.00	8,300.00
206-336-828.000	Health & Safety	9,000.00	5,620.00	8,000.00
206-336-850.000	Communications/Telephone	7,500.00	6,109.00	8,100.00
206-336-850.CHC	Internet Services	4,500.00	3,177.00	4,500.00
206-336-851.000	Radio Maintenance	2,100.00	160.00	2,100.00
206-336-880.000	Community Promotions	1,500.00	2,222.00	2,500.00
206-336-900.000	Legal Notices	650.00	0.00	650.00
206-336-900.PNP	Printing	250.00	0.00	250.00
206-336-905.000	Postage	300.00	209.00	300.00
206-336-921.000	Electricity	9,500.00	8,905.00	10,500.00
206-336-926.000	Street Lighting	700.00	438.00	600.00
206-336-927.000	Property Taxes	0.00	0.00	
206-336-930.000	Stations Repairs and Maintenance	8,000.00	3,256.00	8,000.00
206-336-932.000	Ambulance Supplies	15,000.00	10,247.00	15,000.00
206-336-933.000	Equipment Maintenance	9,500.00	9,634.00	11,000.00
206-336-935.000	Uniforms	11,000.00	6,672.00	11,000.00
206-336-939.000	Vehicle Maintenance	30,000.00	46,523.00	40,000.00
206-336-939.LIC	Vehicle Licenses	1,200.00	508.00	1,300.00
206-336-957.000	Newspapers/Books/ Magazines	400.00	0.00	400.00
206-336-958.000	Memberships and Dues	1,300.00	1,698.00	1,600.00
206-336-959.UFA	Fire Union Food Allowance	9,375.00	8,277.00	9,375.00
206-336-960.000	Education & Training	30,000.00	8,110.00	30,000.00
206-336-962.TRV	Travel Expense	3,000.00	975.00	3,000.00
206-336-970.000	Capital Outlay	55,000.00	84,791.00	135,000.00
206-336-970.FH3	Capital Outlay Station #3	2,000.00	0.00	2,000.00
206-336-990.FS3	Fire Station #3 Loan Principal		29,166.00	36,000.00
206-336-991.000	Debt Service - Principal-Vehicles	110,190.00	110,735.00	114,180.00
206-336-993.000	Debt Service - Interest-Vehicles	33,356.00	30,811.00	27,400.00
206-336-993.FS3	Loan Service - Interest	62,000.00	27,407.00	31,000.00
206-336-998.000	Interest Expense	0.00	0.00	

Total Appropriations:		2,144,192.00	1,804,725.00	2,377,157.00
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Net of Revenues & Appr Net of Revenues & Appropriator		207,669.00	339,467.00	151,224.00
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BUDGET REPORT FOR PENINSULA TOWNSHIP
Fund: 207 Police Fund

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Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 DRAFT BUDGET	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000					
207-000-407.000	Delinquent Taxes	5,000		8,000	8,000
207-000-620.000	Tax Collection Payover	164,000	191,379	218,000	218,000
207-000-664.000	Interest		5,242	7,000	7,000
207-000-675.000	Donation - EBike	5,000			
207-000-676.000	Miscellaneous				
Totals for dept 000 -		174,000	196,621		233,000
TOTAL ESTIMATED REVENUES		174,000	196,621		233,000
APPROPRIATIONS					
Dept 301 - POLICE SERVICES					
207-301-710.LIB	Liability	250	106	250	250
207-301-726.SIN	Electric Speed Signs Management	2,000		4,250	1,500
207-301-735.000	Banking Supplies				
207-301-807.000	Audit Fees	450	411	450	450
207-301-818.000	Contractual Services	184,000	92,290	200,000	200,000
207-301-818.CAM	Camera Lease Costs			17,100	17,100
207-301-850.000	Communications/Telephone	2,400	888	1,200	1,200
207-301-970.000	Capital Outlay/MiscExpenditures	16,000	12,725		
Totals for dept 301 - POLICE SERVICES		205,100	106,420		220,500
TOTAL APPROPRIATIONS		205,100	106,420		220,500
NET OF REVENUES/APPROPRIATIONS - FUND 207		(31,100)	90,201	9,750	12,500
BEGINNING FUND BALANCE		387,372	387,372	477,573	477,573
ENDING FUND BALANCE		356,272	477,573	487,323	490,073

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BUDGET REPORT FOR PENINSULA TOWNSHIP

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Fund: 101 GENERAL FUND

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
101-000-407.000	Delinquent Taxes	17,000		22,000
101-000-441.000	Local Comm Stabilization Share-PP	2,000	6,169	5,000
101-000-447.000	Proptery Tax Admin Fee	200,000	273,631	270,000
101-000-528.000	ARPA Federal Monies Revenue			
101-000-574.000	State Revenue Sharing	580,800	748,414	600,000
101-000-607.000	Permits and Fees	1,200	4,045	
101-000-620.000	Tax Collection Payover	532,000	511,854	550,000
101-000-625.000	PRE Denial Interest	500	1,123	500
101-000-650.100	Misc, Laser, Fax, FOIA	500	1,282	500
101-000-664.000	Interest	2,500	18,704	17,000
101-000-675.CAP	Donations Capital Fund-Undesignat		366	
101-000-676.000	Miscellaneous		9,693	9,600
101-000-677.000	Septage Plant Loan Receipts	9,700		
Totals for dept 000 -		1,346,200	1,575,281	1,474,600
Dept 930 - APPROPRIATIONS-TRANSFERS IN				
101-930-699.000	Appropriated Transfers In	140,000	140,000	85,000
Totals for dept 930 - APPROPRIATIONS-TRANSFERS IN		140,000	140,000	85,000
TOTAL ESTIMATED REVENUES		1,486,200	1,715,281	1,559,600
APPROPRIATIONS				
Dept 000				
101-000-818.ARP	CPA FEES-ARPA FUNDS			
Totals for dept 000 -				
TOTAL APPROPRIATIONS				
NET OF REVENUES/APPROPRIATIONS - FUND 101		1,486,200	1,715,281	1,559,600
BEGINNING FUND BALANCE		889,255	889,255	2,604,536
ENDING FUND BALANCE		2,375,455	2,604,536	4,164,136

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BUDGET REPORT FOR PENINSULA TOWNSHIP
Fund: 101 GENERAL FUND

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Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 101 - TOWNSHIP BOARD				
101-101-673.000	Other Revenue			
Totals for dept 101 - TOWNSHIP BOARD				
TOTAL ESTIMATED REVENUES				
APPROPRIATIONS				
Dept 101 - TOWNSHIP BOARD				
101-101-702.000	Salary	21,600	26,758	30,000
101-101-703.000	Wages and Per Diem	480	320	
101-101-707.000	Temporary Employees	3,000	3,550	4,000
101-101-710.LIB	Liability Insurance	650	601	650
101-101-710.WRK	Workers Comp	400	(63)	400
101-101-715.000	Employer Social Security	2,300	4,298	3,140
101-101-718.000	Pension	60	408	390
101-101-726.000	Supplies	500	461	500
101-101-735.BNK	Bank Fees		(25)	
101-101-801.000	Legal Fees	46,500	54,839	250,000
101-101-801.707	Legal Temp Employee(s)		20,318	
101-101-801.FAM	Legal Fees-FAMILY ORCHARDS		18,005	
101-101-801.FOA	LEGAL FEES-FOIAs		1,429	
101-101-801.HDN	Legal Fees-HIDDEN RIDGE		22,634	
101-101-801.MVW	Legal Fees-Mari Vineyards		7,968	
101-101-801.PSA	PENINSULA SHORES SUP APPEAL		17,692	
101-101-801.WMP	WOMP Lawsuit Legal Fees & Costs		493,985	
101-101-807.000	Audit Fees	6,000	3,291	3,500
101-101-814.000	Software License & Support	500		
101-101-818.000	Contractual Services	2,000	9,336	5,000
101-101-818.010	Recording Secretary	5,000	5,245	7,000
101-101-881.400	Community Activity/Newsletter	6,000	11,840	12,000
101-101-900.000	Legal Notices	2,500	3,638	4,000
101-101-905.000	POSTAGE	300		
101-101-957.000	Newspapers/Books/ Magazines			
101-101-958.000	Memberships and Dues	800	838	870
101-101-960.000	Education & Training	500		
101-101-970.000	Capital Outlay		1,898	
Totals for dept 101 - TOWNSHIP BOARD		99,090	709,264	321,450
TOTAL APPROPRIATIONS		99,090	709,264	321,450
NET OF REVENUES/APPROPRIATIONS - FUND 101		(99,090)	(709,264)	(321,450)

BUDGET REPORT FOR PENINSULA TOWNSHIP
Fund: 101 GENERAL FUND

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23	2022-23	2023-24
		ORIGINAL BUDGET	ACTIVITY THRU 03/31/23	PROPOSED BUDGET
	BEGINNING FUND BALANCE	889,255	889,255	179,991
	ENDING FUND BALANCE	790,165	179,991	(141,459)

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BUDGET REPORT FOR PENINSULA TOWNSHIP
Fund: 101 GENERAL FUND

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Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
APPROPRIATIONS				
Dept 171 - SUPERVISOR				
101-171-702.000	Salary	58,900	60,287	62,960
101-171-710.BND	Bonding		60	100
101-171-710.LIB	Liability Insurance	900	1,052	1,100
101-171-710.WRK	Workers Comp	500	(83)	500
101-171-712.000	Medical/Life Insurance	21,200	5,780	180
101-171-715.000	Employer Social Security	6,115	5,045	4,820
101-171-718.000	Pension	10,400	6,661	8,190
101-171-726.000	Supplies	100	146	100
101-171-818.000	Contractual Services		1,209	
101-171-818.COM	Computer Services			250
101-171-850.000	Com/Telephone	400	334	400
101-171-870.000	Mileage		11	
101-171-958.000	Memberships and Dues	300	294	300
101-171-965.000	Meetings	100	154	100
101-171-970.000	Capital Outlay/MiscExpenditures		235	2,500
Totals for dept 171 - SUPERVISOR		98,915	81,185	81,500
TOTAL APPROPRIATIONS		98,915	81,185	81,500
NET OF REVENUES/APPROPRIATIONS - FUND 101		(98,915)	(81,185)	(81,500)
BEGINNING FUND BALANCE		889,255	889,255	808,070
ENDING FUND BALANCE		790,340	808,070	726,570

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 215 - CLERK				
101-215-528.000	Federal Grants - Other			
Totals for dept 215 - CLERK				
TOTAL ESTIMATED REVENUES				
APPROPRIATIONS				
Dept 215 - CLERK				
101-215-702.000	Salary	58,900	59,710	66,120
101-215-704.000	Permanent Employees	54,890	54,708	60,780
101-215-707.000	Temporary Employees	23,000	5,328	17,000
101-215-710.BND	Bonding	100	119	120
101-215-710.LIB	Liability Insurance	1,120	1,052	1,100
101-215-710.WRK	Workers Compensation	750	(3)	750
101-215-712.000	Medical/Life Insurance	16,500	17,351	14,900
101-215-712.HSA	Health Savings Account	3,000	3,000	3,000
101-215-715.000	Employer Social Security	11,500	9,202	11,000
101-215-718.000	Pension	15,600	15,644	17,190
101-215-725.000	Computer Supplies		1,332	
101-215-726.000	Supplies	2,300	2,031	2,000
101-215-801.000	Legal Fees		26	100
101-215-806.LTF	Late Fees	200	1,974	300
101-215-814.000	Software License & Support	2,200	2,348	2,500
101-215-814.200	Publishing Software	500	360	500
101-215-818.000	Contractual Services	1,500	363	500
101-215-818.COM	Computer Consulting/Service	500	2,313	1,500
101-215-818.CPA	CPA Contract Services	35,000	14,030	15,000
101-215-820.000	Shredding	400	405	
101-215-850.000	Communications/Telephone	1,200	1,002	1,200
101-215-870.000	Mileage	500	221	500
101-215-900.000	Legal Notices	1,500		
101-215-905.000	Postage	75	44	70
101-215-930.000	Repairs and Maintenance	250		250
101-215-957.000	Newspapers/Books/ Magazines	100	107	150
101-215-958.000	Memberships and Dues	700	758	750
101-215-960.000	Education & Training	3,000	685	3,000
101-215-965.000	Meetings	250	200	100
101-215-970.000	Capital Outlay/MiscExpenditures	2,000	1,882	2,000
Totals for dept 215 - CLERK		237,535	196,192	222,380
TOTAL APPROPRIATIONS		237,535	196,192	222,380

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BUDGET REPORT FOR PENINSULA TOWNSHIP

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Fund: 101 GENERAL FUND

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 101		(237,535)	(196,192)	(222,380)
BEGINNING FUND BALANCE		889,255	889,255	693,063
ENDING FUND BALANCE		651,720	693,063	470,683

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BUDGET REPORT FOR PENINSULA TOWNSHIP
Fund: 101 GENERAL FUND

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Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
APPROPRIATIONS				
Dept 247 - BOARD OF REVIEW				
101-247-703.000	Wages and Per Diem	2,200	1,800	2,300
101-247-710.LIB	Liability Insurance	630	601	630
101-247-710.WRK	Workers Comp	20	(3)	20
101-247-715.000	Employer Social Security	170	151	180
101-247-726.000	Supplies	100		100
101-247-803.000	Filing Fees	50	50	50
101-247-870.000	Mileage	50		250
101-247-900.000	Legal Notices	250	(43)	300
101-247-905.000	POSTAGE	50		100
101-247-958.000	Memberships and Dues	1,300	882	1,300
101-247-960.000	Education & Training	100	269	600
101-247-970.000	Capital Outlay/MiscExpenditures			
Totals for dept 247 - BOARD OF REVIEW		4,920	3,707	5,830
TOTAL APPROPRIATIONS		4,920	3,707	5,830
NET OF REVENUES/APPROPRIATIONS - FUND 101		(4,920)	(3,707)	(5,830)
BEGINNING FUND BALANCE		889,255	889,255	885,548
ENDING FUND BALANCE		884,335	885,548	879,718

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 253 - TREASURER				
101-253-626.000	TCAPS Revenue		11,255	10,500
Totals for dept 253 - TREASURER			11,255	10,500
TOTAL ESTIMATED REVENUES			11,255	10,500
APPROPRIATIONS				
Dept 253 - TREASURER				
101-253-702.000	Salary	55,620	59,921	59,960
101-253-704.000	Permanent Employees	54,900	46,107	60,780
101-253-707.000	Temporary Employees	20,000	5,460	8,000
101-253-710.BND	Bonding		119	120
101-253-710.LIB	Liability Insurance	1,000	1,052	1,100
101-253-710.WRK	Workers Comp	25	(3)	25
101-253-712.000	Medical/Life Insurance	28,550	23,368	24,400
101-253-712.HSA	Health Savings Account	1,500	1,956	1,500
101-253-715.000	Employer Social Security	11,300	9,459	9,850
101-253-718.000	Pension	16,600	13,895	17,630
101-253-726.000	Supplies	1,500	2,088	2,500
101-253-735.000	Banking Supplies	250		250
101-253-814.000	Software License / Support	3,900	3,437	3,800
101-253-818.000	Contractual Services	1,000	81	
101-253-818.COM	Computer System Services	100	461	1,000
101-253-818.CPA	CPA Contract Services	5,000	550	500
101-253-818.TAX	Contract Tax Services	2,500	2,205	2,500
101-253-820.000	Shredding		45	
101-253-850.000	Communications/Telephone	1,200	1,002	1,200
101-253-870.000	Mileage	100	1,135	1,500
101-253-905.000	Postage	3,000	5,299	5,500
101-253-958.000	Memberships and Dues	800	588	775
101-253-960.000	Education & Training	25	920	750
101-253-965.000	Meetings		81	100
101-253-970.000	Capital Outlay/MiscExpenditures	100	2,201	5,000
Totals for dept 253 - TREASURER		208,970	181,427	208,740
TOTAL APPROPRIATIONS		208,970	181,427	208,740
NET OF REVENUES/APPROPRIATIONS - FUND 101		(208,970)	(170,172)	(198,240)
BEGINNING FUND BALANCE		889,255	889,255	719,083
ENDING FUND BALANCE		680,285	719,083	520,843

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 257 - ASSESSING				
101-257-607.000	Permits and Fees		8,163	14,000
Totals for dept 257 - ASSESSING			8,163	14,000
TOTAL ESTIMATED REVENUES			8,163	14,000
APPROPRIATIONS				
Dept 257 - ASSESSING				
101-257-702.000	Salary	81,800	81,545	85,900
101-257-707.000	Temporary Employees	11,000	2,146	6,400
101-257-710.BND	Bonding			
101-257-710.LIB	Liability Insurance	900	1,052	1,100
101-257-710.WRK	Workers Comp	600	(115)	600
101-257-712.000	Medical/Life Insurance	19,300	15,562	17,500
101-257-712.HSA	Health Savings Account	1,500	1,500	1,500
101-257-715.000	Employer Social Security	7,100	6,018	7,060
101-257-718.000	Pension	10,640	10,601	11,200
101-257-725.000	Computer Supplies	500		
101-257-726.000	Supplies	500	164	500
101-257-801.000	Legal Fees	1,000	6,896	8,000
101-257-814.000	Software License & Support	2,900	3,719	3,300
101-257-818.000	Contractual Services	1,500		1,550
101-257-818.COM	Contractual-Computer Support	200	192	450
101-257-850.000	Communications/Telephone	800	889	1,000
101-257-870.000	Mileage	500	424	740
101-257-900.000	Legal Notices		30	50
101-257-905.000	Postage	2,250	1,957	2,000
101-257-930.000	Repairs and Maintenance	100		100
101-257-958.000	Memberships and Dues	1,000	566	1,300
101-257-960.000	Education & Training	750	210	750
101-257-970.000	Capital Outlay/MiscExpenditures	2,100	2,267	
Totals for dept 257 - ASSESSING		146,940	135,623	151,000
TOTAL APPROPRIATIONS		146,940	135,623	151,000
NET OF REVENUES/APPROPRIATIONS - FUND 101		(146,940)	(127,460)	(137,000)
BEGINNING FUND BALANCE		889,255	889,255	761,795
ENDING FUND BALANCE		742,315	761,795	624,795

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
APPROPRIATIONS				
Dept 261 - GENERAL OFFICE				
101-261-704.000	Permanent Employees	46,500	49,359	48,400
101-261-707.000	Temporary Employees	1,600	3,469	5,500
101-261-710.LIB	Liability Insurance	1,000	1,052	1,100
101-261-710.WRK	Workers Comp	350	(64)	350
101-261-712.000	Medical/Life Insurance	8,600	7,587	8,460
101-261-712.HSA	Health Savings Account	1,500	1,500	1,500
101-261-715.000	Employer Social Security	3,550	3,942	4,110
101-261-718.000	Pension	6,050	6,417	6,300
101-261-726.000	Supplies	3,000	2,532	3,000
101-261-801.000	Legal Fees			500
101-261-818.200	Software License	850		1,850
101-261-818.COM	Computer Services	500	619	6,000
101-261-818.COP	Copier & Copier Supplies	6,000	4,222	400
101-261-818.WEB	Website	200	408	400
101-261-818.WTR	Water Cooler	400	255	1,100
101-261-820.000	Shredding			4,800
101-261-850.000	Communications/Telephone	4,800	4,337	25
101-261-905.000	Postage	25	12	100
101-261-930.000	Repairs and Maintenance	100		325
101-261-957.000	Newspapers/Books/ Magazines	300	325	300
101-261-958.000	Memberships and Dues	300	404	
101-261-960.000	Education & Training			1,500
101-261-970.000	Capital Outlay/MiscExpenditures	1,500	6,722	
Totals for dept 261 - GENERAL OFFICE		87,125	93,098	96,020
TOTAL APPROPRIATIONS		87,125	93,098	96,020
NET OF REVENUES/APPROPRIATIONS - FUND 101		(87,125)	(93,098)	(96,020)
BEGINNING FUND BALANCE		889,255	889,255	796,157
ENDING FUND BALANCE		802,130	796,157	700,137

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 262 - ELECTIONS				
101-262-650.VOT	Election Reimbursement/Grants	10,000	3,000	
Totals for dept 262 - ELECTIONS		10,000	3,000	
TOTAL ESTIMATED REVENUES		10,000	3,000	
APPROPRIATIONS				
Dept 262 - ELECTIONS				
101-262-707.000	Temporary Employees	20,400	19,898	12,100
101-262-707.VOT	Temp Workers Elections	25,000	14,972	7,500
101-262-710.LIB	Liability Insurance		1,052	1,100
101-262-710.WRK	Workers Comp		(1)	100
101-262-715.000	Employer Social Security	1,600	1,495	725
101-262-726.000	Supplies	10,800	11,312	6,000
101-262-730.VOT	Voting Location Rental	500		250
101-262-801.000	Legal Fees		525	1,000
101-262-818.000	Contractual Services	500	1,448	1,200
101-262-818.COM	Contract Computers Services	500	778	1,000
101-262-818.CPA	CPA Contract Services	3,000		
101-262-820.000	Shredding	500	450	500
101-262-870.000	Mileage	500	387	500
101-262-900.000	Legal Notices	200	178	200
101-262-900.PNP	Printing	2,000		
101-262-905.000	Postage	10,000	8,015	5,000
101-262-930.000	Repairs and Maintenance	500		1,500
101-262-956.000	Contingency Fund, Misc		269	
101-262-960.000	Education & Training	1,000		1,000
101-262-970.000	Capital Outlay		6,848	
Totals for dept 262 - ELECTIONS		77,000	67,626	39,675
TOTAL APPROPRIATIONS		77,000	67,626	39,675
NET OF REVENUES/APPROPRIATIONS - FUND 101		(67,000)	(64,626)	(39,675)
BEGINNING FUND BALANCE		889,255	889,255	824,629
ENDING FUND BALANCE		822,255	824,629	784,954

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
APPROPRIATIONS				
Dept 265 - BUILDINGS AND GROUNDS				
101-265-710.LIB	Liability Insurance	2,200	2,642	3,000
101-265-726.000	Supplies	1,500	1,493	1,500
101-265-745.BJH	DTE - Big John Heat	1,600	2,468	3,000
101-265-745.GAS	DTE Gas	2,400	2,942	3,000
101-265-818.000	Contractual Services	4,500	31,239	22,000
101-265-818.PHR	Phragamities Treatment			
101-265-818.SEC	SECURITY		864	1,000
101-265-921.000	Electricity	5,500	4,673	5,500
101-265-921.BJN	ELECTRICITY-BIG JOHNS	900	1,440	1,500
101-265-926.000	Street Lighting	1,400	1,213	1,400
101-265-930.000	Repairs and Maintenance	18,000	4,130	4,500
101-265-940.BJN	Big Jon Building Rental	1,500		1,500
101-265-970.000	Capital Outlay/MiscExpenditures	5,500	5,353	20,000
Totals for dept 265 - BUILDINGS AND GROUNDS		45,000	58,457	67,900
TOTAL APPROPRIATIONS		45,000	58,457	67,900
NET OF REVENUES/APPROPRIATIONS - FUND 101		(45,000)	(58,457)	(67,900)
BEGINNING FUND BALANCE		889,255	889,255	830,798
ENDING FUND BALANCE		844,255	830,798	762,898

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 701 - PLANNING				
101-701-540.000	LCC Revenue Sharing			1,000
101-701-607.LUP	Permits and Fees-LUP			50,000
101-701-607.SUP	Permits and Fees-SUP			7,000
Totals for dept 701 - PLANNING				58,000
Dept 702 - ZONING				
101-702-528.000	Federal Grants - Other			
101-702-540.000	LCC Revenue Sharing	1,000	3,006	
101-702-607.000	Permits and Fees	50,000	57,333	
Totals for dept 702 - ZONING		51,000	60,339	
TOTAL ESTIMATED REVENUES		51,000	60,339	58,000
APPROPRIATIONS				
Dept 701 - PLANNING				
101-701-702.000	Salary	76,250	77,919	90,560
101-701-704.000	Permanent Employees			55,000
101-701-706.ENF	Enforcement Officer			10,000
101-701-707.000	Temporary Employees	16,000	6,547	16,000
101-701-710.LIB	Liability Insurance	850	1,852	3,000
101-701-710.WRK	Workers Comp	650	(118)	500
101-701-712.000	Medical/Life Insurance	6,600	5,644	13,000
101-701-712.HSA	Health Savings Account	1,300	2,096	3,000
101-701-715.000	Employer Social Security	5,850	6,388	13,000
101-701-718.000	Pension	9,925	9,590	17,130
101-701-725.000	Computer Supplies			
101-701-726.000	Supplies	750	236	1,000
101-701-801.000	Legal Fees	500	24,207	40,000
101-701-801.MVW	Legal Fees-Mari Vineyards		8,333	
101-701-814.000	Software License & Support	7,000	22	2,000
101-701-818.000	Contractual Services	15,000		62,000
101-701-818.COM	Contract Computer Services	250	1,172	800
101-701-818.ENG	Engineering Services			
101-701-850.000	Communications/Telephone	400	334	800
101-701-870.000	Mileage	250	12	1,000
101-701-870.ENF	Code Enforcement Mileage			1,500
101-701-900.000	Legal Notices	1,500	115	1,500
101-701-900.PNP	Printing			500
101-701-905.000	POSTAGE	250		500
101-701-958.000	Memberships and Dues	1,000	294	1,000

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
APPROPRIATIONS				
Dept 701 - PLANNING				
101-701-960.000	Education & Training	1,500	285	1,500
101-701-970.000	Capital Outlay/MiscExpenditures	2,000	(424)	2,000
Totals for dept 701 - PLANNING		147,825	144,504	337,290
Dept 702 - ZONING				
101-702-702.000	Salary	60,000	67,891	
101-702-706.ENF	Enforcement Officer	9,500	9,187	
101-702-707.000	Temporary Employees Zoning	3,500	53	
101-702-710.LIB	Liability Insurance	800	1,052	
101-702-710.WRK	Workers Comp	500	(98)	
101-702-712.000	Medical/Life Insurance	6,000	4,826	
101-702-712.HSA	Health Savings Account	1,300		
101-702-715.000	Employer Social Security	5,500	5,830	
101-702-718.000	Pension	7,670	8,826	
101-702-725.000	Computer Supplies		(711)	
101-702-726.000	Supplies	800	75	
101-702-801.000	Legal Fees	5,000	20,070	
101-702-814.000	Software License & Support	1,200	1,184	
101-702-818.000	Contractual Services			
101-702-818.COM	Computer Services	500	432	
101-702-818.ENG	Engineering Services			
101-702-850.000	Communications/Telephone	400	334	
101-702-870.000	Mileage	2,500	1,740	
101-702-870.ENF	Code Enforcement Mileage	1,500	1,067	
101-702-900.000	Legal Notices	200	118	
101-702-900.PNP	PRINTING	550		
101-702-905.000	POSTAGE	500	411	
101-702-958.000	Memberships and Dues	500	588	
101-702-960.000	Education & Training	1,000	15	
101-702-970.000	Capital Outlay/MiscExpenditures		2,281	
Totals for dept 702 - ZONING		109,420	125,171	
TOTAL APPROPRIATIONS		257,245	269,675	337,290
NET OF REVENUES/APPROPRIATIONS - FUND 101		(206,245)	(209,336)	(279,290)
BEGINNING FUND BALANCE		889,255	889,255	679,919
ENDING FUND BALANCE		683,010	679,919	400,629

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
APPROPRIATIONS				
Dept 703 - PLANNING COMMISSION/				
101-703-703.PLC	Planning Commission per item	7,000	7,190	8,000
101-703-710.LIB	Liability Insurance	650	601	650
101-703-710.WRK	Workers Comp	70	(10)	70
101-703-715.000	Employer Social Security	700	673	800
101-703-718.000	Pension	200	10	
101-703-726.000	Supplies	1,000	65	100
101-703-801.000	Legal Fees	2,500	5,273	10,000
101-703-818.010	Recording Secretary	2,000	1,615	2,400
101-703-900.000	Legal Notices	1,000	337	1,000
101-703-905.000	POSTAGE-PC			250
101-703-958.000	Memberships and Dues	600	588	600
101-703-960.000	Education & Training		20	1,000
101-703-970.000	Capital Outlay/MiscExpenditures			
Totals for dept 703 - PLANNING COMMISSION/PDR PRE-		15,720	16,362	24,870
TOTAL APPROPRIATIONS		15,720	16,362	24,870
NET OF REVENUES/APPROPRIATIONS - FUND 101		(15,720)	(16,362)	(24,870)
BEGINNING FUND BALANCE		889,255	889,255	872,893
ENDING FUND BALANCE		873,535	872,893	848,023

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Fund: 101 GENERAL FUND

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 704 - ZONING BOARD OF APPEALS				
101-704-607.000	Permits and Fees	8,000	10,000	9,000
Totals for dept 704 - ZONING BOARD OF APPEALS		8,000	10,000	9,000
TOTAL ESTIMATED REVENUES		8,000	10,000	9,000
APPROPRIATIONS				
Dept 704 - ZONING BOARD OF APPEALS				
101-704-703.ZBA	Zoning Board Appeals Per Diem	3,000	4,735	7,000
101-704-710.LIB	Liability Insurance	750	601	750
101-704-710.WRK	Workers Comp	75	(12)	75
101-704-715.000	Employer Social Security	300	449	550
101-704-718.000	Pension	100	62	
101-704-726.000	Supplies	100	22	100
101-704-801.000	Legal Fees	2,350	25,949	25,000
101-704-818.000	Contractual Services	200		
101-704-818.010	Recording Secretary	1,000	1,140	1,350
101-704-870.000	Mileage	250	274	250
101-704-900.000	Legal Notices	1,250	980	1,250
101-704-958.000	Memberships and Dues	500	588	600
101-704-960.000	Education & Training	500		500
101-704-970.000	Capital Outlay/MiscExpenditures			
Totals for dept 704 - ZONING BOARD OF APPEALS		10,375	34,788	37,425
TOTAL APPROPRIATIONS		10,375	34,788	37,425
NET OF REVENUES/APPROPRIATIONS - FUND 101		(2,375)	(24,788)	(28,425)
BEGINNING FUND BALANCE		889,255	889,255	864,467
ENDING FUND BALANCE		886,880	864,467	836,042

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
204-000-575.000	State Road Payment	13,000	13,257	13,000
204-000-664.000	Interest	25	178	200
Totals for dept 000 -		13,025	13,435	13,200
Dept 930 - APPROPRIATIONS-TRANSFERS IN				
204-930-699.000	Appropriated Transfers In		20,000	15,000
Totals for dept 930 - APPROPRIATIONS-TRANSFERS IN			20,000	15,000
TOTAL ESTIMATED REVENUES		13,025	33,435	28,200
APPROPRIATIONS				
Dept 446 - ROADS				
204-446-801.000	Legal Fees		3,596	3,000
204-446-807.000	Audit and Legal Fees	100	103	150
204-446-818.ENG	Engineering Services		10,399	5,000
204-446-930.000	Repairs and Maintenance	18,000	12,508	18,000
Totals for dept 446 - ROADS		18,100	26,606	26,150
TOTAL APPROPRIATIONS		18,100	26,606	26,150
NET OF REVENUES/APPROPRIATIONS - FUND 204		(5,075)	6,829	2,050
BEGINNING FUND BALANCE		12,702	12,702	19,531
ENDING FUND BALANCE		7,627	19,531	21,581

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
208-000-607.EVT	Parks Lg. Event Fee	5,000	9,189	9,000
208-000-664.000	Interest		323	600
208-000-667.000	Rental Income	1,000	1,150	1,000
208-000-675.000	Donations		500	
Totals for dept 000 -		6,000	11,162	10,600
Dept 930 - APPROPRIATIONS-TRANSFERS IN				
208-930-699.000	Appropriated Transfers In	90,000	90,000	201,300
Totals for dept 930 - APPROPRIATIONS-TRANSFERS IN		90,000	90,000	201,300
TOTAL ESTIMATED REVENUES		96,000	101,162	211,900
APPROPRIATIONS				
Dept 000				
208-000-710.WRK	Workers Comp		(28)	
Totals for dept 000 -			(28)	
Dept 751 - PARKS				
208-751-703.000	Per Diem	6,700	5,445	6,750
208-751-710.LIB	Liability Insurance	2,000	1,866	2,000
208-751-710.WRK	Workers Comp	100	10	100
208-751-715.000	Employer Social Security	650	540	700
208-751-726.000	Supplies	625	6,775	7,000
208-751-726.PRK	Park Signs	2,500	208	500
208-751-783.000	Seeding and Planting Services	200		2,000
208-751-801.000	Legal Fees		4,019	100
208-751-807.000	Audit Fees	300	411	500
208-751-818.000	Contractual Services	50,000	55,204	60,000
208-751-818.010	Recording Secretary	1,800	1,620	2,250
208-751-818.200	Contract Services	2,000	14,202	7,200
208-751-818.PLO	Plowing	2,500		2,500
208-751-855.DEQ	Noncom. Public Wat. Sup. Fee	1,500	1,260	1,500
208-751-881.000	Community Activities			500
208-751-900.000	Legal Notices	1,000	173	300
208-751-900.PNP	Printing	500		500
208-751-921.000	Electricity	2,600	2,053	2,600
208-751-926.000	Street Lighting	1,500	1,179	1,500
208-751-930.000	Repairs and Maintenance	22,500	8,812	20,000
208-751-958.000	Memberships and Dues	600	588	600
208-751-966.GNT	HASEROT BOAT LAUNCH IMPROVEMENT			

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BUDGET REPORT FOR PENINSULA TOWNSHIP
Fund: 208 Parks Fund

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Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
APPROPRIATIONS				
Dept 751 - PARKS				
208-751-966.KEL	Grant Cost - Kelley Park	5,000	4,458	9,900
208-751-970.000	Capital Outlay/MiscExpenditures		915	77,600
Totals for dept 751 - PARKS		104,575	109,738	206,600
Dept 753 - PARKS IMPROVEMENTS				
208-753-710.LIB	Liability - Insurance	200	246	300
208-753-807.000	Audit Fees		138	150
208-753-818.000	Contractual Services			
208-753-921.000	Electricity	350	378	400
208-753-930.000	Repairs and Maintenance	1,000	1,820	
Totals for dept 753 - PARKS IMPROVEMENTS		1,550	2,582	850
TOTAL APPROPRIATIONS		106,125	112,292	207,450
NET OF REVENUES/APPROPRIATIONS - FUND 208		(10,125)	(11,130)	4,450
BEGINNING FUND BALANCE		23,252	23,252	12,122
ENDING FUND BALANCE		13,127	12,122	16,572

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BUDGET REPORT FOR PENINSULA TOWNSHIP

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Fund: 209 Cemetery Fund

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
209-000-643.000	Sale of Pen. Dr. Lots	25,000	37,500	20,000
209-000-664.000	Interest & Dividends	50	767	1,000
Totals for dept 000 -		25,050	38,267	21,000
TOTAL ESTIMATED REVENUES		25,050	38,267	21,000
APPROPRIATIONS				
Dept 567				
209-567-707.000	Temporary Employees	500		
209-567-710.LIB	Liability Insurance	1,100	1,188	1,300
209-567-710.WRK	Workers Comp	25		
209-567-715.000	Employer Social Security	40		
209-567-726.000	Supplies	500	1,100	500
209-567-771.OGD	Buy Back Lots - Ogdensburg		1,125	1,000
209-567-771.PEN	Buy Back Lots - Peninsula		375	800
209-567-801.000	Legal Fees		2,143	
209-567-814.000	Software License & Support		391	400
209-567-818.000	Contractual Services-Mowing	15,000	15,868	15,000
209-567-818.100	Cemetery Sexton	4,000		4,000
209-567-921.000	Electricity	400	353	400
209-567-930.000	Repairs and Maintenance	6,500		3,500
209-567-970.000	CAPITAL OUTLAY	16,550	5,950	13,600
Totals for dept 567 -		44,615	28,493	40,500
TOTAL APPROPRIATIONS		44,615	28,493	40,500
NET OF REVENUES/APPROPRIATIONS - FUND 209		(19,565)	9,774	(19,500)
BEGINNING FUND BALANCE		57,050	57,050	66,824
ENDING FUND BALANCE		37,485	66,824	47,324

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BUDGET REPORT FOR PENINSULA TOWNSHIP
Fund: 213 Hessler Log Home Fund
Calculations as of 03/31/2023

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
213-000-664.000	Interest		83	100
213-000-675.000	Donations	1,000	1,326	1,000
Totals for dept 000 -		1,000	1,409	1,100
Dept 930 - APPROPRIATIONS-TRANSFERS IN				
213-930-699.000	Appropriated Transfers In	5,000		
Totals for dept 930 - APPROPRIATIONS-TRANSFERS IN		5,000		
TOTAL ESTIMATED REVENUES		6,000	1,409	1,100
APPROPRIATIONS				
Dept 804 - LIGHTHOUSE				
213-804-706.PHS	OMPHS Share of Donations			
213-804-710.LIB	Liability Insurance	600	674	700
213-804-726.000	Supplies	500		
213-804-930.000	Repairs and Maintenance			
213-804-970.000	Capital Assets	3,500		
Totals for dept 804 - LIGHTHOUSE		4,600	674	700
TOTAL APPROPRIATIONS		4,600	674	700
NET OF REVENUES/APPROPRIATIONS - FUND 213		1,400	735	400
BEGINNING FUND BALANCE		4,933	4,933	5,668
ENDING FUND BALANCE		6,333	5,668	6,068

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BUDGET REPORT FOR PENINSULA TOWNSHIP
Fund: 214 Pelizzari Natural Area Fund

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Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
214-000-620.000	Tax Collection Payover			
214-000-664.000	Interest	280	4,225	5,000
214-000-675.000	Donations			
214-000-675.GNT	Pelizzari Grants Received			
Totals for dept 000 -		280	4,225	5,000
Dept 930 - APPROPRIATIONS-TRANSFERS IN				
214-930-699.100	Fund Balance Transfer			
Totals for dept 930 - APPROPRIATIONS-TRANSFERS IN				
TOTAL ESTIMATED REVENUES		280	4,225	5,000
APPROPRIATIONS				
Dept 751 - PARKS				
214-751-735.000	Banking Supplies			
214-751-966.GNT	Pelizzari Grant Expenses		782	1,000
214-751-970.000	Capital Outlay		782	1,000
Totals for dept 751 - PARKS			782	1,000
TOTAL APPROPRIATIONS			782	1,000
NET OF REVENUES/APPROPRIATIONS - FUND 214		280	3,443	4,000
BEGINNING FUND BALANCE		293,998	293,998	297,441
ENDING FUND BALANCE		294,278	297,441	301,441

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BUDGET REPORT FOR PENINSULA TOWNSHIP
 Fund: 216 Dougherty House/Replica Log Church Fund
 Calculations as of 03/31/2023

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
216-000-664.000	Interest		125	200
Totals for dept 000 -			125	200
Dept 930 - APPROPRIATIONS-TRANSFERS IN				
216-930-699.000	Appropriated Transfers In	10,000	10,000	
Totals for dept 930 - APPROPRIATIONS-TRANSFERS IN		10,000	10,000	
TOTAL ESTIMATED REVENUES		10,000	10,125	200
APPROPRIATIONS				
Dept 804 - LIGHTHOUSE				
216-804-710.LIB	Liability	2,000	2,269	2,500
216-804-745.000	Dougherty-DTE Heating	800	888	1,000
216-804-921.000	Electricity	2,500	2,243	3,000
216-804-930.000	Repairs and Maintenance	3,000		
216-804-970.000	Capital Outlay/MiscExpenditures	1,000		
Totals for dept 804 - LIGHTHOUSE		9,300	5,400	6,500
TOTAL APPROPRIATIONS		9,300	5,400	6,500
NET OF REVENUES/APPROPRIATIONS - FUND 216		700	4,725	(6,300)
BEGINNING FUND BALANCE		2,016	2,016	6,741
ENDING FUND BALANCE		2,716	6,741	441

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BUDGET REPORT FOR PENINSULA TOWNSHIP
Fund: 298 Cable Council Fund
Calculations as of 03/31/2023

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
298-000-457.000	Franchise Fees	120,000	116,964	110,000
298-000-664.000	Interest	4,300	8,074	20,000
298-000-677.000	Septage Plant Loan Receipts	3,200	3,231	3,200
Totals for dept 000 -		127,500	128,269	133,200
TOTAL ESTIMATED REVENUES		127,500	128,269	133,200
APPROPRIATIONS				
Dept 261 - GENERAL OFFICE				
298-261-735.000	Banking Supplies			
298-261-807.000	Audit Fees	250	411	450
Totals for dept 261 - GENERAL OFFICE		250	411	450
Dept 965 - APPROPRIATIONS-TRANSFERS OUT				
298-965-995.000	Appropriations Transfers Out	120,000	130,000	130,000
Totals for dept 965 - APPROPRIATIONS-TRANSFERS OUT		120,000	130,000	130,000
TOTAL APPROPRIATIONS		120,250	130,411	130,450
NET OF REVENUES/APPROPRIATIONS - FUND 298		7,250	(2,142)	2,750
BEGINNING FUND BALANCE		879,053	879,053	876,911
ENDING FUND BALANCE		886,303	876,911	879,661

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
397-000-407.000	Delinquent Taxes	48,000		70,000
397-000-620.000	Tax Collection Payover		1,664,329	1,700,000
397-000-664.000	Interest	1,500	29,004	80,000
Totals for dept 000 -		49,500	1,693,333	1,850,000
TOTAL ESTIMATED REVENUES		49,500	1,693,333	1,850,000
APPROPRIATIONS				
Dept 000				
397-000-801.000	Legal Fees			
Totals for dept 000 -				
Dept 210 - PDR-ADMINISTRATION				
397-210-818.000	Contractual Services			70,000
Totals for dept 210 - PDR-ADMINISTRATION				70,000
Dept 220 - PDR-MONITORING				
397-220-801.000	PDR-Legal-Monitoring		3,108	
397-220-818.000	Contractual Services			50,000
Totals for dept 220 - PDR-MONITORING			3,108	50,000
Dept 230 - PDR-ENFORCEMENT				
397-230-706.ENF	PDR-Enforcement Officer		366	
397-230-715.000	PDR-Employer Social Security		28	
397-230-801.DUN	PDR-Legal Fees-Dunn		3,556	
397-230-803.ENF	PDR-Enforcement- Filing Fees		22	
397-230-818.000	Contractual Services			25,000
397-230-870.ENF	PDR-Mileage-Enforcement Officer			
397-230-905.ENF	PDR-Enforcement Postage			
Totals for dept 230 - PDR-ENFORCEMENT			3,972	25,000
Dept 703 - PLANNING COMMISSION/PDR PRE-MILLAGE				
397-703-702.000	PDR-Monitoring (Pre Millage)	42,200	40,125	
397-703-715.000	Employer Social Security	3,500	3,070	
397-703-718.000	Pension	5,500	5,216	
397-703-726.000	Supplies	100		
397-703-801.000	Legal Fees-PDR	1,000	1,235	
397-703-807.000	Audit Fees	500	514	
397-703-818.000	Contractual Services	300		
397-703-818.MON	PDR Monitoring Mileage	350	408	

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BUDGET REPORT FOR PENINSULA TOWNSHIP
Fund: 397 Purchase of Development Rights

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Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
APPROPRIATIONS				
Dept 703 - PLANNING COMMISSION/PDR PRE-MILLAGE				
397-703-900.000	Legal Notices	250		
397-703-900.PNP	Printing	500		
397-703-905.000	POSTAGE	350	209	
397-703-970.000	Capital Outlay		2,031	
Totals for dept 703 - PLANNING COMMISSION/PDR PRE-		54,550	52,808	
Dept 905 - BOND PAYMENTS/DEBT SERVICE				
397-905-970.BND	Bond Payment	1,120,000	1,120,000	
397-905-995.000	Debt Service Interest	24,112	24,112	
Totals for dept 905 - BOND PAYMENTS/DEBT SERVICE		1,144,112	1,144,112	
Dept 965 - APPROPRIATIONS-TRANSFERS OUT				
397-965-995.000	Appropriations Transfers Out			
Totals for dept 965 - APPROPRIATIONS-TRANSFERS OUT				
TOTAL APPROPRIATIONS		1,198,662	1,204,000	145,000
NET OF REVENUES/APPROPRIATIONS - FUND 397		(1,149,162)	489,333	1,705,000
BEGINNING FUND BALANCE		2,592,352	2,592,352	3,081,685
ENDING FUND BALANCE		1,443,190	3,081,685	4,786,685

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
502-000-664.000	Interest	5,300	9,601	20,000
502-000-667.ATT	Tower Rental Income	27,800	28,050	28,000
502-000-667.SPR	Tower Rental Income	33,000	30,786	
502-000-667.TMB	Tower Rental Income	12,000	13,029	13,000
502-000-667.VER	Tower Rental Income	49,900	50,952	51,000
502-000-668.ATT	Building Rent	5,400	5,400	5,400
502-000-677.000	Septage Plant Loan Receipts	6,400	6,462	6,400
Totals for dept 000 -		139,800	144,280	123,800
TOTAL ESTIMATED REVENUES		139,800	144,280	123,800
APPROPRIATIONS				
Dept 572				
502-572-710.LIB	Liability Insurance	1,000	1,182	1,300
502-572-735.000	Banking Supplies	150		
502-572-801.000	Legal Fees		1,949	2,000
502-572-807.000	Audit Fees	250	411	450
502-572-818.000	Contractual Services			5,000
Totals for dept 572 -		1,400	3,542	8,750
Dept 965 - APPROPRIATIONS-TRANSFERS OUT				
502-965-995.000	Appropriations Transfers Out	125,000	130,000	110,000
Totals for dept 965 - APPROPRIATIONS-TRANSFERS OUT		125,000	130,000	110,000
TOTAL APPROPRIATIONS		126,400	133,542	118,750
NET OF REVENUES/APPROPRIATIONS - FUND 502		13,400	10,738	5,050
BEGINNING FUND BALANCE		982,525	982,525	993,263
ENDING FUND BALANCE		995,925	993,263	998,313

Fund: 508 Lighthouse Fund

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
508-000-508.LHG	Lighthouse Grant			
508-000-664.000	Interest	50	1,307	2,400
508-000-667.100	Keeper Program	8,000	5,700	5,600
508-000-667.200	Lighthouse Tours	90,000	98,744	100,000
508-000-675.000	Donations	5,000	4,476	4,000
508-000-676.000	Miscellaneous			
Totals for dept 000 -		103,050	110,227	112,000
Dept 930 - APPROPRIATIONS-TRANSFERS IN				
508-930-699.000	Appropriated Transfers In			
Totals for dept 930 - APPROPRIATIONS-TRANSFERS IN				
TOTAL ESTIMATED REVENUES		103,050	110,227	112,000
APPROPRIATIONS				
Dept 804 - LIGHTHOUSE				
508-804-708.000	Lighthouse Manager	20,400	20,010	22,320
508-804-710.LIB	Liability	5,000	5,430	5,500
508-804-710.WRK	Workers Comp	200	(29)	200
508-804-712.000	Medical/Life Insurance	6,900	6,850	7,500
508-804-712.HSA	Health Savings Account	750	750	750
508-804-715.000	Employer Social Security	1,560	1,266	1,710
508-804-718.000	Pension	2,650	2,601	2,900
508-804-726.000	Supplies	1,500	2,499	2,000
508-804-726.KPR	Keeper Quarter Supplies			
508-804-726.LHS	Lighthouse Signs	1,000	855	1,000
508-804-728.000	Grounds	1,500	523	1,500
508-804-729.000	Museum Displays	2,000	373	4,500
508-804-745.000	Heating Fuel	2,000	2,271	2,500
508-804-806.CCF	Credit Card Fees	500	326	500
508-804-807.000	Audit Fees	100	206	225
508-804-818.000	Contractual Services	17,000	9,189	9,000
508-804-818.BGC	Background Checks	250	34	100
508-804-818.SAN	Sanitation Services	10,500	9,600	10,500
508-804-818.SEC	Security	700	659	700
508-804-818.WEB	Website	400	120	150
508-804-850.000	Com/Telephone	2,500	2,136	2,200
508-804-855.DEQ	Noncom. Public Wat. Sup. Fee	300	162	300
508-804-870.000	Mileage	1,000	1,730	2,000
508-804-881.000	Community Activities	1,500	540	1,000

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BUDGET REPORT FOR PENINSULA TOWNSHIP

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Fund: 508 Lighthouse Fund

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
APPROPRIATIONS				
Dept 804 - LIGHTHOUSE				
508-804-900.PNP	Printing & Advertising	5,000	3,012	3,000
508-804-905.000	Postage/Shipping	100	205	250
508-804-921.000	Electricity	2,000	1,665	2,000
508-804-930.000	Repairs and Maintenance	4,000	11,383	4,000
508-804-958.000	Memberships and Dues	600	284	300
508-804-960.000	Education & Training	500	1,049	500
508-804-970.000	Capital Outlay/MiscExpenditures	2,500	1,477	6,000
Totals for dept 804 - LIGHTHOUSE		94,910	87,176	95,105
Dept 965 - APPROPRIATIONS-TRANSFERS OUT				
508-965-995.000	Appropriations Transfers Out			
Totals for dept 965 - APPROPRIATIONS-TRANSFERS OUT				
TOTAL APPROPRIATIONS		94,910	87,176	95,105
NET OF REVENUES/APPROPRIATIONS - FUND 508		8,140	23,051	16,895
BEGINNING FUND BALANCE		199,256	199,256	222,307
ENDING FUND BALANCE		207,396	222,307	239,202

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BUDGET REPORT FOR PENINSULA TOWNSHIP
Fund: 509 Lighthouse Gift Shop Fund

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Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
509-000-664.000	Interest	100	1,396	1,200
509-000-667.300	Gift Shop Sales	90,000	95,290	95,000
509-000-667.400	Lighthouse Sales Tax	5,400	5,717	5,700
509-000-667.500	Memo Sales		2,747	
509-000-667.DIS	LHGS Discounts		(1,679)	
509-000-667.REF	LHGS Refunds		(1,068)	
509-000-675.000	Donations		2	
Totals for dept 000 -		95,500	102,405	101,900
TOTAL ESTIMATED REVENUES		95,500	102,405	101,900
APPROPRIATIONS				
Dept 804 - LIGHTHOUSE				
509-804-707.000	Temporary Employees	5,000	2,828	5,000
509-804-708.000	Gift Shop Manager	20,400	20,376	22,320
509-804-710.LIB	Liability Insurance	1,300	1,509	1,600
509-804-710.WRK	Workers Comp	250	(41)	200
509-804-712.000	Medical/Life Insurance	6,900	6,836	7,500
509-804-712.HSA	Health Savings Account	750	750	750
509-804-715.000	Employer Social Security	2,000	1,505	2,100
509-804-716.TAX	LHGS ST Pd to MI	5,400	5,730	5,700
509-804-716.TDI	Sales Tax Discount		(62)	
509-804-718.000	Pension	2,650	2,649	3,040
509-804-726.000	Supplies	600	513	600
509-804-727.000	Merchandise For Lighthouse Gift S	40,000	44,168	40,000
509-804-735.000	Banking Supplies	200	187	200
509-804-735.CCF	Credit Card Fees	3,000	3,134	3,300
509-804-801.000	Legal Fees	150		
509-804-807.000	Audit Fees	100	206	225
509-804-818.WEB	Website	400	174	200
509-804-850.000	Com/Telephone			
509-804-901.000	Cash Short/Over		(10)	
509-804-905.000	POSTAGE/SHIPPING	200	72	100
Totals for dept 804 - LIGHTHOUSE		89,300	90,524	92,835
TOTAL APPROPRIATIONS		89,300	90,524	92,835
NET OF REVENUES/APPROPRIATIONS - FUND 509		6,200	11,881	9,065
BEGINNING FUND BALANCE		95,041	95,041	106,922

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BUDGET REPORT FOR PENINSULA TOWNSHIP
Fund: 509 Lighthouse Gift Shop Fund

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23	2022-23	2023-24
		ORIGINAL BUDGET	ACTIVITY THRU 03/31/23	PROPOSED BUDGET
ENDING FUND BALANCE		101,241	106,922	115,987

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BUDGET REPORT FOR PENINSULA TOWNSHIP

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Fund: 590 Sewer Fund

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
590-000-407.000	Delinquent Taxes - Spec Assmts	550		
590-000-657.000	Usage Fee Revenue - Sewer Fund	150,000	174,213	200,000
590-000-657.BEN	Sewer Permit Benefit		16,927	10,000
590-000-660.000	Special Assessments	8,000	9,937	5,800
590-000-664.000	Interest	1,900	5,412	8,400
590-000-677.000	Septage Plant Loan - Principal	3,200	3,231	3,200
Totals for dept 000 -		163,650	209,720	227,400
TOTAL ESTIMATED REVENUES		163,650	209,720	227,400
APPROPRIATIONS				
Dept 527 - WATER				
590-527-807.000	Audit Fees	450	617	650
590-527-814.000	Software Services/Support	650	643	650
590-527-818.000	G.T. County Service Fees - Sewer	135,000	111,605	150,000
590-527-818.200	Contract Services	150		
Totals for dept 527 - WATER		136,250	112,865	151,300
Dept 905 - BOND PAYMENTS/DEBT SERVICE				
590-905-991.000	Debt Service - Principal	63,600	63,605	62,000
590-905-995.000	Debt Service - Interest	6,350	6,347	4,400
590-905-997.000	Bond Service Fees		15	100
Totals for dept 905 - BOND PAYMENTS/DEBT SERVICE		69,950	69,967	66,500
TOTAL APPROPRIATIONS		206,200	182,832	217,800
NET OF REVENUES/APPROPRIATIONS - FUND 590		(42,550)	26,888	9,600
BEGINNING FUND BALANCE		2,032,462	2,032,462	2,059,350
ENDING FUND BALANCE		1,989,912	2,059,350	2,068,950

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BUDGET REPORT FOR PENINSULA TOWNSHIP

Page: 1/1

Fund: 591 Water Fund

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
591-000-407.000	Delinquent Taxes-Spec Assmts			
591-000-657.000	Usage Fee Revenue - Water Fund	335,000	419,588	430,000
591-000-657.BEN	Water Permit Benefit		37,630	10,000
591-000-660.000	Special Assessments	9,900	9,911	6,000
591-000-664.000	Interest	2,030	4,432	7,000
591-000-677.000	Septage Plant Loan Receipts-Princ	3,200	3,231	3,200
591-000-695.OOS	Water Over or Short		3	
Totals for dept 000 -		350,130	474,795	456,200
TOTAL ESTIMATED REVENUES		350,130	474,795	456,200
APPROPRIATIONS				
Dept 536				
591-536-807.000	Audit Fees	850	617	650
591-536-814.000	Software Services/Support	650	643	650
591-536-818.000	G.T. County Service Fees	215,000	181,872	225,000
591-536-818.200	Contract Services	150		
Totals for dept 536 -		216,650	183,132	226,300
Dept 905 - BOND PAYMENTS/DEBT SERVICE				
591-905-991.000	Debt Service - Principal	235,700	235,684	212,500
591-905-995.000	Debt Service - Interest	27,010	15,659	22,000
591-905-997.000	Bond Service Fees	80	60	100
Totals for dept 905 - BOND PAYMENTS/DEBT SERVICE		262,790	251,403	234,600
TOTAL APPROPRIATIONS		479,440	434,535	460,900
NET OF REVENUES/APPROPRIATIONS - FUND 591		(129,310)	40,260	(4,700)
BEGINNING FUND BALANCE		1,802,097	1,802,097	1,842,357
ENDING FUND BALANCE		1,672,787	1,842,357	1,837,657

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BUDGET REPORT FOR PENINSULA TOWNSHIP

Page: 1/1

Fund: 596 Compactor Station Fund

Calculations as of 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY THRU 03/31/23	2023-24 PROPOSED BUDGET
ESTIMATED REVENUES				
Dept 000				
596-000-664.000	Interest		110	200
Totals for dept 000 -			110	200
TOTAL ESTIMATED REVENUES			110	200
APPROPRIATIONS				
Dept 528				
596-528-710.LIB	Liability		278	300
596-528-807.000	Audit Fees		68	75
596-528-818.000	Contractual Services		3,516	3,500
596-528-901.000	CASH SHORT			
596-528-926.000	STREET LIGHTING--COMPACTOR		232	300
Totals for dept 528 -			4,094	4,175
TOTAL APPROPRIATIONS			4,094	4,175
NET OF REVENUES/APPROPRIATIONS - FUND 596			(3,984)	(3,975)
BEGINNING FUND BALANCE		15,973	15,973	11,989
ENDING FUND BALANCE		15,973	11,989	8,014

Appropriation from Tower Fund

Addition to Township Board Special Meeting 3/28/2023

Appropriation of \$10,000.00 from Tower Fund #502 to the Parks Fund #208 to replenish cash bank account to cover ongoing operating expenses through FTE 3/31/2023.

Margaret Achorn, Treasurer

Proposed Cemetery Rates Increase

Cemeteries

Current Rates (effective 4/1/2021):

- **Individual Plot** - (Resident) \$750, (Non-Resident) \$2,000
- **Plot in Green Section** - (Resident) \$1,000, (Non-Resident) \$2,500
- **Pet Section** - (Resident) \$300, (Non-Resident) \$500

Note: a resident is a registered voter or qualified to be a registered voter of Peninsula Township. A non-resident is anyone who is not a registered voter or is not qualified to be a registered voter of Peninsula Township.

Recommended rates effective 4/1/2023 are in green:

- **Individual Plot** - (Resident) \$750, (Non-Resident) **\$3,000**
- **Plot in Green Section** - (Resident) \$1,000, (Non-Resident) **\$3,500**
- **Pet Section** - (Resident) \$300, (Non-Resident) **\$700**

We added a line item to the cemetery budget called Perpetual Care Fund. Going forward, one-third of the sales price of new plots will go into this restricted fund.

A draft cemetery ordinance will come before the township board in April.

**Ordinance 57,
Peninsula Township Parks Ordinance**

**PENINSULA TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN**

PARKS REGULATION ORDINANCE

ORDINANCE NO. 57 of 2023

At a duly scheduled meeting of the township board of Peninsula Township, Grand Traverse County, Michigan, held at the Peninsula Township Hall on March 28, 2023 at 7:00 p.m., Township Board Member _____ moved to enact the following ordinance for adoption, which was seconded by Township Board Member _____:

An ordinance to provide for the use, conduct, protection, regulation, and control of township parks, township-owned and managed public properties, public facilities, and other matters concerning recreation, conservation, education, and scenic areas and to provide for the adoption of supplementary rules and regulations, and providing for enforcement and penalties for violations of the ordinance, to ensure the protection of the health, safety, and welfare of the township, its citizens, and members of the public and by repealing Ordinances 5 and 7, as amended.

THE TOWNSHIP OF PENINSULA, COUNTY OF GRAND TRAVERSE, ORDAINS:

Section 1: Title.

This ordinance shall be known and referred to as the “Peninsula Township Parks Regulation Ordinance.”

Section 2: Definitions.

- A. “Camp” means the overnight lodging or sleeping of a person or persons on the ground or in any manner, or in any sleeping bag, tent, hammock, bivy sack, trailer-tent, trailer coach, vehicle camper, motor vehicle, watercraft, or in any other conveyance erected, parked, or placed on the premises or waters within any public land under the jurisdiction of Peninsula Township.
- B. “Firework” or “Fireworks” means any composition or device, except for a starting pistol, a flare gun, or a flare, designed for the purpose of producing a visible or audible effect by combustion, deflagration, or detonation. Fireworks consist of consumer fireworks, low-impact fireworks, articles pyrotechnic, display fireworks, homemade fireworks, and special effects.
- C. “Domestic Pets” means a domestic cat (*Felis Catus*), domestic dog (*Canis Familiaris*), or registered therapy or service animal.

- D. "Enforcement Officer" means a law enforcement officer (e. g., the sheriff or deputy sheriff, Department of Natural Resources officer, Michigan State Police trooper) or Peninsula Township Ordinance Enforcement Officer.
- E. "Facility" means any structure or improvement on or at a township park. By way of illustration and not limitation, facilities include but are not limited to signage, kiosks, benches, pavilions, gazebos, grills, baseball fields, soccer fields, and other buildings and structures.
- F. "Parking Area" means any off-street area, whether paved or not, that is designated for public parking.
- G. "Ordinance Enforcement Officer" means that person designated by the township board to enforce the provisions of township ordinances under Ordinance Number 35.
- H. "Township Park" means the real property owned and controlled by Peninsula Township, including the properties identified below:
- 1) Archie Roadside Park
 - 2) Bowers Harbor Park
 - 3) Hessler Log Cabin
 - 4) Haserot Beach
 - 5) Robert and Colleen Kelley Park
 - 6) Mission Point Lighthouse Park
 - 7) Old Mission State Park
 - 8) Pelizzari Natural Area
 - 9) Peter Dougherty House
 - 10) Replica Church

This list may be amended by resolution of the township board.

- I. "Vehicle" means every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, except devices exclusively moved by human power or used exclusively upon stationary rails or tracks. "Vehicle" specifically includes but is not limited to off-road vehicles ("ORVs") and electric or gas engine bicycles. "Vehicle" does not include wheelchairs or other ADA ambulatory assistance devices.

Section 3: Hours.

The township board or its designee shall establish, as may be amended from time to time, and post reasonable hours for the use of township parks, and may, upon application and permit, extend such hours as it deems reasonably acceptable and in accordance with this ordinance. Unless otherwise posted or extended by permit, no person shall be on a township park earlier than one hour before sunrise or later than one hour after sundown.

Section 4: Township Park Permits.

- A.** Any group of fifty (50) or more people must secure a permit from the township board or its designee before using a township park. Any group of fifty (50) or more people seeking a permit shall submit a certificate of liability insurance naming the township as an additional insured for general liability of at least one million dollars per occurrence and of at least two million dollars aggregate prior to any use or reservation of any facility at a township park.
- B.** Any group or person wanting to reserve a park facility shall apply for and obtain a permit.
- C.** Applications for permits will be made available and evaluated by the township board or its designee.
- D.** Permit applications shall be submitted at least 30 calendar days prior to the date the use of a township park or park facility is requested. The township board or its designee may waive this requirement and consider permit applications on an expedited basis.
- E.** The application for a permit shall contain the information required and listed on the Peninsula Township Special Event Application provided by the township. It shall include the applicant's name, address, phone number, e-mail address, proposed date of event, type of event, number of proposed attendees, name of township park requested for event, whether the applicant will bring tables, chairs, or any other equipment, and any other information reasonably requested to inform the township of the type, size, nature, and intention of the proposed event.
- F.** Applicants must submit their application along with any fees and/or required security deposit(s) to the township board or its designee.
- G.** Fees or security deposits regarding permit applications and events shall be established by the township board by resolution and may be amended from time to time.
- H.** All fees associated with a permit shall be remitted to the township treasurer.
- I.** All security deposits shall be held by the township treasurer until such time that the permitted event has occurred and compliance with this ordinance by the participants is confirmed, but not more than fourteen (14) scheduled workdays after such event.
- J.** The township board or its designee reserves the right to cancel any permit issued or previously approved for any violation of this ordinance or other applicable local, state, or federal law.
- K.** The township reserves the right to deny issuance or approval of a required permit if the issuance and/or approval of the same is, in the opinion of the township board or its designee, likely to be a detriment to the public health, safety, and welfare of the township and its citizens.

- L. Any person or group using a township park pursuant to an issued permit shall be required to present the permit to any enforcement officer upon request.

Section 5: Use of Township Parks.

- A. Stoves, grills, and picnic tables located at township parks shall be used for no longer than necessary to permit their use by the maximum number of people. Any fires for cooking or similar specific purpose shall be made within the stoves or grills provided for that purpose or within privately owned grills or stoves that are designed to retain fire and ashes and prevent their deposit onto the public grounds.
- B. Persons using a township park or facility shall abide by a leave-no-trace policy and are strictly responsible for removing all refuse generated while using these facilities.
- C. Persons with a permit for a facility have priority use and other persons must vacate the facility upon the permittee's request.
- D. All persons within the township parks shall be expected to be courteous, orderly, and to conduct themselves with respect for the rights of others and to act in accordance with local, state, and federal laws.
- E. Any persons using the township parks, facilities, motorized vehicles, or engaging in any other activity on township park property shall assume the risk of any injury, damage, or loss suffered or incurred while on or at a township park. Any person or entity with a permit shall be liable to the township and to all other lawful users of the township parks as indicated in this section for any loss, injury, or damages caused by such permit holder or their guests or from the negligent or reckless use or action arising out of or in connection with any activity, permit, event, or action in which such person, entity, or its guests is or was engaged.
- F. Persons using trails or paths within the township park shall remain on the identified path. Off-trail hiking and biking is expressly prohibited.
- G. Designated parking areas for Township Parks are restricted to park users only. The use of designated parking areas for Township Parks are limited to park hours. No overnight parking is allowed.
- H. Approved events using park resources will be subject to usage fees approved annually by the Township Board as recommended by the Parks Committee.

Section 6: Regulations and Prohibited Conduct.

A. Pets and Animals.

- 1) *Domestic Pets.* Persons may only bring domestic pets to a township park.

- 2) *Leash Required.* Consistent with the Grand Traverse Animal Control Ordinance, persons using township parks must keep domestic pets leashed and under their control at all times. Provided, nothing in this ordinance shall prevent an owner from allowing a dog to go unleashed within the confines of a fenced area identified as a dog park within a township park.
 - 3) *Pet Clean Up.* All persons bringing domestic pets to the township park are strictly required to remove solid waste generated by the domestic animal. Persons shall properly dispose of such solid waste in township-provided disposal receptacles, or carry it out. Pet owners shall leave no trace of pets within the parks.
 - 4) *Other Documentation.* All persons bringing domestic pets to the township park that are not a domestic cat or domestic dog must have documentation showing the animal is a registered therapy or service animal and shall produce the same to any enforcement officer upon request.
- B. No Overnight Stay.** No person shall camp or otherwise remain upon township park property between posted closing times and sunrise.
- C. No Unauthorized Alterations.** Persons may not make unauthorized alterations to a township park. Grooming trails; cutting any trees, tree branches, shrubs, bushes, or woodland; painting; or constructing structures, planting plants, removing plants, landscaping, earth moving, or other alterations are not permitted. Any alterations to township parks must be expressly authorized by the township board or its designee.
- D. Hunting & Firearms.** Except as otherwise provided in park-specific regulations, hunting, target practice, use of a firearm, archery, or use of any other projectile weapon is prohibited in any township park. Hunting, archery, and firearm usage are allowed within portions of Old Mission State Park pursuant to specific regulations in the Department of Natural Resources lease as amended.
- E. No Blinds or Stands.** A person shall not build, affix, place, or erect any tree stand, blind, or other structure for hunting at any time except as allowed within portions of Old Mission State Park pursuant to specific regulations within the Department of Natural Resources lease as amended.
- F. No Structures.** A person shall not build, affix, or erect any structure upon township parks unless authorized by the township board.
- G. Motorized Vehicles, Equipment, Trailers, and Watercraft.**

- 1) No person shall leave, or cause to be left, any vehicle or watercraft on township parks. Enforcement Officers and the township fire department are authorized to remove or have removed any such vehicle or watercraft at the owner's expense.
- 2) No vehicle shall operate, drive, sit, or stand on any township park except for operation on improved roadway designed for vehicle travel or parking within a parking area. Vehicles shall not be driven at speeds of more than ten (10) miles per hour. Drivers shall be responsible and liable for any injury to any pedestrians or any damage caused by the motorized vehicles under their operation or control. Wheelchairs or other ADA ambulatory assistance devices and vehicles necessary for maintenance or emergencies are exempt from this subsection.
- 3) Overnight parking is prohibited unless said parking is approved by the township board or its designee.
- 4) Watercraft shall be launched or beached only at the township's designated sites.

H. No Fires.

- 1) No fires shall be allowed on a township park except for cooking within stoves or grills. No fires including cooking within stoves or grills is allowed within natural areas including Pelizzari Natural Area.
- 2) No person shall willfully or knowingly set or cause to be set on fire any tree, woodland, brush land, shrub or bush, grass, or meadow. The township board may authorize persons to set fires for controlling or eliminating non-native species; promoting or preserving the integrity, quality, and function of the ecological resources; or preserving the public health, safety, or welfare of the township, its citizens, and visitors.
- 3) No person shall drop, throw, or otherwise scatter lighted matches, burning cigars, cigarettes, tobacco paper, or other flammable materials on a township park.

I. No Fireworks. No person shall fire, discharge, or have in their possession any firework within or on a township park.

J. No Destruction of Property. Township property shall not be damaged or destroyed and shall be treated with respect for the next user. Any persons who damage or destroy township property will be liable for said damages or destruction.

K. No Glass or Metal Objects at Swimming Areas. No metal objects that would pose a risk to swimmers or glass containers shall be permitted in the swimming areas of a township park.

L. No Littering, Dumping, or Storage of Equipment. A person shall not knowingly dump, deposit, place, throw, leave, cause, or permit litter on a township park except in

designated trash receptacles. No household refuse or other items shall be brought into the township parks and placed in the trash receptacles or otherwise left within a township park. This prohibition includes individuals leaving trinkets in a township park for decorative purposes. Furthermore, persons may not dispose of trees, treetops, branches, roots, stumps, or other vegetative debris at a township park. Persons, except authorized township personnel, may not store equipment at a township park.

- M. No Commercial Activity.** Only individuals who have received permits may engage in business activities within a township park. Accordingly, individuals without a permit are prohibited from engaging in any business activity in a township park, including but not limited to peddling or soliciting business of any nature in a township park. Individuals who receive a permit to engage in business activities within a township park are limited to conducting the business activities authorized by the permit.
- N. No Rental of Recreational Equipment, Rides or Other Similar Amusements.** Only individuals who have received a permit from the township may, within a township park, provide rental of recreational equipment, rides, or other similar amusements.
- O. No Noise Disturbances.** The following acts and activities are declared to be noise disturbances and are prohibited.
- 1) The playing of any radio, television, speaker, phonograph, other sound reproduction device, or musical instrument in such a manner or at such a volume as to be sufficiently audible to annoy or disturb the quiet, comfort, or repose of persons in the vicinity
 - 2) Possessing a domestic pet that causes frequent or long continued noise that would disturb the comfort or repose of a reasonable person in the vicinity
 - 3) The use of any motor vehicle, off-road vehicle, or other vehicle in such a manner as to create a disturbing noise, including, but not limited to the screeching of tires and the discharge into the open air of exhaust from the engine without a sufficient muffler
 - 4) The use of a loudspeaker or public address system without a permit issued by the township
 - 5) Any other conduct that generates noise that would disturb the comfort or repose of a reasonable person in the vicinity
- P. No Private Signs.** Other than the township, no person shall affix, place, or erect any sign on a township park.
- Q. Failure to Comply with an Enforcement Officer.** Individuals using a township park may not:

- 1) Refuse to comply with this ordinance or township park specific rules
- 2) Interfere with the enforcement officer's enforcement of this ordinance
- 3) Retaliate against another who has made a complaint of a violation
- 4) Interfere with an employee or agent of the township while performing his or her official duties

R. No Violation of Any Other Law or Regulation: Persons are prohibited from violating any other federal, state, or local law or regulation on a township park, including township park-specific regulations created by the township or its designee.

Section 7: Township Park Specific Regulations.

From time to time, the township board may issue additional regulations governing specific township parks. Before becoming effective, the regulations shall be posted in a conspicuous location of the specific township park.

Section 8: Enforcement and Penalties.

- A. A violation of this ordinance is a municipal civil infraction and shall be enforceable through all the authority granted to the district courts under MCL 600.8701 *et seq.*, as amended, for which the fine shall be established by resolution of the township board in an amount not to exceed five hundred dollars (\$500.00) per violation, together with the costs of enforcing this ordinance, including but not limited to collection of attorney fees and court costs, pursuant to and as limited by MCL 600.8727(3).
- B. Any enforcement officer may administer and enforce this ordinance, including but not limited to issuing and serving civil infraction notices and citations.

Section 9: Severability.

The provisions of this ordinance are declared severable. If any part of this ordinance is declared invalid for any reason by a court of competent jurisdiction, that declaration does not affect or impair the validity of all other provisions that are not subject to that declaration.

Section 10: Repeal.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed, including Ordinances Number 7, Number 5, and Number 5, Amendment 1, of Peninsula Township.

Section 11: Effective Date.

This ordinance shall take effect thirty (30) days after its publication following final adoption as required by law.

YEAS: _____

NAYS: _____

ABSENT: _____

ORDINANCE DECLARED ADOPTED.

Isaiah Wunsch, Peninsula Township Supervisor

CERTIFICATION

I hereby certify that:

1. The above is a true copy of an ordinance adopted by the Peninsula Township Board at a duly scheduled and noticed meeting of that township board held on March 28, 2023, pursuant to the required statutory procedures.
2. A summary of the ordinance was duly published in the Record-Eagle, a newspaper that circulates within Peninsula Township, on _____, 2023.
3. Within one week after such publication, I recorded the above ordinance in a book of ordinances kept by me for that purpose, indicating the date of passage of the ordinance, the names of the members of the township board voting, and how each member voted.
4. I filed an attested copy of the above ordinance with the Grand Traverse County Clerk on _____, 2023.

ATTESTED:

Rebecca Chown, Peninsula Township Clerk