

PENINSULA TOWNSHIP

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Township Board Special Meeting Minutes

Township Hall

March 31, 2021

9:00 a.m.

1. **Call to Order** by Supervisor Manigold at 9:00 a.m.
2. **Pledge**
3. **Roll Call:** Achorn, Wunsch, Sanger, Bickle, Manigold, and Chown
Absent: Wahl
4. **Brief Citizen Comments (for agenda items only):** none
5. **Approve Agenda**
Moved by Bickle to approve the agenda as presented, seconded by Sanger.
Passed Unan
6. **Conflict of Interest:** none
7. **Consent Agenda:** any member of the board, staff, or the public may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion.

1. Approve road name change request
2. Approve new rates for renting pavilions at Bowers Harbor Park

Moved by Wunsch to approve the consent agenda as presented, seconded by Bickle.

Roll call: Passed Unan

8. **Business**

1. Adopt fire department millage rate, general fund and special funds budgets, and appropriate resolutions

Manigold: this item was adopted at the last meeting, but it is appropriate to re-adopt this. A public hearing was previously held on this.

Bickle: there was an error in the cover letter provided in the packet; the word “subsequent” has been removed and the header changed to reflect the correct year(s) and an updated cover letter has been provided. This does not change any of the numbers.

Moved by Bickle to adopt the fire department millage rate, general fund and special funds budgets, and appropriate resolutions, seconded by Wunsch.

Roll call: Passed Unan

Manigold: a series of resolutions also needs to be adopted.

1. Resolution 2021-03-31 #1 to adopt the general fund budget for fiscal year 2021-2022 at the department level and to appropriate spending the budgeted money.

Moved by Sanger to approve resolution 2021-03-31 #1 to adopt the general fund budget for fiscal year 2021-2022 at the department level and to appropriate spending the budgeted money, seconded by Bickle.

Roll call:

Passed Unan

2. Resolution 2021-03-31 #2 to adopt the fire department budget for fiscal year 2021-2022 at the department level and to appropriate spending the budgeted money,

Moved by Wunsch to approve resolution 2021-03-31 #2 to adopt the fire department budget for fiscal year 2021-2022 at the department level and to appropriate spending the budgeted money, seconded by Bickle.

Roll call:

Passed Unan

3. Resolution 2021-03-31 #3 to set the 2021-2022 millage for the fire department at 2.0 mil.

Moved by Wunsch to approve resolution 2021-03-31 #3 to set the 2021-2022 millage for the fire department at 2.0 mils, seconded by Sanger.

Roll call:

Passed Unan

4. Resolution 2021-03-31 #4 to adopt the special funds budget for fiscal year 2021-2022 at the department level and to appropriate spending the budgeted money.

Moved by Wunsch to adopt the special funds budget for fiscal year 2021-2022 at the department level and to appropriate spending the budgeted money, seconded by Sanger.

Roll call:

Passed Unan

5. Resolution 2021-03-31 #5 authorizing the clerk and treasurer to pay recurring bills to avoid late charges and/or finance charges and authorizing the supervisor to make budget adjustments and authorize bills up to \$5,000.00 if necessary.

Moved by Achorn to approve resolution 2021-03-31 #5 authorizing the clerk and treasurer to pay recurring bills to avoid late charges and/or finance charges and authorizing the supervisor to make budget adjustments and authorize bills up to \$5,000.00 if necessary, seconded by Chown.

Roll call:

Passed Unan

Christina Deeren, Recording Secretary

6. Resolution 2021-03-31 #6 authorizing the treasurer to utilize financial institutions of his choice as provided by law.

Moved by Wunsch to approve resolution 2021-03-31 #6 authorizing the treasurer to utilize financial institutions of his choice as provided by law, seconded by Achorn.

Roll call: Passed Unan

7. Resolution 2021-03-31 #7 authorizing the treasurer's office to access online banking through Independent Bank, Chemical Bank, State Savings Bank, and Huntington Bank.

Moved by Chown to approve resolution 2021-03-31 #7 authorizing the treasurer's office to access online banking through Independent Bank, Chemical Bank, State Savings Bank, and Huntington Bank, seconded by Sanger.

Roll call: Passed Unan

8. Resolution 2021-03-31 #8 adopting the fiscal year 2021–2022 calendar.

Moved by Wunsch to approve resolution 2021-03-31 #8 adopting the fiscal year 2021–2022 calendar, seconded by Chown.

Roll call: Passed Unan

9. Resolution 2021-03-31 #9 authorizing the salary of the township supervisor to remain unchanged at \$55,620.00 annually.

Moved by Achorn to approve resolution 2021-03-31 #9 authorizing the salary of the township supervisor to remain unchanged at \$55,620.00 annually, seconded by Wunsch.

Roll call: Passed Unan

10. Resolution 2021-03-31 #10 authorizing the salary of the township clerk to remain unchanged at \$55,620.00 annually.

Moved by Sanger to approve resolution 2021-03-31 #10 authorizing the salary of the township clerk to remain unchanged at \$55,620.00 annually, seconded by Wunsch.

Roll call: Passed Unan

11. Resolution 2021-03-31 #11 authorizing the salary of the township treasurer to remain unchanged at \$55,620.00 annually.

Moved by Wunsch to approve resolution 2021-03-31 #11 authorizing the salary of the township treasurer to remain unchanged at \$55,620.00 annually, seconded by Chown.

Roll call: Passed Unan

Manigold: declared the resolution(s) adopted.

2. Appropriate funds from unrestricted capital funds to general, parks, and Dougherty House per attached request.

Bickle: cover letter from Becky summarized it. More importantly, when you look at the budget that has been presented, we will also have to appropriate funds to our legal counsel due to the WOMP lawsuit. We have already expended about \$100,000.00 to \$120,000.00 in legal fees and there will be legal fees that have yet to be received through this current year. There will be other expenditures that go with the WOMP lawsuit. Therefore, in order for us to be compliant with the department of treasury, we need to not only book what we have spent but also project what is coming so that so we are not out of compliance.

Appropriation No. 1:

Moved by Bickle to appropriate \$150,000.00 to the general fund from the unrestricted capital funds to cover this obligation [all expenditures related to the winery lawsuit brought by Wineries of Old Mission Peninsula], seconded by Achorn.

Roll call: Passed Unan

Appropriation No. 2:

Moved by Bickle to appropriate \$10,000.00 from the tower fund to the park fund as presented, seconded by Wunsch.

Roll call: Passed Unan

Appropriation No. 3:

Moved by Bickle to appropriate \$4,000.00 from the tower fund to the Dougherty House fund, seconded by Chown.

Roll call: Passed Unan

3. Approve additional \$30,000 for WOMP legal fees.

Bickle: this appropriates enough funds to not only cover current billings but also anticipates projected billings that we have yet to receive. We had approved on two separate occasions appropriations of \$30,000.00 for legal fees. Today we are almost at \$60,000.00 and we are far from done so therefore it would be appropriate to have an additional \$30,000.00 approval for legal fees because we are still in litigation brought against the township by WOMP.

Moved by Bickle that the board approve an additional \$30,000 for Foley Mansfield as it pertains to the Wineries of Old Mission lawsuit, seconded by Achorn.

Roll call: Passed Unan

Sanger: as a point of clarification, this money for legal fees.

Bickle: this is for Foley Mansfield or anything specific to the lawsuit and the wineries of Old Mission Peninsula.

Manigold: this is the third time we have had to do this, so this is approaching \$100,000.00.

4. Approve amended fiscal year 2020–2021 budgets as presented.

Bickle: earlier in the meeting I explained that we had a grammatical error to correct and also a date change that will be provided to the recording secretary to be included in the record. The clerk has this ready to be placed on the website.

Moved by Bickle to approve the budget with the changes as provided, seconded by Sanger.

Roll call: **Passed Unan**

9. **Citizen Comments:** none

10. **Board Comments:** none

11. **Adjournment:**

Moved by Bickle to adjourn, seconded by Sanger.

Roll call: **Passed Unan**

Final adjournment: 9:20 a.m.