

Packet
April 9, 2024,
Township Board Regular Meeting

Consent

Invoices

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION

INVOICE INFORMATION

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$28.77
ST. LIGHTS/ELECTRICITY**

Distribution:
209-567-921.000 Electricity 28.77

**ROBERT WILKINSON
18426 CINDER RD
INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$2,240.43
BLDGS/GROUNDS MAINTENANCE + 1 TIME**

Distribution:
209-567-818.000 Contractual Services-Mowing 2,240.43

**ROBERT WILKINSON
18426 CINDER RD
INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$1,380.00
BLDG & GROUNDS MAINTENANCE - MAR 20**

Distribution:
209-567-818.000 Contractual Services-Mowing 1,380.00

**ROBERT WILKINSON
18426 CINDER RD
INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$3,240.00
CEMETERY IRRIGATION INSTALLATION**

Distribution:
209-567-970.000 CAPITAL OUTLAY 3,240.00

Total Amount Disbursed: \$6,889.20

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION

INVOICE INFORMATION

**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

**Amount of Invoice Paid: \$728.42
OFFICE PHONES - MAR 2024**

Distribution:

101-261-850.000	COM/TELEPHONE - OFFICE-TWP HALL	394.64
101-257-850.000	COM/TELEPHONE - ASSESSOR	60.69
101-215-850.000	COM/TELEPHONE - CLERK	91.03
101-253-850.000	COM/TELEPHONE - TREASURER	91.03
101-701-850.000	COM/TELEPHONE - PLANNING	60.69
101-171-850.000	COM/TELEPHONE - SUPERVISOR	30.34

**AFFINITY
104 S. UNION ST.

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$730.52
IT SUPPORT/SERVICE - FEB 2024**

Distribution:

101-171-818.COM	Computer Services	21.95
101-257-818.COM	Contractual-Computer Support	76.58
101-701-818.COM	Contract Computer Services	58.90
101-261-818.COM	Computer Services	299.29
101-253-818.COM	Computer System Services	44.85
101-215-818.COM	Computer Consulting/Service	193.10
101-262-818.COM	Contract Computers Services	35.85

**AFLAC
1932 WYNNTON ROAD

COLUMBUS, GA 31999**

**Amount of Invoice Paid: \$1,892.46
SUPPLEMENTAL INSURANCE - FEB 2024**

Distribution:

704-000-227.050	Supplemental Insurance - Due to Aflac	1,892.46
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**BECKETT & RAEDER
535 W WILLIAM STREET STE 101

ANN ARBOR, MI 48103**

**Amount of Invoice Paid: \$1,078.00
KELLEY PARK SITE IMPLEMENTATION**

Distribution:

208-751-966.KEL	Grant Cost - Kelley Park	1,078.00
208-000-040.DNR	A/R DNR-KELLEY PARK GRANT	539.00
208-000-675.DNR	GRANT-DNR KELLEY BOAT LAUNCH	(539.00)

**BECKETT & RAEDER
535 W WILLIAM STREET STE 101

ANN ARBOR, MI 48103**

**Amount of Invoice Paid: \$3,155.40
PLANNING/ZONING CONSULTANT - OCT 2**

Distribution:

101-701-818.000	Contractual Services	3,155.40
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**BLUE CARE NETWORK
PO BOX 33608

DETROIT, MI 48232-5608**

**Amount of Invoice Paid: \$5,902.42
HEALTH INSURANCE - APRIL 2024**

Distribution:

101-701-712.000	Medical/Life Insurance	516.71
101-253-712.000	Medical/Life Insurance	958.13
101-257-712.000	Medical/Life Insurance	1,174.87
101-261-712.000	Medical/Life Insurance	683.48
704-000-227.020	Medical Insurance Withholding	2,542.27

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION

INVOICE INFORMATION

101-701-712.000	Medical/Life Insurance	4.85
101-257-712.000	Medical/Life Insurance	9.54
101-261-712.000	Medical/Life Insurance	4.82
101-253-712.000	Medical/Life Insurance	7.75

**CAPITAL ONE TRADE CREDIT
PO BOX 60506**

**Amount of Invoice Paid: \$34.02
CLEANING SUPPLIES & ELECTIONS ROPE F**

CITY OF INDUSTRY, CA 91716

Distribution:

101-262-726.000	Supplies	4.50
101-261-726.000	Supplies	29.52

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$1,064.84
ST. LIGHTS/ELECTRICITY**

Distribution:

101-265-921.000	Electricity	369.79
101-265-926.000	Street Lighting	38.19
101-265-921.BJN	ELECTRICITY-BIG JOHNS	181.59
208-751-926.000	Street Lighting	60.52
208-751-921.000	Electricity	88.41
208-753-921.000	Electricity	31.04
216-807-921.000	Electricity-Dougherty	295.30

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$116.80
LED UPGRADE - FEB 2024**

Distribution:

101-000-220.010	Franklin Wds. Streetlighting	4.03
596-528-926.000	STREET LIGHTING--COMPACTOR	4.03
101-265-926.000	Street Lighting	16.11
101-000-220.000	Pen.Hills Townhouses,St.light	4.03
101-000-220.075	Underwood Farms Street Light	4.03
208-751-926.000	Street Lighting	16.11
101-000-220.030	OMPS, Street Lighting	4.03
101-000-220.040	Cherrywood Commons, St. Light	4.03
101-000-220.060	Mission Hills, Street Light	56.38
101-000-220.070	Congregational Church Lightin	4.02

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$299.74
STREET LIGHTS - FEB 2024**

Distribution:

101-000-220.010	Franklin Wds. Streetlighting	9.64
596-528-926.000	STREET LIGHTING--COMPACTOR	16.80
101-265-926.000	Street Lighting	47.91
101-000-220.000	Pen.Hills Townhouses,St.light	13.48
101-000-220.075	Underwood Farms Street Light	18.05
208-751-926.000	Street Lighting	36.93
101-000-220.030	OMPS, Street Lighting	9.23
101-000-220.040	Cherrywood Commons, St. Light	9.23
101-000-220.060	Mission Hills, Street Light	129.24
101-000-220.070	Congregational Church Lightin	9.23

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION

INVOICE INFORMATION

**DAVE SANGER
1699 BRAEMAR DRIVE

TRAVERSE CITY, MI 49686**

**Amount of Invoice Paid: \$49.58
MILEAGE - FEB 2024**

<i>Distribution:</i>		
101-701-870.ENF	Code Enforcement Mileage	49.58

**DAVE SANGER
1699 BRAEMAR DRIVE

TRAVERSE CITY, MI 49686**

**Amount of Invoice Paid: \$219.66
MILEAGE/PARKING - COURT MEDIATION,**

<i>Distribution:</i>		
101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	219.66

**DEWEESE HARDWARE
1029 CARVER ST

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$77.97
POISON IVY CONTROL**

<i>Distribution:</i>		
208-751-930.000	Repairs and Maintenance	77.97

**DTE ENERGY
PO BOX 740786

CINCINNATI, OH 45274-0786**

**Amount of Invoice Paid: \$338.01
BIG JON HEAT - FEB 2024**

<i>Distribution:</i>		
101-265-745.BJH	DTE - Big John Heat	338.01

**DTE ENERGY
PO BOX 740786

CINCINNATI, OH 45274-0786**

**Amount of Invoice Paid: \$190.86
TWP OFFICE HEAT - FEB 2024**

<i>Distribution:</i>		
101-265-745.GAS	DTE Gas	190.86

**DTE ENERGY
PO BOX 740786

CINCINNATI, OH 45274-0786**

**Amount of Invoice Paid: \$189.99
TWP HALL HEAT - FEB 2024**

<i>Distribution:</i>		
101-265-745.GAS	DTE Gas	189.99

**DTE ENERGY
PO BOX 740786

CINCINNATI, OH 45274-0786**

**Amount of Invoice Paid: \$73.70
DOUGHERTY HEAT - FEB 2024**

<i>Distribution:</i>		
216-807-745.000	DTE Heating-Dougherty	73.70

**ELAN FINANCIAL SERVICES
PO BOX 790408

SAINT LOUIS, MO 63179-0408**

**Amount of Invoice Paid: \$5,690.50
MTHLY SVCS; EDUCATION; ELECTIONS SUP**

<i>Distribution:</i>		
101-262-726.000	Supplies	1,515.08
101-215-814.200	Publishing Software	42.38
101-215-960.000	Education & Training	780.00
101-261-726.000	Supplies	173.00

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

101-261-905.000	Postage	2,070.00
101-253-965.000	Meetings	20.96
101-101-818.000	Contractual Services	110.00
101-257-905.000	Postage	30.45
101-261-726.000	Supplies	102.64
101-257-726.000	Supplies	34.33
101-247-960.000	Education & Training	159.50
101-257-726.000	Supplies	81.54
101-261-726.000	Supplies	203.47
101-215-726.000	Supplies	63.52
101-262-726.000	Supplies	303.63

**EMC INSURANCE
PO BOX 219637**

**Amount of Invoice Paid: \$696.02
POLICY CHANGES - BOARD LIABILITY**

KANSAS CITY, MO 64121-9637

Distribution:

101-101-710.LIB	Liability Insurance	696.02
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$1,738.50
PC MTG PREP/ATTENDANCE**

OKEMOS, MI 48864

Distribution:

101-703-801.000	Legal Fees	1,738.50
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$940.00
ROAD DIVIDES**

OKEMOS, MI 48864

Distribution:

101-257-801.000	Legal Fees	940.00
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$153.00
FAMILY ORCHARDS ISSUES/LAWSUIT**

OKEMOS, MI 48864

Distribution:

101-101-801.FAM	Legal Fees-FAMILY ORCHARDS	153.00
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$8,517.88
WINERY LITIGATION**

OKEMOS, MI 48864

Distribution:

101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	8,517.88
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$1,311.00
ZBA MTG PREP/ATTENDANCE**

OKEMOS, MI 48864

Distribution:

101-704-801.000	Legal Fees	1,311.00
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION	INVOICE INFORMATION			
FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864	Amount of Invoice Paid: \$375.50 EMPP DENIAL			
<i>Distribution:</i> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><i>101-257-801.EMP</i></td> <td style="width: 40%;"><i>Legal-EMPP Denials</i></td> <td style="width: 30%; text-align: right;"><i>375.50</i></td> </tr> </table>		<i>101-257-801.EMP</i>	<i>Legal-EMPP Denials</i>	<i>375.50</i>
<i>101-257-801.EMP</i>	<i>Legal-EMPP Denials</i>	<i>375.50</i>		
FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864	Amount of Invoice Paid: \$321.00 TWP BOARD MTG PREP/ATTENDANCE			
<i>Distribution:</i> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><i>101-101-801.000</i></td> <td style="width: 40%;"><i>Legal Fees</i></td> <td style="width: 30%; text-align: right;"><i>321.00</i></td> </tr> </table>		<i>101-101-801.000</i>	<i>Legal Fees</i>	<i>321.00</i>
<i>101-101-801.000</i>	<i>Legal Fees</i>	<i>321.00</i>		
FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864	Amount of Invoice Paid: \$1,311.00 SPECIAL COUNSEL PROJECT			
<i>Distribution:</i> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><i>101-101-801.SPC</i></td> <td style="width: 40%;"><i>Legal-Special Council</i></td> <td style="width: 30%; text-align: right;"><i>1,311.00</i></td> </tr> </table>		<i>101-101-801.SPC</i>	<i>Legal-Special Council</i>	<i>1,311.00</i>
<i>101-101-801.SPC</i>	<i>Legal-Special Council</i>	<i>1,311.00</i>		
FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864	Amount of Invoice Paid: \$749.50 BONOBO WINERY NOISE ORDINANCE VIOL			
<i>Distribution:</i> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><i>101-701-801.ENF</i></td> <td style="width: 40%;"><i>Legal-Enforcement</i></td> <td style="width: 30%; text-align: right;"><i>749.50</i></td> </tr> </table>		<i>101-701-801.ENF</i>	<i>Legal-Enforcement</i>	<i>749.50</i>
<i>101-701-801.ENF</i>	<i>Legal-Enforcement</i>	<i>749.50</i>		
FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864	Amount of Invoice Paid: \$55.00 ALLEN, DANIEL - ZONING ORDINANCE VIO			
<i>Distribution:</i> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><i>101-701-801.ENF</i></td> <td style="width: 40%;"><i>Legal-Enforcement</i></td> <td style="width: 30%; text-align: right;"><i>55.00</i></td> </tr> </table>		<i>101-701-801.ENF</i>	<i>Legal-Enforcement</i>	<i>55.00</i>
<i>101-701-801.ENF</i>	<i>Legal-Enforcement</i>	<i>55.00</i>		
FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864	Amount of Invoice Paid: \$796.50 THE NEAHTAWANTA RESORT			
<i>Distribution:</i> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><i>101-257-801.MTT</i></td> <td style="width: 40%;"><i>LEGAL FEES-MTT CASES</i></td> <td style="width: 30%; text-align: right;"><i>796.50</i></td> </tr> </table>		<i>101-257-801.MTT</i>	<i>LEGAL FEES-MTT CASES</i>	<i>796.50</i>
<i>101-257-801.MTT</i>	<i>LEGAL FEES-MTT CASES</i>	<i>796.50</i>		
FRESHWATER, LLC FRESHWATER AUDIO & VIDEO SERVICES PO BOX NINE TRAVERSE CITY, MI 49685-0009	Amount of Invoice Paid: \$150.00 SERVICE: VIDEO ZOOM ISSUE; UPDATE FIR			
<i>Distribution:</i> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><i>101-101-818.000</i></td> <td style="width: 40%;"><i>Contractual Services</i></td> <td style="width: 30%; text-align: right;"><i>150.00</i></td> </tr> </table>		<i>101-101-818.000</i>	<i>Contractual Services</i>	<i>150.00</i>
<i>101-101-818.000</i>	<i>Contractual Services</i>	<i>150.00</i>		
GOURDIE-FRASER, INC 123 W FRONT STREET TRAVERSE CITY, MI 49685-0927	Amount of Invoice Paid: \$3,350.00 STORM WATER - ENGINEERING SVC			
<i>Distribution:</i> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><i>101-701-607.SWP</i></td> <td style="width: 40%;"><i>Storm Water Permit Fee</i></td> <td style="width: 30%; text-align: right;"><i>3,350.00</i></td> </tr> </table>		<i>101-701-607.SWP</i>	<i>Storm Water Permit Fee</i>	<i>3,350.00</i>
<i>101-701-607.SWP</i>	<i>Storm Water Permit Fee</i>	<i>3,350.00</i>		

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

GT MTA
C/O TRACEY BARTLETT @ EAST BAY TWP
1965 N. THREE MILE RD
TRAVERSE CITY, MI 49696

Amount of Invoice Paid: \$203.64
ANNUAL DUES - GT CHAPTER

Distribution:

101-101-958.000	Memberships and Dues	203.64
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GT MTA
C/O TRACEY BARTLETT @ EAST BAY TWP
1965 N. THREE MILE RD
TRAVERSE CITY, MI 49696

Amount of Invoice Paid: \$14.85
GT MTA LUNCH - CHOWN

Distribution:

101-215-965.000	Meetings	14.85
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KATIE CLARK

13679 BLUFF RD
TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$117.25
MILEAGE: MTA LUNCH, BANK DEPOSITS

Distribution:

101-253-870.000	Mileage	117.25
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KCI
3901 EAST PARIS SE

GRAND RAPIDS, MI 49512

Amount of Invoice Paid: \$35.52
ASSESSMNT NOTICES MAILING

Distribution:

101-257-818.000	Contractual Services	35.52
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KLM LANDSCAPE
12398 CENTER RD

TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$250.00
TWP HALL/OFFICE SNOW PLOW - JAN 2024

Distribution:

101-265-818.PLO	Plowing	250.00
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KLM LANDSCAPE
12398 CENTER RD

TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$575.00
TWP OFFICE/HALL - PLOW FEB 2024

Distribution:

101-265-818.PLO	Plowing	575.00
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KRAFT BUSINESS SYSTEMS
6980 SOUTHBELT DRIVE SE

CALEDONIA, MI 49316

Amount of Invoice Paid: \$338.13
COPIER FEES - FEB/MAR 2024

Distribution:

101-261-818.COP	Copier & Copier Supplies	338.13
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LAURA MARTIN
18979 WHISPERING TRAIL

TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$40.20
MILEAGE: ELECTION WORKER MEALS

Distribution:

101-262-870.000	Mileage	40.20
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

**LAURA MARTIN
18979 WHISPERING TRAIL**

**Amount of Invoice Paid: \$48.24
MILEAGE: ELECTIONS/POST OFFICE**

TRAVERSE CITY, MI 49686

Distribution:

101-262-870.000	Mileage	48.24
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**LOLA JACKSON
11376 SOUTH VIEW PLACE**

**Amount of Invoice Paid: \$68.54
ELECTIONS: POSTAGE**

TRAVERSE CITY, MI 49686

Distribution:

101-262-905.000	Postage	68.54
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**LOLA JACKSON
11376 SOUTH VIEW PLACE**

**Amount of Invoice Paid: \$46.90
MILEAGE: ELECTIONS/POST OFFICE**

TRAVERSE CITY, MI 49686

Distribution:

101-262-870.000	Mileage	46.90
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**MARILYN ELLIOTT
18811 WHISPERING TRAIL**

**Amount of Invoice Paid: \$150.08
MILEAGE: EV REPORTS TO EAST BAY TWP**

TRAVERSE CITY, MI 49686

Distribution:

101-262-870.000	Mileage	150.08
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**MAURA SANDERS
20202 CENTER RD**

**Amount of Invoice Paid: \$225.00
PARKING/MILEAGE: GRAND RAPIDS MEDI**

TRAVERSE CITY, MI 49686

Distribution:

101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	225.00
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**MCCARDEL CULLIGAN WATER
40 HUGHES DRIVE**

**Amount of Invoice Paid: \$12.00
WATER COOLER RENTAL - MAR 2024**

TRAVERSE CITY, MI 49686

Distribution:

101-261-818.WTR	Water Cooler	12.00
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**MCCARDEL CULLIGAN WATER
40 HUGHES DRIVE**

**Amount of Invoice Paid: \$14.00
WATER FOR COOLER**

TRAVERSE CITY, MI 49686

Distribution:

101-261-818.WTR	Water Cooler	14.00
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**MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147**

**Amount of Invoice Paid: \$684.14
LIFE INSURANCE - MAR 2024**

Distribution:

101-253-712.000	Medical/Life Insurance	7.28
101-215-712.000	Medical/Life Insurance	29.10
101-171-712.000	Medical/Life Insurance	14.55
101-261-712.000	Medical/Life Insurance	14.55

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

101-257-712.000	Medical/Life Insurance	14.55
101-701-712.000	Medical/Life Insurance	14.55
101-253-712.000	Medical/Life Insurance	14.55
704-000-227.020	Medical Insurance Withholding	575.01

**PENINSULA TOWNSHIP
13235 CENTER RD**

**Amount of Invoice Paid: \$0.68
PETTY CASH REIMBURSEMENT - POSTAGE**

TRAVERSE CITY, MI 49686

Distribution:

101-262-905.000	Postage	0.68
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**PRINCIPAL LIFE INSURANCE CO.
PO BOX 77202**

**Amount of Invoice Paid: \$465.18
DENTAL INSURANCE - APRIL 2024**

MINNEAPOLIS, MN 55480-7200

Distribution:

101-253-712.000	Medical/Life Insurance	142.83
101-701-712.000	Medical/Life Insurance	19.81
101-257-712.000	Medical/Life Insurance	42.13
101-261-712.000	Medical/Life Insurance	38.41
704-000-227.020	Medical Insurance Withholding	222.00

**PRINTING SYSTEMS, INC.
12005 BEECH DALY**

**Amount of Invoice Paid: \$369.97
PRINTING: VOTER MATERIALS**

TAYLOR, MI 48180

Distribution:

101-262-726.000	Supplies	369.97
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**PROFILE
3820 CASS ROAD**

**Amount of Invoice Paid: \$90.00
SHREDDING PICKUP**

TRAVERSE CITY, MI 49684

Distribution:

101-261-820.000	Shredding	90.00
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**PROFILE
3820 CASS ROAD**

**Amount of Invoice Paid: \$90.00
SHREDDING SERVICE - FEB 2024**

TRAVERSE CITY, MI 49684

Distribution:

101-261-820.000	Shredding	90.00
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**REBECCA CHOWN
2877 OLD MISSION RD.**

**Amount of Invoice Paid: \$74.07
MILEAGE: EAST BAY EARLY VOTING & EXPE**

TRAVERSE CITY, MI 49686

Distribution:

101-262-870.000	Mileage	72.49
101-262-726.000	Supplies	1.58

**REBECCA CHOWN
2877 OLD MISSION RD.**

**Amount of Invoice Paid: \$64.99
MILEAGE & EXPENSES - ELECTIONS**

TRAVERSE CITY, MI 49686

Distribution:

101-262-870.000	Mileage	64.99
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION

RECORD EAGLE (PUBS)
120 W FRONT ST

TRAVERSE CITY, MI 49684

INVOICE INFORMATION

Amount of Invoice Paid: \$434.75
LEGAL/PUBLIC NOTICES - FEB 2024

Distribution:

101-704-900.000	Legal Notices	172.85
101-703-900.000	Legal Notices	102.30
101-101-900.000	Legal Notices	159.60

RECORD EAGLE (PUBS)
120 W FRONT ST

TRAVERSE CITY, MI 49684

Amount of Invoice Paid: \$467.00
PUBLIC/LEGAL NOTICES - JAN 2024

Distribution:

101-101-900.000	Legal Notices	130.95
101-101-900.000	Legal Notices	102.30
101-101-900.000	Legal Notices	130.95
101-262-900.000	Legal Notices	102.80

ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643

Amount of Invoice Paid: \$4,140.00
PARKS & TWP MAINTENANCE - MAR 2024

Distribution:

101-265-818.000	Contractual Services	420.00
208-751-818.000	Contractual Services-Mowing/Maintenance	3,360.00
596-528-818.000	Contractual Services	180.00
208-751-930.000	Repairs and Maintenance	180.00

ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643

Amount of Invoice Paid: \$2,200.00
PARKS TOILET CLEANING/MIANTENANCE -

Distribution:

101-265-818.000	Contractual Services	2,200.00
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ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643

Amount of Invoice Paid: \$6,721.29
BLDG/GROUNDS MAINTENANCE + 1 TIME

Distribution:

101-265-818.000	Contractual Services	681.87
208-751-818.000	Contractual Services-Mowing/Maintenance	5,454.96
596-528-818.000	Contractual Services	292.23
208-751-930.000	Repairs and Maintenance	292.23

ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643

Amount of Invoice Paid: \$4,514.00
PARKS TOILET CLEANING/MAINTENANCE

Distribution:

101-265-818.000	Contractual Services	4,514.00
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ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643

Amount of Invoice Paid: \$1,034.57
KELLY PARK TOILET MAINTENANCE 2023 S

Distribution:

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION	INVOICE INFORMATION
ROBERT WILKINSON 18426 CINDER RD INTERLOCHEN, MI 49643	101-265-818.000 <i>Contractual Services</i> 1,034.57 Amount of Invoice Paid: \$1,736.00 TWP OFFICE/HALL CLEANING - JAN-MAR 2
	<i>Distribution:</i> 101-265-818.000 <i>Contractual Services</i> 1,736.00
ROBERT WILKINSON 18426 CINDER RD INTERLOCHEN, MI 49643	Amount of Invoice Paid: \$3,150.00 ELECTION ROOM: CONSTRUCTN & FINISH
	<i>Distribution:</i> 101-262-970.000 <i>Capital Outlay</i> 3,150.00
SHIRL WACLAWSKI 6418 CENTER RD TRAVERSE CITY, MI 49686	Amount of Invoice Paid: \$7.95 PRECINCT SUPPLIES
	<i>Distribution:</i> 101-262-726.000 <i>Supplies</i> 7.95
SOS ANALYTICAL 4125 CEDAR RUN ROAD TRAVERSE CITY, MI 49684-9451	Amount of Invoice Paid: \$50.00 WATER ANALYSIS - FEB 2024
	<i>Distribution:</i> 208-751-855.DEQ <i>Noncom. Public Wat. Sup. Fee</i> 50.00
TRAVERSE CITY LIGHT & POWER PO BOX 592 TRAVERSE CITY, MI 49685-0592	Amount of Invoice Paid: \$10.61 ST. LIGHTS - FEB 2024
	<i>Distribution:</i> 101-265-926.000 <i>Street Lighting</i> 10.61
UHY ADVISORS, INC. PO BOX 72217 CLEVELAND, OH 44192-0002	Amount of Invoice Paid: \$815.00 PAYROLL - FEB 2024
	<i>Distribution:</i> 101-215-818.CPA <i>CPA Contract Services</i> 815.00
WILLS-BEGLEY ARCHITECTURE & DESIGN 15419 DUNN DRIVE TRAVERSE CITY, MI 49686	Amount of Invoice Paid: \$133.80 DIAGRAMS FOR ZNG ORD AMNT 24 BLDG H
	<i>Distribution:</i> 101-701-818.000 <i>Contractual Services</i> 133.80
Total Amount Disbursed: \$71,691.14	

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION

INVOICE INFORMATION

**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

**Amount of Invoice Paid: \$79.95
INTERNET SVC - MAR 2024**

Distribution:
206-336-850.CHC Internet Services 79.95

**AFFINITY
104 S. UNION ST.

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$51.90
IT SUPPORT/SERVICE - FEB 2024**

Distribution:
206-336-818.COM Computer Services 51.90

**ALADTEC, INC
387 ARROW COURT, STE 101

RIVER FALLS, WI 54022**

**Amount of Invoice Paid: \$2,804.59
STN SOFTWARE SCHEDULER PROGRAM**

Distribution:
206-336-818.200 Software License 2,804.59

**ALFIE
2425 SWITCH DR.

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$75.20
CHIEF JOB SHIRT**

Distribution:
206-336-935.000 Uniforms 75.20

**APEX ELECTRIC OF GT. INC
1505 N. ORCHARD DR.

TRAVERSE CITY, MI 49686**

**Amount of Invoice Paid: \$215.00
STN 2 ELECTRIC ISSUE REPAIRS**

Distribution:
206-336-930.000 Stations Repairs and Maintenance 215.00

**APPLIED INNOVATION
7718 SOLUTION CENTER

CHICAGO, IL 60677-7007**

**Amount of Invoice Paid: \$72.68
FEB 2024 COPIER**

Distribution:
206-336-818.COP Copier & Copier Supplies 72.68

**ARTS AUTO & TRUCK PARTS, INC.
1109 WOODMERE

TRAVERSE CITY, MI 49686**

**Amount of Invoice Paid: \$85.01
WIPER BLADES**

Distribution:
206-336-939.000 Vehicle Maintenance 85.01

**ARTS AUTO & TRUCK PARTS, INC.
1109 WOODMERE

TRAVERSE CITY, MI 49686**

**Amount of Invoice Paid: \$14.31
PARTS FOR AIR LEAK**

Distribution:
206-336-939.000 Vehicle Maintenance 14.31

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION	INVOICE INFORMATION
ARTS AUTO & TRUCK PARTS, INC. 1109 WOODMERE TRAVERSE CITY, MI 49686	Amount of Invoice Paid: \$17.93 ENG 2 PARTS - SEAT AIR LEAK
<i>Distribution:</i>	
206-336-939.000	Vehicle Maintenance 17.93
BLUE CARE NETWORK PO BOX 33608 DETROIT, MI 48232-5608	Amount of Invoice Paid: \$9,819.11 HEALTH INSURANCE - APRIL 2024
<i>Distribution:</i>	
206-336-712.000	Medical/Life Insurance 9,819.11
BOUND TREE MEDICAL 23537 NETWORK PLACE CHICAGO, IL 60673-1235	Amount of Invoice Paid: \$303.05 EMS SUPPLIES
<i>Distribution:</i>	
206-336-932.000	Ambulance Supplies 303.05
BOUND TREE MEDICAL 23537 NETWORK PLACE CHICAGO, IL 60673-1235	Amount of Invoice Paid: \$839.70 EMS SUPPLIES
<i>Distribution:</i>	
206-336-932.000	Ambulance Supplies 839.70
BOUND TREE MEDICAL 23537 NETWORK PLACE CHICAGO, IL 60673-1235	Amount of Invoice Paid: \$711.10 EMS SUPPLIES
<i>Distribution:</i>	
206-336-932.000	Ambulance Supplies 711.10
CAPITAL ONE TRADE CREDIT PO BOX 60506 CITY OF INDUSTRY, CA 91716	Amount of Invoice Paid: \$3,825.12 NEW CABINETS FOR STN 2
<i>Distribution:</i>	
206-336-970.000	Capital Outlay 3,825.12
CONSUMERS ENERGY PAYMENT CENTER PO BOX 740309 CINCINNATI, OH 45274-0309	Amount of Invoice Paid: \$922.26 ST. LIGHTS/ENERGY
<i>Distribution:</i>	
206-336-926.000	Street Lighting 19.10
206-336-921.000	Electricity 903.16
CONSUMERS ENERGY PAYMENT CENTER PO BOX 740309 CINCINNATI, OH 45274-0309	Amount of Invoice Paid: \$8.05 LED UPGRADE - FEB 2024
<i>Distribution:</i>	
206-336-926.000	Street Lighting 8.05

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION	INVOICE INFORMATION
CONSUMERS ENERGY PAYMENT CENTER PO BOX 740309 CINCINNATI, OH 45274-0309	Amount of Invoice Paid: \$20.95 ST. LIGHTS - FEB 2024
<i>Distribution:</i>	
206-336-926.000	Street Lighting 20.95
CRITTER CONTROL AEWIN, LLC 519 W FOURTEENTH ST TRAVERSE CITY, MI 49684	Amount of Invoice Paid: \$269.00 MICE BAIT STATIONS FOR STN 2
<i>Distribution:</i>	
206-336-930.000	Stations Repairs and Maintenance 269.00
CRYSTAL FLASH PETROLEUM PO BOX 1804 GRAND RAPIDS, MI 49501	Amount of Invoice Paid: \$419.42 NO LEAD FUEL
<i>Distribution:</i>	
206-336-751.000	Vehicle-Gas & Oil 419.42
CRYSTAL FLASH PETROLEUM PO BOX 1804 GRAND RAPIDS, MI 49501	Amount of Invoice Paid: \$988.44 DIESEL FUEL
<i>Distribution:</i>	
206-336-751.000	Vehicle-Gas & Oil 988.44
D & W MECHANICAL 1266 INDUSTRY DRIVE SUITE A TRAVERSE CITY, MI 49696	Amount of Invoice Paid: \$1,962.00 STN 2 HOT WATER REPLACEMENT
<i>Distribution:</i>	
206-336-930.000	Stations Repairs and Maintenance 1,962.00
DEWEESE HARDWARE 1029 CARVER ST TRAVERSE CITY, MI 49684	Amount of Invoice Paid: \$56.98 STN 3 SHOP LIGHT
<i>Distribution:</i>	
206-336-726.000	Supplies 56.98
DEWEESE HARDWARE 1029 CARVER ST TRAVERSE CITY, MI 49684	Amount of Invoice Paid: \$37.99 STN 1 TOILET SEAT
<i>Distribution:</i>	
206-336-726.000	Supplies 37.99
DEWEESE HARDWARE 1029 CARVER ST TRAVERSE CITY, MI 49684	Amount of Invoice Paid: \$11.33 BOLT FOR GATOR SUSPENSION
<i>Distribution:</i>	
206-336-939.000	Vehicle Maintenance 11.33

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

**DEWEESE HARDWARE
1029 CARVER ST**

**Amount of Invoice Paid: \$31.65
STN 2 WALL REPAIR SUPPLIES**

TRAVERSE CITY, MI 49684

Distribution:

<i>206-336-930.000</i>	<i>Stations Repairs and Maintenance</i>	<i>31.65</i>
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**DTE ENERGY
PO BOX 740786**

**Amount of Invoice Paid: \$363.76
STN 1 HEAT - FEB 2024**

CINCINNATI, OH 45274-0786

Distribution:

<i>206-336-745.000</i>	<i>DTE-Heating Fuel</i>	<i>363.76</i>
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**DTE ENERGY
PO BOX 740786**

**Amount of Invoice Paid: \$442.72
STN 2 HEAT - FEB 2024**

CINCINNATI, OH 45274-0786

Distribution:

<i>206-336-745.000</i>	<i>DTE-Heating Fuel</i>	<i>442.72</i>
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**ELAN FINANCIAL SERVICES
PO BOX 790408**

**Amount of Invoice Paid: \$3,692.71
MTHLY SVCS; SUPPLIES; EDUCATION**

SAINT LOUIS, MO 63179-0408

Distribution:

<i>206-336-726.000</i>	<i>Supplies</i>	<i>368.15</i>
<i>206-336-933.000</i>	<i>Equipment Maintenance</i>	<i>59.30</i>
<i>206-336-970.000</i>	<i>Capital Outlay</i>	<i>1,909.99</i>
<i>206-336-828.000</i>	<i>Health & Safety</i>	<i>53.18</i>
<i>206-336-935.000</i>	<i>Uniforms</i>	<i>361.99</i>
<i>206-336-939.000</i>	<i>Vehicle Maintenance</i>	<i>74.95</i>
<i>206-336-958.000</i>	<i>Memberships and Dues</i>	<i>75.00</i>
<i>206-336-960.000</i>	<i>Education & Training</i>	<i>365.00</i>
<i>206-336-932.000</i>	<i>Ambulance Supplies</i>	<i>52.33</i>
<i>206-336-850.CHC</i>	<i>Internet Services</i>	<i>72.99</i>
<i>206-336-930.000</i>	<i>Stations Repairs and Maintenance</i>	<i>149.10</i>
<i>206-336-850.000</i>	<i>Communications/Telephone</i>	<i>150.73</i>

**ESO SOLUTIONS, INC
PO BOX 679449**

**Amount of Invoice Paid: \$3,285.00
REPORTING SOFTWARE**

DALLAS, TX 75267-9449

Distribution:

<i>206-336-818.200</i>	<i>Software License</i>	<i>3,285.00</i>
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$7,096.50
LABOR NEGOTIATIONS**

OKEMOS, MI 48864

Distribution:

<i>206-336-801.UNI</i>	<i>Union Negotiations</i>	<i>7,096.50</i>
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**FIRE RECOVERY EMS
3223 N. WILKE ROAD**

**Amount of Invoice Paid: \$445.80
FEB 2024 EMS BILLING**

ARLINGTON HEIGHTS, IL 60004

Distribution:

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION	INVOICE INFORMATION	
	206-336-818.000	Contractual Services 445.80
IMPERIAL DADE 2647 MOMENTUM PLACE CHICAGO, IL 60689-5326		Amount of Invoice Paid: \$102.42
		STATION SUPPLIES
	<i>Distribution:</i> 206-336-726.000	<i>Supplies</i> 102.42
IMPERIAL DADE 2647 MOMENTUM PLACE CHICAGO, IL 60689-5326		Amount of Invoice Paid: \$312.35
		STATION SUPPLIES
	<i>Distribution:</i> 206-336-726.000	<i>Supplies</i> 312.35
IMPERIAL DADE 2647 MOMENTUM PLACE CHICAGO, IL 60689-5326		Amount of Invoice Paid: \$221.28
		STATION SUPPLIES
	<i>Distribution:</i> 206-336-726.000	<i>Supplies</i> 221.28
INT'L ASSOC OF ARSON INVESTIGATORS 2331 ROCK SPRING RD FOREST HILL, MD 21050-1627		Amount of Invoice Paid: \$103.00
		IAAI MEMBERSHIP 2024
	<i>Distribution:</i> 206-336-958.000	<i>Memberships and Dues</i> 103.00
LAURA MARTIN 18979 WHISPERING TRAIL TRAVERSE CITY, MI 49686		Amount of Invoice Paid: \$40.00
		STATE EMT LICENSE - MARTIN
	<i>Distribution:</i> 206-336-960.000	<i>Education & Training</i> 40.00
MCCARDEL CULLIGAN WATER 40 HUGHES DRIVE TRAVERSE CITY, MI 49686		Amount of Invoice Paid: \$57.00
		STN 1 WATER SOFTENER
	<i>Distribution:</i> 206-336-818.000	<i>Contractual Services</i> 57.00
MCCARDEL CULLIGAN WATER 40 HUGHES DRIVE TRAVERSE CITY, MI 49686		Amount of Invoice Paid: \$87.00
		STN 3 WATER SOFTENER
	<i>Distribution:</i> 206-336-818.000	<i>Contractual Services</i> 87.00
MI DEPT OF HEALTH & HUMAN SERVICES CASHIER'S OFFICE P.O. BOX 30437 LANSING, MI 48909		Amount of Invoice Paid: \$197.54
		STATE EMS Q/A
	<i>Distribution:</i> 206-336-939.LIC	<i>Vehicle Licenses</i> 197.54

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

**MICHIGAN FIRE INSPECTORS SOCIETY
PO BOX 594**

**Amount of Invoice Paid: \$410.00
GILSTORFF INSPECTOR CONFERENCE**

DEWITT, MI 48820

Distribution:

206-336-960.000	Education & Training	410.00
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**MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147**

**Amount of Invoice Paid: \$203.70
LIFE INSURANCE - MAR 2024**

Distribution:

206-336-712.000	Medical/Life Insurance	203.70
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**NYE UNIFORM
1030 SCRIBNER NW**

**Amount of Invoice Paid: \$129.00
DRESS SHOES/PANTS**

GRAND RAPIDS, MI 49504

Distribution:

206-336-935.000	Uniforms	129.00
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**NYE UNIFORM
1030 SCRIBNER NW**

**Amount of Invoice Paid: \$53.40
DRESS SHIRT - MILLER**

GRAND RAPIDS, MI 49504

Distribution:

206-336-935.000	Uniforms	53.40
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**PENINSULA MARKET
14111 CENTER RD**

**Amount of Invoice Paid: \$65.88
VARIOUS SUPPLIES**

TRAVERSE CITY, MI 49686

Distribution:

206-336-726.000	Supplies	65.88
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**PHOENIX SAFETY OUTFITTERS
PO BIX 20445**

**Amount of Invoice Paid: \$858.99
FIRE BOOTS - HAINES/STROUF**

COLUMBUS, OH 43220

Distribution:

206-336-970.000	Capital Outlay	858.99
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**PREMIER SAFETY
PO BOX 34**

**Amount of Invoice Paid: \$307.29
GAS FOR GAS MONITOR CALIBRATION**

BEDFORD PARK, IL 60499-0034

Distribution:

206-336-933.000	Equipment Maintenance	307.29
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**PRINCIPAL LIFE INSURANCE CO.
PO BOX 77202**

**Amount of Invoice Paid: \$972.66
DENTAL INSURANCE - APRIL 2024**

MINNEAPOLIS, MN 55480-7200

Distribution:

206-336-712.000	Medical/Life Insurance	972.66
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

**STRYKER SALES, LLC
21343 NETWORK PLACE**

**Amount of Invoice Paid: \$388.88
LUCAS CHARGING CARD**

CHICAGO, IL 60673-1213

Distribution:

206-336-932.000	Ambulance Supplies	388.88
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**THE UPS STORE
801 S GARFIELD AVE**

**Amount of Invoice Paid: \$34.00
SHIPPING FOR AIR PACK FIXES**

TRAVERSE CITY, MI 49686

Distribution:

206-336-905.000	Postage/Shipping	34.00
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**VERIZON
PO BOX 15062**

**Amount of Invoice Paid: \$15.92
HEART MONITOR MODEM**

ALBANY, NY 12212-5062

Distribution:

206-336-850.000	Communications/Telephone	15.92
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**VERIZON WIRELESS
PO BOX 15062**

**Amount of Invoice Paid: \$247.13
CELL PHONES/DATA**

ALBANY, NY 12212-5062

Distribution:

206-336-850.000	Communications/Telephone	247.13
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**VERIZON WIRELESS
PO BOX 15062**

**Amount of Invoice Paid: \$122.14
TABLETS/DATA**

ALBANY, NY 12212-5062

Distribution:

206-336-850.000	Communications/Telephone	122.14
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**WILLIAMS & BAY
9317 S NASH RD**

**Amount of Invoice Paid: \$653.83
STN 1 SEPTIC PUMPING - EMERGENCY SVC.**

MAPLE CITY, MI 49664

Distribution:

206-336-930.000	Stations Repairs and Maintenance	653.83
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**WILLIAMS & BAY
9317 S NASH RD**

**Amount of Invoice Paid: \$457.83
STN 2 SEPTIC PUMP OUT**

MAPLE CITY, MI 49664

Distribution:

206-336-930.000	Stations Repairs and Maintenance	457.83
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Total Amount Disbursed: \$45,010.45

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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION

INVOICE INFORMATION

**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

**Amount of Invoice Paid: \$106.49
INTERNET VIDEO SVC - MAR 2024**

Distribution:
508-804-850.000 Com/Telephone 106.49

**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

**Amount of Invoice Paid: \$41.65
OFFICE PHONE - MAR 2024**

Distribution:
508-804-850.000 Com/Telephone 41.65

**AFFINITY
104 S. UNION ST.

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$13.95
IT SUPPORT/SERVICE - FEB 2024**

Distribution:
508-804-818.000 Contractual Services 13.95

**BLUE CARE NETWORK
PO BOX 33608

DETROIT, MI 48232-5608**

**Amount of Invoice Paid: \$1,227.04
HEALTH INSURANCE - APRIL 2024**

Distribution:
508-804-712.000 Medical/Life Insurance 613.52
509-804-712.000 Medical/Life Insurance 613.52

**CAPITAL ONE PUBLIC FUNDING, LLC
275 BROADHOLLOW RD

MELVILLE, NY 11747**

**Amount of Invoice Paid: \$41.14
REPAIR SCREEN DOOR**

Distribution:
508-804-726.000 Supplies 41.14

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$106.52
ST. LIGHTS/ELECTRICITY**

Distribution:
508-804-921.000 Electricity 106.52

**DEWEESE HARDWARE
1029 CARVER ST

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$46.55
PAINT SUPPLIES; SECURITY SENSORS**

Distribution:
508-804-818.SEC Security 21.58
508-804-726.000 Supplies 24.97

**ELAN FINANCIAL SERVICES
PO BOX 790408

SAINT LOUIS, MO 63179-0408**

**Amount of Invoice Paid: \$240.06
MTHLY SVCS; SUPPLIES; EDUCATION**

Distribution:
508-804-818.SEC Security 30.98
508-804-726.000 Supplies 40.94

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION**INVOICE INFORMATION**

	508-804-905.000	Postage/Shipping	6.24
	508-804-960.000	Education & Training	161.90
ENDEAVOR AG & ENERGY LLP 4670 E WASHINGTON ST HAMILTON, MI 49419		Amount of Invoice Paid:	\$643.13
		PROPANE HEAT - FEB 2024	
	<i>Distribution:</i>		
	508-804-745.000	Heating Fuel	643.13
MUTUAL OF OMAHA PAYMENT PROCESSING CENTER PO BOX 2147 OMAHA, NE 68103-2147		Amount of Invoice Paid:	\$14.55
		LIFE INSURANCE - MAR 2024	
	<i>Distribution:</i>		
	508-804-712.000	Medical/Life Insurance	7.28
	509-804-712.000	Medical/Life Insurance	7.27
PRINCIPAL LIFE INSURANCE CO. PO BOX 77202 MINNEAPOLIS, MN 55480-7200		Amount of Invoice Paid:	\$42.13
		DENTAL INSURANCE - APRIL 2024	
	<i>Distribution:</i>		
	508-804-712.000	Medical/Life Insurance	21.07
	509-804-712.000	Medical/Life Insurance	21.06
ROBERT WILKINSON 18426 CINDER RD INTERLOCHEN, MI 49643		Amount of Invoice Paid:	\$779.28
		BLDG/GROUNDS MAINTENANCE + 1 TIME	
	<i>Distribution:</i>		
	508-804-818.000	Contractual Services	779.28
ROBERT WILKINSON 18426 CINDER RD INTERLOCHEN, MI 49643		Amount of Invoice Paid:	\$480.00
		BLDG & MAINTENANCE - MAR 2024	
	<i>Distribution:</i>		
	508-804-818.000	Contractual Services	480.00
VERIZON WIRELESS PO BOX 15062 ALBANY, NY 12212-5062		Amount of Invoice Paid:	\$47.23
		CELL PHONES/DATA - FEB 2024	
	<i>Distribution:</i>		
	508-804-850.000	Com/Telephone	47.23
		Total Amount Disbursed:	\$3,829.72

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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION	INVOICE INFORMATION	
ACENTEK LOCKBOX PAYMENTS PO BOX 1648 MINNEAPOLIS, MN 55480-1648	Amount of Invoice Paid: OFFICE PHONE - MAR 2024	\$30.34
<i>Distribution:</i>	207-301-850.000	Communications/Telephone
		30.34
FLOCK SAFETY PO BOX 207576 DALLAS, TX 75320-7576	Amount of Invoice Paid: FLOCK CAMERAS LEASE	\$7,950.00
<i>Distribution:</i>	207-301-818.CAM	Camera Lease Costs
		7,950.00
VERIZON WIRELESS PO BOX 15062 ALBANY, NY 12212-5062	Amount of Invoice Paid: CELL PHONES/DATA - FEB 2024	\$25.85
<i>Distribution:</i>	207-301-850.000	Communications/Telephone
		25.85
Total Amount Disbursed:		\$8,006.19

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION

INVOICE INFORMATION

**GRAND TRAVERSE COUNTY
COUNTY TREASURER
400 BOARDMAN AVENUE
TRAVERSE CITY, MI 49684-2577**

**Amount of Invoice Paid: \$42,286.63
DPW SEWER EXPENSES - DEC 2023**

Distribution:

590-527-818.000 G.T. County Service Fees - Sewer 42,286.63

**GRAND TRAVERSE COUNTY
COUNTY TREASURER
400 BOARDMAN AVENUE
TRAVERSE CITY, MI 49684-2577**

**Amount of Invoice Paid: \$4,089.85
DPW SEWER EXPENSES - JAN 2024**

Distribution:

590-527-818.000 G.T. County Service Fees - Sewer 4,089.85

Total Amount Disbursed: \$46,376.48

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION

INVOICE INFORMATION

**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$171.00
ESCROW**

OKEMOS, MI 48864

Distribution:

701-000-224.BHV BHV SUP #132 ESCROW 171.00

**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$3,894.50
ESCROW ZBA #912 MILLER**

OKEMOS, MI 48864

Distribution:

701-000-255.MIL LUKE MILLER ESCROW 3,894.50

**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$1,225.50
MILLER, LUKE ZBA APPEAL**

OKEMOS, MI 48864

Distribution:

701-000-255.MIL LUKE MILLER ESCROW 1,225.50

Total Amount Disbursed: \$5,291.00

WAT

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 3/25/2024 12:

VENDOR INFORMATION

**GRAND TRAVERSE COUNTY
COUNTY TREASURER
400 BOARDMAN AVENUE
TRAVERSE CITY, MI 49684-2577**

INVOICE INFORMATION

**Amount of Invoice Paid: \$76,199.23
DPW WATER EXPENSES - DEC 2024**

Distribution:

591-536-818.000	G.T. County Service Fees	76,199.23
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**GRAND TRAVERSE COUNTY
COUNTY TREASURER
400 BOARDMAN AVENUE
TRAVERSE CITY, MI 49684-2577**

**Amount of Invoice Paid: \$6,433.29
DPW WATER EXPENSES - JAN 2024**

Distribution:

591-536-818.000	G.T. County Service Fees	6,433.29
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Total Amount Disbursed: \$82,632.52

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

INVOICE INFORMATION

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$28.77
ST. LIGHTS/ELECTRICITY**

Distribution:

209-567-921.000 Electricity 28.77

**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$2,240.43
BLDGS/GROUNDS MAINTENANCE + 1 TIME**

Distribution:

209-567-818.000 Contractual Services-Mowing 2,240.43

**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$1,380.00
BLDG & GROUNDS MAINTENANCE - MAR 20**

Distribution:

209-567-818.000 Contractual Services-Mowing 1,380.00

**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$3,240.00
CEMETERY IRRIGATION INSTALLATION**

Distribution:

209-567-970.000 CAPITAL OUTLAY 3,240.00

Total Amount Disbursed: \$6,889.20

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

ACEN TEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648

INVOICE INFORMATION

Amount of Invoice Paid: \$728.42
OFFICE PHONES - MAR 2024

Distribution:

101-261-850.000	COM/TELEPHONE - OFFICE-TWP HALL	394.64
101-257-850.000	COM/TELEPHONE - ASSESSOR	60.69
101-215-850.000	COM/TELEPHONE - CLERK	91.03
101-253-850.000	COM/TELEPHONE - TREASURER	91.03
101-701-850.000	COM/TELEPHONE - PLANNING	60.69
101-171-850.000	COM/TELEPHONE - SUPERVISOR	30.34

AFFINITY
104 S. UNION ST.

Amount of Invoice Paid: \$730.52
IT SUPPORT/SERVICE - FEB 2024

TRAVERSE CITY, MI 49684

Distribution:

101-171-818.COM	Computer Services	21.95
101-257-818.COM	Contractual-Computer Support	76.58
101-701-818.COM	Contract Computer Services	58.90
101-261-818.COM	Computer Services	299.29
101-253-818.COM	Computer System Services	44.85
101-215-818.COM	Computer Consulting/Service	193.10
101-262-818.COM	Contract Computers Services	35.85

AFLAC
1932 WYNNTON ROAD

Amount of Invoice Paid: \$1,892.46
SUPPLEMENTAL INSURANCE - FEB 2024

COLUMBUS, GA 31999

Distribution:

704-000-227.050	Supplemental Insurance - Due to Aflac	1,892.46
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BECKETT & RAEDER
535 W WILLIAM STREET STE 101

Amount of Invoice Paid: \$1,078.00
KELLEY PARK SITE IMPLEMENTATION

ANN ARBOR, MI 48103

Distribution:

208-751-966.KEL	Grant Cost - Kelley Park	1,078.00
208-000-040.DNR	A/R DNR-KELLEY PARK GRANT	539.00
208-000-675.DNR	GRANT-DNR KELLEY BOAT LAUNCH	(539.00)

BECKETT & RAEDER
535 W WILLIAM STREET STE 101

Amount of Invoice Paid: \$3,155.40
PLANNING/ZONING CONSULTANT - OCT 2

ANN ARBOR, MI 48103

Distribution:

101-701-818.000	Contractual Services	3,155.40
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BLUE CARE NETWORK
PO BOX 33608

Amount of Invoice Paid: \$5,902.42
HEALTH INSURANCE - APRIL 2024

DETROIT, MI 48232-5608

Distribution:

101-701-712.000	Medical/Life Insurance	516.71
101-253-712.000	Medical/Life Insurance	958.13
101-257-712.000	Medical/Life Insurance	1,174.87
101-261-712.000	Medical/Life Insurance	683.48
704-000-227.020	Medical Insurance Withholding	2,542.27

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION**

101-701-712.000	Medical/Life Insurance	4.85
101-257-712.000	Medical/Life Insurance	9.54
101-261-712.000	Medical/Life Insurance	4.82
101-253-712.000	Medical/Life Insurance	7.75

**CAPITAL ONE TRADE CREDIT
PO BOX 60506**

**Amount of Invoice Paid: \$34.02
CLEANING SUPPLIES & ELECTIONS ROPE F**

CITY OF INDUSTRY, CA 91716

Distribution:

101-262-726.000	Supplies	4.50
101-261-726.000	Supplies	29.52

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$1,064.84
ST. LIGHTS/ELECTRICITY**

Distribution:

101-265-921.000	Electricity	369.79
101-265-926.000	Street Lighting	38.19
101-265-921.BJN	ELECTRICITY-BIG JOHNS	181.59
208-751-926.000	Street Lighting	60.52
208-751-921.000	Electricity	88.41
208-753-921.000	Electricity	31.04
216-807-921.000	Electricity-Dougherty	295.30

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$116.80
LED UPGRADE - FEB 2024**

Distribution:

101-000-220.010	Franklin Wds. Streetlighting	4.03
596-528-926.000	STREET LIGHTING--COMPACTOR	4.03
101-265-926.000	Street Lighting	16.11
101-000-220.000	Pen.Hills Townhouses,St.light	4.03
101-000-220.075	Underwood Farms Street Light	4.03
208-751-926.000	Street Lighting	16.11
101-000-220.030	OMPS, Street Lighting	4.03
101-000-220.040	Cherrywood Commons, St. Light	4.03
101-000-220.060	Mission Hills, Street Light	56.38
101-000-220.070	Congregational Church Lightin	4.02

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$299.74
STREET LIGHTS - FEB 2024**

Distribution:

101-000-220.010	Franklin Wds. Streetlighting	9.64
596-528-926.000	STREET LIGHTING--COMPACTOR	16.80
101-265-926.000	Street Lighting	47.91
101-000-220.000	Pen.Hills Townhouses,St.light	13.48
101-000-220.075	Underwood Farms Street Light	18.05
208-751-926.000	Street Lighting	36.93
101-000-220.030	OMPS, Street Lighting	9.23
101-000-220.040	Cherrywood Commons, St. Light	9.23
101-000-220.060	Mission Hills, Street Light	129.24
101-000-220.070	Congregational Church Lightin	9.23

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION**

**DAVE SANGER
1699 BRAEMAR DRIVE

TRAVERSE CITY, MI 49686**

**Amount of Invoice Paid: \$49.58
MILEAGE - FEB 2024**

Distribution:

101-701-870.ENF	Code Enforcement Mileage	49.58
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**DAVE SANGER
1699 BRAEMAR DRIVE

TRAVERSE CITY, MI 49686**

**Amount of Invoice Paid: \$219.66
MILEAGE/PARKING - COURT MEDIATION,**

Distribution:

101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	219.66
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**DEWEESE HARDWARE
1029 CARVER ST

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$77.97
POISON IVY CONTROL**

Distribution:

208-751-930.000	Repairs and Maintenance	77.97
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**DTE ENERGY
PO BOX 740786

CINCINNATI, OH 45274-0786**

**Amount of Invoice Paid: \$338.01
BIG JON HEAT - FEB 2024**

Distribution:

101-265-745.BJH	DTE - Big John Heat	338.01
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**DTE ENERGY
PO BOX 740786

CINCINNATI, OH 45274-0786**

**Amount of Invoice Paid: \$190.86
TWP OFFICE HEAT - FEB 2024**

Distribution:

101-265-745.GAS	DTE Gas	190.86
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**DTE ENERGY
PO BOX 740786

CINCINNATI, OH 45274-0786**

**Amount of Invoice Paid: \$189.99
TWP HALL HEAT - FEB 2024**

Distribution:

101-265-745.GAS	DTE Gas	189.99
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**DTE ENERGY
PO BOX 740786

CINCINNATI, OH 45274-0786**

**Amount of Invoice Paid: \$73.70
DOUGHERTY HEAT - FEB 2024**

Distribution:

216-807-745.000	DTE Heating-Dougherty	73.70
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**EAST BAY CHARTER TOWNSHIP
1965 THREE MILE ROAD NORTH

TRAVERSE CITY, MI 49696**

**Amount of Invoice Paid: \$1,820.00
EB EARLY VOTING EQUIPMENT FEB 2024**

Distribution:

101-262-726.000	Supplies	1,820.00
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

**EAST BAY CHARTER TOWNSHIP
1965 THREE MILE ROAD NORTH**

TRAVERSE CITY, MI 49696

Distribution:

101-262-707.VOT

Temp Workers Elections

2,989.22

INVOICE INFORMATION

**Amount of Invoice Paid: \$2,989.22
EB EARLY VOTING INSPECTOR WAGES - FE**

**EAST BAY CHARTER TOWNSHIP
1965 THREE MILE ROAD NORTH**

TRAVERSE CITY, MI 49696

Distribution:

101-262-726.000

Supplies

76.84

**Amount of Invoice Paid: \$76.84
EB EARLY VOTING PRINTER - FEB 2024**

**EAST BAY CHARTER TOWNSHIP
1965 THREE MILE ROAD NORTH**

TRAVERSE CITY, MI 49696

Distribution:

101-262-726.000

Supplies

47.41

**Amount of Invoice Paid: \$47.41
EB EARLY VOTING NAME BADGES FEB 2024**

**EAST BAY CHARTER TOWNSHIP
1965 THREE MILE ROAD NORTH**

TRAVERSE CITY, MI 49696

Distribution:

101-262-726.000

Supplies

716.69

**Amount of Invoice Paid: \$716.69
EB EARLY VOTING EXPRESS VOTE/KIOSKS**

**EAST BAY CHARTER TOWNSHIP
1965 THREE MILE ROAD NORTH**

TRAVERSE CITY, MI 49696

Distribution:

101-262-726.000

Supplies

49.17

101-262-726.000

Supplies

30.20

**Amount of Invoice Paid: \$79.37
EB EARLY VOTING EQUIPMNT & SUPPLIES F**

**ELAN FINANCIAL SERVICES
PO BOX 790408**

SAINT LOUIS, MO 63179-0408

Distribution:

101-262-726.000

Supplies

1,515.08

101-215-814.200

Publishing Software

42.38

101-215-960.000

Education & Training

780.00

101-261-726.000

Supplies

173.00

101-261-905.000

Postage

2,070.00

101-253-965.000

Meetings

20.96

101-101-818.000

Contractual Services

110.00

101-257-905.000

Postage

30.45

101-261-726.000

Supplies

102.64

101-257-726.000

Supplies

34.33

101-247-960.000

Education & Training

159.50

101-257-726.000

Supplies

81.54

101-261-726.000

Supplies

203.47

101-215-726.000

Supplies

63.52

101-262-726.000

Supplies

303.63

**Amount of Invoice Paid: \$5,690.50
MTHLY SVCS; EDUCATION; ELECTIONS SUP**

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

**EMC INSURANCE
PO BOX 219637

KANSAS CITY, MO 64121-9637**

INVOICE INFORMATION

**Amount of Invoice Paid: \$696.02
POLICY CHANGES - BOARD LIABILITY**

Distribution:

101-101-710.LIB	Liability Insurance	696.02
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$1,738.50
PC MTG PREP/ATTENDANCE**

OKEMOS, MI 48864

Distribution:

101-703-801.000	Legal Fees	1,738.50
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$940.00
ROAD DIVIDES**

OKEMOS, MI 48864

Distribution:

101-257-801.000	Legal Fees	940.00
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$153.00
FAMILY ORCHARDS ISSUES/LAWSUIT**

OKEMOS, MI 48864

Distribution:

101-101-801.FAM	Legal Fees-FAMILY ORCHARDS	153.00
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$8,517.88
WINERY LITIGATION**

OKEMOS, MI 48864

Distribution:

101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	8,517.88
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$1,311.00
ZBA MTG PREP/ATTENDANCE**

OKEMOS, MI 48864

Distribution:

101-704-801.000	Legal Fees	1,311.00
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$375.50
EMPP DENIAL**

OKEMOS, MI 48864

Distribution:

101-257-801.EMP	Legal-EMPP Denials	375.50
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$321.00
TWP BOARD MTG PREP/ATTENDANCE**

OKEMOS, MI 48864

Distribution:

101-101-801.000	Legal Fees	321.00
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION**

**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$1,311.00
SPECIAL COUNSEL PROJECT**

OKEMOS, MI 48864

Distribution:

101-101-801.SPC	Legal-Special Council	1,311.00
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$749.50
BONOBO WINERY NOISE ORDINANCE VIOL**

OKEMOS, MI 48864

Distribution:

101-701-801.ENF	Legal-Enforcement	749.50
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$55.00
ALLEN, DANIEL - ZONING ORDINANCE VIO**

OKEMOS, MI 48864

Distribution:

101-701-801.ENF	Legal-Enforcement	55.00
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$796.50
THE NEAHTAWANTA RESORT**

OKEMOS, MI 48864

Distribution:

101-257-801.MTT	LEGAL FEES-MTT CASES	796.50
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**FRESHWATER, LLC
FRESHWATER AUDIO & VIDEO SERVICES
PO BOX NINE**

**Amount of Invoice Paid: \$150.00
SERVICE: VIDEO ZOOM ISSUE; UPDATE FIR**

TRAVERSE CITY, MI 49685-0009

Distribution:

101-101-818.000	Contractual Services	150.00
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**GOURDIE-FRASER, INC
123 W FRONT STREET**

**Amount of Invoice Paid: \$3,350.00
STORM WATER - ENGINEERING SVC**

TRAVERSE CITY, MI 49685-0927

Distribution:

101-701-607.SWP	Storm Water Permit Fee	3,350.00
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**GT MTA
C/O TRACEY BARTLETT @ EAST BAY TWP
1965 N. THREE MILE RD
TRAVERSE CITY, MI 49696**

**Amount of Invoice Paid: \$203.64
ANNUAL DUES - GT CHAPTER**

Distribution:

101-101-958.000	Memberships and Dues	203.64
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**GT MTA
C/O TRACEY BARTLETT @ EAST BAY TWP
1965 N. THREE MILE RD
TRAVERSE CITY, MI 49696**

**Amount of Invoice Paid: \$14.85
GT MTA LUNCH - CHOWN**

Distribution:

101-215-965.000	Meetings	14.85
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION**

KATIE CLARK
13679 BLUFF RD
TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$117.25
MILEAGE: MTA LUNCH, BANK DEPOSITS

Distribution:

101-253-870.000	Mileage	117.25
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KCI
3901 EAST PARIS SE
GRAND RAPIDS, MI 49512

Amount of Invoice Paid: \$35.52
ASSESSMNT NOTICES MAILING

Distribution:

101-257-818.000	Contractual Services	35.52
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KLM LANDSCAPE
12398 CENTER RD
TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$250.00
TWP HALL/OFFICE SNOW PLOW - JAN 2024

Distribution:

101-265-818.PLO	Plowing	250.00
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KLM LANDSCAPE
12398 CENTER RD
TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$575.00
TWP OFFICE/HALL - PLOW FEB 2024

Distribution:

101-265-818.PLO	Plowing	575.00
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KRAFT BUSINESS SYSTEMS
6980 SOUTHBELT DRIVE SE
CALEDONIA, MI 49316

Amount of Invoice Paid: \$338.13
COPIER FEES - FEB/MAR 2024

Distribution:

101-261-818.COP	Copier & Copier Supplies	338.13
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LAURA MARTIN
18979 WHISPERING TRAIL
TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$40.20
MILEAGE: ELECTION WORKER MEALS

Distribution:

101-262-870.000	Mileage	40.20
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LAURA MARTIN
18979 WHISPERING TRAIL
TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$48.24
MILEAGE: ELECTIONS/POST OFFICE

Distribution:

101-262-870.000	Mileage	48.24
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LOLA JACKSON
11376 SOUTH VIEW PLACE
TRAVERSE CITY, MI 49686

Amount of Invoice Paid: \$68.54
ELECTIONS: POSTAGE

Distribution:

101-262-905.000	Postage	68.54
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

LOLA JACKSON
11376 SOUTH VIEW PLACE

TRAVERSE CITY, MI 49686

Distribution:

101-262-870.000	Mileage	46.90
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INVOICE INFORMATION

Amount of Invoice Paid: \$46.90
MILEAGE: ELECTIONS/POST OFFICE

MARILYN ELLIOTT
18811 WHISPERING TRAIL

TRAVERSE CITY, MI 49686

Distribution:

101-262-870.000	Mileage	150.08
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Amount of Invoice Paid: \$150.08
MILEAGE: EV REPORTS TO EAST BAY TWP

MAURA SANDERS
20202 CENTER RD

TRAVERSE CITY, MI 49686

Distribution:

101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	225.00
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Amount of Invoice Paid: \$225.00
PARKING/MILEAGE: GRAND RAPIDS MEDI

MCCARDEL CULLIGAN WATER
40 HUGHES DRIVE

TRAVERSE CITY, MI 49686

Distribution:

101-261-818.WTR	Water Cooler	12.00
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Amount of Invoice Paid: \$12.00
WATER COOLER RENTAL - MAR 2024

MCCARDEL CULLIGAN WATER
40 HUGHES DRIVE

TRAVERSE CITY, MI 49686

Distribution:

101-261-818.WTR	Water Cooler	14.00
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Amount of Invoice Paid: \$14.00
WATER FOR COOLER

MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147
OMAHA, NE 68103-2147

Distribution:

101-253-712.000	Medical/Life Insurance	7.28
101-215-712.000	Medical/Life Insurance	29.10
101-171-712.000	Medical/Life Insurance	14.55
101-261-712.000	Medical/Life Insurance	14.55
101-257-712.000	Medical/Life Insurance	14.55
101-701-712.000	Medical/Life Insurance	14.55
101-253-712.000	Medical/Life Insurance	14.55
704-000-227.020	Medical Insurance Withholding	575.01

Amount of Invoice Paid: \$684.14
LIFE INSURANCE - MAR 2024

PENINSULA TOWNSHIP
13235 CENTER RD

TRAVERSE CITY, MI 49686

Distribution:

101-262-905.000	Postage	0.68
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Amount of Invoice Paid: \$0.68
PETTY CASH REIMBURSEMENT - POSTAGE

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

**PRINCIPAL LIFE INSURANCE CO.
PO BOX 77202**

MINNEAPOLIS, MN 55480-7200

INVOICE INFORMATION

**Amount of Invoice Paid: \$465.18
DENTAL INSURANCE - APRIL 2024**

Distribution:

101-253-712.000	Medical/Life Insurance	142.83
101-701-712.000	Medical/Life Insurance	19.81
101-257-712.000	Medical/Life Insurance	42.13
101-261-712.000	Medical/Life Insurance	38.41
704-000-227.020	Medical Insurance Withholding	222.00

**PRINTING SYSTEMS, INC.
12005 BEECH DALY**

TAYLOR, MI 48180

**Amount of Invoice Paid: \$369.97
PRINTING: VOTER MATERIALS**

Distribution:

101-262-726.000	Supplies	369.97
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**PROFILE
3820 CASS ROAD**

TRAVERSE CITY, MI 49684

**Amount of Invoice Paid: \$90.00
SHREDDING PICKUP**

Distribution:

101-261-820.000	Shredding	90.00
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**PROFILE
3820 CASS ROAD**

TRAVERSE CITY, MI 49684

**Amount of Invoice Paid: \$90.00
SHREDDING SERVICE - FEB 2024**

Distribution:

101-261-820.000	Shredding	90.00
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**REBECCA CHOWN
2877 OLD MISSION RD.**

TRAVERSE CITY, MI 49686

**Amount of Invoice Paid: \$74.07
MILEAGE: EAST BAY EARLY VOTING & EXPE**

Distribution:

101-262-870.000	Mileage	72.49
101-262-726.000	Supplies	1.58

**REBECCA CHOWN
2877 OLD MISSION RD.**

TRAVERSE CITY, MI 49686

**Amount of Invoice Paid: \$64.99
MILEAGE & EXPENSES - ELECTIONS**

Distribution:

101-262-870.000	Mileage	64.99
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**RECORD EAGLE (PUBS)
120 W FRONT ST**

TRAVERSE CITY, MI 49684

**Amount of Invoice Paid: \$434.75
LEGAL/PUBLIC NOTICES - FEB 2024**

Distribution:

101-704-900.000	Legal Notices	172.85
101-703-900.000	Legal Notices	102.30
101-101-900.000	Legal Notices	159.60

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

**RECORD EAGLE (PUBS)
120 W FRONT ST

TRAVERSE CITY, MI 49684**

INVOICE INFORMATION

**Amount of Invoice Paid: \$467.00
PUBLIC/LEGAL NOTICES - JAN 2024**

Distribution:

101-101-900.000	Legal Notices	130.95
101-101-900.000	Legal Notices	102.30
101-101-900.000	Legal Notices	130.95
101-262-900.000	Legal Notices	102.80

**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$4,140.00
PARKS & TWP MAINTENANCE - MAR 2024**

Distribution:

101-265-818.000	Contractual Services	420.00
208-751-818.000	Contractual Services-Mowing/Maintenance	3,360.00
596-528-818.000	Contractual Services	180.00
208-751-930.000	Repairs and Maintenance	180.00

**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$2,200.00
PARKS TOILET CLEANING/MIANTENANCE -**

Distribution:

101-265-818.000	Contractual Services	2,200.00
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**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$6,721.29
BLDG/GROUNDS MAINTENANCE + 1 TIME**

Distribution:

101-265-818.000	Contractual Services	681.87
208-751-818.000	Contractual Services-Mowing/Maintenance	5,454.96
596-528-818.000	Contractual Services	292.23
208-751-930.000	Repairs and Maintenance	292.23

**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$4,514.00
PARKS TOILET CLEANING/MAINTENANCE**

Distribution:

101-265-818.000	Contractual Services	4,514.00
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**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$1,034.57
KELLY PARK TOILET MAINTENANCE 2023 S**

Distribution:

101-265-818.000	Contractual Services	1,034.57
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**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$1,736.00
TWP OFFICE/HALL CLEANING - JAN-MAR 2**

Distribution:

101-265-818.000	Contractual Services	1,736.00
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION**

**ROBERT WILKINSON
18426 CINDER RD

INTERLOCHEN, MI 49643**

**Amount of Invoice Paid: \$3,150.00
ELECTION ROOM: CONSTRUCTN & FINISH**

Distribution:

101-262-970.000	Capital Outlay	3,150.00
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**SHIRL WACLAWSKI
6418 CENTER RD

TRAVERSE CITY, MI 49686**

**Amount of Invoice Paid: \$7.95
PRECINCT SUPPLIES**

Distribution:

101-262-726.000	Supplies	7.95
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**SOS ANALYTICAL
4125 CEDAR RUN ROAD**

**Amount of Invoice Paid: \$50.00
WATER ANALYSIS - FEB 2024**

TRAVERSE CITY, MI 49684-9451

Distribution:

208-751-855.DEQ	Noncom. Public Wat. Sup. Fee	50.00
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**TRAVERSE CITY LIGHT & POWER
PO BOX 592**

**Amount of Invoice Paid: \$10.61
ST. LIGHTS - FEB 2024**

TRAVERSE CITY, MI 49685-0592

Distribution:

101-265-926.000	Street Lighting	10.61
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**UHY ADVISORS, INC.
PO BOX 72217**

**Amount of Invoice Paid: \$815.00
PAYROLL - FEB 2024**

CLEVELAND, OH 44192-0002

Distribution:

101-215-818.CPA	CPA Contract Services	815.00
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**WILLS-BEGLEY ARCHITECTURE & DESIGN
15419 DUNN DRIVE**

**Amount of Invoice Paid: \$133.80
DIAGRAMS FOR ZNG ORD AMNT 24 BLDG H**

TRAVERSE CITY, MI 49686

Distribution:

101-701-818.000	Contractual Services	133.80
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Total Amount Disbursed: \$77,420.67

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

INVOICE INFORMATION

ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648

Amount of Invoice Paid: **\$79.95**
INTERNET SVC - MAR 2024

Distribution:
206-336-850.CHC Internet Services 79.95

AFFINITY
104 S. UNION ST.

TRAVERSE CITY, MI 49684

Amount of Invoice Paid: **\$51.90**
IT SUPPORT/SERVICE - FEB 2024

Distribution:
206-336-818.COM Computer Services 51.90

ALADTEC, INC
387 ARROW COURT, STE 101

RIVER FALLS, WI 54022

Amount of Invoice Paid: **\$2,804.59**
STN SOFTWARE SCHEDULER PROGRAM

Distribution:
206-336-818.200 Software License 2,804.59

ALFIE
2425 SWITCH DR.

TRAVERSE CITY, MI 49684

Amount of Invoice Paid: **\$75.20**
CHIEF JOB SHIRT

Distribution:
206-336-935.000 Uniforms 75.20

APEX ELECTRIC OF GT. INC
1505 N. ORCHARD DR.

TRAVERSE CITY, MI 49686

Amount of Invoice Paid: **\$215.00**
STN 2 ELECTRIC ISSUE REPAIRS

Distribution:
206-336-930.000 Stations Repairs and Maintenance 215.00

APPLIED INNOVATION
7718 SOLUTION CENTER

CHICAGO, IL 60677-7007

Amount of Invoice Paid: **\$72.68**
FEB 2024 COPIER

Distribution:
206-336-818.COP Copier & Copier Supplies 72.68

ARTS AUTO & TRUCK PARTS, INC.
1109 WOODMERE

TRAVERSE CITY, MI 49686

Amount of Invoice Paid: **\$85.01**
WIPER BLADES

Distribution:
206-336-939.000 Vehicle Maintenance 85.01

ARTS AUTO & TRUCK PARTS, INC.
1109 WOODMERE

TRAVERSE CITY, MI 49686

Amount of Invoice Paid: **\$14.31**
PARTS FOR AIR LEAK

Distribution:
206-336-939.000 Vehicle Maintenance 14.31

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION**

**ARTS AUTO & TRUCK PARTS, INC.
1109 WOODMERE**

**Amount of Invoice Paid: \$17.93
ENG 2 PARTS - SEAT AIR LEAK**

TRAVERSE CITY, MI 49686

Distribution:

206-336-939.000	Vehicle Maintenance	17.93
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**BLUE CARE NETWORK
PO BOX 33608**

**Amount of Invoice Paid: \$9,819.11
HEALTH INSURANCE - APRIL 2024**

DETROIT, MI 48232-5608

Distribution:

206-336-712.000	Medical/Life Insurance	9,819.11
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**BOUND TREE MEDICAL
23537 NETWORK PLACE**

**Amount of Invoice Paid: \$303.05
EMS SUPPLIES**

CHICAGO, IL 60673-1235

Distribution:

206-336-932.000	Ambulance Supplies	303.05
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**BOUND TREE MEDICAL
23537 NETWORK PLACE**

**Amount of Invoice Paid: \$839.70
EMS SUPPLIES**

CHICAGO, IL 60673-1235

Distribution:

206-336-932.000	Ambulance Supplies	839.70
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**BOUND TREE MEDICAL
23537 NETWORK PLACE**

**Amount of Invoice Paid: \$711.10
EMS SUPPLIES**

CHICAGO, IL 60673-1235

Distribution:

206-336-932.000	Ambulance Supplies	711.10
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**CAPITAL ONE TRADE CREDIT
PO BOX 60506**

**Amount of Invoice Paid: \$3,825.12
NEW CABINETS FOR STN 2**

CITY OF INDUSTRY, CA 91716

Distribution:

206-336-970.000	Capital Outlay	3,825.12
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**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$922.26
ST. LIGHTS/ENERGY**

Distribution:

206-336-926.000	Street Lighting	19.10
206-336-921.000	Electricity	903.16

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$8.05
LED UPGRADE - FEB 2024**

Distribution:

206-336-926.000	Street Lighting	8.05
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

INVOICE INFORMATION

**Amount of Invoice Paid: \$20.95
ST. LIGHTS - FEB 2024**

Distribution:

206-336-926.000	Street Lighting	20.95
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**CRITTER CONTROL
AEWIN, LLC
519 W FOURTEENTH ST
TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$269.00
MICE BAIT STATIONS FOR STN 2**

Distribution:

206-336-930.000	Stations Repairs and Maintenance	269.00
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**CRYSTAL FLASH PETROLEUM
PO BOX 1804**

**Amount of Invoice Paid: \$419.42
NO LEAD FUEL**

GRAND RAPIDS, MI 49501

Distribution:

206-336-751.000	Vehicle-Gas & Oil	419.42
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**CRYSTAL FLASH PETROLEUM
PO BOX 1804**

**Amount of Invoice Paid: \$988.44
DIESEL FUEL**

GRAND RAPIDS, MI 49501

Distribution:

206-336-751.000	Vehicle-Gas & Oil	988.44
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**D & W MECHANICAL
1266 INDUSTRY DRIVE SUITE A**

**Amount of Invoice Paid: \$1,962.00
STN 2 HOT WATER REPLACEMENT**

TRAVERSE CITY, MI 49696

Distribution:

206-336-930.000	Stations Repairs and Maintenance	1,962.00
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**DEWEESE HARDWARE
1029 CARVER ST**

**Amount of Invoice Paid: \$56.98
STN 3 SHOP LIGHT**

TRAVERSE CITY, MI 49684

Distribution:

206-336-726.000	Supplies	56.98
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**DEWEESE HARDWARE
1029 CARVER ST**

**Amount of Invoice Paid: \$37.99
STN 1 TOILET SEAT**

TRAVERSE CITY, MI 49684

Distribution:

206-336-726.000	Supplies	37.99
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**DEWEESE HARDWARE
1029 CARVER ST**

**Amount of Invoice Paid: \$11.33
BOLT FOR GATOR SUSPENSION**

TRAVERSE CITY, MI 49684

Distribution:

206-336-939.000	Vehicle Maintenance	11.33
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

INVOICE INFORMATION

**DEWEESE HARDWARE
1029 CARVER ST

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$31.65
STN 2 WALL REPAIR SUPPLIES**

<i>Distribution:</i>		
206-336-930.000	Stations Repairs and Maintenance	31.65

**DTE ENERGY
PO BOX 740786

CINCINNATI, OH 45274-0786**

**Amount of Invoice Paid: \$363.76
STN 1 HEAT - FEB 2024**

<i>Distribution:</i>		
206-336-745.000	DTE-Heating Fuel	363.76

**DTE ENERGY
PO BOX 740786

CINCINNATI, OH 45274-0786**

**Amount of Invoice Paid: \$442.72
STN 2 HEAT - FEB 2024**

<i>Distribution:</i>		
206-336-745.000	DTE-Heating Fuel	442.72

**ELAN FINANCIAL SERVICES
PO BOX 790408

SAINT LOUIS, MO 63179-0408**

**Amount of Invoice Paid: \$3,692.71
MTHLY SVCS; SUPPLIES; EDUCATION**

<i>Distribution:</i>		
206-336-726.000	Supplies	368.15
206-336-933.000	Equipment Maintenance	59.30
206-336-970.000	Capital Outlay	1,909.99
206-336-828.000	Health & Safety	53.18
206-336-935.000	Uniforms	361.99
206-336-939.000	Vehicle Maintenance	74.95
206-336-958.000	Memberships and Dues	75.00
206-336-960.000	Education & Training	365.00
206-336-932.000	Ambulance Supplies	52.33
206-336-850.CHC	Internet Services	72.99
206-336-930.000	Stations Repairs and Maintenance	149.10
206-336-850.000	Communications/Telephone	150.73

**ESO SOLUTIONS, INC
PO BOX 679449

DALLAS, TX 75267-9449**

**Amount of Invoice Paid: \$3,285.00
REPORTING SOFTWARE**

<i>Distribution:</i>		
206-336-818.200	Software License	3,285.00

**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD

OKEMOS, MI 48864**

**Amount of Invoice Paid: \$7,096.50
LABOR NEGOTIATIONS**

<i>Distribution:</i>		
206-336-801.UNI	Union Negotiations	7,096.50

**FIRE RECOVERY EMS
3223 N. WILKE ROAD

ARLINGTON HEIGHTS, IL 60004**

**Amount of Invoice Paid: \$445.80
FEB 2024 EMS BILLING**

Distribution:

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

INVOICE INFORMATION

	206-336-818.000	Contractual Services	445.80
IMPERIAL DADE 2647 MOMENTUM PLACE CHICAGO, IL 60689-5326		Amount of Invoice Paid:	\$102.42
		STATION SUPPLIES	
	<i>Distribution:</i>		
	206-336-726.000	Supplies	102.42
IMPERIAL DADE 2647 MOMENTUM PLACE CHICAGO, IL 60689-5326		Amount of Invoice Paid:	\$312.35
		STATION SUPPLIES	
	<i>Distribution:</i>		
	206-336-726.000	Supplies	312.35
IMPERIAL DADE 2647 MOMENTUM PLACE CHICAGO, IL 60689-5326		Amount of Invoice Paid:	\$221.28
		STATION SUPPLIES	
	<i>Distribution:</i>		
	206-336-726.000	Supplies	221.28
INT'L ASSOC OF ARSON INVESTIGATORS 2331 ROCK SPRING RD FOREST HILL, MD 21050-1627		Amount of Invoice Paid:	\$103.00
		IAAI MEMBERSHIP 2024	
	<i>Distribution:</i>		
	206-336-958.000	Memberships and Dues	103.00
LAURA MARTIN 18979 WHISPERING TRAIL TRAVERSE CITY, MI 49686		Amount of Invoice Paid:	\$40.00
		STATE EMT LICENSE - MARTIN	
	<i>Distribution:</i>		
	206-336-960.000	Education & Training	40.00
MCCARDEL CULLIGAN WATER 40 HUGHES DRIVE TRAVERSE CITY, MI 49686		Amount of Invoice Paid:	\$57.00
		STN 1 WATER SOFTENER	
	<i>Distribution:</i>		
	206-336-818.000	Contractual Services	57.00
MCCARDEL CULLIGAN WATER 40 HUGHES DRIVE TRAVERSE CITY, MI 49686		Amount of Invoice Paid:	\$87.00
		STN 3 WATER SOFTENER	
	<i>Distribution:</i>		
	206-336-818.000	Contractual Services	87.00
MI DEPT OF HEALTH & HUMAN SERVICES CASHIER'S OFFICE P.O. BOX 30437 LANSING, MI 48909		Amount of Invoice Paid:	\$197.54
		STATE EMS Q/A	
	<i>Distribution:</i>		
	206-336-939.LIC	Vehicle Licenses	197.54

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION**

**MICHIGAN FIRE INSPECTORS SOCIETY
PO BOX 594**

**Amount of Invoice Paid: \$410.00
GILSTORFF INSPECTOR CONFERENCE**

DEWITT, MI 48820

Distribution:

206-336-960.000

Education & Training

410.00

**MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147**

**Amount of Invoice Paid: \$203.70
LIFE INSURANCE - MAR 2024**

OMAHA, NE 68103-2147

Distribution:

206-336-712.000

Medical/Life Insurance

203.70

**NYE UNIFORM
1030 SCRIBNER NW**

**Amount of Invoice Paid: \$129.00
DRESS SHOES/PANTS**

GRAND RAPIDS, MI 49504

Distribution:

206-336-935.000

Uniforms

129.00

**NYE UNIFORM
1030 SCRIBNER NW**

**Amount of Invoice Paid: \$53.40
DRESS SHIRT - MILLER**

GRAND RAPIDS, MI 49504

Distribution:

206-336-935.000

Uniforms

53.40

**PENINSULA MARKET
14111 CENTER RD**

**Amount of Invoice Paid: \$65.88
VARIOUS SUPPLIES**

TRAVERSE CITY, MI 49686

Distribution:

206-336-726.000

Supplies

65.88

**PHOENIX SAFETY OUTFITTERS
PO BIX 20445**

**Amount of Invoice Paid: \$858.99
FIRE BOOTS - HAINES/STROUF**

COLUMBUS, OH 43220

Distribution:

206-336-970.000

Capital Outlay

858.99

**PREMIER SAFETY
PO BOX 34**

**Amount of Invoice Paid: \$307.29
GAS FOR GAS MONITOR CALIBRATION**

BEDFORD PARK, IL 60499-0034

Distribution:

206-336-933.000

Equipment Maintenance

307.29

**PRINCIPAL LIFE INSURANCE CO.
PO BOX 77202**

**Amount of Invoice Paid: \$972.66
DENTAL INSURANCE - APRIL 2024**

MINNEAPOLIS, MN 55480-7200

Distribution:

206-336-712.000

Medical/Life Insurance

972.66

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION	INVOICE INFORMATION
STRYKER SALES, LLC 21343 NETWORK PLACE CHICAGO, IL 60673-1213	Amount of Invoice Paid: \$388.88 LUCAS CHARGING CARD
<i>Distribution:</i>	
206-336-932.000	Ambulance Supplies 388.88
THE UPS STORE 801 S GARFIELD AVE TRAVERSE CITY, MI 49686	Amount of Invoice Paid: \$34.00 SHIPPING FOR AIR PACK FIXES
<i>Distribution:</i>	
206-336-905.000	Postage/Shipping 34.00
VERIZON PO BOX 15062 ALBANY, NY 12212-5062	Amount of Invoice Paid: \$15.92 HEART MONITOR MODEM
<i>Distribution:</i>	
206-336-850.000	Communications/Telephone 15.92
VERIZON WIRELESS PO BOX 15062 ALBANY, NY 12212-5062	Amount of Invoice Paid: \$247.13 CELL PHONES/DATA
<i>Distribution:</i>	
206-336-850.000	Communications/Telephone 247.13
VERIZON WIRELESS PO BOX 15062 ALBANY, NY 12212-5062	Amount of Invoice Paid: \$122.14 TABLETS/DATA
<i>Distribution:</i>	
206-336-850.000	Communications/Telephone 122.14
WILLIAMS & BAY 9317 S NASH RD MAPLE CITY, MI 49664	Amount of Invoice Paid: \$653.83 STN 1 SEPTIC PUMPING - EMERGENCY SVC.
<i>Distribution:</i>	
206-336-930.000	Stations Repairs and Maintenance 653.83
WILLIAMS & BAY 9317 S NASH RD MAPLE CITY, MI 49664	Amount of Invoice Paid: \$457.83 STN 2 SEPTIC PUMP OUT
<i>Distribution:</i>	
206-336-930.000	Stations Repairs and Maintenance 457.83
Total Amount Disbursed:	
\$45,010.45	

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

INVOICE INFORMATION

**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

**Amount of Invoice Paid: \$106.49
INTERNET VIDEO SVC - MAR 2024**

Distribution:

508-804-850.000 Com/Telephone 106.49

**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

**Amount of Invoice Paid: \$41.65
OFFICE PHONE - MAR 2024**

Distribution:

508-804-850.000 Com/Telephone 41.65

**AFFINITY
104 S. UNION ST.

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$13.95
IT SUPPORT/SERVICE - FEB 2024**

Distribution:

508-804-818.000 Contractual Services 13.95

**BLUE CARE NETWORK
PO BOX 33608

DETROIT, MI 48232-5608**

**Amount of Invoice Paid: \$1,227.04
HEALTH INSURANCE - APRIL 2024**

Distribution:

508-804-712.000 Medical/Life Insurance 613.52
509-804-712.000 Medical/Life Insurance 613.52

**BOARDMAN BUILDERS CO
711 S. UNION ST.

TRAVERSE CITY, MI 49684**

**Amount of Invoice Paid: \$8,000.00
LH BOARDWALK RESTORATION 30% DEPO**

Distribution:

508-804-970.000 Capital Outlay/MiscExpenditures 8,000.00

**CAPITAL ONE PUBLIC FUNDING, LLC
275 BROADHOLLOW RD

MELVILLE, NY 11747**

**Amount of Invoice Paid: \$41.14
REPAIR SCREEN DOOR**

Distribution:

508-804-726.000 Supplies 41.14

**CAPITAL ONE TRADE CREDIT
PO BOX 60506

CITY OF INDUSTRY, CA 91716**

**Amount of Invoice Paid: \$41.14
REPAIR SCREEN DOOR**

Distribution:

508-804-930.000 Repairs and Maintenance 41.14

**CONSUMERS ENERGY
PAYMENT CENTER
PO BOX 740309
CINCINNATI, OH 45274-0309**

**Amount of Invoice Paid: \$106.52
ST. LIGHTS/ELECTRICITY**

Distribution:

508-804-921.000 Electricity 106.52

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION**

**DEWEESE HARDWARE
1029 CARVER ST**

**Amount of Invoice Paid: \$46.55
PAINT SUPPLIES; SECURITY SENSORS**

TRAVERSE CITY, MI 49684

Distribution:

508-804-818.SEC	Security	21.58
508-804-726.000	Supplies	24.97

**ELAN FINANCIAL SERVICES
PO BOX 790408**

**Amount of Invoice Paid: \$240.06
MTHLY SVCS; SUPPLIES; EDUCATION**

SAINT LOUIS, MO 63179-0408

Distribution:

508-804-818.SEC	Security	30.98
508-804-726.000	Supplies	40.94
508-804-905.000	Postage/Shipping	6.24
508-804-960.000	Education & Training	161.90

**ENDEAVOR AG & ENERGY LLP
4670 E WASHINGTON ST**

**Amount of Invoice Paid: \$643.13
PROPANE HEAT - FEB 2024**

HAMILTON, MI 49419

Distribution:

508-804-745.000	Heating Fuel	643.13
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**MICHIGAN LIGHTHOUSE GUIDE
PO BOX 385**

**Amount of Invoice Paid: \$500.00
MI MINI LIGHTHOUSE MAPS**

ONAWAY, MI 49765

Distribution:

509-804-727.000	Merchandise For Lighthouse Gift Shop	500.00
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**MICHIGAN LIGHTHOUSE GUIDE
PO BOX 385**

**Amount of Invoice Paid: \$625.00
1/4 PAGE COLOR AD**

ONAWAY, MI 49765

Distribution:

509-804-727.000	Merchandise For Lighthouse Gift Shop	625.00
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**MUTUAL OF OMAHA
PAYMENT PROCESSING CENTER
PO BOX 2147**

**Amount of Invoice Paid: \$14.55
LIFE INSURANCE - MAR 2024**

OMAHA, NE 68103-2147

Distribution:

508-804-712.000	Medical/Life Insurance	7.28
509-804-712.000	Medical/Life Insurance	7.27

**PRINCIPAL LIFE INSURANCE CO.
PO BOX 77202**

**Amount of Invoice Paid: \$42.13
DENTAL INSURANCE - APRIL 2024**

MINNEAPOLIS, MN 55480-7200

Distribution:

508-804-712.000	Medical/Life Insurance	21.07
509-804-712.000	Medical/Life Insurance	21.06

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION**INVOICE INFORMATION**

**ROBERT WILKINSON
18426 CINDER RD**

**Amount of Invoice Paid: \$779.28
BLDG/GROUNDS MAINTENANCE + 1 TIME**

INTERLOCHEN, MI 49643

Distribution:

508-804-818.000	Contractual Services	779.28
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**ROBERT WILKINSON
18426 CINDER RD**

**Amount of Invoice Paid: \$480.00
BLDG & MAINTENANCE - MAR 2024**

INTERLOCHEN, MI 49643

Distribution:

508-804-818.000	Contractual Services	480.00
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**VERIZON WIRELESS
PO BOX 15062**

**Amount of Invoice Paid: \$47.23
CELL PHONES/DATA - FEB 2024**

ALBANY, NY 12212-5062

Distribution:

508-804-850.000	Com/Telephone	47.23
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Total Amount Disbursed: \$12,995.86

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

INVOICE INFORMATION

**ACENTEK
LOCKBOX PAYMENTS
PO BOX 1648
MINNEAPOLIS, MN 55480-1648**

**Amount of Invoice Paid: \$30.34
OFFICE PHONE - MAR 2024**

Distribution:
207-301-850.000 Communications/Telephone 30.34

**FLOCK SAFETY
PO BOX 207576
DALLAS, TX 75320-7576**

**Amount of Invoice Paid: \$7,950.00
FLOCK CAMERAS LEASE**

Distribution:
207-301-818.CAM Camera Lease Costs 7,950.00

**VERIZON WIRELESS
PO BOX 15062
ALBANY, NY 12212-5062**

**Amount of Invoice Paid: \$25.85
CELL PHONES/DATA - FEB 2024**

Distribution:
207-301-850.000 Communications/Telephone 25.85

Total Amount Disbursed: \$8,006.19

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

INVOICE INFORMATION

**GRAND TRAVERSE COUNTY
COUNTY TREASURER
400 BOARDMAN AVENUE
TRAVERSE CITY, MI 49684-2577**

**Amount of Invoice Paid: \$42,286.63
DPW SEWER EXPENSES - DEC 2023**

Distribution:

590-527-818.000	G.T. County Service Fees - Sewer	42,286.63
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**GRAND TRAVERSE COUNTY
COUNTY TREASURER
400 BOARDMAN AVENUE
TRAVERSE CITY, MI 49684-2577**

**Amount of Invoice Paid: \$4,089.85
DPW SEWER EXPENSES - JAN 2024**

Distribution:

590-527-818.000	G.T. County Service Fees - Sewer	4,089.85
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Total Amount Disbursed: \$46,376.48

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

INVOICE INFORMATION

FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864	Amount of Invoice Paid: \$171.00 ESCROW			
<i>Distribution:</i> <table border="1"> <tr> <td>701-000-224.BHV</td> <td>BHV SUP #132 ESCROW</td> <td>171.00</td> </tr> </table>		701-000-224.BHV	BHV SUP #132 ESCROW	171.00
701-000-224.BHV	BHV SUP #132 ESCROW	171.00		
FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864	Amount of Invoice Paid: \$3,894.50 ESCROW ZBA #912 MILLER			
<i>Distribution:</i> <table border="1"> <tr> <td>701-000-255.MIL</td> <td>LUKE MILLER ESCROW</td> <td>3,894.50</td> </tr> </table>		701-000-255.MIL	LUKE MILLER ESCROW	3,894.50
701-000-255.MIL	LUKE MILLER ESCROW	3,894.50		
FAHEY SCHULTZ BURZYCH RHODES 4151 OKEMOS RD OKEMOS, MI 48864	Amount of Invoice Paid: \$1,225.50 MILLER, LUKE ZBA APPEAL			
<i>Distribution:</i> <table border="1"> <tr> <td>701-000-255.MIL</td> <td>LUKE MILLER ESCROW</td> <td>1,225.50</td> </tr> </table>		701-000-255.MIL	LUKE MILLER ESCROW	1,225.50
701-000-255.MIL	LUKE MILLER ESCROW	1,225.50		
<p align="right">Total Amount Disbursed: \$5,291.00</p>				

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

INVOICE INFORMATION

**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$171.00
ESCROW**

OKEMOS, MI 48864

Distribution:

701-000-224.BHV	BHV SUP #132 ESCROW	171.00
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$3,894.50
ESCROW ZBA #912 MILLER**

OKEMOS, MI 48864

Distribution:

701-000-255.MIL	LUKE MILLER ESCROW	3,894.50
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**FAHEY SCHULTZ BURZYCH RHODES
4151 OKEMOS RD**

**Amount of Invoice Paid: \$1,225.50
MILLER, LUKE ZBA APPEAL**

OKEMOS, MI 48864

Distribution:

701-000-255.MIL	LUKE MILLER ESCROW	1,225.50
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Total Amount Disbursed: \$5,291.00

WAT

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 4/9/2024 12:0

VENDOR INFORMATION

INVOICE INFORMATION

**GRAND TRAVERSE COUNTY
COUNTY TREASURER
400 BOARDMAN AVENUE
TRAVERSE CITY, MI 49684-2577**

**Amount of Invoice Paid: \$76,199.23
DPW WATER EXPENSES - DEC 2024**

Distribution:

591-536-818.000	G.T. County Service Fees	76,199.23
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**GRAND TRAVERSE COUNTY
COUNTY TREASURER
400 BOARDMAN AVENUE
TRAVERSE CITY, MI 49684-2577**

**Amount of Invoice Paid: \$6,433.29
DPW WATER EXPENSES - JAN 2024**

Distribution:

591-536-818.000	G.T. County Service Fees	6,433.29
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Total Amount Disbursed: \$82,632.52

Reports

PENINSULA TOWNSHIP

13235 Center Road Traverse City, MI 49686

Ph:231-223-7322 Fax:231-223-7117

www.peninsulatownship.com

04/01/2024 CASH SUMMARY BY FUND FOR PENINSULA TOWNSHIP
FROM 03/31/2024 TO 03/31/2024
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Ending Balance 03/31/2024
101	GENERAL FUND	1,331,289.29
204	Roads Fund	20,272.07
206	Fire Fund	3,093,149.55
207	Police Fund	468,093.76
208	Parks Fund	88,195.01
209	Cemetery Fund	79,210.71
213	Hessler Log Home Fund	6,474.50
214	Pelizzari Natural Area Fund	398,573.10
216	Dougherty House/Replica Log Church Fund	7,592.68
252	Building Fund	2,865.59
298	Cable Council Fund	818,612.70
299	Spec Assesmt-2017-Landing Account	7,295.15
397	Purchase of Development Rights	5,034,730.86
502	Tower Fund	892,815.97
508	Lighthouse Fund	139,114.03
509	Lighthouse Gift Shop Fund	105,938.53
590	Sewer Fund	318,213.49
591	Water Fund	339,303.00
596	Compactor Station Fund	8,969.77
701	Trust and Agency Fund	55,635.56
703	Tax Collection	5,790,043.24
704	Imprest Payroll Fund	55,779.84
708	Library Trust and Agency Fund	456,540.18
853	Spec Assessmt-Braemar Drainage District	34,035.24
854	Spec Assessmt-Logan-MapleTerrace Drain	116,837.99
861	Spec Assessmt-Braemar Road Improvement	30,802.20
863	Spec Assessmt-Logan Hills Road Improvemnt	37,694.99
864	Spec Assesmt-MapleTerrace Road Improvemnt	67,875.22
865	Spec Asses-Old Mission Estate Rd Improve	72,577.72
866	Spec Assessmt-West Winds Road Improvemnt	71,788.54
867	Spec Assessmt-Maple Terrace Water System	116,854.71
	TOTAL - ALL FUNDS	20,067,175.19



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
fire@peninsulatownship.com



MARCH 2024 FIRE DEPARTMENT REPORT

RUNS:

Incident Type Details

Click Row for Breakdown	2024	Total
100 - Fire	5	5
300 - EMS	31	31
400 - HAZMAT	1	1
500 - Service Call	5	5
600 - Series	3	3
700 - False Alarm	2	2
800 - Natural Disaster	2	2
Total	49	49

Mutual Aid Summary

Aid Given Or Received	2024	Total
Automatic aid received	3	3
None	44	44
Mutual aid given	2	2
Total	49	49

Mutual Aid for Structure Fires

Aid Given Or Received	2024	Total
Mutual aid given	2	2
None	1	1
Automatic aid received	1	1
Total	4	4

Level of Service	2024	Total
Advanced Life Support	30	30
Basic Life Support	3	3
Total	33	33



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
fire@peninsulatownship.com



Disposition	Emergency Response (Primary Response Area)	Public Assistance/Other Not Listed	Total
Transported Lights/Siren	4		4
Transported No Lights/Siren	24		24
Patient Refused Evaluation/Care (Without Transport)	5	1	6
Patient Evaluated, No Treatment/Transport Required	1		1
Total	34	1	35

TRAINING: For the month March 2024, the fire department trained on the following topics. Review of all equipment on engines, use of power equipment, drivers training, pump training, electrical safety, motor vehicle safety for supervisors, May Day Policy review, SCBA drills, Rapid Intervention Team skills and processes and EMS continuing education. All members completed review yearly EMS check offs of skills.

OTHER ACTIVITY: Chief working on 2024/25 budget and finalized with town board on March 27th, 2024. Chief working on union contract negotiations. Members did station tours and safety talks with the public. Made green address signs for multiple residents. Crews worked on station maintenance and clean up. Held officers' meetings. Chief and staff worked on new station 1 concepts and believe to have found land to place it on, presentation to the board in the next few months. Completed vehicle and building monthly maintenance. Crews performed business fire safety inspections and reviewed pre-incident surveys.

Peninsula Township Ordinance Enforcement Officer													
Ordinance Violation Summary for 2024 by Month													
Updated to March													
Zoning Ordinance	J	F	M	A	M	J	J	A	S	O	N	D	Total
Land Use Permit	1	1											2
Special Use Permit													0
Waterfront		1											1
Short Term Rental													0
Night Sky Violation	3	2	1										6
Outside Storage													0
Setback Violation													0
Sign Violation		2	3										5
Fence/wall													0
Other		1											1
Total Zoning	4	7	4	0	0	0	0	0	0	0	0	0	15
Other Ordinances													
Dangerous Bldg													0
Fireworks													0
Junk													0
Noise													0
Parks													0
PDR													0
Stormwater													0
Large Events													0
Total Other Ordinances	0	0	0	0	0	0	0	0	0	0	0	0	0
Total All Ordinances	4	7	4	0	0	0	0	0	0	0	0	0	15
Citations Issued	0	0	0	0	0	0	0	0	0	0	0	0	0
Citizen Complaint Calls	3	5	1										9
Officer's Hours Worked	30.2	26.8	19.8										76.7
Officer's Miles Driven	89	74	51										214
Memo: other													
February (temporary building)													

Minutes

PENINSULA TOWNSHIP

13235 Center Road, Traverse City
MI 49686

www.peninsulatownship.com

Township Board Special Meeting

March 11, 2024, 3:00 p.m.

Township Hall

Minutes

1. **Call to Order** by Chown at 3:00 p.m.

2. **Pledge**

3. **Roll Call**

Chown: Maura, would you like to explain why our supervisor is absent?

Sanders: Yes, we've had a blessed event. Isaiah welcomed his first child into the world. Young Mr. Zavi is healthy and mom is healthy and they are home recuperating.

Chown: and resting! It's great to have the sixth generation of Wunsches here on the Old Mission Peninsula.

Present: Achorn, Sanger, Sanders, Chown, Rudolph

Absent: Wunsch, Shanafelt

4. **Citizen Comments:** none

5. **Approve Agenda**

Sanders moved to approve the agenda as presented with a second by Rudolph.

Motion approved by consensus

6. **Conflict of Interest:** none

7. **Consent Agenda:** none

Business:

1. Interview Wes Cowan to fill opening on the zoning board of appeals (Cram)

Chown: Jenn, is there anything you want to say before we invite Wes up to speak?

Cram: Will Ammerman, currently on the ZBA, wants to be an alternate because he has some conflicts and sometimes can't participate in the meetings. It's important to have a full board whenever possible. This vacancy is through August 2024 or we could appoint the applicant to a full three-year term concluding in August of 2027. We can leave it up to the applicant.

Chown: no one wants to come in in August for an interview. If you're willing, Wes, I'd like to appoint you to the full term and my inclination is to do it today.

Cram: Mr. Cowan has expressed his interest. This is a very important board, and I'd be happy to answer any questions about the role as needed.

Chown: thanked Cram and invited Cowan to the podium to introduce himself.

Cowan gave the board additional background on his education and business and discussed his permanent move to Peninsula Township after several decades of visiting.

Cram: I assume you are aware that the board of appeals meets on the third Tuesday of each month.

Cowan: I thought it was the third Thursday.

Cram: no, the third Tuesday. We really don't meet outside of that.

Cowan: I am still consulting with my old business and will have three engagements with the Antiques Roadshow this spring. Other than that, I should be here.

Sanders: you're not a snowbird, then?

Cowan: no.

Chown: any other questions?

Rudolph: welcome to the community, Wes. You moved here about the same time Patti and I did. We all migrate here.

Cowan: our children think this is the place you go for vacation, so we decided to retire her.

Sanger: I don't have any questions, but I enjoyed working with Wes and Rudy on this committee to figure out the optimal form of government going forward. I was impressed before I knew Wes was going to apply for this position. I'm already on board.

Chown: I have a comment from Armen: "I want to comment that I worked with Wes on the governance committee. His insight and perspective were invaluable to its work and progress. I full support his appointment to the ZBA." Anything from you, Marge?

Achorn: we heard what the members of the ad hoc committee were doing and I think you were asking very insightful questions and trying to get your arms wrapped around the complexity of the township and its needs. I'm pleased with your analytic abilities and common sense. what do you think, Wes?

Chown: since Wes doesn't have a background in zoning or serving on a zoning board of appeals, how will you get him up to speed?

Cram: I will create a binder for him with the zoning ordinance as well as the bylaws for the ZBA. I will schedule an onboarding meeting with him and John Dolton, the chair of the ZBA, and myself. And we have all the ZBA members take the MSU Extension training, which we pay for, and you can do on your own time. It's online. I'm finishing the training myself. It will be an ongoing learning experience, and John and I will be available to answer questions. Staff reports are pretty straightforward. Based on what we all know about Wes, I believe he'll get up to speed pretty quickly.

Cowan: I'm not afraid to ask questions either. I've been through enough building permits in my life and zoning issues that I know how to ask questions, and I know that most of these ordinances are done for good reasons.

Board discussion on Wes's Ph.D. dissertation.

Chown: are there any other questions? May I have a motion to appoint Wes Cowan to the opening to the zoning board of appeals?

Rudolph: so moved.

Chown: and are we appointing you to the full term or only through August?

Cowan: just through August. I want to see if it's a good fit. I suspect it will be.

Cowan: let's start with finishing out the term and see how it goes before I commit to the next three-year term.

Chown: this might be irregular, but would we need to interview him again?

Board discussion.

Chown: yes, because we might have other openings and interested candidates, so an additional

Peninsula Township
Township Board Regular Meeting
Becky Chown, Recording Secretary

interview would be necessary.

Rudolph moved to approve the appointment of Wes Cowan to fill the opening on the zoning board of appeals through August of 2024 with a second by Sanger.

Roll call vote: yes – Achorn, Sanders, Sanger, Rudolph, Chown Passed unan

Chown: thank you, Wes. Come on over to the clerk's office after the meeting and we'll get you sworn in.

8. Citizen Comments: none

9. Board Comments: none

10. Adjournment

Sanders moved to adjourn with a second by Sanger. Motion approved by consensus

Adjourned at 3:20 p.m.

PENINSULA TOWNSHIP

13235 Center Road, Traverse City
MI 49686

www.peninsulatownship.com

Township Board Regular Meeting

March 12, 2024, 7:00 p.m.

Township Hall

Minutes

1. **Call to Order** by Chown at 7:00 p.m.

2. **Pledge**

3. **Roll Call**

Chown: good evening and welcome, everyone. Thank you, Maura, for the balloons waving beside me. I want to confirm the rumor that our supervisor is now a father to a four-day-old baby boy.

Zavian Joshua Qureshi Wunsch is the seventh generation of Wunsches on the Old Mission

Peninsula. Congratulations to everyone. We can't wait to meet our newest, tiniest OMP farmer.

Present: Achorn, Sanger, Sanders, Rudolph, Shanafelt, Chown

Absent: Wunsch

4. **Citizen Comments:**

Dave Murphy, 6943 East Shore Road: I am speaking in support of the proposal for consulting services that Armen [Shanafelt] will address later in the meeting. My involvement with township matters over the course of 40 years has resulted in frequent observations about how a different structure of government or management might advantage our residents. The first time I heard the idea discussed was in the early 1990s during a dispute with the county road commission. It's been batted around ever since, including in our draft master plan discussed from 2019 through 2021. A full page is dedicated to government structure and calls for a study group. It's on page 82 of the draft plan. We all know about the Fahey Schultz presentation late last summer and the study group that emerged from that. The conclusion of the study group is that the township will be best served by an independent consulting firm taking an objective look at the township's needs. Going into the interviews with the two bidders with the best proposals, I was not optimistic. I was skeptical about the timing of such a study and whether either consulting group could pull off what was needed for a reasonable price. Participating in the interviews, I was caught off guard by the presentation from Maner Costerisan, hereafter known as MC. Armen will address their proposal in detail so I'll limit my observations to these points. MC impressed with a grasp of the challenges we're facing, the team they're offering to work with us, the price for the services proposed, the timeframe for delivery of services, and the clear fact that they are not coming in with preconceived notions. I am not convinced they're going to propose a wholesale change. They want to dig, want to help us optimize what we have. They want to evaluate other resources and efficiencies. I'm convinced that if they do suggest large changes, they'll give us an action plan to get us there that will be palatable to the public. I strongly believe that paying for the study will yield a positive return on investment, both financially and for the future needs of this township.

5. **Approve Agenda:**

Sanders moved to approve the agenda as presented with a second by Rudolph. Motion passed by consensus

6. **Conflict of Interest**

Laura Martin,
Recording Secretary

Chown: I have a conflict of interest and will recuse myself when we get to business item 2.

7. Consent Agenda:

1. Invoices (recommend approval)
2. Reports
 - A. Peninsula Community Library
 - B. Cash Summary by Fund
 - C. Fire Department
 - D. Ordinance Enforcement Officer
3. Minutes from February 13, 2024, Township Board Special Meeting; February 13, 2024, Township Board Regular Meeting; and March 4, 2024, Township Board Special Meeting
4. Final List of Election Inspectors for the February 27, 2024, Presidential Primary
5. Map of the New Area in the Green Section at Peninsula Township Cemetery
6. 2024 Ballot Proposal Filing Deadlines in Grand Traverse County
7. Correspondence
 - A. Nancy Davy, President, Old Mission Women's Club
 - B. Ann Dailey

Achorn: there's a typo in the February 13 township board regular meeting minutes on page nine, under number 5. It said "TBA" and should be "TBA ISD."

Sanders moved to approve the consent agenda with a second by Sanger.

Roll call vote: yes – Sanders, Sanger, Rudolph, Shanafelt, Chown, Achorn Passed unan

8. Business:

1. Update from John Divozzo, Director of Grand Traverse County DPW, on 2024 Water and Sewer Costs (Achorn)

Achorn: John comes to our meeting every year to explain what's going on currently versus last year. He has presented us with his recommendations for the next year.

Divozzo: I presented rate study budgets a few years ago, and the township accepted at that time the recommendation of a financial advisor to move water and sewer rates to recommended levels. We did that ahead of schedule. That was my recommendation to move to full rates; her recommendation was to kind of spread that out over a few years. But we are at the point now where we recommend annual adjustments routinely. At this time we ask that sewer rates be moved to 3 percent and water rates to 3.5 percent. These are routine increases and very similar to the other townships we serve. The budgets themselves are in line with the financial studies we did; there's nothing major we're planning or expecting for the 2024 and 2025 budgets, just routine maintenance, operational maintenance, and some capital improvements to scale for the next three years. I'm not saying these rate increases would eliminate those, but based on the financial studies, your fund balances definitely could use increases of this small magnitude.

Achorn: what date do you recommend these rates change?

Divozzo: the county runs on a calendar year so we would recommend January, but based on your budget year, April.

Achorn: regarding the water fund, I sent you the balance sheets for both water and sewer. Are there sufficient monies in the water fund now that they can pay off their loans to sewer and tower?

Divozzo: we would not recommend all at once, but you could definitely enter payment plans on the sewer back to the other funds.

Laura Martin,
Recording Secretary

Achorn: for the water. The water owes the tower \$75,000.

Divozzo: right. I would not recommend that as a one-time payment. Spread it out over five years.

Achorn: the water fund owes the sewer fund almost \$57,000.

Divozzo: if you do it over five years, my recommendation is your budget can handle it but then you definitely have to increase rates. I wouldn't *not* withhold rate increases if you're going to start those payments.

Achorn: could I start them in the fiscal year beginning April 1, 2024?

Divozzo: yes.

Achorn: second, the part-time residents have been complaining that their base rate is high. They're not even here and they're paying a lot. Is there some way to adjust between base rate and usage rate?

Divozzo: we get this from all the townships. The township ordinances and rate resolutions all state "No free services." Once you connect, your minimum is the minimum regardless of use. You can turn on or off that service, but the cost to turn on and off is roughly the same as what the minimum would be. Rate setting is the township's authority. I've worked in two counties in Michigan, and I can tell you that no township system we've managed has ever gone to zero or reduced snowbird rates. They pay the minimum.

Achorn: if the sewer is going to increase by 3 percent and water by 3.5 percent this year, will you be back next year to give us an update?

Divozzo: yes. If there's any major project that we have outside the norm, we would bring that to you during the budget year. The county DPW is not in the major capital improvement business; that's the township's authority and responsibility. Typically, you tell me about those types of projects. We maintain your major assets on the system. We are updating all of this data throughout all the townships. We're spreading that over three years, and those costs have been identified as part of your rate studies. If we're going to continue with the projects, you should continue with the revenues being projected by the rate study, which includes rate increases.

Achorn: we're getting close to the end of some of the three bonds that we have with the county. Do you anticipate requiring us to pay off new bonds that you will be issuing?

Divozzo: we will not issue any bonds to my knowledge. Any bonds that are with the county were at the request of the township, or they were requested by the city, with which you participate. The city is moving forward with two major projects, one in water, one in sewer. They're similar amounts to the current bonds we have. We have continued to budget those bond payments through the future and they're included in your rate studies. Basically, one's going to drop off and a new one's going to come up, but they're the same amount. We don't anticipate any increase over and above what we've recommended for your rates.

Shanafelt: is that 3.5 percent increase sufficient to cover the payback that Marge [Achorn] went through? Or was the 3.5 percent proposed in absence of considering that payback?

Divozzo: those amounts were included in your rate study. She spread those out over five years. Your rate study goes beyond those five years. Beyond that, it's these annual increases. Those repayments are included in that. The recommendation was made to have a repayment schedule, but you can modify that at any time.

Chown: how long have you been with Grand Traverse County DPW?

Divozzo: 10 years this summer and 13 in Wexford.

Chown: thank you; it's good to have you on board. We appreciate your time.

2. Meeker Addition to Pelizzari Natural Area Update from Claire Herman, Land Protection Specialist with the Grand Traverse Regional Land Conservancy (Wunsch)

Sanger moved to have Chown recused with a second by Sanders. Motion passed by consensus

Achorn: Dave Murphy from our parks committee will introduce the background and Claire.

Murphy: I've been involved with what's now called Pelizzari Natural Area since 1995. It was a citizen-led initiative to create parkland on the south end. We found a willing seller, and after some years of negotiations, the initial petition to create parkland came in 1995, but it took until 2008 to get it on the ballot. There was over half a million dollars of private fundraising put into a pot and a millage in 2008 paid for the balance of the parkland. Additional volunteer efforts paid for remediation, trail building, fencing, and signage. Really, it's a citizen-led park. There was a fund balance at the conclusion of paying off the bonds. We had some discussions about that and how it needed to be put to use with the intention of the millage language, which was for acquisition. So the fund balance was held in reserve for those purposes. In 2019, we changed from an elected parks board to an appointed parks committee. I was fortunate enough to become involved with the parks committee on a formal basis at that time. I proposed we start to look at how we might put that excess funding to use. We knew property values had escalated considerably. What we hoped was that the key party in our work at Pelizzari, besides the volunteers, the Grand Traverse Regional Land Conservancy, might be able to step up once again. We would never have gotten the millage or acquisition without the conservancy. They've been partners with us at Pelizzari probably since around 2000, so we have close to a 25-year relationship with them on this project. And they've been involved in some of the other land preservation efforts on the peninsula. So in 2019 we started exploring how we might expand the property, acquire more land, or expand the park. We found a number of interested parties but the timing wasn't quite right. We did find one party that was interested in selling at that point in time. The conservancy, led by Claire Herman, put together a purchase option. I want Claire to handle the details on this, but it's a tremendous amount of work once again by the conservancy to put the project together and handle the balance of the fundraising. No new township taxpayer dollars were spent on this project.

Last thing I'll cover is that this property is not directly adjacent to the current Pelizzari Natural Area. The obvious concern is, can we tie it back together? We wouldn't have moved forward without getting enough positive feedback from the other necessary parties to have that reassurance. Worst case scenario, we are taking a sizable parcel of land with significant development rights off the market. That's an achievement in itself, but we do feel confident that eventually it'll happen over time. We'll be tying it back and probably come close to doubling the size of Pelizzari.

Herman: the great news is that the conservancy has officially raised the remaining portion of the funds in order to close on the property. It's been a while since the initial 2022 resolution in which the board approved the overall project, so I'll quickly go down the structure of the project as a reminder. The conservancy holds an option to purchase the property, which expires June 30 of this year. The property appraised for \$700,000 in 2021. The Meekers generously agreed to a \$50,000 bargain sale right off the top. Thank you to the Meekers. They also agreed to an extended timeline to allow the conservancy to raise the remaining funds for acquisition. The conservancy has made two \$20,000 payments to hold the property, which are applicable to the purchase price, and we've raised the remaining \$410,000. Prior to closing, the conservancy will sign the option agreement over to the township, which will ultimately purchase the property, so we will never be in the chain of title.

Laura Martin,
Recording Secretary

At that time, the township also agreed to execute a conservation easement that will permanently protect the property from any future development or splits. I've included the draft conservation easement in your board packet. It's currently being reviewed by the township attorney. The conservancy approves or denies a project contingent upon satisfactory attorney review of any closing legal documents like the conservation easement.

I want to thank the donors who stepped up to make contributions to this property. Many of them are township residents, and we could not have done it without them. I've included a draft closing statement in your packet additions. This is based on an April 30 closing date. The township will be responsible for paying the 2024 taxes. The closing company estimate models will be very close to the number that's on the closing statement. I'm just asking for final approval of the exact closing amount, and the property will be the township's.

Shanafelt moved to approve the resolution for the Pelizzari Natural Area Meeker Addition, Resolution 2024-03-12 #1, to continue to explore appropriate locations to help enhance or enlarge Pelizzari Natural Area in coordination with the Grand Traverse Regional Land Conservancy, and to authorize the supervisor to sign the closing documents with a second by Rudolph.

Roll call vote: yes – Rudolph, Shanafelt, Achorn, Sanger, Sanders Passed unan

Shanafelt moved to authorize the treasurer to do the wire transfer necessary for the April 30 closing estimated to be approximately \$200,000 and for the township to pay the taxes the following year with a second by Sanders.

Roll call vote: yes – Shanafelt, Achorn, Sanger, Sanders, Rudolph Passed unan

Rudolph moved to bring Chown back to the board with a second by Achorn. Motion passed by consensus

3. Bids to Replace the Wooden Boardwalk and Stairs at Mission Point Lighthouse (Achorn)

Chown: Ginger Schultz is our Mission Point Lighthouse manager.

Schultz: I've been trying to get bids to replace the beach steps and boardwalk. It's going to be the same as it is now except the beach steps will be six feet wide rather than the narrow ones so people can go up and down at the same time. I received approval from SHPO years ago for that. We talked about this project during COVID and it's just taken a long time to get enough bids from people who can do this job. I think we should go with Boardman Building Company. It's a detailed bid and he came right out and answered all my questions. We went over everything and the price is very good compared to the other bids. I think he's very fair and he had good references. His timeline was good too. He will try to get this done before the busy season hits.

Chown: remind us what SHPO stands for?

Schultz: State Historic Preservation Office. They have to approve everything at historic buildings because we are registered.

Sanders: do you have the license and insurance information?

Schultz: I don't have it yet, but I will have it.

Achorn: do we have to go through a request for a land use permit for that?

Cram: yes, and I've spoken to Ginger and will work with her. An amendment to the SUP is not required because it's maintenance.

Rudolph: this is for the boardwalk around the front and the steps going down to the beach?

Laura Martin,
Recording Secretary

Schultz: the ones that are straight north from the lighthouse. There are other steps too but those are okay right now.

Rudolph: and the fencing?

Schultz: the white fence is fine; that was replaced a few years ago. The railing going down the stairs will be replaced to code. The posts we might not have to replace; they look in great shape still.

Chown moved to accept the bid from Boardman Building Company for \$27,416 to replace the beach steps and boardwalk on the north side of the lighthouse with a second by Sanger.

Roll call vote: yes – Sanger, Rudolph, Shanafelt, Chown, Achorn, Sanders Passed unan

4. Public Hearing on Peninsula Shores Planned Use Development Special Use Permit #123, Amendment #4 (tabled from the February 13, 2024, Peninsula Township Regular Meeting to be further tabled to a date uncertain) (Cram)

Cram: between the planning commission and the board, this was scheduled for a public hearing for the February meeting. In between the February meeting and this meeting, the applicant further evaluated the comments made by the planning commission and proposed some amendments. Those amendments would be considered major amendments prior to final approval, so this matter will be going back to the planning commission. I'll let the planning commission know this is happening at their meeting on March 18. Then we have scheduled this for an introduction with the planning commission at the April 2 meeting. For that reason, it's tabled to a date uncertain. This amendment will likely change depending on how things go with the planning commission. The reason we're tabling it to a date uncertain is that we would likely have to re-advertise anyhow. I did receive some public comment, and I was able to let most people know the item would not be heard tonight. For anyone in the audience who wishes to speak on this, please stay tuned. This will come before the planning commission again at the April 2 meeting.

Shanafelt: motion to table?

Chown: no, because it's a date uncertain.

Achorn: do they need to reapply for an SUP because it's a major amendment?

Cram: no. Our fee schedule notes that if you submit a major amendment prior to final approval, there's a fee associated with that. This falls under their current application.

5. Public Hearing on Building Heights, Amendment #204 (Cram)

Cram: following the November 14, 2023, joint special meeting with the planning commission and township board, a building heights study group was formed. This group included a diverse group of residents, contractors, and architects to look at our current zoning ordinance related to the definition of how we measure building height. The study group met on November 29 and December 6. A policy recommendation from the study group went before the planning commission at its December 18, 2023, meeting. The summary of that policy direction is to eliminate the number of stories, to measure from the mean of natural and finished grade not to exceed five feet of cut or fill, and to measure roof between the even peak with a maximum height of 35 feet.

That policy recommendation evolved slightly based on additional staff input working with the planning commission chair and our legal counsel. The revised information was presented to the planning commission at a public hearing on January 22, 2024. The minutes from that meeting have been included in your packet to meet the requirements of the Michigan Zoning Enabling Act, so you have heard the public comments that went before the planning commission. The amendment evolved a little bit more at the public hearing based on information staff received from both the public and the planning commission.

Laura Martin,
Recording Secretary

The amendment went back to the planning commission at their February 22, 2024, meeting for continued discussion and recommendation to the board. We received no public comment at that meeting. The planning commission did unanimously recommend that the township board adopt Amendment #204 as presented in the packet. I have a clean version in your packet and a redline version of the proposed amendment. I also included the red lines from when it first went to the planning commission and then how it evolved at subsequent meetings. We've also included some diagrams that visually help people understand how building height will be measured, which is from the average of natural grade. The reason we evolved the original policy direction from the average between natural grade and finished grade is that in diagramming this and looking at existing examples, we realized that was a very complicated average to come up with. Measuring from the average of natural grade is something homeowners can understand because they can see what the grade of their property is. It's easy to determine that average. The average would be derived from where the exterior wall meets the grade. The average would be from the highest point on the property to the lowest point and then you would take the average. That allows flexibility because we have varied topography. Taking the average gives some flexibility.

We stayed with the recommendation to eliminate the number of stories. Rather than measuring as the policy direction had come before the planning commission, from the mean between the eave and the peak, we decided to go with the peak of the roof. Again, measuring from the mean created a lot of variables, and we presented several examples of how a structure could really get quite a bit taller than what we've seen historically. We stayed with measuring to the peak of the roof, but rather than having the maximum be 35 feet, which we currently have, we are going with 38 feet. This again allows flexibility to incorporate various types of roof pitches. We felt that the 35-foot maximum to the peak was encouraging people to go with flatter roofs, and giving additional flexibility would allow steeper roof pitches, which is consistent with the character we currently see on the peninsula.

With this we have introduced some new definitions. We added a definition of what average natural grade is. We revised the definition of basement. We revised the definition of building height: to be the vertical distance measured from the mean elevation of the average natural grade to the highest point of the roof. We revised the definition of seller. We added a definition of finished grade. We added a definition of natural grade. The definition of story needed no changes. We did a thorough search through the entire zoning ordinance to pick up any sections where building height was mentioned. As a result, we are amending section 6.8, Schedule of Regulations, removing the reference to two and a half stories, and revising 35 feet to a maximum height of 38 feet. Under section 7.9.3 (4) in the airport overlay district, we also changed the height from 35 to 38. Under subsection 8.3.5 (5) under our planned unit development, the maximum permissive height was also changed from 35 to 38. This has been appropriately advertised both with the public hearing before the planning commission in January and a public hearing with the board with the intent, if you're comfortable, for adoption. If so, I can proceed with publishing this and noting the effective date.

Rudolph: I like the simplicity. It makes it a lot easier to administer and for people to understand. Well done.

Shanafelt: as Rudy said, the beauty of this is it's simple and captures almost all cases of buildings. The only question is when it doesn't. We have a policy group to go through the ZBA to deal with any exceptions that might fall outside the simplicity described here.

Cram: agreed. There's currently an exemption for agricultural buildings. In the future, I would like to propose that rather than addressing that with an SUP, there would be an administrative process

for agricultural buildings. There is a process now in the event that there is an agricultural building that would not meet these requirements.

Sanger: I'm pleased too. This has been an enigma so getting this clarified is terrific. The other point is that with the popularity today of walkout basements, this can help define exactly what the homeowner can do. We want to be positive, encouraging walkouts, but part of the challenge that Jenn [Cram] and the planning commission faced on the committee is that we have to be careful because if we raise natural grade, we end up with some issues in terms of water falling on the neighbor's property.

Rudolph moved to close the township board regular meeting and open the public hearing with a second by Sanders. Motion passed by consensus

Grant Parsons, 6936 Mission Ridge: I agree with everything that has been said. This sounds simple. It sounds very clear. I like the fact that you have a beginning point for the measurement, and now I'm going to talk about the ending point. The top part. As you're aware, Traverse City has had a number of building height controversies, and there are a couple of recent court of appeals opinions on the 326 land development LLC case. My question comes from that. When you define the end top part of the measurement as the peak, if a person were to have a flat roof house, building 38 feet, then do you allow rooftop activities above them? That's been the issue in Traverse City, that if it's not considered a building structure, Traverse City didn't want to count it. For example, Hotel Indigo went to its maximum height, then put up two walls, a bar, and I think a food service. What it's done is effectively add 10 feet to the building height by not calling it a building structure. The other issue is elevator shafts. Those are similarly causing controversy. You've done a great job; it sounds like you've got it solved. But if there's a way to clarify that 38 feet means 38 feet, that would be great. Thanks very much.

Sanger moved to close the public hearing and return to the regular meeting with a second by Rudolph. Motion passed by consensus

Cram: I think that a future clarification would be helpful. In our ordinance, the exemptions address things like elevator shafts and those types of things, but with regard to something being installed on a rooftop patio, it would be helpful to clarify. That could be added to exemptions in the future and I've made a note of that. If the board is comfortable, I would like to proceed this evening so that I can keep land use permits moving forward.

Chown: will we need to reconvene that study group to address this concern?

Cram: probably.

Sanders moved to approve Zoning Ordinance Amendment #204 as presented in the packet and to authorize staff to publish it in the Record-Eagle with a second by Sanger.

Roll call vote: yes – Sanders, Rudolph, Shanafelt, Chown, Achorn, Sanger Passed unan

6. Public Hearing on Bowers Harbor Vineyard SUP #132, #1 (Cram)

Cram: SUP #32 was approved by the board on April 14, 1992. The approval of this SUP allowed for wine tasting, wine sales, and limited retail sales at a roadside stand. Zoning Ordinance Amendment #95 that authorized the sale of alcoholic beverages as a use allowed in conjunction with the roadside stand was repealed after the approval of that SUP. On August 10 of 2010, SUP #32 was amended to allow for 20 outdoor catered dinners per year with no more than two per week. Food was to be catered by the Boathouse; no tents or amplified sound was permitted. The area where the dinners were to take place needed to be defined and consistent with the MLCC license.

Laura Martin,
Recording Secretary

On April 11, 2019, the zoning board of appeals granted a variance to allow Bowers Harbor Vineyard to apply for a winery chateau with 45.77 acres of land where 50 acres is required. That's an important component of why we're here today. On July 23, 2019, the board approved SUP #132 for Bowers Harbor Vineyard to operate as a winery-chateau under section 8.7.3 (10) of the zoning ordinance. Permitted activities are detailed in the findings of facts and conditions attached in your packet under exhibit two. There were 14 conditions of approval, including timeframes by which specific conditions needed to be completed, particularly related to the conditions on pages 15 and 16.

Condition number 14 identified four immediate action items and two near-term action items. The immediate action items were completed as evidenced in the email chain and site plan attached as exhibit three in your packet. As such, Bowers Harbor Vineyard has been able to operate as a winery-chateau and SUP #32 was subsequently rescinded.

The near-term action number five of SUP #132 specified the planting of trees no less than 1.2 acres of grapes or fruit trees. The applicant provided a survey that showed the general location and provided some receipts that they had planted about 20 trees. We believe the density of trees should have been greater, and the applicant has agreed to plant additional trees, so there has been a condition of approval that addresses meeting the intent of condition five. However, the applicant did not come in and apply for the land use permits to construct the deck tasting room addition, pavilion addition, single-family residence addition, or the garage within one year of July 2020. As such, those elements of the SUP approval have expired per 8.1.2 (5) as noted in condition six of the approval.

The remedy for failure to obtain land use permits in a timely manner was to apply for an amendment to the SUP. This evening the applicant is before us because he would like to construct two additions to the single-family home. The existing single-family home was encapsulated in the SUP because of the need to provide as many acres as possible to meet that 50-acre requirement. Had the single-family residence not been encapsulated in the SUP, the applicant could have come in and applied for a land use permit to construct these additions, but because it was part of the SUP, he had to go through the process to amend the SUP.

We feel comfortable that through the process that went before the planning commission and now the board, working with the applicant's legal counsel and our legal counsel, that we have solid findings of facts and conditions that reconcile the history of the project and the rights of the applicant in the future as well as the township's. This went before the planning commission for a public hearing at the February meeting. The planning commission unanimously recommended approval to the board. If the board is comfortable, it could take action this evening on this amendment. Again, it is focused on the single-family addition to the single-family residence only. In your packet addition is a revised findings of fact and condition that updates some of the conditions; I highlighted those in red. There is also a resolution that goes with it that helps establish this matter for the record. Once the amendment is approved, the applicant would have the ability to come in and apply for the necessary land use permit to move forward.

Attorney Marc McKellar: I want to echo the effort that's been taken. It's been especially pragmatic with the township, with Jenn and legal counsel Chris; they've been really helpful at finding a solution that makes sense. If there are any questions about the specifics of the project, I can answer them. We have reviewed the proposed resolution and approve it. Thank you, staff, for your efforts.

Laura Martin,
Recording Secretary

Shanafelt: we discussed this in the planning commission, that the additions to the house if it were a house, not part of this SUP, would be of use by right. One way to look at this is that we are allowing the stuff necessary to be done on the house that we would normally allow; we just have to work around this construct. And the solution you came up with allows us to do that.

Shanafelt moved to close the township board regular meeting and open the public hearing on Bowers Harbor Vineyard SUP #132, #1 with a second by Sanders. Motion passed by consensus
No citizen comments.

Rudolph moved to close the public hearing on Bowers Harbor Vineyard SUP #132, #1 with support by Sanger. Motion passed by consensus

Achorn: regarding condition number three, "The applicant shall provide a cash bond to the township in the balance of the cost of the 60 trees before land use permits for the home to be issued. The township shall refund the applicant the cash bond in full within 15 days of receipt of evidence of planting the trees." The first question is, who decides what the cost of the trees is?

Cram: I thought we had figured out the cost. I am comfortable with the working relationship. If Spencer and Mark present us with the bids to plant these trees, we would go with that.

Achorn: I've never dealt with a cash bond; would it be similar to an escrow?

Cram: yes.

Achorn: who decides when the escrow can be refunded?

Cram: I would determine that. Once the additional grapes or trees are planted, I would come out and do an inspection and then the escrow or bond could be released within 15 days.

Achorn: within 15 days. Any check has to go through the normal processes of the township clerk's office and treasurer's office. I think 15 days is tight to get something out. I would say 30 days.

Patterson: for a bond, they could provide it as it relates to a cash deposit. I assumed they were going to provide us a surety bond, which is sort of like an insurance policy. It's an actual document that would be given to us, with the terms and conditions that would be in the amount of the 60 trees that the township would hold and then we essentially can release that back to them. But it's not like we actually issue a check like an escrow out of a township fund. Maybe they can clarify that it's not going to cause an administrative burden for the treasurer's department. If they do want to deposit actual cash, I have no issue with the policy being extended to 30 days, but I just want to clarify the financial instrument I think Mr. Keller was discussing.

McKeller: Chris is right. I thought it might be quicker if we just gave cash for the amount of the invoices for the trees, and then upon Jenn's authorization after a site visit to verify, we refund for that in a lump sum. Given the concept of "make it as easy as possible," offering the amendment to 30 days, this is probably the most efficient way to handle it.

Patterson: no objection here.

Sanger moved to approve SUP #132, Amendment #1 with a change in the findings of fact as presented on page eight under approval of conditions, item three, to state that the township shall refund the applicant the cash bond in full within thirty days of receipt of evidence of the planting of the trees with a second by Chown.

Patterson: the packet supplement has a resolution that accomplishes what you're asking for before the treasurer's amendment. Your motion could be amended before being voted on to actually move the resolution subject to an amendment, condition three, to reflect that it would be a cash deposit that would be returned within 30 days.

Laura Martin,
Recording Secretary

Chown: I was going to ask for a second motion to approve the resolution, but it sounds like we can capture it all in one.

Sanger moved to amend his prior motion to include Resolution 2024-03-12 #2 [summarized aloud from the packet] subject to an amendment, condition three, to reflect that it would be a cash deposit that would be returned within 30 days, with a second by Shanafelt.

Roll call vote: yes – Chown, Achorn, Sanger, Sanders, Rudolph, Shanafelt Passed unan

7. Public Hearing on Bayshore Marathon (Cram)

Chown: Lindsay McLaughlin is the new executive director of the Traverse City Track Club and is here this evening.

Lindsay McLaughlin, 2399 Kroupa Road: I'm a newer resident to the township. I stand here today first and foremost as that resident and neighbor. I really believe we can work together today and have worked together since I've joined the track club to create collective, community, positive power together. I see that every time I visit the Old Mission Peninsula Library with my son who, at age four, knows that Wednesdays are the best day to go to the library because of special craft bag day. And I see that with community events like the Bayshore Marathon. I'm pleased to be here. For 41 years, the Bayshore Marathon has inspired thousands of athletes, hundreds of thousands I should say, including thousands of folks who live on Old Mission Peninsula who run the event. We have 139 signed up to date for this year's marathon. Whether it's qualifying for U.S. Olympic trials or qualifying for the Boston Marathon or just finishing a race they never thought was possible, this makes a big difference in so many people's lives. And as I detail in the packet of information with the Bayshore Marathon report, this impact to the Bayshore Marathon event goes well beyond race day. Over the past four decades, the track club has been in existence, we've been able to raise more than \$2 million thanks to the Bayshore Marathon to give back in charitable giving through community grants, including several here on the Old Mission Peninsula. Pelizzari National Area is the most recent. Also \$25,000 to the Bower Harbor's trail project, \$15,000 to the Peter Dougherty Society trail projects, the Old Mission School track, and Mission Point Lighthouse trails. Importantly, scholarships are a huge facet of our charitable giving completely made possible from the proceeds of the Bayshore Marathon. This past year, 2023, we granted seven, about a third of our overall scholarship recipients, to residents of Old Mission Peninsula. I want to highlight again, and this is in the packet, the charitable giving that goes into specific groups across our region but importantly several groups here on Old Mission, including the women's club, the library, and the school, in exchange for volunteering for the Bayshore. I wanted to highlight some of those pieces of our community involvement. We take our role in the community for charitable infrastructure very seriously, which is why it's a top priority for us to ensure that we have a productive, wonderful relationship with you all and all the municipalities we work with and the larger community as a whole as we continue this really strong tradition of community giving.

Rudolph moved to close the township board regular meeting and open the public hearing on the Bayshore Marathon with a second by Sanders. Motion passed by consensus

John Wunsch, 17881 Center Road: I think it's a wonderful event. Exercise, community, it's a great thing. The second thing I'd like to say is that because we're close to it restarting, and we have this issue and it's emotional, don't let that lead to attacking the board and people who are just following procedure. It's important that everyone knows the history. It was a year ago or more that the conversation came up here. It was in May of 2023, over a year before this event, that the township notified Bayshore that they had raised the cost. The Bayshore said, we would like to talk about it, met in August, the board reconsidered it, notified Bayshore by September, no, it's [the fee

Laura Martin,
Recording Secretary

increase] the same. At that point there was no communication that this was a problem. It was assumed the township would raise the fee. With that in mind, it seems we're in a difficult emotional situation with concern and fear about whether this is going forward. I really think that's just because it's a last minute re-raising of a settled issue. It's difficult for the community to suddenly have comments about potential legal action to be taken. It's normal procedure. A township sets a fee, an organization pays the fee, the township approves it. We need to move forward. I hope the organization will stay with what they agreed to in the past.

John Jacobs, 5290 Forest Ave: a township is not a business per se, but it's like a business in that it brings in revenue to provide services and facilities to its customers, who are our citizens. And like a business, it has to be run in an efficient way and it has to pay its bills. We're currently in a period of high inflation, which is following a period of extremely high inflation, and costs everywhere have risen. Let's talk a little bit about what's happened over the last year and cost examples. Consumer Price Index is up by 32 percent. Cost of housing is up by 42 percent. Taxes on my house on Old Mission are up by 22 percent. The registration cost for the Bayshore Marathon over those 10 years has risen by 42 percent. [This year it rose] by \$5 per participant, which is just about 4 percent in the past year. In the past 10 years, there was a small increase of fees charged by the township of \$250 plus a per participant fee of \$1 per head. Given the amount of money that is generated by the event, the township's fees [\$5 up from \$1] strike me as extremely low and underpriced. I believe that you as our town board have a fiduciary obligation for a fee increase. \$5 a participant is perfectly reasonable and will almost certainly be passed along painlessly to each runner.

On a more personal note, every year township residents get to endure the inconvenience of roads shut down, waiting in traffic to accommodate an event that uses our backyard for which we pay lavish taxes. If we're going to allow the events to be held, we should at least expect to be fairly compensated. Frustratingly, only a very small percentage of our taxes stays in the township. As a result, our parks and other township infrastructure are in bad shape. If the running club is asking to use our township facilities and infrastructure, the club should be asked to support them fairly, or, maybe it's time for the running club to host its event elsewhere.

Just a personal note. As board members, it sort of comes with the territory, people tell you what they don't like, and they don't take the trouble to let you know what they do like. Every decision you make is met with people who disagree. You get complaints and not praise. Let me tell you that I applaud your efforts to manage the township in a fiscally responsible way. I don't always agree with everything this board does, but this is the best township board in my memory, and you should know your work is appreciated.

Lewis Roubal, 14670 Peterson Court: agrees the township board often does run like a business. I think in respect to this issue I want to know the importance of us looking at actual documentation of cost to ensure that we're supporting what we say is a cost being incurred by the township versus those caused by the track club. All of us on the peninsula know there's police, fire, etc. I think the understanding though is that most bills are paid directly versus incurred by the township. If we are increasing the fee per runner, can we have transparency into the actual costs that are absorbed by the township directly? The second thing from a planning standpoint is are we able to tie the actual cost to the township to that fee so that next year, it's not a \$10 or \$15 or \$25 fee? Ultimately, it's a great event but the more money that goes to the township truly is less money that nonprofit is able to dole out in scholarships and other benefits. It'd be great to know this isn't going to be an annual thing, and depending on what the township budget looks like, you're going to use the Bayshore

Marathon proceeds to fill in. I ask for transparency, understanding that we don't want to deprive the track club of anything that isn't absolutely necessary. Thank you.

Dave Murphy, 6943 East Shore: I ran my first Bayshore in 1985. I've been supportive of the race through all those years. We moved onto East Shore Road in 1989. I was kind of jarred by my neighbors' reaction to the race. Many didn't like it. I found myself through the years coming to these meetings and oftentimes supporting the track club, voicing my support because so many of the residents were expressing displeasure. I'm trying to lay the groundwork here that I want to see it continue. I want to see it successful in this township. I was at the parks committee meeting where Jenn brought up the idea of an increase that might go to support our parks. Having been involved in a marathon session of meetings about parks deficits, looking at revenue enhancements of any kind that we could come across, that seemed like a great idea to me. I was also quite surprised [at the cost]; I think I paid \$20 for my first entry into the Bayshore. Knowing the fees are over \$100 for some of the races, it's been a big change. I want to conclude by saying I really want to see this work for all parties. I hope the fee increase makes sense to the club for what is gained and goodwill in the community. I think the community should benefit from this by increased user fees. And we should make a note to the community that the track club may be paying these and it would benefit our residents. I hope that will be a satisfactory explanation to the track club to see the two parties come together.

Rudolph moved to close the public hearing and return to the regular meeting with a second by Sanger. Motion passed by consensus

Chown: Jenn, please walk us through the process of approving a large event application.

Cram: the first thing that needs to happen is for an application to be submitted. We did receive the application for the Bayshore Marathon on January 25, 2024. They met the deadline of 120 days prior to the event. Then the large event ordinance notes we will conduct a public hearing scheduled within 60 days, so we are fulfilling that. It does require that a complete application be submitted. The application is nearly complete. Under section 2.4, we need to conduct a pre-application meeting with other permitting agencies. That has not been conducted yet. It's important that meeting happens and includes emergency services, the fire department, and the police department. I did ask the applicant two weeks prior to the meeting if they'd had any conversations with any of those agencies. They noted that they had not. As of today, they have reached out and made contact with the other agencies. I recommend we include MDOT.

Section 2.7 notes the application fee needs to be paid. They have paid the \$600 application fee, but in their application, there is an addendum where they note, "The submission of this application should not be construed as consent by the Traverse City Track Club to pay the increased participant fees stated in the fee schedule on the Peninsula Township website."

Based on their request for additional information and questions about the legality of our fees, we have incurred legal expenses and additional staff time and so we have requested we receive an escrow in the amount of \$5,000. Amendment 196 says that for all applications, if additional professional services are needed in order to review and approve an application, the township has the ability to require an escrow to cover those expenses. As of today's date, we have not received that escrow. Therefore, the application is not complete.

In addition, section 2.8, action on the application, says, "After receiving the complete application for an event permit and the appropriate fee, the township board shall consider the information contained in the application and shall if necessary investigate or cause to be investigated the circumstances surrounding the proposed event including the suitability of the site's location and

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course for the proposed event, the timespan of the proposed event, the number of people anticipated to attend, whether there was a conflict with other uses of the site, the increased demands on the township, county police, township fire department, and emergency medical resources and the sponsors plan to provide adequate food and water facilities, bathroom facilities, etc.”

It became clear to me on my drive last week coming to work and seeing all the signs that MDOT has placed about the Grandview Parkway construction project, having to navigate to the peninsula based on the detours, that the construction scheduled for this project could impact this race. I reached out to MDOT to see if the Bayshore had reached out to them to discuss the construction schedule. They had not heard from them. I spoke to the construction engineer to understand the construction schedule and have placed a copy of what I found on the website for phase one and phase two.

The first phase, which impacts our residents most severely, started on March 10 and is scheduled to go through May. I spoke to the construction engineer with MDOT. He believes that, if all goes well, they should be done by May 25. There is a possibility for delay. We have to hope this would be completed in time for the event. However, he did note and agreed that our residents, especially those living on East Shore Road, even if construction is complete, will be fatigued by the construction traffic by that point.

The Bayshore will add additional negative impacts. From my own experience, the last two days have been a line of traffic in both directions utilizing East Shore Road. The race is planned for a Saturday so daily commuting to work might be less, but I highly recommend we work with the Bayshore to better understand the construction schedule and develop a plan to address that traffic and activity.

The area where the race starts, where people will be parking, will be impacted by construction even if phase one is completed by May 25. Phase two will still be underway, so westbound traffic will be impacted. People will be coming and going from the race. There needs to be public education and plans in place. Our number one concern is the safety of our residents as well as the runners, so with construction, the race itself does slow response time and makes it difficult. There may be a need for some type of additional indemnification for the township if you choose to approve the race. Section 2.9 is the basis for determination. I would like to note that H notes that the event will not have a substantially negative impact on township or county resources or on adjacent property.

In order to address those negative impacts, I recommend addressing the indemnification and the construction plan. I'm confident we can all work together to be successful if these other considerations are considered.

Sanger: I heard tonight about this monetary issue which has come up at the last minute. It seems like we need to know where the track club stands on the fee that was set a year ago by this board. Because if we can't get together on that, then it's all over.

Rudolph: I think it's important to point out that the fee schedule we discussed was not targeted toward any one entity or individual. We were talking about what these large events cost us in terms of time to administer, the process of the applications, the wear and tear on our citizens from events like this interrupting their day-to-day life. We established that fee not thinking about the Bayshore Marathon or anybody else. We're just saying, if we're going to have events like this, what do we need to compensate our citizens for that? That's where that fee increase came from.

Chown: and also wear and tear on our parks.

Cram: fire, police.

Sanger: I have worked as part of this race for more than 20 years. I've seen a major change. Ten years ago when this ordinance was adopted, we didn't close the roads. I remember working, helping traffic on Center Road avoid runners coming southbound on Bluff Road, along with another reserve deputy in a patrol car with the lights on, trying to have southbound traffic on Center Road slow down and let the runners come down Bluff.

This ordinance was adopted 10 years ago with the realization that what was once just a fun run on the peninsula had become a big business. Let me add too that the events at the Boston Marathon a number of years ago put a different spin on these kinds of activities. It means that law enforcement at the level of state police, county, Traverse City is involved. The Coast Guard is involved. Homeland Security is involved. This still seems like a little run on Peninsula Township on a Saturday morning in May, but it has become a large operation. We can't focus on the money. We have to be sure we are protecting the health, safety, and welfare of our residents, the 8,000 runners that are expected, about an equal number of spectators, and the support staff. That's a lot of people on this township that has a population of 6,100. We shouldn't focus on the cost; we have to focus on getting the job done. If we're at a crossroads tonight, if the applicant will not pay the fee, I don't see how we can negotiate because we have a huge obligation as a township if we approve this.

Shanafelt: I agree with what's been said. There are two issues. One is the health, safety, and welfare issue, which is separate from following the ordinances. The ordinance part is pretty cut and dried in my mind, but the health, welfare, and safety thing, as Jenn has outlined, actually exposes the township to a great deal of legal risk in the event that anything goes wrong because of the construction. And that's only because we've highlighted this and are aware of it. It means we are all now liable for making a decision depending on what that construction looks like. I noticed Chief [Gilstorff] is here. I don't know if you've had a chance to consider emergency services in the context of the race, in the context of the construction and whether or not they're done with phase one?

Gilstorff: we've been looking at that. First, we've always worked smoothly with all partners to provide emergency services for this race and with the track club. We've always had a good rapport and meetings. They fulfill the needs we had from the emergency services side. The race has always been good. That's not the problem. The problem this year is the construction. I can't judge when it's going to be done or if that segment's going to be done. I know it's already created a problem, and we work through it on a day-to-day basis. We've already had issues and it's just started. It's already delayed our ability to get to the hospital and it's going to do that all summer. We need to come up with some kind of plan as far as being able to keep a route open and things of that nature, which would all be discussed in these meetings. They have to be because we cannot just sit there and assume that segment is going to be done and we're going to have a direct passage to Garfield. We're still going to have to go through downtown and cut across all these other things. There may be some other way; we may have to bring in other resources to get to people quicker, which we've done in the past. We're always willing to work with whatever we need to handle the situation. It's gone smoothly, for the most part. Unfortunately, this year that's going to be a major issue.

Shanafelt: I'm not arguing it hasn't gone well. But the question is, once East Shore Road is shut down to vehicular traffic, how do you work around that or have we been able to figure out how to work around it?

Gilstorff: once again the big thing is MDOT and where they're at with the project. Right now we go down to Eastern and cut to Milliken and we have to run downtown to get over to the hospital. That is going to be there all summer. The thing I look at is the amount of congestion in the Milliken area,

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in the high school area, East Shore. We're not going to have any alternate routes unless that construction is done and we have that clear shot down Garfield. I don't know that I can answer that. I don't see any other alternatives.

Shanafelt: so right now, you need East Shore Road open.

Gilstorff: yes. We know the road is going to be clogged. There's not a lot of solution there for alternate routes.

Shanafelt: right now, it's a problem. You take center and Milliken to get out. The race will shut down East Shore –

Cram: they don't totally close it to vehicular traffic.

Gilstorff: we can typically navigate.

Shanafelt: you don't normally take East Shore?

Gilstorff: no, we don't typically because it's winding and more time consuming.

Shanafelt: so the status quo today won't change the day of the race regardless of where the construction is?

Gilstorff: the one thing that is going to change is the amount of people in the Milliken area; that's how we get down to a west-going road.

Shanafelt: hence we need to have a discussion with the track club to make sure these necessary routes are open.

Gilstorff: coming up with a plan, having an idea, where the construction is going to be during that race.

Cram: MDOT has said almost 50 percent of the traffic, if construction isn't complete, will use East Shore.

Gilstorff: people are finding alternative routes. Depends on where the construction is going to be.

Deputy France: from a law enforcement perspective, in all these previous bayshores, issues came in when they had a change of staff. We usually meet several times, have everything planned out. Most of the traffic isn't even peninsula residents. It's when MDOT decided to divert all that traffic onto the peninsula, which is in the city. Only reason most of them are out is to get through to get off and continue to go east. That was a horrible setup in the first place. They didn't have the lights set up the way they were supposed to. They didn't have a lot of signs up; they had a stop sign and a traffic light so I started to get calls about that.

Milliken is usually the best route to go but a lot of people still passing the signs on Peninsula Drive that say "no thru traffic" think they can still go westbound and end up having to turn around to come back into the line to continue on Eastern right in front of the school. Usually, staff wise, law enforcement and fire, we have enough set up between us, the city, state troopers, canine dogs...We're usually able to divert traffic great when it's an emergency. If something occurred, we're able to get through Milliken Drive even when packed because we can get people moved over and we have enough staff. Usually all the volunteers do an amazing job. They're usually part of the group that's at the base on Eastern Road. We usually don't use Milliken during that run. They already have their cars parked and staged and everybody gets transported out here on buses. There are quite a few people using East Shore all the way down.

The biggest wait is when you get to Eighth Street by the gas station. They didn't even put a turn signal there. So now you're waiting just to continue to go left. It's easy to go straight or turn right, but to go left, you're going to be there a minute. So for our purposes, we're good. I know we

already have emails and everybody involved; our new lieutenant is involved now. They sent out emails, let us know we're supposed to be setting up meetings so we can discuss a safety plan.

Sanders: thank you for that. The two main things we're faced with are the escrow account and the agreement to reimburse us the supplemental fee for each runner coming straight out of our Peninsula Township fee schedule. Without it we can't grant this just because it's an institution that's been running for 40 years, because all the residents we serve out here, they would be asking for the same dispensation. And that's not what we're here to do. We're here to treat everybody who comes to us fairly and equally. Jenn went through the ordinance, the application process, and before we can even move forward with anything we need to know that's going to have a guarantee by the track club, in good faith. We're community partners, we want to maintain this community partnership, in perpetuity would be great, but it needs to be two sided. Dave Murphy talked about the fee increase and how it had been brought up at some of the park committee meetings. It's a part of it, but that fee increase definitely is not about parks. It's an operational maintenance fee. It's across the board for anybody who has a project in the township. Anybody wanting to do a small event all the way up to a large event. We have several events that come in and make the same application throughout the year and obviously the Bayshore Marathon is the largest.

Chown: from talking to Chris [Patterson], these fees are legally defensible, but that's been something that's been raised by the Bayshore. We've needed to spend some time on that. Chris, I think you're prepared to explain our position.

Patterson: I started working with the supervisor a couple of months ago when the issue came back before the board. I also worked with Jenn Cram. There were specific comments made in the media related to the position of whether or not the fee asked by the township is particularly responsive to a specific case, which is Bolt vs the City of Lansing. We are aware of that case. That case is generally thought of as applying in user fee systems, where you're dealing with stormwater charges, water sewer system, building permits, zoning permits, etc. It's not typically a case that applies to this sort of voluntary purchase situation. That case does stand for the proposition for what the Bayshore has represented. We don't think it applies to what the township is actually doing. There's a separate line of cases completely outside of the Bolt analysis that does support the type of fee the township is charging as it relates to a service fee for purposes of this sort of voluntary use as being requested for township-wide events. There are a couple of cases that have been taken before the court of appeals separate from the case that's been sort of relied upon by the applicants, even supporting something that's very similar as far as a per shuttle fee cost of \$1 charge per month for each trip taken. It had no basis or relationship to actual costs; it was related to this voluntary sort of service component and the sort of opportunity that local unit was provided. That's probably more akin to how you legally analyze this issue. But separate from that, it's an appropriate approach for the board, treating it more like a traditional user fee as it relates to how the board has supported its analysis and thought about the various charges. That's a very prudent and appropriate step.

I don't think the law requires it, but looking at it as a user fee, that's similar to how the track club is analyzing it. Scope can be a property as long as it relates to the fee in relation to any reasonable cost. Jenn went through the list of administrative assets, the type of costs that relate to the fee. Rudy [Rudolph] made a fair comment: when you're setting these fees as generally applicable to those who are applying under it, mathematical certainty is not required. You're looking for rough proportionality of what the actual fee is in relation to the costs that are being incurred by the township, common sense in that we're setting a generally applicable fee. We want it to apply with equality to all those applicants who come through, but the intensity and the scope of those comes

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with that flat application fee. We're trying to augment the intensity aspect, which has an administrative increase as the event gets larger by doing the per-participant fee.

The methodology is consistent with the idea of trying to make the fee for the applicant in relation to those additional services that the township has to provide with respect to oversight. It's fair that the track club does invoice specific emergency services. I know the fire chief sends out a specific invoice as to the hours for those staff and those vehicles for that specific day.

The township's concern is the administrative component pieces that come into getting to that day and separate from those specific departments related to emergency services. With emergency services alone, you just heard that budget item for the township is one of the bigger ones that residents pay for. There is work being done to make sure this event happens appropriately. That sort of time and materials is going to be captured by application fees, not by individual invoicing that's occurring for the specific day of the event.

Jenn Cram already touched on and analyzed the pre-application meeting as required by the ordinance. This is the sort of application context and details that have to be reviewed by Jenn: correspondence with other agencies, satisfying the review standard, presenting it to this board. You've got board meeting attendance for meetings, so now we have to have a special meeting. All those pieces will be encompassed within one event process.

We did consult with the supervisor who at a higher level is involved in some of the early coordination of the event and taking public comments, questions. Not just the Bayshore, although I think that event does cause more of an increase because of the size, getting some of those comments from the public. I talked about the emergency services piece, and we do have the wear and use on some of the parks. The township does have a maintenance individual who is involved in augmenting the parks for purposes of the event. Also, if it's wet, damage to the parks from tire tracks, trenching, all of that becomes much worse. For purposes of being prudent, the fee you're charging, looking at it from the basis of all the different cost categories, it's been quite some time since you adjusted that fee. Salaries are increasing. That means hourly rates are increasing. All of those items have gone up. It's in line with not only Bolt vs City of Lansing but a slew of other court of appeals cases that support this type of voluntary service fee. We think the board has been responsible in this action of protecting residents. Even if you look at this as you would generally for zoning, we wouldn't typically take an application and move it forward until you have those complete foundational pieces put together.

Shanafelt: I think it's imperative we follow our ordinances, and they are what they are. We're happy to take any application, assuming it follows our ordinances. The point that the application is incomplete is very viable. There are a number of things that need to be taken care of. In particular, what is the emergency plan? We don't know exactly what that is; it's solvable, but it's not solved yet. Until it's solved, it's not a complete application.

I think there are a couple other things. Clearly we are incurring additional expenses as a result of the actions of the track club. They should, as part of the application, pay for the additional legal fees we've incurred as a result of this as well as put up an escrow anticipating future legal fees. We should have Fahey Shultz determine whether or not a greater degree of indemnification is required. Not because it's the Bayshore Marathon, but because the Bayshore Marathon happens to be occurring this year in the midst of a lot of construction. I'm worried about the liability we take on by having discussed this, knowing there could be potentially increased risks to our residents in the context of an emergency and we did nothing about it. I have other things, but I would argue that when the application is complete, we look at it again.

Cram: I agree that the fees should be paid before we move forward. But I believe if the track club agrees to pay the fees that have been established, we could work to come up with the alternative plan. I looked at how this has been addressed in the past and the previous zoning administrator sometimes had those meetings before the public hearing and sometimes after. The conversation has been started. Everybody's aware of the concerns and that there could be constructive meetings that would result in an alternate plan.

Shanafelt: we are two months away. Those things have to be done before the race goes. I don't see any reason to approve the application until we know it can be solved. We have extenuating circumstances here, partly caused by the track club creating an issue where there really isn't one.

Rudolph: I'd like to second what Armen [Shanafelt] has said. This fee increase was not a surprise. It's almost a year ago when we decided to do that. I think we let all the people who might be affected by it know at the time we were raising those fees. What is a surprise is to suddenly be threatened with legal action by an entity that's trying to come out here and make use of our township. It has incurred additional costs to try and address that issue. I agree that, until the application is complete, the meetings have been held, and the track club agrees to the fees, we should table it.

Sanders: I partly agree. I think the escrow and the fees are non-starters. The fees would be an acknowledgement that the escrow account gets set up immediately, tomorrow, and that the supplemental fee will be reimbursed at the end of the event. As far as the emergency plan, that could be a conditional approval. Because tomorrow morning at eight o'clock, I know the track club picks up the phone and gets ahold of all the community partners to set up those appointments. It would be great to have those appointments relayed to us. I would like to move forward and grant them a conditional approval, assuming the fee piece can be taken care of. Because with MDOT and the construction project, that stuff changes within a 24-hour period. But let's get the ball rolling and be a part of it.

Ahorn: the only amendment I have on the escrow, based on last week's activity with our legal, is to increase the escrow to \$10,000. Anything that's not needed will be reimbursed as with any escrow account. If you look closely at our fee schedule, it says any other additional costs, not just professional costs, are involved in the application. They also need to be covered by escrow or be billed. We need to protect ourselves financially. We don't want the taxpayers of this township footing the bill when the applicant is requesting legal services from our attorney.

Sanger: do we have any other meetings set up beside a regular meeting?

Chown: a special meeting on Monday, March 25.

Sanger: should we table tonight to that meeting? It would give all parties a chance to bring back some answers. We're not telling them no, but I don't have enough information tonight to say yes.

Chown: have we covered the indemnification concerns?

Shanafelt: the indemnification is referring to whether we require additional protection. I don't know if 5 million is the right amount or 10 million. I suggest that in consultation with our counsel, we make a determination of what that number should be. Because it's a special circumstance.

Sanger: typically, with an activity the size of this, the financials involved, we would have some sort of agreement in writing. They're naming us as additional insured on their general liability policy. But when I look at indemnification, I'm looking for something in writing that lets me show the court that they have agreed to hold us harmless not only to the extent of their insurance policy but to the extent of any assets we may have. I would ask our legal counsel, can we get something in writing

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with the township and this organizer that specifies that they are going to hold us harmless for damages? The insurance policy is a step forward. But again, that's not sufficient.

Shanafelt: say someone requires lifesaving help at a hospital and the ambulance is stuck as a consequence of the change in traffic or congestion during the time of the race.

Sanders: just this week our fire department responded to an alarm over in Acme. It's awesome that we can provide that service to a community neighbor, but if it happens out here on the day of the race, they're not going to be able to make it.

Shanafelt: two minutes makes a difference. Say someone passes away because of a delay because we approved the marathon. How do we protect ourselves against that?

Cram: is this something our insurance carrier could assist us with, giving us an idea of what they would feel comfortable with?

Sanger: it's part of it. But when their insurance maxes out, we want more assurances that they have other means of helping the township meet a big problem.

Shanafelt: we have to interact with our counsel to figure that out.

Chown: there are four pieces: the emergency plan, which we know we can come up with. There's agreeing to pay the fee, there's escrow, and then there's the indemnification. Four things that need to happen before this board is willing to approve the application. I think tabling to a date certain is a good idea. It provides a deadline and potential closure that everyone needs. We want this to happen. If we have a deadline, it's more likely to happen. Certainly the individuals deeply invested in making this happen need to know.

Shanafelt: I'm not sure everything can be done by the [March 25] meeting. It will show the progress being made in these areas and then move forward with conditional approval.

Chown: we've closed the public hearing; we don't have to redo that.

Sanders: my question to the track club, knowing that the escrow and the agreement to reimburse is a non-starter, are you guys prepared for us to continue?

McLaughlin: I appreciate the opportunity to discuss further. I will keep it brief because I understand we're headed down the path of further discussion. I can't respond to some of these things because it's the first time I'm hearing directly from legal counsel. I don't have an attorney here because I didn't expect that to be part of the conversation. But I'm happy to bring all this back and make sure I understand this better. However, without having to dive deeper with our attorneys, I can say I've been advised that we can move forward with the fee schedule payment as stated because our concern all along has been that we do what's permissible under state law.

When I joined the club at the end of November, my first job was to put together the budget. It was a pretty big jump from last year's fees to this year. That's not your fault; I was hired starting November 27 of last year. We worked with the township as soon as practicable starting in December. I appreciate the feeling that this is last minute, but I felt like I had to do my diligence on the budget and overall impact. I did feel compelled to ask for legal review. That's been our concern, that there's not a conflict of state law. We just haven't been able to get that information, unfortunately. I do understand that there's been some investment in that discussion. The fee schedule as stated, the \$5 participant fee and the \$600 fee that we've already paid, we feel at this point in time because we're still reviewing that we can pay it under our current legal review. We can confirm if that's ticking one item off the list. I will have to go back with that team again who's not here to address the question about the escrow. I've been asking for information and questions. I don't have any information about the fees that may or may not have been incurred as a result. I

do understand, it's been made clear, if we're going to have further legal discussions, we would have to set up an escrow account. And that's where I said we want to pause because given the timing of where we're at, we need to move forward with the race. We will continue to have conversations as appropriate moving forward but at this time we wanted to turn our attention to the permit and the safety of the event itself.

If I can, I'd like to have more specific information about the escrow piece so I can take that back. I would love to understand that a little bit further so I can understand what the actual ask is.

In terms of emergency, I appreciate our public fire and safety comments and questions. Recent years we went off the 30-day mark before an event, but we can appreciate that this year looks a little different. I have not had conversations with MDOT but I have had conversation with the county on the construction. They shared that mid-May is their proposed shift from phase one to phase two. I know we can't control that, and we should be prepared with a focus on safety first. May 25 feels past mid-May, but I know we can't rely on that. I want to clarify that we have had thoughtful conversations with our public partners.

One more item is the indemnification. I don't think I can answer that since I'm not legal counsel, but I would be happy to provide any additional information beyond the additional insured document that we have as well as discuss if there's something we can put in our waivers that would help the township feel more comfortable. These are just things we could discuss. I have to defer to our legal team to talk through that but we're definitely open to supporting the situation.

Chown: Chris, any follow-up comments or should we do that offline after the meeting?

Patterson: fine to take it offline. Sounds like they're going to go back to legal counsel and report back under a position of being able to meet those foundational demands the township is asking for.

Sanders: prior to that special meeting, the full application package needs to be in. The escrow conversation started back around March 5; that along with the agreement to reimburse the supplemental fee, those are requirements with the application, so the whole application package could be fulfilled prior to that meeting. That'd be great. Then we can focus on the other two pieces.

Chown: any more questions, Lindsey?

McLaughlin: I still want to understand the nuances with the escrow, but we can take that offline.

Sanger: as a measure of good faith, it makes sense to get the escrow money in now. If you're not prepared to put escrow money with the township to spend legal fees for this particular purpose, I seen no reason to move forward.

Achorn: I just found an email from March 4. Lindsay said, "Thank you, Isaiah. Our legal counsel is requesting that you please provide us with something in writing from your legal counsel explaining how does the large permit fee increase comply with both Headlee and number two, the data relating to the overhead expenses associated with owning and operating parks and other infrastructure that support large events. Thank you for your help with this additional information so that we can determine whether we can pay this fee in compliance with Michigan law." You engaged our attorney.

McLaughlin: I wrote that email. That legal opinion was never provided because we would have had to set up an escrow account. My understanding was that request wasn't fulfilled, and I understood why; that was made clear to me. We were not made aware that legal fees had been incurred at that point. I am trying to understand what has been incurred because we have not been made aware to date.

Rudolph: because of that, we had to incur the legal fees in order to protect the township.

McLaughlin: I understand that concept, but the request I made was not acted upon. I understood why, in order to do that, they would need to incur additional fees. That's why he requested the escrow at that time. I said at that time, we don't want to incur additional fees so we're not setting up the escrow.

Rudolph: could you not have gone to your own attorney and gotten a reading on whether these fees were applicable or not?

McLaughlin: we did and that's why we've been having these conversations with the township staff for the past couple of months.

Rudolph: your actions put us in this position.

Cram: this all started with the Ticker article.

McLaughlin: this was not included in this packet, this email, but I did reach out to the township and say, "We've been asked by the Ticker to comment, they're running a story, we wanted to give you a heads up that we did comment because they reached out to us." This is not something the track club instigated.

Shanafelt: so you're not concerned at all about how the Ticker presented your position?

McLaughlin: everything that is in quotations by me is exactly what I told them.

Shanafelt: great, thank you for that endearing article you helped provide.

McLaughlin: listen, I-

Shanafelt: just stop. Thank you.

Sanders moved to table the discussion until March 25 at an already scheduled township board special meeting, and, prior to that meeting, the township needs to receive the full application with the \$10,000 escrow fee submitted to the township along with an acknowledgement that the supplemental fee will be reimbursed at the completion of the event per our fee schedule with a second by Sanger.

Roll call vote: yes – Achorn, Sanger, Sanders, Rudolph, Shanafelt, Chown Passed unan

Chown: thank you, Traverse City Track Club. This was a challenge for all of us. And we appreciate your time. This is an event that we are proud to help put on each year. We do want to work with you. We want you to want to work with us too and understand our challenging position.

8. Planning and Zoning Department Verbal Update (Cram)

Cram: work on the master plan is moving forward. We have compiled the redline document. We asked the planning commission to review the document and provide us with any comments. We broke those comments up into three different topics. We addressed the easy things, the typos, and redlined the document with those. We have some policy discussions that need to take place. At the March meeting, the planning commission will review the red lines and discuss the philosophy and accuracy of the future land use map. The next meeting we have with the planning commission will look at the vision statements and action items.

The shoreline regulation study group has met three times. It has been a more challenging study group than building height or the citizens agricultural advisory committee. The topic is very important. There are some strong opinions, but despite the challenges, we learned a lot and it has been productive. Right now we're focusing on the location and number of docks and hoists on single ownership parcels. From there we'll move to shared ownership parcels and then start looking at the natural resource protection land use permit issues with the shoreline.

9. Update on Budget Public Hearings for Fire Department, Police, and Township for Fiscal Year 2024–2025 (Chown)

Chown: in your packet is an email exchange between the classifieds department at the Record-Eagle and myself. These exchanges occurred in February shortly before the presidential primary. I sent the Record-Eagle the advertisements that I'm required by law to publish 15 days before a public hearing. I received confirmation from the Record-Eagle that they had the ads for the budget public hearings, that they would publish them on the requested dates, and that they would send me a proof ASAP. I was elated. They had my ads and had confirmed the dates. I turned my attention back to the election.

The ads never ran. We caught it a week and half ago. We have a new fiscal year beginning April 1. We are required by law to pass a budget and I need 15 days in a newspaper of record to publicize that we will hold these public hearings. So, the ads have run and the only date we can do this is Monday, March 25. That's why we are holding a special meeting at 7:00 p.m. in the township hall for the first fire department special funds assessment, the police, and then the township board.

Sanger: I trust they aren't charging us a second time for the ads?

Chown: no, they were very chagrined.

Achorn: when is the second meeting for the fire department?

Chown: on March 27. That was already planned, at 10:00 a.m.

10. Recommendation from the Peninsula Township Organization, Staffing, and Funding Study
Group and Proposal from Recommended Firm (Shanafelt)

Shanafelt: I did not think this firm was going to be the top runner, mainly because their focus was on accounting and financial. As we discussed their plan and approach, I realized this process is all about accounting and financial. The energy of the team, their experience, they're hungry to do this. Their approach was impressive. We thought they could get the job done in a reasonable period of time. They were effectively the low bidder in this process and were offering more product for what they were trying to do. Regardless of what we choose to do as a government structure, they will be providing roadmaps and specific suggestions for improving our overall efficiencies and operational effectiveness, to find a better way to do what we do. As we change going forward, we will know how to change to continue doing a better job.

I ask tonight for a couple of things. One is approval to work with our council to finalize a contract with Maner Costerian. The other thing we need approval for, pending finalization of the contract, is approval for up to \$26,000. Their original quote is less than that. They're saying even with exigencies they'll go over that. We talked extensively with them. If they run into something unexpected and it's going to cost more, we'll talk about it and figure out how to get it done. They stated, even in the circumstance where we think we're going to run over, we'll still try to stay below \$26,000. A lot of what they said is reminiscent of some of the better law firms I've worked with who honor their agreements explicitly, even if it's more complicated than expected. They were impressive. Granted, it's 20-some thousand dollars. I think it will help us immensely when it's done. I think we'll have their proposals in five months, still before November.

Chown: I received an email this morning from Wes Cowan, who also served on the committee. Wes asked me to read a letter into the record. I'll summarize it instead and will see that it goes into the minutes. [Chown summarized the letter, which urged the township board to award the bid to Maner Costerian; see the attachment at the end of the minutes.]

Sanger: I think it's terrific that the person heading up this study from this firm was a township supervisor for eleven years. He knows where we're coming from.

Sanders: I'm supportive of this, especially with that timeline. It will be a huge piece of education for every voter in the township before we go out and do our survey. It will have a lot of influence on how people fill out that survey. It's important.

Chown: seems like a good bang for the buck.

Gilstorff: is it dealing with township operations, fire department included?

Shanafelt: no, you are a separate entity.

Sanger moved to approve the proposal from Maner Costerian in the amount not to exceed \$26,000 and to authorize the supervisor to sign a contract with Maner Costerian for work on the project pending legal review with a second by Chown.

Achorn: the clerk gave us deadlines for the ballot proposals for the November election. They must be in by August 13, 2024. We talked before about how we are going to operate in the meantime, until we figure out what we're going to do in the future. Are they able to come in with their report before the requirement to put the Headlee rollback or something else on the ballot?

Shanafelt: the timing is not perfect. The report, no matter what it says, will be useful. I did ask if they would be able to provide interim progress, and we'll be in contact with them continually. What we can do is see how it's going a couple months in. The glaringly obvious will show up in a month, but details will take more time. Perhaps that's something we can make decisions on. Some we can make independent of a charter township decision. One of them is the Headlee rollback. One of them is, run a parks millage. Even if we went to charter township, we would only ask for a millage to hit the operating expenses we need. If we had an approved parks millage, that's an amount we would not have to tax on. Part of it might be, maybe after the budget is approved, we take on the topic of how do we approach a Headlee rollback? Do we do a parks millage? And that really is independent because the money has to come from somewhere, somehow, someway. Parks isn't our only issue. I think we're okay with timing, but we have to be intellectually separate, what we can do without this report, what we can't do with this report, and what we should do regardless.

Chown: the Headlee rollback is obvious.

Sanders: that could go on the primary. And there's still room to put something on the general.

Chown: and there's time to educate in the summer newsletter about why this is on the ballot and what it would do, how much money it would bring in, exactly where those dollars would go. I think that's pretty simple. I'm concerned about a parks millage at this time. As a member of the parks committee, I'm worried that we don't have time as a township, that we don't have the bandwidth [to fully educate the community]. We don't have a team of people ready to go door to door. The timing on this is not good. And I'm afraid that's going to be a necessity to have this pass, that we have to reach people. I also think it's easy to tie a successful parks millage to a property acquisition and we don't have one. If we can get our work done so we're ready with the numbers and the data when that acquisition opportunity comes along, and I believe it will, it will be irresistible.

Sanger: this is a CPA firm that will be digging into numbers, and we will be getting interim reports back in terms of where they're at. We're not going to wait till September or whenever it is and get this big thick report. They'll be working closely with all of us.

Chown: we have a lot of work to do in order to get them the information they need.

Rudolph: I assumed based on discussions we had in the past that we were going to go ahead with the Headlee rollback on the ballot. I'm for that.

Achorn: our decision would be whether we want it on August 6 or November 5. In either event we need to get busy. It has nothing to do with the contract in front of us.

Shanafelt: only indirectly.

Rudolph: they would use that information in their analysis.

Roll call vote: yes – Rudolph, Shanafelt, Chown, Achorn, Sanders, Sanger

Passed unan

11. Litigation Update (Chris Patterson from Fahey Schultz Burzych Rhodes)

Patterson: we still have the Family Orchard LLC case pending; it is fully briefed with motions in the western district before the same judge who passed the winery litigation. There's been no movement. There was a sixth circuit decision that was sort of relevant to the same kind of moratorium issues. We did work with insurance defense, Lindsay Dangle, in providing a supplemental notice to the court, saying there's a new case that's come out since we briefed, wanted to make sure you were aware. The judge is aware of it because it was brought up at a motion hearing on the winery litigation maybe four to five weeks ago. My guess is they're thinking they'll handle the winery litigation first and then see the extent to which those plans resolve or otherwise leave the Family Orchard case remaining.

There's been activity on the winery litigation case. Multiple motions have been filed with the court since October 2023. The judge has been going through those motions. We're starting to get orders. Some of you went to the federal building a few weeks ago, and on one of those motions, the judge issued a ruling. He issued a ruling on a preemption motion just a week ago. Interesting order in that it did indicate that some of those preemption claims sort of mirrored some of the positions that were taken by the court in June of 2022 as it related to finding that some of those MLCC activities do preempt the zoning ordinances. Issues we don't agree with can be taken up and appealed later. We did get an order from the court a few hours ago; insurance defense is unpacking that. It was a ruling on the affirmative defenses. It wasn't on some of the main motions that we're waiting for the judge to decide before trial. The important part right now is that the township board is preparing for the final settlement conference scheduled for tomorrow. The court hearings have been in Kalamazoo because that's where the judge sits. Settlement in the federal court system can be delegated and handled by the magistrate judge, which is what the judge has done here. You will have conversations with Magistrate Kent in Grand Rapids tomorrow. I know the township board has appropriately posted that as a special meeting, so you will have a quorum present to facilitate those conversations. We have worked with the township to be prepared to facilitate a resolution, which you all want to do. If after tomorrow it doesn't completely resolve, the case is set for trial starting the end of April through the first part of May. I would assume the judge has different sets of motions to rule on. That will give the parties a good idea of what is left for legal issues for trial.

9. Citizen Comments:

No citizen comments

10. Board Comments:

Chown: most of this board is heading to Grand Rapids early tomorrow morning. I will ask our county clerk, Bonnie Scheele, if this board needs a petition in order to put a ballot proposal on the August ballot.

11. Adjournment

Sanders moved to adjourn with a second by Sanger.

Motion approved by consensus

Adjourned at 10:05 p.m.

March 11, 2024

Dear Trustees:

My name is Wes Cowan, I live at 2849 Shorewood Drive. I regret that I cannot attend tonight's meeting. I ask that this letter be publicly read and entered into the minutes.

I am writing in support of the expenditure of Township funds to hire an independent firm to highlight and explain the key issues around a change from a General Law Township to a Charter Township form of government.

As a member of the group initially tasked to do this work, I assure you that each of us set out with no preconceived notions about the best direction for our Township structure and governance. We rolled up our sleeves, interviewed Township employees, and formulated an initial outline of what needed to be done.

We soon discovered that providing our Trustees with a comprehensive report was beyond our capabilities. Many of the questions we want answered require the guidance of professional planners – people with deep understanding of how townships operate and collect revenue.

Further, we realized that taking a short-term perspective would not address the needs of our growing and dynamic township. Looking over the horizon (1, 5 and 10 years ahead) seems to make sense. We want to know:

- What happens in the future if we remain a General Law township?
- Can we continue to provide the services and maintain the quality of life residents expect?
- Do we have the right personnel to govern and run our Township?
- Do we have the necessary funds?

We were also cognizant that some townships residents believe the die has already been cast, that a decision has been made to reorganize as a Charter township. We agreed that hiring an independent firm to prepare the report will help dispel this belief.

We solicited proposals from various firms that specialize in government issues. Three submitted formal proposals. Our committee interviewed representatives from two of the three firms and made a unanimous

decision – pending approval of the Township trustees – to award the job to Maner-Costerian, a Lansing based firm with broad experience in taxes and township governance.

I urge you to accept our recommendations and award the modest contract to Maner-Costerian.

Sincerely,

Wes Cowan

PENINSULA TOWNSHIP

13235 Center Road, Traverse City
MI 49686

www.peninsulatownship.com

Township Board Special Meeting

March 13, 2024, 1:30 p.m.

Grand Rapids District Court

110 Michigan St. NW, Grand

Rapids, MI 49503

(also known as Ford Federal Building)

Minutes

1. **Call to Order** by Chown at 1:40 p.m.

2. **Pledge**

3. **Roll Call**

Present: Sanders, Sanger, Shanafelt, Rudolph, Chown

Absent: Wunsch, Achorn

Also present: Cram

4. **Citizen Comments:** none

5. **Approve Agenda:**

Sanders moved to approve the agenda with a second by Shanafelt.

Motion approved by consensus

6. **Conflict of Interest:** none

7. **Consent Agenda:** none

Business:

1. Settlement conference – WOMP, et al v Peninsula Township (closed session)

Rudolph moved to enter closed session with a second by Sanders.

Motion approved by consensus

Shanafelt moved to leave closed session and return to closed session with a second by Sanders.

Motion approved by consensus

Chown moved to enter closed session pursuant to MCL 15.268(1)(e) to consult with township counsel regarding trial and settlement strategy in connection with pending litigation, WOMP v. Peninsula Township, Case No. 20-cv-1008 pending in the United States District Court for the Western District of Michigan as discussion in an open meeting would have a detrimental financial effect on the litigation or settlement position of the township with a second by Sanger at 1:46 p.m.

Roll call vote: yes – Sanger, Shanafelt, Chown, Rudolph, Sanders

Passed unan

Sanders moved to come out of closed session with a second by Sanger at 8:14 p.m.

Passed unan

8. **Citizen Comments:** none

9. **Board Comments:** none

10. Adjournment:

Rudolph moved to adjourn with a second by Shanafelt. Motion approved by consensus
Adjourned at 8:16 p.m.

PENINSULA TOWNSHIP

13235 Center Road, Traverse City
MI 49686

www.peninsulatownship.com

Township Board Special Meeting

March 25, 2024, 7:00 p.m.

Township Hall

Minutes

1. **Call to Order** by Chown at 7:02 p.m.

2. **Pledge**

3. **Roll Call**

Present: Achorn, Sanger, Sanders, Rudolph, Shanafelt, Chown

Absent: Wunsch

Chown: as you can see, our supervisor is still on paternity leave, but rumor has it he'll be back this week.

4. **Citizen Comments:** none

5. **Approve Agenda**

Achorn moved to approve the agenda with a second by Sanger. Motion passed by consensus

6. **Conflict of Interest:** none

7. **Consent Agenda:** none

8. **Business:**

1. Bayshore Marathon Application (Tabled from 03-12-24 Township Board Regular Meeting)
(Cram)

Cram: since our last meeting, we have received the requested escrow to cover the professional services that have exceeded the application permit fee. We also received an updated application accepting the current fee schedule. The Bayshore organizers have scheduled two meetings with community partners for safety. All outside agencies that need to be talking are in contact. A meeting is scheduled for April 3, and another in May. Everyone is committed to making sure we have a backup plan if the first phase of construction is not complete. MDOT feels it will be. In the event that it's not, there will be a plan so emergency services can get people where they need to be. The indemnification agreement has been drafted. It isn't yet complete, but legal counsel feels it's close. All the items we needed for a complete application have been submitted.

Shanafelt: at the last meeting, Dave [Sanger], you were worried about the safety plan. Are you comfortable with the level of progress at this point?

Sanger: I am.

Chown: in terms of the indemnification, has our [legal counsel] made a recommendation about approving the application pending receipt of an acceptable agreement?

Cram: yes. if the board is comfortable with everything else, the event could be approved conditionally. We could set a reasonable time limit to have the indemnification signed by both parties.

Sanders: bravo, track club. You've done a lot in a short amount of time. Thank you.

Sanders made a motion to approve the Bayshore Marathon pending receipt of the

indemnification agreement, which [must be] in hand and signed no later than the close of business on April 4, 2024, with a second by Rudolph.

Roll call vote: yes – Sanger, Sanders, Rudolph, Shanafelt, Chown, Achorn **Approved unan**

2. First public hearing on proposed fire fund millage rate for fiscal year 2024-2025 (Achorn)

Achorn: I have prepared the budget the last seven years. When Katie Clark came on as my deputy last year, I brought her into the process. This year I felt we needed to cross train more of our board members. I asked Isaiah [Wunsch] and Maura [Sanders] to assist. It spreads the wealth of knowledge to have backup. Chief Gilstorff knows his budget, so we let him present it himself.

Chief Gilstorff: the fire department millage is staying at the same rate of 2.6. For this budget year, I am presenting a total expenditure cost of 2.5 million.

Gilstorff gave an overview of the proposed budget included in the packet and of the department's new ability to put a member in the water to rescue people.

Sanders: the old AEDs, are they still usable?

Gilstorff: yes, we will keep them in service. I carry one in my vehicle. We have some paid-on-call EMTs; we may give some to them. There's no trade-in value to them and they still work.

Sanders: regarding the new water rescue abilities, are we capable of going out to train others?

Gilstorff: yes. I've mentioned that to all the chiefs. We want to try to recuperate the cost of learning this skill. We're good at the boat operations but we were limited in being able to get off the boat to help people.

Sanders moved to close the township board special meeting and open the public hearing with a second by Sanger. **Motion passed by consensus.**

No public comments.

Rudolph moved to close the public hearing with a second by Shanafelt. **Motion passed by consensus.**

3. Public hearing on proposed police fund millage rate for fiscal year 2024-2025 (Achorn)

Achorn: we set a new millage proposal two years ago that maxed out at .5 mills. Last year we decided to collect .23 mills. It's a minimal amount. This budget proposes .35 mills. It gives the township the opportunity to add enforcement officers as we need them, if we need them. We want to be prepared for any additional possibility of increasing our presence here in the township. Also, we have purchased a lot of equipment for our sheriffs, and we need to keep it updated and in good repair.

Sanders: for 2023-2024, the estimated revenue coming in for the Police Fund is \$354,000. The majority is coming out of the tax collection pay over and a few delinquent taxes. There's a significant amount of interest income and some increases on the appropriation side.

Sanders gave an overview of the proposed police budget.

Achorn: the county bills us.

Sanger: it's all in one. The bill includes the equipment, the training, officer salaries, and benefits.

Sanders: we are budgeting for \$210,000 there. Camera lease costs have gone up. We didn't have anything in capital outlay last year. We are requesting \$10,000 going forward. What is the capital outlay for?

Achorn: perhaps more speed signs. I'm not sure how the financing would work for any new equipment, whether it would be leased or from capital. For now it's in capital.

Sanders: total appropriations for the Police Fund are \$242,400. This is significantly less than our estimated revenues. That fund looks good.

Rudolph: do the estimated revenues reflect the .35 mil?

Achorn: yes.

Sanger moved to close the special meeting and open the public hearing with a second by

Rudolph.

Motion passed by consensus.

Nancy R. Heller, 3091 Blue Water Road: there used to be a monthly report included in the packet of the activity of our community police officers. It sort of disappeared. As a resident, I'm out and about a limited amount of time, but I'm not seeing adequate nighttime coverage. I'd like to see someone in charge of overseeing the scheduling. I commented last time on the two officers being scheduled at the same time. Becky [Chown] responded that they were catching more speeders.

Chown: I actually said there was the potential to catch more speeders.

Heller: we don't know; we don't get the report. I feel like when the idea of having two officers was discussed, the idea was we might have more nighttime coverage. I don't feel like we're getting it.

Sanders moved to close the public hearing and return to the regular meeting with a second by Rudolph.

Motion passed by consensus.

4. Public hearing on proposed general fund and special funds budget for fiscal year 2024-2025
(Achorn)

Achorn: because [Sanders and Wunsch] are not allowed to input data into our software system, they had to use Excel. There's a little bit of non-conformity for now since they had to do it on the software they could use. Once the budget is approved at our next meeting, the treasurer's office will input the numbers into the township software so it will be back to the way you recognize it.

Sanders: in the packet is the cover sheet to go over the budget for 2024-2025. In the General Fund, our revenue is at about 1.745 million dollars with roughly the same expenses. The big line item is appropriations and the \$140,000 appropriation in. \$70,000 will be coming from Cable Fund and \$70,000 from our Tower Fund.

Shanafelt: the appropriations line is to make sure our budget works, right?

Sanders: yes, so that it is balanced.

Achorn: more so that it's bringing cash in because there isn't sufficient cash.

Shanafelt: from our regular operational income. That's my point.

Sanger: what salary increases are planned?

Sanders: across the board, we are looking at a 3.2 percent increase. This is this year's standard federal cost of living increase.

Shanafelt: in legal fees and allocations, the 2023-2024 WOMP lawsuit costs were about half a million dollars. Are we only allocating \$125,000 for the next fiscal year?

Achorn: yes, because we now have an insurance attorney.

Sanders: I caught something in the line item for clerk. The salary for newsletter and salary for parks and cemeteries was \$3,000 each. We are taking that down to \$1,500 each because the salary for the clerk was not accounted for correctly.

Sanger: state law requires that when we assign additional duties to one of the three who have statutory duties that we unbundle the compensation. In the past it was all bundled. Those two items are in addition to the statutory duties.

Shanafelt: Marge [Acorn], do you have the staff you need to run the treasurer's department effectively?

Achorn: yes, we have a half-time person.

Sanders: in assessing, department 257, under salary for temporary employees, we have a bump in that office that Sally [Murray, the assessor] has been requesting.

Sanders continued presenting the proposed General Fund.

Rudolph: there's an increase in engineering costs [for Fund 204, Roads]. Is this related to Bluff Road?

Achorn: yes.

Sanders briefly presented the parks and cemetery budgets.

Achorn: at the bottom of the Cemetery Fund [209], there's a \$14,100 loss. This is allowed because it already earned that income in a prior year. There's a sufficient fund balance and cash to support this.

Shanafelt: where do prior year balances show up then?

Sanders: total fund balance.

Achorn: net income rolls over into the fund balance.

Sanders continued presenting the proposed fund budgets, including the Dougherty House and Replica Log Church fund budgets.

Sanders: the Dougherty House 501(C)3 group sent the township a letter requesting these two funds be split up. The groups have independent accounting.

Sanders continued presenting funds.

Sanders: In the PDR [Purchase of Development Rights] Fund, 397, estimated revenues for next fiscal year are 1.938 million dollars. We are looking at spending \$149,250.

Achorn: 1.5 million is planned for purchases once they go through the process.

Cram: we should have the first four appraisals in the coming weeks. We received 10 applications.

Shanafelt: we don't budget for those yet because they haven't happened yet, but we do know how much we have available.

Achorn: on the cash column in the summary, there is more than five million dollars.

Sanders: in the Tower Fund, 502, we are appropriating \$160,000 out. \$15,000 is going to Roads, \$75,000 to Parks, and Compactor is getting \$4,000.

Sanders: the Lighthouse Fund projected revenue is \$134,500.

Shanafelt: most of that goes to expenses, net \$20,000.

Sanders: between the Lighthouse Fund, 508, and Lighthouse Gift Shop Fund, 509, Ginger [Schultz, the lighthouse manager] is pulling her full salary. [The manager's salary is split between the two funds.]

Board discussed Sewer Fund, 590, Water Fund, 591, and Compactor Station Fund, 596.

Achorn: overall, we have used up the income from our Tower Fund and Cable Fund to operate this township. We've had to dig into our emergency reserves. This is not doable into the future. We must have an additional source of funding for the operations of the township. I am working on a ballot proposal for the August ballot to reset Headlee back to 1.0 mills. This would give us the same amount of tax funding that we are taking from our emergency fund.

Sanger: the tower referred to is the big tower up by fire station 1. For years, we leased out antenna space. The Cable Fund is a franchise fee for the Cable TV service in the township.

Achorn: I don't know how long they're going to last. In case something drastic happens such as another Covid, we need to plan ahead to make sure township finances will be secure.

Shanafelt: we need some funding for emergencies.

Sanders: the Tower Fund has been pennies from heaven, but we can't lean on it.

Sanger: several of these are restricted funds. If we're short on money, we can't dip out of the PDR fund, for example. The cash balance looks healthy but we can't use it in an emergency.

Achorn: even if the road needs funding, it can't come out of these other special funds.

Sanger moved to close the regular meeting and open the public hearing with a second by Rudolph.

Motion passed by consensus

Nancy R. Heller, 3091 Blue Water Road: I thank everybody for the hard work. I wasn't able to get through it all. That is my responsibility. It's hard to get through because of the way it's formatted. I thank the treasurer for clarifying that the end product will look more familiar. If you have to use this formatting in the future, please use page numbers, head all the columns on all the pages, and color code the funds and departments. It would expedite trying to get through it. I know it was a

lot of work and I thank you. I will have comments on Wednesday.

Pam Boyce, 8764 Horizon Dr: I'm here to ask about the American Rescue Plan dollars. Kudos for printing the budget update in the last newsletter. We started out with \$600,000 in funds. My understanding was that those funds had to be committed or spent by end of this year, 2024. Who are the decision makers for the fund, what is the process by which decisions are being made, and what are the current plans? It looks like two-thirds of that money is still available.

Sanger moved to close the public hearing with a second by Rudolph. Motion passed by consensus

Achorn: ARPA monies have to be committed by the end of this year, 2024. They have to be spent by the end of 2026. The board has decided where the funds are to be committed. Most of the funds are going to the parks. We don't know exactly which park but we are not required right now to determine that. We have commitments for two different parks, Kelley Park for the boat launch and Pelizzari Natural Area for the raised walkway in the hemlocks.

Rudolph: thank you, Maura [Sanders], for all your hard work on the budget.

9. Citizen Comments: none

10. Board Comments

Shanafelt: I commend you, Marge [Achorn], for spreading institutional knowledge.

Sanders: thank you to Marge and Katie [Clark, deputy treasurer] for their patience.

Chown: Isaiah helped but found himself occupied. Maura probably ended up shouldering more of this than she expected.

Sanger: it's the first time in a long time we have a budget that is easy to understand.

Chown: thank you to the board for the efficiency of this meeting. Thank you, Fred [Gilstorff], for your presentation.

11. Adjournment

Shanafelt moved to adjourn with a second by Sanger.

Motion approved by consensus

Adjourned at 8:15 p.m.

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

www.peninsulatownship.com

Township Board Special Meeting

March 26, 2024, 1:00 p.m.

Township Conference Room

Minutes

1. **Call to Order** at 1:01 p.m.
2. **Pledge**
3. **Roll Call**
Present: Wunsch, Achorn, Sanders, Rudolph, Sanger, Shanafelt, Chown
Also present: Cram, Attorney Chris Patterson by Zoom, and insurance-appointed attorneys Beau Rajsic and associate
4. **Brief Citizen Comments (for agenda items only):** none
5. **Approve Agenda**
Sanders moved to approve the agenda with a second by Rudolph. Motion approved by consensus
6. **Conflict of Interest:** none
7. **Consent Agenda:** none
8. **Business:**
 1. Potential closed session to consult with township attorneys regarding trial and settlement strategy in connection with pending WOMP v. Peninsula Township pursuant to MCL 15.268(e) and (h)
Wunsch moved to enter closed session to consult with township attorneys regarding trial and settlement strategy in connection with pending WOMP v. Peninsula Township pursuant to MCL 15.268(e) and (h) with a second by Sanger.
Roll call vote: yes – Achorn, Wunsch, Sanders, Rudolph, Sanger, Shanafelt, Chown Passed unan
Shanafelt moved to leave closed session and return to regular session with a second by Rudolph.
Roll call vote: yes – Wunsch, Sanders, Rudolph, Sanger, Shanafelt, Chown, Achorn Passed unan
9. **Citizen Comments:** none
10. **Board Comments:** none
11. **Adjournment**
Sanger moved to adjourn with a second by Rudolph. Motion approved by consensus
Adjourned at 4:42 p.m.

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

www.peninsulatownship.com

Township Board Special Meeting

March 27, 2024, 10:00 a.m.

Township Conference Room

Minutes

1. **Call to Order** at 10:01 a.m.
2. **Pledge**
3. **Roll Call**
4. **Brief Citizen Comments (for agenda items only)**
5. **Approve Agenda**
Rudolph moved to approve the agenda with a second by Sanders. Motion approved by consensus
6. **Conflict of Interest:** none
7. **Consent Agenda:** none
8. **Business:**
 - A. Second fire department fund rate public hearing for fiscal year 2024–2025 (Wunsch)
Wunsch: the chief prepares his own budget. He does such a great job that our treasurer recommended I let him run with it. He recommends we stay at the existing rate. Thank you, Chief.
Wunsch moved to close the open meeting and open the public hearing with a second by Rudolph.
Motion approved by consensus
Heller: I was able to get my questions answered before the meeting by the fire chief, but I want to express my appreciation for his expertise in preparing the budget and his graciousness in answering my questions.
Board members expressed gratitude for the chief.
 - B. Adopt fire department fund rate, police department fund rate, general fund and special fund budgets, fiscal year 2024–2025 calendar, and appropriate resolutions (Wunsch)
Heller: where in the budget under revenue does the increase in taxable value show?
Sanders and Katie Clark, deputy treasurer: in 101-000-620.
Heller: that's a lot of money. There's a big difference between the two fiscal years.
Shanafelt: the increase is significant, but the actual amount the township receives is only \$30,000.
Heller: I have talked to [Sanders] and she will be able to spend time with me and answer the other questions I have related to the budget.
Shanafelt: at our last meeting, we approved hiring the consultant Maner Costerian – is there a line item in the budget for that?
Wunsch: it's in contractual services in the planning department. It rolls forward if it's unused.
Heller: was there anything in the budget that jumped out at you?
Katie Clark, deputy treasurer: initially, just that PDR had all that money, but that's because of the millage. There was a big jump in expenditures in 208, but that was due to pickleball.
Wunsch: money for big-ticket items rolls forward if unused. Susan [our office manager] frequently mentions that the furnace might go. We have to have money at hand for that.

Katie Clark, deputy treasurer: I was surprised to see we had money left in the legal budget that we were able to put it back in the Tower Fund.

Wunsch: do you feel we have enough money in the budget for the contractual work?

Sanders: yes.

Shanafelt: and budgets evolve.

Sanders: my recommendation is a print-out quarterly review and tracking of spending versus the budget.

Shanafelt: I agree.

Heller: back in the day, they were done monthly.

Sanders: we'll start with quarterly.

Wunsch: again, I have to give the credit to Maura, Marge, and Katie.

Sanders: Katie was a huge asset.

Achorn: it's a learning curve.

Chown moved to approve the fiscal year 2024–2025 calendar with a second by Rudolph. Motion approved by consensus

Rudolph moved to approve Resolution 2024-03-27 #1 to adopt the amended general fund budget for fiscal year 2024-2025 at the department level with a second by Sanders.

Roll call vote: yes – Wunsch, Achorn, Sanger, Sanders, Shanafelt, Rudolph, Chown Passed unan

Shanafelt moved by approve Resolution 2024-03-27 #2 to adopt the general fund budget for fiscal year 2024-2025 at the department level and to appropriate spending the budgeted money with a second by Sanger.

Roll call vote: yes –Achorn, Sanger, Sanders, Shanafelt, Rudolph, Chown, Wunsch Passed unan

Rudolph moved to approve Resolution 2024-03-27 #3 to adopt the fire department fund budget for fiscal year 2024-2025 at the department level and to appropriate spending the budgeted money with a second by Sanders.

Roll call vote: yes – Sanger, Sanders, Shanafelt, Rudolph, Chown, Wunsch, Achorn Passed unan

Sanders moved to approve Resolution 2024-03-27 #4 to set the 2024-2025 millage for the fire department fund at 2.6 mills with a second by Rudolph.

Roll call vote: yes – Sanders, Shanafelt, Rudolph, Chown, Wunsch, Achorn, Sanger Passed unan

Shanafelt moved to approve Resolution 2024-03-27 #5 to adopt the police department fund budget for fiscal year 2024-2025 at the department level and to appropriate spending the budgeted money with a second by Sanders.

Roll call vote: yes – Shanafelt, Rudolph, Chown, Wunsch, Achorn, Sanger, Sanders Passed unan

Sanger moved to approve Resolution 2024-03-27 #6 to set the 2024-2025 millage for the police department fund at .35 mills with a second by Rudolph.

Roll call vote: yes – Rudolph, Chown, Wunsch, Achorn, Sanger, Sanders, Shanafelt Passed unan

Chown moved to approve Resolution 2024-03-27 #7 to adopt the special funds budget for fiscal year 2024-2025 at the department level and to appropriate spending the budgeted money with a second by Shanafelt.

Roll call vote: yes – Chown, Wunsch, Achorn, Sanger, Sanders, Shanafelt, Rudolph Passed unan

Shanafelt moved to approve Resolution 2024-03-27 #8 authorizing the clerk and treasurer to pay recurring bills to avoid late charges and/or finance charges and authorizing the supervisor to make budget adjustments and authorize bills up to \$10,000 if necessary.

Roll call vote: yes – Wunsch, Achorn, Sanger, Sanders, Shanafelt, Rudolph, Chown Passed unan

Moved by Chown to approve Resolution 2024-03-27 #9 authorizing the treasurer to utilize financial institutions of her choice as provided by law with a second by Rudolph.

Roll call vote: yes – Achorn, Sanger, Sanders, Shanafelt, Rudolph, Chown, Wunsch Passed unan

Sanders moved to approve Resolution 2024-03-27 #10 authorizing the treasurer's office to access online banking through Independent Bank, State Savings Bank, and Huntington Bank with a second by Sanger.

Roll call vote: yes – Sanger, Sanders, Shanafelt, Rudolph, Chown, Wunsch, Achorn Passed unan
(Resolution #11 was ignored; it was a repeat of the fiscal year 2024-2025 calendar resolution)

Moved by Shanafelt to approve Resolution 2024-03-27 #12 authorizing the township supervisor to receive a 3.2% cost of living adjustment to \$64,975 annually with a second by Achorn.

Roll call vote: yes – Sanders, Shanafelt, Rudolph, Chown, Achorn, Sanger

Abstained: Wunsch Passed unan

Moved by Rudolph to approve resolution 2024-03-27 #13 authorizing the township clerk to receive a 3.2% cost of living adjustment to \$68,236 annually and, additionally, to receive a salary of \$1,500 for performing on-going non-statutory cemetery and parks duties and \$1,500 for biannual non-statutory newsletter coordination and editing with a second by Shanafelt.

Roll call vote: yes – Shanafelt, Rudolph, Wunsch, Achorn, Sanger, Sanders

Abstained: Chown Passed unan

Moved by Sanders to approve Resolution 2024-03-27 #14 authorizing the township treasurer to receive a 3.2% cost of living adjustment to \$64,975 annually with a second by Shanafelt.

Roll call vote: yes – Rudolph, Chown, Wunsch, Sanger, Sanders, Shanafelt

Abstained: Achorn Passed unan

C. Approve amended fiscal year 2023–2024 budget as presented

Chown moved to approve the amended fiscal year 2023–2024 budget as presented with a second by Rudolph.

Roll call vote: yes – Chown, Sanger, Sanders, Shanafelt, Rudolph, Wunsch, Achorn Passed unan

9. Citizen Comments:

Nancy Heller: what is the outcome of the Hidden Ridge lawsuit? There are people saying the township lost.

Wunsch: the township did not lose.

Chown: both parties filed to dismiss with prejudice, which means they can take up the matter again at some point if they so choose, but meanwhile, the shoreline study group is working hard to address the issues and come up with a recommendation.

Heller: it's important to communicate this to the residents. They don't know.

Chown: we have communicated this information at multiple meetings and in the newsletter, but it's important to reiterate it.

Heller: the township is having a lot of wins, so it's good to let people know this.

Sanders: we just received an email that the township has received a \$675,000 grant from MDARD for farmland preservation. Eight townships in the state received it. We are far and away receiving the most money.

Chown: this is a grant to the PDR program to further our purchasing power.

Wunsch: there's talk of a 50% federal match for upcoming purchases too.

Heller: what's the status of the appraisals?

Chown: they are complete, and –

Cram [entered the meeting]: I'll be giving a big update on all this at our next regular board meeting in my planning and zoning update remarks. I'll cover PDR and this grant and also shoreline regulations.

Rudolph: there was a comment from a citizen at our last meeting about the ARPA money and how it will be spent and who makes the decision. We need to do a better job of communicating.

Chown: yes, but residents also need to attend meetings, read the minutes, agendas, and packets, read the newsletter, and so on. We have covered all of this, but it always bears repeating.

Wunsch: also, we thought money might be coming in for the boat launch from various residents who verbally supported the launch. That money wasn't forthcoming, so we will have to use ARPA funds.

Chown: based on where we are now in terms of financial commitments, it's going to take pretty much everything

we've got to fulfill our commitment to the boat launch with just a small amount left for the sustainable trail at PNA.

10. Board Comments

Wunsch: Maura, Marge, and Katie did the bulk of the work on the budgets. I was unable to help much due to the birth of my son. I filled out the part I was responsible for in the maternity ward.

Sanders: the entire north end of the building was hugely helpful. The teamwork was great.

Also, regarding Bluff Road, we need a support letter. We have an April 13 deadline. This has to do with Senator Peters' Storm Act funding.

Achorn: I want to thank Isaiah and Maura and Katie for their excellent work. It was important to teach them how to do this. I had to back away and let them learn. I'm very pleased with their work.

11. Adjournment

Sanders moved to adjourn with a second by Chown.

Adjournment at 10:46 a.m.

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

www.peninsulatownship.com

Township Board Special Meeting

March 27, 2024, 12:00 p.m.

121 East Front Street, Traverse City, MI 49684

Minutes

1. **Call to Order** at 12:24 p.m.

2. **Pledge**

3. **Roll Call**

Present: Wunsch, Achorn, Sanders, Sanger, Shanafelt, Rudolph, Chown

4. **Brief Citizen Comments (for agenda items only)**

Grant Parsons, 6936 Mission Ridge: I want to remind you that PTP and the majority of our residents are with you, the township board, in defending against this lawsuit. Everyone I know is with you and behind you. We tax ourselves to buy development rights. In our 2019 survey, 70% of respondents asked us not to increase activities on winery properties. We've had lawsuits for 25 years – we've won all of them. I fear WOMP will put bling on the table, but in turn for the bling, you have to give them our ordinance. Give them money, but keep the ordinance. The gag order should come off. People are demanding to know what's going on.

Dave Murphy, 6943 E. Shore Road: the gag order is the biggest issue. I volunteer on various committees and that puts me in contact with many residents. Everyone wants to know what's going on, but the gag order precludes people from knowing. If everyone put their cards on the table, the public would be out in force to support you. PDR is a huge part of why this community looks the way it does, and the enormous money invested by the public in the agricultural community gives us skin in the game.

Michele Zebell, 2616 Bowers Harbor Road: I live near a winery and am on the parks committee. Thank you for all you've done so far. Please continue. It's vital to the future of the peninsula. To allow event centers is a perversion of the zoning ordinance. If they want event centers, they should go through the process. Our peninsula can't handle that. I know it's been hard. Stay strong and uphold our zoning ordinance.

Mike Dettmer, 7003 Leorie Drive: I am here today to speak for myself. We're here to support you and try to help you. In ECF 528, Judge Paul Maloney cites a case, Alvarado v J.C. Penny, 997 F.2nd 803 (1997), which states, "We agree that when a party intervenes, it becomes a full participant in the lawsuit and is treated as if it was an original party." Today we are here to try to assist in resolution. We may be on opposing sides at some point but we love the board. The money WOMP demands is bullshit. It's a ploy to get you to trade the money for their ordinance. Their ordinance is bullshit too. Thank you for what all of you are doing in representation of the citizens of the township.

Approve Agenda

Rudolph moved to approve the agenda with a second by Sanders.

Motion approved by consensus

5. **Conflict of Interest:** none

6. **Consent Agenda:** none

7. **Business:**

1. Settlement conference – WOMP, et al v Peninsula Township (closed session)

Wunsch moved to enter closed session pursuant to MCL 15.268(e) and (h) to discuss litigation strategy regarding pending *WOMP v Peninsula Township*, which, if discussed in open session, would cause a financial detriment to the township board with a second by Shanafelt.

Roll call vote: yes – Wunsch, Achorn, Sanders, Sanger, Shanafelt, Rudolph, Chown

Passed unan

Sanger moved to come out of closed session and return to the open meeting with a second by Achorn.

Roll call vote: yes – Achorn, Sanders, Sanger, Shanafelt, Rudolph, Chown, Wunsch

Passed unan

8. Citizen Comments:

Kent Walton, 6331 Peninsula Drive: I am pleased with the good faith and effort shown today to try to make progress. It's unfortunate that we couldn't reach a resolution, but I understand why.

9. Board Comments:

Shanafelt: I want to thank everyone on the board for putting in the time and trying to reach a resolution.

Wunsch: I appreciate Magistrate Kent coming up, Protect the Peninsula, and the board. Unfortunately, as [Shanafelt] said, we were unable to reach consensus. I appreciate everyone's time and energy.

10. Adjournment

Sanger moved to adjourn the meeting with a second by Shanafelt.

Motion approved by consensus

Adjourned at 5:44 p.m.

MDARD and MI Agricultural Preservation Fund Award

Becky Chown

To: Susan Piehl
Subject: RE: MDARD, MI Agricultural Preservation Fund Board Awards \$2 Million to Local Farmland Preservation Programs

From: Michigan Dept of Agriculture & Rural Development <MDARD@govsubscriptions.michigan.gov>
Sent: Wednesday, March 27, 2024 10:04 AM
To: Susan Piehl <officemanager@peninsulatownship.com>
Subject: MDARD, MI Agricultural Preservation Fund Board Awards \$2 Million to Local Farmland Preservation Programs



For immediate release: March 27, 2024
Media contact: [Chelsea Lewis-Parisio](mailto:Chelsea.Lewis-Parisio@mdard.michigan.gov), 517-331-1151
Program contact: [John Krohn](mailto:John.Krohn@mdard.michigan.gov), 517-243-7949

MDARD, MI Agricultural Preservation Fund Board Awards \$2 Million to Local Farmland Preservation Programs

LANSING, Mich. — Michigan Department of Agriculture and Rural Development (MDARD) Director Tim Boring and the Michigan [Agricultural Preservation Fund Board](#) (APFB) awarded \$2 million in agricultural preservation fund grants to eight local farmland preservation programs to purchase development rights to preserve local land for agricultural use. Preserving farmland ensures communities have locally sustainable sources of fresh food and keeps local jobs in the agriculture community.

“Farmland preservation is not just about protecting local lands. It’s about protecting and nurturing our roots while creating a system that ensures sustenance for generations to come,” said **Director Boring**. “Michiganders continue to express they care about how and where their food is grown and preserving farmlands across our state allows for fresh food to be grown, processed and sold within local communities. Governor Whitmer’s proposed budget includes \$4 million for a Farm to Family program to help build the value of products grown here in Michigan and keep products local.”

“I am excited that several projects in my district have been awarded these grants. It is crucial that Michigan leads in the agricultural space and fosters the use of local products which benefit both our farmers and those who live in the areas around which those farms reside. I look forward to seeing how projects throughout the state will help our communities blossom and thrive,” said **state Representative Jennifer Conlin (D-Dexter Township)**.

The following farmland programs received grants preserving 670 acres of farmland:

- Ann Arbor Township - \$200,000
- Dexter Township - \$200,000
- Kent County - \$120,800
- Ottawa County - \$205,971
- Scio Township - \$200,000
- Peninsula Township - \$675,000
- Washtenaw County - \$238,000
- Webster Township - \$160,229

The fund distributes grants covering up to 75 percent of the costs for purchasing the development rights on agricultural land. The grant funds may be used to purchase permanent agricultural conservation easements to preserve farmland.

To qualify for funding, a county or township must have obtained zoning authority covered under a master plan that includes farmland preservation, passed a Purchase of Development Rights Ordinance, and created a plan for monitoring conservation easements. Local programs are selected based on the scoring system adopted by the board, which focuses on quality agricultural parcels and program achievements.

The APFB consists of seven members including the MDARD Director and the Director of the Michigan Department of Natural Resources (or his/her designee). Awarding grants to local agricultural conservation easement programs was established through legislation in 2000.

To learn more about the board and fund, visit www.michigan.gov/farmland.

###



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This email was sent to officemanager@peninsulatownship.com using GovDelivery Communications Cloud on behalf of: Michigan Dept of Agriculture & Rural Development · P.O. Box 30017 · Lansing, MI 48909 · 1-800-292-3939

OMP United Methodist Church Road Signs Request

Planning & Zoning Administrator

From: Treasurer <ompumc.treasurer@gmail.com>
Sent: Wednesday, February 28, 2024 6:03 PM
To: Planning & Zoning Administrator
Subject: Permission to post road signs for 2024

Hello,

We would like to get permissions to post road signs on the peninsula for our upcoming public events in 2024. Previously we talked about submitting them all at once for approval to the township board. We had our board meeting last week and these are the dates for this year:

1. Treasure Sale (Week prior to Saturday May 18)

4 18"x24" corrugated plastic yard signs with metal stakes

2 2-3'x4-5' vinyl banner signs with grommets (one to hang between poles at the south fire department and other at the church)

2. Chicken Barbecue (Week prior to Saturday, June 22)

4 18"x24" corrugated plastic yard signs with metal stakes

3. Harvest Dinner (Week prior to Saturday Oct. 5)

4 18"x24" corrugated plastic yard signs with metal stakes

4. Christmas Bazaar (Week prior to Saturday, Nov. 16)

4 18"x24" corrugated plastic yard signs with metal stakes

Let me know if you need anything else.

Thank you!

Deb Lange, Treasurer

Old Mission Peninsula UMC

Thank You Letter to Thomas Family Foundation



PENINSULA TOWNSHIP PARKS

13235 Center Road, Traverse City MI 49686

MIKE SKURSKI
CHAIR

MICHELE ZEBELL
VICE CHAIR

RONESSA BUTLER
SECRETARY

PETE DAHL
MEMBER

BETH MILLIKEN
MEMBER

DAVE MURPHY
MEMBER

REBECCA CHOWN
TOWNSHIP BOARD REP./MEMBER

March 13, 2024

Dear Thomas Family Foundation,

On behalf of the Peninsula Township Board, the Peninsula Township Parks Committee, and everyone who loves our parks and recreational assets, I am writing to express our heartfelt gratitude at being awarded \$10,000 to help construct the Kelley Park Boat Launch.

Constructing this launch is a genuine win for our community: it will provide access to the northern end of East Grand Traverse Bay for anglers, sports enthusiasts, and families, relieve parking congestion at nearby Haserot Beach, and improve safety for everyone who utilizes that increasingly popular park, residents and visitors alike.

We are grateful recipients of your generosity, and I look forward to meeting you to thank you in person for your generous support.

Yours truly,

A handwritten signature in black ink, appearing to read "Becky Chown".

Becky Chown,

Peninsula Township Clerk

Parks Committee Member

Correspondence



WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690
(231) 267-5141 • FAX (231) 267-9020

March 14, 2024

Beth Friend, Supervisor
Tracey Bartlett, Treasurer
Mindy Walters, Trustee
Glen Lile, Trustee
Matt Courtade, Trustee
Matt Cook, Trustee

RE: East Region Early Voting Site

Dear East Bay Township Board Members:

No doubt some of the members of the East Bay Township Board visited, and may have even voted at, the East Region Early Voting Site held in the North Conference Room of the East Bay Township Hall in February. Per Proposal 2022-2 passed by Michigan voters and now part of our Michigan Constitution, voters must be able to vote a ballot and place it into a tabulator during the minimum nine days of early voting required to take place beginning two Saturdays before and continuing every day, weekend and weekday, through the last Sunday before all federal and state elections.

As you can imagine, when the previous task has been to conduct in-person voting on a single day before each election and the polls are open for 13 hours on that day, rolling out nine days of minimum-8-hours-per-day of in-person voting is a daunting task and requires extremely high-level planning, coordination, and implementation to provide this brand-new service to the state's 8+ million voters.

The early voting site established at East Bay Township is a collaboration between five townships, Acme, East Bay, Peninsula, Union, and Whitewater. The site collectively serves 22,000+ voters. Those of us in townships with inadequate facilities for early voting appreciate the willingness of the East Bay Township Board to provide this location.

Beyond the choice of a collaborative site, there are an ever-growing number of duties, details, and deadlines that must be attended to in order that elections run smoothly and seamlessly when the polls are open, both for early voting and on the traditional Election Day, as well as for those voting an absent voter ballot.

Regarding the early voting site, some of the additional duties included:

- Ordering, setup, and testing of new equipment to be used strictly for early voting (tabulators, ExpressVote (touchscreen marking) devices, and laptops.
- Ordering and setup of the ballot-on-demand system with accompanying printers.
- Ordering of numerous miscellaneous items such as early voting signs, carts, special paper, instructional and organizational items.
- Determining staffing needs, reviewing applications for early voting inspectors, scheduling election inspectors to cover all nine days, training all early voting inspectors on new equipment and procedures, including training on the brand-new Early Voting Tool in the ePollbook (completely different than the Election Day ePollbook), as well as setting up and processing payroll for early voting staff.
- Posting all required notices and other by-mail early voting notifications.
- Conducting preliminary accuracy and public accuracy tests for the new Early Voting Site equipment.
- Maintaining security of all early voting equipment, ballots, etc. each day/night of early voting.
- Overseeing daily reports for the nine days of early voting.
- Scheduling separate election inspector staff to tabulate early voting results at 8:00 p.m. on Election Day.

Our purpose for this communication to the East Bay Township Board is to recognize and make you aware that, while all clerks and deputy clerks from the four non-hosting townships assisted to some degree, far and away the largest share of the additional workload involved in getting the East Region Early Voting Site up and running fell to your outstanding Clerk and Deputy Clerk, Sue Courtade and Holly Couturier. The number of hours they put in, starting in November 2023, steadily increased as the early voting period approached, with Sue herself working 168 hours just in the final two weeks (2/15 through 2/28). That is an amazing sacrifice of personal time above and beyond her pay, and we know that Holly worked many of the same hours that Sue did. They are a great team!

Every step of the way in this process, the communications and collaboration between our offices and the East Bay Township Clerk's office were handled by Sue and Holly with true professionalism and exceptional leadership. We cannot thank them enough for their extensive efforts on behalf of us and our voters.

Some jurisdictions in Grand Traverse County have recognized the significant increase in the number of hours required by clerks and deputy clerks to administer elections under the new constitutional requirements and have chosen to provide additional remuneration. While we understand that boards are sometimes reluctant to provide additional compensation to their

East Bay Township Board
Page 3
March 14, 2024

clerks for elections, pointing out there are some years with no elections, the additional responsibilities of administering an early voting site will continue to have a dramatic effect on clerk's office staff going forward, particularly with two more elections in this calendar year, both larger than the presidential primary.

East Bay Township is extremely fortunate to have a clerk and deputy clerk who are so completely dedicated to their election duties, and we would request that your board recognize and compensate them for their unwavering commitment to election excellence and the personal sacrifices they made for the East Region Early Voting Site.

Thank you!

Cheryl

Cheryl A. Goss
Whitewater Township Clerk/Backup EV Site Coordinator

Lisa

Lisa Swanson
Acme Township Clerk

Becky

Becky Chown
Peninsula Township Clerk

Sherry

Sherry Tillitson
Union Township Clerk

cc East Bay Township Clerk Sue Courtade
East Bay Township Deputy Clerk Holly Couturier
Acme Township Board
Peninsula Township Board ✓
Union Township Board
Whitewater Township Board

Becky Chown

From: Spencer, Judy <judy.coffman@hp.com>
Sent: Thursday, March 21, 2024 12:39 PM
To: Jennifer Cram; Isaiah Wunsch; Becky Chown
Cc: jordan oldmissionlandscapes.com; Randy Hall (rand.plancom@gmail.com); Julia Alexander (jualexanptpc@gmail.com); Rudy; jdolton@charter.net; sally sallyerickson.net; Michael Gano; Brandon R. McDowell; David Sanger; Monnie Peters; Lauren Tucker; Andrew Luea; Scott Duensing; maura.peninsulatwptrustee@gmail.com; armen.peninsulatrustee@gmail.com
Subject: Declining my participation in the Shoreline Regulation Study Group
Attachments: Judy Spencer Public Comment. Planning Commission Meeting 3.18.24.docx; Peninsula Township Board Adoption of Resolution re Zoning Ordinance Amendment.doc; Memo from Michele Reardon 4-7-2016 (1).jpg

Hi Jenn, Isaiah, and the Shoreline Study Group,

In addition to the Public Comment I recently made at the Planning Commission Meeting on Monday, March 18, attached for convenience, I regret to inform you I am declining my participation in the Shoreline Study Group going forward.

Personally, I felt that I gave it my "all" to not only try to resolve matters outside of court as it pertains to our Shoreline ordinances, but also reflect that the current ordinance, and what I believe will be the recommendations for future ordinances, significantly impacts the wellbeing of so many families who have enjoyed why we live here. We live here year round to enjoy the 3 months of summer, owning a boat to be enjoyed with our family and loved ones on the beautiful great lakes.

The idea of more boat owners having to use already crowded boat launches, would not improve safety. Anyone who has trailered and launched boats with young kids being present, and especially by busy streets, would know! Furthermore, increased mooring as a result of less docks, also does not improve general safety especially for swimmers. Lastly, our use of our land is not going to change regardless of owning a boat or not; if anything, it will make our shared frontage more crowded around busy streets such as Peninsula Dr, East Shore Drive, Center Road, Etc. instead of enjoying a day in nature on the waters safe from traffic, also does not improve safety.

Unfortunately, I do not feel the Study Group or Planning committee is proceeding in such a way that improves safety, nor proceeding in such a way that listens to the diverse opinions from citizens *outside the Township government* and representative of what most citizens want....

There are simply a LOT of citizens who want the Township to act more reasonably and be more conservative (i.e. less bearing), and consider changes to ordinances that are drafted in such a way to avoid litigation where possible.

The idea the Township may consider ordinances on mooring boats - the MDEQ governs the mooring of boats in the great lakes - tells me the township is headed in the wrong direction to avoid litigation. The idea the Township will continue with ordinances regulating docks on the Great Lakes, which many of us believe is outside the Township's jurisdiction, and not even considered drafting ordinances that may accomplish the same desired objective but be within their jurisdictional boundaries, shows they are not drafting ordinances that will avoid litigation and conflict. The Study Group would not even entertain some of us proposing changes to the ordinances to be well within their jurisdiction of the Township, that yet might accomplish the same objective, like addressing the *storage of docks on land*, or alternatively, *where the docks hit the shore above the ordinary high water mark*.

I had joined the Study Group to advocate for regulations we think are actually enforceable – meaning that regulate use on land inside the township boundaries to achieve the desired objective, but I feel I can no longer sway those involved. On record, attached is a proposed ordinance change I would hope the Committee will consider. It limits the storage of hoists to the number of lots that share access for parcels that have current usage and going forward limits storage of hoists to the old formula.

Before I sign off, I want to leave you with one last thing, what was never discussed in the Shoreline Study Group, nor amongst the Committee: it is the pretenses that so many of us made huge, significant financial decisions (buying lots, building homes, buying boats, hoists, etc.) based on the pretenses of previous Planning Commissioners stating they do not have jurisdiction over The Great Lakes. For example, the attached is the 2016 memo in which my family based many significant financial decisions on. Also attached. Some citizens who I have spoken to have operated under such conditions for decades longer than even my family!

The idea of having something taken away from my family like this is truly something too much for my own health to bare, and it is for that reason I have to decline to be a part of the Study Group.

If the Townships legal council would like to have a cordial discussion with our lawyer, his contact information is below.

VARNUM

Varnum LLP
333 Bridge Street NW, Suite 1700
Grand Rapids, Michigan 49504
varnumlaw.com

Jon M. Bylsma
Partner

Direct: 616-336-6530
Cell: 616-481-0488
Email: jmbylsma@varnumlaw.com



[@Jennifer Cram](#) and [@Becky Chown](#) please kindly include this email and its attachments in the next Planning Committee Packet and Board Meeting Packet.

Thank you and best of luck,
Judy

Judy Spencer | Global Business Development Manager
Cell +1 (720) 273-0383 | [she/her/hers](#) | judy.coffman@hp.com | www.hp.com

My name is Judy Spencer, and I live at 6450 Peregrine Court. I had further introduced myself during the December 18 Planning Commission meeting, where I provided the perspective from my family, and my KIDS, of what it has meant to us to have a boat with shared frontage for the last 6 years. A perspective that is shared by so many of us citizens on the Peninsula. And it is for that reason, I have volunteered to be a part of the Shoreline Regulations Study Group.

While I appreciate being a part of this Study Group, and sincerely appreciate the time the group is putting into this complex topic, I want to publicly and respectfully say I am completely disappointed and deflated with this whole process.

I went in thinking the intent of the Study group was to get a diverse group of citizens to discuss potential changes to the current ordinances, so we can "minimize conflict."

My FIRST disappointment was when I learned that half of the Study Group were individuals from the Township's Planning Committee already. And during most Study Group Meetings, the Planning Committee members made up the majority of the Study Group meeting attendees.

While I appreciate their continued time commitment of those Committee members, I can't help but be disappointed we are not approaching this with a diverse set of opinions from various citizens.

SECONDLY, it was made very clear early on in the Study Group that there are two distinct legal opinions on the matter of jurisdiction over the Great Lakes:

ONE, that the township can regulate the number of boat hoists beyond the Ordinary High Water Mark, on the Great Lakes. And the other opinion, that the Township cannot regulate beyond the Ordinary High Water Mark, as the Great lakes is outside of the Township's jurisdictional boundaries

I was optimistic at the beginning of this Study Group process, that maybe we could propose a recommendation that accomplished the same intent- minimizing boat density and increasing safety, but while staying within the Township's jurisdictional boundary. A proposal and recommendation that would result in less legal disputes for the Township and "minimize conflict."

However, I was very disappointed to learn during our second Study Group meeting, that we were mandated by Jenn Cramm and Randy Hall to proceed with the assumption the township has jurisdiction beyond the OHM (based on the direction they received from the Township's legal counsel), And we were asked not to bring up other ideas that would assume otherwise.

Ideally, this Study Group exercise would have enabled a process to layout various options for the revised ordinances based on the varying opinions of the legal matter (similar to what was seen with the building heights), and let the Planning Commission discuss at the public hearing. However, that is not the case.

So while the Study Group may come up with a recommendation to bring back to this Committee, I want to make it public, that any recommendation or conclusion was not holistic, and not all opinions are being heard. Unfortunately, the way in which the Study Group is heading will not minimize conflict, but rather increase ongoing legal disputes for the Township in the years to come, which leaves me very sad and disappointed.

To: File

From: Michelle Reardon, Planning & Zoning Department

Re: Zoning District Boundary along the shoreline

Date: April 7, 2016

Per Section 6.1.3 Interpretation of District Boundaries Subsection (5) of the Peninsula Township Zoning Ordinance, boundaries following the shoreline of a stream, lake, or other body of water shall be construed to follow such shorelines; on the Great Lakes, the boundaries shall be the ordinary high water mark, elevation 579.8 feet above sea level, International Great Lakes Datum of 1955.

Therefore, the Township does not hold zoning jurisdiction over structures completely outside of this boundary, as defined.

Feel free to contact me should you have any questions.

TOWNSHIP OF PENINSULA
COUNTY OF GRAND TRAVERSE MICHIGAN

ORDINANCE NO.

At a _____ [regular/special] meeting of the members of the Township Board of the Township of Peninsula, Grand Traverse County, Michigan, held at the Township offices in said Township on _____ day of _____, 2023, there were:

PRESENT: _____

ABSENT: _____

The following Ordinance was offered for adoption by Board Member _____ and seconded by Board Member _____:

**AN ORDINANCE TO AMEND ARTICLE VII,
SECTION 7.4.2(4) OF THE PENINSULA
TOWNSHIP ZONING ORDINANCE**

THE TOWNSHIP OF PENINSULA (the "Township") ORDAINS:

Section 1. Article VII, Section 7.4.2(4) of the Township Zoning Ordinance is hereby amended as follows:

- (4) Temporary and Seasonal Outdoor Storage on Shared Waterfront Property. Temporary and seasonal outdoor storage of docks and boat hoists on shared waterfront property shall be limited to the greater of:
- (a) Not more than one dock per parcel of shared waterfront property, and not more than one boat hoist per each existing parcel with the right use to the shared waterfront property on _____, 2023; or
 - (b) Not more than one dock per parcel of shared waterfront property, and one boat hoist per fifty (50) feet of shore line of shared waterfront property, measured at the ordinary high water mark.

All such storage shall be located as near as possible to the center of the shared waterfront property. For purposes of this Article VII, Section 7.4.2(4) "shared waterfront property" means upland areas of waterfront property in Shared Waterfront Ownership.

Section 2. Severability. Should any portion of this Ordinance be declared by a court of competent jurisdiction to be invalid, that shall not affect the balance of this Ordinance or any other portion of the Ordinance, which shall remain in full force and effect.

Section 3. Continuation. Except as otherwise amended by this Ordinance, the balance of the Peninsula Township Zoning Ordinance remains unchanged and in full force and effect.

Section 4. Effective Date. This Ordinance shall take effect seven (7) days after a copy of this Ordinance (or a summary thereof) appears in the newspaper as provided by law.

The vote on this Ordinance was as follows:

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

ORDINANCE DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the above is a true copy of an ordinance adopted by the Peninsula Township Board at a [regular/special] meeting held on _____, 2023 pursuant to the required statutory procedures.

Dated: _____, 2023

[Name]
Peninsula Township Clerk

Becky Chown

From: James A Hopfensperger <jim.hopfensperger@wmich.edu>
Sent: Sunday, March 31, 2024 9:37 AM
To: Becky Chown; info@friendsofoldmissionpeninsula.org; info@brysestate.com; info@cgtwines.com; bill@hawthornevineyards.com; info@tabonevineyards.com; info@bowersharbor.com; info@2lwinery.com; info@bonobowinery.com; wine@chateauchantal.com; wine@marivineyards.com; clopez@blackstarfarms.com; john@peninsulacellars.com
Subject: Resolution with the Mission Peninsula Wineries

Dear Peninsula Township Board Members,

As peninsula residents we write about an issue of highest concern.

It is our understanding that, when converting agriculturally-zoned land into wineries/tasting rooms, the peninsula wineries agreed to both specific and general conditions designed to enhance farming/viticulture opportunities while respecting the residential character of the community. We find the current hyper-aggressive, litigious actions taken by the local wineries—to undo what was agreed to—most troubling.

The wineries' efforts to undercut the very conditions resulting in such an attractive, livable community—by engendering ill will among neighbors—are mystifying. ***Such self-defeating actions bring to mind Oscar Wilde's definition of a cynic being the person who "knows the price of everything and the value of nothing."***

Simply put, we support efforts to resolve any disputes through rational discussion and negotiation. We further believe that any workable resolutions must respect those basic outlines that sustain a peaceful residential and agricultural setting on the peninsula. Our household long ago suspended doing business with these wineries and have communicated our dismay to family, friends, and professional acquaintances within the region, across the state, and when traveling nationally and internationally.

We remain hopeful that township representatives will continue to include the local community's interests in shaping a constructive pathway forward for all. The litigant and adjacent wineries are copied here to communicate our disappointment in them and our support for the township.

With best wishes,

Jane Maddox & Jim Hopfensperger

7777 Truesdale Lane

Traverse City, MI 49686

Business

Mission Hills Request to Disconnect Streetlights



PENINSULA TOWNSHIP

MEMO

To: Township Board
From: Jenn Cram, AICP, Director of Planning and Zoning
Date: April 3, 2024
Re: Mission Hills Request to Turn Streetlights Off

The Mission Hills subdivision would like to turn off half of the existing streetlights to support dark sky efforts while still ensuring safety in the neighborhood. Please see the attached map.

Consumers Energy required that the neighborhood provide a letter from the homeowner's association documenting that they all support the request. In addition, they required the neighborhood to obtain approval from the Grand Traverse County Road Commission, Peninsula Township Fire Department and Peninsula Township Police for the request. Emails are attached for reference.

Both emails from the Fire Chief and Deputy France note that they would like to have green reflective addresses installed to ensure that emergency services can locate the property in the event of an emergency. Some of the residences already have them.

Consumers Energy requires that the board approve the attached resolution to formalize the request. In addition to the signed resolution there is a cost associated with the shutoff request. The Township will be required to pay the \$56 fee to disconnect the requested streetlights. The Township will bill the homeowner's association to recover this fee.

Staff have no concerns with the proposed request provided the reflective addresses be installed per the request of fire and police.

Staff and residents of the Mission Hills subdivision will be present during the April 9 board meeting to answer any questions.



DISCONNECT/RECONNECT LIGHTING FOR ENERGY CONSERVATION PURPOSES

Consumers Energy Company is hereby authorized as of _____, by the Township of Peninsula, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Township of Peninsula, dated 11/19/2018.

- Disconnect Lighting for Energy Conservation Purposes as identified in Exhibit A.
- Reconnect Lighting as identified in Exhibit A.

The following is agreed upon for energy conservation purposes as provided for on Sheet D-51.00 of the Company's Electric Rate Book:

1. The luminaires as identified in Exhibit A will be disconnected for a period of six months or more. The charge per luminaire per month, for each disconnected luminaire, shall be 40% of the monthly rate set forth above.
2. However, should any such disconnected luminaire be reconnected at the customer's request after having been disconnected for less than six months, the entire monthly rate shall apply to the period of disconnection.
3. An \$8.00 per luminaire disconnect/reconnect charge shall be made at the time of disconnection except when the estimated disconnect/reconnect cost is significantly higher than \$8.00, the estimated cost per luminaire shall be charged.

Total Cost to Disconnect/Reconnect the Listed Luminaires in Exhibit A is \$ 56.00

Notification Number 1069856940 CONTRACT ACCOUNT #100000167377(GUL)

Construction Work Order Number 42818947

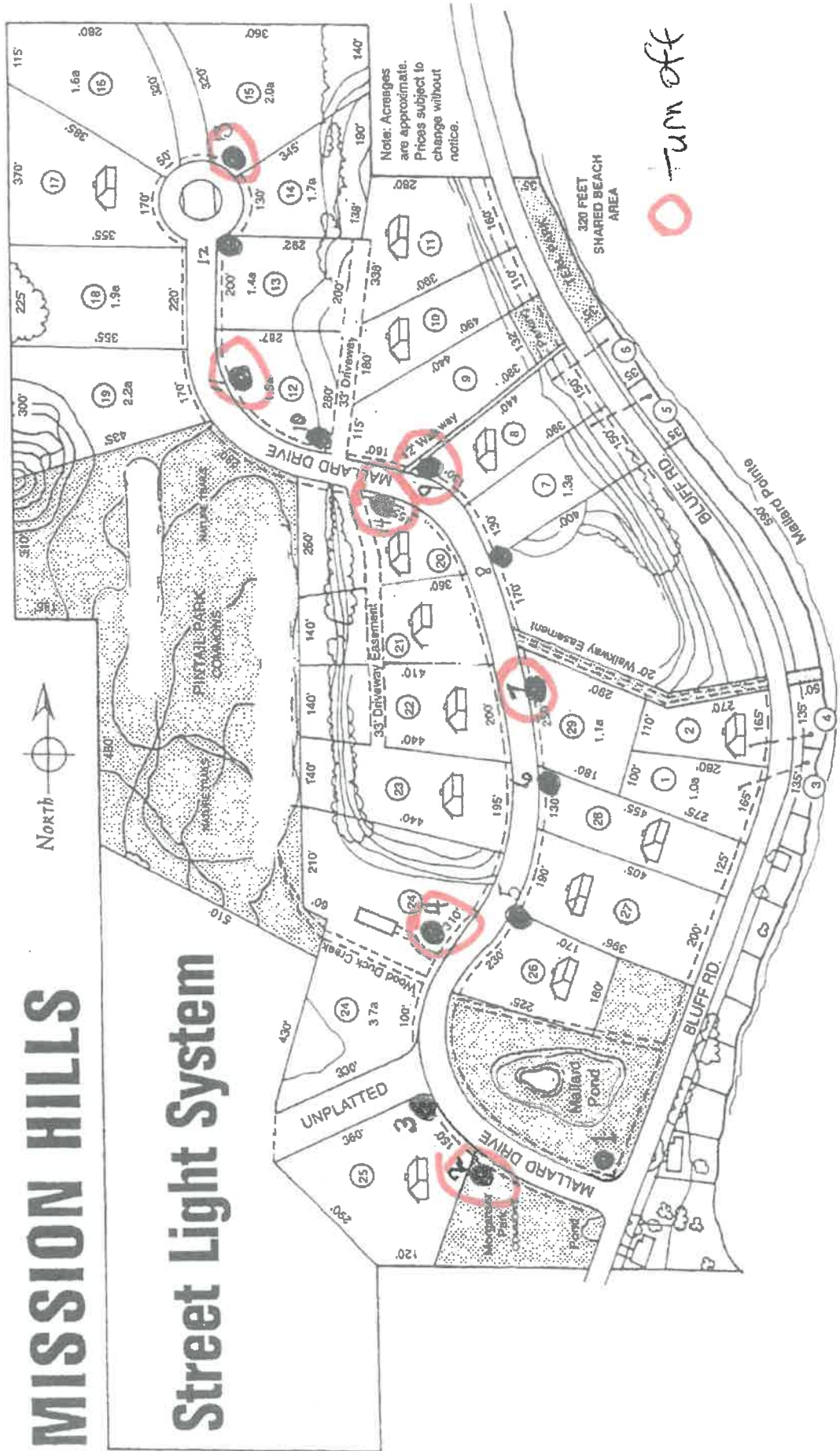
Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 11/19/2018, shall remain in full force and effect.

By: _____

Its _____

MISSION HILLS

Street Light System



EAST ARM OF GRAND TRAVERSE BAY

Jennifer Cram

From: Larry LaCross <llacross@gtcrc.org>
Sent: Wednesday, February 7, 2024 1:05 PM
To: Dan & Cheryl Olson
Cc: Kylie Hedges; Jennifer Cram; Dan Watkins
Subject: RE: Mallard Drive Street Lighting

Follow Up Flag: Follow up
Flag Status: Flagged

Hello Mr. Olsen,

The Road Commission has no objection to the trial basis reduction in lighting on Mallard Drive. Please let me know if you need anything else.

Thank you

Larry LaCross
Superintendent
Grand Traverse County Road Commission
1881 Lafranier Rd
Traverse City, MI 49696
llacross@gtcrc.org
231.922.4849 x236



From: Dan & Cheryl Olson <cdolsonhi@gmail.com>
Sent: Wednesday, February 7, 2024 8:28 AM
To: Larry LaCross <llacross@gtcrc.org>
Cc: Kylie Hedges <kHedges@gtcrc.org>; Township Planning Peninsula <planner@peninsulatownship.com>
Subject: Re: Mallard Drive Street Lighting

Hi Larry,

The Township is requesting that the Road Commission respond that it has no objection to the trial basis reduction in lighting. Can you reply all with an acknowledgment to that effect?

Thanks.

Dan Olson
Sent from my iPhone

Jennifer Cram

From: Virnell France <vfrance@gtsheriff.org>
Sent: Thursday, February 8, 2024 7:50 AM
To: Jennifer Cram
Subject: Re: [EXTERNAL SENDER] FW: Mission Hills Sub Lights

Follow Up Flag: Follow up
Flag Status: Flagged

I recently spoke with Mike Skurski about shutting down half of the street lights in Mission Hills sub division. I drove the sub and found there are quite a few lights in the sub and I do not think shutting some down will hinder the Grand Traverse Sheriff Office. I also agree with Peninsula Fire Chief Fred Gilstorff request of him to make sure all the addresses numbers are visible and to put up green reflective address signs for us to find addresses easier. I also asked him to ask the residents to wear more reflective attire when on the roadway.

From: Jennifer Cram <planner@peninsulatownship.com>
Sent: Tuesday, February 6, 2024 5:05 PM
To: Virnell France <vfrance@gtsheriff.org>
Subject: [EXTERNAL SENDER] FW: Mission Hills Sub Lights

RECEIVED You don't often get email from planner@peninsulatownship.com. [Learn why this is important](#)

I do not have an email from Mike that details his request. This is what Fred submitted. Hopefully this helps you.

Jenn Cram

Peninsula Township Director of Planning and Zoning

13235 Center Road

Traverse City MI 49686

phone - 231-223-7314

fax - 231-223-7117

[*planner@peninsulatownship.com*](mailto:planner@peninsulatownship.com)

Office Hours: Mondays 7:30 am to 6:30 pm, Tuesdays – Thursdays 7:30 am to 5 pm and closed Friday – Sunday and Holidays.

From: Fred Gilstorff <fire@peninsulatownship.com>
Sent: Tuesday, January 16, 2024 11:11 AM
To: Jennifer Cram <planner@peninsulatownship.com>; Isaiah Wunsch (Wunschis23@gmail.com) <Wunschis23@gmail.com>
Cc: Mike Skurski <skurskim@gmail.com>
Subject: Mission Hills Sub Lights

Jen,

I received an email request from Mike Skurski about shutting down half of the street lights in Mission Hills sub division. I drove the sub and found there are quite a few lights in the sub and I do not think shutting some down will hinder the fire department. I did request of him to make sure all the addresses numbers

are visible and to put up green reflective address signs for us to find addresses easier. There were a few that did not have them. I also requested to keep the street light on by the cul-da sac and by the mailboxes near the private drives.

Any other questions, please let me know. Thank you.

Fire Chief Fred Gilstorff

Cell Phone: 231-463-0330

Station Phone: 231-223-4443

Email: fire@peninsulatownship.com



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From: Michael Skurski <skurskim@gmail.com>
Sent: Wednesday, February 7, 2024 5:39 PM
To: Jennifer Cram <planner@peninsulatownship.com>
Cc: Isaiah Wunsch <Wunschis23@gmail.com>; Dan Olson <cdolsonhi@gmail.com>; Jim Raphael <jhraphael68@

Begin forwarded message:

From: cdolsonhi@gmail.com
Subject: Mallard Drive Street Lighting
Date: January 28, 2024 at 4:30:28 PM EST
To: Planning Peninsula Township <planner@peninsulatownship.com>
Cc: Wunsch Isaiah <supervisor@peninsulatownship.com>, Skurski Michael <skurskim@gmail.com>

Dear Ms. Cram

The Mission Hills Homeowners Association has provided notice to the Road Commission for the proposed reduction in street lighting on Mallard Drive as described below.

On behalf of the Mission Hills HOA, I request this reduction in lighting for the initial 6 month trial period. Our HOA members have been fully informed and consulted in this proposal.

If you need any further information, please feel free to contact me.

Dan Olson
Mission Hills HOA, President
808-954-2919

Begin forwarded message:

From: cdolsonhi@gmail.com
Date: January 28, 2024 at 4:20:57 PM EST
To: llacross@gtcrc.org
Cc: Hendges Kylie <kHendges@gtcrc.org>
Subject: Mallard Drive Street Lighting

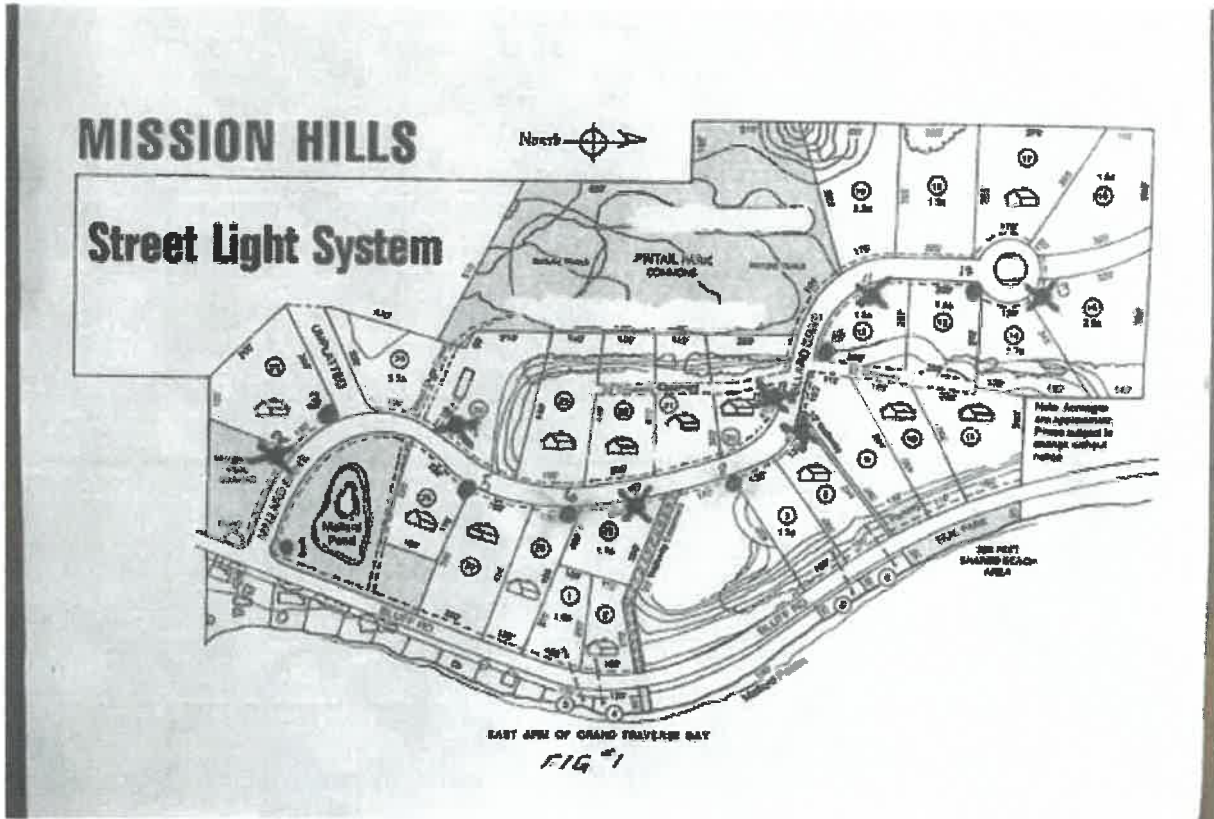
Dear Superintendent LaCross:

I writing per the request of the Peninsula Township and Consumers Energy to provide notice to the Road Commission that some of the street lights on Mallard Drive will be turned off for an initial trial period of 6 months. There is no action required by the GTCRC, but if you have any questions feel free to give me a call. Our HOA requested this for a 6 month trial, as we are charged for the lighting and the residents wanted to explore a reduction in lighting.

The following lights will be affected: 2, 4, 7, 9, 11, 13, and 14. I am attaching a diagram which shows which lights will be turned off.

Thank you and feel to reach out if you need any further information.

Dan Olson
Mission Hills HOA, President
808-954-2919



Windholz Request to Waive Escrow

PENINSULA TOWNSHIP



MEMO

To: Township Board
From: Jenn Cram, AICP, Director of Planning and Zoning
Date: April 3, 2024
Re: Waiver Request from Escrow

Staff and the Township Supervisor have received a waiver request from Section 4.3 – Escrow. The escrow fee is required to cover the costs of application review by staff, planning commission, engineers, attorneys, or other professionals. Any fees that are not used during the review of the application are refunded.

Evan Windholz is the new owner of Bowers Harbor Boat Works located at 16961 Center Road. The property is zoned A-1 – Agricultural. Bowers Harbor Boat Works was approved via Special Use Permit (SUP) #14.

Mr. Windholz would like to amend the existing SUP to change the use of the existing office into a manager’s residence and expand the commercial outdoor storage area for the business. Both requests require an amendment to the SUP.

The current application fee to amend a SUP is \$1,536 with an initial escrow fee of \$5,400.

Mr. Windholz would like to waive the escrow fee. Staff believes the request is straight forward and may not require additional professional review beyond that of staff and the planning commission that is normal for an amendment to an SUP but cannot be certain until we go through the process. To treat everyone fairly and consistently we have asked applicants to deposit the escrow with the submission of an application to amend an SUP. As noted above any unused escrow is refunded.

All waivers to zoning ordinance standards require the review and approval of the board.

Staff and Mr. Windholz will be available during the meeting on April 9 to answer any questions.

PENINSULA TOWNSHIP FEE SCHEDULE

*Land Use Permit:	Fee:
New Dwelling	\$240.00
Additions to SFD, garages, pole buildings and barns	\$180.00
Accessory Structures: sheds, covered porches, decks, fences over 4', farm stands, greenhouses, swimming pools, etc.	\$120.00
Change of Use	\$100.00
Multi-Family: per dwelling unit	\$180.00
Commercial: First 1000 sq. ft. plus \$25.00 per additional 1000 sq. ft.	\$300.00
Demolition	\$90.00
Signs – new or replacement	\$90.00
New Communication Tower	\$1,000.00
Additional or Replacement Antennae	\$750.00

Penalties:	Fee:
Building without permit: Regular fee is quadrupled	Regular fee x 4

*Other Permits:	Fee:
Large Event Permit – on Public Property and/or within ROW (plus \$5.00 for each registered participant to be paid at the completion of the event)	\$600.00
Large Event Permit – on Private Property	\$150.00
Private Road Includes review by Attorney	\$1,000.00
Storm Water: Minor Review	\$500.00
Major Review	\$1,500.00
Barn Storage	\$90.00
Wholesale Farm Processing	\$180.00
Home Occupations: Renewal or Replacement	\$90.00
Professional Review – Initial Escrow fee	\$5,400.00

*Planning Department	Fee:
Concept Review – SUP & PUD	\$240.00
SUP, SUP/PUD, Rezoning: Bed & Breakfast SUP	\$876.00
All other SUPs 100 acres or less	\$1,536.00
SUPs 100 acres or more, All PUDs, or Rezoning	\$1,860.00
SUP/PUD Amendment Prior to Final Approval Minor Amendment:	\$240.00
Major Amendment:	\$876.00
SUP/PUD Amendment After Final Approval Minor Amendment:	½ SUP/PUD fee
Major Amendment: (includes new uses)	Full SUP/PUD fee
PUD/Condominium/Subdivision	Permit fee x 1.5
Professional Review - Initial Escrow fee	\$5,400.00

*Planning Commission	Fee:
Planning Commission Special Meeting	\$1,584.00

*Assessing Department	Fee:
Land Division Includes Attorney Review	\$1,000.00
Label List Request	\$25.00
Label List for Large Events	\$250.00

*Zoning Board of Appeals:	Fee:
Appeal	\$1,200.00
Variance Request	\$1,200.00
Sign Review	\$450.00
Special Meeting Request	\$1,584.00

*Purchase of Development Rights (PDR) Program	Fee:
Conservation Easement Amendment	\$1,800.00
Non-refundable Base Fee	
Relocation of Lot	\$600.00 per lot

*Additional Fees:
*Any extra cost incurred by the Township for any fees associated with or in addition to the permit fee, Land Division fee, Zoning Board of Appeals, Planning Department or Planning Commission will be billed to the applicant/owner.

Amendment No. 196. An Amendment to revise Section 4.3 of the Peninsula Township Zoning Ordinance to read as follows:

Section 4.3 Escrow

If the Director of Planning or Zoning Administrator, or any Township Commission or Board determines that the fees will not cover the costs of the application review, then the applicant will deposit with the Township Treasurer additional fees in an escrow account. The additional fees will be an amount equal to the costs as estimated by the Director of Planning or the Zoning Administrator. The additional fees may include the review of the application, Zoning Board of Appeals review, services provided by qualified professional planners, engineers, attorneys, other professionals, or other Township costs related to the project.

The additional fees will be held in escrow in the applicant's name and will be used solely to pay these additional costs. If the amount held in escrow becomes less than twenty (20%) of the initial escrow deposit and review of the application or decision on the appeal is not completed, then the Director of Planning or Zoning Administrator may require the applicant to deposit additional fees into escrow in an amount equal to the costs as estimated to complete the review or decide the appeal.

Failure of the applicant to make any required escrow deposit under this Ordinance shall be deemed to make the application incomplete or the appeal procedurally defective, thereby justifying the denial of the application or the dismissal of the appeal.

Any development or construction on a property with an existing escrow for services directly related to the oversight of the project that allows an escrow to become deficient in monies may be issued a Cease and Desist order until the escrow is replenished to an amount which is satisfactory to cover the cost associated with the expenditures paid by the Township Treasurer.

Any cost incurred by the Township in addition to the amount held in escrow will be billed to the applicant and shall be paid by the applicant prior to the issuance of any permit or the release of a final decision on an appeal.

Any unexpended funds held in escrow will be returned to the applicant following final action on the application or the final decision on the appeal.

Agricultural Advisory Committee



PENINSULA TOWNSHIP

MEMO

To: Township Board
From: Jenn Cram, AICP, Director of Planning and Zoning
Date: April 3, 2024
Re: Formation of an Agricultural Advisory Committee

Staff would like to recommend that the board form an Agricultural Advisory Committee made up of a diverse group of agricultural operators on the peninsula.

The purpose of having an appointed committee made up of agricultural operators is to advise the board on matters of interest related to agriculture and agri-business on the peninsula.

We believe that having a standing committee of 9 to 11 members will help to give agricultural operators a voice to communicate what is important related to supporting agriculture on the peninsula so that staff and the board can be proactive in developing policies and amending the zoning ordinance.

We recommend that the committee meet every other month, or six times per year. We would like one board member to be a liaison to the committee and one planning commission member to be a liaison as well. Staff and liaisons would not be voting members of the committee.

The Agricultural Advisory Committee would function in the same way as the Parks Committee. Meetings should be broadcast via YouTube and minutes taken.

Staff discussed the concept with the planning commission at their April 2nd meeting and received support.

If the board supports the creation of an Agricultural Advisory Committee, we would like to move forward with issuing a call for letters of interest. We will also work to develop further details on the formation of a new board appointed committee for further consideration at the May 14 meeting.

Staff looks forward to discussing this concept with the board during the meeting on April 9.

**Resolution for Ballot Proposal to Roll
Back Headlee Amendment
Coming in Packet Addition**

**Second Board Discussion
regarding Township
Government Funding**

2nd Local Government Structure Board Discussion

Peninsula Township

April 9, 2024

At the February 13th, 2024 Peninsula Township (PT) board meeting, we discussed some of the pros and cons, and consequences, of a change in our local government structure. This was by no means a complete discussion on the topic.

Some of the public comment following the discussion raised some very pertinent observations:

1. In lean times, we as individuals need to 'tighten our belts' and adapt to having lower resources than we would like. The township should consider doing the same.
2. How do we as residents *know* that our elected officials will behave responsibly with our tax dollars? That is, even if we trust our current board, how can we ensure that future boards are trustworthy?

Both of these points address one of the key issues associated with the potential changes that have been discussed, increasing taxes, but look at it from two different perspectives: the first, directly; the second, existentially.

Related to taxes, no one wants to pay taxes. But when we do, we want to know what is being done with them. For Peninsula Township, and for the sake of argument, consider the distribution of taxes I personally paid as a residential homeowner in 2023 (condensed for clarity). The fraction going to PT operations is highlighted (for detail on tax obligations for any property, see <https://bsaonline.com/Account/LogOn?uid=221>):

Taxing Authority	Millage Rate
County	4.7268
Education	14.0445
BATA	0.4788
Road Commission	0.9734
Library	0.9044
Fire	2.6000
Police	0.2300
PDR	2.0000
Other	0.8147
<i>PT Operations</i>	<i>0.6151</i>
Total	27.3877

Thus, from the total amount of taxes paid in 2023, **less than 2.25%** (=100%*0.6151/27.3877) **went to running our local government.**

Another way of looking at this is to consider that if a household's total property tax bill for the year was \$5,000, then **only \$2.16 each week** of these taxes went to township operations. Comparing apples to apples, this meant that \$93.99 each week goes to everything else.

These amounts are tax dollars; the township, like all other townships in Michigan, also receives State Revenue sharing that it can use for operations, as well as other amounts from permit fees, etc. These amounts can be found in the 2023-24 fiscal year budget: https://www.peninsulatownship.com/uploads/1/0/4/3/10438394/2023-2024_budget_adopted.pdf.

Given this, I would like the board to consider these two questions:

- 1. What would our local government look like if we did not change the magnitude of collected taxes that go to operations? Or, what activities do we 'tighten up' to address the issue of available funds?**
 - a. What services/functions (see below) would Peninsula Township be able to provide if this were the case?
 - b. What level of these services/functions could be provided if this were the case?

- 2. How can we, as a board and as a community, mitigate the risk that taxes that go toward operating our local government are misspent?**

Some of the services and functions that PT directly provide include:

- Planning/Zoning/Enforcement
- Tax Assessment/Collection
- Elections
- And: Parks (Maintenance, Upgrades), PDR (implementation, monitoring, enforcement), Cemetery, Lighthouse, Infrastructure support (water, power, etc), Roads (interface with Road Commission), Constituent interactions, etc.

Some of the supporting activities necessary for services and functions provided by PT:

- Committees
- Treasury
- Legal
- And: Budget/Budgeting, Financial Operations (Bookkeeping, AR/AP, Payroll, Twp Liability Insurance, etc), Audit, Community Support (FOIA, Newsletter, etc.), HR (hiring, benefits administration, etc), Grants (ID, Application, Mgmt), External Government Interactions, IT, Facilities, Training, Records, Front Office, etc.

2023 Final Tax Settlement with GTC



SARAH GUM
400 BOARDMAN AVE. SUITE #104
TRAVERSE CITY, MI 49684
(231) 922-4735 * FAX (231) 922-4658
EMAIL: TREASURER@GTCOUNTYMI.GOV

March 25, 2024

Township Treasurer:

Please find enclosed your final tax payment for 2023 delinquent taxes paid by Grand Traverse County. Also included is a detailed breakdown of your payment for each millage/assessment being paid for your records. I am providing a Settlement History for your township board to receive and file at their next meeting along with your Warrant for the Collection of Unpaid Taxes on Personal Property. These are the parcels that you will still be responsible for collecting and transmitting payments for.

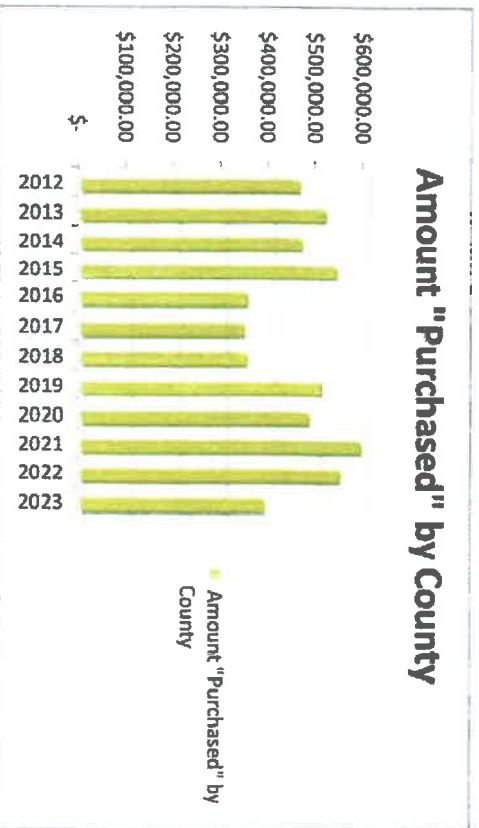
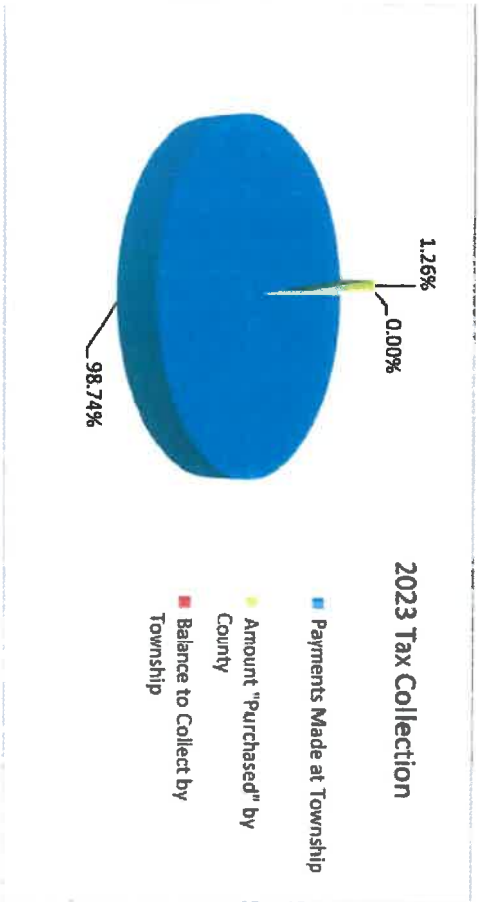
If you have any questions or concerns feel free to contact me at the address listed above.

Thank you,

A handwritten signature in black ink that reads "Sarah Gum".

Sarah Gum

Settlement History for Peninsula Township



Year	Total Adjusted Levy	Payments Made at Township	Amount "Purchased" by County	Balance to Collect by Township	Purchase % of Total
2012	\$18,506,615.69	\$18,044,898.04	\$460,766.51	\$951.13	2.49%
2013	\$19,784,523.34	\$19,263,692.00	\$515,453.48	\$5,377.86	2.61%
2014	\$20,287,989.59	\$19,819,011.19	\$465,483.45	\$3,494.95	2.29%
2015	\$20,493,300.31	\$19,944,712.29	\$539,246.07	\$9,341.95	2.63%
2016	\$21,026,031.35	\$20,675,177.57	\$349,540.65	\$1,313.13	1.66%
2017	\$21,580,418.42	\$21,237,447.12	\$341,722.40	\$1,248.90	1.58%
2018	\$22,756,754.52	\$22,407,645.00	\$347,563.51	\$1,546.01	1.53%
2019	\$23,702,613.49	\$23,193,196.25	\$506,875.80	\$2,541.44	2.14%
2020	\$24,390,110.22	\$23,906,663.95	\$480,622.77	\$2,823.50	1.97%
2021	\$25,293,578.41	\$24,703,227.31	\$589,586.61	\$764.49	2.33%
2022	\$28,235,276.18	\$27,688,791.52	\$546,158.58	\$326.08	1.93%
2023	\$30,596,182.06	\$30,210,264.74	\$384,829.11	\$1,088.21	1.26%



WARRANT FOR THE COLLECTION OF UNPAID TAXES ON PERSONAL PROPERTY

In the name of the People of the State of Michigan:

To the Township Treasurer of the Township of Peninsula, in the County of Grand Traverse, and State of Michigan, and their successor in office: It appearing to the undersigned, County Treasurer of said County, that the sum set opposite the respective names of the persons mentioned in the attached statement, which said sums were assessed upon the personal property of the persons so mentioned respectively, for the **tax year 2023**, and placed upon the tax roll of said year for collection, and which were returned uncollected by the proper collecting officer of said Township still remain unpaid totaling **\$1088.21**, now therefore, you and your successor in office are hereby commanded to levy and collect the aforesaid sums, of the goods and chattels of the persons respectively named in such statements attached as foresaid, as provided by law, and for so doing this shall be your sufficient warrant.

Given under my hand this day of **March 19, 2024**

A handwritten signature in blue ink that reads "Sarah M. Gum".

Sarah M. Gum, County Treasurer
Grand Traverse County

03/19/2024
12:38 PM

Delinquent Taxpayer Report (Summary) FOR PENINSULA TOWNSHIP
BLOCK: 11-899-001-00 - 11-900-287-00, INDEX: PARCEL #
Special Population: Real & Personal Property
Ad Valorem+Special Acts

Page: 1/1
DB: 11-SW-23

Parcel No	Owner Name	Sum Tax Left	Win Tax Left	Vil Tax Left	Intrst	Total
28-11-900-144-00	OVERLOOK BED & BREAKFAST LLC	366.94	99.42	0.00	0.00	466.36
28-11-900-210-00	JCS OUTDOORS LLC	489.25	132.80	0.00	0.00	621.85
TOTALS:		856.19	232.02	0.00	0.00	1,088.21
PARCEL COUNT:	2					

Kelley Park Boat Launch Construction Material

KICK-OFF MEETING MINUTES

DATE: March 5, 2024
TIME: 2:30 p.m.
LOCATION: Web Conference

Attendees:

Isaiah Wensch	Peninsula Township Supervisor
Becky Chown	Peninsula Township Clerk
Christy Summers	Beckett & Raeder, Inc.
Jennifer Graham	Gourdie Fraser

1. Welcome / Introductions
2. General Project Overview / Project Scope
 - Project Layout (see attached Site Plan) – B. Chown verified that the plan has been widely and publicly shared. One recommendation that has been made is in regards to the location of the vault toilet. Township has been asked to try to screen it and even tuck it back a bit. B. Chown noted that fundraising has not been easy, but they have not heard anything significant to suggest substantive changes to the plan.
 - Scope Items / Cost – B. Chown verified that the Township would like for us to include the EZ Dock as an Add Alternate. Storm Water Management – J. Graham noted that she will ensure that the Township follows their local standards so as to not do less than is required of developers.
 - Past EGLE Interaction – J. Graham discussed previous Pre-App Meeting with EGLE, Drain Commissioner, and others. At that time, there was a strong desire for the project to provide some wetland mitigation expressed by the regulators. C. Summers unclear what may have prompted this as amount and quality of wetland impact is not clear yet.
3. Overall Project Schedule – C. Summers shared a proposed project schedule (see attached).
4. Immediate Next Steps – C. Summers noted that the following next steps would be pursued.
 - Wetland Delineation
 - Soil Borings
 - Topographic Survey / Bathymetry Update
 - EGLE Pre-Application Meeting
5. Adjourn – The next meeting was established as April 2, 2024, at 2:30 p.m.

The above is submitted as a summary of the subjects discussed and items agreed upon by the parties present at the meeting. Please direct any errors or omissions to the undersigned.

Prepared by:

Beckett & Raeder, Inc.
Christy Summers, PLA, ASLA, LEED AP
Partner

Kelley Park Boating Access Site Improvements
Peninsula Township
Old Mission Peninsula, Michigan

A R I
Beckett & Raeder

Conceptual Design

3 April, 2023



Penninsula Township Kelley Park
Boating Access Site Improvements - Preferred Option
Preliminary Opinion of Probable Construction Cost
October 19, 2023

B R i
Beckett&Raeder

Qty	Unit	Description	Unit Cost	Unit Total	Total
Site Preparation					
6	ea	Straw Bale Dam	\$175.00	\$1,050.00	
1	ea	Stabilized Construction Entrance	\$1,750.00	\$1,750.00	
6	ea	Inlet Filter Fabric	\$300.00	\$1,800.00	
1	ls	Coffer Dam / Dewatering for Launch Ramp Construction	\$20,000.00	\$20,000.00	
2,400	lf	Turbidity Curtain	\$22.00	\$52,800.00	
525	lf	Filter Fabric Fence	\$4.00	\$2,100.00	
0	lf	Tree Protection Fence	\$5.00	\$0.00	
					\$79,500.00
Demolition					
275	lf	Sawcut Pavement	\$3.50	\$962.50	
3,727	sf	Gravel Pavement Removal	\$0.75	\$2,795.25	
24,495	sf	Asphalt Pavement Removal	\$1.50	\$36,742.50	
2,320	lf	Concrete Curb Removal	\$7.50	\$17,400.00	
1	ls	Remove Pavilion	\$5,000.00	\$5,000.00	
1	ls	Misc. Demolition	\$15,000.00	\$15,000.00	
					\$77,900.25
Earthwork / Dredging					
3,593	cy	Strip and Stockpile Topsoil; Shred for Re-spreading	\$4.00	\$14,372.00	
3,593	cy	Cut & Fill (12" avg)	\$4.00	\$14,372.00	
6,034	sy	Fine Grading	\$1.00	\$6,034.00	
750	cy	Undercut & Backfill Poor Soils with 1x3 (Allowance)	\$48.00	\$36,000.00	
12	cy	Revetment in Vicinity of Launch Sites	\$87.50	\$1,050.00	
1	ls	Dredging Mobilization	\$15,000.00	\$15,000.00	
6,240	cy	Channel Dredging	\$12.50	\$78,000.00	
6,240	cy	Haul & Dispose of Dredge Spoils (assume clean)	\$11.00	\$68,640.00	
					\$233,468.00
Site Utilities					
6	ea	Adjust Existing Storm Structure	\$350.00	\$2,100.00	
2	ea	2' Diameter Inlet	\$2,500.00	\$5,000.00	
2	ea	4' Diameter Manhole	\$3,000.00	\$6,000.00	
1	ea	Swirl Structure for Storm Water Cleansing	\$17,500.00	\$17,500.00	
6	ea	Flared End Section	\$1,250.00	\$7,500.00	
12	cy	Flared End Section Rip Rap	\$75.00	\$900.00	
340	lf	12" / 18" Storm Pipe / Culvert	\$65.00	\$22,100.00	
1,200	lf	Pavement Underdrain	\$11.00	\$13,200.00	
					\$74,300.00
Site Improvements					
820	lf	Concrete Curb & Gutter	\$31.00	\$25,420.00	
4,810	sf	Concrete Sidewalk	\$6.85	\$32,948.50	
1,080	sf	CIP or Concrete Plank Launch Ramp	\$15.00	\$16,200.00	
14	cy	Gravel Shoulder surrounding Launch	\$65.00	\$910.00	
120	sf	Gravel Nonmotorized Launch	\$4.00	\$480.00	
2,015	sf	HD Concrete Launch Ramp Maneuvering Space	\$11.00	\$22,165.00	
1,225	sy	SD Asphalt Pavement	\$37.00	\$45,325.00	
3,239	sy	HD Asphalt Pavement	\$40.00	\$129,560.00	
1,405	lf	Parking Lot Striping	\$1.50	\$2,107.50	
1	ls	Misc Parking Arrows & Crosswalks	\$8,000.00	\$8,000.00	
2	ea	New Skid Piers	\$15,000.00	\$30,000.00	
1	ea	Vault Toilet	\$20,000.00	\$20,000.00	
1	ls	Misc Temporary and Permanent Project Signs	\$5,500.00	\$5,500.00	

2	ea	BF Parking Signage	\$1,000.00	\$2,000.00		
1	ea	Solar Light	\$4,500.00	\$4,500.00		
						\$345,116.00
		Landscaping & Site Restoration				
45	ea	Canopy Trees	\$500.00	\$22,500.00		
32	ea	Evergreen Trees	\$250.00	\$8,000.00		
2,760	sy	Upland Meadow Mix	\$5.75	\$15,870.00		
809	sy	Wet Meadow Mix	\$5.75	\$4,651.75		
1,034	cy	Topsoil (Shred and Respread Existing)	\$20.00	\$20,680.00		
5,831	sy	Lawn Restoration (Seeding)	\$1.00	\$5,831.00		
						\$77,532.75
		Subtotal				\$887,817.00
		General Conditions (5%)				\$44,390.85
		Design & QDV Contingency (10%)				\$93,220.79
		Total Anticipated Bid Amount				\$ 1,025,428.64
		Design / Engineering / Permitting / Construction Administration (18%)				\$ 184,577.15
		Total Construction				\$ 1,210,005.79
		DNR Waterways Grant Amount (50%)				\$ 605,002.89
		Potential Add Alternate - Barrier Free Nonmotorized Launch				
1	ls	BF Nonmotorized Boat Launch (EZ Dock or sim)	\$65,000.00	\$65,000.00		
312	cy	Channel Dredging	\$12.50	\$3,900.00		
312	cy	Haul & Dispose of Dredge Spoils (assume clean)	\$11.00	\$3,432.00		
						\$72,332.00
		General Conditions (5%)				\$3,616.60
		Design & QDV Contingency (10%)				\$7,594.86
		Design / Engineering / Permitting / Construction Administration (18%)				\$15,037.82
		Total Anticipated Add Alternate				\$98,581.28

**Peninsula Township Kelley Park Boating Access Site
Implementation Schedule (2024 - 2025)**

Perform Wetland Delineation (GF)	March 2024	
Perform Soil Borings (Soils & Structures)	March 2024	
Perform Update of Topographic Survey (GF)	March – mid-April 2024	
EGLE Pre-Application Meeting	early April 2024	
Design Development	mid-April – June 2024	
Construction Documents	July 2024 – November 2024 (5 months)	
EGLE Permitting	September – December 2024	Pre-emptive public hearing request
Other Permits	November – December 2024	
DNR Review (per Grant Requirement)	December 2024	
Bidding	January 2025	
Bids Received / Reviewed / Recommendation	February 2025	
Construction Contract Executed	March 2025	
Construction Begins	Late April 2025 (weather / frost law dependent)	
Construction Ends	Late September 2025 (5 months construction)	
Punchlist / Construction Close-out Period	Late October 2025	Ideally completed by Salmon season (mid to late August - September 2025); look at the possibility of this or some limited access during this time.

MEETING NO. 2 MINUTES

DATE: April 2, 2024
TIME: 2:30 p.m.
LOCATION: Web Conference

Attendees:

Isaiah Wensch	Peninsula Township Supervisor
Becky Chown	Peninsula Township Clerk
Christy Summers	Beckett & Raeder, Inc.
Tim Knutsen	Beckett & Raeder, Inc.
Jennifer Graham	Gourdie Fraser

1. Welcome / Introductions
2. Recent Project Activity
 - EGLE Pre-Application Meeting – C. Summers reported that the Pre-application Meeting request submission was made late last week and Josh Crane of EGLE has requested an on-site meeting on April 9 at 1:00 p.m. With Township concurrence, C. Summers will accept the requested meeting day/time. Township provided concurrence.
 - Wetland Delineation – J. Graham noted that the wetland delineation is expected to be completed in the next 3 weeks.
 - Soil Borings – C. Summers reported that its subconsultant Soils & Structures performed this work last week. BRI is awaiting their logs and report.
 - Topographic Survey / Bathymetry Update – J. Graham noted that GF will perform this field work later this week and early next week weather permitting.
3. Overall Project Schedule – C. Summers shared the project schedule (see attached) noting that the site investigations are underway and on schedule.
4. Immediate Next Steps
 - EGLE Pre-Application Meeting – BRI will attend the meeting April 9 and invites Township representatives and Gourdie Fraser representatives, if interested / available.
 - Wetland Delineation – C. Summers reported the expectation of receiving this by April 26.
 - Soil Borings – C. Summers reported the expectation of receiving the logs/report by April 26.
 - Topographic / Bathymetric Survey Update – C. Summers reported the expectation of receiving this by April 26.
5. Other Discussion Items
 - I. Wensch and B. Chown noted that they will have limited availability in early May while out of town on other Township business.

6. Adjourn – C. Summers suggested hosting the next meeting in 4 weeks (April 30, 2024 at 4:30 p.m.) as a touch point once the field investigations data is in hand in order that the team can report any surprises or challenges that the data conveys.

The above is submitted as a summary of the subjects discussed and items agreed upon by the parties present at the meeting. Please direct any errors or omissions to the undersigned.

Prepared by:

Beckett & Raeder, Inc.
Christy Summers, PLA, ASLA, LEED AP
Partner

**Peninsula Township Kelley Park Boating Access Site
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