

PENINSULA TOWNSHIP PARKS COMMITTEE
Regular Meeting
Township Hall
April 24, 2019 – 7:00 p.m.
MINUTES

1. **Call to Order** Skurski called the meeting to order at 7:00 p.m.
2. **Pledge**
3. **Roll Call** Murphy, Karczewski, Swift, Skurski, Dreier, Atkinson, (Dahl excused).
4. **Brief Citizens Comments for items not on the agenda** None
5. **Approve Agenda** Lighthouse Manager April, 2019 Report to be added under Item 7- B Reports Item e. Under Business move Item H to be included with Item D. Under Business Item A members will provide personal introductions before the election of the secretary. Minutes to be removed from the Consent agenda and moved to after Business.
Action-Motion Swift moves that changed items to the agenda be approved. Second by Atkinson.

PASSED UNAM

6. **Conflict of Interest** None
7. **Consent Agenda:** any member of the committee, staff, or the public may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion.
 - A. Minutes from February 26, 2019 (prior committee) and March 21, 2019 (recommend approval)
 - B. Reports
 - a. Lighthouse Manager Job Description & Weekly Duties
 - b. Lighthouse Park Trash Pickup (Stott)
 - c. Swaney Building Demolition RFP (Gourdie/Fraser)
 - d. Bowers Harbor Park Playground Equipment – 4 Kids, Inc.

8. Business

- A. Election/appointment of Secretary
The new members of the committee introduced themselves. Swift nominates Karczewski as secretary of the parks committee with a second by Murphy. **PASSED UNAM**
- B. Bowers Harbor Park Special Event Permit Requests
 - a. Traverse City Futbol
Action-Motion Atkinson moves that the event permit be approved upon proof of insurance. Swift seconds **PASSED UNAM**
 - b. Ron Dohm/Sheldon Reunion
Action-Motion Karczewski makes a motion that this event permit be approved with a second by Dreier **PASSED UNAM**
 - c. Father Fred Foundation
Action-Motion Swift makes a motion to approve the request with a second by Atkinson. **PASSED UNAM**

d. Music in the Park

Anne Griffiths 600 Cottage View Drive

This is for five free acoustic music concerts in Bowers Harbor Park intended for the community. The dates are July 5, July 12, July 19, July 26 and August 2, 2019 and the music lasts from 7-9 p.m. No sales of goods or solicitations are to occur.

Action-Motion Murphy makes a motion to approve the application with the conditions if things get out of hand we can rein it in and that insurance is obtained. Atkinson seconds. **PASSED UNAM**

e. Peveto Reception

Action-Motion Swift moves that the reception application be approved with the applicant being contacted to let them know another event is happening on the same day and that they bring a sign to identify direction to their event with a second by Karczewski. **PASSED UNAM**

C. Budget - 2018-19 performance & 2019-2020 review

The committee examined the final budget performance from 2018-2019 and briefly reviewed the 2019-2020 budget.

Swift: Is there anything we need to discuss right now about the 150 year lighthouse celebration?

Skurski: No. However, we need to establish what expectations and role we would play.

Somewhere along the line we will need to define our role in this and we cannot wait too long. The advertising is going out. The Vernors drink company is going to put a picture of a lighthouse on their can.

Atkinson: One of the biggest projects is toilets. Last year we had 47,000 visitors to the lighthouse. We just had a row of smelly outhouses. Last year we put some fans on the top of some of these outhouses, but it was still odoriferous. This is a long term, expensive project.

Skurski: You have the issue of where to put the septic and how many trees we will have to cut down. Wilkinson cut down 60 trees out there just recently and you can hardly tell.

Murphy: Can you bring me up to speed as to what the mission of the lighthouse is? The lighthouse has continued to grow in popularity. The lighthouse has been operating for the last 10 years for tourists. Are there any parameters being set for future growth?

Skurski: My understanding is that the original intent was to maintain the lighthouse. Up until then park workmen were housed there. Things were changed and the idea was to take it back historically. It is an historic building and there are some restrictions and guidelines as to what can and cannot be done. This is a big asset for the township and they want to preserve it. The methodology now being used generates money. Beyond grants and the revenue generated from the tours and gift shop, it is still hard to pay for all that is required in upkeep, unless you use taxpayer money.

Murphy: I know we do not have time now, but I would like to know more about the fiscal structure, the friends group, where does it fit within the parks, and how big do we want it to be?

Skurski: It may not be this committee that sets up the 150 year anniversary program. There could be a combination of entities such as the town board, lighthouse manager, Friends of the Lighthouse, and the historical society. There is other expertise to help with this event as well.

Atkinson: We have also talked about putting together a five year plan for the lighthouse.

Swift: It probably should be done along with the master plan and the rule for public input.

Skurski: There was public input when we did the master plan for the parks in 2018. Let's get some ideas regarding the 150 year lighthouse anniversary for the next public meeting.

D. Buildings and Grounds Director (Wilkinson)

Wilkinson: Presented Skurski with an invoice from Helsels Tree Service. The bill needs to be divided between the park and cemetery budgets. Last year we began to repair the picnic tables and the materials cost \$3,625. Should he proceed to order materials for this upcoming season to continue these repairs?

Skurski: The current budget has \$2,000 for maintenance and this is over that amount. The township treasurer said we could approve spending as long as we did not go over that number. This amount is above that figure. How this committee approves the spending of money is an issue yet to be resolved with the town board. I will talk to Manigold as there is a \$3,000 spending allowance on what can be spent without needing approval from the town board.

Wilkinson: Wants to know when Haserot Beach is going to be dredged as he wants to put in the boat docks after the dredging. The swim buoys should be in place just before Memorial Day weekend. With the water still this cold, I do not want to encourage swimming prematurely.

I have one trash can left and need five more right now. The business where I was getting them does not have them anymore. Wilkinson presented the options for the purchase of 24 trash cans and lids. Twenty four barrels are \$756 plus shipping and the lids are \$66 each plus shipping.

Action-Motion Atkinson makes a motion to purchase 24 barrels and 16 lids with a second by Dreier.

Voice Vote Ayes Murphy, Karczewski, Swift, Skurski, Dreier, Atkinson
Nays None

PASSED UNAM

Skurski: We had moved Item H up on the agenda. The Conservation Alliance Native Tree Offer Trees needed to be picked up by April 22, 2019. I will give them a call to see if they have any left over.

E. 150-year Lighthouse Preparation & Celebration (discussed before Wilkinson report)

Action-Motion Swift moves that Items F and G be handled with a work session. Atkinson seconds.

PASSED UNAM

The committee will met on Thursday 2, 2019 at 9 a.m. The location will be announced.

The corrections to the minutes from February 26, 2019 (prior committee) and March 21, 2019 occurred.

F. Roles and Responsibilities of Parks Committee

G. Parks Committee Future

H. Conservation Alliance Native Tree Offer

9. Citizen Comments

Peninsula Township
April 24, 2019 Parks Committee
Lola Jackson, Recording Secretary

Nancy Heller 3091 Bluewater Road

I read the minutes from March 21, 2019. There is a tremendous amount of discrepancy. People need to remember that there was a park board, a park commission, and now the parks committee. You are the parks committee. My concern is we have been having some audio problems with the recording of the meetings and what we can look back on is going to be these minutes. So I urge that special care is paid to these distinctions when people are looking for information and for research in the future. Lastly, when you are creating your wish list and hope to do things keep in mind it is your responsibility to fulfill them and not township employees. They will help with the grants, but when you decide to do something, it is your responsibility. I do not think this committee was formed to make work for other people. Staff is happy to help you as you begin. I think it is really important that Mike, who has the advantage along with Don of knowing some of the history begins to gather and share any information you can for the next meeting to help the new members. It is a tremendous amount to learn in a very short time. Thank you.

10. Committee Comments

11. Adjournment Karczewski moves for adjournment with a second from Swift. Meeting concludes at 9:30 p.m.