

Packet Addition for 05-07-2019

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

www.peninsulatownship.com

Township Board

Special Meeting **AMENDED AGENDA**

Township Conference Room

May 7, 2019, 3:00 p.m.

1. **Call to Order**
2. **Pledge**
3. **Roll Call**
4. **Brief Citizen Comments**
5. **Approve Agenda**
6. **Conflict of Interest**
7. **Consent Agenda:** any member of the board, staff, or the public may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion.
 1. Invoices (recommend approval)
 2. Request to use Community Leasing Partners for new tanker (recommend approval)
 3. Request to sell surplus fire engine (recommend approval)
 4. Recusal policy for matters involving Clerk Rebecca Chown and the Grand Traverse Regional Land Conservancy (recommend supervisor sign)
 5. Fee recommendation for the process of land divisions, effective June 1, 2019 (recommend approval)
 6. Request by Mission Point Lighthouse Friends for permission to excavate the area around the oil house entrance.
 7. Minutes from March 12, 2019, regular meeting; March 20, 2019, special meeting; March 26, 2019, regular meeting; March 28, 2019, special meeting; April 9, 2019, special and regular meetings; April 15, 2019, joint township board and planning commission meeting; April 18, 2019, special meeting; and April 25, 2019, special meeting (recommend approval)
8. **Business**
 1. Consider offer of Switzer property for future fire station at 19362 Center Road
9. **Board Comments**
10. **Adjournment**

Peninsula Township has several portable hearing devices available for audience members. If you would like to use one, please ask the clerk.

Robin Noval, Deputy Clerk

Posted: May 6, 2019, 10:15am

Invoices

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/7/2019 12:0

VENDOR INFORMATION**INVOICE INFORMATION**

ACENTEK	Amount of Invoice Paid:	\$576.61
	OFFICE TELEPHONES	

Distribution:

101-173-850.000	COM/TELEPHONE - OFFICE-TWP HALL	195.88
101-209-850.000	COM/TELEPHONE - ASSESSOR	61.53
101-253-850.000	COM/TELEPHONE - TREASURER	92.29
101-215-850.000	COM/TELEPHONE - CLERK	92.29
101-400-850.000	COM/TELEPHONE - PLANNING	30.76
101-420-850.000	COM/TELEPHONE - ZONING	30.76
508-000-850.000	COM/TELEPHONE - LIGHTHOUSE	42.34
101-171-850.000	COM/TELEPHONE - SUPERVISOR	30.76

ACENTEK	Amount of Invoice Paid:	\$30.76
	OFFICE TELEPHONE	

Distribution:

207-000-850.000	Communications/Telephone	30.76
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ACENTEK	Amount of Invoice Paid:	\$76.76
	LIGHTHOUSE PHONE	

Distribution:

508-000-850.000	COM/TELEPHONE - LIGHTHOUSE	76.76
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AFLAC	Amount of Invoice Paid:	\$398.80
	SUPPLEMENTAL INS	

Distribution:

750-000-227.050	Supplemental Insurance	115.20
750-000-227.050	Supplemental Insurance	32.88
750-000-227.050	Supplemental Insurance	73.80
750-000-227.050	Supplemental Insurance	50.90
750-000-227.050	Supplemental Insurance	32.04
750-000-227.050	Supplemental Insurance	32.54
750-000-227.050	Supplemental Insurance	61.44

BS & A SOFTWARE	Amount of Invoice Paid:	\$5,640.00
	COMMUNITY DEVLOPMT PROGRAM	

Distribution:

101-901-970.420	ZONING	5,640.00
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CHARTER COMMUNICATIONS	Amount of Invoice Paid:	\$109.98
	INTERNET/WEB HOSTING	

Distribution:

101-173-818.WEB	Website	109.98
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/7/2019 12:0

VENDOR INFORMATION**INVOICE INFORMATION**

CHS	Amount of Invoice Paid:	\$1,068.55
	PROPANE - TOWNHALL	

<i>Distribution:</i>		
101-265-745.000	Heating Fuel	1,068.55

CONSUMERS ENERGY	Amount of Invoice Paid:	\$372.79
	STREET LIGHTS	

<i>Distribution:</i>		
101-265-921.CEM	Cemetery Electric	25.40
208-751-921.000	Electricity	50.80
212-000-921.000	Electricity	27.43
215-000-921.000	Electricity	202.53
508-000-921.000	Electricity	66.63

CONSUMERS ENERGY	Amount of Invoice Paid:	\$614.06
	POWER	

<i>Distribution:</i>		
206-000-921.000	Electricity	614.06

CRYSTAL FLASH PETROLEUM	Amount of Invoice Paid:	\$591.51
	FUEL	

<i>Distribution:</i>		
206-000-751.000	Gas & Oil	591.51

CRYSTAL FLASH PETROLEUM	Amount of Invoice Paid:	\$1,176.40
	FUEL	

<i>Distribution:</i>		
206-000-751.000	Gas & Oil	1,176.40

D & W MECHANICAL	Amount of Invoice Paid:	\$121.00
	STN 2 BACKFLOW TESTS	

<i>Distribution:</i>		
206-000-930.000	Stations Repairs and Maintenance	121.00

DEWEESE HARDWARE	Amount of Invoice Paid:	\$32.28
	MAILBOX POST	

<i>Distribution:</i>		
206-000-726.000	Supplies	32.28

DEWEESE HARDWARE	Amount of Invoice Paid:	\$8.67
	DRILL BIT, NUTS, BOLTS	

Distribution:

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/7/2019 12:0

VENDOR INFORMATION	INVOICE INFORMATION			
	<table border="1"> <tr> <td>206-000-726.000</td> <td>Supplies</td> <td align="right">8.67</td> </tr> </table>	206-000-726.000	Supplies	8.67
206-000-726.000	Supplies	8.67		
DTE ENERGY	Amount of Invoice Paid: \$192.61 BIG JOHN HEAT			
	<i>Distribution:</i> <table border="1"> <tr> <td>101-265-745.BJN</td> <td>Big John Heat</td> <td align="right">192.61</td> </tr> </table>	101-265-745.BJN	Big John Heat	192.61
101-265-745.BJN	Big John Heat	192.61		
DTE ENERGY	Amount of Invoice Paid: \$275.89 STN 2 HEAT			
	<i>Distribution:</i> <table border="1"> <tr> <td>206-000-745.000</td> <td>HEATING FUEL</td> <td align="right">275.89</td> </tr> </table>	206-000-745.000	HEATING FUEL	275.89
206-000-745.000	HEATING FUEL	275.89		
DTE ENERGY	Amount of Invoice Paid: \$301.79 STN 1 HEAT			
	<i>Distribution:</i> <table border="1"> <tr> <td>206-000-745.000</td> <td>HEATING FUEL</td> <td align="right">301.79</td> </tr> </table>	206-000-745.000	HEATING FUEL	301.79
206-000-745.000	HEATING FUEL	301.79		
FOLEY & MANSFIELD	Amount of Invoice Paid: \$3,541.66 LEGAL FEES - CONTRACT			
	<i>Distribution:</i> <table border="1"> <tr> <td>101-101-818.000</td> <td>Contractual Services</td> <td align="right">3,541.66</td> </tr> </table>	101-101-818.000	Contractual Services	3,541.66
101-101-818.000	Contractual Services	3,541.66		
GAIL BORGMAN MCGUIRE	Amount of Invoice Paid: \$375.00 MERCHANDISE			
	<i>Distribution:</i> <table border="1"> <tr> <td>509-000-727.000</td> <td>Merchandise For Lighthouse Gift Shop</td> <td align="right">375.00</td> </tr> </table>	509-000-727.000	Merchandise For Lighthouse Gift Shop	375.00
509-000-727.000	Merchandise For Lighthouse Gift Shop	375.00		
GRAND TRAVERSE COUNTY	Amount of Invoice Paid: \$20,653.25 SHERIFF PATROL APR-JUN 2019			
	<i>Distribution:</i> <table border="1"> <tr> <td>207-000-818.000</td> <td>Contractual Services</td> <td align="right">20,653.25</td> </tr> </table>	207-000-818.000	Contractual Services	20,653.25
207-000-818.000	Contractual Services	20,653.25		
GRAND TRAVERSE COUNTY	Amount of Invoice Paid: \$8,201.56 DPW SEWER EXPENSES			
	<i>Distribution:</i> <table border="1"> <tr> <td>590-000-818.000</td> <td>County Service Fees</td> <td align="right">8,201.56</td> </tr> </table>	590-000-818.000	County Service Fees	8,201.56
590-000-818.000	County Service Fees	8,201.56		
GRAND TRAVERSE COUNTY	Amount of Invoice Paid: \$6,480.96 DPW WATER- MAR 2019			
	<i>Distribution:</i> <table border="1"> <tr> <td>591-000-818.000</td> <td>County Service Fees</td> <td align="right">6,480.96</td> </tr> </table>	591-000-818.000	County Service Fees	6,480.96
591-000-818.000	County Service Fees	6,480.96		

**PENINSULA TOWNSHIP
INVOICE REGISTER**

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VENDOR INFORMATION**INVOICE INFORMATION****HELSEL'S TREE SERVICE**

Amount of Invoice Paid: \$2,700.00
REMOVE TREES - BHP/OGDENS

Distribution:

208-751-930.000	Repairs and Maintenance	2,700.00
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KAESER BLAIR INC

Amount of Invoice Paid: \$1,573.74
MERCHANDISE

Distribution:

509-000-727.000	Merchandise For Lighthouse Gift Shop	1,573.74
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KAESER BLAIR INC

Amount of Invoice Paid: \$481.61
MERCHANDISE

Distribution:

509-000-727.000	Merchandise For Lighthouse Gift Shop	481.61
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KAESER BLAIR INC

Amount of Invoice Paid: \$613.74
MERCHANDISE

Distribution:

509-000-727.000	Merchandise For Lighthouse Gift Shop	613.74
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KAESER BLAIR INC

Amount of Invoice Paid: \$765.28
MERCHANDISE

Distribution:

509-000-727.000	Merchandise For Lighthouse Gift Shop	765.28
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KLEEHAMMER CONSTRUCTION

Amount of Invoice Paid: \$2,716.00
INSTALLED CEILING/FLOORING

Distribution:

508-804-930.000	Repairs and Maintenance	2,716.00
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MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$9.00
WATER COOLER RENTAL

Distribution:

101-173-818.WTR	Water Cooler	9.00
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MUNSON HOME HEALTH

Amount of Invoice Paid: \$243.32
EMS SUPPLIES

Distribution:

206-000-932.000	Ambulance Supplies	243.32
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/7/2019 12:0

VENDOR INFORMATION**INVOICE INFORMATION****MUNSON MEDICAL CENTER**

Amount of Invoice Paid: \$120.00
AMBULANCE SUPPLIES

Distribution:

206-000-932.000	Ambulance Supplies	120.00
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MUNSON OCCUPATION HEALTH & MED

Amount of Invoice Paid: \$362.64
TESTS

Distribution:

206-000-828.000	Health & Safety	362.64
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NORTHERN OFFICE EQUIPMENT

Amount of Invoice Paid: \$757.92
COPY CHARGES

Distribution:

101-173-818.COP	COPIER & COPIER SUPPLIES - BLACK	86.32
101-173-818.COP	COPIER & COPIER SUPPLIES - COLOR	671.60

NW REGIONAL FIRE TRAINING

Amount of Invoice Paid: \$325.00
TRAINING

Distribution:

206-000-960.000	Education & Training	325.00
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PETERSON MCGREGOR & ASSOCIATES

Amount of Invoice Paid: \$28,491.00
INSURANCE

Distribution:

206-000-710.LIB	LIABILITY - GEN/PROP/IN MARINE/CRIME	9,994.00
206-000-710.LIB	LIABILITY - AUTO	14,917.00
206-000-710.LIB	LIABILITY - EXCESS	3,119.00
206-000-710.LIB	LIABILITY - EMPLOYMNT PRACTICES	461.00

PETERSON MCGREGOR & ASSOCIATES

Amount of Invoice Paid: \$15,381.00
GEN/PROP/IN MARINE/CRIME

Distribution:

101-173-710.LIB	Liability	88.00
508-000-710.LIB	Liability	1,646.00
213-000-710.LIB	Liability	842.00
101-400-710.LIB	Liability	88.00
101-265-710.LIB	Liability	2,688.00
215-000-710.LIB	Liability	2,391.00
101-420-710.LIB	Liability	88.00
596-000-710.LIB	Liability	452.00
101-191-710.LIB	Liability	88.00
208-751-710.LIB	Liability	4,125.00
101-209-710.LIB	Liability	88.00
209-000-710.LIB	Liability	407.00
212-000-710.LIB	Liability	407.00
101-171-710.LIB	Liability	88.00

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VENDOR INFORMATION**INVOICE INFORMATION**

101-215-710.LIB	Liability	88.00
101-253-710.LIB	Liability	88.00
502-000-710.LIB	Liability	1,719.00

PETERSON MCGREGOR & ASSOCIATES

Amount of Invoice Paid: \$3,118.00
EXCESS LIABILITY INSURANCE

Distribution:

101-265-710.LIB	Liability	195.00
508-000-710.LIB	Liability	195.00
213-000-710.LIB	Liability	195.00
215-000-710.LIB	Liability	195.00
596-000-710.LIB	Liability	195.00
208-751-710.LIB	Liability	1,558.00
212-000-710.LIB	Liability	195.00
209-000-710.LIB	Liability	195.00
502-000-710.LIB	Liability	195.00

PETERSON MCGREGOR & ASSOCIATES

Amount of Invoice Paid: \$6,062.00
PUBLIC OFFICIALS INSURANCE

Distribution:

101-265-710.LIB	Liability	6,062.00
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PETERSON MCGREGOR & ASSOCIATES

Amount of Invoice Paid: \$4,144.00
EMPLYMNT PRACTICES LIABILITY

Distribution:

101-265-710.LIB	Liability	3,222.00
508-000-710.LIB	Liability	461.00
101-191-710.LIB	Liability	461.00

PETERSON MCGREGOR & ASSOCIATES

Amount of Invoice Paid: \$88.00
LIABILITY INSURANCE

Distribution:

509-000-710.LIB	Liability	88.00
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SUSAN PIEHL

Amount of Invoice Paid: \$33.11
MEAL REIMBURSEMENT/CLASS TRAINING

Distribution:

101-173-960.000	Education & Training	33.11
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SUSAN PIEHL

Amount of Invoice Paid: \$23.66
MILEAGE FOR CLASS

Distribution:

101-173-960.000	EDUCATION & TRAINING	23.66
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/7/2019 12:0

VENDOR INFORMATION**INVOICE INFORMATION****PLIC-SBD GRAND ISLAND**

Amount of Invoice Paid: \$81.02
LIFE INSURANCE

Distribution:

101-171-712.000	HOSPITALIZATION/LIFE INSURANCE - SUP	9.79
101-253-712.000	HOSPITALIZATION/LIFE INS - TREASURER	22.58
101-215-712.000	HOSPITALIZATION/LIFE INS - CLERK	30.80
101-209-712.000	HOSPITALIZATION/LIFE INS - ASSESSING	15.05
101-420-712.000	HOSPITALIZATION/LIFE INS - ZONING	15.05
101-400-712.000	HOSPITALIZATION/LIFE INS - PLANNING	15.05
101-173-712.000	HOSPITALIZATION/LIFE INS - OFF MGR	15.05
101-215-712.000	HOSP/LIFE INS - CHOWN ADJUSTMNT	(42.35)

PLIC-SBD GRAND ISLAND

Amount of Invoice Paid: \$105.35
LIFE INSURANCE

Distribution:

206-000-712.000	Hospitalization/Life Insuranc	105.35
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PURE WATER WORKS

Amount of Invoice Paid: \$65.40
6 BAGS SALT

Distribution:

101-265-726.000	Supplies	65.40
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REBECCA CHOWN

Amount of Invoice Paid: \$31.79
OFFICE CLOCK

Distribution:

101-215-726.000	Supplies	31.79
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ROBIN NOVAL

Amount of Invoice Paid: \$224.13
MTA CONFERENCE EXPENSES

Distribution:

101-215-965.000	Meetings	36.21
101-215-870.000	Mileage	187.92

T.R. MCTAGGART, INC

Amount of Invoice Paid: \$322.14
MERCHANDISE

Distribution:

509-000-727.000	Merchandise For Lighthouse Gift Shop	341.04
509-000-727.000	CREDIT FOR INV 51552	(18.90)

TROPHY TROLLEY

Amount of Invoice Paid: \$24.00
NAMEPLATE - KARCZEWSKI

Distribution:

208-751-726.000	Supplies	24.00
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**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 5/7/2019 12:0

VENDOR INFORMATION

INVOICE INFORMATION

Total Amount Disbursed: \$119,703.74

MPLF Request

Robin Noval

From: ellen kerr <ellenkerr1017@gmail.com>
Sent: Thursday, May 02, 2019 10:03 PM
To: Robin Noval
Subject: Re: 05-07-19 TB Special Meeting Agenda

The Mission Point Lighthouse Friends (MPLF) are requesting permission to excavate the area around the oil house entrance. This modification will enable better access to the oil house exhibits. This project was discussed with and approved by the SHPO representative. Mr. Manigold & Ms. Schultz were present during this discussion.

The MPLF are requesting permission to install fencing around the native wildflower garden which they designed, planted and maintain. We plan to utilize 4x4's with nautical roping threaded through them. This garden is to the west of the LH and is outside the white LH fencing. Ms.Schultz approved this project.

Please add these requests to the May 7,2019 agenda. Thank You very much. Please contact Ellen Kerr 248 835 6927 with questions. Thank You.

On Thu, May 2, 2019 at 3:50 PM Robin Noval <deputyclerk@peninsulatownship.com> wrote:

Good afternoon,

Attached please find the 05-07-19 TB Special Meeting Agenda.

Regards,

Robin Noval
Peninsula Township Deputy Clerk
13235 Center Road
Traverse City MI 49686
phone - 231-223-7321
deputyclerk@peninsulatownship.com