

# PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

Phone: 231.223.7322 Fax: 231.223.7117

[www.peninsulatownship.com](http://www.peninsulatownship.com)

## PENINSULA TOWNSHIP PARKS COMMITTEE

June 28, 2023

### Regular Committee Meeting

#### AGENDA

7:00 p.m.

1. **Call to Order**
2. **Pledge**
3. **Roll Call**
4. **Approve Agenda**
5. **Brief Citizens Comments (for agenda items only)**
6. **Conflict of Interest**
7. **Consent Agenda:** any member of the committee, staff, or the public may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion.
  - A. Minutes from April 26, 2023 and May 24, 2023
  - B. Correspondence
    1. Correspondence from Brent Wheat "Beach Monitoring Results"-June 15, 2023
    2. Correspondence from Keith Konen "Kelly Park" – June 16, 2023
    3. Correspondence from Fred Danielson "Parks Ordinance 57 Campfires" – June 9, 2023
8. **Business**
  - A. Basketball, Tennis, Pickleball Courts Update-Chown/ Zebell
  - B. Bowers Harbor Park Celebration Postponement- Zebell
  - C. Bowers Harbor Park Update-Zebell
  - D. Signage, QR codes- Zebell/Chown
  - E. Volunteers/Park Task Distribution-Skurski
9. **Citizen Comments**
10. **Committee Comments**
11. **Adjournment**

Peninsula Township has several portable hearing devices available for audience members. If you would like to use one, please ask the recording secretary.

# Consent Agenda

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## PENINSULA TOWNSHIP PARKS COMMITTEE

April 26, 2023

### Regular Committee Meeting

#### MINUTES

7:00 p.m.

1. **Call to Order** by Skurski at 7:00 p.m.

2. **Pledge**

3. **Roll Call** Dahl, Murphy, Zebell, Milliken, Skurski, Cram-township planner, Chown-township clerk. Butler arrived at 7:10 p.m.

**Approve Agenda** Chown inserts pickleball court update after Business Item A. **Murphy moved to accept the amended agenda with a second by Milliken.**

**Approved by consensus**

4. **Brief Citizens Comments (for agenda items only)** None

5. **Conflict of Interest** None

6. **Consent Agenda:** any member of the committee, staff, or the public may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion.

A. Minutes from March 22, 2023

B. Budget Report Fund: 208 as of April 17, 2023, 3:26 p.m.

C. Parks Regulation Ordinance #57 of 2023

D. Correspondence from Dave Murphy "Pelizzari Seedling Order" – April 2, 2023

E. Correspondence from Becky Chown "Wait Memorial" – April 10, 2023

**Murphy moved to place item D from the consent agenda for full committee discussion and became**

**Business Item H. Milliken moved to approve the consent agenda as amended with a second by Murphy.**

**Approved by consensus**

#### 7. **Business**

A. BHP Pavilion Rental Jane Watts – Zebell

**Jane Watts 1647 Moonrise Court:** requested use of Pavilion 1 at Bower Harbors Park for a celebration her late husband's life on September 9, 2023 from 10 a.m. to 5:00 p.m. The request is for 50-60 people.

**Murphy moved to accept the rental request by Watts with a second by Milliken.** **Approved by consensus**

(agenda addition B1) Pickleball Court Update- Conway

**Don Conway 14542 Mapleton Lane:** I want to update this committee regarding the construction of pickleball courts in Bowers Harbor Park. The township last fall told the pickleball group they would have to pay for the replacement of the basketball court. A solution was tentatively reached to put two half-court basketball courts inside the tennis courts due to the infrequent use of the basketball and tennis courts.

There was money available through a Sparks Grant and the township prepared an application; unfortunately, no money was awarded. The plan for the courts is 95% finished by Gosling Czuback Engineering and the only item missing is the exact dimensions of the storm water basin. Soil borings were taken last summer before the project went quiet. Permits for the storm water and soil erosion still are needed as well as a land use permit. The fundraiser last year netted \$100,000 putting us half way there. In contacting Elmers, we hope to move forward at the end of the summer.

Discussions took place regarding the layout, scheduling, an additional fundraiser on May 18, 2023, liability insurance, and obtaining a land use permit.

**Chown moved to approve their request to hold the pickleball fundraiser on May 18, 2023 with the motion pending receipt of a certificate of liability. Chown amended to include a stay of the fees for using Bowers Harbor Park pavilion with a second by Milliken.**

**Approved by consensus**

B. Five Year Park Capital Plan-Skurski: requests several members of the committee to assist him in filling in the spending plan to go with the Five-Year Park and Recreation Plan (see packet)

**Cram:** requests the committee to change the participation fee from \$1.00 to \$5.00 going forward regarding the 3 races occurring here each summer. This could raise \$40,000 for our parks from the 8,000 people who attend the Bay Shore Marathon.

C. Haserot Beach Water Testing for 2023-Skurski: the county health department provides free water testing at Haserot Beach. If the number is high, we pay for the retest. Haserot is the fire department's access point for filling the 5,000-gallon water truck. The launch is no longer usable and has been taken off the Coast Guard map, which means there are no red or green buoys. This is water for the north end of the peninsula and will need to have sand removed from the cement pad, so fire trucks do not get stuck. We are putting up two posts with a chain and a sign for no parking.

D. Bowers Harbor Park Playground-Zebell: the committee discussed the purchasing of wood chips for the new and older playground equipment, painting of the old equipment to better match the new equipment, expanding the older playground with expanded bumpers and chips. The date of July 22, 2023 was selected for the Bowers Harbor Park celebration.

**Chown made a motion to purchase additional bumpers to enclose the old playground equipment and make a unified area and purchase the necessary chips to fill it for a cost of \$4,657 with a second by Dahl.**

**Roll call vote: Yes-Chown, Zebell, Skurski, Dahl, Butler, Murphy, Milliken** **Approved by consensus**

F. Request for Purchases/Services – Johncock Forestry Products, O'Leary Paint Company, and Menards April 17, 2023 – Zebell: the request for Bob Wilkinson's services has Rob Manigold's signature and needs Isiah Wunsch's signature (see packet for invoices).

F. Request for Purchases/Services – Harbor View Lavender Farm and Menards – April 17, 2023 – Zebell: (see packet for invoices).

G. Watering Trees at Bowers Harbor Park 2023: Volunteer Scheduling: the committee discussed how to water newly planted trees at Bowers Harbor Park. There is a volunteer sign up sheet for those interested in helping.

**H1. Pelizzari Seedling Order-Murphy:** from my letter of April 2, 2023, the order for seedlings for Pelizzari Naure Area has been placed. Given the new park ordinance I wanted to ask permission to continue planting trees in the north wing. This an effort at reforestation.

**H. Peninsula Township Website Parks Page- Zebell:** the parks web page needs to be updated. Requested each person to review information for each individual park and for the website in general.

**Cram:** the parks ordinance reads any alteration to a park needs to be approved by the parks committee.

**9. Citizen Comments** None

**10. Board Comments**

**Chown:** we were awarded a \$25,000 grant from the Olsen Foundation thanks to Dave (Murphy). The Sparks Grant scores came out this week and Peninsula Township did not score well in any of our grant submissions, but we scored the highest for the hemlock trail boardwalk. To keep the Olsen grant, forward momentum and progress needs to be shown. We need a concept plan illustrating our progress. Today I was given approval to hire Gosling Czback Engineering to walk the Hemlock Trail in Pelizzari and to get pricing for the construction of the boardwalk. The Sparks Grant application is to be amended and resubmitted. The score was lower because we live in an affluent township, but not an affluent township government. To keep the Olsen grant, forward momentum and progress needs to be shown. We need a concept plan illustrating our progress. I attended the Natural Resource Trust Fund board meeting last week in East Lansing. Building this relationship potentially makes it possible to submit grant applications to them.

**Murphy:** Claire Herman from the conservancy is doing the fundraising presentations for the Meeker property purchase. One of the biologists on the conservancy staff found oak wilt. I have made some calls to the organizations that can help us. Regarding Consumers Power tree trimming, I met with the forester's assistant and consumers agreed they were not happy with the trucks driving through Pelizzari. Now they are walking in, but their cutting pattern is wrong. Consumers cut down a healthy maple tree and left popular trees that could fall and land on the power lines. Steve Lagerquist put counters at the main parking lot.

**11. Adjournment** Murphy moved to adjourn with a second by Dahl.

**Motion Approved by Consensus**

**Adjourned at 8:58 p.m.**

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**PENINSULA TOWNSHIP PARKS COMMITTEE**

**May 24, 2023**

**Regular Committee Meeting**

**MINUTES**

**7:00 p.m.**

1. **Call to Order** by Skurski at 7:00 p.m.
2. **Pledge**
3. **Roll Call:** Dahl, Butler, Milliken, Zebell, Skurski, Murphy, Chown-Township Clerk.
4. **Approve Agenda:** Skurski changed Business Item C to become A and added Business Item E to review the protocols for structuring a meeting agenda and packet. Milliken adds Business Item D to discuss Archie Park improvements. Item B will include updates from Murphy on Pelizzari Nature Area. Zebell adds Business Item F for updates on Bowers Harbor Park and the upcoming celebration plan. Chown added Business Item G for a basketball court update.

**Milliken moved to revise the agenda with a second by Murphy. Motion Approved by Consensus**

5. **Brief Citizens Comments (for agenda items only)** None
6. **Conflict of Interest** None
7. **Consent Agenda:** any member of the committee, staff, or the public may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for full discussion.
  - A. Bowers Harbor Park Pavilion Reservation form with Ordinance 57.
  - B. Peninsula Township Special Event form with Ordinance 57.

**Chown moved to approve the consent agenda with a second by Butler. Approved by Consensus**

**8. Business**

- A. Bench Donation Robert A. Gould (Moved to Item C)

**Murphy:** I met with Bob (Gould) regarding refurbishing a bench dedicated to his wife located in Pelizzari and the installation of a potential second bench.

The board discussed placement of the new bench and decided to leave the original bench as is.

**Milliken moved to approve the idea of a second bench in Pelizzari and if you can get together with Bob Gould and find a spot he agrees with, let's move forward. Second by Zebell.**

**Approved by consensus**

- B. Park Signage and Pelizzari Update (discussed after C)
- C. BH Soccer Sunday mornings - Drew Denison, Tony Mosqueda (Moved to A)

**Drew Denison 2768 Victoria Drive Traverse City:** this group has been playing soccer here for 20 years with Miguel Osorio. This started as a group of migrant workers, and they played most

Sundays. We are now back playing every Sunday at Bowers Harbor Park. The 90-minute games are played at 10 a.m. and noon with referees. We want to grow the league to 10 teams and add 2 p.m. to the schedule. We are currently an 8-team league. We would like to play games at 10 a.m. using both fields and 2 more games at noon. The season is 12-14 weeks long and ends on September 10, 2023.

**Tony Mosqueda 8372 East Home Road:** I have a form we can share with Michelle (Zebell) where every player has signed a waiver of liability. We are asking for a standing reservation from 10 a.m. to 2 p.m. every Sunday. The soccer field is in great shape.

**Zebell:** last weekend the players came over to help with a load of wood chips around the new playground equipment after playing their games. This was an immense help.

**Chown:** what is the name of the league?

**Mosqueda:** today we are called the Traverse City Soccer League. Twenty years ago, this was called the Traverse City Hispanic League. We are happy to be back playing where this first began and embracing our roots. We do envision a semi-professional team going forward. We want to get sanctioned with the State of Michigan, so we can play against other state leagues and eventually have other teams play on our home field here.

**Zebell moved to reserve the 2 soccer fields at Bowers Harbor Park for the Traverse City Hispanic League every Sunday from 10 a.m. to 2 p.m. from May-September 2023 with a second by Milliken.**

**Motion Approved by Consensus**

## **B. Park Signage**

**Steve Lagerquist 146 Blackridge Ct Traverse City:** I have provided you with some samples of signage used by the Grand Traverse Regional Land Conservancy (GTRLC). We are interested in helping you with potential sign design. There are interpretative signs for different kinds of habitats. My understanding is the peninsula is interested in doing signage for all the parks on the peninsula.

**Murphy:** Pelizzari can be used as a template with a section recognizing the role GTRLC played in the creation of the park.

**Chown:** the main goal is consistency throughout the parks system with the signage.

**Lagerquist:** yes, if you have artwork or language to share, we can aid in the creation of a template. Have you thought about the signage colors or a logo? Our timing would be the design of the signage this fall and installation early March or April 2024.

**Chown:** no, we don't and need a committee to work on signage design.

**Murphy:** can you give us an update on the trail counter at Pelizzari?

**Lagerquist:** the numbers are only from March and April. Each month had approximately 2,100 visitors and this does not count the people entering from the cul-de-sac.

**Murphy:** oak wilt has been found on the Meeker property. Claire Herman from GTRLC went out there and wrote "Ellie (Johnson) from the Conservation District did a site visit and is fairly certain there is oak wilt on the neighboring property. However, she needs to return and get a better sample to send to MSU". This is a private property issue for the neighbors, and they can chose not to do anything about the wilt.

**Lagerquist:** if there is a confirmation oak wilt exists, the red oaks need removal. The wilt is spread through the root system of the infected trees to other oaks nearby.

**Murphy:** the fundraising for the Meeker property acquisition is in full gear and the property should be obtained. We want to keep the momentum going and are continuing to talk with neighbors around the Meeker parcel for potential purchase.

**D. Archie Park Update-Milliken**

**Milliken:** 8 native dogwood trees were planted using DTE grant money. The DTE grant awarded \$380, which covered the cost of the trees. The matching costs were for Wilkinson to plant the trees, \$153 in volunteer hours planting trees and shrubs, and the purchase of soil amendment and gators. The total project was \$1,131. The township cost is \$751. A bike repair station grant was awarded, and the township portion is \$1,100. The total cost is \$2,878. Due to a time constraint, Wunsch, the supervisor, can approve expenditures under \$10,000.

**Butler moved to request \$1,851 to complete the 2 projects at Archie Park with a second by Murphy.**

**Roll call vote: Yes-Murphy, Butler, Dahl, Skurski, Zebell, Milliken, Chown**

**Motion approved by consensus**

**G. Bowers Harbor Park Basketball- Chown**

**Chown:** the township board was unwilling to allow the proposed pickleball courts to eliminate any existing uses in Bowers Harbor. Mike Query is a township resident and works for Spaulding Sports of Northern Michigan. Query can provide the stanchions and nets for \$2,867; Brian Peace stated Elmers can pour the foundation, strip the court, and install the hoops for \$8,870. This brings the total under \$12,000. The township is funding this with ARPA money.

**F. Update on Bowers Harbor-Zebell**

**Zebell:** the new playground equipment installation is complete, and volunteers helped move wood chips to surround the base.

Committee discussed plans for the Bowers Harbor Park Celebration on July 22, 2023.

**E. Protocols for Agenda and Packet Preparation-Skurski**

The committee discussed the procedure for creating meeting materials and agendas.

**9. Citizen Comments**

**Nancy Heller:** make sure to have adequate parking for the Bowers celebration. (from the audience).

**10. Committee Comments** None

**11. Board Comments**

**12. Adjournment** Murphy moved to adjourn with a second by Dahl. **Approved by consensus**

Meeting adjourned at 9:10 p.m.



# Beach Monitoring Results

Thu, Jun 15, 2:02 PM (5 days ago)

**Susan Piehl**

to Becky, Dave, Jennifer, Elections, Lola, Mary, me, Mike, Pete, Ronessa

**From:** Brent Wheat <[bwheat@gtcountymi.gov](mailto:bwheat@gtcountymi.gov)>

**Sent:** Thursday, June 15, 2023 1:57 PM

**To:** Internal Beach Report Group <[internalbeachreportgroup@gtcountymi.gov](mailto:internalbeachreportgroup@gtcountymi.gov)>; Beach Posting Group <[beachpostinggroup@gtcountymi.gov](mailto:beachpostinggroup@gtcountymi.gov)>

**Subject:** Grand Traverse County Beach Monitoring Results for Week of 6-14-23

Good afternoon,

I am happy to report that all Grand Traverse County beaches, sampled on Wednesday, June 14th, had satisfactory water quality. The beaches are Level 1 - for full body contact. The results will be posted to the beach monitoring dashboard shortly. Enjoy the rest of your week and the weekend.

Brent

**Brent Wheat**

Environmental Health Director  
Grand Traverse County Health Department  
Environmental Health Division

Phone: 231.995.6015

Fax: 231.995.6033

# Fwd: Kelley Park

Inbox

M

**parksmike49686@gmail.com**

Fri, Jun 16, 9:36 AM (4 days ago)

Begin forwarded message:

**From:** KKONEN <[kkonen@centurylink.net](mailto:kkonen@centurylink.net)>

**Date:** June 5, 2023 at 5:54:02 PM GMT+2

**To:** [parksmike49686@gmail.com](mailto:parksmike49686@gmail.com)

**Subject:** Re: Kelley Park

Thank you for the update!

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: [parksmike49686@gmail.com](mailto:parksmike49686@gmail.com)

Date: 6/5/23 11:18 AM (GMT-05:00)

To: KKONEN <[kkonen@centurylink.net](mailto:kkonen@centurylink.net)>

Subject: Re: Kelley Park

Keith

A grant has been sought from the DNR that would cover 50% of the estimated \$1.1M cost. The township will then need to find matching funding.

Nothing would be possible until 2024 at best.

Mike

989-302-0979

Sent from my iPhone

On Jun 5, 2023, at 1:39 PM, KKONEN <[kkonen@centurylink.net](mailto:kkonen@centurylink.net)> wrote:

Hello, I was just checking in regarding the status of the motorized boat launch at Kelley Park?  
Thanks! - Keith

Sent from my Verizon, Samsung Galaxy smartphone

## Parks Ordinance 57 Campfires

From: <[parksmike49686@gmail.com](mailto:parksmike49686@gmail.com)>

Date: Fri, Jun 16, 2023, 3:29 PM

Subject: Re: 2023 Parks Regulation Ordinance No. 57 and campfires

To: Fred Danielson <[fdanielson@peninsulafire.org](mailto:fdanielson@peninsulafire.org)>

Cc: Becky Chown <[clerk@peninsulatownship.com](mailto:clerk@peninsulatownship.com)>, Fred Gilstorff <[fire@peninsulatownship.com](mailto:fire@peninsulatownship.com)>, Jennifer Cram <[planner@peninsulatownship.com](mailto:planner@peninsulatownship.com)>, Michele Zebell <[mzebell.parks@gmail.com](mailto:mzebell.parks@gmail.com)>, Lola Jackson work <[elections@peninsulatownship.com](mailto:elections@peninsulatownship.com)>

Fred

I'm glad we have a clear message for everyone that fires are not allowed at township parks.

Have you and the rest of the department spreading the word will be a huge help this summer. Will also give Dave the enforcement rules he needs.

Thanks for leading this through to the end

Michele/Lola. Please have this in your correspondence

Mike

989-302-0979

Sent from my iPhone

On Jun 9, 2023, at 7:00 PM, Fred Danielson <[fdanielson@peninsulafire.org](mailto:fdanielson@peninsulafire.org)> wrote:

Mr. Skurski et al.,

Thank you for your help and support to make sure that we as a fire department are handling this topic appropriately. It is now clear that any type of open burning (camp fire, bon fire, etc.) are not allowed within any of the township's parks. This information has been disseminated to all department members, and will help guide our department to ensure we are broadcasting the appropriate information to the public. We appreciate your willingness to help and thank you for providing the means to keep our beautiful parks pristine.

Respectfully,  
Fred Danielson

Firefighter/EMT  
Peninsula Township Fire Department

# Business

# New organization for Bowers Harbor Pickleball.

Peg Moen Rabish <[moenrabish@gmail.com](mailto:moenrabish@gmail.com)>

Mon, Jun 12, 11:24 AM (8 days ago)

to Chair, me, Peter, Mary, Dave, Becky, Brian, Carol, Jane, Kent

Bowers Harbor Pickleball

Summer is here, it's Pickleball time! And it's more popular than ever. This means our pickleball courts have become more crowded with longer wait times during open play. Many suggestions have been made as to how to best accommodate everyone's needs with so much interest, enthusiasm and differing playing levels.

1. We would like to thank Bill Catinella for his 7 years of volunteer service as fearless leader of the pickleball group. He has decided to retire from this position. He has done a wonderful job organizing our group, encouraging new players and starting a beginners group with lessons on Tuesday evenings. Bill built and maintained our PVC ball screens, the wooden paddle rack system, and organized the acquisition of our nets with the parks department. He has helped set some basic guidelines to help things run smoothly. Bill's efforts and contributions have been overlooked and under appreciated. The Bowers Harbor Pickleball community owes him a debt of gratitude. Thank you, Bill.

To replace him going forward the following long time members have agreed to organize play and manage some of the coming growth issues. We are all still hopeful the new courts may be complete before the snow flies.

Brian Kaplan: [bikaplan@yahoo.com](mailto:bikaplan@yahoo.com)

Carol Kaplan: [cikaplan1@yahoo.com](mailto:cikaplan1@yahoo.com)

Don Conway: [dandiconway@hotmail.com](mailto:dandiconway@hotmail.com)

Jane Conway: [dandiconway@hotmail.com](mailto:dandiconway@hotmail.com)

Kent Rabish: [rabishkent7@gmail.com](mailto:rabishkent7@gmail.com)

Peg Rabish: [Moenrabish@gmail.com](mailto:Moenrabish@gmail.com)

2. Many of you have noticed that open play on Mondays and Wednesdays has become much more crowded with longer waits for court time. We all want a good game after getting on the court. To help facilitate this for all we have elected to divide the courts into levels with separate paddle systems. One will be on the north side, 2 courts, labeled Social Play. The other will be on the South 2 courts labeled Highly Competitive. Play will be from 4pm to 8pm to spread out open play time and ease the rush. This will begin as of Wednesday June 14th.

The designations Social and Highly Competitive are mostly self explanatory. We all enjoy the game most when we compete against players at or near our own level. It's difficult to learn or progress when there is a large mismatch of skill levels. No one will be prevented or restricted from playing where they want. Be prepared, when you go to these courts everyone is playing at their highest competitive level.

3. The Beginner or Novice group will continue on Tuesdays at 5:30. Leeandra Dunn has agreed to continue to organize and be point person for this group. We've seen some real good progress with this group so keep having fun! If interested in joining contact Leeandra at [ldunn@transmi.com](mailto:ldunn@transmi.com). There has been a longstanding group that meets on Tuesdays and Thursdays that may occupy one or two courts in the late afternoon and may overlap.

4. [skedda.com](http://skedda.com) is a court reservation system used in Suttons Bay at Herman Park and at the Boardman courts. We are anticipating having this system ready to use by the time the new courts are finished.

5. There is a donation jar for replacement balls and repairs of nets, and bags. It will be outside near the gate on most days there is play. The suggested donation is 5\$ per season for regular players or 1\$ per play for infrequent users.

6. Check the Township newsletter for ongoing information about the park. The Township Parks department has planned a celebration July 23 2023, for all of the improvements made at the park this year. If you'd like to help contact Michell Zebell.

Thanks all,  
Brian, Carol, Jane, Don, Kent, Peg  
The Bowers Harbor Pickleball Club

# Peninsula Parks Celebration and Fundraiser

## Reconsideration of format following June 20, 2023 celebration committee meeting

- prompted by turnout at the meeting (Thank you very much for your efforts to get folks there, Dave.)
- prompted by the limited time those present at the meeting have available to help
- no one really wants to volunteer to help—in making calls to gather volunteers, folks said they're out of town, family is visiting, just not interested, summer days are precious...
- too much for a couple people to organize, requires many volunteers

## Suggested focus and format

- focus on recreational features of the park
- scaled back, more realistic option, but even in this format, need a lot more people to take an active role
- parks committee member and township board member participation seems important for a variety of reasons
- volunteers to serve as hosts/ambassadors for those presenting and teaching skills: provide support before, during, and after the celebration, thank you: some kind of official parks volunteer appreciation

## Activities

- Mike Query has great ideas involving basketball competitions (He is awesome and proactive!)
- Mike Q has folks from the Y who might give mini tennis lessons "
- depending upon status of pickleball courts, a few PB folks might agree to teach mini PB lessons
- ribbon cuttings for the playground and BB half court
- try to find beach (sand court) volleyball players who could play a match then teach some skills
- have snacks and drinks available-- with the 2-5pm timeframe, the expense and added complication of hot dogs and meal fixings might be more than we can manage
- thinking we should bypass the dunk tank. With a \$200 budget, it seems too big an expense with no assurance that there will be enough in donations to cover the cost.
- the fire department truck and activities

*Many of the traditional games and activities were suggested along with prizes for the children. This takes more preparation, more volunteers, more funds*

- passively available: set-up and available if folks want to use them cornhole, horseshoes, croquet...
- three-legged, egg-on-the-spoon type of events happen in one location in-between the recreational demonstrations/competitions, requiring fewer volunteers, can be scheduled

## Communication needs: require some expertise

- advertising: township website, Next Door, Facebook, posters, Old Mission Gazette, flyers, email
- content development: competition sign-up in person and online, poster design-printing-distribution, written content creation-posting-printing-distribution

## Additional volunteer needs

- organization of schedule
- reservation of facilities
- purchase of food, prizes, materials for activities,...
- set-up and tear-down
- gathering/transporting additional needs: tables, coolers, games, first aid
- food distribution/preparation
- competition/participation sign-up, donation table

NEXT PAGE: Meeting notes from Jenn—thank you!

**Jennifer Cram**

Wed, Jun 14, 1:30 PM  
(6 days ago)

to me, Ronessa

This is awesome! I would be happy to help with something like this as an activity. [*chalk paint*]

I am also happy to schedule time to help with outlining this event. I am including my notes from our meeting Monday below. Hopefully this helps to capture where we are at currently.

I plan to talk to Becky and Isaiah next week about budget for the celebration to see if it can be increased. I will also get an idea of what we can do with regard to donations/fundraising efforts.

I am also committed to donating some art supplies for kids for prizes.

**Date:** Sunday, July 23

**Time:** 2-5 pm

Theme: Old fashioned community get together with lawn games and other activities.

**Food:**

Use existing grills. Grill hot dogs and have other snacks, chips, watermelon, etc. Keep it simple. Look for food donations. **Jenn to confirm it is okay to display sponsor banners during the event.**

I believe Sue and Kara volunteered to help with food. Mike willing to reach out to Great Lakes Chips.

**Activities:**

Fire Department will be present with fire trucks.

Music – Michele to reach out to a local musician.

Free throw contest with Fire Department and Sheriff's Department, kids as well. Mike – willing to help with coordination and donation of basketballs for prizes. He can also bring a smaller hoop for the kids.

Mike also noted that he would reach out to the YMCA for assistance with game coordination.

**Marketing:**

Summer Newsletter

Township website and email blast

Flyers at local businesses

Old Mission Gazette

Ronessa agreed to talk to her daughter about creating a flyer or graphic to help with promotion.

**Next meeting:** Wednesday, June 26 at 7 pm. Jenn has reserved the Township Hall

Regards,

**Jenn Cram**

*Peninsula Township Director of Planning and Zoning*

*13235 Center Ro*

## BHP Celebration

### Michael Query

Hi Michele,

Thanks for including me in the upcoming Park dedication event. Sounds like a great day! I reached out to my contacts at the YMCA to see if they may be able to provide some ideas on successful kids games that they run during their summer camps. Also asked if they may have a few volunteers who can assist in the games and the free throw contests.

Attached is a suggested sign up form for the free throw contests. These forms will be at a table that the participant can sign up as they arrive at the park. Please let me know the Township policy on accepting pledges, and if the wording, mailing address, and contact info on the form is acceptable.

This sign up form is just a first-pass sketch, and can easily be amended to follow any Township rules and ordinances that are needed for these types of events.

Had one other idea for the events that day. There is a new Tennis Director at the Y, who I'm sure is always open to encouraging new students to participate in his YMCA tennis classes. Please let me know if I can approach him about giving some free group tennis lessons that day on the new courts. He should be able to provide rackets and tennis balls, and maybe a few 15-minutes lessons for kids and adults. Please let me know if this sounds OK and I'll reach out to him. Rodney Caster is his name. Just moved here a few months ago from Louisiana.

Regards,  
Mike

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# Free Throw Contest



**Bowers Harbor Park**  
7/23/2023

Name of Participant: \_\_\_\_\_

Age: \_\_\_\_\_

Pledge Sponsor: \_\_\_\_\_

Pledge per made free throw: \$\_\_\_\_\_

Please mail pledge to:

Old Mission Park District  
C/O Bowers Harbor Park Benefit  
13235 Center Rd  
Traverse City, MI. 49686



# WHAT I WANT:

**THE BILL CARLS NATURE PRESERVE**



"The forest is a very important part of the landscape," says the author. "It provides a natural habitat for many species of plants and animals. The forest also plays a vital role in the water cycle, helping to regulate the flow of water and prevent flooding. In addition, the forest is a source of many valuable products, including timber, paper, and medicine. The forest is a treasure that we must protect and preserve for future generations."

## WHAT CAN I DO HERE?



ALL PETS MUST  
BE ON LEASH



ALL PETS MUST  
BE ON LEASH



## Peninsula Township Parks Signs

Tue, Jun 6,  
4:28 PM

**Susan Piehl**

to Becky, Dave, Jennifer, Elections, Lola, Mary, me, Mike, Pete, Ronessa

Good afternoon,

I asked Becky if the new proposed parks signs were going to state the park's open hours on them and she suggested that I should mention this to the whole committee. This topic came up today with our Community Police Officer. He mentioned that it would be helpful from an enforcement perspective to have the open hours list on the signs for when there are late night disturbances in the parks.

Regards,

**Susan Piehl**

*Peninsula Township Office Manager*

*13235 Center Road*

*Traverse City MI 49686*

*phone - 231-223-7322 ext. 1*

*fax - 231-223-7117*

*[officemanager@peninsulatownship.com](mailto:officemanager@peninsulatownship.com)*

*Office Hours: Mondays 7:30 am to 6:30 pm, Tuesdays – Thursdays 7:30 am to 5 pm and closed Friday – Sunday and Holidays.*

**Dave Murphy**

Tue, Jun 6,  
10:43 PM

to Becky, Jennifer, Elections, Lola, Mary, Mike, Pete, Ronessa, Susan, me

Thanks for this thought, Susan.

The parks signs will vary. We'll have larger signs identifying the parks, park rules signs, I hope kiosks with histories, and where relevant, maps and wayfinding information.

With whatever park rules signage we create, park hours should be included precisely for enforcement reasons cited by the deputy.

Thank you.

Dave

# QR CODE

----- Forwarded message -----

From: **Becky Chown** <[clerk@peninsulatownship.com](mailto:clerk@peninsulatownship.com)>

Date: Mon, Jun 19, 2023, 6:21 PM

Subject: FW: Peninsula Township Parks QR code

To: Michele Zebell <[mmzebell@gmail.com](mailto:mmzebell@gmail.com)>

Michele,

Should this item go on the agenda and in the packet too? We aren't ready to pull the trigger, but this gives us an idea of what's involved in setting up a QR code. It could be that we just put this on the budget for next year depending on how quickly we get moving on signage – and our parks logo.

Isaiah suggested today that it's wise to leave a space on the signs for the QR code and then print them on clear plastic on a sticker. This way there's no need to reprint the signs should there be an issue with the codes and/or we want to make changes down the road. Food for thought.

Becky

**From:** Annette Niergarth <[Annette@ledigital.com](mailto:Annette@ledigital.com)>

**Sent:** Monday, June 12, 2023 3:19 PM

**To:** Katie Clark <[deputytreasurer@peninsulatownship.com](mailto:deputytreasurer@peninsulatownship.com)>; Becky Chown <[clerk@peninsulatownship.com](mailto:clerk@peninsulatownship.com)>

**Cc:** Robin Noval <[deputy.clerk@peninsulatownship.com](mailto:deputy.clerk@peninsulatownship.com)>; Marge Achorn <[treasurer@peninsulatownship.com](mailto:treasurer@peninsulatownship.com)>

**Subject:** RE: Peninsula Township Parks

Hi everyone,

I hope you all had a wonderful weekend. I had a great conversation with Katie a couple weeks ago to learn more about what you were looking for. Please find a proposal that outlines the creation of QR codes for the park signage and the design + development of a landing page to collect the donations. The quote will be good for 30 days from today, as it's currently written. Feel free to reach out with any questions and I hope to hear back from you soon.

Best,

Annette

**Annette Niergarth**

Account Manager

Cell:989-297-1750



6.12.2023

#### PROJECT

Park Signage QR Codes + Landing Page with Donation Forms

This proposal prepared for:

Peninsula Township

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#### PROJECT OVERVIEW

The parks department of Peninsula Township is installing new signage at seven parks and would like to include QR codes on these signs that promote donations. Lake Effect will create a landing page with donation forms that people will be taken to when they scan a code. LE will also assist with setting a payment gateway plugin to process the donations to the necessary accounts.

#### TIMEFRAME

1 month, exact schedule to be established once the proposal is signed.

#### INVESTMENT

<b>Website design and development</b>	<b>\$2,000</b>
<i>20 hours for the creation of the webpage, including the design and the development of the custom-theme WordPress webpage</i>	
<b>GiveWP license fee</b>	<b>\$200</b>
<b>Website hosting fees</b>	<b>\$250</b>
<i>Fees covers hosting + plugin for a single domain for a year from date of purchase</i>	
<b>Total investment</b>	<b>\$2,450</b>

#### CHANGES & MODIFICATIONS

Any changes or modifications to this proposal will be discussed on an "as needed" basis. Any work completed outside this proposal will be completed at an hourly rate of \$150.

#### ACCEPTANCE OF AGREEMENT

The above prices, specifications and conditions are hereby accepted. Lake Effect Associates is authorized to execute the project as outlined in this agreement. Payment will be made as proposed above. This agreement is not valid until signed by the client and returned to Lake Effect Associates.

Lake Effect Associates, LLC		Peninsular Township	
SIGNATURE		SIGNATURE	
NAME	Annette Niergarth	NAME	
DATE	6.12.2023	DATE	

**CONFIDENTIAL:** All correspondence from Lake Effect should be considered confidential and shall not be shared with outside parties.