

Packet
September 12, 2023,
Township Board Regular Meeting

Consent

Invoices

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION

CONSUMERS ENERGY

INVOICE INFORMATION

Amount of Invoice Paid: \$28.81
ST LIGHTS/ELECTRICITY

Distribution:

209-567-921.000

Electricity

28.81

ROBERT WILKINSON

Amount of Invoice Paid: \$1,380.00
BLDGS & GROUNDS MAINTENANCE - AUG 2

Distribution:

209-567-818.000

Contractual Services-Mowing

1,380.00

ROBERT WILKINSON

Amount of Invoice Paid: \$4,000.00
2023-2024 SEXTON CONTRACT

Distribution:

209-567-818.100

Cemetery Sexton

4,000.00

Total Amount Disbursed: \$5,408.81

**PENINSULA TOWNSHIP
INVOICE REGISTER**

Page: 1/13

COM

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION

INVOICE INFORMATION

ACENTEK

Amount of Invoice Paid: \$726.75
OFFICE PHONES

Distribution:

101-261-850.000	COM/TELEPHONE - OFFICE-TWP HALL	393.67
101-257-850.000	COM/TELEPHONE - ASSESSOR	60.56
101-215-850.000	COM/TELEPHONE - CLERK	90.84
101-253-850.000	COM/TELEPHONE - TREASURER	90.84
101-701-850.000	COM/TELEPHONE - PLANNING	60.56
101-171-850.000	COM/TELEPHONE - SUPERVISOR	30.28

AFFINITY

Amount of Invoice Paid: \$1,719.00
LAPTOP - ZONING

Distribution:

101-701-970.000	Capital Outlay/MiscExpenditures	1,719.00
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AFFINITY

Amount of Invoice Paid: \$1,298.82
IT SUPPORT/SERVICE - JULY 2023

Distribution:

101-171-818.COM	Computer Services	21.95
101-257-818.COM	Contractual-Computer Support	14.95
101-701-818.COM	Contract Computer Services	822.22
101-261-818.COM	Computer Services	165.90
101-253-818.COM	Computer System Services	168.10
101-215-818.COM	Computer Consulting/Service	69.85
101-262-818.COM	Contract Computers Services	35.85

AFLAC

Amount of Invoice Paid: \$1,537.50
SUPPLEMENTAL INSURANCE

Distribution:

704-000-227.050	Supplemental Insurance - Due to Aflac	1,537.50
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AFLAC

Amount of Invoice Paid: \$1,257.62
SUPPLEMENTAL INSURANCE - JULY 2023

Distribution:

704-000-227.050	Supplemental Insurance - Due to Aflac	1,257.62
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BECKETT & RAEDER

Amount of Invoice Paid: \$894.30
PLANNING/ZONING CONSULTANT - JULY 2

Distribution:

101-701-818.000	Contractual Services	894.30
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BECKETT & RAEDER

Amount of Invoice Paid: \$3,807.90
PLNG/ZNG CONSULTANT - JUNE 2023

Distribution:

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION**

101-701-818.000

Contractual Services

3,807.90

BLUE CARE NETWORK**Amount of Invoice Paid: \$7,816.76****HEALTH INSURANCE - AUG 2023***Distribution:*

101-253-712.000	Medical/Life Insurance	1,449.61
101-253-712.000	Medical/Life Insurance	897.99
101-257-712.000	Medical/Life Insurance	1,075.85
101-215-712.000	Medical/Life Insurance	689.40
101-261-712.000	Medical/Life Insurance	624.09
101-701-712.000	Medical/Life Insurance	463.35
704-000-227.020	Medical Insurance Withholding	2,616.47

BLUE CARE NETWORK**Amount of Invoice Paid: \$6,219.79****HEALTH INSURANCE - SEPT 2023***Distribution:*

101-701-712.000	Medical/Life Insurance	463.35
101-215-712.000	Medical/Life Insurance	(689.40)
101-253-712.000	Medical/Life Insurance	1,449.61
101-253-712.000	Medical/Life Insurance	897.99
101-257-712.000	Medical/Life Insurance	1,075.85
101-261-712.000	Medical/Life Insurance	624.09
704-000-227.020	Medical Insurance Withholding	2,398.30

CAPITAL ONE TRADE CREDIT**Amount of Invoice Paid: \$62.20****MATERIALS & WEED KILLER***Distribution:*

208-751-930.000	Repairs and Maintenance	54.73
101-265-930.000	Repairs and Maintenance	7.47

CONSUMERS ENERGY**Amount of Invoice Paid: \$301.97****ST. LIGHTS/ELECTRICITY***Distribution:*

101-000-220.010	Franklin Wds. Streetlighting	9.72
596-528-926.000	STREET LIGHTING--COMPACTOR	16.88
101-265-926.000	Street Lighting	48.22
101-000-220.000	Pen.Hills Townhouses,St.light	13.56
101-000-220.075	Underwood Farms Street Light	18.13
208-751-926.000	Street Lighting	37.23
101-000-220.030	OMPS, Street Lighting	9.31
101-000-220.040	Cherrywood Commons, St. Light	9.31
101-000-220.060	Mission Hills, Street Light	130.30
101-000-220.070	Congregational Church Lightin	9.31

CONSUMERS ENERGY**Amount of Invoice Paid: \$99.50****LED LIGHTS UPGRADE***Distribution:*

101-000-220.010	Franklin Wds. Streetlighting	3.43
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION**

596-528-926.000	STREET LIGHTING--COMPACTOR	3.43
101-265-926.000	Street Lighting	13.73
101-000-220.000	Pen.Hills Townhouses,St.light	3.43
101-000-220.075	Underwood Farms Street Light	3.43
208-751-926.000	Street Lighting	13.73
101-000-220.030	OMPS, Street Lighting	3.43
101-000-220.040	Cherrywood Commons, St. Light	3.43
101-000-220.060	Mission Hills, Street Light	48.03
101-000-220.070	Congregational Church Lightin	3.43

CONSUMERS ENERGY

Amount of Invoice Paid: \$1,058.47
ST. LIGHTS/ELECTRICITY

Distribution:

101-265-921.000	Electricity	370.03
101-265-926.000	Street Lighting	36.51
101-265-921.BJN	ELECTRICITY-BIG JOHNS	73.89
208-751-926.000	Street Lighting	57.84
208-751-921.000	Electricity	376.68
208-753-921.000	Electricity	31.30
216-807-921.000	Electricity	112.22

DAVE SANGER

Amount of Invoice Paid: \$213.88
MILEAGE - COURT/WOMP LAWSUIT

Distribution:

101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	213.88
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DAVE SANGER

Amount of Invoice Paid: \$167.68
MILEAGE & EXPENSES - JUNE 2023

Distribution:

101-701-870.ENF	Code Enforcement Mileage	167.68
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DAVE SANGER

Amount of Invoice Paid: \$242.86
MILEAGE & EXPENSES - JULY 2023

Distribution:

101-701-870.ENF	Code Enforcement Mileage	171.61
101-701-905.000	POSTAGE	71.25

DTE ENERGY

Amount of Invoice Paid: \$50.06
TWP HALL GAS/HEAT - JULY 2023

Distribution:

101-265-745.GAS	DTE Gas	50.06
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DTE ENERGY

Amount of Invoice Paid: \$60.81
BIG JON GAS/HEAT - JULY 2023

Distribution:

101-265-745.BJH	DTE - Big John Heat	60.81
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****DTE ENERGY**

Amount of Invoice Paid: \$53.84
DOUGHERTY GAS/HEAT - JULY 2023

Distribution:

<i>216-807-745.000</i>	<i>Dougherty-DTE Heating</i>	<i>53.84</i>
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DTE ENERGY

Amount of Invoice Paid: \$50.06
TWP OFFICE GAS/HEAT - JULY 2023

Distribution:

<i>101-265-745.GAS</i>	<i>DTE Gas</i>	<i>50.06</i>
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DTE ENERGY

Amount of Invoice Paid: \$51.08
DOUGHERTY GAS - AUG 2023

Distribution:

<i>216-807-745.000</i>	<i>Dougherty-DTE Heating</i>	<i>51.08</i>
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DTE ENERGY

Amount of Invoice Paid: \$54.80
TWP OFFICE GAS - AUG 2023

Distribution:

<i>101-265-745.GAS</i>	<i>DTE Gas</i>	<i>54.80</i>
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DTE ENERGY

Amount of Invoice Paid: \$51.06
TWP HALL GAS - AUG 2023

Distribution:

<i>101-265-745.GAS</i>	<i>DTE Gas</i>	<i>51.06</i>
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DTE ENERGY

Amount of Invoice Paid: \$60.81
BIG JON GAS - AUG 2023

Distribution:

<i>216-807-745.000</i>	<i>Dougherty-DTE Heating</i>	<i>60.81</i>
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ELAN FINANCIAL SERVICES

Amount of Invoice Paid: \$1,074.02
MNTHLY SVCS; SUPPLIES; MEETINGS; POS

Distribution:

<i>101-215-814.200</i>	<i>Publishing Software</i>	<i>42.38</i>
<i>101-215-965.000</i>	<i>Meetings</i>	<i>40.14</i>
<i>101-261-726.000</i>	<i>Supplies</i>	<i>81.28</i>
<i>101-261-905.000</i>	<i>Postage</i>	<i>517.50</i>
<i>208-751-930.000</i>	<i>Repairs and Maintenance</i>	<i>190.95</i>
<i>101-253-960.000</i>	<i>Education & Training</i>	<i>25.00</i>
<i>101-261-726.000</i>	<i>Supplies</i>	<i>176.77</i>

PENINSULA TOWNSHIP INVOICE REGISTER

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VENDOR INFORMATION**ELMER'S CRANE & DOZER, INC.****INVOICE INFORMATION**

Amount of Invoice Paid: \$3,200.00
COMPACTOR STN GRADING

Distribution:

596-528-818.000

Contractual Services

3,200.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$308.00
GENERAL MATTERS

Distribution:

101-101-801.SPC

Legal-Special Council

308.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$8,127.00
FAMILY ORCHARDS LAWSUIT

Distribution:

101-101-801.FAM

Legal Fees-FAMILY ORCHARDS

8,127.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$700.50
GENERAL MATTERS

Distribution:

101-215-801.000

Legal Fees

172.50

101-704-801.000

Legal Fees

528.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$168.00
CELL TOWER REGLTN AMNDTS

Distribution:

101-701-801.CEL

Legal-ZO-CELL TOWER REG/AMDTs

168.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$4,200.00
EMPP DENIAL: 525388

Distribution:

101-257-801.000

Legal Fees

4,200.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$17,756.67
WINERY LITIGATION

Distribution:

101-101-801.WMP

Legal Fees-WOMP Lawsuit Costs

17,756.67

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,680.00
ZONING NONCOMFORMITY/ADMIN REMED

Distribution:

101-701-801.000

Legal Fees

1,680.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$2,292.00
VILLA MARI LLC

Distribution:

101-101-801.MVV	Legal Fees-MARI VINEYARDS	2,292.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$756.00
TWP BOARD MTG ATTENDANCE & PREP

Distribution:

101-101-801.000	Legal Fees	756.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,316.00
SPECIAL COUNSEL PROJECT

Distribution:

101-101-801.SPC	Legal-Special Council	1,316.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$84.00
U-PICK ZONING AGREEMENT

Distribution:

101-701-801.000	Legal Fees	84.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$72.00
ZBA MEETINGS/MATTERS

Distribution:

101-704-801.000	Legal Fees	72.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$264.00
FOIA MATTERS #23-9

Distribution:

101-101-801.FOA	LEGAL Fees-FOIAs	264.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$642.00
LARGE EVENT REVIEW/RESEARCH

Distribution:

101-701-801.EVT	Events Ordinance	642.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$88.00
FOIA #23-10 & 11

Distribution:

101-101-801.FOA	LEGAL Fees-FOIAs	88.00
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$788.00
LDA-LOT LINE ADJUSTMNT RESEARCH

Distribution:

101-257-801.000

Legal Fees

788.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$168.00
2023 BONOBO ENFORCEMENT

Distribution:

101-701-801.ENF

LEGAL FEES-ENFORCEMENT

168.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$112.00
2023 BONOBO ENFORCEMENT

Distribution:

101-701-801.ENF

LEGAL FEES-ENFORCEMENT

112.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$591.00
LDA - 340 - LAGINA

Distribution:

101-257-801.000

Legal Fees

591.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$528.00
LDA - 324-041-02 (WOLFF)

Distribution:

101-257-801.000

Legal Fees

528.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$616.00
NEAHTAWANTA RESORT (MTT 22-001875)

Distribution:

101-257-801.000

Legal Fees

616.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,532.00
LDA LOT LINE ADJSTMNT RESEARCH 52539

Distribution:

101-257-801.000

Legal Fees

1,532.00

FENCE SOLUTIONS

Amount of Invoice Paid: \$133,800.00
PICKLEBALL COURT FENCES/GATES

Distribution:

208-751-970.PKL

Capital Outlay-Pickleball Court

133,800.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**FP MAILING SOLUTIONS****INVOICE INFORMATION**

Amount of Invoice Paid: \$166.93
INK CARTRIDGE FOR POSTAGE MACHINE

Distribution:

101-261-726.000

Supplies

166.93

GOSLING CZUBAK

Amount of Invoice Paid: \$1,133.00
TAPA BHP PICKLEBALL

Distribution:

208-751-970.PKL

Capital Outlay-Pickleball Court

1,133.00

GOURDIE-FRASER, INC

Amount of Invoice Paid: \$5,010.00
RESIDENTIAL STORM WATER REVIEWS

Distribution:

101-701-607.SWP

Storm Water Permit Fee

4,272.50

208-751-970.PKL

Capital Outlay-Pickleball Court

737.50

GRAND TRAVERSE CARPET CLEANERS

Amount of Invoice Paid: \$615.60
OFFICE CARPET CLEANING

Distribution:

101-262-930.000

Repairs and Maintenance

615.60

GRAND TRAVERSE COUNTY

Amount of Invoice Paid: \$744.50
COST-SHARE EAGLE VIEW AERIAL IMAGER

Distribution:

101-257-970.000

Capital Outlay/MiscExpenditures

372.25

101-701-970.000

Capital Outlay/MiscExpenditures

372.25

GRAND TRAVERSE COUNTY RD COMMISSION

Amount of Invoice Paid: \$13,599.75
BRINE 1ST APPLICATION

Distribution:

204-446-930.000

Repairs and Maintenance

13,599.75

HAMPEL'S SAFE & LOCK SHOP

Amount of Invoice Paid: \$10.50
KEYS

Distribution:

208-751-726.000

Supplies

10.50

HOME DEPOT

Amount of Invoice Paid: \$43.99
LOCKS

Distribution:

101-265-726.000

Supplies

43.99

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**ISAIAH WUNSCH****INVOICE INFORMATION**

Amount of Invoice Paid: \$141.12
LUNCH - COURT HEARING GRAND RAPIDS

Distribution:

101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	141.12
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JENNIFER CRAM

Amount of Invoice Paid: \$196.50
MILEAGE - WOMP SETTLEMENT CONFEREN

Distribution:

101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	196.50
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JENNIFER CRAM

Amount of Invoice Paid: \$24.00
PARKING @ COURTHOUSE/WOMP CONF.

Distribution:

101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	24.00
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JOHN HANCOCK USA

Amount of Invoice Paid: \$18,860.93
PENSION - JUNE + MAY ADD'N

Distribution:

704-000-227.070	PENSION - DUE TO JOHN HANCOCK	16,360.02
704-000-227.FPN	3% Fire Employee Pension Contribution	2,368.65
704-000-227.FPN	3% Fire Employee Pension Contribution	132.26

KATIE CLARK

Amount of Invoice Paid: \$107.42
MILEAGE - JULY 2023

Distribution:

101-253-870.000	Mileage	107.42
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KRAFT BUSINESS SYSTEMS

Amount of Invoice Paid: \$179.00
COPIER SVC CHARGE

Distribution:

101-261-818.COP	Copier & Copier Supplies	179.00
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KRAFT BUSINESS SYSTEMS

Amount of Invoice Paid: \$280.02
COPIER CHARGES - AUGUST 2023

Distribution:

101-261-818.COP	Copier & Copier Supplies	280.02
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MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$12.00
COOLER RENTAL - AUG 2023

Distribution:

101-261-818.WTR	Water Cooler	12.00
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****MCCARDEL CULLIGAN WATER**

Amount of Invoice Paid: \$14.00
WATER FOR COOLER - JULY 2023

Distribution:

101-261-818.WTR

Water Cooler

14.00

MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$12.00
COOLER RENTAL - SEPT 2023

Distribution:

101-261-818.WTR

Water Cooler

12.00

MIRIAM CHAN

Amount of Invoice Paid: \$9.30
MILEAGE - PLNG COMMISSION ERRAND

Distribution:

101-701-870.000

Mileage

9.30

MIRIAM CHAN

Amount of Invoice Paid: \$16.21
PC MEETING SUPPLIES

Distribution:

101-701-726.000

Supplies

16.21

MUTUAL OF OMAHA

Amount of Invoice Paid: \$109.13
LIFE INSURANCE - JULY 2023

Distribution:

101-253-712.000

Medical/Life Insurance

7.28

101-215-712.000

Medical/Life Insurance

29.10

101-171-712.000

Medical/Life Insurance

14.55

101-261-712.000

Medical/Life Insurance

14.55

101-257-712.000

Medical/Life Insurance

14.55

101-701-712.000

Medical/Life Insurance

14.55

101-253-712.000

Medical/Life Insurance

14.55

MUTUAL OF OMAHA

Amount of Invoice Paid: \$109.13
LIFE INSURANCE - AUG 2023

Distribution:

101-253-712.000

Medical/Life Insurance

7.28

101-215-712.000

Medical/Life Insurance

29.10

101-171-712.000

Medical/Life Insurance

14.55

101-261-712.000

Medical/Life Insurance

14.55

101-257-712.000

Medical/Life Insurance

14.55

101-701-712.000

Medical/Life Insurance

14.55

101-253-712.000

Medical/Life Insurance

14.55

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**MUTUAL OF OMAHA****INVOICE INFORMATION**

Amount of Invoice Paid: \$109.13
LIFE INSURANCE - SEPT 2023

Distribution:

101-253-712.000	Medical/Life Insurance	7.28
101-215-712.000	Medical/Life Insurance	29.10
101-171-712.000	Medical/Life Insurance	14.55
101-261-712.000	Medical/Life Insurance	14.55
101-257-712.000	Medical/Life Insurance	14.55
101-701-712.000	Medical/Life Insurance	14.55
101-253-712.000	Medical/Life Insurance	14.55

NICHOLAS WIKAR

Amount of Invoice Paid: \$42.84
MILEAGE - INSPECTIONS/SURVEYS

Distribution:

101-701-870.000	Mileage	42.84
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NICHOLAS WIKAR

Amount of Invoice Paid: \$178.50
APA MICHIGAN CHAPTER DUES

Distribution:

101-701-958.000	Memberships and Dues	178.50
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PENINSULA TOWNSHIP

Amount of Invoice Paid: \$3.17
PETTY CASH REIMBURSEMENT

Distribution:

216-807-970.RLC	Capital Outlay-Replica Log Church	3.17
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PRINCIPAL LIFE INSURANCE CO.

Amount of Invoice Paid: \$395.96
DENTAL INSURANCE - SEPT 2023

Distribution:

101-253-712.000	Medical/Life Insurance	74.36
101-701-712.000	Medical/Life Insurance	18.61
101-257-712.000	Medical/Life Insurance	74.26
101-261-712.000	Medical/Life Insurance	36.07
704-000-227.020	Medical Insurance Withholding	210.12
101-701-712.000	Medical/Life Insurance	18.61
101-215-712.000	Medical/Life Insurance	(36.07)

PROFILE

Amount of Invoice Paid: \$90.00
SHREDDING - AUG 2023

Distribution:

101-261-820.000	Shredding	90.00
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****REBECCA CHOWN**

Amount of Invoice Paid: \$17.03
MILEAGE - CLERK'S MEETING

Distribution:

101-215-870.000

Mileage

17.03

REBECCA CHOWN

Amount of Invoice Paid: \$51.44
MILEAGE & PARKING - JULY 2023

Distribution:

101-215-870.000

Mileage

51.44

REBECCA CHOWN

Amount of Invoice Paid: \$10.48
MILEAGE - PELIZARRI FUNDRAISING

Distribution:

101-215-870.000

Mileage

10.48

RECORD EAGLE (PUBS)

Amount of Invoice Paid: \$313.30
PUBLIC & LEGAL NOTICES

Distribution:

101-704-900.000

Legal Notices

172.35

101-101-900.000

Legal Notices

140.95

ROBERT WILKINSON

Amount of Invoice Paid: \$2,200.00
TOILET CLEANING/MAINTENANCE - PARKS

Distribution:

208-751-930.000

Repairs and Maintenance

2,200.00

ROBERT WILKINSON

Amount of Invoice Paid: \$4,140.00
BLDGS & GROUNDS MAINTENANCE - AUGU

Distribution:

101-265-818.000

Contractual Services

420.00

208-751-818.000

Contractual Services-Mowing/Maintenance

3,360.00

596-528-818.000

Contractual Services

180.00

208-751-930.000

Repairs and Maintenance

180.00

SECURITY SANITATION, INC

Amount of Invoice Paid: \$1,680.00
PORTA JOHN RENTAL & PUMPS - JULY 2023

Distribution:

208-751-818.200

Contract Services

1,680.00

SOS ANALYTICAL

Amount of Invoice Paid: \$50.00
BHP & HASEROT

Distribution:

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION**

<i>208-751-855.DEQ</i>	<i>Noncom. Public Wat. Sup. Fee</i>	<i>50.00</i>
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STAPLES CREDIT PLAN

Amount of Invoice Paid: \$195.29
OFFICE SUPPLIES

Distribution:

<i>101-253-726.000</i>	<i>Supplies</i>	<i>6.29</i>
<i>101-261-726.000</i>	<i>Supplies</i>	<i>127.25</i>
<i>101-701-726.000</i>	<i>Supplies</i>	<i>28.17</i>
<i>101-261-726.000</i>	<i>Supplies</i>	<i>5.59</i>
<i>101-257-726.000</i>	<i>Supplies</i>	<i>27.99</i>

TRAVERSE CITY LIGHT & POWER

Amount of Invoice Paid: \$10.61
ST LIGHTS - JULY 2023

Distribution:

<i>101-265-926.000</i>	<i>Street Lighting</i>	<i>10.61</i>
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TRAVERSE CITY LIGHT & POWER

Amount of Invoice Paid: \$10.61
STREET LIGHTING

Distribution:

<i>101-265-926.000</i>	<i>Street Lighting</i>	<i>10.61</i>
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UHY ADVISORS, INC.

Amount of Invoice Paid: \$1,800.00
PAYROLL & CONSULTING - JUNE/JULY 202

Distribution:

<i>101-215-818.CPA</i>	<i>CPA Contract Services</i>	<i>1,800.00</i>
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Total Amount Disbursed: \$261,414.10

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION		INVOICE INFORMATION	
ACENTEK		Amount of Invoice Paid:	\$79.95
		INTERNET SERVICE - AUG.	
	Distribution: 206-336-850.CHC	Internet Services	79.95
ACENTEK		Amount of Invoice Paid:	\$79.95
		INTERNET SERVICE - SEPT.	
	Distribution: 206-336-850.CHC	Internet Services	79.95
AFFINITY		Amount of Invoice Paid:	\$51.90
		IT SUPPORT/SERVICE - JULY 2023	
	Distribution: 206-336-818.COM	Computer Services	51.90
APEX ELECTRIC OF GT. INC		Amount of Invoice Paid:	\$204.60
		STN 1 BAY FANS SWITCH	
	Distribution: 206-336-930.000	Stations Repairs and Maintenance	204.60
APPLIED INNOVATION		Amount of Invoice Paid:	\$62.86
		COPIER - AUGUST CHARGES	
	Distribution: 206-336-818.COP	Copier & Copier Supplies	62.86
ARTS AUTO & TRUCK PARTS, INC.		Amount of Invoice Paid:	\$142.12
		DEF FLUID/VEHICLE SUPPLIES	
	Distribution: 206-336-939.000	Vehicle Maintenance	142.12
ARTS AUTO & TRUCK PARTS, INC.		Amount of Invoice Paid:	\$71.00
		DEF FLUID FOR VEHICLES	
	Distribution: 206-336-939.000	Vehicle Maintenance	75.00
	206-336-939.000	VEHICLE MAINTENANCE - CREDIT	(4.00)
B&D CLASSIC SEWN		Amount of Invoice Paid:	\$464.00
		TEE-SHIRTS	
	Distribution: 206-336-935.000	Uniforms	464.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****BLUE CARE NETWORK**

Amount of Invoice Paid: \$10,087.59
HEALTH INSURANCE - SEPT.

Distribution:

206-336-712.000

Medical/Life Insurance

10,087.59

BLUE CARE NETWORK

Amount of Invoice Paid: \$9,945.06
HEALTH INSURANCE - AUG 2023

Distribution:

206-336-712.000

Medical/Life Insurance

9,945.06

BOUND TREE MEDICAL

Amount of Invoice Paid: \$253.48
EMS SUPPLIES

Distribution:

206-336-932.000

Ambulance Supplies

253.48

BOUND TREE MEDICAL

Amount of Invoice Paid: \$292.19
EMS SUPPLIES

Distribution:

206-336-932.000

Ambulance Supplies

292.19

BOUND TREE MEDICAL

Amount of Invoice Paid: \$271.44
EMS SUPPLIES

Distribution:

206-336-932.000

Ambulance Supplies

271.44

BOUND TREE MEDICAL

Amount of Invoice Paid: \$192.10
EMS SUPPLIES

Distribution:

206-336-932.000

Ambulance Supplies

192.10

BOUND TREE MEDICAL

Amount of Invoice Paid: \$171.44
EMS SUPPLIES

Distribution:

206-336-932.000

Ambulance Supplies

171.44

BRAMER AUTO SUPPLY INC

Amount of Invoice Paid: \$293.44
ENG 3 BATTERY REPLACEMENT

Distribution:

206-336-939.000

Vehicle Maintenance

293.44

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****CHARTER COMMUNICATIONS**

Amount of Invoice Paid: \$184.98
INTERNET SVC - AUG/SEPT 2023

Distribution:

206-336-850.CHC

Internet Services

184.98

CHARTER COMMUNICATIONS

Amount of Invoice Paid: \$184.98
INTERNET - JULY 2023

Distribution:

206-336-850.CHC

Internet Services

184.98

CHEMICAL CONTROL COMPANY, INC

Amount of Invoice Paid: \$138.75
STN 3 INSECT CONTROL

Distribution:

206-336-930.000

Stations Repairs and Maintenance

138.75

CHEMICAL CONTROL COMPANY, INC

Amount of Invoice Paid: \$127.50
STN 2 INSECT CONTROL

Distribution:

206-336-930.000

Stations Repairs and Maintenance

127.50

CHEMICAL CONTROL COMPANY, INC

Amount of Invoice Paid: \$138.75
STN 1 INSECT CONTROL

Distribution:

206-336-930.000

Stations Repairs and Maintenance

138.75

COMMUNITY FIRST NAT'L BANK

Amount of Invoice Paid: \$41,088.64
TANKER 1 LEASE PMT - 10-15-23

Distribution:

206-336-991.000

Debt Service - Principal-Vehicles

33,077.45

206-336-993.000

Debt Service - Interest-Vehicles

8,011.19

CONSUMERS ENERGY

Amount of Invoice Paid: \$997.62
ST LIGHTS/ELECTRICITY

Distribution:

206-336-926.000

Street Lighting

18.25

206-336-921.000

Electricity

979.37

CONSUMERS ENERGY

Amount of Invoice Paid: \$21.10
ST. LIGHTS

Distribution:

206-336-926.000

Street Lighting

21.10

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION		INVOICE INFORMATION	
CONSUMERS ENERGY		Amount of Invoice Paid:	\$6.86
		LED UPGRADE	
Distribution:			
206-336-926.000	Street Lighting		6.86
CRITTER CONTROL		Amount of Invoice Paid:	\$1,257.00
		CRITTER CONTROL STN 2	
Distribution:			
206-336-930.000	Stations Repairs and Maintenance		1,257.00
CRYSTAL FLASH PETROLEUM		Amount of Invoice Paid:	\$1,146.58
		DIESEL FUEL	
Distribution:			
206-336-751.000	Vehicle-Gas & Oil		1,146.58
CRYSTAL FLASH PETROLEUM		Amount of Invoice Paid:	\$1,301.15
		DIESEL FUEL	
Distribution:			
206-336-751.000	Vehicle-Gas & Oil		1,301.15
CRYSTAL FLASH PETROLEUM		Amount of Invoice Paid:	\$495.31
		GAS	
Distribution:			
206-336-751.000	Vehicle-Gas & Oil		495.31
CRYSTAL FLASH PETROLEUM		Amount of Invoice Paid:	\$1,108.72
		DIESEL FUEL	
Distribution:			
206-336-751.000	Vehicle-Gas & Oil		1,108.72
CRYSTAL FLASH PETROLEUM		Amount of Invoice Paid:	\$999.93
		DIESEL FUEL	
Distribution:			
206-336-751.000	Vehicle-Gas & Oil		999.93
DEWEESE HARDWARE		Amount of Invoice Paid:	\$62.86
		STN 1 SUPPLIES	
Distribution:			
206-336-726.000	Supplies		62.86

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****DEWEESE HARDWARE**

Amount of Invoice Paid: \$190.18
PAINT SUPPLIES FOR STN 2

Distribution:

206-336-930.000

Stations Repairs and Maintenance

190.18

DEWEESE HARDWARE

Amount of Invoice Paid: \$19.25
STN 2 PAINT SUPPLIES

Distribution:

206-336-930.000

Stations Repairs and Maintenance

19.25

DEWEESE HARDWARE

Amount of Invoice Paid: \$34.56
STN PAINT SUPPLIES

Distribution:

206-336-726.000

Supplies

34.56

DINGES FIRE COMPANY

Amount of Invoice Paid: \$5,828.65
NEW HOSE APPLIANCES - FEMA GRANT FU

Distribution:

206-336-970.000

Capital Outlay

5,828.65

DTE ENERGY

Amount of Invoice Paid: \$64.61
STN 2 GAS - AUG 2023

Distribution:

206-336-745.000

DTE-Heating Fuel

64.61

DTE ENERGY

Amount of Invoice Paid: \$67.32
STN 1 GAS - AUG 2023

Distribution:

206-336-745.000

DTE-Heating Fuel

67.32

DTE ENERGY

Amount of Invoice Paid: \$68.33
STN 2 GAS/HEAT - JULY 2023

Distribution:

206-336-745.000

DTE-Heating Fuel

68.33

DTE ENERGY

Amount of Invoice Paid: \$71.25
STN 1 GAS/HEAT - JULY 2023

Distribution:

206-336-745.000

DTE-Heating Fuel

71.25

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**ELAN FINANCIAL SERVICES****INVOICE INFORMATION**

Amount of Invoice Paid: \$4,484.31
REPAIRS; TRAVEL/CONF; SAFETY CLASS; M

Distribution:

206-336-960.000	Education & Training	2,675.00
206-336-935.000	Uniforms	423.42
206-336-930.000	Stations Repairs and Maintenance	177.58
206-336-818.COM	Computer Services	74.23
206-336-970.000	Capital Outlay	173.90
206-336-939.000	Vehicle Maintenance	42.90
206-336-962.TRV	Travel Expense	672.21
206-336-850.CHC	Internet Services	72.99
206-336-726.000	Supplies	13.68
206-336-850.000	Communications/Telephone	158.40

FICK & SONS DIESEL GARAGE

Amount of Invoice Paid: \$852.11
RESCUE 7 OIL CHANGE & DOT INSPCTN

Distribution:

206-336-939.000	Vehicle Maintenance	852.11
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FICK & SONS DIESEL GARAGE

Amount of Invoice Paid: \$504.91
ENG 2 OIL CHANGE & DOT INSPCTN

Distribution:

206-336-939.000	Vehicle Maintenance	504.91
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FICK & SONS DIESEL GARAGE

Amount of Invoice Paid: \$526.16
TANKER 2 OIL CHANGE & DOT INSPCTN

Distribution:

206-336-939.000	Vehicle Maintenance	526.16
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FICK & SONS DIESEL GARAGE

Amount of Invoice Paid: \$141.18
ALPHA 2 DDT INSPECTION

Distribution:

206-336-939.000	Vehicle Maintenance	141.18
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FICK & SONS DIESEL GARAGE

Amount of Invoice Paid: \$529.85
ENG OIL CHANGE & DOT INSPCTN

Distribution:

206-336-939.000	Vehicle Maintenance	529.85
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FICK & SONS DIESEL GARAGE

Amount of Invoice Paid: \$706.62
TANKER 1 OIL CHANGE & DOT INSPCTN

Distribution:

206-336-939.000	Vehicle Maintenance	706.62
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION		INVOICE INFORMATION	
FICK & SONS DIESEL GARAGE		Amount of Invoice Paid:	\$653.05
		ENG 1 OIL CHANGE & DOT INSPCTN	
<i>Distribution:</i>			
206-336-939.000	Vehicle Maintenance		653.05
FICK & SONS DIESEL GARAGE		Amount of Invoice Paid:	\$141.18
		ALPHA 1 DOT INSPECTION	
<i>Distribution:</i>			
206-336-939.000	Vehicle Maintenance		141.18
FIRE EQUIPMENT ASSOCIATES		Amount of Invoice Paid:	\$13,715.00
		NEW HOSE/APPLIANCES - FEMA GRANT FU	
<i>Distribution:</i>			
206-336-970.000	Capital Outlay		13,715.00
FIRE RECOVERY EMS		Amount of Invoice Paid:	\$443.01
		JULY 23 EMS BILLING	
<i>Distribution:</i>			
206-336-818.000	Contractual Services		443.01
FOX GRAND TRAVERSE		Amount of Invoice Paid:	\$136.26
		ALPHA 2 OIL CHANGE	
<i>Distribution:</i>			
206-336-939.000	Vehicle Maintenance		136.26
GRAND TRAVERSE COUNTY		Amount of Invoice Paid:	\$372.25
		COST-SHARE EAGLE VIEW AERIAL	
<i>Distribution:</i>			
206-336-970.000	Capital Outlay		372.25
HEATHER M. FORD LMSW		Amount of Invoice Paid:	\$120.00
		LAPOINT PSYCHOLOGICAL TEST	
<i>Distribution:</i>			
206-336-828.000	Health & Safety		120.00
IMPERIAL DADE		Amount of Invoice Paid:	\$163.79
		STN SUPPLIES	
<i>Distribution:</i>			
206-336-726.000	Supplies		163.79

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****MCCARDEL CULLIGAN WATER**

Amount of Invoice Paid: \$87.00
STN 3 WATR SOFTENER - AUG 2023

Distribution:

206-336-818.000

Contractual Services

87.00

MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$56.00
STN 1 WATER SOFTENER

Distribution:

206-336-818.000

Contractual Services

56.00

MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$87.00
STN 3 WATER SOFTENER & DRINKING WAT

Distribution:

206-336-818.000

Contractual Services

87.00

MCCARDEL CULLIGAN WATER

Amount of Invoice Paid: \$56.00
STN 1 WATER SOFTENER RENTAL

Distribution:

206-336-818.000

Contractual Services

56.00

MICHIGAN ASSOC OF FIRE CHIEFS

Amount of Invoice Paid: \$125.00
CHIEF MEMBERSHIP 2025

Distribution:

206-336-958.000

Memberships and Dues

125.00

MICHIGAN FIRE INSPECTORS SOCIETY

Amount of Invoice Paid: \$1,025.00
SARBER FIRE INSPECTOR CLASS

Distribution:

206-336-960.000

Education & Training

1,025.00

MICHIGAN STATE POLICE

Amount of Invoice Paid: \$25.00
MSP FIRE INVESTIGATION SUMMIT

Distribution:

206-336-960.000

Education & Training

25.00

MUNICIPAL EMERGENCY SVS

Amount of Invoice Paid: \$3,350.00
CLEMINSON TURNOUT GEAR

Distribution:

206-336-970.000

Capital Outlay

3,350.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION		INVOICE INFORMATION	
MUNSON MEDICAL CENTER		Amount of Invoice Paid:	\$15.00
		CPR CARDS - Ave.	
	Distribution: 206-336-960.000	Education & Training	15.00
MUNSON MEDICAL CENTER		Amount of Invoice Paid:	\$15.00
		JULY CPR CARDS	
	Distribution: 206-336-960.000	Education & Training	15.00
MUNSON OCCUPATIONAL HEALTH CLINIC		Amount of Invoice Paid:	\$328.04
		MILLER PHYSICAL	
	Distribution: 206-336-828.000	Health & Safety	328.04
MUNSON OCCUPATIONAL HEALTH CLINIC		Amount of Invoice Paid:	\$3,032.94
		VARIOUS PHYSICALS	
	Distribution: 206-336-828.000	Health & Safety	3,032.94
MUNSON OCCUPATIONAL HEALTH CLINIC		Amount of Invoice Paid:	\$242.04
		MARTIN PHYSICAL	
	Distribution: 206-336-828.000	Health & Safety	242.04
MUTUAL OF OMAHA		Amount of Invoice Paid:	\$203.70
		LIFE INSURANCE - JULY 2023	
	Distribution: 206-336-712.000	Medical/Life Insurance	203.70
MUTUAL OF OMAHA		Amount of Invoice Paid:	\$203.70
		LIFE INSURANCE - AUG 2023	
	Distribution: 206-336-712.000	Medical/Life Insurance	203.70
MUTUAL OF OMAHA		Amount of Invoice Paid:	\$203.70
		LIFE INSURANCE - SEPT 2023	
	Distribution: 206-336-712.000	Medical/Life Insurance	203.70

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION		INVOICE INFORMATION	
NORTH COUNTRY POWER GENERATION		Amount of Invoice Paid:	\$245.00
		STN 2 GENERATOR SVC	
Distribution:			
206-336-930.000	Stations Repairs and Maintenance		245.00
NYE UNIFORM		Amount of Invoice Paid:	\$316.22
		CLEMINSON DRESS UNIFORM	
Distribution:			
206-336-935.000	Uniforms		316.22
NYE UNIFORM		Amount of Invoice Paid:	\$528.80
		LAPOINT DRESS UNIFORM	
Distribution:			
206-336-935.000	Uniforms		528.80
PELHAM SPECIALTY TRAINING		Amount of Invoice Paid:	\$500.00
		TAYLOR - PARAMEDIC PREP WEEK	
Distribution:			
206-336-960.000	Education & Training		500.00
PELHAM SPECIALTY TRAINING		Amount of Invoice Paid:	\$390.00
		TAYLOR - HOTEL FOR PARAMEDIC PREP WE	
Distribution:			
206-336-962.TRV	Travel Expense		390.00
PELLA WINDOWS & DOORS		Amount of Invoice Paid:	\$8,755.35
		STN 2 NEW WINDOWS	
Distribution:			
206-336-970.000	Capital Outlay		8,755.35
PHOENIX SAFETY OUTFITTERS		Amount of Invoice Paid:	\$199.99
		SARBER WORK SHOES	
Distribution:			
206-336-935.000	Uniforms		199.99
PRECISE DOOR CO.		Amount of Invoice Paid:	\$204.00
		XTRA NEW GARAGE OPENER REMOTES STN	
Distribution:			
206-336-970.000	Capital Outlay		204.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**PRECISE DOOR CO.****INVOICE INFORMATION**

Amount of Invoice Paid: \$7,668.00
STN 1 GARAGE DOOR & OPENERS

Distribution:

206-336-970.000

Capital Outlay

7,668.00

PRECISE DOOR CO.

Amount of Invoice Paid: \$29,248.80
STN 2 GARAGE DOORS & OPENERS

Distribution:

206-336-970.000

Capital Outlay

29,248.80

PREMIER SAFETY

Amount of Invoice Paid: \$35.50
SCBA REPAIR

Distribution:

206-336-933.000

Equipment Maintenance

35.50

PRINCIPAL LIFE INSURANCE CO.

Amount of Invoice Paid: \$965.29
DENTAL INSURANCE - SEPT. 2023

Distribution:

206-336-712.000

Medical/Life Insurance

965.29

RECORD EAGLE (PUBS)

Amount of Invoice Paid: \$313.30
PUBLIC & LEGAL NOTICES

Distribution:

101-704-900.000

Legal Notices

172.35

101-101-900.000

Legal Notices

140.95

SCUBA NORTH

Amount of Invoice Paid: \$598.95
SWIMMERS WET SUIT- WATER RESCUE

Distribution:

206-336-970.000

Capital Outlay

598.95

SHEREN PLUMBING AND HEATING

Amount of Invoice Paid: \$324.00
STN 2 AC ISSUE

Distribution:

206-336-930.000

Stations Repairs and Maintenance

324.00

STAPLES CREDIT PLAN

Amount of Invoice Paid: \$44.99
OFFICE SUPPLIES

Distribution:

206-336-726.000

Supplies

44.99

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****STAR TRUCK RENTALS**

Amount of Invoice Paid: \$3,370.24
VARIOUS FIX TO ENG 3/WILDLAND TRUCK

Distribution:

206-336-939.000

Vehicle Maintenance

3,370.24

STAR TRUCK RENTALS

Amount of Invoice Paid: \$727.43
ENG 3 AIR LEAK ISSUES

Distribution:

206-336-939.000

Vehicle Maintenance

727.43

STRYKER SALES CORPORATION

Amount of Invoice Paid: \$350.06
MONITOR CARRY CASE

Distribution:

206-336-970.000

Capital Outlay

350.06

STRYKER SALES, LLC

Amount of Invoice Paid: \$33,045.78
NEW HEART MONITOR

Distribution:

206-336-970.000

Capital Outlay

33,045.78

SUMMIT COMPANIES

Amount of Invoice Paid: \$215.00
STN 2 FIRE ALARM BATTERY REPLACED

Distribution:

206-336-930.000

Stations Repairs and Maintenance

215.00

SUMMIT COMPANIES

Amount of Invoice Paid: \$230.00
STN 2 FIRE ALARM REPAIR

Distribution:

206-336-930.000

Stations Repairs and Maintenance

230.00

TEAM BOB'S HEATING, COOLING

Amount of Invoice Paid: \$323.00
STN 2 WATER PRESSURE GAUGE REPLACED

Distribution:

206-336-930.000

Stations Repairs and Maintenance

323.00

TEAM BOB'S HEATING, COOLING

Amount of Invoice Paid: \$855.00
STN 2 WATER PRESS. VALVE REPLCMNT

Distribution:

206-336-930.000

Stations Repairs and Maintenance

855.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**INVOICE INFORMATION****THE UPS STORE**

Amount of Invoice Paid: \$55.04
AIR PAC & AIR BAG REGULATOR SHIPPING

Distribution:

206-336-905.000

Postage/Shipping

55.04

VERIZON

Amount of Invoice Paid: \$19.14
HEART MONITOR MODEM

Distribution:

206-336-850.000

Communications/Telephone

19.14

VERIZON

Amount of Invoice Paid: \$18.33
HEART MONITOR MODEM

Distribution:

206-336-850.000

Communications/Telephone

18.33

VERIZON WIRELESS

Amount of Invoice Paid: \$276.15
CELL PHONES

Distribution:

206-336-850.000

Communications/Telephone

276.15

VERIZON WIRELESS

Amount of Invoice Paid: \$120.69
CELL PHONES/DATA

Distribution:

206-336-850.000

Communications/Telephone

120.69

VERIZON WIRELESS

Amount of Invoice Paid: \$121.21
CELL PHONES/DATA

Distribution:

206-336-850.000

Communications/Telephone

121.21

VERIZON WIRELESS

Amount of Invoice Paid: \$276.15
CELL PHONES/DATA - AUG 2023

Distribution:

206-336-850.000

Communications/Telephone

276.15

Total Amount Disbursed: \$201,154.21

**PENINSULA TOWNSHIP
INVOICE REGISTER**

Page: 1/4

LH

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION

INVOICE INFORMATION

ACENTEK

Amount of Invoice Paid: \$98.49
VIDEO SERVICE

Distribution:

508-804-850.000

Com/Telephone

98.49

ACENTEK

Amount of Invoice Paid: \$40.99
OFFICE PHONE

Distribution:

508-804-850.000

Com/Telephone

40.99

AFFINITY

Amount of Invoice Paid: \$13.95
IT SUPPORT/SERVICE - JULY 2023

Distribution:

508-804-818.000

Contractual Services

13.95

BLUE CARE NETWORK

Amount of Invoice Paid: \$1,130.90
HEALTH INSURANCE - AUG 2023

Distribution:

508-804-712.000

Medical/Life Insurance

565.45

509-804-712.000

Medical/Life Insurance

565.45

BLUE CARE NETWORK

Amount of Invoice Paid: \$1,130.91
HEALTH INSURANCE

Distribution:

508-804-712.000

Medical/Life Insurance

565.46

509-804-712.000

Medical/Life Insurance

565.45

CONSUMERS ENERGY

Amount of Invoice Paid: \$238.41
ST LIGHTS/ELECTRICITY

Distribution:

508-804-921.000

Electricity

238.41

DEWEESE HARDWARE

Amount of Invoice Paid: \$19.46
SIGNAGE MATERIALS

Distribution:

508-804-726.LHS

Lighthouse Signs

19.46

DEWEESE HARDWARE

Amount of Invoice Paid: \$10.29
BULBS & LIGHT FIXTURE

Distribution:

508-804-726.000

Supplies

86.27

508-804-726.000

SUPPLIES - CREDIT/RETURN

(75.98)

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION		INVOICE INFORMATION	
DEWEESE HARDWARE		Amount of Invoice Paid:	\$21.17
		POST & LUBRICANT	
	<i>Distribution:</i>		
	508-804-726.000	Supplies	21.17
DEWEESE HARDWARE		Amount of Invoice Paid:	\$17.98
		LIGHT BULBS/WOOD CLEANER	
	<i>Distribution:</i>		
	508-804-726.000	Supplies	17.98
DEWEESE HARDWARE		Amount of Invoice Paid:	\$27.07
		SIGN POST MATERIALS	
	<i>Distribution:</i>		
	508-804-726.LHS	Lighthouse Signs	27.07
ELAN FINANCIAL SERVICES		Amount of Invoice Paid:	\$213.88
		MNTHLY SVCS; SUPPLIES; SIGN	
	<i>Distribution:</i>		
	508-804-818.SEC	Security	28.98
	509-804-726.000	Supplies	113.38
	509-804-905.000	POSTAGE/SHIPPING	7.98
	508-804-726.LHS	Lighthouse Signs	63.54
EPS SECURITY		Amount of Invoice Paid:	\$86.52
		VIDEO SERVICE 9/1 - 11/30/23	
	<i>Distribution:</i>		
	508-804-818.SEC	Security	86.52
HERITAGE METALWORKS, INC.		Amount of Invoice Paid:	\$870.46
		SHOTS - LIGHTHOUSE	
	<i>Distribution:</i>		
	509-804-727.000	Merchandise For Lighthouse Gift Shop	870.46
KAESER BLAIR INC		Amount of Invoice Paid:	\$2,131.23
		TWILL CAPS	
	<i>Distribution:</i>		
	509-804-727.000	Merchandise For Lighthouse Gift Shop	2,131.23
MUTUAL OF OMAHA		Amount of Invoice Paid:	\$14.55
		LIFE INSURANCE - JULY 2023	
	<i>Distribution:</i>		

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION		INVOICE INFORMATION	
	508-804-712.000	Medical/Life Insurance	7.28
	509-804-712.000	Medical/Life Insurance	7.27
MUTUAL OF OMAHA		Amount of Invoice Paid:	\$14.55
		LIFE INSURANCE - AUG 2023	
<i>Distribution:</i>			
	508-804-712.000	Medical/Life Insurance	7.28
	509-804-712.000	Medical/Life Insurance	7.27
MUTUAL OF OMAHA		Amount of Invoice Paid:	\$14.55
		LIFE INSURANCE - SEPT 2023	
<i>Distribution:</i>			
	508-804-712.000	Medical/Life Insurance	7.28
	509-804-712.000	Medical/Life Insurance	7.27
PENINSULA TOWNSHIP		Amount of Invoice Paid:	\$1.30
		PETTY CASH - POSTAGE - AUG 2023	
<i>Distribution:</i>			
	508-804-905.000	Postage/Shipping	1.30
PRINCIPAL LIFE INSURANCE CO.		Amount of Invoice Paid:	\$39.57
		DENTAL INSURANCE - SEPT 2023	
<i>Distribution:</i>			
	508-804-712.000	Medical/Life Insurance	19.79
	509-804-712.000	Medical/Life Insurance	19.78
ROBERT WILKINSON		Amount of Invoice Paid:	\$480.00
		BLDGS & GROUNDS MAINTENANCE - AUG 2	
<i>Distribution:</i>			
	508-804-818.000	Contractual Services	480.00
SHOAL SHOPPE, THE		Amount of Invoice Paid:	\$472.26
		MERCHANDISE - MAGNETS	
<i>Distribution:</i>			
	509-804-727.000	Merchandise For Lighthouse Gift Shop	472.26
STAPLES CREDIT PLAN		Amount of Invoice Paid:	\$19.98
		OFFICE SUPPLIES	
<i>Distribution:</i>			
	508-804-726.000	Supplies	19.98

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION**TIM WEBERDING WOODWORKING****INVOICE INFORMATION**

Amount of Invoice Paid: \$312.75
MERCHANDISE - LH MAGNETS

Distribution:

509-804-727.000

Merchandise For Lighthouse Gift Shop

312.75

TOP LINE ELECTRIC LLC

Amount of Invoice Paid: \$380.46
MUSEUM DISPLAY INSTALL

Distribution:

508-804-729.000

Museum Displays

380.46

VERIZON WIRELESS

Amount of Invoice Paid: \$43.71
CELL PHONES/DATA - AUG 2023

Distribution:

508-804-850.000

Com/Telephone

43.71

VERIZON WIRELESS

Amount of Invoice Paid: \$43.72
REISSUE CHK THAT WAS LOST - CELL PHON

Distribution:

508-804-850.000

Com/Telephone

43.72

VERIZON WIRELESS

Amount of Invoice Paid: \$43.71
CELL PHONE/DATA

Distribution:

508-804-850.000

Com/Telephone

43.71

WEST MICHIGAN TOURIST ASSOCIAT

Amount of Invoice Paid: \$283.50
ADVERTISING PARTNERSHP - SEPT 23 - AU

Distribution:

508-804-900.PNP

Printing & Advertising

283.50

Total Amount Disbursed: \$8,216.32

PENINSULA TOWNSHIP
INVOICE REGISTER

Page: 1/1

PDR

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION

FAHEY SCHULTZ BURZYCH RHODES

INVOICE INFORMATION

Amount of Invoice Paid: \$308.00
PDR PROGRAM CONTRACT REVIEW (GTRLC

Distribution:

397-220-801.000

PDR-Legal-MONITORING

308.00

GRAND TRAVERSE COUNTY

Amount of Invoice Paid: \$372.25
COST-SHARE EAGLE VIEW AERIAL IMAGER

Distribution:

397-220-970.000

Capital Outlay/MiscExpenditures

372.25

Total Amount Disbursed: \$680.25

PENINSULA TOWNSHIP
INVOICE REGISTER

Page: 1/1

POL

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION

ACENTEK

INVOICE INFORMATION

Amount of Invoice Paid: \$30.28
OFFICE PHONE

Distribution:

207-301-850.000

Communications/Telephone

30.28

GRAND TRAVERSE COUNTY

Amount of Invoice Paid: \$48,644.59
LAW ENFORCEMENT CONTRACT - JULY-SEP

Distribution:

207-301-818.000

Contractual Services

48,644.59

VERIZON WIRELESS

Amount of Invoice Paid: \$29.13
CELL PHONES/DATA - AUG 2023

Distribution:

207-301-850.000

Communications/Telephone

29.13

VERIZON WIRELESS

Amount of Invoice Paid: \$29.13
CELL PHONE

Distribution:

207-301-850.000

Communications/Telephone

29.13

Total Amount Disbursed: \$48,733.13

**PENINSULA TOWNSHIP
INVOICE REGISTER**

Page: 1/1
SEW

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION

GRAND TRAVERSE COUNTY

INVOICE INFORMATION

Amount of Invoice Paid: \$3,480.85
DPW SEWER EXPENSES - MAY 2023

Distribution:

590-527-818.000	G.T. County Service Fees - Sewer	3,480.85
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Total Amount Disbursed: \$3,480.85

PENINSULA TOWNSHIP
INVOICE REGISTER

Page: 1/1

T/A

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION

INVOICE INFORMATION

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,204.00
BOWERS HARBOR VINEYARD SUP #132

Distribution:

701-000-224.BHV BHV SUP #132 ESCROW 1,204.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,944.00
BOWERS HARBOR VINEYARD SUP #132

Distribution:

701-000-224.BHV BHV SUP #132 ESCROW 1,944.00

GOURDIE-FRASER, INC

Amount of Invoice Paid: \$1,155.00
BELLA VUE SUP APP

Distribution:

701-000-255.CP1 Coldpen One - SUP 137 1,155.00

GOURDIE-FRASER, INC

Amount of Invoice Paid: \$1,543.00
BONOBO SUP#118 - STORAGE ADD'N

Distribution:

701-000-224.BON Bonobo SUP 118 Amd #2 1,543.00

GOURDIE-FRASER, INC

Amount of Invoice Paid: \$2,700.00
JOEY JACKSON HOUSING DEV. - CENTER R

Distribution:

701-000-224.JOJ JOEY JACKSON DEVELOPMENT 2,700.00

GOURDIE-FRASER, INC

Amount of Invoice Paid: \$679.50
10895 PEN DR LUP AMNDMENT

Distribution:

701-000-255.BAR BARNHART T&A 679.50

Total Amount Disbursed: \$9,225.50

**PENINSULA TOWNSHIP
INVOICE REGISTER**

Page: 1/1
NAT

For Invoices Scheduled for Payment on: 9/12/2023 12:

VENDOR INFORMATION

GRAND TRAVERSE COUNTY

INVOICE INFORMATION

Amount of Invoice Paid: \$7,047.68
DPW WATER EXPENSES - MAY 2023

Distribution:

591-536-818.000	G.T. County Service Fees	7,047.68
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Total Amount Disbursed: \$7,047.68

Reports



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
fire@peninsulatownship.com



AUGUST 2023 FIRE DEPARTMENT REPORT

RUNS:

Incident Type Details

Click Row for Breakdown	2023	Total
100 - Fire	1	1
300 - EMS	45	45
400 - HAZMAT	2	2
500 - Service Call	2	2
600 - Series	1	1
700 - False Alarm	3	3
Total	54	54

Aid Given Or Received	2023	Total
None	51	51
Mutual aid received	2	2
Mutual aid given	1	1
Total	54	54

Mutual Aid for Structure Fires

Aid Given Or Received	Total
Total	

Level of Service	2023	Total
Advanced Life Support	29	29
Basic Life Support	18	18
Total	47	47

Disposition	911 Response	Public Assistance/Other Not Listed	Total
Patient Refused Evaluation/Care (Without Transport)	8		8
Transported No Lights/Siren	25		25
Patient Evaluated, No Treatment/Transport Required	5		5
Transported Lights/Siren	2		2
Patient Treated, Released (AMA)	2		2
Assist, Public	1	1	2



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
fire@peninsulatownship.com



Disposition	911 Response	Public Assistance/Other Not Listed	Total
Cancelled (Prior to Arrival at Scene)	1		1
Cancelled (No Patient Contact)	2		2
Patient Treated, Transferred Care to Another EMS Professional/Unit	1		1
Total	47	1	48

TRAINING: For the month of August, department members participated in Rescue Task Force training for active shooters, worked on donning and doffing SCBA, drilled on the use of ropes, completed EMS continuing education, pediatric medicine administration, boat operations, area familiarization, pump operations and hose line drills. New members started to work on learning how to operate the fire trucks.

OTHER ACTIVITY: Department continues to do annual safety inspections of all businesses. Station 2 new garage doors and openers were installed. New garage door openers installed at station 1. Two new entry doors to be installed at station 2 in September 2023. Station committee met with Architect Ray Kendra to start concept drawings for new station 1. Engine 1 had electrical issues with fire pump and was out of service for a week. Chief met with State Rep Betsy Coffia to talk about potential funding help for a new station 1, she was given a tour of current station and shown all issue that the station has. Met with a resident about possible land acquisition for new station 1, department is looking at all potential sites. Chief purchased all equipment that was awarded through a FEMA Assistance to Firefighter Grant, department has received hose appliance and waiting on delivery of new fire hose to complete the grant. Department officers held an officer meeting to discuss any and all department issues. Department has set October 14th, 2023 as our open house date from 11am to 2 pm at station 1 for fire prevention week. We hope to see many residents.

PENINSULA TOWNSHIP

13235 Center Road Traverse City, MI 49686

Ph:231-223-7322 Fax:231-223-7117

www.peninsulatownship.com

CASH SUMMARY BY FUND FOR PENINSULA TOWNSHIP

Fund	Description	Ending Balance 08/31/2023
101	GENERAL FUND	976,442.55
204	Roads Fund	19,997.61
206	Fire Fund	1,775,191.50
207	Police Fund	406,129.41
208	Parks Fund	159,110.48
209	Cemetery Fund	69,301.47
213	Hessler Log Home Fund	5,888.44
214	Pelizzari Natural Area Fund	349,453.71
216	Dougherty House/Replica Log Church Fund	1,923.10
252	Building Fund	2,790.19
298	Cable Council Fund	742,463.38
299	Spec Assesmt-2017-Landing Account	7,295.15
397	Purchase of Development Rights	3,187,751.46
502	Tower Fund	841,888.57
508	Lighthouse Fund	132,951.25
509	Lighthouse Gift Shop Fund	102,282.01
590	Sewer Fund	340,081.37
591	Water Fund	381,224.19
596	Compactor Station Fund	419.25
701	Trust and Agency Fund	46,839.37
703	Tax Collection	3,504,949.64
704	Imprest Payroll Fund	94,047.29
708	Library Trust and Agency Fund	359,088.91
853	Spec Assessmt-Braemar Drainage District	30,665.95
854	Spec Assessmt-Logan-MapleTerrace Drain	105,903.23
861	Spec Assessmt-Braemar Road Improvement	29,519.15
863	Spec Assessmt-Logan Hills Road Improvemt	34,158.99
864	Spec Assesmt-MapleTerrace Road Improvemt	61,196.90
865	Spec Asses-Old Mission Estate Rd Improve	66,937.88
866	Spec Assessmt-West Winds Road Improvemt	68,952.18
867	Spec Assessmt-Maple Terrace Water System	98,991.67
	TOTAL - ALL FUNDS	14,003,836.25

Minutes

PENINSULA TOWNSHIP

13235 Center Road, Traverse City

MI 49686

www.peninsulatownship.com

Township Board Special Meeting

August 7, 2023, 10:00 a.m.

Township Hall

Minutes

1. **Call to Order** by Wunsch at 10:04 a.m.

2. **Pledge**

3. **Roll Call**

Present: Wunsch, Sanger, Rudolph, Chown

Chown noted that Achorn was waiting next door in the conference room for the closed session due to her difficulty walking and that Shanafelt would meet the board in the conference room.

4. **Citizen Comments:** none

5. **Approve Agenda:**

Rudolph moved to approve the agenda with a second by Sanger.

Roll call vote: yes – Wunsch, Sanger, Rudolph, Chown

Passed unan

6. **Conflict of Interest:** none

7. **Consent Agenda:** none

Business:

1. Potential closed session to discuss township attorney's confidential legal opinion regarding administrative processes for handling applications and zoning permits under the zoning ordinance (Cram and Patterson)
2. Closed session with township legal counsel to discuss litigation strategy in connection with *Mari Vineyards v Peninsula Township* pursuant to MCL 15.268(1)(e) and MCL 15.243(1)(g), as discussion in an open meeting would have a detrimental financial effect on the litigating or settlement position of the township

Wunsch moved to enter closed session to discuss township attorney's confidential legal opinion regarding administrative processes for handling applications and zoning permits under the zoning ordinance and to consult with township legal counsel to discuss litigation strategy in connection with *Mari Vineyards v Peninsula Township* pursuant to MCL 15.268(1)(e) and MCL 15.243(1)(g), as discussion in an open meeting would have a detrimental financial effect on the litigating or settlement position of the township with a second by Sanger.

Roll call vote: yes – Sanger, Rudolph, Chown, Wunsch

Passed unan

Rudolph moved to return to open session with a second by Shanafelt.

Roll call vote: yes – Rudolph, Shanafelt, Chown, Wunsch, Sanger

Passed unan

Chown reaffirmed that the township board moved to enter into closed session to consult with the township attorney regarding a confidential written legal opinion of the township

attorney addressing the administrative processes available for handling applications and zoning permits under the zoning ordinance with a second by Wunsch.

Roll call vote: yes – Chown, Wunsch, Sanger, Rudolph, Shanafelt

Passed unan

Wunsch reaffirmed that the township board moved to enter into closed session to consult with the township's attorney regarding trial strategy in connection with the pending lawsuit *Villa Mari v Peninsula Township* as discussion in an open meeting would have a detrimental financial effect on the litigating position of the township with a second by Rudolph.

Roll call vote: yes – Wunsch, Chown, Sanger, Rudolph, Shanafelt

Passed unan

8. Citizen Comments: none

9. Board Comments: none

10. Adjournment:

Rudolph moved to adjourn with a second by Sanger. Motion approved by consensus.

Adjourned at 11:50 a.m.

PENINSULA TOWNSHIP

13235 Center Road, Traverse City

MI 49686

www.peninsulatownship.com

Township Board Regular Meeting

August 8, 2023, 7:00 p.m.

Township Hall

Minutes

1. **Call to Order** by Wunsch at 7:02 p.m.

2. **Pledge**

3. **Roll Call**

Present: Wunsch, Achorn, Sanger, Rudolph, Shanafelt, Chown

4. **Citizen Comments**

Alan Leman: I'm from the Grand Traverse County Road Commission and am here with an update. The first thing is the MPO [Metropolitan Planning Organization] you're going to vote on tonight. I'd like to encourage you to join the MPO. We need cross-governmental collaboration in our community. This is a big step to allow that to happen. It comes with some strings, but the positives generally outweigh the negatives.

We are working on the engineering department to start some corridor studies. There has been a lot of talk about crosstown transit, how we get from one side to the other. We're looking at how people from outlying communities get to town. We're also looking at some of the through local roads. In our cost-sharing agreement, the road commission will take care of these and upgrade them without a township contribution. Blue Water is the first one that comes to mind. Engineering has started evaluating that.

Most of you know the Bluff Road grant application was denied. It was for a \$3 million grant to the state. Apparently we didn't stand a chance. The whole program only had somewhere between \$6 and \$7 million. We were told the highest award was about \$400,000.

Finally, our manager Brad has volunteered to be in the dunk tank at a fundraiser out here, and I encourage you to go and help Brad raise a lot of money for the township.

David Taft, 952 Neahtawanta Road: I want to report the responses to my July 10 letter sent to the township board, Protect the Peninsula, and the wineries. The purpose of that letter was to bring the parties together to reach some form of compromise in this lawsuit. My letter formalized our request to meet with the parties to consider compromise. We are offering as a citizens' group to act as facilitators to start this discussion. We mentioned some innovative ideas we've agreed to that should interest all parties. We committed at the end of this process to help amend 201 [the farm processing ordinance], which might need amending if there's some compromise reached. We've had a positive response to participate from your general counsel, Chris Patterson, who indicated interest in a way to resolve this lawsuit and continued discussions on the zoning amendment. Protect the

Peninsula, PTP, responded with unanimous board consent, a willingness to participate so long as the other parties are willing. I've not heard from WOMP or the wineries. Our expanding citizen group will continue to maintain our offer to come together with the township and PTP for compromise discussions, but as concerned citizens, we recognize the formal court order that has settlement discussions starting the end of this month. This is the second amended case management order that was filed late 2023 by the court. We ask the WOMP wineries to "come to the table" to listen and discuss as good neighbors. We will assist and facilitate these discussions and introduce some fresh ideas we believe will be attractive to all parties. We undertake this effort with the hope of reducing conflict and bringing peace and harmony back to the community. Thank you.

Louis Santucci, 12602 Center Road: I'm asking that the issue of the administrative fee for collecting taxes be made an agenda item at the next meeting. You can't tell from the budget information that's put out how much was collected for the administrative fee. How much was spent and how did you determine how much was spent? How much is left over? If there's anything left over, where does it go? Into the general fund, or where? When this issue was first brought before the board, when Brad was the treasurer, he said that you would make an assessment and see whether or not that administrative fee could be reduced. To get to the answer to that question, it would be interesting to see how you determine when you collect the money and how it's spent.

5. Approve Agenda

Shanafelt moved to approve the agenda as presented with a second by Chown. Motion approved by consensus

6. Conflict of Interest:

Wunsch has conflict of interest with business item number seven.

7. Consent Agenda:

1. Invoices (recommend approval)
2. Reports
 - A. Fire Department
 - B. Ordinance Enforcement Officer
 - C. Cash Summary by Fund
3. Minutes from July 11, 2023, Township Board Regular Meeting
4. Township board vacancies and service opportunities
5. Road name change request
6. *Wall Street Journal* article on summer's best beach vacation
7. Correspondence
 - A. David Shambaugh

Rudolph moved to approve the consent agenda with a second by Shanafelt.

Roll call vote: yes – Achorn, Sanger, Rudolph, Shanafelt, Chown, Wunsch **Passed unan**

8. Business:

1. Resolution on joining the region's new metropolitan planning organization (MPO) and approving its bylaws (Cram)

Cram: in your packets is a cover memo with the details of what Alan [Leman] mentioned earlier, the Traverse Transportation Coordinating Initiative, or TTCl. There is a resolution,

inter-governmental agreement, and bylaws in your packet for consideration that would authorize Peninsula Township to participate in this working group related to transportation in our region. Rob Carson is here from Networks Northwest.

Carson: we have been through a shortened process that was proposed by MDOT due to the delay in census data. We weren't notified of the urbanized area boundaries until about the end of 2022. What would have been about a year and a half process for designation of an MPO was condensed to about six to nine months. I appreciate your cooperation and your staff's cooperation as well as cooperation of all the other eligible entities: the townships, the city of Traverse City, the Grand Traverse County Road Commission, the Leelanau County Road Commission, and both the Leelanau County and Grand Traverse County Boards of Commissioners. We have received approval from each of the eligible entities except Peninsula Township and Whitewater Township. Whitewater has not had interest in joining, although now with the movement they've seen, they want me to present to their planning commission in October. The benefit of having an MPO and being an eligible entity is that you can join at any time. We're seeking to get the documentation before the governor October 1 and then, following that, official designation. Then we begin the processes spoken about by Mr. Leman in regard to long-range transportation plans, a transportation improvement program (a four-to-five-year plan), and a yearly unified work plan.

Regarding collaboration, this is a regional approach with all participating entities at the table discussing potential transportation alternatives and improvements, prioritizing and placing them within the plan. That makes them eligible for the funding that comes directly from the Federal Highway Administration, the Federal Transit Administration through MDOT to our region. Beyond that, there are at least four different large grant programs we would be eligible for with tens of millions to hundreds of millions of dollars.

Chown: what kind of time commitment is it for a municipality like Peninsula Township?

Carson: we meet every other month as a policy board. We have a technical committee meeting and an executive committee meeting of the policy board on the off months. You're looking at about six times per year. I don't expect that to change. I doubt we will go to monthly meetings until we get to a process where we're working diligently on a large grant application. The Hartmann Hammond corridor the Grand Traverse County Road Commission has been working on will likely be one of those projects.

Achorn: what are the dues?

Carson: about \$3,700 per year per entity. The more entities involved, the lower the dues. The structure is a single vote per unit and equal dues based on that voting percentage. That is the starting point. Half the MPOs in Michigan have some other structure in place, but each of them was established with a level playing field and morphed from there based on input from the eligible entities and the actual work that was brought forward.

Shanafelt: this is a large group of municipalities working together to identify large projects; do you see this group impacting smaller projects?

Carson: yes. There really is no differentiation of project size for whether or not it's eligible. What dictates eligibility are those roads that are federally aided. Local roads are typically not eligible unless they fall under that category.

Achorn: that means M-37 is the only road in the township that would be impacted?

Carson: no, there are other eligible roads within your township. I'd have to rely upon the road commission manager to tell me exactly which those are but there are a number of other Act 51 roads that are federally eligible.

Shanafelt: we would work with the other municipalities to build a hierarchy of those more local projects and decide which ones make sense to pursue?

Carson: exactly. One of the benefits is representation from the Michigan Department of Transportation on the policy board, as they serve on all MPOs in the state of Michigan. They can help guide that process with a lot of firsthand experience.

Rudolph: this entity acts to go out and get grant applications?

Carson: the MPO policy board is a complete standalone entity made up of those eligible local units of government, transportation agencies, and transit agencies. They are served by the Community Development Department that I oversee at Networks Northwest. The MPO is standalone from Networks Northwest. It's been the model in Michigan because most MPOs span more than one county. Regional planning agencies have been utilized because they encompass that entire planning area. We don't have membership that serve on actual policy boards as voting members. We're impartial, serving at the discretion of the MPOs. The projects are prioritized by the MPO policy board.

Sanger: this is an annual commitment. In other words; we can leave at any time. This is not a long-term commitment that the board is making.

Carson: correct, you are eligible to join and leave at any time.

Cram: we do have a deadline to get this before the governor. In your packet is a resolution. We need a motion to adopt the resolution in support of the establishment of an interim municipality committee under Michigan Public Act 200 of 1957 for the purposes of transportation planning in the greater Traverse area. There's also the intergovernmental agreement. You would make a motion to participate in that for the Metropolitan Planning Organization. I would need a signature from Isaiah and Becky.

Wunsch moved to approve Resolution 8-8-23 #1, Traverse Transportation Coordination Initiative, with a second by Shanafelt.

Roll call vote: yes – Sanger, Rudolph, Shanafelt, Chown, Wunsch, Achorn Passed unan

Sanger moved to authorize the supervisor and clerk enter into an agreement with the Traverse Transportation Coordination Initiative with a second by Rudolph. Motion passed by consensus

2. Update from parks committee (Murphy)

Michele Zebell: Mike Skurski arranged to have Muriel Garbarino, the Invasive Species Network representative, come and visit our parks. It was very informative and helpful. She provided resources [in the packet] so residents can see ways of dealing with invasives. We are continuing to work toward a park logo and park signage. Pelizzari will be the first place that happens and will be the template for our other signs.

At Bowers Harbor Park, we have a new native garden created by Deb Larimer, Katie Grier, Russ Larimer, and the Chown family stones. It is around our historic marker and is a nice model for native plantings. The tennis court will be resurfaced and painted. Once that happens, it will be unavailable for play for 30 days. I believe it will be chained and we

should post something on the township website as well. The pickleball courts and basketball courts will be completed in the near future and available for play. They need lines painted and a little bit more surfacing work done. I want to thank you for supporting the improvements to Bowers Harbor Park. The minute those hoops were up, there were people on the basketball court. I've seen more people on the volleyball sand court than I've ever seen in all the time I've lived here.

An enormous thank you to the members of the Old Mission Pickleball Club for all they've done: the work, the effort, the vision, and the fundraising to give us such an amazing facility. It's a real gift to the community. I'm excited about the [September 30] celebration because it gives us an opportunity to do a ribbon cutting and recognize the individuals who played a huge role in what is going to be a gorgeous facility. That celebration itself has taken a bit of a reshaping and is going to focus on each of those sports venues plus the play structure with a scavenger hunt. We're also hoping to have a more passive aspect to the celebration, where people get a map and move through the park, to make everyone more aware of all the park has to offer. We have a meeting next week with a portion of the committee.

Dave Murphy: Michelle has been tying many pieces together, and we can't thank her enough for that leadership. I want to compliment this body again for the way we've set up the structure in recent years with collaborative, routine effort between the two bodies. It's showing with the things we're getting done in the recreational parks. The lighthouse has always been a big undertaking, and I know Marge [Achorn] continues to stay on top of that, which allows us to work with these other parks. Thank you for that.

At Pelizzari, the expansion effort is ongoing. The conservancy is leading that. If [the board] would like to attend any of the upcoming walks, it's an opportunity to see what is still private land that will become part of Pelizzari. We are continuing to work with neighbors to create the tie back to the original park area. There's always ongoing volunteer work with plantings, watering, invasive species removal, and vegetation management. Thank you, Jenn [Cram], for bringing the new ordinance to the parks. We're trying to work within that.

The large tree removal at the front of the parking lot at Pelizzari, a massive maple that we didn't want to lose, was in MDOT's right-of-way. We brought in a tree service to get estimates to take care of it. In the end, MDOT said, "When it needs to go, we'll take it at our discretion." We opted not to invest the money into preserving it, and it's gone now. There was a second tree taken but it wasn't on Pelizzari property.

There is a need for some type of sustainable trail in the hemlock wing of the park. It gets so much use that the hemlocks' root systems are being damaged. They are sensitive to compaction. We're looking at a boardwalk system that will protect the hemlocks. We've had some pushback. "Why would you put a boardwalk in that's going to harm the hemlocks?" It's the other way around; it will protect and preserve them. Becky [Chown] has been doing a lot of outreach to find new grant sources. Thank you. I've been working with neighbors to make sure the plan that is up for review is agreeable to neighbors. You have a September [7] meeting with a discussion of township structure. I hope within that discussion there might be some review of what that could mean for a parks budget

and whether we're going to need to look at a parks millage, which we considered a couple of years ago and took off the table. I thought it was an appropriate move with PDR coming, but we are at the point where if we want to continue work on the parks, we need to upgrade the budget. How that fits into this larger discussion, I think, is critical. Thank you.

Mary Beth Milliken: this year Archie Park is seeing some nice improvements. We received a grant from DTE to replace trees that were removed by a neighbor on the hill. It would have been nice to put in trees of the same size but it wasn't possible. I purchased eight native dogwoods. They should be nice once they start flowering. They are watered twice a week. That's an effort. I do have someone who's offered to help; we just haven't connected yet. At the township, I pick up the 35-gallon tank. After I put it in my car, I fill it up, drive to Archie Park, connect the hose, and go up the hill and water each of the eight trees. Each gets about four gallons at a time. I think we spent about \$1,000 in this effort. The second improvement to Archie Park is the addition of a bike repair stand and pump. We got a sizable grant from Cherry Capital Cycling Club. Brick Wheels offered to buy it at cost for us and we paid them back. It's arrived and will be put in as soon as we get a cement pad, which Bob [Wilkinson, township maintenance man and sexton] has ordered and will install. [Archie Park] is a launch site for bikers going up the peninsula who want to avoid riding on Center Road. They go on Bluff and make the big loop. A stand that can repair their bikes and pump up tires is a really nice addition.

3. Presentation by Carie Wilie, executive director of the Traverse City Track Club
(Wunsch)

Wilie: I wanted to take this opportunity to reintroduce the track club and give an update on what we've been up to. I started as the executive director in February. [PowerPoint presentation]

The Traverse City Track Club [TCTC] is a nonprofit organization, a 501 (c) (3). We are membership based. We have 13 board members and are the largest running club in Michigan. We serve the five-county area: Antrim, Benzie, Grand Traverse, Kalkaska, and Leelanau. We put on events and programs for members and non-members throughout the year. We own and produce a large race event you're familiar with, the Bayshore Marathon. We also operate a robust charitable giving program.

Our mission statement is, "We promote and encourage health, fitness, fellowship, community service, family, recreation and competition via running and walking, and we welcome all ages and abilities." Last year, our board established our core values, which are as follows: "Welcoming, community, active lifestyle, and quality." We try to be welcoming in all our events, whether for newcomers or people who have been involved for years.

Even though we're known as a running club, we have a great contingent of walkers who come to our weekly Fun Runs. They start a little bit earlier and go on the same route. It's a great opportunity for camaraderie amongst walkers and runners. We work to create a sense of community among our membership and also the community at large.

Active Lifestyle: we promote health and wellness in the programs we put on.

Quality: we don't add new programs or new races very often. When we do, we want to make sure they're well run, so we emphasize quality as one of our core values.

Timeline: we've been around for 60 years. The track club started in 1962, when our first

program, the Summer Series, began. Bayshore started in 1983. It was a full marathon and a 10k. The half marathon didn't start until 2006. Our first executive director was hired in 2017, and that brings us to 2023, when we added a new event, Loop the Lake.

We are currently undergoing a strategic plan update. We're in the information-gathering phase, working with key stakeholders, members, non-members, and organizations we work with or maybe would like to have relationships with, businesses and organizations we might impact with our races. Then we'll establish our priorities and goals and potentially we will have program updates.

Here's our membership chart [in packet]. That peak in the middle is 2019, when we had more than 1,000 members. That correlates with what we're seeing in the running industry nationwide from COVID. A lot of running clubs and races saw a peak in 2019, and then we saw a dip. We've slowly been coming back up, and this year we have more than 900 members. This is the second largest number of members we've had since our inception. If you want to see what the track club is all about, our weekly Fun Runs and walks happen year-round. We meet at different establishments around the community and walk and run three or five miles at whatever pace. You can stay around for socialization afterwards. We also put on popular monthly trail runs. We do a summer series, The Grand Prix Circuit, which is an opportunity for our members to go out and experience other races that we don't put on. We have a racing team, and we also have a training program that helps people get ready, whether for their first 5k or to set a personal best in the marathon. Youth involvement and investment is an important part of the TCTC. One of the events we do is the Bayshore Kids Fun Run. That happens early in the afternoon on the Saturday of Memorial Day, after the adult races. This year, we had just under 400 kids registered. They get Moomers ice cream at the end. We also sponsor the Cherry Fest Kids Fun Run. We help put that on, provide volunteers, and help organize. We work with the festival foundation and provide discounted youth membership rates, discounted youth race registrations, and a charitable giving program.

We put on six races throughout the year. The Bayshore Marathon is our largest event. Our other five races we call more community-sized races. Good Fight 5k occurs in October. All proceeds are donated to the Munson Patient Needs Care Fund. Proceeds from Loop the Lake, our newest race, are donated to TART Trails. Loop the Lake takes advantage of the courses around the Boardman Lake Loop Trail, which was completed last summer.

There are several races throughout the region that are not put on by the track club. I love to support other races. Especially if they're well run, it's good for the running community and the greater community.

Bayshore Marathon: we utilize your wonderful roads for that course. It is our original race. We recently celebrated our 40th anniversary. We now put on a full marathon, half marathon, 10k, and kids' race. It's known as the fastest marathon in Michigan; that statistic is pulled from the number of people who qualify for the Boston Marathon. The actual marathon course is well known as being scenic and also flat. On our half marathon, we utilize Devils Dive Road. It's hilly at the start but then very flat into the finishing line. Last year, to celebrate the 40th anniversary, we started a live podcast taping with a famous running podcaster and brought Desiree Linden to be interviewed. This year we

moved the location downtown and were able to accommodate three times the number of people. Our packet pickup and runner expo moved from Traverse City Central High School to the Civic Center based on feedback on timing and the logistics of getting in there after school closed. We hope it also alleviated some of the congestion at the high school. The races occur on the Saturday of Memorial Day weekend.

This year, we had more than 7,460 registered participants representing 10 countries and 42 states and more than 1,000 volunteers. More than 400 gallons of Moomers ice cream were consumed.

After the 2022 Bayshore Marathon, we worked with a professor from Kent State University who looked at the economic impact. He concluded that the Bayshore Marathon weekend activities resulted in a \$7.75 million increase in economic activity in the region. I mentioned the number of volunteers we have, but that doesn't include the vendors and other partners we work with. We work very closely with our emergency service partners, including your fire department, the county sheriff's office, the Traverse City Police Department, the Traverse City Fire Department, and our medical response team. Due to bus driver shortages, we went from utilizing the TCAPS bus drivers to bringing in BATA as well as the Blue Lakes by the Bay Bus system to help us transport our half marathon participants to the start line and also get people to the high school area, which is kind of our start and finish line hub area.

We do a survey after the event every year. One of the questions is, "What was your favorite moment of the 2023 Bayshore Race?" I could have included hundreds of comments about the beauty of the course, but what I thought was neat about this slide is that it highlights how the participants are encouraged by residents and spectators along the course. From a participant standpoint, that's very appreciated. Thank you to the board as the permitting authority because we do recognize that Peninsula Township is a very special place. We appreciate the opportunity to invite these participants to run here. Regarding our charitable giving programs, our organization has evolved into a more formal process. We now have a formal scholarship and grant program as well as a Golden Shoe fund. This year alone, we were able to award \$30,500 in scholarships for the upcoming academic year to high school graduating seniors as well as current college students from our five-county region. Since 2013, we have been able to give more than \$260,000 in scholarships to students. This year our grant cycle has not opened up yet for the fall, but we are budgeted to hopefully grant \$100,000 to nonprofit organizations within the region whose projects align with our mission. Our Golden Shoe fund is a program that allows for coaches of area high school runners and middle school runners to provide an opportunity to partner with us and donate shoes to students who need running shoes for either cross country or track season. Through our races, we give donations back to the organizations that come and work at our races. This year, we were able to donate \$46,000 to those work groups for volunteering their time. Overall, we've given more than \$2 million back to the greater community through our charitable giving programs.

In Peninsula Township, the organizations that have been impacted over the years include the Friends of Peninsula Community Library, Old Mission Women's Club, the school and PTO, the township, Old Mission American Legion, Peter Dougherty Society, Peninsula Fire

and Rescue Association, and Mission Point Lighthouse. The Bowers Harbor Park Trail was granted \$25,000, and in 2016 the Peter Doherty Society Trail was granted funds. In 2008, funds were donated for track improvements at the school. The Peninsula Community Library and Friends of the Peninsula Community Library have received close to \$15,000. In 2023, three specific groups from Peninsula Township volunteered at Bayshore: Old Mission Women's Club, OMPS PTO, and Peninsula Community Library. We had eight teams from Traverse City Central High School. Those organizations were given \$13,400. That doesn't include other organizations such as the Grand Traverse Hiking Club and VASA Ski Club. Our policy is, if there is an organization that's based on the Old Mission Peninsula, they get priority. In terms of scholarships, I understand Central High School is not in Peninsula Township, but given its proximity to the township, I thought I'd point out that we gave \$14,500 in scholarships to seven students from Traverse City Central High School this year.

Rudolph: what is the projected number of runners for next year?

Willie: this year, we were ready to cap it at 8,500, but we didn't reach that cap. We were at 7,500 registered runners. Our marathon numbers have gone down slightly. Our half marathon still continues to be the most popular race. If I could predict, I would say that we would be around what we were this year.

4. Letter of resignation from Peninsula Township Board Trustee Warren Wahl (Wunsch)

Wunsch: Wahl's letter of resignation in your packet says, "Isaiah, I've realized I'm no longer able to give the time commitment the board and Peninsula Township residents deserve. Please accept this as my resignation. I wish you all the best, Warren."

Sanger moved to accept the letter of resignation from Warren Wahl with a second by Shanafelt.

Roll call vote: yes – Rudolph, Shanafelt, Chown, Wunsch, Achorn, Sanger **Passed unan**

Wunsch: regarding recruiting and appointing a replacement, the next step is to post the vacancy on the website. We have 45 days to fill the position. With everyone's consent, I recommend that we leave the position posted for two weeks and then look at the number of resumes we receive. As the supervisor, I'm able to bring a recommendation for a candidate. Do you want me to review the resumes that are submitted and bring forward a recommendation or would you prefer an open interview process?

Shanafelt: given our time limitations before the next series of elections, from a point of expediency, it makes sense for you to identify your recommendation. We then have the obligation to support it or not.

Wunsch: in the interests of transparency, I will circulate resumes that are submitted to the board and put them in the packet so residents can see who has applied. I will review resumes and bring a recommendation forward. Should you choose to not accept the recommendation, you'll be able to sort through the resumes that have been provided and choose the candidate.

5. Discussion on going out for bid on engineering for parks projects, including Kelley Park Boat Launch (Wunsch)

Wunsch: Beckett & Raeder assisted us with the grant application for the Kelley Park boat launch project. The officers feel it's appropriate to allow Beckett & Raeder to bid on the remaining design work. I've got to give Becky [Chown] credit for being ambitious about

pursuing philanthropic, state, and federal funding for our park system. This goes back to what we heard in the parks report about the historical lack of funding for our park system. This course of action we've taken at Kelley Park, where we find a qualified grant writer to put together a grant application for us to secure state or federal funds, is something we may be doing in the future.

Instead of just bringing the concept of approving Beckett & Raeder as the design firm for the boat launch, we wanted to have a conversation about what our policy for design work should be on these projects moving forward. I've spoken with Jennifer Graham, our engineer of record. She thinks we're moving in a good direction. She said there are a lot of situations where her firm collaborates with Beckett & Raeder or other firms that specialize in grant writing and design. Jennifer recommended that we put out an RFQ, which she can assist with. If we receive grant funds, we will look for firms to bid on specific components of the project. There are firms that specialize in the design work and firms that specialize in the hard engineering work, which is what Gourdie-Fraser does. I wanted to check in and make sure this is a process you all agree with.

Beckett & Raeder did the design work on the boat launch. We've received a \$600,000 [\$562,000] grant from the DNR. The next step, according to the advice of our engineer of record, is to put out an RFQ that would have the design work in all likelihood done by the company that has been working with us thus far. Then a separate response from our engineer of record who would be able to do surveying and soil borings.

Chow: what does the "Q" stand for?

Wunsch: qualifications. It's like an RFP, but they'll bite off separate parts of the project.

Shanafelt: this general process would be applied to any project?

Wunsch: to projects in the parks where we've pursued significant grant funding.

Chown: sensitive parks projects, where there is a sustainable trail component or something that's not just nuts and bolts.

Rudolph: it's important to get a grant proposal writer or an engineer who has expertise in what we're asking them to do. Our engineer of record does not have expertise in boat ramps. We need to go to an engineering firm that knows how to do that and can work with the DNR to get the approvals we need.

Wunsch: in the same way that the MPO represents a professionalization of transportation infrastructure, this RFQ process, according to our engineer of record, will also improve our scores on a number of the grants that we could apply for. It will improve our competitiveness in a lot of grant scoring.

Shanafelt: this should be done in collaboration with our parks committee.

Sanger: I've been impressed with this firm. I've looked at master plans they have prepared for other communities. There comes a point in time when you don't have the internal resources. It makes sense to get a consulting firm to help us package the scope of work and to package exactly what is going to be delivered. We sat here a couple of years ago, excited about putting a boat launch in Kelley Park to get the traffic out of Haserot. Unfortunately, we have not been able to meet our wishes up to this point. I suggest we move ahead.

Chown: we would put out an RFQ for the detailed engineering work, not the construction

of the ramp?

Wunsch: Gourdie-Fraser would help us put out an RFQ, the bid process where individual contractors could bid on parts of the design work. You're not asking for Beckett & Raeder to bring all elements under their roof. They coordinate with each other to put together a bid that's broken up into different chunks.

Chown: but this wouldn't be to construct the launch; the construction would be a different bid process. Okay.

Sanger: it's akin to hiring an architect, but it's a much broader scope.

Wunsch: an RFQ would allow the contractors to break out components of the project, whereas an RFP would ask applicants to submit bids for the whole project. Gourdie-Fraser does a lot of the RFQ writing and they've indicated they'd be excited to work with Beckett & Raeder on this project if that's the direction we're leaning in.

Board indicates agreement.

6. Discussion of proposed fall festival at St. Joseph Catholic Church (Cram)

Cram: St. Joseph's Catholic Church is proposing its third annual fall festival to take place entirely on church property at 12675 Center Road on October 7 from 12:00 p.m. until 5:00 p.m. In your packet, they've given a description of what the fall festival entails. It includes a food tent that is hosted by the Our Lady of Guadalupe Parish; people pay for the food. The cost of the food pays for the ingredients and the time and preparation to make it. They would also be doing a wine tasting in the parish hall. They would charge for those tastings. They have included all their information with regard to signs and meeting the requirements of the large event ordinance. This is the third year they've done this. The two previous years, it was a new event and didn't follow the formal process of our large event ordinance. It was just placed on the consent agenda before the township board. They hope to have 250 or more participants. They are following the large event ordinance. There is an application fee. They have asked for that fee to be waived. We have tried to adjust our permit fees to cover staff time and resources for these things. I will leave it for the board to decide whether or not to waive the \$1,000 application fee. Father Rexroat is here to answer questions. They've checked all the boxes with regard to requirements. The one thing I need to follow up on is liability insurance.

Shanafelt: what is the rationale to waive the fee?

Cram: the rationale is that they were not charged the fee the two previous years and they are a non-profit. They are trying to follow our process and weren't aware there was an application fee because it hadn't been mentioned previously.

Chown: in general, I'm not inclined to waive fees, but I want to acknowledge and thank St. Joseph Catholic Church for hosting our elections year after year and waiving our fee to hold elections at the church. It could be something that I would support for that reason. We have a meeting coming up on September 7 at the church. I didn't ask if there would be a fee for that.

Sanger: I served as the business manager to the church for a number of years previously. The church has always welcomed the township once they had the larger facility. We've met there several times in the last couple of years for special meetings.

Achorn: did the township incur any cost out of pocket for this event?

Cram: staff time and mailing resources.

Achorn: mailing is minimal?

Cram: yes.

Achorn: did we have to publish this in the Record-Eagle?

Cram: the large event ordinance does not require that we publish for large events.

Achorn: how many mailers went out?

Cram: eleven. This was the legal notice to meet the requirements of the large event ordinance.

Achorn: minimal.

Wunsch: I'm comfortable with moving forward on approval of the event. We should ask for brief legal comments on the advisability of waiving the fee.

Matt Kuschel, with Fahey Schultz Burzych Rhodes, via Zoom: I tend to advise against waiving fees. The next person in line is going to want a waiver. There is historic precedent you could hang your hat on, but it's not risk free. I see the argument. There are some distinguishing factors that the board could link to. I would still advise against it. Another alternative would be to have a lower fee, half a fee or something. You could take it into consideration for future fee schedules. This organization is working through the ordinance, and they want to comply. They just realized they reached the population threshold to fall under the ordinance, so it's a bit of a scramble to get the application in. That might justify a half fee.

Achorn: we have the races that are 501 (c) (3); could they claim a similar waiving of fees?

Chown: they could always request them.

Achorn: what if we paid rent when we used the facilities? I think that is normal, speaking as a former tax CPA. Bartering is not wise.

Sanger: I'm concerned that we do not have the full story of our involvement with non-profits in our community. We let people use the township hall without charge. I am not prepared tonight to change course from the last two years. If we wish to later, that's fine, but I don't have a complete picture of the total relationship this government has with anyone in the community who is in the business of renting or allowing use of their facility.

Chown: I have a decent handle on litigation these days in Peninsula Township, and I certainly don't want to invite more problems, but I also don't want to stop being neighborly. That is a fine line to walk.

Father Rexroat: as a point of clarity, we cannot charge you rent. If we did, we would have to start paying taxes on our parish hall.

Chown: so we misspoke on that.

Rexroat: there is a gift to the church for use that people can [offer]. When we began several years ago, we saw the large event ordinance. We talked to the manager [supervisor] at the time and said, "We have more people that come to Christmas Mass than this ordinance allows." When the former fire chief had his funeral at St. Joe's, he wasn't a parishioner, but we were the only venue that could host it. We did it with no charge. That was larger than the event ordinance allows. The question is, do we operate a little differently when the occupancy of our grounds is about double what the event [ordinance] allows? That's just the legal occupancy of the building. We're not having a

10,000-person race that goes on the roads. When we talked with the manager [former supervisor], that was his understanding of what this ordinance was aimed at. It even asked for things like, "Where is the course?" There is no course. That's why he said, "Okay, we'll just have this as an approval item." Our expectation was that we would continue this way. I'm uncomfortable with the large event ordinance because where does that end? We normally have more than 250 people on Easter, the Fourth of July, and whoever comes to mass. We're going through this process, trying to answer the questions in good faith, but it's a tough ordinance for the church.

Cram: this is part of the reason we need to look at the large event ordinance. St. Joseph Catholic Church has a special use permit, so does it make more sense to allow these types of things as part of their special use? The regular services are considered part of the special use permit. We didn't consider the other events that are not religiously oriented. Our large event ordinance specifically says if you're having an event, on either private property or public property, with 250 people or more, you go through this process.

Chown: can churches be exempt if the church facility has the capacity?

Cram: we could look at that. The ordinance specifically exempts schools. We did talk to our legal counsel. That's why we're treating them the way we would treat anybody else who wants to have an event with 250 people or more on their property.

Kuschel: the distinction that was made is religious versus non-religious. I think there's a material difference between a parish festival and Easter Mass.

Achorn: is there any guidance you can give us?

Kuschel: I would not be concerned about the large event ordinance when you have Christmas and Easter and more than 250 people coming to church because that's what a church does. That is its land use. The question on the parish festival and how that relates to the rest of the parish grounds is not as clear as the very explicit religious exercise. That's why, when we look at the the festival, we take a different approach. We're going to continue to look at those land use questions to get a broad picture and then drill down into a specific understanding to get some guidance for you to move forward.

Achorn: how will that help us tonight?

Kuschel: the application is before the board. The material question is the fee waiver request, with no policy or guidelines to help you decide that. Whether the fee is waived or not waived, the next question is whether or not to grant this specific event.

Cram: start with the latter: does the board approve this event as presented? And then are you comfortable waiving the fee or do you want to table that to another meeting?

Sanger: we've assumed that the large event ordinance is applicable here. This is not really open to the public in the sense that it's not trying to draw in everybody on the peninsula. It's not like a football game. This is no different than other non-profit events that have gone on in our township that we didn't even talk about.

Shanafelt: like what?

Sanger: First Congregational Church has had events for their own group –

Shanafelt: that's different; this is open to the public.

Sanger: so was the event at the other church. We are partially penalizing this group by coming forward and asking a question about which I don't know the answer tonight.

Cram: the ordinance reads, "Event shall mean any organized and open to the general public event where 250 people or more will be in attendance at one time and held on either public or private real property or on the roads within the township, and may be held at one or more sites provided however, an event shall not include an activity of any size that is sponsored by an elementary or secondary school recognized as such by the state of Michigan." I thought it was clear that this did apply. It has been brought before the board two years previously for consideration on the consent agenda.

Shanafelt: I don't have a problem approving the event. My issue is hearing about a potential fee waiver for the first time. I propose we need to table the fee waiver.

Cram: I can work with legal counsel and look at past minutes.

Rudolph: need to look at whether churches should be exempt as well as schools.

Cram: you can't just do churches. I discussed this with legal counsel prior to moving forward with this application. In order to not face future litigation, we need to treat the churches the same as all other private organizations.

Wunsch: looks like we have agreement on the event and just need more time to consult on the fee waiver.

Cram: that allows them to move forward with planning.

Wunsch: the problem with the large event ordinance is it appears it was designed for events like this. Those types of events were undersubscribed, so it was tweaked to cover the large public races, and our fee schedule anticipates the larger public races. This year we may be in a bind, where the applicant would have to pay the \$1,000 fee. We could do some policy work during the off season, and the planning commission could recommend that we look at a two-tiered system for approval of large events. One would be largely self-contained on private property, and a second would be public. Then we could more reasonably split up the fee schedule. The problem is that we've approved the fee schedule. We don't have certainty that the existing ordinance will be amended.

Sanger: we've approved a special use permit for a building that seats 300. The parking has capacity to meet the needs of this particular building and its uses. We are trying to put an event under the umbrella of the special event ordinance, which really was more aimed at large events like the Bayshore [Marathon] that don't have a physical property. We probably shouldn't be applying the large event ordinance to an SUP that allows for a funeral of 500 people and anything else that might go on in that facility.

Wunsch: the guidance [Cram] received is that we should apply the large event ordinance because there are enough differences between this event and normal religious activity.

Cram: or we should be considering these in the special use permit to note that in addition to the use of the property for religious activities, they may also have up to three events, for example, per year, as part of their special use permit. That is how I've handled these types of situations in the past. Or I like the tiered approach for the different types of events. There are many things we can consider moving forward.

Wunsch: it sounds like we don't need formal approval at this evening's meeting. You both are going to keep working on planning the event and putting together the permit application, and then we're going to get with legal on what we can do about a fee waiver.

Rexroat: would the event be cancelable? The fee is a different issue. We're not promoting

this right now because we don't know if we can have it.

Wunsch: does anyone have objections to the event as presented?

No objections

Kuschel: you can approve the application on the condition of submission of an application fee as determined by the township, and it sounds like the insurance certificate is still outstanding.

Cram: the board has the authority to set the permit fees. It could be a decision of the board after we talk to legal counsel that we could look at again if needed.

Sanger: I suggest that the legal review include a review of the applicability of that large event ordinance to an SUP.

Cram: I already had that discussion with legal counsel. That's why this is before you.

Sanger: where do we draw the line between a church event, be it any denomination, that is going to bring in more than 250 people, and a large funeral or wedding?

Shanafelt: what differentiates this is the activities. They are different than any of those ceremonies you identified.

Sanger: if it's only going to attract members and immediate family members, how is that different than the use of the soccer field on Sunday morning by more than 250 people?

Wunsch: Jenn has talked about these issues with legal counsel. It's why she thought it advisable to bring this project through the large event process.

Shanafelt: I would vote to approve the pending application.

Sanger: I'm afraid that puts the applicant out on a limb.

Rexroat: we will have the event either way.

Shanafelt moved to approve the large event with a pending review of the fee waiver with a second by Rudolph. Motion passed by consensus, Sanger abstained

7. Resolution to suspend end enforcement of sign ordinance for u-pick operations for the remainder of the 2023 growing season (Cram)

Shanafelt moved to recuse Wunsch from the board with a second by Chown. Motion passed by consensus.

Cram: as discussed at our July meeting, I requested the board's permission to suspend the enforcement of temporary signage for u-pick operations and off-premise signage for u-pick and farm stands to give us the opportunity to see how creative our farmers get and to see about making changes to our sign ordinance to support farmers with regard to seasonal operations. The board was comfortable doing that. This is the resolution to formalize that recommendation.

Chown: I'm happy to see vintage trucks and tractors are included.

Cram: I have received a couple of emails from farmers who are appreciative of allowing this flexibility. I'll be working through this topic winter to bring some amendments to the sign ordinance prior to next season.

Sanger moved to approve the resolution with a second by Rudolph.

Roll call vote: yes – Shanafelt, Chown, Achorn, Sanger **Passed unan**

Shanafelt moved to bring Wunsch back to the board with a second by Sanger. Motion passed by consensus

8. Litigation update (Chris Patterson from Fahey Schultz Burzych Rhodes) [Litigation

update provided by Matt Kuschel instead of Patterson]

Kuschel: regarding the SUP lawsuit that is in discovery now, the insurance company Tokio Marine was contacted to provide insurance defense. The written discovery is ongoing. Depositions will likely start to be scheduled in the second half of September and October. Family Orchards litigation: motions have been filed and are pending before the court. Wineries case: depositions are closed. We are finished with the additional discovery. There is a pending motion regarding the insurance policy. The insurance defense is taking the lead on that.

There is a settlement conference scheduled for the end of the month. Insurance counsel will again coordinate with the township and our office in terms of staffing and updates. There is some tax tribunal litigation going on regarding personal property tax exemptions. The initial paperwork has been filed and is moving forward.

9. Citizen Comments

John Kendra, 17630 Smokey Hollow: with regard to the boat launch, you said the Michigan DNR gave the township [almost] \$600,000 to do some design work and then after that go out for some bids for building?

Wunsch: the [almost] \$600,000 covers approximately 50 percent of the design and build costs of the entire project. We are looking to find a \$600,000 match to the grant.

Kendra: you expect the budget to be 1.2 [million]? You said you are going to go ahead and get the design work, then go out with an RFQ for the quote, then construction. So we'll probably see this constructed in 2025?

Chown: if we can find the match, in 2024.

Kendra: it won't come from township revenue funds from taxpayers?

Chown: we don't have that kind of money in our revenue fund.

Kendra: have you actually received the [nearly] \$600,000?

Wunsch: no, it's a match. We need to [come up with] the other 50 percent.

Kendra: with regard to the church, with all the litigation going on, it's very simple. You have to charge them. No waivers until you change the ordinance.

Maura Sanders, 20202 Center Road: I want to give a shout out to the parks committee on an outstanding job. It's been a couple of years since I was on the park commission; I miss it dearly. Everything that's been going on up and down the peninsula is outstanding. I am sad to see Warren go, but you will receive my resume to fill the town board position, and I hope you take a good look at it.

Louis Santucci, 12602 Center Road: as you struggle through this church thing, I don't understand why you couldn't do a moratorium on enforcement like you did with the sign ordinance. You put a moratorium on the winery situation two times last year. There aren't any more events that I know of for the rest of the year. If you put a moratorium on enforcement of the ordinance with regard to large events, then you don't have to deal with a constitutional issue, favoring a religious order over something else. I live across the street from the church, and I attend a lot of their events. From a noise point of view, I never hear anything over there. That's a lot of people. Good food too.

Molly Stretten, 2822 Devils Dive Road: circling back to the conversation about waiving fees or charging non-profits fees, since 2001, I have either worked for, volunteered for, or

served as a board member for various non-profit organizations. I have an affinity for them, many of which provide valuable services. I'm not a churchgoer. I don't have any skin in the game with what's happening, although they have an amazing Mexican food vendor there that I love so I will be going. I would encourage some sort of carve out for non-profit organizations. I don't think we should be charging them for large-scale events. I have in the past rounded up veterinarians with the city of Burbank to hold large-scale pet vaccination clinics. These were not large moneymakers. They were in compliance with public health ordinances, and we helped folks get in compliance with licensing. I think you would have community support if we took a look at that zoning ordinance where non-profits were concerned and considered not charging large fees. Thank you.

Steve Kroupa, 12724 Center Road: the church is a fantastic neighbor. I live straight across the road from them. I look out the window and see their beautiful lights at night on the stained glass. My other issue is not very pleasant. I have talked to the police several times. I've tailed these people right down to where they live. They seem to like drag racing their motorcycles. I'm getting tired of it. They've got three or four crotch rockets, and they go 80 to 90 miles an hour past my house. I talked to the cop several times and heard, "We have to catch them in the act." I wanted to see if there's anything you guys can do. They drive like fools. There's no excuse for that. One weekend, we had a crew of Corvettes go by at about 90 miles an hour. I don't know what their problem is. I guess they just like to hot rod and show off their fancy cars. This isn't the Indy 500. This issue of motorcycles is getting old; it's been going on for two years. Thank you.

Nancy R. Heller, 3091 Blue Water Road: this board needs to review the community police officer scheduling. We don't have enough night or weekend coverage. We've got two officers. When it was put up for approval on the ballot, my interpretation was that we would get better coverage. I think we have two great officers; I have nothing negative to say about that. I don't know who does the scheduling, but I suggest this whole board look at the scheduling. They are sometimes double scheduled. I don't know why. We're paying a lot of money. Fair money; they're worth it. But we're not getting the coverage. I keep hearing, I've seen no statistics, that Peninsula Township is a low crime area. We don't get any coverage from the county. We pay for coverage. I know everybody is spread thin. But it would be good to possibly research some of this.

10. Board Comments

Chown: about the occasional double booking of our two CPOs [community policy officers]: when they are double booked, one will park somewhere and then people will pass that officer and think they're home free and step on the gas. The other officer's waiting a mile or two up ahead. They've been very effective at surprising some fast drivers. I do think an occasional usage of double booking is a good idea.

Sanger: I read in a legislative update today there is a deadline on the designation of ARPA funds. I understand we have till December 31 to benefit from a 1 percent additional transfer of funds to the township if we show we have designated those ARPA funds by the end of this year.

Chown: there's a group of us working to determine how to best leverage those remaining ARPA dollars for park infrastructure needs. We are looking at some significant grant

deadlines. We don't have all the information we need to proceed regarding which grants to apply for, but I'm thinking specifically Trust Fund grants. If we're going to do that, we wouldn't make this deadline.

Sanger: it seemed it was an enticement to allocate the funds. I'll send it to you.

Rudolph: with the boat ramp, does it help with going out for grant applications if you have monetary pledges of support from individuals in the community?

Chown: yes. We need people to pledge money for this boat launch. [To the community] Let us know if you can make a contribution.

Wunsch: the boat launch fits within the DNR's framework as a community boat launch. In the scope of our parks budget, we will be fully leveraging years' worth of current park funding to do the [nearly] \$600,000 match. We're essentially relying on charitable contributions, or other grant dollars, to make up the other half of that match. We've had a number of conversations about significant philanthropic gifts. That's basically what we're looking for in order to make the boat launch happen.

11. Adjournment

Chown moved to adjourn with a second by Sanger.

Motion approved by consensus.

Adjourned at 9:10 p.m.

PENINSULA TOWNSHIP

13235 Center Road, Traverse City

MI 49686

www.peninsulatownship.com

Township Board Special Meeting

August 17, 2023, 3:00 p.m.

Township Conference Room

Minutes

1. **Call to Order** by Wunsch at 3:06 p.m.

2. **Pledge**

3. **Roll Call**

Present: Wunsch, Sanger, Rudolph, Chown, Achorn

4. **Citizen Comments:** none

5. **Approve Agenda:**

Sanger moved to approve the agenda with a second by Rudolph.

Motion approved by consensus

6. **Conflict of Interest:** none

7. **Consent Agenda:** none

Business:

1. Closed session with township legal counsel to discuss *WOMP v Peninsula Township* pursuant to MCL 15.268(e) and (h)

Chown moved to enter closed session with township legal counsel pursuant to MCL 15.268(e) and (h) to discuss litigation strategy regarding pending *WOMP v Peninsula Township*, which, if discussed in open session, would have a detrimental financial effect on the litigating or settlement position of the township with a second by Sanger.

Roll call vote: yes – Sanger, Rudolph, Chown, Wunsch, Achorn

Passed unan

Chown moved to return to open session with a second by Sanger.

Roll call vote: yes – Rudolph, Chown, Wunsch, Achorn, Sanger

Passed unan

8. **Citizen Comments:** none

9. **Board Comments:** none

10. **Adjournment:**

Achorn moved to adjourn with a second by Chown.

Motion approved by consensus.

Adjourned at 5:22 p.m.

PENINSULA TOWNSHIP

13235 Center Road, Traverse City

MI 49686

www.peninsulatownship.com

Township Board Special Meeting

August 28, 2023, 1:30 p.m.

Grand Rapids District Court

110 Michigan St. NW, Grand

Rapids, MI 49503

(also known as Ford Federal Building)

Minutes

1. **Call to Order** by Wunsch at 1:40 p.m.

2. **Pledge**

3. **Roll Call**

Present: Wunsch, Sanger, Shanafelt, Chown

Absent: Rudolph, Achorn

Also present: Cram

4. **Citizen Comments:** none

5. **Approve Agenda:**

Sanger moved to approve the agenda with a second by Shanafelt.

Motion approved by consensus

6. **Conflict of Interest:** none

7. **Consent Agenda:** none

Business:

1. Settlement conference

Chown moved to enter closed session pursuant to MCL 15.268(e) and (h) to discuss litigation strategy regarding pending *WOMP v Peninsula Township*, which, if discussed in open session, would cause a financial detriment to the township board and a confidential written legal opinion regarding aspects of the ongoing lawsuit with a second by Shanafelt.

Roll call vote: yes – Wunsch, Sanger, Shanafelt, Chown

Passed unan

Wunsch moved to leave closed session to discuss settlement proposals with Magistrate Kent with a second by Chown.

Roll call vote: yes – Sanger, Shanafelt, Chown, Wunsch

Passed unan

Kent: would the township board consider allowing the attorneys [McGraw and Rajsic] to leave the room so that a one-on-one discussion between the board and magistrate can occur? He would also present this proposal to the wineries and PTP.

Board agreement.

Attorneys left and discussion occurred.

Kent left. Attorneys returned.

Chown moved to re-open the closed session with a second by Shanafelt.

Roll call vote: yes – Shanafelt, Chown, Wunsch, Sanger

Passed unan

Sanger moved to come out of closed session with a second by Shanafelt.

Pased unan

8. Citizen Comments: none

9. Board Comments: none

10. Adjournment:

Chown moved to adjourn with a second by Shanafelt.

Motion approved by consensus.

Adjourned at 5:21 p.m.

***Record-Eagle* Article**

To: Rick Venner
Subject: RE: R-E article on nonmotorized

From the Traverse City Record-Eagle, August 3, 2023

TC rides to top as state's Most Bikeable City

In case you missed it, Traverse City made it to the top spot on yet another list last month. Being recognized as the No. 1 most bikeable city in Michigan and ranking 23rd out of 946 small cities nationwide is a significant achievement. This recognition from People for Bikes speaks to the collective efforts within the city to provide and promote cycling infrastructure with an eye on safety and accessibility, enhancing the quality of life for residents and, in turn, creating an attractive destination for cyclists. Building on its 2012 League of American Bicyclists designation as a bronze-level Bicycle Friendly Community, Traverse City, TART Trails and partners continued to invest in a better non-motorized network to encourage more people to use bicycles for commuting and recreation, promoting a healthier and more sustainable mode of transportation and economic development.

As we celebrate this achievement, let's also take a moment to contemplate our future efforts in elevating our cycling status. Julie Clark, CEO of TART Trails, expressed her thoughts on the recent accolade, acknowledging that the People for Bikes rankings are a wonderful recognition of the strong partnerships that contribute to making our City so beloved and bike-friendly.

"However," Clark enthuses, "there's still much work to be done. This serves as a powerful motivation to continue advocating for improved non-motorized infrastructure, as it has already shown positive results. Such acclaim acts as an added incentive to persist in our endeavors, ensuring that Traverse City truly remains a leading bicycle-friendly city in the nation."

Diving deeper into the statistics that earned Traverse City its top
SEE BEAUCHAMP PAGE 9A



BRIAN BEAUCHAMP
Local columnist

BEAUCHAMP

TC rides to the top as state's Most Bikeable City
FROM PAGE 7A

spot, here are some key metrics. Among the 1,733 cities evaluated, Traverse City claimed its place in the 96th percentile. In the small city rankings, we placed in the 98th percentile. These numbers reflect the commitment of the city and its residents to promote and provide a biking culture with benefits to our local economy, public health and quality of life.

But does ranking in the 96th and 98th percentile say more about the status of Traverse City or does it suggest that we have a ways to go as a state and a nation in terms of our safe cycling infrastructure? Probably a little bit of both.

Breaking down the components of the Network Score, Traverse City's overall score was 65/100 with the following breakdown:

- People: Access to parts of the city where residents live (68/100)
 - Opportunity: Access to jobs and schools (70/100)
 - Core Services: Access to the places that serve basic needs, like hospitals and grocery stores (66/100)
 - Recreation: Access to recreational amenities like parks and trails (61/100)
 - Retail: Access to major shopping centers (75/100)
 - Transit: Access to major transit hubs (49/100)
- In comparison with other cities in Michigan, Traverse City scores are impressive but they also reveal plenty of room for continued improvement. Here at TART Trails, we want to see these numbers rise so everyone, from 8 years old to 80 years young, can enjoy safe and comfortable access to where they shop, work, learn and play. People for Bikes offers ways that cities can improve overall ranking scores using the six SPRINT principles of:
- Safe Speeds: When travel speeds are slow, bikes and cars can safely mix.
 - Protected Bike Lanes: Physical separation between people driving and bicycling.
 - Reallocated Space: Free up road space for bike lanes, wider sidewalks, and landscaping.
 - Intersection Treatments: Reduce accidents with safe crossings.
 - Network Connections: Development that allows people to live close to where they work and recreate.
 - Trusted Data: Measuring the quality of the city's bike network.

Traverse City's recognition as the most bikeable city in Michigan and its impressive national ranking are a testament to the vision, dedication, and collaborative spirit of the community.

But now is the time to invest in our non-motorized infrastructure to emphasize safety and efficiency for meaningful and cultural change.

Let's keep pedaling forward and celebrate Traverse City's well-deserved place at the top as we continue to invest in the future of our local non-motorized network.

Brian Beauchamp is the communications and policy director for TART Trails, a local nonprofit that provides and promotes a trail network that enriches people and communities throughout the greater Traverse region. Find out more about our region's many yearround, non-motorized, multi-use trails at traversetrails.org

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Fire Department Open House Flyer



Peninsula Twp. Fire Department
Station 1 Open house

October 14th, 2023. 11am – 2pm



Come see the fire station located at 14247 Center Rd. There will be food, trucks, staff, activities for kids, fire safety talks, station tours, drone demonstration, bounce house and much more!!!!!!!

Stop by and say hello to your firefighters, enjoy a hot dog and check out our house.

Correspondence

Dear Peninsula Township Board:

Peggy and I purchased a lot in the Peninsula Township Cemetery on June 5th of this year because we have lived on the peninsula for about 41 years and raised our daughter there.

We have had seven principal residences in Peninsula Township:

12341 Bluff Rd.	61 Wakulat Dr.
10115 Council Oak Dr.	400 Wooded Shore Dr.
1840 Timberlane Dr.	8912 Sunset West
	171 Wildwood Meadows.

Our daughter, Ann, went to Old Mission School, except for Kindergarten at Eastern. She also was a lifeguard at Haserot Beach, when we had lifeguards there.

The school district allowed me to leave my principalship and teach at Old Mission, with Carol Olson and Eric Dreier, for two years.

Peggy and I, four and half years ago, decided to buy our daughter's place on Quail Ridge and remodel it when they moved to Minnetonka. We are .3 miles from the Peninsula Township line, unfortunately.

Although there was a 400% increase for non-residents, we decided to go ahead and purchase a lot, since we still feel that Peninsula Township is our home. We wish that the fee structure reflected more than where one is registered to vote.

Thank you for your time.

Richard and Peggy Townsend

Business

Update from Parks Committee

HAVE FUN

COMPETE FOR PRIZES

BOWERS HARBOR PARK CELEBRATION

TRY
A NEW
SPORT

SATURDAY,
SEPTEMBER 30
2 P.M. - 5 P.M.

COME CELEBRATE OUR NEW PLAYGROUND,
PICKLEBALL COURTS, AND BASKETBALL COURT
PLUS OUR NEWLY POURED TENNIS COURTS!

RAIN DATE: SUNDAY, OCTOBER 1



ACTIVITIES:

SPORTS DEMONSTRATIONS

*LEARN BASIC SKILLS *COMPETITIONS

*GYM/COURT SHOES REQUIRED TO PARTICIPATE
*REGISTER AT PENINSULATOWNSHIP.COM OR AT EVENT

2:00-5:00 ACTIVITY TRAIL

2:15 PLAY STRUCTURE SCAVENGER HUNT

2:30 VOLLEYBALL

3:00 PICKLEBALL

3:30 BASKETBALL

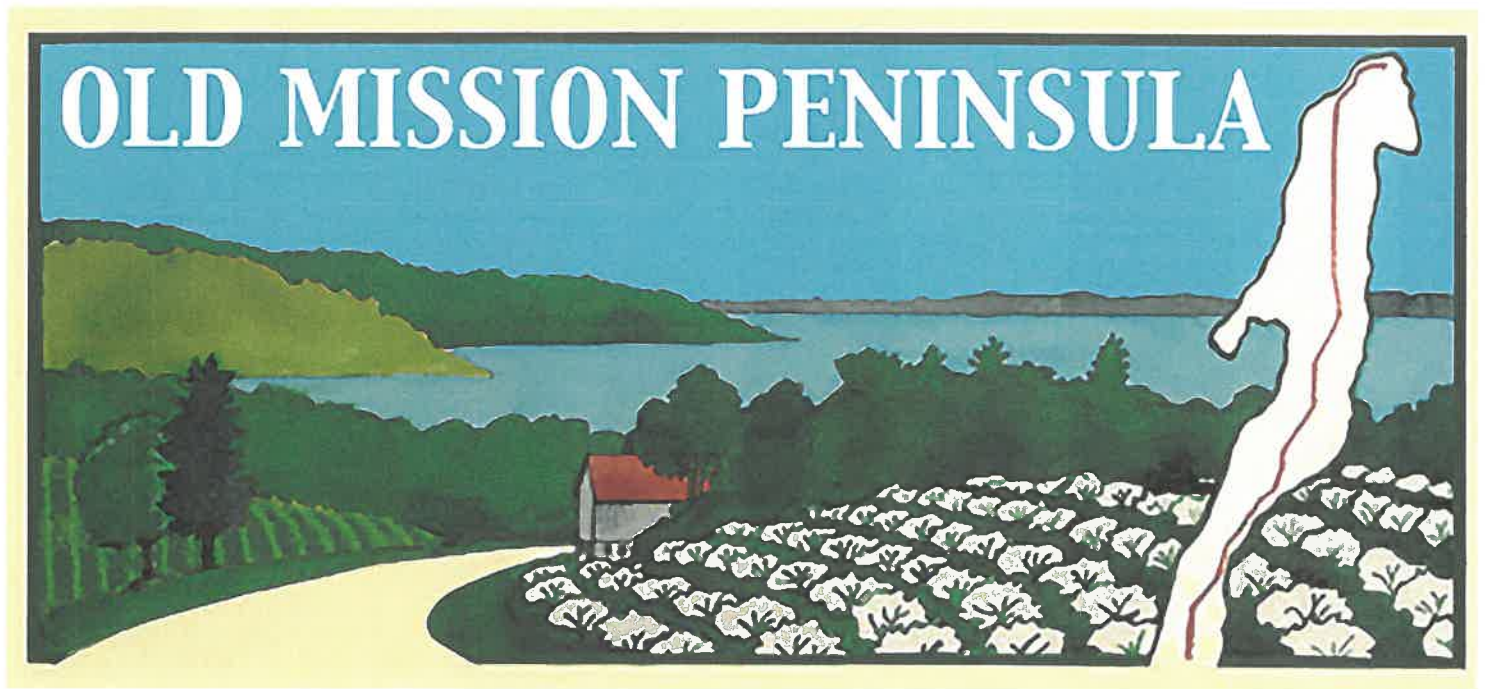
FREE THROW COMPETITION WITH PRIZES! AGES 4-ADULT
REGISTER AT PENINSULATOWNSHIP.COM OR AT EVENT

4:15 TENNIS



PLUS: PENINSULA TOWNSHIP
FIRE DEPARTMENT TRUCK!





Early Voting

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

Ph: 231.223.7322 Fax: 231.223.7117

www.peninsulatownship.com

Narrative Justifying Early Voting Grant Funds from the Michigan Bureau of Elections and Explaining Peninsula Township's Partnership with Nearby Municipalities to Administer Early Voting

Peninsula Township, a small, rural township of 6,068 people (2020 Census), lacks adequate infrastructure to accommodate the constitutionally mandated nine days of Early Voting. For this reason, the township is working with nearby municipalities to create and staff an Early Voting center in neighboring Charter Township of East Bay.

While Peninsula Township will continue to conduct absentee and Election Day voting as in the past and the clerk's office will be open to register voters and issue absentee ballots from 8:00 to 4:00 each day throughout the required nine days of Early Voting, the township is unable to administer Early Voting within its boundaries because:

- Peninsula Township's offices are inadequate to administer nine days of Early Voting. In addition to small offices for the clerk, treasurer, supervisor, and staff, the building consists of bathrooms, a copy room, a kitchenette, and a small conference room that is used continuously each day by staff and residents that cannot be secured for nine days of Early Voting. The building's unfinished basement houses the tiny but secure clerk's closet where election equipment is stored. The basement does not meet code for public use.
- The historic township hall is likewise unable to accommodate nine days of Early Voting. The township's various committees all have meeting dates that conflict with Early Voting and because this building is not secure, all election equipment would need to be transported back and forth from the clerk's closet in the basement of the adjacent office building twice daily, adding considerable time and effort to the daily task of setting up and tearing down. Moreover, the geography from the basement of the office building is steep and requires going up, around, and across several parking lots to access the township hall. Administering Election Day presents significant security and transportation difficulties that are unfathomable twice a day for nine days of Early Voting.
- There are no other buildings in the township that can accommodate nine days of Early Voting. The township's three small fire stations are inadequate, the two churches that host Election Day activities are used for other purposes on those days, and the meeting room at the public library is booked continuously for meetings and events; it is only available on Election Day in an emergency should one of our existing precincts become unavailable.

By contrast, Charter Township of East Bay has secure, ADA-compliant access for all voters, with a secure, camera-ready locked storage room for ballots, tabulators, poll books, and all items needed to be monitored and locked. This secure storage room is attached to the clerk's office and is close to the Early Voting location in the building. East Bays' clerk's office is the only office that can access this room.

Early Voting inspectors will be a combination of inspectors recommended by each local jurisdiction. They will go through training together to assist with a seamless, cohesive election center. East Bay Township will pay all Early Voting inspectors and bill each of the partner townships an agreed percentage based on use and size of jurisdiction.

The Early Voting site is made up of the following communities: Charter Township of East Bay, Acme Township, Peninsula Township, Whitewater Township, and possibly Union Township. Working together to provide secure access for voters who wish to cast their ballots early, we will create a safe, secure, and welcoming place for voters throughout the constitutionally mandated nine days of Early Voting.

Peninsula Township requests the following equipment in order to conduct Early Voting as described above:

- One new DS200 tabulator dedicated to Early Voting
- One new DS200 wheeled shell for moving the new DS200
- One new EPB and carrying case used exclusively for Early Voting
- Fifty new secrecy sleeves containing Early Voting language
- Three new DS200 soft-shelled collection bins, one per 2024 election
- A bar code scanner if so advised

Thank you very much for your consideration of this request.

Rebecca Chown, Peninsula Township Clerk

AGREEMENT FOR ELECTION SERVICES
BETWEEN Charter Township of East Bay, AND Acme Township, AND Peninsula Township, AND
Whitewater Township, AND Union Township in Grand Traverse County

This Municipal Joint Early Voting Site Agreement (the "Agreement") is made between Charter Township of East Bay, 1965 N Three Mile Road, Traverse City, MI 49696, and Acme Township, 6042 Acme Road, Williamsburg, MI 49690, and Peninsula Township, 13235 Center Road, Traverse City, MI 49686, and Whitewater Township, 5777 Vinton Road PO Box 159, Williamsburg, MI 49690 AND Union Township, 5020 Fife Lake Road, Fife Lake, MI 49633/P.O. Box 30 Fife Lake, MI 49633. In this Agreement, each municipality will be represented by their respective clerk in their official capacity. The municipalities may be referred to individually as a "party" and jointly as "parties".

PURPOSE OF THE AGREEMENT. The municipalities enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating a joint early voting site.

Name of municipality	Number of precincts in municipality	Number of registered electors in municipality
Charter Township of East Bay	5	10,357
Acme Township	2	3,964
Peninsula Township	2	5,695
Whitewater Township	1	2450
Union Township	1	426

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
 - 1.1 **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit, and attachment to this Agreement.
 - 1.2 **Coordinator** means the individual designated by the clerks of the municipalities and identified as the individual responsible for providing oversight to ensure sufficient resources are available and timely dispatched to each early voting site and monitoring the administrative requirements of early voting for the participating municipalities.
 - 1.3 **Early Voting Plan** means the document and any addenda to the document outlining the manner in which early voting will be provided in a county or municipality, as described in MCL 168.720a *et seq.* The requirements of an Early Voting plan are described in MCL 168.720h(3).
 - 1.4 **Election Services** encompasses the following individual Election Services provided by either municipality's Elections Division, if applicable:
 - Early Voting Site providing oversight of the EV Polling location throughout the nine days of early voting including but not limited to secure ballot storage, trained EV Day Inspectors and security personnel as necessary, on-site lunch each day to be shared by all jurisdictions in the Agreement, and payment of

Election inspectors working the nine days Early Voting at the site and shared by all jurisdictions as agreed upon.

- 1.5 **Legislative Body of the Municipality** means the city or township council elected or appointed and serving in the municipality.
- 1.6 **Municipality** means any participating municipality, which are entities created by state or local authority or which are primarily funded by or through state or local authority, including, but not limited to, their council, Board, departments, divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors.
- 1.7 **QVF** means the Qualified Voter File as described in MCL 168.509m.
- 1.8 **QVF Controller** means the individual appointed by the county clerk and identified as the Qualified Voter File (QVF) administrator of early voting information within the QVF.
- 1.9 **Site Supervisor** means the participating municipal clerk or a member of the county clerk's staff who shall act as supervisor for each day of early voting. By mutual agreement, the municipal clerks may appoint a different participating municipal clerk, with the permission of the county clerk, member of the county clerk's staff, or member of either municipal staff, to act as a supervisor for different days of early voting.

2. **PARTIES TO AN AGREEMENT.**

- 2.1 An Agreement may be entered into between two or more municipalities wholly or partially located within the same county.
- 2.2 This agreement is entered into between the Charter Township of East Bay and the townships of Peninsula Township, Acme Township, Whitewater Township, and Union Township, each located in Grand Traverse County as required in MCL 168.720d(1)(b).

3. **SCOPE OF THE AGREEMENT.**

- 3.1 The parties must decide among themselves and include in the Agreement the elections to which the Agreement applies. Early voting must be provided for all statewide and federal elections, but parties may extend early voting to non-statewide elections at their discretion.

4. **COORDINATOR.**

- 4.1 Susanne Courtade, Clerk Charter Township of East Bay will serve as coordinator of the joint early voting site and will be responsible for organizing and monitoring the administrative requirements, including staffing, of early voting for the participating municipalities.
 - 4.1.1 In the event that that coordinator is unable to personally supervise and staff each early voting site on each day of early voting, the coordinator may designate early voting site supervisors to assist with the staffing and supervision of early voting.
- 4.2 If the coordinator becomes unavailable for any reason, the role will be filled in one of the following ways, as determined by the parties upon execution of this Agreement:

- 4.2.1 The clerks of the participating municipalities must determine the new coordinator among themselves and would submit a revised Early Voting plan to that effect to the Department.
- 4.2.2 Cheryl Goss, Clerk of Whitewater Township as backup coordinator, would assume the responsibilities of coordinator. If the backup coordinator is unavailable for any reason, the clerks of the participating municipalities would determine the new coordinator among themselves and would submit a revised Early Voting plan to that effect to the Department.

5. QVF CONTROLLER.

- 5.1 Holly Couturier, Deputy Clerk Charter Township of East Bay, will serve as the Qualified Voter File (QVF) administrator of early voting information within the QVF. The controller's duties will involve setting up the necessary voting regions, user access, and application access needed for the sites designated in the Agreement. The QVF controller must meet the security requirements of a QVF user. The QVF controller can be the same as the coordinator as long as the appropriate QVF training is completed.

6. APPROVAL OF EARLY VOTING SITES.

- 6.1 Pursuant to MCL 168.662, the Legislative Body in each municipality will designate as options at least one place and no more than two places that meet the requirements for an early voting site.
- 6.2 The clerks of the participating municipalities will select the joint early voting site or sites from those options.
- 6.3 The Parties designate Charter Township of East Bay as the initial early voting site. The Legislative Bodies may change, add, or remove the early voting site and any other voting sites by Resolution pursuant to the sections above.

7. APPOINTMENT OF ELECTION INSPECTORS.

- 7.1 The board of election commissioners for the Charter Township of East Bay is responsible for the appointment of election inspectors for early voting. The board of election commissioners for any party to this agreement may also appoint inspectors for early voting.
- 7.2 At least 21 days before each statewide and federal election, the designated board will appoint for each early voting site at least 3 election inspectors and as many more as the board determines is required for the efficient, speedy, and proper conduct of the election.
- 7.3 The designated board will further designate one appointed election inspector from each early voting site as chairperson.
- 7.4 The selection of election inspectors will be governed by MCL 168.674.

8. APPROVAL OF EARLY VOTING HOURS.

- 8.1 Prior to the submission of an Agreement or Early Voting plan, the clerks of the participating municipalities will do all of the following:

- 8.1.1** For the nine early voting days guaranteed by the Constitution for statewide and federal elections, the initial early voting hours will be from 8:00 A.M to 4:00 P.M.
 - 8.1.2** The Election Commissions of the Parties may modify the hours that early voting will be provided at the approved joint early voting site or sites by joint resolution.
 - 8.1.3** Any change in the early voting hours shall be posted at the early voting site or sites at least 21 days before each statewide and federal election and shall be filed with this Agreement in each municipality.
 - 8.2** For any dates or hours beyond the dates and hours guaranteed by the Constitution, the Election Commissions of the Parties may decide the days and hours that early voting will be provided at the joint early voting site or sites by joint resolution and include those days and hours with this Agreement.
- 9. NOTICE OF EARLY VOTING HOURS.**
 - 9.1** Not less than 45 days before Election Day, the clerk of each participating municipality will give public notice of the dates and hours for early voting at the joint early voting site or sites by posting of the notice on each municipality's website and any other publication or posting the clerk considers advisable.
- 10. BUDGET AND COST SHARING.**
 - 10.1** Within 90 days of the submission of an Agreement or Early Voting plan, the clerks of the participating municipalities will produce a proposal for the early voting budget and cost sharing and charge back procedures which shall be approved by the Boards of each municipality.
 - 10.2** The budget and cost sharing proposal will make each municipality responsible for the fraction of costs corresponding to the fraction of registered voters in the Qualified Voter File for each municipality's jurisdiction as near as practicable.
- 11. STAFFING AND SUPERVISION**
 - 11.1** The coordinator is responsible for ensuring adequate staffing and supervision at early voting sites including selection of the site supervisor who oversees a specific early voting site(s).
 - 11.2** The site supervisor shall operate in the same manner and have the same authority as a municipal clerk operates in an election day polling place.
 - 11.3** The site supervisors for early voting sites must be listed in the attached Exhibit B.
- 12. TABULATORS AND EARLY VOTING POLL BOOK LAPTOPS AT EARLY VOTING SITE(S).**
 - 12.1** Within 90 days of the submission of an Agreement or Early Voting plan, the clerks of the participating municipalities will do all of the following:
 - 12.1.1** Determine the number of tabulators and early voting poll book laptops or other voting equipment that are necessary at each early voting site.
 - 12.1.2** Determine which municipality will provide the tabulators and early voting poll book laptops or other voting equipment.

- 17.1** No later than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating municipalities. This ensures that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

18. DURATION OF MUNICIPAL JOINT EARLY VOTE SITE AGREEMENT.

- 18.1** This Agreement and any amendments will be effective when executed by all Parties, as evidenced by the signature of each participating municipal clerk.
- 18.2** The Parties agree the Agreement is effective until terminated as provided below.

19. CANCELLATION, MODIFICATION, AND TERMINATION OF MUNICIPAL JOINT EARLY VOTE SITE AGREEMENT.

- 19.1** If the parties terminate Agreement for any reason, the clerk of each participating municipality must submit a revised Early Voting plan to the Department outlining the manner in which early voting will be provided.
- 19.2** If a party withdraws from the Agreement for any reason, the clerk of the municipality withdrawing from the Agreement must submit a revised Early Voting plan to the Department outlining the manner in which early voting will be provided. A party to a municipal Agreement may withdraw from the Agreement by providing at least 30 days' written notice to the other Parties to the Agreement.
- 19.3** A party may not withdraw from the Agreement during the period beginning 150 days before the first statewide November election in an even numbered year and ending on the completion of the county canvass for the statewide general November election in that even numbered year.
- 19.4** If the Agreement covers any elections in addition to statewide and federal elections, a Party may not withdraw from the Agreement during the period beginning 150 days before the election covered under the Agreement and ending on the completion of the county canvass for that election.

Susanne M. Courtade MiPMC²/MMC

Charter Township of East Bay

Signature of Clerk

Date

Lisa Swanson

Acme Township

Signature of Clerk

Date

Rebecca Chown

Peninsula Township

Signature of Clerk

Date

Cheryl Goss

Whitewater Township

Signature of Clerk

Date

Sheryl Tillitson

Union Township

Signature of Clerk

Date

EXHIBIT A: Early Voting Plan

No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator is responsible for ensuring an Early Voting plan, covering the parties to the Municipal Agreement, is filed with the county clerk of the county in which the municipalities are located.

Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating municipalities. This ensures that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

Plan Coverage: Municipal Agreement

Coordinator of Municipal Agreement:

Name of Coordinator	Position	Email Address	Phone Number
Susanne M. Courtade	Township Clerk	scourtade@eastbaytwp.org	231.947.8647

Municipality 1:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Charter Township of East Bay	Susanne M. Courtade	5	10,357

Municipality 2:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Acme Township	Lisa Swanson	2	3,964

Municipality 3:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Peninsula Township	Rebecca Chown	2	5,695

Municipality 4:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Whitewater Township	Cheryl Goss	1	2,450

Municipality 5:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Union Township	Sheryl Tillitson	1	426

Early Voting Location Information:

	Early voting site #1	Early voting site #2	Early voting site #3
Location of site	1965 N Three Mile Road, Traverse City, MI 49696		
Municipalities served at site	Charter Township of East Bay, Acme Township, Peninsula Township, Whitewater Township		
Number of Election Workers at site	5-7 each day		
Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N)	Y		
Hours for 9 days of Constitutionally-required early voting	8-4		
How many (if any) additional days of early voting will be provided at this site?	ZERO		
Hours for any additional days of early voting	N/A		

Is this site ADA compliant?	Y		
In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations?	Y		

Early Voting Equipment Information:

	Early voting site #1	Early voting site #2	Early voting site #3
Number of tabulators at site	Thinking 4-but unknown		
Municipality responsible for providing tabulators	Would need to be new tabulators		
Number of early voting poll book laptops	Thinking 4 but unknown		
Municipality responsible for providing early voting poll book laptops	Would need to be new Early Voting Poll Book Laptops		
Clerk responsible for taking the necessary steps to set up the early voting poll book laptops	Charter Township of East Bay		
Board of election commissioners responsible for testing equipment	Charter Township of East Bay		

EXHIBIT B: SITE SUPERVISORS

Early Voting Site Supervisors:

	Supervisor at Early voting site #1	Supervisor at Early voting site #2	Supervisor at Early voting site #3
Early Voting Day 1	Charter Township of East Bay		
Early Voting Day 2	Charter Township of East Bay		

Early Voting Day 3	Charter Township of East Bay		
Early Voting Day 4	Charter Township of East Bay		
Early Voting Day 5	Charter Township of East Bay		
Early Voting Day 6	Charter Township of East Bay		
Early Voting Day 7	Charter Township of East Bay		
Early Voting Day 8	Charter Township of East Bay		
Early Voting Day 9	Charter Township of East Bay		

Describe the communication strategy for informing electors of their opportunity for early voting:

A group thread has been set by email and cell phones to the clerks involved in this partnership. A response will be sent through this thread for continuity. The clerks will work together to create clear and uniform communications to inform electors of their opportunity for Early Voting.

**PENINSULA TOWNSHIP
COUNTY OF GRAND TRAVERSE**

RESOLUTION 2023-09-12 #1

RESOLUTION ADOPTING EARLY VOTING SITE AND MUNICIPAL AGREEMENT

Board member _____, offered the following resolution and moved for its adoption, seconded by board member _____:

RECITALS

WHEREAS, the voters in Michigan on November 8, 2022, approved the passage of Proposal 22-2, which, in part, entitles voters the right, once registered, to vote in each statewide and federal election in person at an Early Voting site prior to election day, open for nine consecutive days for at least eight hours each day; and

WHEREAS, the Early Voting precinct for all Peninsula Township registered voters will be located at the Charter Township of East Bay, as it meets polling place requirements; and

WHEREAS, the Early Voting precinct for statewide state and federal elections will be open for nine consecutive days beginning the second Saturday before Election Day through the Sunday before Election Day during the hours of 8:00 a.m. to 4:00 p.m.; and

WHEREAS, the township clerk is allowed to set additional hours for Early Voting, add additional days of Early Voting, and allow Early Voting for an election that is not a statewide or federal election, by this resolution; and

WHEREAS, all Early Voting dates and times will be posted sufficiently prior to every applicable election to notify voters; and

WHEREAS, the township wishes to operate a joint Early Voting site with surrounding townships and municipalities.

NOW THEREFORE BE IT RESOLVED THAT:

1. Peninsula Township's Early Voting precinct is established at the Charter Township of East Bay.
2. The township adopts the agreement for election services attached to this resolution providing for a joint Early Voting site in coordination with the Charter Township of East Bay, Acme Township, Whitewater Township, and possibly Union Township.
3. The clerk is authorized to execute the agreement and take all other actions necessary and proper to finalize and commence the purposes of the agreement.
4. All resolutions and parts of resolutions in conflict are repealed to the extent of the conflict.

YEAS: _____

NAYS: _____

ABSENT: _____

Resolution declared ADOPTED this _____ day of _____, 2023

Peninsula Township

BY: _____
Isaiah Wunsch, Supervisor

I, Rebecca Chown, the duly appointed clerk of Peninsula Township, do hereby certify the foregoing is a true and complete copy of a resolution adopted by the township board at a duly scheduled meeting held _____, 2023.

Signed: _____
Rebecca Chown, Clerk

Trustee Applications

8-08-2023

Supervisor Wunsch

Peninsula Township

I am writing to express my interest in serving on the Peninsula Township Board of Trustees.

I strongly believe that the work of the Township Board is essential in protecting the health, welfare, and safety of all residents, especially now. I realize that the Board's position is not always one that is popular, but I firmly believe the Board to have the best interest of this Township in mind when making their decisions. To that end, I will continue to work to ensure that the residents of Peninsula Township will have opportunity and access to the unique quality of life we are so fortunate to have, in whatever role I have in this community.

My service up to now has included:

- Service on the Master Plan Committee
- Service on the Citizen's Agricultural Committee
- Service on Ordinance Revision Committee
- Regular attendance at Planning Commission meetings
- Regular attendance at Township Board meetings

I have also worked to read, understand, and ask questions regarding ordinances, and SUPS, as well as ask questions of our planner, our zoning enforcement officer, and many members of the Township Board to ensure I am informed about issues. I have also attended hearings and legal proceedings when able as well as read court documents on PACER to keep abreast of the complicated legal issues we face.

I hope my service up to this point has demonstrated my level of commitment I have to the community. Our Township is facing many challenges, but I am no stranger to hard work. I know there are contentious issues, but welcome the task of working through them for the betterment of all members of the community. I realize attendance at meetings is crucial and there may be multiple sessions due to the size of the task. One advantage I have is that I am retired and have flexibility in my schedule.

I hope you will consider allowing me to be of service to my community on the Township Board, and would welcome the opportunity to follow up with you in person at your convenience.

Respectfully,

Julie Alexander

4856 Forest Ave.

Old Mission, Mi. 49686

734-268-5811

jalexan@melhi.com

MAURA A. SANDERS

20202 Center Road Traverse City, MI 49686

313.332.1111 • maura.sanders@gmail.com • linkedin.com/in/mauraasanders

Experienced leader in private industry and government service, with proven management skills, strategic vision and planning success all of which have created sustained value. Public, private and international partnership experience.

Successful entrepreneur & small business owner, who built a highly successful business and maintained crucial relationships which brought benefit to all stakeholders. Earned the Real Estate Brokers License through the Michigan Department of Licensing and Regulatory Affairs.

SKILLS

Leadership • Community Development • Strategic Planning & Management • Sales

Business Development • Program & Project Management • Operations Management • Organizational Development • Creative Problem Solving • Communication • Team Building & Leading • Budget Management

EDUCATION

- **MA Liberal Arts**, *University of North Carolina-Wilmington*, Wilmington, NC, Dec 2011
- **BS Oceanography**, *United States Naval Academy*, Annapolis, MD, May 2000

EXPERIENCE

Fresh Coast Property

Broker/Owner/Realtor®

Michigan

June 2018 - present

- Professional Real Estate Broker assisting clients with the purchase, sale and lease of properties. Specializing in contract negotiations and closing transactions. Woman-owned service-disabled veteran company.

SustainabiliD

Senior Advisor

Detroit, MI

Oct 2022 - present

Chief Operating Officer

Detroit, MI

Jan 2017 - Oct 2022

- SustainabiliD is a woman-owned, Detroit-based diverse small business, working with gamechangers to equitably solve the climate crisis.

Keller-Williams Real Estate

Realtor® / Team Leader

Traverse City, MI

Aug 2013-June 2018

- Started independent real estate brand, which grew to the #3 agent in volume, commissions and 10x revenue in less than 4 years.
- As affiliate CEO, trained, advised and coached new and seasoned agents on best practices for career growth and profitability. Consistently selected as mentor by new agents to the firm, guiding them through their first critical transactions.
- Implemented numerous sales tools within the firm, designed to provide intuitive, iterative quick-look analytic support directly to the clients served.
- Performed the public facing duties and corporate responsibilities of a community-based business.

MAURA A. SANDERS

20202 Center Road Traverse City, MI 49686

513.10.0811 • maura.sanders@gmail.com • linkedin.com/in/mauraasanders

Peninsula Township, Michigan (Government)

Trustee, Board of Trustees (elected 2016)

Chair, Parks Commission (appointed 2014)

Traverse City, MI

Jun 2014 – Apr 2018

- Served as a township legislator, voting on all issues.
- Served as a township fiduciary.
- Led budget and fiscal review process for \$6.5 Million budget for Township Departments and Commissions.
- Led Program Management for the renovation and restoration of a state historical society project.
- Initiated and managed grant application process from the Department of Natural Resources high value projects within the township, totaling over \$1 Million.
- Initiated, led and managed cooperative agreement projects with State and Non-profit conservancy partners on property acquisition, redevelopment within environmental impact parameters, historical restoration, grant based projects, volunteer projects and funding streams for development rights.

United States Marine Corps

Program Manager

Camp Lejeune, NC

Jun 2008 – Sep 2008

- Led multi-organization, multi-platform collaboration, to develop and implement Marine Corps ground assets (East Coast) in order to achieve strategic goals and maintenance solutions. Provided high level analysis and support for senior Department of Defense leadership.
- Managed over \$30 Million in physical assets, maintaining highest levels of material availability and maintenance readiness.

Management Analyst

Albany, GA

Oct 2007 – Jun 2008

- Led Logistics Analysis Team, applying best practices of process engineering and continuous process improvement, identifying the performance improving structure of service handling for the organization.
- In partnership with Marine Corps Maintenance Center East, developed and implemented an annual mobile maintenance program for Marine Corps combat vehicles, providing preventative maintenance for all Marine Corps Reserve Units east of the Mississippi River and active-duty unit support at training centers.
- Established embedded Marine Corps Logistics Command liaisons at top three major combat command organizations, in order to promote direct, real time logistics support.

Operations & Fiscal Manager

Kaneohe, HI

Oct 2001 – Jan 2003

- Identified inefficiencies and opportunities for increased growth and productivity within the Marine Corps Community Services recreational department with \$1 Million operating budget.
- Developed and implemented safety measures and precautionary steps in conjunction with Military Police, in order to provide base passes for non-ID holding patrons following 9/11.

Concurrent Technologies Corporation

Project Manager

Albany, GA

Oct 2006 – Jun 2007

- Logistics Data Management Team Lead, transitioning legacy supply & logistics systems to Oracle-based ERP.
- Maintained multi-Million dollar technology development projects on time, to specification, and on budget.

ADDITIONAL

- Member, Aspire North REALTORS® (FKA: TAAR) (Aug 2013 – Apr 2018, June 2023 – present)
- Member, North Oakland County Board of REALTORS® (NOCBOR) (Apr 2018 – June 2023)

MAURA A. SANDERS

20202 Center Road Traverse City, MI 49686

231.313.5922 • maura.a.sanders@gmail.com • [linkedin.com/in/mauraasanders](https://www.linkedin.com/in/mauraasanders)

- Naples (Italy) Overseas Spouses Club Executive Secretary (Jul 2010 – Apr 2013)
- Traverse City Area Public Schools (TCAPS) Youth Basketball Coach (Oct 2013 – Dec 2016)
- TCAPS Parent Volunteer for special projects (Sep 2013 – Mar 2018)
- Officer, Marketing / Social Media Director for The Marine Corps League Traverse City (Oct 2013 – Dec 2016)
- Birmingham Groves High School Athletic Volunteer and Booster (Aug 2018 – May 2023)
- Birmingham Groves High School Orchestra Booster (Aug 2018 – June 2019)

Becky Chown

From: Robin Noval
Sent: Tuesday, August 22, 2023 2:07 PM
To: Becky Chown
Subject: FW: trustee opening
Attachments: Robert Bonhag CV v4.docx

Importance: High

From: ROBERT BONHAG [REDACTED]
Sent: Tuesday, August 22, 2023 12:40 PM
To: Robin Noval <deputy.clerk@peninsulatownship.com>
Subject: trustee opening

I understand that we have had a resignation on the Peninsula Township board and that you are looking for people to fill in until the next election.

I am prepared to serve as an interim trustee.

As a graduate of the Leadership Grand Traverse, a board member and Director for the National Cherry Festival, a member of the NMC BBQ board, a Career Tech Board member for the IT Academy, a prior CIO of Traverse Area District Library, a prior CIO for the Grand Traverse Catholic Schools, I believe I have the breadth of experience that might help during the interim. I am attaching my resume, should you want to review my experience.

I am not sure how you are going to proceed, but if I can be of help, please call on me.

Thanks
Robert Bonhag
A 20 year resident of the Peninsula Township.
7348 Maple Terrace
Traverse City, Mi 49686
[REDACTED]

Large Event Permit Fees



PENINSULA TOWNSHIP

MEMO

To: Township Board
From: Jenn Cram, AICP, Director of Planning and Zoning
Date: September 7, 2023
Re: Large Event Permit Fees

Attached to this memo are proposed amendments to the currently adopted Large Event Permit fees.

Based on feedback from the non-profit organizations that currently hold races on the peninsula and the recent discussion about a large event proposed on private property, staff has proposed the changes shown in red.

The proposed fees should cover staff's time to process the two different types of large event applications.

Staff will be available during the meeting on September 12 to answer any questions and receive input on the proposed amendments.

Proposed

PENINSULA TOWNSHIP FEE SCHEDULE

*Land Use Permit:	Fee:
New Dwelling	\$240.00
Additions to SFD, garages, pole buildings and barns	\$180.00
Accessory Structures: sheds, covered porches, decks, fences over 4', farm stands, greenhouses, swimming pools, etc.	\$120.00
Change of Use	\$100.00
Multi-Family: per dwelling unit	\$180.00
Commercial: First 1000 sq. ft. plus \$25.00 per additional 1000 sq. ft.	\$300.00
Demolition	\$90.00
Signs – new or replacement	\$90.00
New Communication Tower	\$1,000.00
Additional or Replacement Antennae	\$750.00

Penalties:	Fee:
Building without permit: Regular fee is quadrupled	Regular fee x 4

*Other Permits:	Fee:
Large Event Permit - Races (plus \$2.00 for each registered participant to be paid at the completion of the event)	\$600.00
Large Event Permit – Private Property	\$150.00
Private Road Includes review by Attorney	\$1,000.00
Storm Water: Minor Review	\$500.00
Major Review	\$1,500.00
Barn Storage	\$90.00
Wholesale Farm Processing	\$180.00
Home Occupations: Renewal or Replacement	\$90.00
Professional Review – Initial Escrow fee	\$5,400.00

*Planning Department	Fee:
Concept Review – SUP & PUD	\$240.00
SUP, SUP/PUD, Rezoning: Bed & Breakfast SUP	\$876.00
All other SUPs 100 acres or less	\$1,536.00
SUPs 100 acres or more, All PUDs, or Rezoning	\$1,860.00
SUP/PUD Amendment Prior to Final Approval	
Minor Amendment:	\$240.00
Major Amendment:	\$876.00
SUP/PUD Amendment After Final Approval	
Minor Amendment:	½ SUP/PUD fee
Major Amendment: (includes new uses)	Full SUP/PUD fee
PUD/Condominium/Subdivision	Permit fee x 1.5
Professional Review - Initial Escrow fee	\$5,400.00

*Planning Commission	Fee:
Planning Commission Special Meeting	\$1,584.00

*Assessing Department	Fee:
Land Division	
Includes Attorney Review	\$1,000.00
Label List Request	\$25.00
Label List for Large Events	\$250.00

*Zoning Board of Appeals:	Fee:
Appeal	\$1,200.00
Variance Request	\$1,200.00
Sign Review	\$450.00
Special Meeting Request	\$1,584.00

*Purchase of Development Rights (PDR) Program	Fee:
Conservation Easement Amendment	\$1,800.00
Non-refundable Base Fee	
Relocation of Lot	\$600.00 per lot

*Additional Fees:
*Any extra cost incurred by the Township for any fees associated with or in addition to the permit fee, Land Division fee, Zoning Board of Appeals, Planning Department or Planning Commission will be billed to the applicant/owner.

Current

PENINSULA TOWNSHIP FEE SCHEDULE

*Land Use Permit:	Fee:
New Dwelling	\$240.00
Additions: including garages, pole buildings and barns	\$180.00
Accessory Structures: including sheds, covered porches, decks, fences over 4', farm stands, greenhouses, etc.	\$120.00
Change of Use	\$100.00
Multi-Family: per dwelling unit	\$180.00
Commercial: First 1000 sq. ft. plus \$25.00 per additional 1000 sq. ft.	\$300.00
Demolition	\$90.00
Signs – new or replacement	\$90.00
New Communication Tower	\$1,000.00
Additional or Replacement Antennae	\$750.00

Penalties:	Fee:
Building without permit: Regular fee is quadrupled	Regular fee x 4

*Other Permits:	Fee:
Large Event Permit (plus \$5.00 for each registered participant to be paid at the completion of the event)	\$1,000.00
Private Road Includes review by Attorney	\$1,000.00
Storm Water: Minor Review	\$500.00
Major Review	\$1,500.00
Barn Storage	\$90.00
Wholesale Farm Processing	\$180.00
Home Occupations: Renewal or Replacement	\$90.00
Professional Review – Initial Escrow fee	\$5,400.00

*Planning Department	Fee:
Concept Review – SUP & PUD	\$240.00
SUP, SUP/PUD, Rezoning: Bed & Breakfast SUP	\$876.00
All other SUPs 100 acres or less	\$1,536.00
SUPs 100 acres or more, All PUDs, or Rezoning	\$1,860.00
SUP/PUD Amendment Prior to Final Approval	
Minor Amendment:	\$240.00
Major Amendment:	\$876.00
SUP/PUD Amendment After Final Approval	
Minor Amendment:	½ SUP/PUD fee
Major Amendment: (includes new uses)	Full SUP/PUD fee
PUD/Condominium/Subdivision	Permit fee x 1.5
Professional Review - Initial Escrow fee	\$5,400.00

*Planning Commission	Fee:
Planning Commission Special Meeting	\$1,584.00

*Assessing Department	Fee:
Land Division	
Includes Attorney Review	\$1,000.00
Label List Request	\$25.00
Label List for Large Events	\$250.00

*Zoning Board of Appeals:	Fee:
Appeal	\$1,200.00
Variance Request	\$1,200.00
Sign Review	\$450.00
Special Meeting Request	\$1,584.00

*Purchase of Development Rights (PDR) Program	Fee:
Conservation Easement Amendment	\$1,800.00
Non-refundable Base Fee	
Relocation of Lot	\$600.00 per lot

*Additional Fees:
*Any extra cost incurred by the Township for any fees associated with or in addition to the permit fee, Land Division fee, Zoning Board of Appeals, Planning Department or Planning Commission will be billed to the applicant/owner.

Peninsula Community Library Event and Raffle



PENINSULA TOWNSHIP

MEMO

To: Township Board

From: Jenn Cram, AICP, Director of Planning and Zoning

Date: September 7, 2023

Re: Peninsula Community Library Cheese, Chocolate and Chardonay Event and 50/50 Raffle

The Friends of the Peninsula Community Library are hosting a fundraising event, “Cheese, Chocolate and Chardonay”, to benefit the library on Sunday, October 15, 2023, from 2 to 5 p.m. A copy of the event brochure is included in the packet for reference.

The proposed number of participants is 75. A large Event permit is not required since there will be less than 250 people participating on private property.

The proposed event does not conflict with the Special Use Permit (SUP) approval of SUP #128 or Sections 8.1 and 8.6 of the zoning ordinance.

One element of the event includes a 50/50 raffle. The Michigan Legislature via MCL 432.103(K)(ii) requires that the local governing body approve and sign a resolution authorizing the charitable gaming license. The resolution is also included in the packet for reference.

Staff and a representative of the Friends of Peninsula Community Library will be available during the meeting on September 12 to answer any questions that the board may have about the event and raffle.

If the board is comfortable with the event and raffle, staff recommends that the board make a motion to approve the attached resolution and authorize the Clerk to sign the resolution on behalf of the board.

REQUIRED REGISTRATION FORM

Cheese, Chocolate and Chardonnay

Sunday, October 15, 2023 from 2:00-5:00 pm

Please complete the registration form below:

Name(s) _____

Email _____

Phone _____

Address _____

Number of early bird tickets (prior to 9/30/23) @ \$25 _____

Number of tickets (after 9/30/23) @ \$30 _____

Additional donation to Friends of PCL _____

Total Payment _____

Each guest will have the opportunity to attend two 45-minute presentations by these informative speakers. Please specify your speaker preferences, in rank order from 1-4.

Guest #1 Name _____

_____ Chateau Chantal & OMP Wine Industry

_____ Mackinac Bridge, Then and Now

_____ "Mom, we don't use sterling silver"

_____ 2024 Ford Mustang: Transforming an Icon

Guest #2 Name _____

_____ Chateau Chantal & OMP Wine Industry

_____ Mackinac Bridge, Then and Now

_____ "Mom, we don't use sterling silver"

_____ 2024 Ford Mustang: Transforming an Icon

Mail registration form and check payable to: "Friends of PCL"

Peninsula Community Library

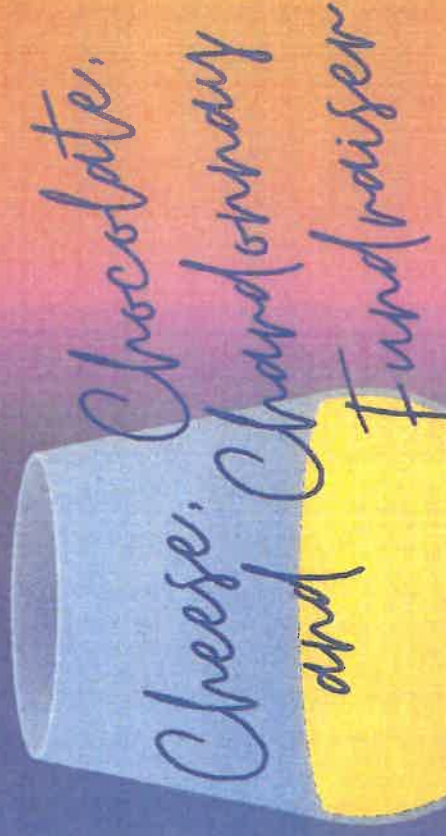
Attn: CCC

2893 Island View Road, Traverse City, MI 49686

Or, drop off your registration form and payment (cash or check) at the Circulation Desk at PCL

Questions? Email us at PCLOMP.ccc@gmail.com. Sorry, no refunds.

THE FRIENDS OF THE PENINSULA COMMUNITY LIBRARY INVITE YOU TO JOIN US FOR A



Sunday, October 15, 2023

2:00 to 5:00 pm

Peninsula Community Library



Presenters at a Glance

CHATEAU CHANTAL & OMP WINE INDUSTRY HISTORY

Presenters: Bob Begin (Founder) and Marie-Chantal Dalese (CEO)

Hear about Old Mission's wine industry history and the unique attributes of one of the founding wineries: their people, contribution, and history.

MACKINAC BRIDGE, THEN AND NOW

Presenter: Kim Nowack, PE, Chief Engineer of Mackinac Bridge Authority

Learn about the history of transportation in the Straits Area and the building of the Mackinac Bridge, with updated information on bridge events and the maintenance of the structure.

"MOM, WE DON'T USE STERLING SILVER. THANKS, BUT NO THANKS!"

Presenter: Wes Cowan, auctioneer, appraiser, PBS "Antiques Roadshow"

Join our OMP expert as he talks about parents' challenges of dispersing the family heirlooms that they always figured their kids would want.

THE 2024 MUSTANG: TRANSFORMING AN ICON THAT KEEPS THE FAITH

Presenter: Chris Walter, Creative Design Manager, Mustang, FMC

Experience the design journey of the all new 2024 Mustang. With nearly 60 years of uninterrupted production, plus a rich heritage and legacy behind the famous pony, it should be a snap designing the all new model, right?

RESERVATIONS FOR THE GALA ARE REQUIRED. As seats are limited, please reserve your spot today for \$25 per person (aged 21+ due to alcohol on site) until 9/30/23 or \$30 (per person) after 9/30/23.

COMPLETE THE REGISTRATION FORM ON THE BACK OF THIS INVITATION AND DELIVER WITH CASH OR CHECK TO

Peninsula Community Library
2893 Island View Road, TC 49686

Secure additional reservation forms at the library or at the Friends of PCL website www.peninsulacommunitylibrary.org/friends

The Friends of the Peninsula Community Library invite you to an afternoon of listening to **two** entertaining and informative speakers of your choice, sipping wine and nibbling on cheese and chocolate, chatting with friends, bidding on an inviting silent auction, perusing a curated sale of rare vintage books, and participating in a 50/50 raffle. Three hours of wit, wisdom, and wine at the Friends of PCL's first ever

Cheese, Chocolate & Chardonnay Gala

with all proceeds going toward enlarging the selection in the PCL's new "Library of Things" -- a collection of items for loan that expands the boundaries of traditional library materials -- toys, utensils, tools, small machines, gadgets, electronics, etc.

"IN WITH THE OLD" is this year's theme. Our speakers and auction selections will focus on vintage concepts as well as 20th century innovations that are still useful, vibrant, and vital today.

The Afternoon's Program

- 1:45 Doors open, enjoy cheese, chocolate, and wine while silent auction bidding, vintage book buying, & raffle ticket securing
- 2:45 Welcome Session in the PCL Community Room
- 3:00 First Speaker Session begins
- 3:45 More nibbling, mingling, bidding, buying
- 4:15 Second Speaker Session begins
- 5:00 Meet the speakers, Silent Auction ends
Winners announced

The Friends of PCL hope that you will join us.

Questions? Email us at PCLOMPccc@gmail.com



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL 432.103(K)(iii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: _____

Nays: _____

Absent: _____

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application

BSL-CG-1153(R6/09)