

November 10, 2022
Township Board
Special Meeting

Consent

Reports

PENINSULA TOWNSHIP

13235 Center Road Traverse City, MI 49686

Ph:231-223-7322 Fax:231-223-7117

www.peninsulatownship.com

CASH SUMMARY BY FUND FOR PENINSULA TOWNSHIP
FROM 10/31/2022 TO 10/31/2022
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Ending Balance 10/31/2022
101	GENERAL FUND	1,047,616.01
206	Fire Fund	1,068,858.40
207	Police Fund	329,047.29
208	PARKS/HASEROT/BHP/ARCHIE	26,126.68
209	Cemetery Fund	61,600.29
212	Pelizzari Natural Area	294,937.58
213	HESSLER LOG HOME	5,315.23
215	DOUGHERTY HOUSE	8,441.45
245	Roads	12,605.79
248	Building Fund	2,699.43
297	Purchase of Development Rights	2,577,901.40
298	Cable Council Fund	743,437.66
400	Landing Account	400,799.81
502	Tower Fund	918,995.24
508	Lighthouse Fund	107,786.15
509	LIGHTHOUSE GIFT SHOP	105,303.69
590	Sewer Fund	235,707.07
591	Water Fund	288,954.31
596	Compactor Station	7,294.23
701	Trust and Agency	54,798.79
703	Tax Collection	432,134.69
704	IMPREST PAYROLL FUND	49,278.30
708	Library Trust and Agency Fund	303,196.76
	TOTAL - ALL FUNDS	9,082,836.25



The generator is up and running – ready to help out OM residents during the next power outage with a place to recharge devices, get a hot drink and warm up! Many thanks to the Friends of PCL. They funded half the cost. The unit will self-test every Monday before opening hours.

Friends also picked up the cost of our Sunday New York Times subscription as well as the daily subscription to the Wall Street Journal. Together, those newspapers cost over \$1800 annually. They have paid for the Record-Eagle for decades.

The Hobbit Hole Tunnel has arrived and Old Mission Associates is hoping to install it along with the new order of memorial bricks before the snow flies.

There is a beautiful new sign at the corner of Island View and Peninsula Drive with both PCL's and Old Mission Peninsula School's logos. Thank you to our anonymous donor!

Witch Wendy – aka Vicki Shurly – shared not too scary stories in the dark woods at Old Mission Peninsula School to 150 people. Witch Wendy has been haunting those woods for 16 years, minus one year when she zoomed from her gingerbread cottage due to COVID.

We have been having continual issues with the lighting system over the past few months. We are working with Touché Lighting and our building project manager to troubleshoot and find a resolution. Lights come on when they should not and don't come on when they are needed.

The flag outside needed to be replaced for the third time since we moved in. It is of a high-quality material meant to stand up but the winds on our lot are fierce so this will be a continual problem. The local company that we use has given us a discount.

Doug Kosch has given us a date for Books at the Boathouse which will return to in person instead of carry out. That date is Tuesday, March 14. We are grateful for all Doug does for PCL.

PCL Fun Fact: *In 65 years of operation, there have only been five directors of PCL!*

Circulation October 2022: 2399 + 102 manual checkouts, October 2021: 2339

October Volunteers: 17 people, 21.5 hours of time to PCL. Curbside pickups: 2. New library cards: 17

Hold Transit Counts October 2022: 598 to other libraries from PCL, 337 from other libraries to PCL

Programs October: 25 Program Participation October: 811 Reference Questions: 401

Website Hits: 1473, Twilight Baby Bags: 0, 1000 Books Before Kindergarten: 3

State of Michigan COVID Kit Distribution: 1200 to date, COVID card protectors: 750 to date

Sign Request

November 7, 2022

Becky Chown

Peninsula Township Board
13235 Center Road
Traverse City, MI 49686

Dear Becky,

The Old Mission Women's Club will be holding their annual Christmas Cookie Sale at Peninsula Township Hall on Saturday December 10th of this year. Therefore, I am submitting this written request to use the sign in front of Charlie Doe's house at 10504 Center Rd to advertise this event as well as put up a banner in front of Fire Station #2 two weeks prior to sale.

Proceeds from this event help fund the many worthy organizations to which our Club donates each year. Thank you for considering this request.

Sincerely,

Denae Neirman



Chairperson
8857 Horizon Dr
Traverse City, MI 49686

Local Road Improvement Project



**REQUEST TO INITIATE A LOCAL ROAD IMPROVEMENT PROJECT
AND OTHER RIGHT-OF-WAY IMPROVEMENTS
FROM THE GRAND TRAVERSE COUNTY ROAD COMMISSION**

The Township of Peninsula hereby requests the Board of County Road Commissioners of Grand Traverse County to initiate a cost-share project and prepare an opinion of probable cost.

We agree and understand improvements that require surveys, designs, etc. (clearing of trees, excavation of clay and muck soils, right-of-ways, DNR permits, utility relocation, etc.) will be scheduled for completion after the work is requested and is in progress during the season of the year that is most efficient for the Road Commission to complete the work.

The Township understands it generally takes six (6) to twelve (12) months to complete surveys, design, prepare opinion of probably cost, obtain necessary permits and verify or acquire right-of-ways. Improvements of graveling and paving of a prepared road base can generally be completed within three (3) to nine (9) months. Traffic control devices may require coordination with other agencies, equipment and right-of-way acquisition, as well as contracted labor. Work will be scheduled after the approval of the local agreement depending on funding arrangements and weather conditions.

The Township agrees to the scheduling stated above and agrees to pay its portion of the cost share of the actual survey, filed work, design costs as previously agreed. These costs are receivable 30 days after the invoice date. Please enclose the appropriate deposit based on the request type.

LOCAL ROAD NAME:	<u>Mallard Dr.</u>		
BEGINNING POINT	<u>Mallard & Bluff</u>		
ENDING POINT:	<u>Cul-de-sac</u>		
REQUEST TYPE:	<input checked="" type="checkbox"/> Initial (\$1,000)	<input type="checkbox"/> Update (\$500)	<input type="checkbox"/> Scope Change (\$1,000)
TYPE OF WORK REQUESTED	<input checked="" type="checkbox"/> Survey	<input checked="" type="checkbox"/> Design	<input type="checkbox"/> Gravel <input checked="" type="checkbox"/> Pavement <input type="checkbox"/> Other
Please describe any other type of work:	<u>Evaluate for Chip/Seal vs. Crush/Shape vs. Other</u>		
Prepared by:	<u>Dave McClary</u>	Check #	Amount <u>\$1000</u>

231-392-6483 / DPMCCCLARY@EMAIL.COM

Supervisor _____

Date _____

Clerk _____

Date _____

Treasurer _____

Date _____



**COST SHARING PROCEDURE
FOR LOCAL ROAD IMPROVEMENT
AND OTHER IMPROVEMENTS IN THE ROAD RIGHT-OF-WAY**

The Board of the Grand Traverse County Road Commission is bound by the funding and expenditure rules of Public Act 51. Section 12 of Act 51 states at least fifty (50%) percent of the funds for local road construction must come from sources other than the Michigan Transportation Fund (MTF): the Road Commission's main source of income.

The Board and Townships recognize local road funding through the MTF is limited. Therefore, when possible, the Road Commission will enter into a cost sharing agreement with individual Townships for road projects. It is understood the Road Commission is the sole contracting authority for all road improvement projects. In order to accomplish the special projects in a fair manner while still providing county-wide road duties, the following procedures are established:

PROCEDURES

1. Township must submit a written request (*See attached form.*) for a Preliminary Opinion of Probable Costs from the Road Commission if they wish to pursue a project. A deposit of \$1,000 must accompany each request. If the project proceeds, the funds will be applied to the township's portion of the project cost. If a township agreement has not been executed within 12 months of the estimate date, \$500 will be returned to the township.
2. Available Road Commission funds shall be used on a higher priority basis. To determine priorities, the following items will be considered - Safety, date of request, attributes (Asset Management Plan), volume and function.
3. If economic necessity warrants, Townships and/or other entities have the option or may be required to submit up to 100% of the estimated share before construction begins. Monies submitted in excess of actual cost shall be promptly refunded after completion of the project.
4. A Township may split the costs of improvements to township line roads with a neighboring township.
5. Once a request is received, the Road Commission will put together an Opinion of Probable Cost on behalf of the Township.
6. A preliminary Opinion of Probable Cost with a cover letter will be forwarded to the Township within 45 days. Opinions of Probable Cost are valid for twelve months from the date prepared. The deposit to update expired opinions is \$500.
7. Changes in scopes for projects that an Opinion of Probable Cost has been prepared and submitted will be considered as a new request and the \$1,000 deposit applies.
8. When the Road Commission receives a written request to proceed with a project, they will generate a Final Opinion of Probable Costs for the Township and forward it with an Agreement for the Township to sign within 30 days.
9. If the Township agrees to Final Opinion of Probable Costs, the Township will authorize and sign the Agreement, and return it to the Road Commission.
10. When the Road Commission receives the signed Agreement, they will execute the necessary signatures at the next regularly scheduled Board meeting and return a copy of the Agreement to Township.
11. Once the Agreement has proper signatures, the project will be placed on the annual project list.
12. The Road Commission may, at its option, contract or subcontract out all or any part of local road improvement projects. The Road Commission will be the sole contracting authority for all projects.

NOTE: Project costs could include, but are not limited to, the following actual costs:

- a) Survey
- b) Design
- c) Construction
- d) Right-of-way Acquisition
- e) Material Costs, including Trucking
- f) GTCRC Administrative and Overhead Costs

Business

Police Millage Levy

POLICE MILLAGE 2022 BALLOT PROPOSAL DATA

		<u>Peninsula Officer Increase</u>	<u>1 Officer</u>	<u>2 Officers</u>	<u>3 Officers</u>
	2022		\$ 91,268.00	\$ 182,536.00	\$ 273,804.00
6%	2023	\$ 5,476.08	\$ 96,744.08	\$ 193,488.16	\$ 290,232.24
3%	2024	\$ 2,902.32	\$ 99,646.40	\$ 199,292.80	\$ 298,939.21
3%	2025	\$ 2,989.39	\$ 102,635.79	\$ 205,271.59	\$ 307,907.38

		<u>Township Taxable Value</u>	<u>Millage Rate of .1933 2021 Rate</u>	<u>Millage Rate of .2300</u>	<u>Millage Rate of .5000</u>
estimated	2022	\$ 856,265,690.00	\$ 165,516.16	\$ 196,941.11	\$ 428,132.85
estimated	2023	\$ 899,078,975.00	\$ 173,791.97	\$ 206,788.16	\$ 449,539.49
estimated	2024	\$ 944,032,923.00	\$ 182,481.56	\$ 217,127.57	\$ 472,016.46
estimated	2025	\$ 991,234,569.00	\$ 191,605.64	\$ 227,983.95	\$ 495,617.28