

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

www.peninsulatownship.com

Joint Township Board and Planning Commission Special Meeting and Township Board Regular Meeting

November 14, 2023, 7:00 p.m.

Township Hall

Notice/Agenda

1. Call to Order
2. Pledge
3. Roll Call
4. Brief Citizen Comments (for agenda items only)
5. Approve Agenda
6. Conflict of Interest
7. Consent Agenda:
 1. Invoices (recommend approval)
 2. Reports
 - A. Fire Department
 - B. Cash Summary by Fund
 - C. Peninsula Community Library
 - D. Peninsula Township Ordinance Enforcement Officer
 3. Minutes from October 10, 2023, township board special and regular meetings
 4. Certificate of liability insurance from Old Mission Women's Club and request for signage
8. Business:
 1. Joint special meeting and public hearing for Peninsula Township Zoning Ordinance Amendment No. 204 (Cram)
 2. Public hearing on Peninsula Township Cemetery Ordinance No. 58 (Chown)
 3. Request to purchase fire truck (Fire Chief Fred Gilstorff)
 4. LIDAR (Light Detection and Ranging Device) request and presentation (CPO Tony Martinez)
 5. Resolution No. 2023-11-14 #1, Authorizing the Grand Traverse Regional Land Conservancy to Sign PDR Grant Requests on Behalf of Peninsula Township (Cram and Laura Rigan, farmland program manager with GTRLC)
 6. Request for budget amendment and appropriation for the Compactor Station Fund (Achorn)
 7. Request for budget amendment and appropriation for the Hemlock Wing at Pelizzari Natural Area (Achorn)
 8. DNR Waterways Grant Agreement and Resolution No. 2023-11-14 #2 (Chown)
 9. Kelley Park Boat Launch Implementation Proposal from Beckett & Raeder and Gourdie-Fraser, Inc. (Chown)
 10. Update from Charter Township Study Group (Shanafelt)
 11. Litigation update (Attorney Chris Patterson from Fahey Schultz Burzych Rhodes)
9. Citizen Comments
10. Board Comments
11. Adjournment

* If you would like to use a portable hearing device, please ask the recording secretary.


Rebecca Chown, Clerk

Posted: November 8, 2023, 4:30 p.m.

Packet

November 14, 2023,

**Joint Township Board and Planning Commission
Special Meeting and Township Board Regular Meeting**

Consent Agenda

Invoices

**PENINSULA TOWNSHIP
INVOICE REGISTER**

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CEM

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION

CONSUMERS ENERGY

INVOICE INFORMATION

**Amount of Invoice Paid: \$30.60
ELECTRICITY - SEPT 2023**

Distribution:
209-567-921.000 Electricity 30.60

ROBERT WILKINSON

**Amount of Invoice Paid: \$1,380.00
BLDGS & GROUNDS MAINTENANCE - OCT 2**

Distribution:
209-567-818.000 Contractual Services-Mowing 1,380.00

Total Amount Disbursed: \$1,410.60

**PENINSULA TOWNSHIP
INVOICE REGISTER**

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COM

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION

INVOICE INFORMATION

ACENTEK

Amount of Invoice Paid: \$728.39
OFFICE PHONES - OCT 23

Distribution:

101-261-850.000	COM/TELEPHONE - OFFICE-TWP HALL	394.63
101-257-850.000	COM/TELEPHONE - ASSESSOR	60.68
101-215-850.000	COM/TELEPHONE - CLERK	91.03
101-253-850.000	COM/TELEPHONE - TREASURER	91.03
101-701-850.000	COM/TELEPHONE - PLANNING	60.68
101-171-850.000	COM/TELEPHONE - SUPERVISOR	30.34

AFFINITY

Amount of Invoice Paid: \$405.25
IT SUPPORT/SERVICE - SEPT 2023

Distribution:

101-171-818.COM	Computer Services	21.95
101-257-818.COM	Contractual-Computer Support	14.95
101-701-818.COM	Contract Computer Services	51.90
101-261-818.COM	Computer Services	165.90
101-253-818.COM	Computer System Services	44.85
101-215-818.COM	Computer Consulting/Service	69.85
101-262-818.COM	Contract Computers Services	35.85

AFLAC

Amount of Invoice Paid: \$2,306.25
SUPPLEMENTAL INSURANCE - SEPT. 2023

Distribution:

704-000-227.050	Supplemental Insurance - Due to Aflac	2,306.25
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AFLAC

Amount of Invoice Paid: \$1,537.50
SUPPLEMENTAL INS. - OCT 2023

Distribution:

704-000-227.050	Supplemental Insurance - Due to Aflac	1,537.50
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APEX SOFTWARE

Amount of Invoice Paid: \$655.00
APEX SKETCH 7 PRO - SINGLE LICENSE

Distribution:

101-257-814.000	Software License & Support	655.00
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BLUE CARE NETWORK

Amount of Invoice Paid: \$5,509.08
HEALTH INSURANCE - NOV 2023

Distribution:

101-701-712.000	Medical/Life Insurance	463.35
101-253-712.000	Medical/Life Insurance	897.99
101-257-712.000	Medical/Life Insurance	1,075.85
101-261-712.000	Medical/Life Insurance	624.09
704-000-227.020	Medical Insurance Withholding	2,447.80

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**CAPITAL ONE TRADE CREDIT****INVOICE INFORMATION**

Amount of Invoice Paid: \$103.83
BHP BATHROOM PARKS REPAIR

Distribution:

208-751-930.000	Repairs and Maintenance	103.83
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CONSUMERS ENERGY

Amount of Invoice Paid: \$302.53
ST LIGHTS/ELECTRICITY - SEPT 2023

Distribution:

101-000-220.010	Franklin Wds. Streetlighting	9.74
596-528-926.000	STREET LIGHTING--COMPACTOR	16.90
101-265-926.000	Street Lighting	48.30
101-000-220.000	Pen. Hills Townhouses, St. light	13.58
101-000-220.075	Underwood Farms Street Light	18.15
208-751-926.000	Street Lighting	37.31
101-000-220.030	OMPS, Street Lighting	9.32
101-000-220.040	Cherrywood Commons, St. Light	9.32
101-000-220.060	Mission Hills, Street Light	130.58
101-000-220.070	Congregational Church Lightin	9.33

CONSUMERS ENERGY

Amount of Invoice Paid: \$101.17
LED LIGHTS UPGRADE - SEPT 2023

Distribution:

101-000-220.010	Franklin Wds. Streetlighting	3.49
596-528-926.000	STREET LIGHTING--COMPACTOR	3.49
101-265-926.000	Street Lighting	13.95
101-000-220.000	Pen. Hills Townhouses, St. light	3.49
101-000-220.075	Underwood Farms Street Light	3.49
208-751-926.000	Street Lighting	13.95
101-000-220.030	OMPS, Street Lighting	3.49
101-000-220.040	Cherrywood Commons, St. Light	3.49
101-000-220.060	Mission Hills, Street Light	48.84
101-000-220.070	Congregational Church Lightin	3.49

CONSUMERS ENERGY

Amount of Invoice Paid: \$702.90
STREET LIGHTS - SEPT 2023

Distribution:

101-265-921.000	Electricity	286.31
101-265-926.000	Street Lighting	36.58
101-265-921.BJN	ELECTRICITY-BIG JOHNS	50.01
208-751-926.000	Street Lighting	57.96
208-751-921.000	Electricity	147.21
208-753-921.000	Electricity	31.05
216-807-921.000	Electricity	93.78

CONSUMERS ENERGY

Amount of Invoice Paid: \$101.17
LED UPGRADE ST. LIGHTS - OCT 2023

Distribution:

101-000-220.010	Franklin Wds. Streetlighting	3.49
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**INVOICE INFORMATION**

596-528-926.000	STREET LIGHTING--COMPACTOR	3.49
101-265-926.000	Street Lighting	13.95
101-000-220.000	Pen.Hills Townhouses,St.light	3.49
101-000-220.075	Underwood Farms Street Light	3.49
208-751-926.000	Street Lighting	13.95
101-000-220.030	OMPS, Street Lighting	3.49
101-000-220.040	Cherrywood Commons, St. Light	3.49
101-000-220.060	Mission Hills, Street Light	48.84
101-000-220.070	Congregational Church Lightin	3.49

CONSUMERS ENERGY**Amount of Invoice Paid:****\$295.41****ST. LIGHTS - OCT 2023***Distribution:*

101-000-220.010	Franklin Wds. Streetlighting	9.49
596-528-926.000	STREET LIGHTING--COMPACTOR	16.65
101-265-926.000	Street Lighting	47.32
101-000-220.000	Pen.Hills Townhouses,St.light	13.33
101-000-220.075	Underwood Farms Street Light	17.90
208-751-926.000	Street Lighting	36.33
101-000-220.030	OMPS, Street Lighting	9.08
101-000-220.040	Cherrywood Commons, St. Light	9.08
101-000-220.060	Mission Hills, Street Light	127.15
101-000-220.070	Congregational Church Lightin	9.08

DAVE SANGER**Amount of Invoice Paid:****\$202.35****MILEAGE & EXPENSES - SEPT 2023***Distribution:*

101-701-870.ENF	Code Enforcement Mileage	75.98
101-701-726.000	Supplies	126.37

DAVE SANGER**Amount of Invoice Paid:****\$191.49****POSTAGE, SUBSCRIPTIONS***Distribution:*

101-701-870.ENF	Code Enforcement Mileage	89.08
101-701-905.000	POSTAGE	19.98
101-701-726.000	Supplies	82.43

DAWN HEMMING**Amount of Invoice Paid:****\$4,415.39****REIMB: TABLES/CHAIRS BHP PKLBL CT***Distribution:*

208-751-970.PKL	Capital Outlay-Pickleball Court	4,415.39
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EGLE**Amount of Invoice Paid:****\$171.92****2024 ANNUAL WATER SUPPLY FEE - ARCHI***Distribution:*

208-751-855.DEQ	Noncom. Public Wat. Sup. Fee	171.92
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**EGLE****INVOICE INFORMATION**

Amount of Invoice Paid: \$171.92
2024 ANNUAL WATER SUPPLY FEE - HASER

Distribution:

208-751-855.DEQ	Noncom. Public Wat. Sup. Fee	171.92
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EGLE

Amount of Invoice Paid: \$171.92
2024 ANNUAL WATER SUPPLY FEE - BHP

Distribution:

208-751-855.DEQ	Noncom. Public Wat. Sup. Fee	171.92
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ELAN FINANCIAL SERVICES

Amount of Invoice Paid: \$4,424.40
MTHLY SVCS; PKS CELEBRATION; CLERK'S

Distribution:

101-215-814.200	Publishing Software	42.38
101-215-960.000	Education & Training	1,185.13
208-751-726.000	Supplies	555.80
101-701-970.000	Capital Outlay/MiscExpenditures	70.35
208-751-970.000	Capital Outlay/MiscExpenditures	125.08
101-215-818.000	Contractual Services	299.00
101-701-960.000	Education & Training	585.00
101-262-726.000	Supplies	76.94
101-215-965.000	Meetings	54.08
208-751-726.000	Supplies	186.40
101-261-726.000	Supplies	13.88
101-261-818.WEB	Website	216.00
101-253-960.000	Education & Training	88.16
101-253-726.000	Supplies	571.93
101-701-726.000	Supplies	108.75
101-261-726.000	Supplies	285.51
101-261-726.000	Supplies	(39.99)

ELMER'S CRANE & DOZER, INC.

Amount of Invoice Paid: \$45,000.00
PREP, PAVE & PAINT BASKETBALL/TENNIS

Distribution:

208-751-970.000	Capital Outlay/MiscExpenditures	45,000.00
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ES&S ELECTION SYSTEMS&SOFTWARE

Amount of Invoice Paid: \$525.00
ELECTION BAGS

Distribution:

101-262-726.000	Supplies	525.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$7,264.92
WINERY LITIGATION 525358

Distribution:

101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	7,264.92
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PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**INVOICE INFORMATION****FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$87.50
GENERAL MATTERS

Distribution:

101-262-801.000

Legal Fees

87.50

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,742.50
NEAHTAWANTA RESORT (MTT 22-001875)

Distribution:

101-257-801.MTT

LEGAL FEES-MTT CASES

1,742.50

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$144.00
LDA 340 - LAGINA

Distribution:

101-257-801.LDA

LEGAL-LAND DIVISION REVIEW

144.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$952.00
VILLA MARI LLC

Distribution:

101-101-801.MVW

Legal Fees-MARI VINEYARDS

952.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$952.00
GENERAL ZONING

Distribution:

101-701-801.000

Legal Fees

952.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$3,456.00
EMPP DINIAL 525388

Distribution:

101-257-801.EMP

Legal-EMPP Denials

3,456.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,084.00
TWP BOARD MTG ATTEND & PREP

Distribution:

101-101-801.000

Legal Fees

1,084.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$476.00
2023 VILLA MARI

Distribution:

101-101-801.MVW

Legal Fees-MARI VINEYARDS

476.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**FAHEY SCHULTZ BURZYCH RHODES****INVOICE INFORMATION**

Amount of Invoice Paid: \$570.50
U-PICK ZONING AMENDMENT

*Distribution:**101-701-801.FSK**Legal-ZO-Farm Stand/Process'g Kitchens**570.50***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$72.00
ZBA MEETINGS/MATTERS - NON-CONFIRM

*Distribution:**101-704-801.000**Legal Fees**72.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$120.00
LARGE EVENT REVIEW/RESEARCH

*Distribution:**101-701-801.EVT**Events Ordinance**120.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$112.00
ZONING NONCOMFORMITY/ADMIN REMED

*Distribution:**101-704-801.000**Legal Fees**112.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$770.00
FOIA 525398

*Distribution:**101-101-801.FOA**LEGAL Fees-FOIAs**770.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$1,500.00
LDA 347: OSTLUND

*Distribution:**101-257-801.LDA**LEGAL-LAND DIVISION REVIEW**1,500.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$600.00
LDA 346: HAGERTY-MCELYEA-LATHROP

*Distribution:**101-257-801.LDA**LEGAL-LAND DIVISION REVIEW**600.00***FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$869.50
USE AFFADAVIT TEMPLATES - 525399

*Distribution:**101-701-801.000**Legal Fees**869.50*

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**INVOICE INFORMATION****FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$1,468.00
525-400 ELECTIONS-RELATED RESOLUTION

Distribution:

101-262-801.000

Legal Fees

1,468.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$196.00
SPECIAL COUNSEL PROJECT

Distribution:

101-101-801.SPC

Legal-Special Council

196.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,468.00
ELECTIONS-RELATED RESOLUTION

Distribution:

101-262-801.000

Legal Fees

1,468.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,223.81
WINERY LITIGATION

Distribution:

101-101-801.WMP

Legal Fees-WOMP Lawsuit Costs

1,223.81

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,292.00
GENERAL MATTERS

Distribution:

204-446-801.000

Legal Fees

1,292.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$720.00
ELECTIONS-RELATED RESOLUTION

Distribution:

101-262-801.000

Legal Fees

720.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$352.00
FOIA 525401

Distribution:

101-101-801.FOA

LEGAL Fees-FOIAs

352.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$554.00
FOIA 23-13

Distribution:

101-101-801.FOA

LEGAL Fees-FOIAs

554.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**INVOICE INFORMATION****FAHEY SCHULTZ BURZYCH RHODES**

Amount of Invoice Paid: \$10,957.50
ZONING JC525353

Distribution:

101-701-801.201	Legal-ZO-Amd 201 Farm Processing	9,122.00
101-101-801.FAM	Legal Fees-FAMILY ORCHARDS	976.50
101-701-801.ENF	LEGAL FEES-ENFORCEMENT	309.00
101-701-801.WAT	Legal-ZO-Shared Waterfront	550.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$504.00
ZONING JC525353

Distribution:

101-701-801.201	Legal-ZO-Amd 201 Farm Processing	224.00
101-701-801.7HL	Legal-SUP #35 AMD #2 - 7 HILLS SUP	280.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$936.00
LIGHTFOOT/BERCINI CHKN COOP DS5253

Distribution:

101-701-801.ENF	LEGAL FEES-ENFORCEMENT	936.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$448.00
USE AFFIDAVIT TEMPLATES 525399

Distribution:

101-701-801.000	Legal Fees	448.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$3,500.00
CHARTER TWP PRESENTATION

Distribution:

101-101-801.CHT	CHARTER TOWNSHIP RESEARCH	3,500.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$700.00
TWP BOARD ATTENDANCE & PREP

Distribution:

101-101-801.000	Legal Fees	700.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,400.00
SPECIAL COUNSEL PROJECT

Distribution:

101-101-801.SPC	Legal-Special Council	1,400.00
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FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$5,526.42
WINERY LITIGATION 525358

Distribution:

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION		INVOICE INFORMATION	
	101-101-801.WMP	Legal Fees-WOMP Lawsuit Costs	5,526.42
FAHEY SCHULTZ BURZYCH RHODES		Amount of Invoice Paid:	\$2,004.00
		VILLA MARI LLC	
	Distribution:		
	101-101-801.MVV	Legal Fees-MARI VINEYARDS	2,004.00
FP MAILING SOLUTIONS		Amount of Invoice Paid:	\$1,035.00
		ADD POSTAGE TO METER	
	Distribution:		
	101-261-905.000	Postage	1,035.00
HOME DEPOT CREDIT SERVICES		Amount of Invoice Paid:	\$36.13
		BHP REPAIR	
	Distribution:		
	208-751-930.000	Repairs and Maintenance	36.13
JOHN HANCOCK USA		Amount of Invoice Paid:	\$2,178.49
		ADD'L PENSION DUE TO E. PASSALACQUA	
	Distribution:		
	704-000-227.070	PENSION - DUE TO JOHN HANCOCK	1,770.02
	704-000-227.FPN	3% Fire Employee Pension Contribution	408.47
JOHN HANCOCK USA		Amount of Invoice Paid:	\$27,546.06
		PENSION - SEPT 2023	
	Distribution:		
	704-000-227.070	PENSION - DUE TO JOHN HANCOCK	24,261.41
	704-000-227.FPN	3% Fire Employee Pension Contribution	3,284.65
KATIE CLARK		Amount of Invoice Paid:	\$223.36
		MILEAGE - BANK & COPY SHOP	
	Distribution:		
	101-253-870.000	Mileage	223.36
KATIE CLARK		Amount of Invoice Paid:	\$123.14
		MILEAGE - SEPT 2023	
	Distribution:		
	101-253-870.000	Mileage	123.14
KRAFT BUSINESS SYSTEMS		Amount of Invoice Paid:	\$163.33
		COPIER SVCS	
	Distribution:		

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**INVOICE INFORMATION**

	101-261-818.COP	Copier & Copier Supplies	163.33
KWIK PRINT		Amount of Invoice Paid:	\$65.00
		LAND USE PERMIT PRINT JOB	
	Distribution:		
	101-701-900.PNP	Printing	65.00
MAMC (MI ASSOC OF MUNICIPAL CLERKS)		Amount of Invoice Paid:	\$75.00
		2024 ANNUAL MEMBERSHIP	
	Distribution:		
	101-215-958.000	Memberships and Dues	75.00
MAPLE RIVER DIRECT MAIL		Amount of Invoice Paid:	\$423.65
		ENVELOPES - TREASURER	
	Distribution:		
	101-253-726.000	Supplies	423.65
MCCARDEL CULLIGAN WATER		Amount of Invoice Paid:	\$12.00
		COOLER RENTAL - NOV 23	
	Distribution:		
	101-261-818.WTR	Water Cooler	12.00
MCCARDEL CULLIGAN WATER		Amount of Invoice Paid:	\$14.00
		COOLER WATER	
	Distribution:		
	101-261-818.WTR	Water Cooler	14.00
MICHIGAN ASSOCIATION PLANNING		Amount of Invoice Paid:	\$75.00
		ZONING ADMIN AD	
	Distribution:		
	101-701-900.000	Legal Notices	75.00
MICHIGAN DEPT OF STATE		Amount of Invoice Paid:	\$10.00
		STATE OF MI NOTARY FEE - DECLARKE	
	Distribution:		
	101-701-801.000	Legal Fees	10.00
NICHOLAS WIKAR		Amount of Invoice Paid:	\$64.87
		MILEAGE 8/24 - 10/9/2023	
	Distribution:		
	101-701-870.000	Mileage	64.87

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**INVOICE INFORMATION****NORTH COUNTRY POWER GENERATION**

Amount of Invoice Paid: \$375.00
2023 ANNUAL MAINTENANCE - GENERATO

Distribution:

101-265-930.000

Repairs and Maintenance

375.00

OLD MISSION PENINSULA HIST. SOCIETY

Amount of Invoice Paid: \$678.55
LIGHT FIXTURE & SWITCH

Distribution:

213-806-970.000

Capital Outlay/MiscExpenditures

678.55

PENINSULA TOWNSHIP

Amount of Invoice Paid: \$12.06
PETTY CASH - NOTARY FILING; KITCH SUP

Distribution:

101-261-726.000

Supplies

2.06

101-701-958.000

Memberships and Dues

10.00

PRINCIPAL LIFE INSURANCE CO.

Amount of Invoice Paid: \$413.21
DENTAL INSURANCE - NOV 2023

Distribution:

101-253-712.000

Medical/Life Insurance

74.37

101-701-712.000

Medical/Life Insurance

18.61

101-257-712.000

Medical/Life Insurance

74.26

101-261-712.000

Medical/Life Insurance

36.07

704-000-227.020

Medical Insurance Withholding

209.90

PRINTING SYSTEMS, INC.

Amount of Invoice Paid: \$172.08
ELECTION PETITIONS; ID & MSTR CARDS

Distribution:

101-262-726.000

Supplies

172.08

PROFILE

Amount of Invoice Paid: \$90.00
SHREDDING SVC

Distribution:

101-261-820.000

Shredding

90.00

PURE WATER WORKS

Amount of Invoice Paid: \$54.60
SALT - 4 BAGS

Distribution:

101-265-726.000

Supplies

54.60

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**REBECCA CHOWN****INVOICE INFORMATION**

Amount of Invoice Paid: \$48.28
MILEAGE & MTG - OCT 2023

Distribution:

101-215-965.000	Meetings	19.79
101-215-870.000	Mileage	28.49

RECORD EAGLE (PUBS)

Amount of Invoice Paid: \$188.25
PUBLIC NOTICE - OCT 2023

Distribution:

101-101-900.000	Legal Notices	188.25
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RECORD EAGLE (PUBS)

Amount of Invoice Paid: \$102.30
LEGAL NOTICES - SEPT 2023

Distribution:

101-701-900.000	Legal Notices	102.30
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ROBERT WILKINSON

Amount of Invoice Paid: \$2,200.00
PARKS TOILET CLEANING/MAINTENANCE -

Distribution:

208-751-818.000	Contractual Services-Mowing/Maintenance	2,200.00
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ROBERT WILKINSON

Amount of Invoice Paid: \$4,140.00
PARKS, BLDGS & GROUNDS MAINTENANCE

Distribution:

101-265-818.000	Contractual Services	420.00
208-751-818.000	Contractual Services-Mowing/Maintenance	3,360.00
596-528-818.000	Contractual Services	180.00
208-751-930.000	Repairs and Maintenance	180.00

ROBIN NOVAL

Amount of Invoice Paid: \$111.36
MILEAGE - CLERK'S RETREAT

Distribution:

101-215-870.000	Mileage	111.36
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SECURITY SANITATION, INC

Amount of Invoice Paid: \$1,680.00
PORTA JOHN RENTAL & PUMPS - SEPT/OCT

Distribution:

208-751-818.200	Contract Services	1,680.00
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SOS ANALYTICAL

Amount of Invoice Paid: \$100.00
PARKS WATER ANALYSIS

Distribution:

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION		INVOICE INFORMATION	
	208-751-855.DEQ	Noncom. Public Wat. Sup. Fee	100.00
STEVE CAVENDER		Amount of Invoice Paid:	\$350.00
		DAILY OPENING/CLOSING OM LOG CHURC	
	Distribution: 216-807-930.000	Repairs and Maintenance	350.00
SUMMIT COMPANIES		Amount of Invoice Paid:	\$38.90
		ANNUAL FIRE EXT INSPECTION- BIG JON	
	Distribution: 101-265-930.000	Repairs and Maintenance	38.90
SUMMIT COMPANIES		Amount of Invoice Paid:	\$45.20
		ANNUAL FIRE EXT INSPECTION- TWP OFFI	
	Distribution: 101-265-930.000	Repairs and Maintenance	45.20
SUMMIT COMPANIES		Amount of Invoice Paid:	\$12.60
		ANNUAL FIRE EXT INSPECTION- TWP HALL	
	Distribution: 101-265-930.000	Repairs and Maintenance	12.60
THE COPY SHOP, INC.		Amount of Invoice Paid:	\$720.50
		PRINTER - ENVELOPES	
	Distribution: 101-253-726.000	Supplies	352.50
	101-701-726.000	Supplies	276.00
	101-261-726.000	Supplies	92.00
TRAVERSE CITY LIGHT & POWER		Amount of Invoice Paid:	\$10.61
		ST. LIGHTING - OCT 2023	
	Distribution: 101-265-926.000	Street Lighting	10.61
UHY ADVISORS, INC.		Amount of Invoice Paid:	\$975.00
		PAYROLL SVC - SEPT 2023	
	Distribution: 101-215-818.CPA	CPA Contract Services	975.00
Total Amount Disbursed:			\$166,609.05

PENINSULA TOWNSHIP
INVOICE REGISTER

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FILE

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION

INVOICE INFORMATION

ACENTEK

Amount of Invoice Paid: \$79.95
INTERNET SERVICE - NOV 23

Distribution:

206-336-850.CHC

Internet Services

79.95

AFFINITY

Amount of Invoice Paid: \$51.90
IT SUPPORT/SERVICE - SEPT. 2023

Distribution:

206-336-818.COM

Computer Services

51.90

AIRGAS USA

Amount of Invoice Paid: \$385.71
EMS OXYGEN SUPPLIES

Distribution:

206-336-932.000

Ambulance Supplies

385.71

APPLIED INNOVATION

Amount of Invoice Paid: \$40.00
MONTHLY COPIER FEES

Distribution:

206-336-818.COP

Copier & Copier Supplies

40.00

APPLIED INNOVATION

Amount of Invoice Paid: \$40.00
OCT 2023 COPIER SVCS

Distribution:

206-336-818.COP

Copier & Copier Supplies

40.00

B&D CLASSIC SEWN

Amount of Invoice Paid: \$271.50
TEE-SHIRTS

Distribution:

206-336-935.000

Uniforms

271.50

BLUE CARE NETWORK

Amount of Invoice Paid: \$9,678.69
HEALTH INSURANCE - NOV 2023

Distribution:

206-336-712.000

Medical/Life Insurance

9,678.69

BOUND TREE MEDICAL

Amount of Invoice Paid: \$297.26
EMS SUPPLIES

Distribution:

206-336-932.000

Ambulance Supplies

297.26

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**INVOICE INFORMATION****BOUND TREE MEDICAL****Amount of Invoice Paid:****\$150.88****EMS SUPPLIES***Distribution:**206-336-932.000**Ambulance Supplies**150.88***BOUND TREE MEDICAL****Amount of Invoice Paid:****\$278.18****EMS SUPPLIES***Distribution:**206-336-932.000**Ambulance Supplies**278.18***BOUND TREE MEDICAL****Amount of Invoice Paid:****\$358.96****EMS SUPPLIES***Distribution:**206-336-932.000**Ambulance Supplies**358.96***CHARTER COMMUNICATIONS****Amount of Invoice Paid:****\$184.98****INTERNET SERVICE - OCT/NOV 2023***Distribution:**206-336-850.CHC**Internet Services**184.98***CONSUMERS ENERGY****Amount of Invoice Paid:****\$6.98****LED UPGRADE - SEPT 2023***Distribution:**206-336-926.000**Street Lighting**6.98***CONSUMERS ENERGY****Amount of Invoice Paid:****\$21.15****ST. LIGHTS/ELECTRICITY - SEPT 2023***Distribution:**206-336-926.000**Street Lighting**21.15***CONSUMERS ENERGY****Amount of Invoice Paid:****\$872.28****ST LIGHTS/ELECTRICITY***Distribution:**206-336-926.000**Street Lighting**18.29**206-336-921.000**Electricity**853.99***CONSUMERS ENERGY****Amount of Invoice Paid:****\$20.65****STREET LIGHTS - OCT 2023***Distribution:**206-336-926.000**Street Lighting**20.65*

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**INVOICE INFORMATION****CONSUMERS ENERGY**

Amount of Invoice Paid: \$6.98
ST LIGHTS LED UPGRADE - OCT 2023

*Distribution:**206-336-926.000**Street Lighting**6.98***CRYSTAL FLASH PETROLEUM**

Amount of Invoice Paid: \$1,143.62
DIESEL FUEL

*Distribution:**206-336-751.000**Vehicle-Gas & Oil**1,143.62***CRYSTAL FLASH PETROLEUM**

Amount of Invoice Paid: \$1,145.12
DIESEL FUEL

*Distribution:**206-336-751.000**Vehicle-Gas & Oil**1,145.12***CRYSTAL FLASH PETROLEUM**

Amount of Invoice Paid: \$470.21
REGULAR FUEL

*Distribution:**206-336-751.000**Vehicle-Gas & Oil**470.21***CSI EMERGENCY APPARATUS**

Amount of Invoice Paid: \$5,022.18
ENG 2 VARIOUS REPAIRS

*Distribution:**206-336-939.000**Vehicle Maintenance**5,022.18***CSI EMERGENCY APPARATUS**

Amount of Invoice Paid: \$5,330.06
ENG 1 VARIOUS REPAIRS

*Distribution:**206-336-939.000**Vehicle Maintenance**5,330.06***CUMMINS SALES & SERVICE**

Amount of Invoice Paid: \$955.01
STN 3 GENERATOR MAINTENANCE

*Distribution:**206-336-930.000**Stations Repairs and Maintenance**955.01***ELAN FINANCIAL SERVICES**

Amount of Invoice Paid: \$979.62
MTHLY SVCS; UNIFORM; CLASS

*Distribution:**206-336-850.000**Communications/Telephone**316.80**206-336-960.000**Education & Training**350.00**206-336-935.000**Uniforms**239.83**206-336-850.CHC**Internet Services**72.99*

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**INVOICE INFORMATION****ENVIRONMENTAL ARCHITECTS**

Amount of Invoice Paid: \$7,425.00
NEW STN 1 CONCEPT DRAWINGS 50% CO

Distribution:
 206-336-970.000

Capital Outlay

7,425.00

ESO SOLUTIONS, INC

Amount of Invoice Paid: \$395.00
REPORTING SOFTWARE 11/10 - 11/9/2024

Distribution:
 206-336-818.200

Software License

395.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,960.00
LABOR

Distribution:
 206-336-801.UNI

Union Negotiations

1,960.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$112.50
GENERAL MATTERS

Distribution:
 206-336-801.UNI

Union Negotiations

112.50

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$1,404.50
GENERAL MATTERS

Distribution:
 206-336-801.UNI

Union Negotiations

1,404.50

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$2,128.00
LABOR

Distribution:
 206-336-801.UNI

Union Negotiations

2,128.00

FIRE RECOVERY EMS

Amount of Invoice Paid: \$460.90
EMS BILL - OCT 2023

Distribution:
 206-336-818.000

Contractual Services

460.90

FIRE RECOVERY EMS

Amount of Invoice Paid: \$552.93
EMS BILLING - OCT 2023

Distribution:
 206-336-818.000

Contractual Services

552.93

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION		INVOICE INFORMATION	
GRAND TRAVERSE MOBILE COMM		Amount of Invoice Paid:	\$386.50
		ENG 3 BACKUP CAMERA	
	Distribution: 206-336-939.000	Vehicle Maintenance	386.50
IMPERIAL DADE		Amount of Invoice Paid:	\$169.58
		STN SUPPLIES	
	Distribution: 206-336-726.000	Supplies	169.58
JORDAN LAPOINT		Amount of Invoice Paid:	\$394.32
		PARAMEDIC PROGRAM/EMS TESTING COU	
	Distribution: 206-336-960.000	Education & Training	394.32
LEELENAU COFFEE ROASTING CO., INC.		Amount of Invoice Paid:	\$93.80
		STN COFFEE	
	Distribution: 206-336-726.000	Supplies	93.80
MCCARDEL CULLIGAN WATER		Amount of Invoice Paid:	\$87.00
		STN 3 WATER SOFTENER	
	Distribution: 206-336-818.000	Contractual Services	87.00
MCCARDEL CULLIGAN WATER		Amount of Invoice Paid:	\$57.00
		STN 1 WATER SOFTENER	
	Distribution: 206-336-818.000	Contractual Services	57.00
MI FIRE TRAINING CONSULTANTS LLC		Amount of Invoice Paid:	\$1,000.00
		PUMP OPERATOR CLASS INSTRUCTOR FEES	
	Distribution: 206-336-960.000	Education & Training	1,000.00
MICHIGAN STATE FIREMEN'S ASSOC.		Amount of Invoice Paid:	\$75.00
		2024 MEMBERSHIP	
	Distribution: 206-336-958.000	Memberships and Dues	75.00

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**INVOICE INFORMATION****NYE UNIFORM**

Amount of Invoice Paid: \$359.65
DRESS UNIFORM

Distribution:

206-336-935.000

Uniforms

359.65

PENINSULA MARKET

Amount of Invoice Paid: \$100.05
STN SUPPLIES , FOOD FOR SPL TRNG EVEN

Distribution:

206-336-726.000

Supplies

100.05

PHOENIX SAFETY OUTFITTERS

Amount of Invoice Paid: \$434.99
LOGAN - FIRE BOOTS

Distribution:

206-336-970.000

Capital Outlay

434.99

PRINCIPAL LIFE INSURANCE CO.

Amount of Invoice Paid: \$946.69
DENTAL INSURANCE - NOV 2023

Distribution:

206-336-712.000

Medical/Life Insurance

946.69

SHEREN PLUMBING AND HEATING

Amount of Invoice Paid: \$166.88
STN 2 FURNACE MAINTENANCE

Distribution:

206-336-930.000

Stations Repairs and Maintenance

166.88

SHEREN PLUMBING AND HEATING

Amount of Invoice Paid: \$335.58
STN 1 FURNACE MAINTENANCE

Distribution:

206-336-930.000

Stations Repairs and Maintenance

335.58

SHEREN PLUMBING AND HEATING

Amount of Invoice Paid: \$224.88
STN 3 FURNACE MAINTENANCE

Distribution:

206-336-930.000

Stations Repairs and Maintenance

224.88

STRYKER SALES, LLC

Amount of Invoice Paid: \$560.70
CABLES FOR HEART MONITOR

Distribution:

206-336-932.000

Ambulance Supplies

560.70

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**INVOICE INFORMATION****STRYKER SALES, LLC**

Amount of Invoice Paid: \$1,080.38
COT POWER LIFT BATTERIES

Distribution:

206-336-933.000

Equipment Maintenance

1,080.38

STRYKER SALES, LLC

Amount of Invoice Paid: \$866.55
BATTERIES FOR HEART MONITOR

Distribution:

206-336-932.000

Ambulance Supplies

866.55

SUB-AQUATICS, INC.

Amount of Invoice Paid: \$666.34
CASCADE MAINTENANCE BI-ANNUAL

Distribution:

206-336-933.000

Equipment Maintenance

666.34

SUMMIT COMPANIES

Amount of Invoice Paid: \$350.50
ANNUAL FIRE EXT MAINTENANCE - STN 2

Distribution:

206-336-933.000

Equipment Maintenance

350.50

SUMMIT COMPANIES

Amount of Invoice Paid: \$227.80
STN 1 FIRE EXT ANNUAL MIANTENANCE

Distribution:

206-336-933.000

Equipment Maintenance

227.80

SUMMIT COMPANIES

Amount of Invoice Paid: \$45.20
ANNUAL FIRE EXT MAINTENANCE - STN 3

Distribution:

206-336-933.000

Equipment Maintenance

45.20

TELEFLEX LLC

Amount of Invoice Paid: \$612.50
EMS SUPPLIES

Distribution:

206-336-932.000

Ambulance Supplies

612.50

THE UPS STORE

Amount of Invoice Paid: \$11.98
RETURN GAUGE COVER

Distribution:

206-336-905.000

Postage/Shipping

11.98

PENINSULA TOWNSHIP
INVOICE REGISTER

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For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION

VERIZON

INVOICE INFORMATION

Amount of Invoice Paid: \$19.52
HEART MONITOR MODEM

Distribution:
206-336-850.000 Communications/Telephone 19.52

VERIZON WIRELESS

Amount of Invoice Paid: \$220.81
CELL PHONES/TABLETS/DATA

Distribution:
206-336-850.000 Communications/Telephone 220.81

VERIZON WIRELESS

Amount of Invoice Paid: \$122.02
CELL PHONES/DATA

Distribution:
206-336-850.000 Communications/Telephone 122.02

Total Amount Disbursed: \$51,846.92

**PENINSULA TOWNSHIP
INVOICE REGISTER**

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LH

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION

INVOICE INFORMATION

ACENTEK

Amount of Invoice Paid: \$98.49
INTERNET VIDEO SERVICES

Distribution:
508-804-850.000 Com/Telephone 98.49

ACENTEK

Amount of Invoice Paid: \$41.64
OFFICE PHONES

Distribution:
508-804-850.000 Com/Telephone 41.64

AFFINITY

Amount of Invoice Paid: \$13.95
IT SUPPORT/SERVICE - SEPT 2023

Distribution:
508-804-818.000 Contractual Services 13.95

BLUE CARE NETWORK

Amount of Invoice Paid: \$1,130.91
HEALTH INSURANCE - NOV 2023

Distribution:
508-804-712.000 Medical/Life Insurance 565.45
509-804-712.000 Medical/Life Insurance 565.46

CONSUMERS ENERGY

Amount of Invoice Paid: \$190.24
ELECTRICITY - SEPT 2023

Distribution:
508-804-921.000 Electricity 190.24

DEWEESE HARDWARE

Amount of Invoice Paid: \$57.65
KEEPER SUPPLIES

Distribution:
508-804-726.KPR Keeper Quarter Supplies 57.65

EGLE

Amount of Invoice Paid: \$171.92
2024 ANNUAL WATER SUPPLY FEE - LTHOU

Distribution:
508-804-855.DEQ Noncom. Public Wat. Sup. Fee 171.92

ELAN FINANCIAL SERVICES

Amount of Invoice Paid: \$194.20
MTHLY SVCS; SHPING

Distribution:
508-804-818.SEC Security 30.98
508-804-818.000 Contractual Services 150.00
509-804-905.000 POSTAGE/SHIPPING 13.22

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**INVOICE INFORMATION****GINGER SCHULTZ**

Amount of Invoice Paid:
MILEAGE - AUG 2023

\$404.66*Distribution:*

508-804-870.000

Mileage

404.66

GINGER SCHULTZ

Amount of Invoice Paid:
MILEAGE - JUL 2023

\$156.94*Distribution:*

508-804-870.000

Mileage

156.94

GINGER SCHULTZ

Amount of Invoice Paid:
MILEAGE - MAY 2023

\$134.93*Distribution:*

508-804-870.000

Mileage

134.93

GINGER SCHULTZ

Amount of Invoice Paid:
MILEAGE - FEB/MARCH 2023

\$67.33*Distribution:*

508-804-870.000

Mileage

67.33

GINGER SCHULTZ

Amount of Invoice Paid:
MILEAGE - JUNE 2023

\$213.00*Distribution:*

508-804-870.000

Mileage

213.00

GINGER SCHULTZ

Amount of Invoice Paid:
MILEAGE - APRIL 2023

\$275.10*Distribution:*

508-804-870.000

Mileage

275.10

KAESER BLAIR INC

Amount of Invoice Paid:
BUTTONS/MAGNETS

\$802.22*Distribution:*

509-804-727.000

Merchandise For Lighthouse Gift Shop

802.22

PRINCIPAL LIFE INSURANCE CO.

Amount of Invoice Paid:
DENTAL INSURANCE - NOV 2023

\$39.57*Distribution:*

508-804-712.000

Medical/Life Insurance

19.79

509-804-712.000

Medical/Life Insurance

19.78

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION**ROBERT WILKINSON****INVOICE INFORMATION**

Amount of Invoice Paid: \$480.00
BLDG & GROUDS MAINTENANCE - OCT 202

Distribution:

508-804-818.000

Contractual Services

480.00

SUMMIT COMPANIES

Amount of Invoice Paid: \$51.50
ANNUAL FIRE EXT INSPECTION- LIGHTHOU

Distribution:

508-804-930.000

Repairs and Maintenance

51.50

UNITED STATES LIGHTHOUSE SOCIETY

Amount of Invoice Paid: \$50.00
RENEWAL MEMBERSHIP

Distribution:

508-804-960.000

Education & Training

50.00

VERIZON WIRELESS

Amount of Invoice Paid: \$47.22
CELL PHONE/DATA

Distribution:

508-804-850.000

Com/Telephone

47.22

Total Amount Disbursed: \$4,621.47

PENINSULA TOWNSHIP INVOICE REGISTER

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION

GT REGIONAL LAND CONSERVANCY

INVOICE INFORMATION

Amount of Invoice Paid: \$30,000.00
PDR PROGRAM CONTRACT: 6/1/23 - 6/1/

Distribution:

397-210-818.000 PDR-Contractual Services-ADMINISTRATION 30,000.00

THE COPY SHOP, INC.

Amount of Invoice Paid: \$46.00
ENVELOPES - PRINTER

Distribution:

397-220-970.000 Capital Outlay/MiscExpenditures 46.00

Total Amount Disbursed: \$30,046.00

**PENINSULA TOWNSHIP
INVOICE REGISTER**

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION		INVOICE INFORMATION	
ACENTEK		Amount of Invoice Paid:	\$30.34
		OFFICE PHONE	
	<i>Distribution:</i>		
	207-301-850.000	Communications/Telephone	30.34
VERIZON WIRELESS		Amount of Invoice Paid:	\$25.85
		OFFICE PHONE	
	<i>Distribution:</i>		
	207-301-850.000	Communications/Telephone	25.85
Total Amount Disbursed:			\$56.19

**PENINSULA TOWNSHIP
INVOICE REGISTER**

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SEW

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION

GRAND TRAVERSE COUNTY

INVOICE INFORMATION

Amount of Invoice Paid: \$11,173.72

DPW SEWER EXPENSES - JUNE 2023

Distribution:

590-527-818.000

G.T. County Service Fees - Sewer

11,173.72

Total Amount Disbursed: \$11,173.72

**PENINSULA TOWNSHIP
INVOICE REGISTER**

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T/A

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION

INVOICE INFORMATION

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$908.00
PENINSULA SHORES SUP #123

Distribution:

701-000-255.T81

Escrow - The 81 On East Bay

908.00

FAHEY SCHULTZ BURZYCH RHODES

Amount of Invoice Paid: \$384.00
PC MTG PREP/ATTENDANCE

Distribution:

701-000-255.T81

Escrow - The 81 On East Bay

384.00

RECORD EAGLE (PUBS)

Amount of Invoice Paid: \$102.30
LEGAL NOTICES - SEPT 2023

Distribution:

701-000-255.T81

Escrow - The 81 On East Bay

102.30

Total Amount Disbursed: \$1,394.30

**PENINSULA TOWNSHIP
INVOICE REGISTER**

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WAT

For Invoices Scheduled for Payment on: 11/14/2023 12

VENDOR INFORMATION

GRAND TRAVERSE COUNTY

INVOICE INFORMATION

Amount of Invoice Paid: \$9,807.45

DPW WATER EXPENSES - JUNE 2023

Distribution:

591-536-818.000

G.T. County Service Fees

9,807.45

Total Amount Disbursed: \$9,807.45

Reports



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
fire@peninsulatownship.com



OCTOBER 2023 FIRE DEPARTMENT REPORT

RUNS:

Incident Type Details

Click Row for Breakdown	2023	Total
100 - Fire	1	1
300 - EMS	34	34
500 - Service Call	9	9
600 - Series	3	3
700 - False Alarm	11	11
Total	58	58

Mutual Aid Summary

Aid Given Or Received	2023	Total
Mutual aid given	1	1
Mutual aid received	2	2
None	55	55
Total	58	58

Mutual Aid for Structure Fires

Aid Given Or Received	2023	Total
None	1	1
Total	1	1

Level of Service	2023	Total
Advanced Life Support	22	22
Basic Life Support	13	13
Total	35	35

Disposition	911 Response	Public Assistance/Other Not Listed	Total
Transported No Lights/Siren	15		15
Patient Evaluated, No Treatment/Transport Required	4		4
Patient Refused Evaluation/Care (Without Transport)	8		8
Cancelled (Prior to Arrival at Scene)	1	1	2
Patient Treated, Released (AMA)	1		1



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
fire@peninsulatownship.com



<u>Disposition</u>	911 Response	Public Assistance/Other Not Listed	Total
Transported Lights/Siren	3		3
Assist, Public		1	1
Patient Dead on Scene - No Resuscitation Attempted (Without Transport)	1		1
Total	33	2	35

TRAINING: For the month October 2023, the department completed training on Carbon Monoxide, gas monitor usage, pre-incident site plans, SCBA usage, hose line deployment, pump operations, master deck gun usage, site visits and SCBA confidence drills. Lt. Sarber completed a fire inspector course. Members did EMS on-line continuing education classes. Members renewed multiple EMS certifications. New members worked on apparatus driving and equipment and drivers' safety courses. Two members continued paramedic schooling. Two members continued EMT training.

OTHER ACTIVITY: Department continued fire safety business inspection revisits with work being done to fix outstanding issues. Installed and changed batteries on multiple resident's smoke detectors. Chief attended monthly county Chief's meeting. Member attended monthly medical control authority meeting. Crews completed monthly station checks and vehicle checks. Chief started work on 2024/25 budget. Held monthly officers meeting. New station 1 committee met with architect about concepts and needs of potential new station 1 with drawings nearly 50 percent complete. Chief attended fire instructor meeting for upcoming fire school. Terminated one employee and two employees resigned a full-time and part-time position. Department will place out ads to fill two full time positions.

Frederick S Danielson

3409 Holiday View Dr
Traverse City, MI 49686
(708) 220-0970
fsdanielson@gmail.com

13th October 2023

Fred Gilstorff

Chief, Peninsula Township Fire Department
14247 Center Rd
Traverse City, MI 49685

Dear Chief Gilstorff,

This letter is to inform you that I will be officially resigning from my position within the department effective Friday October 27th, 2023.

The opportunities and experiences that both you and the department have afforded me are invaluable as I truly appreciated my time as a firefighter. My decision to leave does not have to do with the department or its members as there is no other place that I'd rather be a firefighter. Your mentorship throughout my time at the department has been much appreciated as you have always looked out for me and my best interest.

I am willing to help in any way that I can to ensure a smooth transition of programs and responsibilities enabling the success of the department so that it may continue to provide the highest level of service to the community.

This department has a lot of momentum and will continue to grow under your leadership. I wish the best for the department and for those who serve their community as members of the Peninsula Township Fire Department.

Sincerely,

A handwritten signature in black ink, appearing to read 'Frederick S. Danielson', with a stylized flourish at the end.

Fredrick S. Danielson

PENINSULA TOWNSHIP

13235 Center Road Traverse City, MI 49686
Ph:231-223-7322 Fax:231-223-7117
www.peninsulatownship.com

CASH SUMMARY BY FUND FOR PENINSULA TOWNSHIP CASH AND INVESTMENT ACCOUNTS

Fund	Description	Ending Balance 10/31/2023
101	GENERAL FUND	1,049,540.27
204	Roads Fund	5,186.80
206	Fire Fund	1,421,154.92
207	Police Fund	359,948.16
208	Parks Fund	90,870.12
209	Cemetery Fund	73,887.53
213	Hessler Log Home Fund	5,949.75
214	Pelizzari Natural Area Fund	377,889.91
216	Dougherty House/Replica Log Church Fund	11,597.70
252	Building Fund	2,819.25
298	Cable Council Fund	750,841.60
299	Spec Assesmt-2017-Landing Account	7,295.15
397	Purchase of Development Rights	3,210,245.27
502	Tower Fund	863,703.70
508	Lighthouse Fund	160,485.28
509	Lighthouse Gift Shop Fund	121,348.83
590	Sewer Fund	308,151.29
591	Water Fund	316,261.74
596	Compactor Station Fund	(31.92)
701	Trust and Agency Fund	39,849.79
703	Tax Collection	512,796.15
704	Imprest Payroll Fund	57,842.00
708	Library Trust and Agency Fund	316,306.40
853	Spec Assessmt-Braemar Drainage District	32,862.56
854	Spec Assessmt-Logan-MapleTerrace Drain	114,003.81
861	Spec Assessmt-Braemar Road Improvement	29,808.34
863	Spec Assessmt-Logan Hills Road Improvemt	35,982.29
864	Spec Assesmt-MapleTerrace Road Improvemt	66,882.13
865	Spec Asses-Old Mission Estate Rd Improve	70,857.92
866	Spec Assessmt-West Winds Road Improvemt	70,737.51
867	Spec Assessmt-Maple Terrace Water System	115,136.39
	TOTAL - ALL FUNDS	10,600,210.64



The driveway was resealed and striped last month and looks great. There were two small potholes that Molon was able to fix as well.

We have had some huge cooling bills of late so I had D&W, the company that installed the HVAC, system come out. The technician spent a good part of a day cleaning and testing. It turns out, one of the fans on the three furnace units was running all the time. That is now repaired. Also, he pointed out that the architect designed the copier station directly under an temperature sensor which explained why it was always so cold in the main part of the library. We cannot move the copier because the data ports are there, but the technician helped me pull the unit away from the wall which hopefully helps. I will be monitoring this.

It seems to have been repair month! The weathervane atop the Carriage House is losing its wing. I found an artisan welder who can repair it and am waiting on Grand Traverse Construction to come out with a cherry picker to get it down from the roof. The roof is too slippery and steep for someone to climb up with a ladder. Tim Carroll has kindly offered to reimburse PCL for any repairs as he donated the piece and it once was on a windmill at his family farm.

The last U of M program was another success. Numerous patrons have expressed gratitude for the series. U of M is already talking next year. While it is an extreme amount of work for the staff, I will consider it again with a few changes if U of M agrees. Many thanks to the volunteer parking assistants without whom parking would be chaos.

We are hosting a Harvest Fest October 21 with storytelling by Jenifer Strauss, crafts, treats and a walk through our skeleton garden. All are welcome. !0 am – noon.

Much programming is happening at PCL – always well attended. Check our website at peninsulacommunitylibrary.org for details!

PCL Fun Fact: Peninsula Community Library operated in the Peninsula Market for 18 months in 2005/2006 while Old Mission Peninsula School was undergoing a major renovation.

Circulation Sept 2023: 2091 + 91 manual checkouts, Sept 2022: 2547

Sept Volunteers: 28 people, 43 hours of time to PCL.

Curbside pickups: 3. Home delivery: 0. New library cards: 11

Hold Transit Counts Sept: 674 to other libraries from PCL, 357 from other libraries to PCL

Programs Sept: 22 Programs Participation Sept: 369 Reference Questions: 451

Website Hits: Not available this month Twilight Baby Bags: 0, 1000 Books Before Kindergarten: 1

Meeting Room Reservations: 13



Items from our Library of Things have been checked out 40 times since the start of PCL's fiscal year (7/1/23). It currently includes 25 items, but thanks to the Friends of PCL and their very successful Cheese, Chocolate and Chardonnay fundraiser, we will be adding more items. The most requested item that we do not currently have is for folding chairs. We will be ordering 25 of those soon for both patron loan and library use!

A retired member of our community has volunteered – without being asked – to weed the places in the Children's Garden where weeds are coming up between the seams in the pavement. They have been an ongoing problem and we do not spray weed killer there as children play in the area. He will do it on an ongoing basis on his own schedule. I am so very grateful – as are my knees!

The fireplace was giving us problems – either not lighting or not staying lit. Source Julien came out, cleaned the jets, re-adjusted and added more "glowing embers" for aesthetics, replaced a small part. Morning patrons who come in to read the paper are happy it is up and running again!

A donation by the Friends of PCL has allowed us to replace the shelf markers in the library with bright colorful ones. Patrons love them because they not only have the Dewey classifications for our non-fiction, but have words and pictures showing what one will find under the various numbers.

Santa will be arriving at the library by Peninsula Township Firetruck November 26. Parents will be able to snap photos of their kids with the jolly old elf. Crafts and a cookie decorating station will also highlight the afternoon. The day is co-sponsored by the Friends of PCL.

Our Annual Appeal letter will go out to Old Mission households this month. This has become our biggest fundraiser and we are grateful for the community support. Last year this raised almost \$33,000.

Save the date! Books at the Boathouse – also a major fundraiser for the library will happen Monday, April 22, 2023. Many thanks to Doug and Erin Kosch and the Boathouse crew who donate the meal, the space and their time!

PCL Fun Fact: All artwork in the library is by Old Mission artists and depicts life on Old Mission

Circulation Oct 2023: 2043 + 43 manual checkouts, Oct 2022: 2399

Oct Volunteers: 28 people (2 teens), 43 hours of time to PCL

Curbside pickups: 2. Home delivery: 1. New library cards: 11

Hold Transit Counts Oct: 673 to other libraries from PCL, 327 from other libraries to PCL

Programs Oct: 26 Programs Participation Oct: 804 Reference Questions: 392

Website Hits: Not available this month Twilight Baby Bags: 0, 1000 Books Before Kindergarten: 1

Meeting Room Reservations: 12

January through October

[illegible]

Minutes

PENINSULA TOWNSHIP

13235 Center Road, Traverse City MI 49686

www.peninsulatownship.com

Township Board Special Meeting

October 10, 2023, 3:00 p.m.

Township Conference Room

Minutes

1. Call to Order by Chown at 3:01 p.m.

2. Pledge

3. Roll Call

Present: Rudolph, Sanger, Achorn, Sanders, Chown

Absent: Wunsch, Shanafelt

4. Brief Citizen Comments (for agenda items only): none

5. Approve Agenda

Rudolph moved to approve the agenda with a second by Sanger.

Motion approved by consensus

6. Conflict of Interest: none

7. Consent Agenda: none

8. Business:

1. Closed session with township legal counsel to discuss trial and/or settlement strategy in connection with *Mari Vineyards v Peninsula Township* pursuant to MCL 15.268(1)(e) and MCL 15.243(1)(g), as an open meeting would have a detrimental financial effect on the litigating or settlement position of the township (Chown)

Sanders moved to enter closed session with a second by Rudolph.

Roll call vote: yes – Rudolph, Sanger, Achorn, Sanders, Chown

Passed unan

Sanger moved to return to open session with a second by Sanders.

Roll call vote: yes – Sanger, Achorn, Sanders, Chown, Rudolph

Passed unan

9. Citizen Comments: none

10. Board Comments: none

11. Adjournment:

Sanders moved to adjourn with a second by Achorn.

Motion approved by consensus

Adjourned at 3:49 p.m.

PENINSULA TOWNSHIP

13235 Center Road, Traverse City

MI 49686

www.peninsulatownship.com

Township Board Regular Meeting

October 10, 2023, 7:00 p.m.

Township Hall

Minutes

1. **Call to Order** by Chown at 7:01 p.m.

2. **Pledge**

3. **Roll Call**

Present: Achorn, Sanger, Rudolph, Sanders, Chown

Absent: Wunsch, Shanafelt

4. **Citizen Comments:**

Nancy R. Heller, 3091 Blue Water Road: referencing the consent agenda, how do you set it up? From the Michigan Municipal League: "All items listed under the consent agenda are considered routine by the board and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately." Is this how you set up the consent agenda?

Chown: yes, it is.

Heller: on item number nine, "Preliminary Analysis of Peninsula Township Organizational Structure and Functions by Trustee Armen Shanafelt." I read it. I feel it's incomplete. It does take into consideration the township staff, the supervisor, clerk, and treasurer. There was no key. I had to ask someone what the two initials meant. He was asked to do this at a township board meeting?

Chown: he volunteered to lead the ad hoc committee and begin researching the topic at the special informational meeting.

Heller: a lot more discussion needs to take place on this subject. I don't think this is the place for it, as a resident.

TJ Andrews, County Commissioner: regarding the agenda item relating to the county's appropriation to Peninsula Township parks capital improvements, \$25,000 a year for the next five years, I want to thank Becky [Chown] and Isaiah [Wunsch] for putting on a great presentation and getting the board to unanimously agree. It's a small amount going towards a great need in the community. It speaks to the value parks provide to our entire region.

In CMH [Community Mental Health] upper management, there was some news over the weekend about folks going on administrative leave. The Pavilions CEO left effective immediately last Thursday. Roads [Grand Traverse County Road Commission] is going to be getting a new head person. Those organizations are all being led at the moment by interims. Who we put on boards and who oversees these boards is important, and we

have openings. We are going to be interviewing for the Pavilions board but there are also openings coming up on the BATA board, the Airport Authority board, Veterans Affairs, and others. I know Peninsula Township is trying to find folks to volunteer on your boards. If you have excess folks who are looking to get involved in our community at the local level, we have an immense need. I have a list of statewide boards looking for appointees. These range from mechanical engineers and boilers to cosmetologist and barbers and many others who oversee the rules and codes. If you come across recent retirees who have a wealth of experience in their trade or profession who want to stay involved, please send them my way. I'll try to sit down with them and find a good fit.

5. Approve Agenda:

Sanders moved to approve the agenda as presented with a second by Sanger. Motion approved by consensus

6. Conflict of Interest: none

7. Consent Agenda:

1. Invoices (recommend approval)
2. Reports
 - A. Fire Department
 - B. Cash Summary by Fund
 - C. Peninsula Community Library and additional correspondence from Director Vicki Shurly
 - D. Peninsula Township Ordinance Enforcement Officer
3. Minutes from September 6, 2023, township board special meeting; September 7, 2023, township board special meeting; September 12, 2023 township board special meeting; and September 12, 2023, township board regular meeting
4. Peninsula Township Fire Department Station 1 Open House flyer
5. PowerPoint slides from township board special meeting on general law versus charter forms of township government
6. Ticker article titled "Peninsula Township Explores Becoming Charter Township"
7. Ticker article on GT County Commissioner' approval of Peninsula Township Parks funding
8. Letter accepting the donation of pickleball courts from the Bowers Harbor Pickleball Association
9. Preliminary Analysis of Peninsula Township Organizational Structure and Functions by Trustee Armen Shanafelt
10. Public service announcement from League of Women Voters on leaking septic systems
11. Correspondence
 - A. Joe Gorka
 - B. Susan Odgers

Rudolph moved to approve the consent agenda as presented with a second by Sanders. Motion passed by consensus

8. Business:

1. Parks Committee update (Chown)

Chown: there's quite a lot in the packet. This update covers everything from our brand new parks logo to planned signage in our parks, starting with Pelizzari Natural Area, to the

recent community-wide celebration at Bowers Harbor Park. I would be remiss if I did not briefly mention the dozens of people who helped make that celebration a success. First, the parks committee itself. Every one of the members came out and assisted. I want to recognize and thank the Bowers Harbor Pickleball Association, which jumpstarted the additional improvements at the park with the six new pickleball courts its members privately fundraised for. That work helped us leverage a deal to repour the tennis courts and construct a brand new basketball court we otherwise could not have afforded. I also want to recognize Brian Peace of Elmers, who did all this work, and Mike Query, who sold us the new state-of-the-art basketball goalposts at cost. Michelle Zebell of the parks committee spearheaded the entire event. The Old Mission Peninsula United Methodist Church provided snacks and drinks. Local farmers provided apples. The list of people who assisted is three pages long. The parks committee created t-shirts that say "OMP" on the front with a beautiful logo created by artist Glenn Wolff on the back that he donated to the township. We also have stickers and decals for sale. If anybody would like to purchase them, visit Mission Point Lighthouse Gift Shop. All proceeds go to our township parks.

2. Old Mission Woman's Club Christmas Cookie Sale December 8 and 9, 2023, at Peninsula Township Hall (Chown)

Chown: in your packet is the annual application from the Old Mission Women's Club [OMWC] for the cookie sale. Normally this item goes under consent and is automatically approved. It's a business item tonight because the OMWC hasn't yet received its certificate of liability insurance. That is pending and is required to hold the sale at the town hall. I ask for a motion tonight to approve this agenda item, pending receipt of the certificate of liability insurance, so the women's club can move ahead with planning for the event.

Rudolph moved to approve the Old Mission Woman's Club Christmas Cookie Sale December 8 and 9, 2023, pending receipt of the certification of liability insurance, with a second by Sanger.

Roll call vote: yes – Sanger, Rudolph, Sanders, Chown, Achorn

Approved unan

Sanders: will you let us know when that certificate comes in?

Chown: yes. It should within the next two weeks.

3. Request for Budget amendment and appropriation (Achorn)

Achorn: the Dougherty House and historic log church need additional funding for operating expenses. We estimated utilities but that wasn't sufficient. They need an extra \$10,000 appropriation and an amendment to their budget. I propose the money come from the Tower Fund, number 502, and we put it into the Dougherty House Historic Log Church Fund, number 206. At the present time, there's \$1,700 in their cash account and we're approaching winter with probably hefty utility bills.

Sanger moved to approve the transfer of \$10,000 from the Tower Fund to the Historic Log Church Fund with a second by Chown.

Roll call vote: yes – Rudolph, Sanders, Chown, Achorn, Sanger

Approved unan

4. Revised fee schedule (Cram)

Cram: based on feedback from our last meeting, the revised fee schedule clarifies that the large event permit for those events on public property and/or within the public right-of-way would have the \$600 application fee and go back to the \$5 per participant fee at the completion of the event. For the large event permit fee for events on private property with

250 people or more, the application fee would be \$150. I will update the website. This information is available when people come in to apply for various permits.

Sanders: are we sending out a notice to our historic event holders?

Cram: they are already aware of this, but I can send a reminder.

Sanders moved to approve the revised fee schedule with a second by Achorn.

Roll call vote: yes – Sanders, Chown, Achorn, Sanger, Rudolph Approved unan

5. PDR update (Cram and Laura Rigan from the Grand Traverse Regional Land Conservancy)

Cram: the selection committee announced the first application period of round five on May 3. That application period closed June 7. We received 10 applications. They were all deemed complete. Two of the applications included multiple parcels. Laura [Rigan] and I broke these two applications into five applications based on the contiguity and location of the parcels. They are all labeled VM 3, which stands for the Van Meter family. A copy of the spreadsheet is included in the packet.

The selection committee decided to request appraisals for the four top-ranking applications based on the fact that we have limited staff resources and it takes time to do these appraisals. We plan to work through all of them as we move forward. Once those appraisals are complete, we will bring them back to you. Laura has been working closely with the applicants to determine whether or not they're interested in participating in matching funds. She has submitted grant applications on our behalf. If matching funds are available, the rankings might change. That process is outlined in the PDR ordinance. We're hoping to have the first four appraisals complete sometime around the end of the year. Regarding the 2022 monitoring, all 12 violations have been brought into compliance. Most related to a transfer of property and not recording the appropriate deed. A couple of others we addressed through letters and investigation. One citation was issued and settled. Monitoring for 2023 has begun. Susie Shipman received the contract to assist with monitoring. She has sent out letters to all our existing conservation easements. There are 114. She is requesting site visits with the property owners and is getting a good response. Since the first application period rolled out, we have received additional interest. We're keeping a running list of all interested parties for when we complete these current applications and open up another application period.

Rudolph: congratulations on getting through the citation.

Chown: from a process standpoint, how often does the committee get together?

Cram: in the beginning, we met every other week. We updated the application and the conservation easement template and went through the ordinance. We had to bring the selection committee up to speed with the farm processing amendment, number 201. We are meeting sporadically now that the applications have been ranked and Laura is working with the applicants. As we have additional information, we will bring the selection committee back together. Once the appraisals come back, we will meet more regularly to prepare applications to move forward to the board.

Chown: it's going to stay busy for a while.

Cram: we have a great selection committee. They work really hard. Laura Rigan of the Grand Traverse Regional Land Conservancy was contracted to assist with program administration. She's awesome.

6. Planning update (Cram)

Cram: I am sad to say that Nicholas Wikar is no longer with us as our planning and zoning administrator. We have reposted the position and are hopeful we will find someone soon. We have Sara Kopriva with Beckett & Raeder coming in to help on a contract basis. I will go back to covering both departments and working with our ordinance enforcement officer as well as with Sara to move land use permit applications forward.

It came to our attention that Bonobo hosted a private event on September 30. We have received complaints about noise at that event. We are currently investigating Bonobo's SUP and other things. We will keep you posted.

We have also received several complaints about events at the Seven Hills distillery. They had an event over Labor Day. It was reported that 30-plus cars were parked on Seven Hills Road with noise beyond 10:00 p.m. I had a verbal conversation with one of the owners letting him know a violation letter would be coming. Before I could get the letter out, they hosted another event last Wednesday, October 4. I investigated that event and counted more than 77 cars parked on the road. That is a violation of their SUP for many reasons. They agreed not to park on Seven Hills Road. They also exceeded the capacity allowed by their on-site septic system. The violation letter will now have additions based on this second incident and we will likely issue a citation.

Chown: will this go beyond citations if these sorts of violations continue?

Cram: hopefully the citation cures it and they understand we need to enforce our SUP approvals. Beyond that we could look at their SUP.

7. Litigation update (Chris Patterson from Fahey Schultz Burzych Rhodes)

Patterson: one of the lawsuits that was filed around this time last year in federal court was with the plaintiff Family Orchards LLC related to the process of the moratoriums that were in effect prior to Amendment 201. Motions are pending. There's been no scheduling order, which is something a court issues. We have pending legal motions that could dismiss the case if the judge agrees with the position set forth by the township.

The second case, the Villa Mari lawsuit, is in state court now. It relates to the scope of activities that are permitted in their SUP. That case has gone through formal mediation. Discovery should be completed in the next two weeks.

The wineries of Old Mission Peninsula case is moving through the courts again with PTP's [Protect the Peninsula] intervention. The deposition process is complete. We had until last Friday to file dispositive motions. Now the clock starts running for responses to all those motions. That case is set for trial sometime in April 2024. There were mediation discussions. We are interested in continuing to engage in that process. We should be getting updates from counsel shortly to figure out exactly how the court wants to conduct those additional settlement discussions.

9. Citizen Comments

Fred Woodruff, 4824 Forest Ave.: is there a point at which this process of claim, counter claim, what everybody is actually trying to seek, will become public? My understanding is that gag orders have been issued so that the parties involved can't talk about it. Is that still in place? What information if any will be revealed by these motions for summary judgment?

Patterson: I think you're referring to an order that was issued by Magistrate Judge Kent.

The township is a public body subject to the Freedom of Information Act. We did receive a FOIA request seeking copies of the settlement proposals that were issued by the township, Protect the Peninsula, and the wineries. Legal counsel provided notice to the parties that the request was received and in response the issue was raised before the court. As a result of that request, Magistrate Judge Kent issued an order that the settlement proposals and any confidential letters exchanged between parties or anything related to settlements may not be disclosed.

I want to make clear that the motions themselves and the briefs are all available. You can log onto the website called Pacer to get electronic access to any court case within the 50 states. You're looking for Michigan and then the Western District. You can search the name of the parties. As far as what those documents are trying to do, it's complicated. We are trying to narrow the issues and get certain claims decided earlier so the trial will be more focused.

Woodruff: my hopes went up when I heard the magistrate ordered the parties to sit down without lawyers. That process is over, right?

Patterson: the township is not finished with the mediation process. Magistrate Kent is still interested in working with the parties with or without counsel to see if there can be resolution.

10. Board Comments

Sanders: can we put the Pacer link on our website?

Chown: yes.

11. Adjournment

Rudolph moved to adjourn with a second by Sanger. Motion approved by consensus

Adjourned at 7:46 p.m.

Becky Chown

From: Christy Summers <csummers@bria2.com>
Sent: Tuesday, October 24, 2023 11:45 AM
To: Becky Chown
Subject: RE: revised prelim opinion of costs with EZ dock as an alternate coming today?

Asphalt is substantially less expensive than heavy-duty concrete (on the order of about half or less of the cost), so that is why parking lots and boat launches are generally made of asphalt. The launch itself will be concrete as we can manipulate the grade better and it will withstand the water/ice actions better). But building the whole boating access site in concrete will add cost. It will last longer, but it will add cost.

Christy

From: Becky Chown <clerk@peninsulatownship.com>
Sent: Monday, October 23, 2023 4:49 PM
To: Christy Summers <csummers@bria2.com>
Subject: RE: revised prelim opinion of costs with EZ dock as an alternate coming today?

That is very interesting! I did not know that. I might be thinking of cement driveways that are a light grey color rather than asphalt? I definitely prefer that...is there a reason asphalt is used for boat launches?

Becky

From: Christy Summers <csummers@bria2.com>
Sent: Monday, October 23, 2023 4:39 PM
To: Becky Chown <clerk@peninsulatownship.com>
Subject: RE: revised prelim opinion of costs with EZ dock as an alternate coming today?

We can look into that, Becky, however I believe that generally "lighter color asphalt" has just had time to fade. It all goes down pretty well black due to the petroleum based nature of the mix. I can check to see if changing the aggregate will lighten the color from the start, but using any non-standard materials will usually increase the cost of the product, so we'll need to weigh all that. But I'll note that as your concern and we can circle back to it once those details are being worked out.

From: Becky Chown <clerk@peninsulatownship.com>
Sent: Monday, October 23, 2023 8:10 AM
To: Christy Summers <csummers@bria2.com>
Subject: RE: revised prelim opinion of costs with EZ dock as an alternate coming today?

Dust and gravel in the water, etc., doesn't sound so nice! One last thought: would it be possible to choose asphalt that isn't super dark? I always prefer a lighter color!

Becky

From: Christy Summers <csummers@bria2.com>
Sent: Thursday, October 19, 2023 4:04 PM
To: Becky Chown <clerk@peninsulatownship.com>
Subject: RE: revised prelim opinion of costs with EZ dock as an alternate coming today?

Gravel would definitely cost less upfront than asphalt. I'm honestly not sure if the DNR would entertain it or not. I've never worked on one of their boating access site projects where they did not pave the parking and drives, so my sense is that paving is their standard. But I don't know that for a fact. I just do know that it's cleaner and easier to maintain and easier to keep compliant from an accessibility standpoint. With gravel, you will have dust and tracking of materials into the water, so it isn't a perfect solution.

From: Becky Chown <clerk@peninsulatownship.com>

Sent: Thursday, October 19, 2023 3:48 PM

To: Christy Summers <csummers@bria2.com>

Subject: RE: revised prelim opinion of costs with EZ dock as an alternate coming today?

I do have one more question that I forgot to ask before. When you were up visiting in the summer, we briefly talked about the possibility of using crushed gravel instead of a paved surface for the road and parking lot. You mentioned that the "C" factor is virtually the same. I wondered if you think going with crushed gravel instead of a paved surface is desirable and/or more acceptable and attractive for those who want a minimal impact? If it is, would the DNR go for that?

I'm also curious to know if it would cost less or cost more or less the same.

Thanks, Christy.

Becky

From: Christy Summers <csummers@bria2.com>

Sent: Thursday, October 19, 2023 3:28 PM

To: Becky Chown <clerk@peninsulatownship.com>

Subject: RE: revised prelim opinion of costs with EZ dock as an alternate coming today?

I think it's possible given that it's so shallow there, that we might need to manipulate the bottom to make sure we have sufficient float depth close enough to shore such that we don't have to go super long with the gangway. It may be a conservative estimate, but I'd prefer you be pleasantly surprised it costs less, than disappointed to find out it costs more, later when we know more about the details.

From: Becky Chown <clerk@peninsulatownship.com>

Sent: Thursday, October 19, 2023 2:54 PM

To: Christy Summers <csummers@bria2.com>

Subject: RE: revised prelim opinion of costs with EZ dock as an alternate coming today?

No problem, Christy! I'm so glad to have it! One final question: the EZ dock would require additional dredging beyond the dredging required for the non-motorized kayak and canoe launch?

Thank you!

From: Christy Summers <csummers@bria2.com>

Sent: Thursday, October 19, 2023 10:07 AM

To: Becky Chown <clerk@peninsulatownship.com>

Subject: RE: revised prelim opinion of costs with EZ dock as an alternate coming today?

Oh my goodness, Becky, you've been so patient. I'm so sorry for this delay. Here it is!

From: Becky Chown <clerk@peninsulatownship.com>

Sent: Thursday, October 19, 2023 9:19 AM

To: Christy Summers <csummers@bria2.com>

Subject: revised prelim opinion of costs with EZ dock as an alternate coming today?

Thanks, Christy.

I need to get this in a packet today if at all possible.

Becky

Certificate of Liability Insurance and Sign Request



OLDMISS-01

SINGOLD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/24/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Devette & Ford Insurance Agency, Inc. PO Box 247 Glen Arbor, MI 49636	CONTACT NAME:		
	PHONE (A/C, No, Ext): (231) 334-3022	FAX (A/C, No): (231) 334-4374	
	E-MAIL ADDRESS: insurance@devetteford.com		
INSURED Old Mission Woman's Club C/O Treasurer Marilyn Elliott PO BOX 23 Old Mission, MI 49673	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Auto-Owners Insurance Company		18988
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		33313488	10/23/2023	10/23/2024	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	OTHER: General Aggregate						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Peninsula Township
13235 M-37
Traverse City, MI 49686

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

October 30, 2023

RECEIVED

OCT 30 2022

CLERK
Peninsula Township

Becky Chown

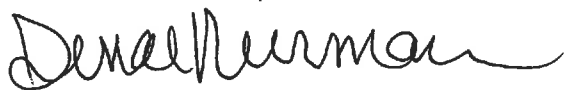
Peninsula Township Board
13235 Center Road
Traverse City, MI 49686

Dear Becky,

The Old Mission Women's Club will be holding their annual Christmas Cookie Sale at Peninsula Township Hall on Saturday December 9th of this year. I am submitting this written request for us to put up advertisement signs for the event and also put up a banner in front of Fire Station #2 two week prior to the sale.

Proceeds from this event help fund the many worthy organizations to which our club donates each year. Thank you for considering and hope you will grant this request.

Sincerely,
Danae Neirman



Chairperson
8857 Horizon Dr.
Traverse City, Mi 49686

Business Agenda

DRAFT
Z0 Amendment No. 204

PENINSULA TOWNSHIP

MEMO

To: Township Board and Planning Commission
From: Jenn Cram, AICP, Director of Planning and Zoning
Date: November 8, 2023
Re: Zoning Ordinance Amendment #204

Measuring Building Height:

Section 6.8 – Schedule of Regulations governs the allowed height, bulk and density of structures and land area by zoning district. Section 6.8 specifically notes that the maximum height of structures in stories is 2 ½ and the height is 35 feet. A copy of Section 6.8 is attached as [Exhibit #1](#) for reference.

However, despite having clear maximums, structures have been permitted that exceed 2 ½ stories and 35 feet because the definition of how building height is measured has been interpreted differently by past zoning administrators. The different interpretations include only measuring building height on the front elevation.

Staff discussed this issue with the Planning Commission on August 21, 2023. We shared a graphic with the Planning Commission demonstrating how we believe building height should be measured on all four building elevations based on the current definitions of Basement and Building, Height of. The graphic is included in the packet as [Exhibit #2](#) for reference. Staff received feedback from the Planning Commission supporting the fact that the maximum building height in stories and feet applies to all four elevations and that clarification to the definitions would be helpful, along with adding a definition of half story.

Amending these definitions and adding a definition of half story is a priority as it affects the design decisions that property owners need to make with their architects and contractors prior to submitting a land use permit application as well as the timeliness for staff to review and issue land use permit applications.

Staff believes that 2 ½ stories supports the preservation of viewsheds. This is also the maximum height that we have seen historically. We are attaching several images of existing structures that are 2 ½ stories, as well as 3 + stories for comparison, [Exhibit #3](#). We would like to hear from both the Planning Commission and Township Board if they wish to maintain the existing 2 ½ story maximum or if 3 or more stories is preferred.

Attached to this memo as [Exhibit #4](#) is a draft of Amendment #204 that includes amendments to Section 3.2 Definitions related to the definition of Basement, Building, Height of, and Half Story. We have included a redlined version and a clean version for reference. The goal of these amendments is to make it clear that the building height applies to all four elevations as well as how building height is measured.

We look forward to hearing from the Planning Commission, board and public in an effort to move clarifications forward as expeditiously as possible. Public comments received to date have been included in the packet under [Exhibit #5](#).

Section 6.1.5 – Categories within Zone Districts:

Generally, it is understood that if a land use is not specifically noted within a zone district it is considered to be prohibited, or not allowed. Thus, zoning ordinances usually focus on noting all of the land uses that are permitted as uses by right, with conditions or by special use.

The goal of this amendment is to prohibit land uses that are not compatible within a zone district such as heavy industrial uses adjacent to residential uses and/or agricultural uses. This amendment helps to clarify the status quo. This amendment does not change any of the uses or activities that are customary or incidental to any of the principal and accessory uses currently noted in the zoning ordinance. As an example, a single-family dwelling is a land use that is allowed by right in the R-1A zone district. The single-family dwelling is the principal or primary use of the land. As part of the single-family residential land use, I have a detached garage that is accessory to the single-family dwelling. Changing the oil in my car within my accessory garage is a customary and/or incidental use of land/structure under the principal use of land for a single-family dwelling. Likewise, children playing in their yards or hosting friends and family for a barbeque are customary and incidental activities to a single-family residential use. As such, all of the customary and incidental uses do not have to be specifically noted in the zoning ordinance.

This proposed amendment has been introduced for discussion purposes only and is by no means a priority or time sensitive. As such, we look forward to hearing from the Planning Commission, board and public to see if this is an amendment that should be pursued and if so, how verbiage can be drafted such that the community is comfortable with the amendment and its intended purpose.

The proposed amendment to Section 6.1.5 has been included in Exhibit #4.

Exhibit 1

SECTION 6.8 SCHEDULE OF REGULATIONS (REVISED BY AMENDMENT 91) (AMENDMENT 107D)

The Regulations contained herein shall govern the Height, Bulk, and Density of Structures and Land Area by Zoning Dist.

Zoning District	Minimum Zoning		Maximum Height of Structures	Minimum Lot in Feet from Front	Yard Setback Per Lot in Feet from Each		Normal High Water Mark	Maximum % of lot area Covered by All Structures	Minimal Elevational Width of a Principal Structure	
	Area	Lot Size Per Dwelling Unit Width in Feet			Front	Side				Rear
R-1A, Rural & Hillside	1 Acre	150 (b)	2 ½(c)	35	30 (j)	15 (j)	30 (j)	60 (d)	15	24'
R-1A,PUD; R-1B PUD	(e)	(e)	2 ½(c)	35	30 (e)	15 (e)	30 (e)	60 (d)	15	24'
R-1C,PUD; R-1D PUD	(e)	(e)	2 ½(c)	35	30 (e)	15 (e)	30 (e)	60 (d)	15	24'
R-1B, Coastal Zone										
Single and Two-Family	25,000	100 (b)	2 ½(c)	35	30 (j)	15 (j)	30 (j)	60 (d)	15	24'
R-1C, Suburban Residential										
Single and Two-Family	20,000	100 (b)	2 ½(c)	35	25 (j)	15 (j)	30 (j)	60 (d)	25	24'
R-1D, Community Residential										
Single and Two-Family	15,000	100 (b)	2 ½(c)	35	25 (j)	15 (j)	30 (j)	60 (d)	30	24'
C-1 Commercial	25,000	150	2 ½(c)	35	35	10	30	60 (d)	35	
A-1, Agricultural	5 A.	330 (g,h,i)	2 ½(c)	35	35 (j)	50 (f,j)	50 (f,j)	60 (d)		

Section 6.8.1 Schedule Limiting Height, Bulk, Density, and Area by Zoning District. Footnotes -- Additional Requirements

(b) In the case where curvilinear street pattern produces irregularly-shaped lots with nonparallel side lot lines, a lessor frontage width at the street line may be permitted provided that the lot width at the building line is equal to the lot width for that district.

(c) Allowable height variations are subject to the provisions of Article VII, Section 7.3

(d) Does not include fishing, boating or swimming docks, open decks, and boat hoists as provided in Section 6.2.2(2) (c) and 6.2.2(2) (d).

(e) As approved under Section 8.3.

(f) The minimum setbacks for other than residential structures shall be fifteen (15) feet. PROVIDED, HOWEVER, the minimum side yard setbacks for residences shall be fifteen (15) feet on lots of record with lot widths of one hundred ninety-nine (199) feet or less that were recorded prior to the adoption of Amendment No. 91 by the Township Board on June 9, 1992. (REVISED BY AMENDMENT 108)

(g) Where a lot in the Agricultural District has its access on a public road, the lot shall have a minimum lot width and frontage width of 330 feet. Where a lot in the Agricultural District has as its access a frontage road, that lot shall have a minimum lot width and frontage width of 100 feet and if the lot also abuts a public road, the lot shall also have a width of not less than 330 feet on the public road side of the lot. Where a lot has been created by Planned Unit Development, the minimum frontage width shall be that which is approved by the Township Board.

(h) **REQUIRED LOT SHAPE** A lot in the Agricultural District shall be of such shape that a square measuring 210 feet on a side can be located within the parcel. The square has no relevance to structure location or setbacks. (REVISED BY 107D)

(i) Access to residential building sites on farmland subject to a recorded Conservation Easement consistent with the intent of Ordinance No. 23 shall be regulated by the provisions of Section 6.7.5. (ADDED BY AMENDMENT 117B)

(j) See Section 7.7.1.1 for required setbacks of residences adjacent to agricultural lands. (ADDED BY AMENDMENT 138A)

Section 7.3 Supplementary Height and Area Regulations:

Section 7.3.1 Permitted Exceptions: When a given use is permitted in any District, the following kinds of structural appurtenances shall be permitted to exceed the otherwise required height limitations for authorized uses, provided that they shall not be used for human occupancy:

- (1) Ornamental church steeples and cupolas.
 - (2) Functional chimneys, ventilators, television aerials and ham radio antenna.
- (REVISED BY AMENDMENT 159)**

Section 7.3.2 Permitted Exceptions, Agricultural Districts: In the agricultural district, traditional agriculture related buildings, such as barns and silos, may be constructed to heights in excess of that specified for the district, provided they are first granted a special use permit for such exception under the procedures and requirements of Section 8.1 of this Ordinance.

Section 7.3.3 Individual lot areas in plats abutting certain agricultural lands described in Section 4.7.10 of the Township Subdivision Control Act recorded subsequent to the date of this amendment may be less than the required minimum PROVIDED the average lot size in the recorded plat is not less than the required minimum and PROVIDED FURTHER that any reduced lot size is not less than Seventy (70) percent of the required lot area. Provision for reduced lots shall be stated on the recorded plat so that minimum average lot sizes will be maintained in the event of any subsequent amendments to the plat. No more than twenty (20) percent of the total lots in the plat shall contain less than the required minimum lot area.

Section 7.3.4 Any lot existing and of record on the effective date of this original Ordinance may be used for any permitted use specified for the District in which such lot is located whether or not such lot complies with the lot area and width requirements of this Ordinance, PROVIDED that all other requirements of this Ordinance are complied with, and PROVIDED FURTHER that not more than one (1) dwelling unit shall occupy any lot except in conformance with the required lot area for each dwelling unit.

Section 7.4 Supplemental Great Lake Shoreland Regulations:

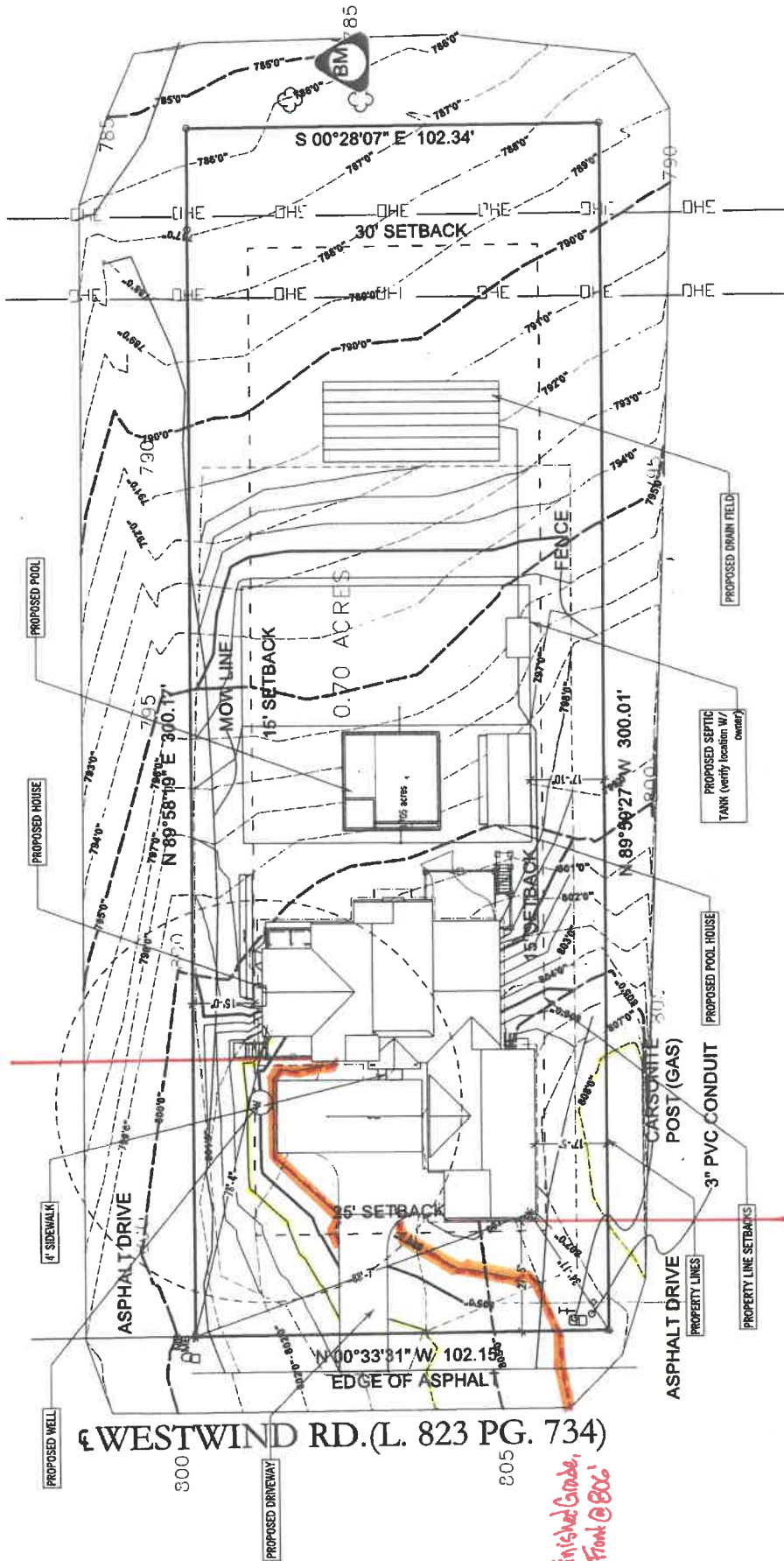
Section 7.4.1 Intent and Purpose: It is the intent and purpose of this Ordinance to protect water quality and land resources related to the Great Lakes Shoreland for the future health, safety and welfare of Township residents.

Section 7.4.2 Shared Waterfront Ownership: Any waterfront land that is to be used by more than one family shall meet the following requirements:

- (1) Intent It is the intent of this section to reduce the conflicts that occur between residential single family use and shared waterfront use, such as a number of families using the beach, making noise, trespassing, temporarily storing boats, boat hoists and other equipment.

Exhibit 2

Finished Grade Elevation,
Trailing Front Wall @ 804.5'



Finished Grade Elevation,
Leading Front Wall @ 807.5'



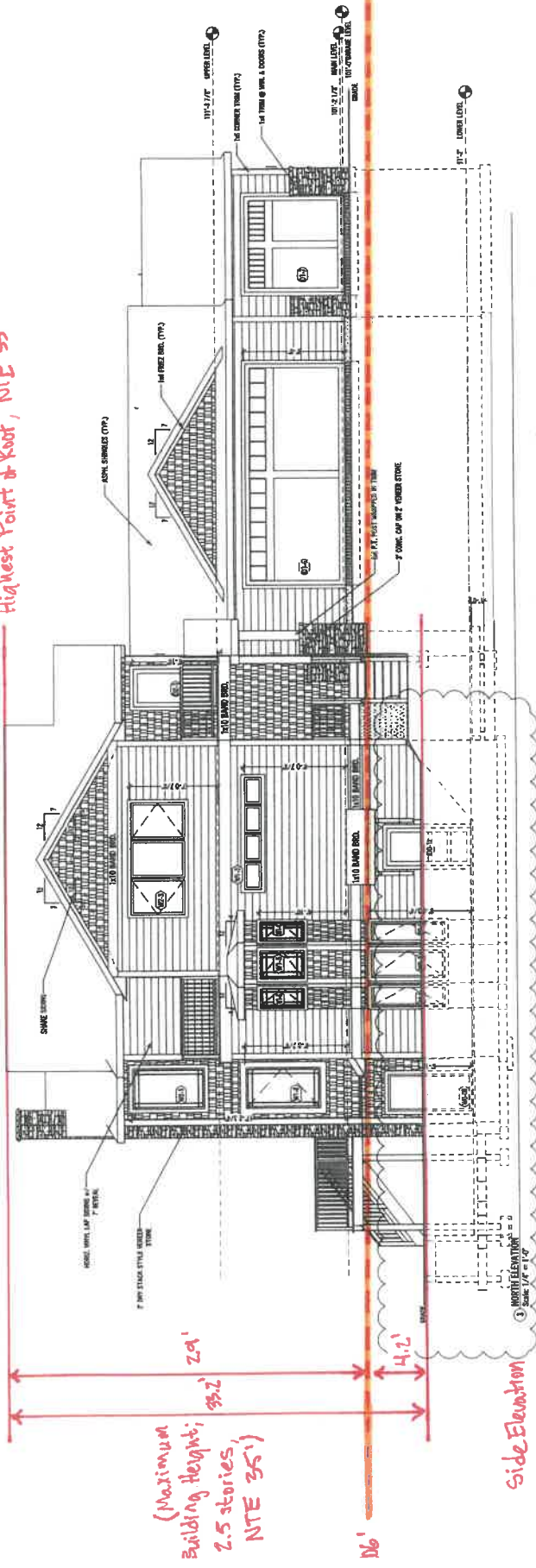
SITE PLAN
Scale: 1" = 20'-0"



WESTWIND RD. (L. 823 PG. 734)

Mean Finished Grade,
About Front @ 806'

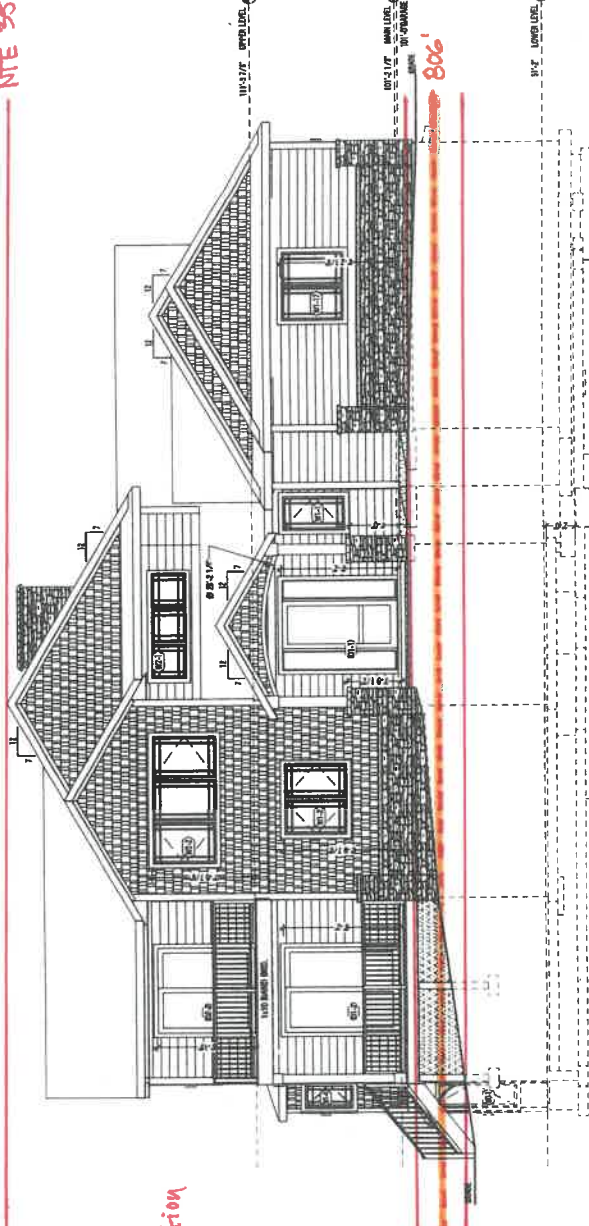
Highest Point of Roof, NTE 35'



Highest Point of Roof

NTE 35

"Height of Building,"
Determining Mean Finished Grade Elevation
about the front of the building.



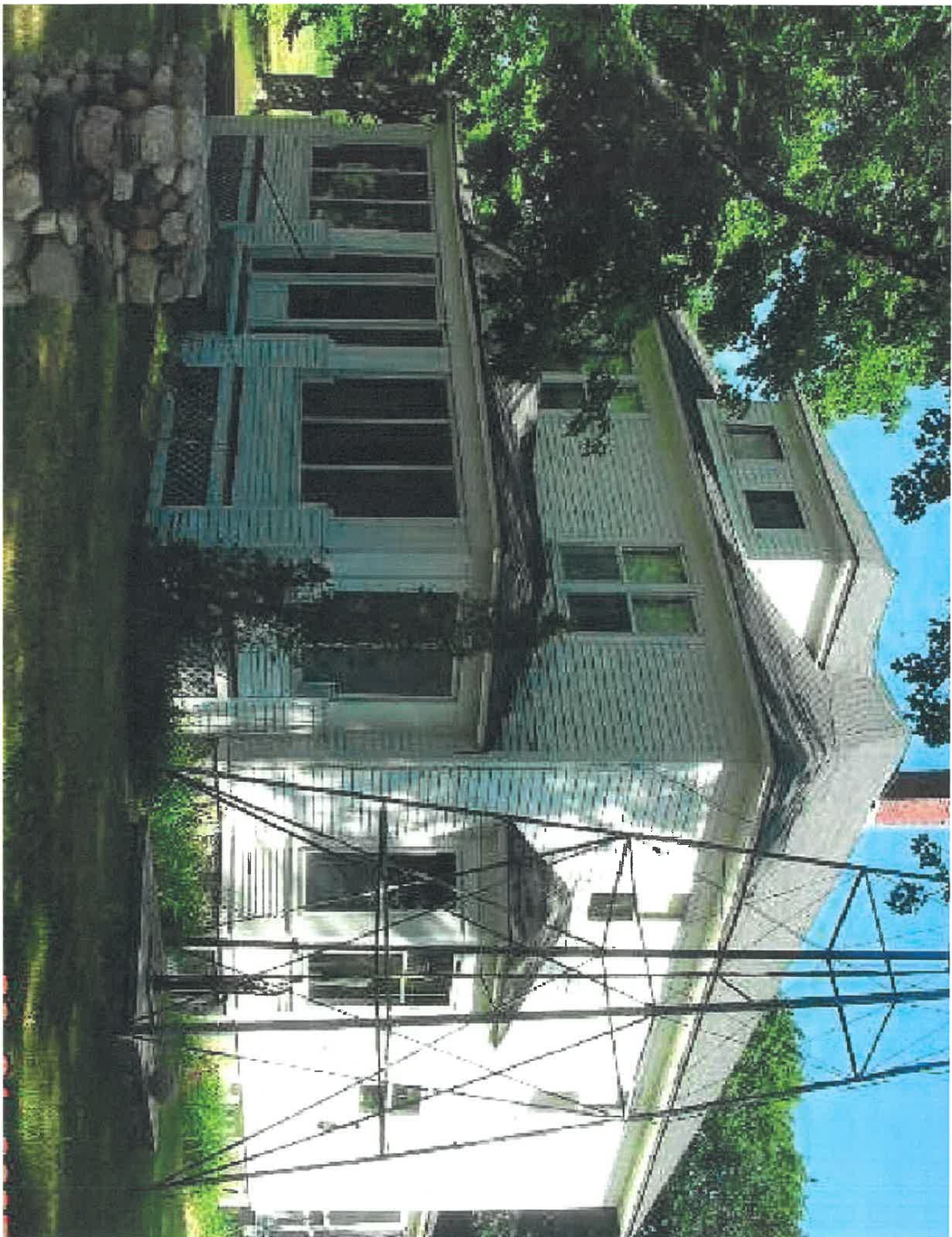
807.5'
804.5'
806'

Front Elevation

WEST ELEVATION
Scale 1/4" = 1'-0"

Exhibit 3

2 ½ Stories

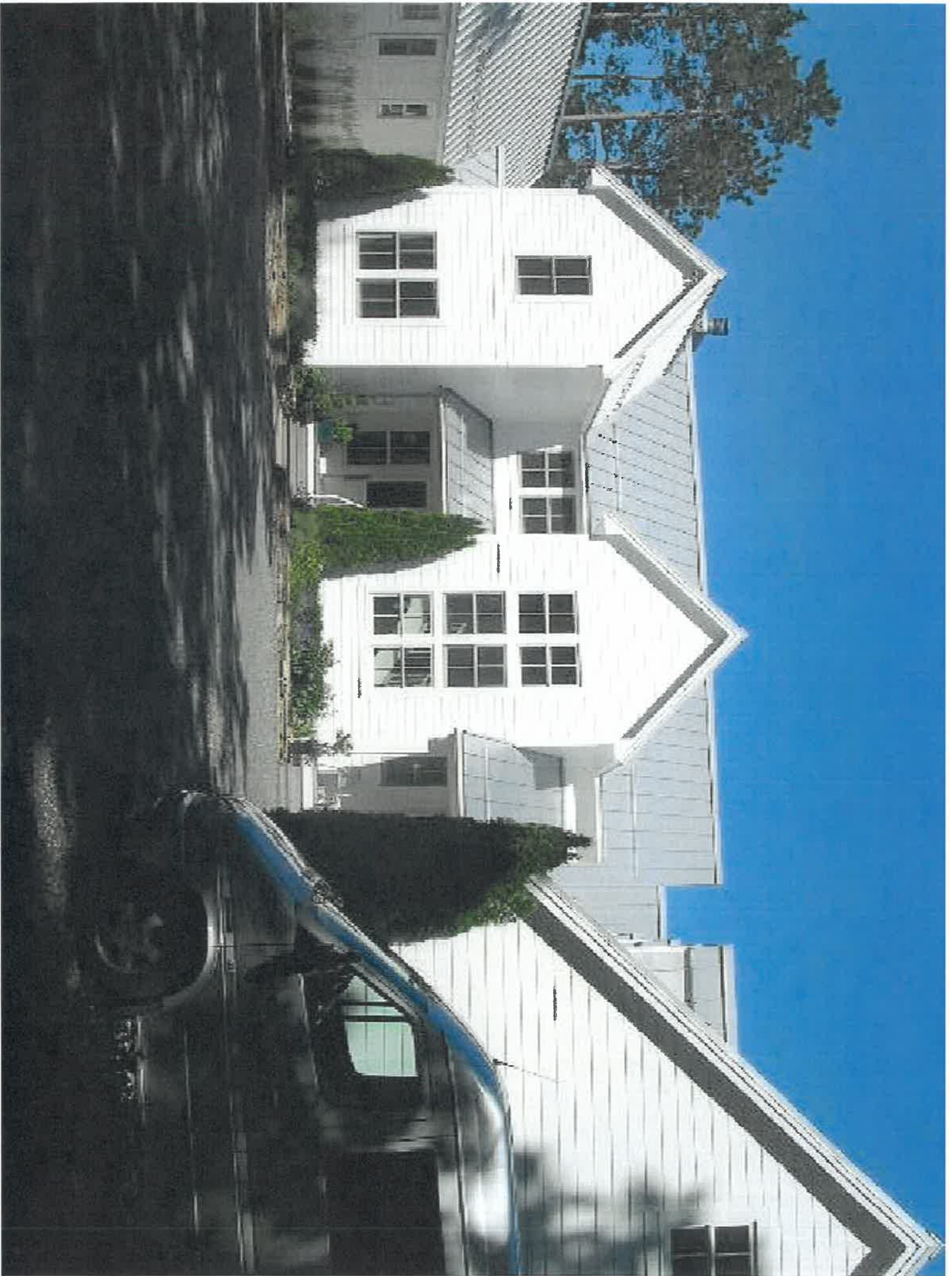












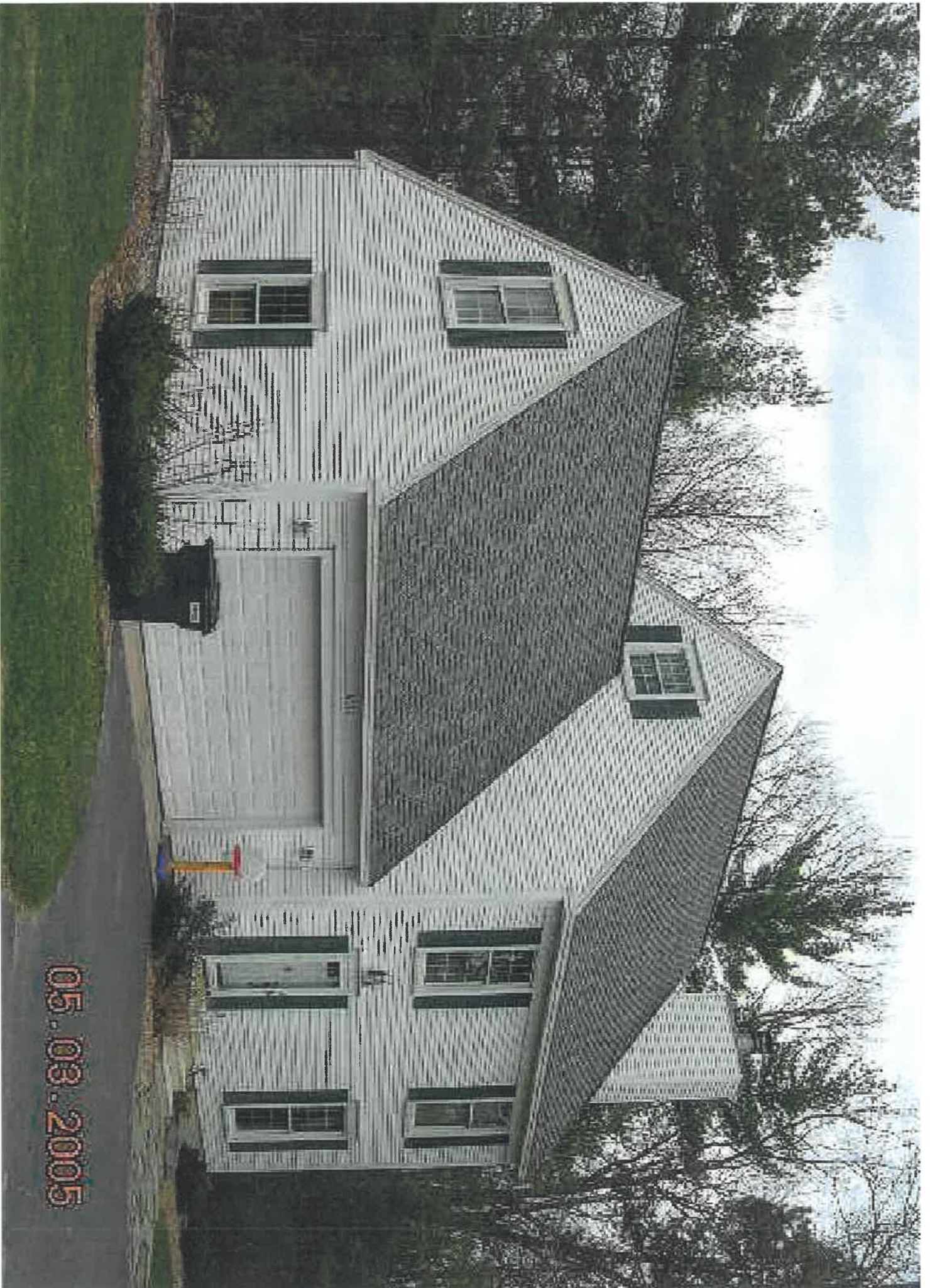


3 Stories

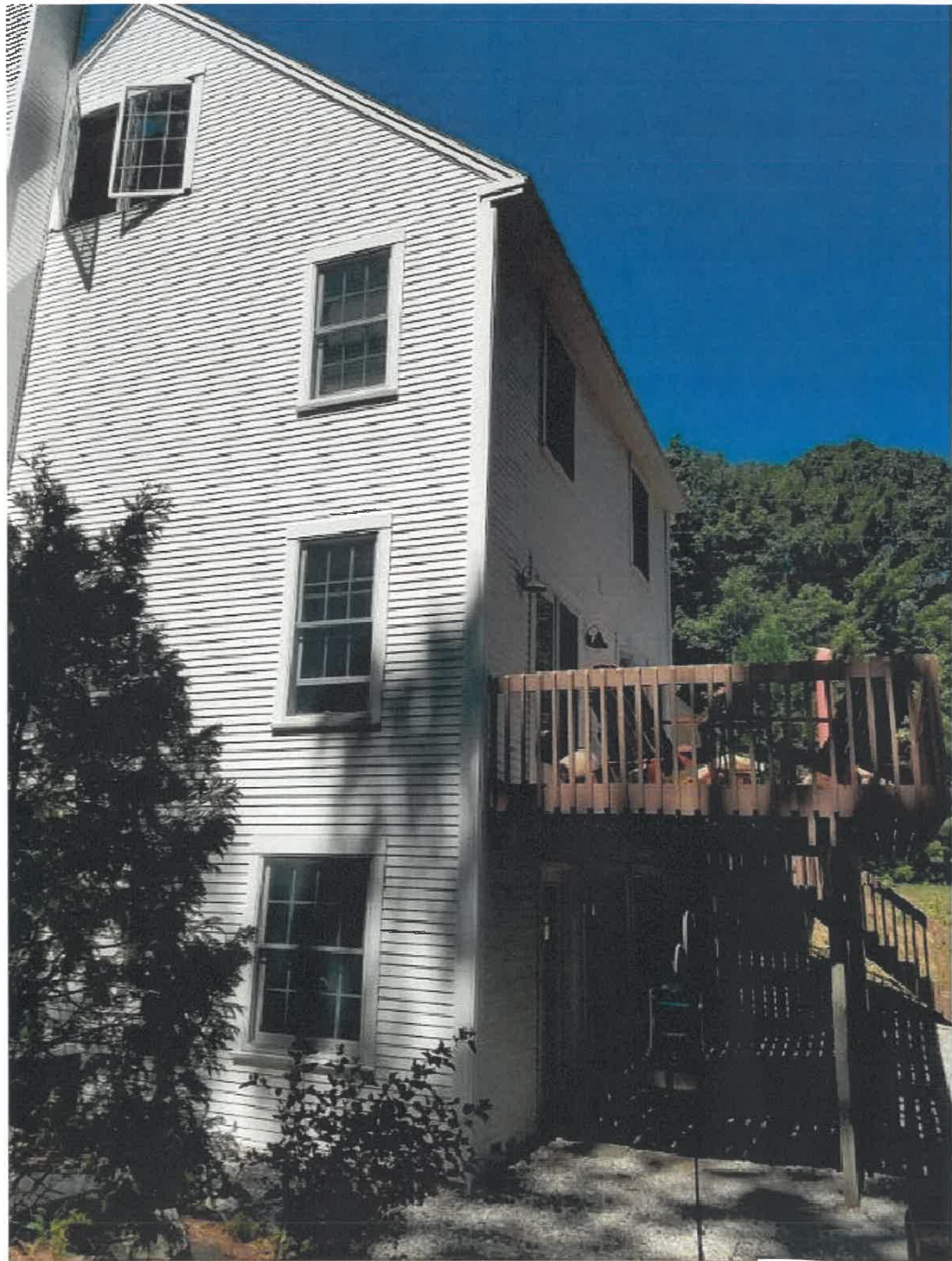


06-14-2017





05-03-2005







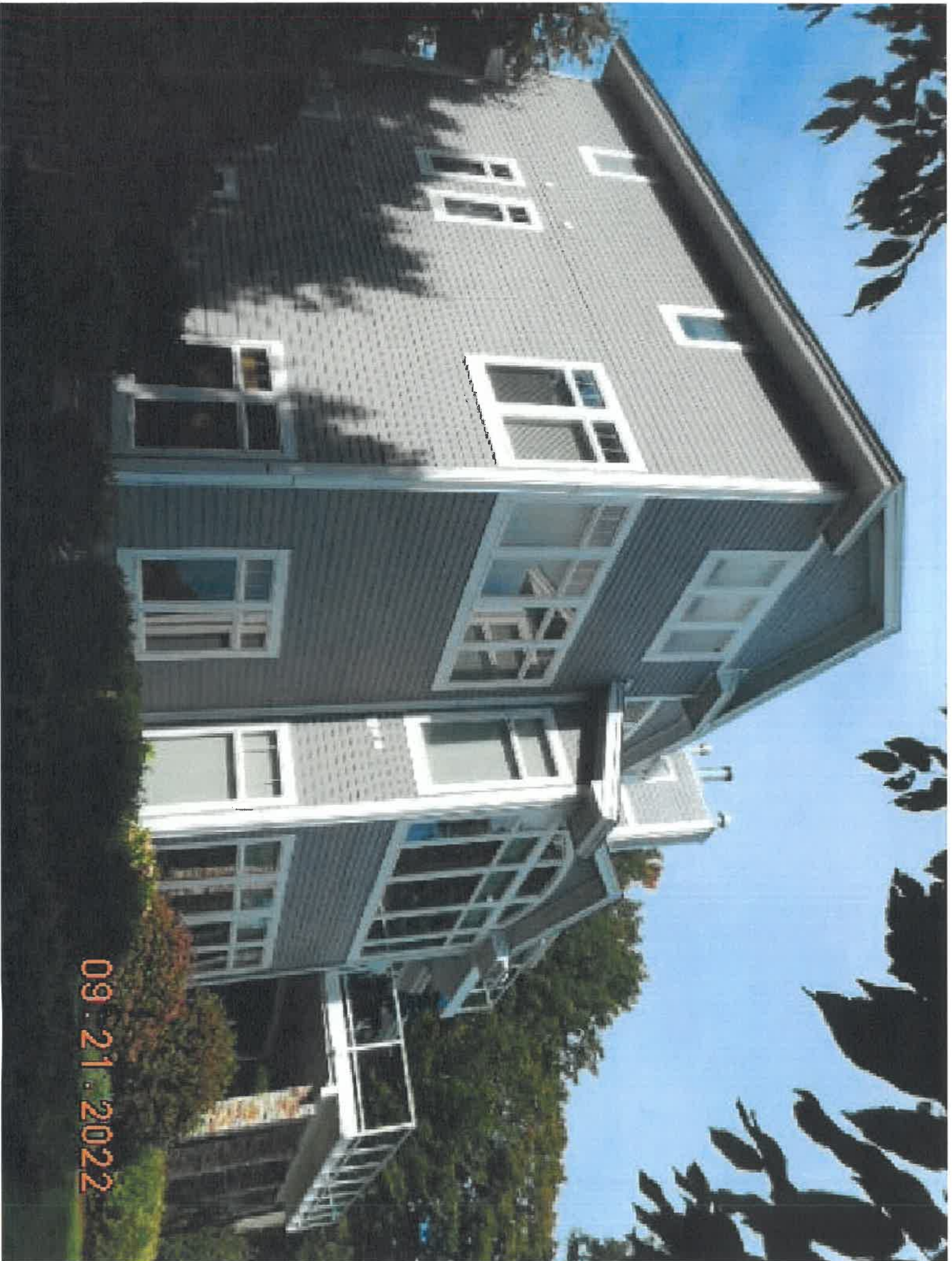


015 000 0000





09-16-2008



09.21.2022

Exhibit 4

Red lined

**PENINSULA TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN
ZONING ORDINANCE AMENDMENT NO. 204**

Section 1. Amendment of Section 3.2, Definitions: The Peninsula Township Zoning Ordinance, Section 3.2, shall be amended as specified below:

Section 3.2 Definitions:

Basement: A story having part, but not more than one-half (1/2) of its height below finished grade. A basement shall be counted as a story for the purpose of height measurement if the vertical distance between the ceiling and ~~the average level of the adjoining ground~~ finished grade below is more than five (5) feet, or if used for business or dwelling purposes. **(REVISED BY AMENDMENT 204)**

Building, Height of: The vertical distance measured from the ~~mean-mean~~ mean-mean elevation of ~~between the natural grade and~~ finished grade ~~line of the ground about the front~~ of the building to the highest point of the roof. **(REVISED BY AMENDMENT 204)**

Half Story: Finished living space under a gable, hip, or gambrel roof, where the wall plates of the exterior walls are no more than three (3) feet above the floor of such half story. **(ADDED BY AMENDMENT 204)**

Section 2. Amendment of Subsection 6.1.5, Categories within Zone Districts: The Peninsula Township Zoning Ordinance, Subsection 6.1.5, shall be amended to add (4) to read as follows:

Section 6.1.5 Categories within Zone Districts: **(REVISED BY AMENDMENT 204)**

- (4) Uses not specified as being allowed by right, with conditions or by approval of a special use permit shall be considered prohibited within the subject zone district.

clean

**PENINSULA TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN
ZONING ORDINANCE AMENDMENT NO. 204**

Section 1. Amendment of Section 3.2, Definitions: The Peninsula Township Zoning Ordinance, Section 3.2, shall be amended as specified below:

Section 3.2 Definitions:

Basement: A story having part, but not more than one-half (1/2) of its height below finished grade. A basement shall be counted as a story for the purpose of height measurement if the vertical distance between the ceiling and finished grade below is more than five (5) feet, or if used for business or dwelling purposes. **(REVISED BY AMENDMENT 204)**

Building, Height of: The vertical distance measured from the mean elevation between natural grade and finished grade of the building to the highest point of the roof. **(REVISED BY AMENDMENT 204)**

Half Story: Finished living space under a gable, hip, or gambrel roof, where the wall plates of the exterior walls are no more than three (3) feet above the floor of such half story. **(ADDED BY AMENDMENT 204)**

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Section 6.1.5 Categories within Zone Districts: **(REVISED BY AMENDMENT 204)**

- (4) Uses not specified as being allowed by right, with conditions or by approval of a special use permit shall be considered prohibited within the subject zone district.

Exhibit 5

To: Members of the Peninsula Township Board and Planning Commission
cc: Jenn Cram, Director of Peninsula Township Planning and Zoning
From: John P. Morrison
Date: November 6, 2023
Subject: Amendment 204 to the Peninsula Township Zoning Ordinance

My family has been summer residents of the township for 95 years in a 120+ year old unwinterized cottage. Some of my family has moved here on a permanent basis and I hope to do so too. My wife and I also own a parcel along West Bay at Neahtawanta Point and are hoping to build a retirement home that can also accommodate our growing family-- 4 children and their spouses and currently 5 grandchildren.

The proposed amendments to "building height" and "basement" do not accomplish whatever goals the township is seeking to meet other than severely limiting building options. They also conflict with the definitional changes to those terms in the well-vetted and thoroughly discussed Proposed Peninsula Township Zoning Ordinance (See 5/17/21 draft of the Zoning Ordinance, Sections 2.02(A)(15) and (28)).

The proposed amendments alter a system that has been in place for decades and has served the township well. While some people may consider a handful of homes to have abused the system, virtually all the other homes that have been built are perfectly tasteful and fitting within the environment. Just from driving around the main roads on the peninsula, it is apparent that hundreds of homes constructed in the last 25 years would not be able to obtain a permit if they were seeking a permit now. By adopting the amendments, these homes would become "non-conforming" today, creating a raft of future issues, not to mention being unfair to those who have not yet built.

The proposed "Height of Building" definition suffers from serious flaws, creating uncertainty and ambiguity. There is no mention in the amendment where the "mean elevation(s)" would be measured from. Is it the side walls (as the 5/17/21 draft proposed)? The four corners? Any arbitrary point chosen by the person

ruling on the permit application? This must be defined. Litigation is inevitable in the “proposed” amendment.

I see no downside in having it remain at the front of the house—or at least an average or mean of the 4 corners or side elevations-- the standards throughout the country. After all, it is the front of virtually every house that people see. If the homeowner lives on a gently sloping lot, the proposed amendment would unduly restrict the homeowner from being able to build a traditional 2 story home with an accessible basement. If anything, the amendment would encourage building homes that occupy more ground space or additional dwellings on the property to house overflow family members or live-in caretakers in the future. Is that what the township residents want? Moreover, the amendment encourages—if not mandates—that homes built on even a gently sloping lot have flat roofs? We believe the amendments—and the township’s re-interpretation of the Building Height definition by ignoring “about the front of the building”, without providing guidance on where the measurement if taken, are uncalled for and counterproductive.

The proposed “Basement” revision suffers from the same ambiguity and uncertainty. There is no indication where the “finished grade” is to be measured from. Again, is it at the corners? Is it the average level of all exterior walls or the side elevations (as is set forth in the 5/17/21 proposed Zoning Ordinance)? Or is it at any arbitrary point that the person making the permit decision chooses? Given the life-safety need to have walkout access on the basement level, a homeowner should not be restricted from including a walkout if the average/mean side elevation measurement is met. Again, the uncertainty and ambiguity in the proposed amendment will result in confusion, potential differential treatment, additional administrative hearings and most certainly litigation.

Proposed amendment 204 is being rushed through without the type of discussion and input necessary for making such substantial changes, unlike the process that myriad parties engaged in to develop the 5/17/21 Proposed Zoning Ordinance (which was subject to a moratorium for issues unrelated to the residential building definitions). Proposed Amendment 204 creates more confusion and ambiguity, leaves too much to the whim of the administrator and will result in an unwieldy and protracted building and approval process. It should be rejected.

Becky Chown

From: Curt Peterson <curtpete@gmail.com>
Sent: Monday, November 6, 2023 9:30 PM
To: Becky Chown; Robin Noval
Subject: Correspondence for upcoming joint meeting of Planning Com. and Twp. board

6.1.5 draft of potential new wording to our zoning ordinance is just plain wrong. Pre judging future uses to be illegal if they are not now legal is preposterous. Such wording would allow for our zoning dept. to function as judge and jury precluding democratic principles that are based on separation of powers and checks and balances. Michigan land use zoning practices are ensconced in Michigan statutory law. Procedures are mandated on how to change zoning law. If citizens, township elected and appointed officials, believe that a "use" is not a fit for our township then follow these procedures to make a change. Say no to this prospective amendment. Regards, Curt Peterson, 1356 Buchan Dr., Peninsula Twp.

November 7, 2023
Peninsula Township Board
13235 Center Rd
Traverse City, MI 49686
RE: Proposed Amendment 204

To the Town Board, the Planning Commission, and the citizens of Peninsula Township,

This proposed amendment is outrageous, and is a complete reversal of the responsibilities of local government. Local government works for its citizens. They should have to justify why they abridge any rights they take away. These amendments undo that obligation: ALL rights are taken, with no justification given. Instead of the government serving the people, the people will serve the government, and will have to justify their each and every behavior or be punished (with no objective standard for what constitutes a violation). This is **wrong**. Further, the Township has not given an adequate justification for such a radical change.

You may believe the Township will enforce this ordinance fairly. That is not true, because the Township isn't the only player in this game. The Township cannot selectively enforce the ordinance. In the case of a complaint, if the activity that is subject to the complaint is not specifically written in the ordinance (which is quite literally an infinite number of activities) then the Township will have no choice but to follow through with enforcement. This has the insidious effect of pitting neighbor against neighbor, with the Township neatly sidestepping their obligation to foster a harmonious community. Another complete reversal of the responsibilities and ideals of local government. This is **wrong**.

To the people of Peninsula Township: Speak out against this ridiculous amendment. If these amendments are allowed to pass, you will have to fight for **everything** you want to do on your own property. Do not believe anyone who tells you this is just a "clarification" of the existing ordinance. **The only reason such a "clarification" is necessary is because you ALREADY HAVE these rights, and Peninsula Township wants to take them away.**

To the members of the Town Board and the Planning Commission: I urge you to **REJECT** this amendment. It is a complete reversal of the responsibilities of local government. It does away with the rights of your constituents for the sake of convenience. But if an appeal to morality doesn't convince you, consider this: **you will be ceding complete control over your every activity to your successors**. This is wrong, and it serves only the interests of a government that apparently gives no importance to preserving the rights of its citizens.

Alex Lagina
VP of Operations
Mari Vineyards
8175 Center Road
Traverse City, MI 49686

Becky Chown

From: Katherine Sneed <katherine.sneed@yahoo.com>
Sent: Tuesday, November 7, 2023 10:42 AM
To: Becky Chown
Subject: Opposing Amendment #204

Good morning,

My name is Katherine Sneed and I am a resident of Peninsula Township. My address is 8715 Underwood Ridge, Traverse City MI 49686.

I'm writing to express my opposition to proposed zoning ordinance amendment #204. This change is unnecessary and takes away too many rights from Peninsula Township citizens.

Please include this email in the packet for the meeting.

Becky Chown

From: Scott Sneed <SNEED05@msn.com>
Sent: Tuesday, November 7, 2023 11:05 AM
To: Becky Chown
Subject: Letter of opposition to Amendment 204

To whom it may concern:

I am writing to express my opposition to Amendment 204. The proposed amendment gives the township unbridled authority to enforce laws and regulations that exist only in the minds of the enforcers. The rights of property owners on Old Mission would, therefore, be limited at any time and in any way the township officers decide. This is a gross abuse of power which runs contrary to the democratic form of government of our country. Giving these individuals absolute, unlimited and complete powers is undoubtedly unconstitutional and would lead to a bevy of costly lawsuits, costing us, the homeowners', exorbitant amounts of money not only in defending our rights but then, as taxpayers, having to cover the township's attorneys' fees. This is an unacceptable farce under the excuse of protecting the township which cannot be allowed to take place.

Please include this email in the packet for the upcoming meeting on this issue.

Cristina and Scott Sneed
8715 Underwood Rdg
Traverse City, MI 49686

Becky Chown

From: Marty Lagina <Marty@RockMI.com>
Sent: Tuesday, November 7, 2023 11:05 AM
To: Becky Chown
Subject: Proposed amendment 204

Please include this in the packet

Ms Chown:

The proposed amendment is so egregiously wrong from so many aspects that it is difficult to even know where to start

As to building heights:

Is this really a problem under the existing standard ? The township is probably 90% built up . The existing houses look very nice . The provision is hard to understand. It will render some long existing lots (my wife owns one) only capable of building a home that bilbo baggins wouldn't fit into . It's a solution looking for a problem. We don't need nor want additional complex regulation . You (township personnel) basically whine all the time about how overworked you are and need to hire more people and spend more of our money doing so. Just stop adding complex , time consuming "solutions" to problems that don't exist.

This is yet another example of punishing people who were preserving land. The message is clear once again :

Build and develop everything before the town board takes away ALL your rights

As to " if it isn't specifically allowed it's prohibited"

This is just plain wrong for numerous reasons

Here's just one:

You (the current town board) has already pitted neighbor against neighbor with regard to the WOMP issue and many others. You even went out of your way to unfairly vilify me personally to the entire community in your newsletter.

This new amendment will double down on your current efforts to divide the community.

An infinite (yes AN INFINITE) number of activities would be banned with no objective standard for sorting anything out. When a neighbor complains about some activity of their neighbor NOT SPECIFICALLY SET FORTH AS "PERMITTED" ...well, then it's prohibited AND you will need to take enforcement action.

This will pit neighbor against neighbor and make the township's job impossible.

Please do not enact this amendment.

Martin G Lagina

Sent from my iPhone

November 7, 2023

Peninsula Township Board
13235 Center Rd
Traverse City, MI 49686

RE: Proposed Amendment 204

Greetings Board Members,

I am writing to voice opposition proposed amendment 204:

Section 6.1.5 Categories within Zone Districts: (REVISED BY AMENDMENT 204)

(4) Uses not specified as being allowed by right, with conditions or by approval of a special use permit shall be considered prohibited within the subject zone district.

This does not address “accessory uses.”

Uses beyond what is defined in a zoning district go well beyond what is written into the ordinance.

For example, under A-1, these are allowed:

(4) Field crop and fruit farming, truck gardening, horticulture, aviaries, hatcheries, apiaries, green houses, tree nurseries, and similar agricultural enterprises along with accessory uses incidental to the above.

(5) Raising and keeping of small animals such as poultry, rabbits, and goats

With the proposed amendment, nothing additional is allowed. Who determines a “similar agricultural enterprise,” or determines appropriate “small animals” beyond poultry, rabbits and goats?”

There are clearly far more accessory uses, allowed by State law, that take place beyond what is written. Are lawns allowed in R-1 districts? That is not written in the ordinance, and therefore not allowed?

Thank you for considering this position.



Marie Dalese
CEO, Chateau Chantal
15900 Rue de Vin
Traverse City, MI 49686

November 7, 2023

Peninsula Township Board
13235 Center Rd
Traverse City, MI 49686

RE: Proposed Amendment 204

To the Town Board, the Planning Commission, and the citizens of Peninsula Township,

I am writing to voice opposition proposed amendment 204 and *would like this objection to be made part of the record.*

Section 6.1.5 Categories within Zone Districts: (REVISED BY AMENDMENT 204)

(4) Uses not specified as being allowed by right, with conditions or by approval of a special use permit shall be considered prohibited within the subject zone district.

This does not address "accessory uses."

Uses beyond what is defined in a zoning district go well beyond what is written into the ordinance, and is therefore, render this proposal outrageous.

There are clearly many accessory uses, allowed by State law, that take place beyond what is written in the uses allowed by right. My husband and I own a single-family home on Old Mission. The ordinance does not specifically use the term lawn, so this ordinance would prohibit that use even though that is an accessory use to a single-family home. We enjoy entertaining, and the use of our private home for such use is not mentioned. So, we cannot host a gathering of friends unless we ask the township?

This ordinance will subject every property owner to asking for a special use permit for normal activities, unless every possible activity of a resident is specified.

I oppose the proposed amendment 204 as it is ridiculously overstepping the powers of a township board.

Thank you,

Sherri Campbell Fenton

Resident

1441 Buchan Drive, Traverse City, MI 49684

Managing Owner

Black Star Farms

Jennifer Cram

From: Steve Trippe <SMT@itapllc.us>
Sent: Wednesday, November 8, 2023 7:37 AM
To: Becky Chown
Cc: Isaiah Wunsch; Jennifer Cram; William Rudolph; David Sanger; Maura Sanders; Armen Shanafelt; TRIPPE26@aol.com
Subject: Proposed Zoning Amendment

Dear Peninsula Township Board, Supervisor, Clerk and Planning and Zoning Director

It has come to our attention that a ZONING AMENDMENT (#204) is to be discussed at the township meeting on Thursday November 14, 2023 at 7:00pm. We will be out of town that evening but would like our opinion on this matter to be put on record. While written comment was due yesterday, I just learned of this while traveling so please accept my concerns.

Our concern is with section 6.1.5 Categories within Zone Districts:

(4) Uses as not specified as being allowed by right, with conditions or by approval of a special use permit shall be considered prohibited within the subject zone district.

As written this language gives way too much power and discretion to the zoning board. IE: without a much more comprehensive list of use allowed by right people could be punished for hundreds (if not more) of normal activities because those activities are not expressly allowed.

AND, while it may not be this board's current intention to rule people's lives on a granular level via this amendment that door will then be open. This language if put in place will be no less than a taking of people's property rights. It will impact home values and it will impact property taxes negatively.

Please, stop this amendment before it's too late. An amendment of this scope needs much more public discussion and input before being implemented. Personally I worry that many of our snowbirds won't even be aware that this dramatic change is being suggested/attempted. And while the required notice obligation may have been met here, the right thing to do is to make sure all residents are aware and have a chance to comment. It makes me wonder if this would even be brought up at all during more robust summer months when the bulk of our residents are here.

Our Township seems to be in full on power grab mode. The recent shoreline interpretation is a prime example. On that subject I had heard there were going to be more meetings and explanations of intent but have not heard nor seen any news of those meetings being scheduled or taking place.

Meanwhile our Township is in quite a mess; WOMP lawsuit, extreme turnover of employees, trustees and volunteers. Maybe it is time to re-direct our focus to working for the taxpayers rather than against the taxpayers?

Steve and Sarah Trippe
6645 Peninsula Dr.
Traverse City, MI 49686

Sent from my iPad

DRAFT
Cemetery Ordinance No. 58

PENINSULA TOWNSHIP CEMETERY ORDINANCE NO. 58 OF 2023

Section 1. – Title

This article shall be known and cited as the Peninsula Township Cemetery Ordinance.

Section 2 – Purpose and Intent

The township board recognizes that the proper and reasonable maintenance, appearance, and use of the cemetery or cemeteries owned or controlled by the township is an important governmental function. It is also important that burials, disinterments, and other matters associated with a municipal cemetery are handled in a respectful and proper way in order to promote the safety, public health, and general welfare of the community. The township board finds that the adoption and enforcements of this ordinance are in the best interests of the property owners and residents of the township.

Section 3 – Definitions

As used in this article, the following words shall have the following definitions:

Biodegradable Burial Container, often made of plant or animal fiber, means a casket or shroud capable of being decomposed or biodegraded by bacteria or other living organisms. A container shall not be considered biodegradable if it contains metals, glues, resins, plastics, or other similar synthetic material.

Burial Rights Permit is the permit allowing an individual to use a specific area of the cemetery called a plot. While the individual purchases a burial right in an individual plot or plots, the ownership of the plot is not transferred from the township to the individual.

Cemetery Plot shall consist of an area in a township cemetery sufficient to accommodate the standard burial of a deceased person. The dimensions of this cemetery plot shall be 6 x 12 feet.

Columbarium shall mean a building or structure that is used, or is intended to be used, for the interment or deposit of the cremated remains of deceased persons.

Green Plot or *Green Burial* is a type of cemetery plot and shall mean those plots and burials occurring in any such designated area within a township cemetery that are intended exclusively for non-toxic burials that will experience natural decomposition. The dimensions of a green cemetery plot shall be identical to the dimensions of a conventional cemetery plot.

Non-Resident shall mean any individual who is not a registered voter of the township and is not qualified to be a registered voter of the township.

Pet Cemetery means that area of Peninsula Township Cemetery exclusively set aside for the burial of deceased bodies or cremated remains of cats, dogs, and other small mammals. The dimensions of each pet cemetery plot are 6 x 6 feet.

Resident shall mean any individual who is a registered voter or qualified to be a registered voter of the township.

Township means Peninsula Township in Grand Traverse County, Michigan.

Township Cemetery or *Cemetery* means any cemetery owned, operated, and/or controlled by the township, including but not limited to Ogdensburg Cemetery, Bohemian Cemetery, and Peninsula Township Cemetery, and any such cemetery that the township may establish from time to time.

Township Sexton means an employee or independent contractor appointed at the discretion of the township board who shall have those duties and obligations with regard to township cemeteries as assigned by the township board.

Vault means a box or container used at the place of interment to permanently surround or enclose a casket, coffin, or other similar container and to support the earth above the casket after burial. A vault does not include a biodegradable burial container.

Section 4 – Sale of Cemetery Permits and Transfer of Permit Ownership

- (a) Cemetery permits shall be sold to residents and non-residents by the township for the purpose of burying human and/or pet remains only. No sale shall be made to funeral directors or others except for those acting as an agent for an eligible purchaser.
- (b) All sales and transfers of cemetery permits shall be made on a form approved by the township board and signed by the designated township official, which grants a right of burial only and does not convey any other title or right to the cemetery plot or burial space sold. Such forms shall be signed by the township clerk, deputy township clerk, or designated township official and shall constitute a burial rights permit when approved.
- (c) The township board shall have the authority to place a limit on the number of cemetery permits sold. Furthermore, the township shall have the absolute right and discretion to determine which particular cemetery permits are available for purchase in each township cemetery. Such decision shall be based upon reasonable factors, including but not limited to the number of vacant cemetery permits available and whether family or relatives of the person seeking to purchase a cemetery permit are buried adjacent to or near the cemetery permits requested.
- (d) The township shall have the right to correct any errors it may have made without liability to the township concerning interments, disinterments, or in the description, transfer, or conveyance of any burial rights permit, either by canceling the burial rights permit for a particular vacant plot or plots and substituting and conveying in lieu thereof another

vacant plot or plots in a similar location within the cemetery at issue or by refunding the money paid for the permit to the purchaser or the successor of the purchaser. In the event that an error involves the interment of the remains of any person, the township shall have the right to remove and transfer the remains so interred to another cemetery plot in a similar location in the same township cemetery in accordance with law at no cost to the parties involved and without further liability to the township.

- (e) The owner(s) of every burial rights permit shall be responsible for notifying the township whenever the person's mailing address changes.
- (f) Unused burial rights permits shall become an asset of the owner's estate, and their respective burial right permits must be deeded and/or sold to a family member or the township upon the passing of such owner. Permits that are not deeded and/or sold to a family member must be sold back to the township. **All burial right permits deeded and/or sold must be transferred through the township clerk's office so that township records remain accurate.**
 - a. Burial rights permits sold after the effective date of this ordinance and remaining vacant for 30 years or more from the date of their sale shall automatically revert to the township upon the occurrence of the following events:
 - i. Notice shall be sent by the township clerk by first-class mail to the last known address of the last owner of record informing them of the expiration of the 30-year period and that all rights with respect to said burial space(s) will be forfeited if they do not affirmatively indicate in writing to the township clerk within 60 days from the date of mailing this notice of their desire to retain such burial rights; and
 - ii. No written response to said notice indicating a desire to retain the burial space(s) in question is received by the township clerk from the last owner of record of said space(s), or his/her heirs or legal representative, within 60 days from the date of mailing of said notice.
- (g) Notwithstanding (f) above, any owner of a cemetery burial rights permit who elects to sell any such permit prior to use must sell the permit to the township, which will purchase the same at one-half (50 percent) the applicable current purchase price under Section 5(a) as may be amended from time to time.

Section 5 – Purchase Price for Cemetery Permits, Permit Transfers, and Indigent Burials

- (a) Each cemetery permit and permit transfer shall be sold in accordance with the fee schedule adopted by the township board. The lawful owner of any burial rights permit within the township shall promptly provide the township clerk with any change in that owner's mailing address.

- (b) At its discretion, the township board may waive some or all fees for the burial of indigent persons. Furthermore, at its discretion, the township board may set aside a portion of a township cemetery or cemeteries for the burial of indigent persons.
- (c) The township may, from time to time, alter cemetery rates to accommodate increased maintenance, associated cemetery costs, and other relevant factors.

Section 6 – Grave Opening and Closing and Charges

- (a) No cemetery plot shall be opened or closed except under the direction and control of the township sexton or other township designated person(s), if any. Any such opening, closing, interment, or other access to the plot not exclusively meant for visitation post-burial or interment must be scheduled and coordinated through the township sexton. This subsection shall not apply to any grave opening, disinterment, or similar matter that is done pursuant to a valid court order or at the direction and under the supervision of local, state, or federal authorities. In any case, the township sexton shall be given no fewer than 48 hours' prior notice for any interment and at least seven days' notice prior to any disinterment or removal.
- (b) The township may charge reasonable fees and establish permissible dates and times for the opening and closing of any cemetery plot, prior to and following a burial therein, including the interment of ashes.
- (c) The township cemeteries are open for interments year round for full-body burials and from spring thaw to fall freeze for interment of cremated remains subject to subsection (b) of this section. Such dates and times are subject to change by the township at its reasonable discretion based upon weather, acts of god, factors affecting operation of the cemetery, or other reasonable factors beyond the township's control.
- (d) Interments involving the use of a non-biodegradable casket, coffin, or other similar container shall require the use of a vault. This requirement does not apply to green burials.
- (e) The township sexton and/or township clerk are authorized to make temporary rules concerning township cemeteries in the event of emergencies that are not otherwise covered by the provisions of this ordinance. The temporary rules shall last only for as long as necessary under the circumstances and may be reversed by action of the township board.

Section 7 – Markers, Memorials, and Monuments (Excluding Green Section)

- (a) All markers, memorials, and monuments must be placed on a cement foundation, be

comprised of stone or other durable composition, and face the same direction as the markers and memorials around them. Such markers, memorials, and monuments are limited to one family marker per set of lots/plots and one marker per individual plot.

- (b) All foundations must be approved and installed by the sexton. Foundations shall be flush with the ground and have a four-inch perimeter around the individual marker. In addition, all foundations require a six-inch setback from the edge of the burial plot.
- (c) Generally, individual plantings are not allowed with the exception of spring bulbs, which may be planted at or near a cemetery plot. All other proposed individual plantings must be approved by the sexton and/or maintenance personnel because each individual gravesite has both needs and limitations. Neither the township nor the sexton is responsible for maintaining individual plantings.
- (d) No statues, embellishments, effigies, artifacts, lights, wildlife feeders, wind chimes, flags (with the exception of flags placed for veterans), or artificial decorations of any kind are permitted. Pots or urns of living flowers may be placed immediately beside a headstone but not in front of or behind the headstone.
- (e) The township has no responsibility or liability regarding the repair, maintenance, or upkeep regarding such markers, memorials, urns, or similar items unless damage is caused by said township or its designated employees or contractors.
- (f) Notwithstanding subsection (c) of this section, the general care of the township cemeteries is assumed by the township. This includes the township sexton maintaining the trees and shrubberies that have been left in place or planted by the township.

Section 8 – Interment

- (a) The township sexton shall be given not fewer than 48 hours' notice in advance of any burial to allow for the opening of the cemetery plot unless religious or extenuating circumstances necessitate a shorter notice period. The opening and closing of cemetery plots shall be done only by the township sexton or other person(s) designated by the township.
- (b) The burial rights permit, along with the appropriate permit or form issued by the state or health department for the cemetery plot involved, together with appropriate identification of the person to be buried therein, shall be presented to the township sexton or other designated person(s) of the township prior to the interment. In the event of a lost or destroyed permit or form, the township clerk must be satisfied, from his or her records, that the deceased person to be buried in the cemetery plot is the appropriate person for that space before any interment is to commence.

- (c) In the event of unforeseen circumstances, the township reserves the right to reschedule any interment it deems necessary to ensure the safety of its employees or agents.
- (d) When multiple permits are owned, the location of interments is designated by the owner(s) or, if the owner(s) is deceased, by the individual or entity with the legal right and power to make decisions concerning the disposition of the deceased individual's remains.

Section 9 – Disinterment

No disinterment or digging up of an occupied grave shall occur until and unless a permit has been obtained in accordance with applicable Michigan law or a valid order of a court of competent jurisdiction and such permit or order is presented to the township.

Section 10 – Cremated Remains

- (a) Cremated remains shall be buried in a container and in a cemetery plot or columbarium within the township cemetery, specifically subject to section 6(a) or section 11, and shall require contact with the township sexton or approval prior to burial as specified in this ordinance.
- (b) No cremated remains shall be scattered or dispersed within a township cemetery.

Section 11 – Columbarium Rules and Regulations

- (a) Upon written request by a resident of the township or by its own initiative, the township board may designate, establish, alter, and reserve areas in a cemetery for use of a columbarium. The township shall have the absolute right and discretion to determine whether to designate, establish, alter, and reserve areas in a cemetery for use of a columbarium. Such decision shall be based upon reasonable factors, including but not limited to the number of burial permits available, an applicant's stated need (if any), the township or public's need (if any), costs related thereto, and the location and size of the proposed columbarium in light of its surroundings, including other burials.
- (b) No columbarium niche shall be used for any other purpose than for the burial of human remains.
- (c) This ordinance's regulations concerning cemetery plots related to the sale and transfer thereof, opening and closing, and interment and disinterment shall apply generally to columbariums approved under this section 11.

Section 12 – Additional Rules and Regulations for Green Burials and Associated Plots

- (a) Green burials will only be allowed in a township cemetery in areas designed by the township board. Landscape in such designated areas will be minimally maintained, and a rough, unpaved walkway through sections will be minimally maintained for use by burial equipment, passenger vehicles, and pedestrians.
- (b) All materials for a green burial, including but not limited to clothing and mementos, must be biodegradable, with the exception of non-biodegradable medical implants. Conventionally embalmed bodies are prohibited.
- (c) Permanent grave markers are permitted for green burials and associated plots. Notwithstanding any other provision of this ordinance, markers for green plots must not exceed 10 x 20 inches for a single marker or 12 x 30 inches for two people. These markers must lie flush with the ground and be constructed of granite. Green burial plot markers may be engraved but must remain simple in appearance. The final location and appearance of a marker is subject to the sexton's approval.
- (d) No enclosure of any kind, such as fences, copings, hedges, or ditches, shall be allowed around any green plots. Planting trees, shrubs, or other individual plantings shall be prohibited unless approved pursuant to section 7(c) of this ordinance. Packets of native wildflower seeds may be sprinkled onto the grave in the green section at the time of interment if desired. *Only native wildflower seeds are allowed.* All seed packets must be approved by the sexton before being sprinkled. No statues, embellishments, effigies, artifacts, lights, wildlife feeders, wind chimes, flags, or artificial decorations of any kind will be permitted unless erected by the township.
- (e) Vaults are prohibited in green plots. Green burials shall require a biodegradable burial container. Remains shall be wrapped in a shroud, quilt, or blanket and/or placed in a container that includes a board, integrated or separate, for stability. Shrouds, quilts, and blankets used for burial without a casket shall have a natural wood backer (plywood and OSB are not acceptable) no less than one-half-inch thick and the length of the body in order to stabilize the descent during the burial process.
- (f) If an owner of a burial right in a green plot is not permitted by state law or this ordinance to use or be interred in a green plot, the owner or his or her agent may sell the green burial right back to the township consistent with section 4(g) of this ordinance.

Section 13 – Disclaimer of Township Liability

Individuals who enter, remain in, and travel within a township cemetery do so at their own risk. The township is not responsible for any injury, accident, property damage, or other damage that might occur to any person present in a township cemetery. Furthermore, the township is not responsible for any damage or vandalism to, theft of, or deterioration of any burial marker, columbarium, monument, memorial, or other item placed at or near a cemetery plot, burial site,

or anywhere in a township cemetery. The purchaser or transferee of any cemetery burial right or the equivalent (and all subsequent transferees, assigns, heirs, or beneficiaries of the same) hereby releases, waives, indemnifies, and holds harmless the township for, from, and against any injury, damages, causes of action, claims, costs, and expenses associated with, relating to, and/or involving the cemetery burial right or similar right, any headstone, any columbarium, any monument, or similar items, and any matter related to the cemetery involved. Such waiver, release, and hold harmless provision shall apply to both the township and its employees, offices, elected or appointed officials or representatives, boards or committees, and agents.

Section 14 – Prohibited Uses and Activities

The following prohibitions shall apply within any township cemetery:

- (a) No person shall destroy, deface, apply graffiti to, or otherwise damage, injure, or remove any columbarium, monument, marker, memorial, sign, tree, or other lawful item located within a township cemetery.
- (b) No person shall disturb the peace or unreasonably annoy, harass, or disturb any other person who is lawfully present on the grounds of any township cemetery.
- (c) No automobile, truck, or any vehicles shall be permitted to drive on lawns or cemetery plots in a cemetery. Vehicles shall be permitted to drive only on the designated roads or drives established in each cemetery except for the purpose of maintenance or authorization by the cemetery sexton.
- (d) There shall be no entry or presence in the cemetery by any person when the cemetery is closed except as indicated in section 15.
- (e) There shall be no destruction of cemetery property.
- (f) There shall be no interment, disinterment, or grave opening unless approved by the township sexton or other designated township person(s).
- (g) There shall be no possession or consumption of any alcoholic beverage, illicit drugs, or controlled substances on cemetery property.
- (h) There shall be no littering or dumping. Any and all waste shall be placed in conveniently located receptacles.
- (i) There shall be no unlawful interference with or disruption of a lawful funeral or funeral procession.
- (j) No person shall engage in any fight, quarrel, or disturbance on cemetery property.
- (k) Any and all conduct unbecoming of a sacred place is prohibited.

- (l) Mausoleum(s), above ground casket(s), columbarium(s), and other similar markers or burial options in style or use are prohibited unless approved by the township board.

Section 15 – Cemetery Hours

Unless otherwise specified by the township board by resolution, all township cemeteries shall be open from dawn until dusk. Such prohibition on being present in a township cemetery during the time when a township cemetery is closed shall not apply to any township official, a person accompanied by a township official, a person having been granted written permission by the township to enter, or any law enforcement or firefighting official when engaged in the lawful duties of any such office or position.

Section 16 – Perpetual Care

One-half of the revenues resulting from the sale of cemetery burial rights shall be placed in a perpetual care fund. The township board may authorize the township treasurer to faithfully invest the monies contained in the perpetual care fund in accordance with the law. The revenues deposited in the perpetual care fund and the interest earned thereon shall be expended for the perpetual care, maintenance, and improvement to township cemeteries by or under the direction of the township board.

Section 17 – Applicability

This ordinance shall apply only to township cemeteries, i.e., those cemeteries owned, controlled, or operated by the township. The provisions of this ordinance shall not apply to township officials or their agents involved in the upgrade, maintenance, administration, or care of a township cemetery.

Section 18 – Waiver

- (a) The township clerk is authorized to waive application of the strict letter of any provision of this ordinance or any rules or regulations promulgated under this ordinance where practical difficulties in carrying out the strict letter of this ordinance or any rules or regulations related thereto would result in hardship to a particular person or persons or the public. An individual seeking a waiver pursuant to this section must satisfy the following requirements:
- i. The problem is unique to the individual and not shared by others.
 - ii. A grant of a waiver would do substantial relief to the individual.
 - iii. A grant of a waiver would not unreasonably adversely affect other cemetery plots.

- iv. A waiver can be granted in such fashion that the spirit of this ordinance will be observed and public safety and welfare secured.
- (b) Any party aggrieved by a decision made pursuant to this ordinance, as well as any matter relating to a township cemetery, rights to a cemetery plot, or other matter arising pursuant to this ordinance, shall have the right to appeal that determination/decision or matter to the township board. Any such appeal shall be in writing and shall be filed with the township within 30 days of the date of the decision, determination, or other matter being appealed from. The township shall give the aggrieved party who filed the written appeal with the township at least 10 days' prior written notice of the meeting at which the township board will address the matter unless an emergency is involved, in which case the township shall utilize reasonable efforts to notify the aggrieved party who filed the appeal of a special or emergency meeting of the township board at which the matter will be addressed. Pursuant to any such appeal, the decision of the township board shall be final. The township board may set a fee for such appeal in accordance with the fee schedule adopted by the township board.

Section 19 – Penalties

Violation of this ordinance shall be a municipal civil infraction punishable, upon conviction, as follows:

- (a) Any person who violates any provision of this ordinance, or any rule or regulation adopted or issued pursuant thereto, shall be responsible for a municipal civil infraction and subject to a civil fine of not less than \$500.00 for the first offense and not less than \$500.00 for subsequent offenses, plus costs, which may include all direct or indirect expenses the township has incurred in connection with the violation, including attorney's fees, or by imprisonment for a term not exceeding 90 days, or both. Each act of violation and every day upon which any such violation shall occur shall constitute a new and separate offense.
- (b) In addition to the penalties provided by subsection (a) of this section, the township may enjoin or abate any violation of this ordinance by appropriate action as authorized under Michigan law.
- (c) A violation includes any act that is prohibited or made or declared to be unlawful by this ordinance and any omission or failure to act where the ordinance requires such action.

Section 20 – Township Official Enforcement

Unless otherwise specified by the township board by resolution, the following officials or officers have the authority to enforce this ordinance and to issue municipal civil tickets/citations pursuant to the same:

- The township ordinance enforcement officer, the director of planning and zoning, and the zoning administrator
- Any Grand Traverse County sheriff, Grand Traverse County deputy sheriff, or Michigan State police trooper

Ordinance effective on _____ upon being signed below.

Isaiah Wunsch, Township Supervisor

Rebecca Chown, Township Clerk

Request to Purchase Fire Truck

Becky Chown

From: Fred Gilstorff
Sent: Thursday, November 2, 2023 10:23 AM
To: Becky Chown; Isaiah Wunsch; Marge Achorn
Subject: New Fire Truck
Attachments: Letter to board for engine 2 replacement engine 1approval 11-1-23.pdf

All,
Attached is my letter to the board for approval to purchase a new fire truck from CSI Emergency Apparatus of Grayling, Michigan. I am also requesting that we use Community Leasing for the financial loan to purchase the truck. I would like this placed on the town board agenda for November 14th, 2023 as both contracts are time sensitive. If you have any questions, please feel free to contact me. Thank you.

Fire Chief Fred Gilstorff
Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
231-223-4443
Cell: 231-463-0330



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
fire@peninsulatownship.com



November 14th, 2023

Dear Town Board,

As you are aware, the fire department requested a few months ago to seek bids for a new fire engine to replace Engine 2 which is 25 years old. The board approved this request and bids were received and opened on October 26th, 2023 at 4:15 pm. The department sent bids out to five different dealers and three dealers responded. They are listed below:

- 1) Westshore Fire Equipment- No Bid received
- 2) Apollo Fire Equipment – No Bid received
- 3) Halt Fire Equipment – Received letter stating they were not bidding
- 4) CSI Emergency Apparatus - \$ 906,681.00 for 500 Horse Power Engine and \$852,051.00 for 450 Horse Power Engine which they could not guarantee would be available.
- 5) R & R Fire Truck Repair - \$ 954,937.00 and with a 100% Pre-Payment option \$906,777.00

After review of the bid's specifications, I am requesting that the town board approve the bid from CSI Emergency Apparatus for \$906,681.00. CSI has met our bid specification completely with no variance. We have also dealt with CSI on our previous fire truck purchase and found them to be very responsive to all our needs and produce a fire engine that serves the needs of the Peninsula Twp. Fire Department. They were also \$48,256.00 dollars cheaper than the other bids (I have attached both bids to this letter for your review).

For financing, I am requesting that we use Community Leasing Partners Bank for a ten-year lease with a down payment of \$300,000.00 from our Emergency Services fund. The payments would be \$80,434.94 annually and start in May of 2025. Community Leasing Partners had the lowest interest rate at 5.03%. We do currently have another truck leased through this bank and have found them to be easy to work with and responsive to any questions we have had.

I respectfully ask the board to approve this purchase and leasing to replace our current Engine 2 which will be 27 years old by the time our new truck arrives. I also ask that the board approve a town board member to sign the documents needed to complete the processes for getting this truck ordered and completing the paperwork for the lease agreement.



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
fire@peninsulatownship.com



Thank you again for your support of the fire department and helping us build a high-quality service that our residents can rely on and deserve.

Respectfully,

Fire Chief Fred Gilstorff



CSI Emergency Apparatus, LLC
2332 Dupont Street
Grayling, MI 94738
Phone: 989-348-2877

October 24, 2023

Peninsula Twp Fire Dept.
14247 Center Road
Traverse City, MI 49686

Ladies and Gentlemen:

CSI Emergency Apparatus is pleased to offer you, upon an order being placed by you, the below proposed Spartan Emergency Response Fire Apparatus. The apparatus and equipment as presented in our proposal includes no State, Federal, or local taxes.

The bid price per our proposal is as follows:

One Spartan Side Mount Legend Pumper, X12 500 HP (3106 XL)	\$	906,681.00
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Alternate Bid with ISL 450 Engine (Based on engine availability)

One Spartan Side Mount Legend Pumper, L9 450 HP (2106 XL)	\$	852,051.00
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The Apparatus and Equipment shall be ready for final inspection at the Spartan Emergency Response factory located in Brandon South Dakota, within **600** days after the effective date. Any delays by the customer in providing additional desired specifications, change approvals, required inspection schedules, or other required information for the Apparatus and Equipment may result in an extension of the above referenced delivery days by the amount of time Spartan Emergency Response requires, in its sole but reasonable discretion, to provide the Apparatus and Equipment following the customers request and or delay.

Delays in delivery by strikes, war or international conflict, failures to obtain chassis, materials, or any other causes beyond our control shall not be held against CSI Emergency Apparatus as your authorized Spartan dealer.

If an L9 engine is NOT available or cannot be provided for the above specific quote or build slot at time of production, you will automatically be upgraded and charged for an X12 (or the X10 engine) with all costs associated with the upgrade being passed on to the end user No exceptions.


If a pre-2027 emission engine is NOT available at the time of build (starting production on January 1, 2026) your order will automatically be upgraded and charged for either the 2027 engine compliant Cummins X-10 or X-15, with all associated costs being passed on to the end user. No exceptions.

Payment Structure for apparatus as proposed:

* We have bid the apparatus with COD terms, payment due at the time of delivery.

Our bid price is good to November 27th, 2023.

Sincerely,



Scott J. Patchin
Co-Owner
CSI Emergency Apparatus

Proudly Representing:





Service and repairs on all makes and models

Fred Gilstorff
Fire Chief
Peninsula Twp. Fire Dept.
14247 Center Road
Traverse City, MI 49686

October 23, 2023

Dear Chief Gilstorff,

The following quote is offered for your consideration regarding One [1] 2025 Spartan ERV 1000-Gallon Side-Mount Rescue Pumper.

One [1] 2025 Spartan Custom Rescue Pumper, on a Spartan Metro Star, Extended Medium Four-Door [EMFD] 10" Raised Roof, Cummins X-12 500 Hp. Engine, Allison EVS-4000 Transmission, 1000-Gallon ProPoly Water Tank, Waterous-CSU 2000 GPM Mid-Ship Pump, [\$20,000.00 Contingency Fund]

Nine Hundred Fifty-Four Thousand, Nine Hundred Thirty-Seven Dollars no/100

\$954,937.00

**100% Pre-Payment Option: \$906,777.00 [-\$52,218.00] Total Includes Performance Bond [\$4,058.00]
Due at Proposal Acceptance.**

10-Year Financing Quotes [3] attached for your consideration.

Delivery Days: 600 [Currently]

NOTE: A second training day, if required, is offered at no additional cost [\$0.00], up to 120-days following delivery.

NOTE: It's important to understand that this purchase is more than just a truck purchase. When you make this purchase, you're buying the Dealership too. Sales, Warranty/Service/Repair, Parts Department, and Technical Support.

751 Doheny Drive, Northville, MI 48167 Phone (248) 344-4443 Fax (248) 344-8630
info@rrfiretruck.com www.rrfiretruck.com

R&R has been in business since 1992. We have 6-Mobile Units on the road daily. Your current Technician, [Mark Soik] lives in the Alpena Twp. area. He is available 24-7. We have Three [3] Mobile Pump Test Trailers to provide On-Site NFPA Pump Testing Annually. 95% of our Service and Repair Work is completed "On-Site". Our Service Vans are stocked with \$55-60,000 in commonly used parts.

[If Used] Please make Purchase Order out to:

**R&R Fire Truck Repair Inc.
751 Doheny Drive
Northville, MI 48167**

Proposal Accepted By:

_____	_____	_____
Name [Print]	Title	Date

Name [Signature]

If you have any questions regarding this Proposal or Specification Package, feel free to contact me at 248-697-8002, or email me at al@rrfiretruck.com.

Best Regards,



Al D'Agostino
Sales & Marketing Mgr.
R&R Fire Truck Repair Inc.





Phone: 888.777.7850
Fax: 888.777.7875
Cell: 785.313.3154
215 S. Seth Child Road
Manhattan, KS 66502
www.clpusa.net

November 1, 2023

Customer Name: Peninsula Twp, MI
Fred Gilstorff, Chief

Equipment: One 2025 Spartan Side Mount Pumper
Sales Representative: CSI

Community Leasing Partners, a Division of *Community First National Bank*, is pleased to present the following financing options for your review and consideration.

Option 1

Total Cost:	\$ 906,681.00	Payment Frequency:	Annual
Down Payment:	\$ 300,000.00	First Payment:	May 1, 2025
Prepayment Discount:	\$ -		
Amount Financed:	<u>\$ 606,681.00</u>		
Term in Years:	10		
Payment:	\$80,434.94		
Factor:	0.132582		
Interest Rate:	5.03%		

ESCROW STRUCTURE

Escrow Funding Date November 23, 2023

Date Available	Total Available	Disbursement
May 16, 2025	\$606,681.00	Final
Total:	\$606,681.00	

- Interest Earnings in the escrow account have been estimated and used to reduce borrowing cost incurred by the Lessee.
- Premature disbursements or delay in funding to the escrow may result in shortage of funds needed to fulfill vendor
- **THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL.**
- The quoted interest rate is valid for 10-days from the date of the proposal. To lock in the interest rate, a credit submission would be required, and a credit approval attained within the same 10-day period. This financing is to be executed & funded within 30 days of the date of the proposal or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval and mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.

Thank you for allowing Community Leasing Partners the opportunity to provide this proposal. If you have any questions regarding the options presented, need additional options, or would like to proceed with a financing, please contact me at 1-877-525-1776.

Respectively,
Blake J. Kaus
Vice President & Director of Leasing
blakekaus@clpusa.net

Sample Payment Schedule**Peninsula Twp, MI****Project Amount: \$606,681.00****Amount Financed: \$579,023.69** (after earnings applied)**AMORTIZATION SCHEDULE**

Payment Number	Payment Date	Payment Amount	Interest Portion	Principal Portion
1	5/1/2025	\$80,434.94	\$50,414.86	\$30,020.08
2	5/1/2026	\$80,434.94	\$32,501.01	\$47,933.93
3	5/1/2027	\$80,434.94	\$29,663.33	\$50,771.61
4	5/1/2028	\$80,434.94	\$26,657.65	\$53,777.29
5	5/1/2029	\$80,434.94	\$23,474.03	\$56,960.91
6	5/1/2030	\$80,434.94	\$20,101.94	\$60,333.00
7	5/1/2031	\$80,434.94	\$16,530.23	\$63,904.71
8	5/1/2032	\$80,434.94	\$12,747.07	\$67,687.87
9	5/1/2033	\$80,434.94	\$8,739.95	\$71,694.99
10	5/1/2034	\$80,434.94	\$4,495.64	\$75,939.30
Grand Totals		\$804,349.40	\$225,325.71	\$579,023.69



Peninsula Township Fire Department
14247 Center Rd.
Traverse City, Michigan 49686
PH: 231-223-4443
firechief@peninsulatownship.com



RE: New Fire Truck Bid

October 26, 2023

New Fire Truck Bid 2023

Request for bid sent to:

1. Westshore - ejohnson@westshorefire.com
2. Halt Fire- bdeckett@haltfire.net
3. CSI - spatchin@csiea.net
4. R&R Fire equipment- al@rrfiretruck.com
5. Apollo Fire- ddesrochers@apollofire.com

Bids submitted October 26th, 2023 @ 4:30 p.m.

Bids received and opened on October 26th, 2023 @ 4:45 p.m.

1. Westshore- \$ NO BID
2. Apollo Fire- \$ NO BID
3. Halt Fire- \$ NO BID
4. CSI- \$ 2 BIDS: XL ENGINE #906,681 L9450 HP ENGINE #852,051
5. R & R- \$ 1 BID #954,937 100% pre-payment \$906,777

Signed By:

Peninsula Township Clerk ^{DEPUTY}

Peninsula Township Fire Chief

Becky Chowh

ROBIN NOVAL

Date:

10-26-2023

Fred Gilstorff

Date:

10/26/23



HALT FIRE
INCORPORATED

Heroes.
They Deserve The Best

Peninsula Township Clerks Office
Attn: Fire Truck Bid
13235 Center Road
Traverse City, MI 49686

October 10, 2023

Re: No bid letter submission

To whom it may concern,

As a representative of Halt Fire Inc. and Pierce Manufacturing we are declining to offer a bid proposal for the posted solicitation for a commercial chassis pumper apparatus.

After reviewing the advertised bid specification, Halt Fire is unable to submit a proposal at this time. It appears the specifications are written around another manufacture. While this is not uncommon, it makes competitive bidding difficult. We have also not had any contact with the fire department prior to this public notice and were not aware of the project.

Due to this, we feel we would have little to any reasonable chance of prevailing in the opportunity. We appreciate the offer and involvement in this project and hope in the future we will be considered. We wish you the best of luck in your new apparatus acquisition.

Sincerely,

Todd Russell
Sales Coordinator

50168 W. Pontiac Trail • Unit 5
Wixom, MI 48393

Office: 248.669.0800
Facsimile: 248.669.8120



BE READY. BE BLUE.
MEDTEC

Request for bids sent out via email on
8-17-23 to :

Rec'd Reply

- ① CSI Emergency Apparatus
Grayling Mich.
sales@csiea.com

✓ 8-18-23

- ② Nalt Fire Inc.
Wixom, Mich.
bdeckette@naltfire.net

✓ 8/18/23

- ③ Appollo Fire
Bruce Township Mich.
ddesrochers@apollofire.com

✓ 8/28/23

- ④ Westshore Fire Apparatus
Allendale, Mich.
ejohnson@westshorefire.com

- ⑤ R & R Fire truck
Northville, Mi
al@rrfiretruck.com

✓ 8/18/23

PENINSULA TWP FIRE DEPT. ENGINE 2 REPLACEMENT PRESENTATION



ENGINE 2

Engine 2 is a 1998 Sutphen Fire Truck with:

- 1000 Gallon Water Tank
- 1750 Gallons Per Minute Pump Dual Stage
- 4 person cab
- Top mount pump controls
- Compartment Space for equipment
- Mounted Deck Gun
- Miles – 36,220

REASONS FOR REPLACEMENT REQUEST

- Truck will be 26 or 27 years old by time new vehicle is received.
- Current truck was set up for operations 25 years ago, the department operations has changed significantly over the years.
- Truck has required extensive pump and electrical repairs in the last few years.
- National Fire Protection Association recommendations that front line fire trucks be put into reserve status after 15 years or 150,000 miles. The Peninsula Twp Fire Department has set up a plan for replacement of 25 years or when significant issues are taking place.
- Multiple issues with electronic valves that were replaced with manual valves.
- Pump size- current 1750 gpm VS. New 2000 gpm
- Lack of newer technology and safety features such as steering and braking. Lack of safety airbags.

REASONS FOR REPLACEMENT REQUEST CONTINUED:

- Lack of onboard foam system.
- Lack of proper cab space that is used for storage of EMS and FIRE equipment.
- Proper space for firefighters riding in the rear of cab.
- Current set up of truck is not functional with current department operations mostly with storage of EMS equipment and pump operator functions.
- Current truck set up is vary different than our newer truck which creates some training challenges.
- Follow Apparatus replacement plan so the department is current with good solid equipment that will have a high probability of functioning properly when needed.
- Apparatus cost have increased significantly and are projected to continue this trend.
- Have potential to save some money by joining with other townships on a multi-vehicle purchase.

COST AND FINANCING:

- New truck cost is around \$861,000.00
- Truck would be financed as others have been for 10 years.
- Current rates are 5.62 percent.
- Department has between \$200K to 300K to use as a down payment
- Financing \$661K would give us an annual payment between \$88,000.00.
- Financing \$561K would give us a payment of \$74,860.00.
- There is an option to do a 12 year payment plan as well.
- Both finance options are close to forecasted cost in the chief's extended budget projections.

SUMMARY

- This request is for the department to go out to bid for a replacement fire engine to replace engine 2.
- This is not a lock into purchasing a fire engine.
- Engine 2 needs replaced to continue the improvement of the fire department and give our firefighters the tools they need to do their job safely and efficiently.
- Engine 2 needs to be replaced to continue to achieve the departments mission which is to provide the highest quality of service to our residents through fire suppression, emergency medical services, fire prevention and public education.



LIDAR Request

STALKER

Hand Held Products Overview

See Feature Comparison Charts on Page-2



Stalker II SDR & MDR Radar

SDR: Stationary MDR: Stationary & Moving

MiDeal: SDR @ \$1,520 MDR @ \$ 1,935

- Ka-band antenna for greater range
- Waterproof & weatherproof
- 3 Window display
- Fastest speed tracking

RLR Lidar

The most advanced Lidar in the industry

MiDeal: \$2,595

- More rugged construction MIL-STD 810H
- Waterproof & dustproof
- Industry-leading range and accuracy
- Lightning-fast acquisition time
- The greatest range of any Lidar
- Ruggedized Holster for Motorcycles
- C-Thru Technology
- Auto Obstruction Mode
- Shoots thru windshields
- Wireless connectivity
- Data logging



XS Lidar

High Quality, Budget Friendly

MiDeal: \$2,170

- Inbound targets to 2,000 ft.
- Outbound targets to 2,000 ft.
- Doppler-type audio tracking

XLR Lidar

Affordable and Excellent Range

MiDeal: \$2,770

- Inbound targets to @ 4,000 ft
- Outbound targets up to 9,500 ft
- Anti-jamming capability
- C-Thru Technology



CONTACT US FOR MORE DETAILED INFORMATION AND A FORMAL QUOTE

Dewey Gatts, Regional Sales Manager

Cell: 513-806-0815

Email: dewey@stalkerradar.com

Chris Frett, Inside Sales Partner

Direct: 972-801-4866

Email: chrisf@stalkerradar.com

STALKER II FEATURES COMPARISON

FEATURE	SDR	MDR
Moving Mode	NA	STD
Automatic Same Lane Mode	NA	STD
VSS Operation	NA	STD
VSS Moving/Stationary Modes Auto Switching	NA	STD
Removable Rechargeable Battery Handle	STD	STD
Waterproof Down to 2ft of Water Depth	STD	STD
Rugged, Lightweight Die-Cast Metal Body	STD	STD
Stopwatch mode	STD	STD
Directional Sensing	STD	STD
Strongest & Faster Display in All Target Modes	STD	STD
Faster Target Lock in All Target Modes	STD	STD
Software Upgradable	STD	STD
Video Interface Connector	STD	STD
Battery Handle Charger Accessory	STD	STD

STALKER LIDAR FEATURES COMPARISON

FEATURE	RLR	XLR	XS
Shoot Through Windshields	S	S	S
High Capacity Battery	S	S	S
Doppler-Type Audio Tracking	NA	NA	S
School/Construction Zone Mode	S	S	O
Inclement Weather/Obstruction Mode	S	S	O
Anti-Jamming Capability	S	S	O
C-Thru Technology	S	S	NA
Auto-Obstruction Mode	S	S	NA
Wireless Connectivity	S	O	NA
Data Logging	S	O	NA
Following-Too-Close	S	O	NA
Calibration Expiration Notice	S	NA	NA
IP67 Dust Proof/Water Proof	S	NA	NA
Hi Impact Resistant Polymer Housing	S	NA	NA
Nominal Range	2,500 ft	2,500 ft	1,500 ft
Max Range	9,999 ft	8,000 ft	2,000 ft

Dewey Gatts, Regional Sales Manager

Cell: 513-806-0815

Email: dewey@stalkerradar.com**Chris Frett, Inside Sales Partner**

Direct: 972-801-4866

Email: chrisf@stalkerradar.com

**Resolution No. 2023-11-14
#1, Regarding PDR Grant
Requests**

Resolution No. 2023-11-14-#1, Authorizing the Grand Traverse Regional Land Conservancy to Sign PDR Grant Requests on Behalf of Peninsula Township, will appear in a packet addition.

**Request for Budget Amendment
and Appropriation for Compactor
Station Fund**

TOWNSHIP BOARD MEETING AGENDA ITEM

NOVEMBER 14, 2023

REQUEST FOR BUDGET AMENDMENT AND APPROPRIATION FOR ADDITIONAL FUNDS FOR:

FUND 596: COMPACTOR STATION FUND

AMOUNT REQUESTED: \$10,000

**REASON: REPLENISH CASH BANK ACCOUNT TO COVER ADDITIONAL OPERATING EXPENSES THROUGH 3/31/2024
(UNEXPECTED MAINTENANCE COST OF \$3,200 TO GRADE COMPACTOR STATION BY TEAM ELMERS ON 7/28/2023.)**

APPROPRIATION FROM: FUND #502 TOWER FUND

REQUESTER: MARGARET ACHORN, TREASURER

**Request for Budget Amendment
and Appropriation for the
Hemlock Wing at PNA**

TOWNSHIP BOARD MEETING AGENDA ITEM

NOVEMBER 14, 2023

REQUEST FOR BOARD APPROVAL OF ARPA GRANT COMMITMENT OF FUNDS FOR:

FUND 214: PELIZZARI NATURAL AREA-HEMLOCK PRESERVATION BOARDWALK PROJECT

AMOUNT REQUESTED: \$50,000.00

10/31/2023

ARPA GOVERNMENT GRANT REPORT

		<u>BALANCE</u>
10/19/2021 GRANT FUNDS RECEIVED	\$ 305,632.00	
1/31/2022 GRANT FUNDS RECEIVED	1,230.55	
1/31/2022 WIRE TRANSFER FEE	(15.00)	
3/31/2022 INTEREST TO 3/31/22	343.11	\$ 307,190.66
5/21/2022 GRANT FUNDS RECEIVED	306,855.57	
3/31/2023 INTEREST TO 3/31/23	6,453.68	
	<u>620,499.91</u>	\$ 620,499.91
4/12/2023 SMALL PLAYGROUND		
EQUIPMENT-BHP	(30,000.00)	
4/30/2023 INTEREST	1,383.44	
5/31/2023 INTEREST	1,409.10	
6/30/2023 INTEREST	1,366.87	
7/31/2023 INTEREST	1,415.73	
8/14/2023 KELLEY PK-GRANT REQUEST COST		
BECKETT & RAEDER	(9,990.00)	
8/31/2023 INTEREST	2,017.40	
9/30/2023 INTEREST	1,985.01	
10/31/2023 INTEREST	2,189.60	
	<u>592,277.06</u>	\$ 592,277.06
COMMITTED:		
PARKS UNIFORM SIGNAGE	(18,000.00)	
BHP-BASKETBALL COURT/HOOPS		2,915.98 (Actual)
AND-TENNIS COURT UPGRADE	(50,000.00)	45,000.00 (Actual)
ARCHIE PK-BIKE REPAIR STAND		
(Cherry Cap. Cycling-Grant Match)	<u>(1,100.00)</u>	1,100.00 (Actual)
AVAILABLE BALANCE	<u><u>\$ 523,177.06</u></u>	

**Monies Received to Date for the Sustainable Boardwalk
in the Hemlock Wing at Pelizzari Natural Area**

\$25,000 from the Oleson Foundation

\$50,000 from the Huckle Family Foundation

\$1,000 from a private donor in Port of Old Mission

\$10,000 from the Traverse City Track Club

Total to date: \$86,000

With the township's commitment, the total monies committed to date will rise to **\$136,000.**

Additional grant requests are pending with multiple organizations.

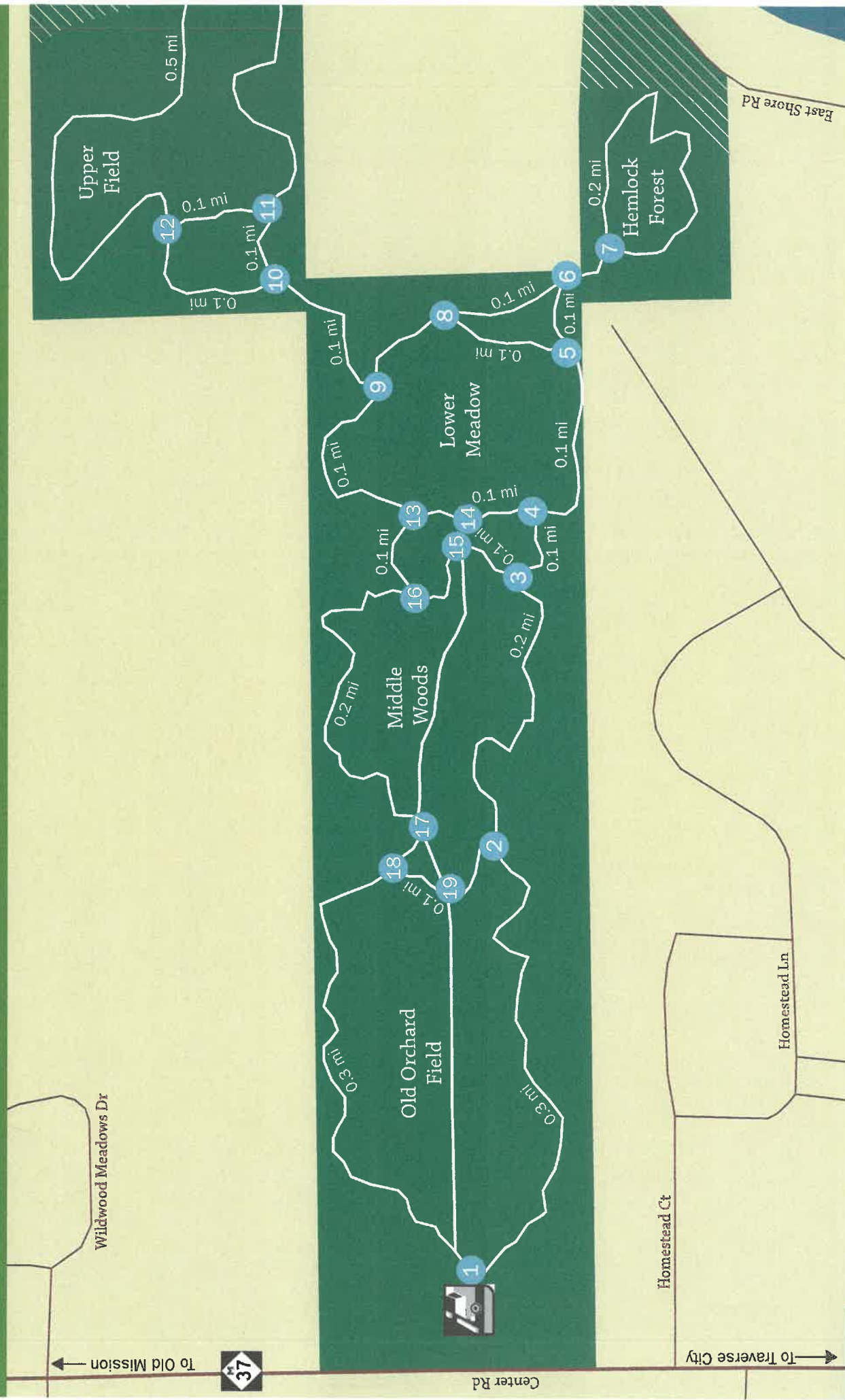
The estimated total probable costs of the sustainable boardwalk are \$320,719.00. We are more than a third of the way there and gratefully accepting additional donations to save the hemlocks and keep users of this exceptionally popular destination in this increasingly popular park safe.

PELIZZARI NATURAL AREA

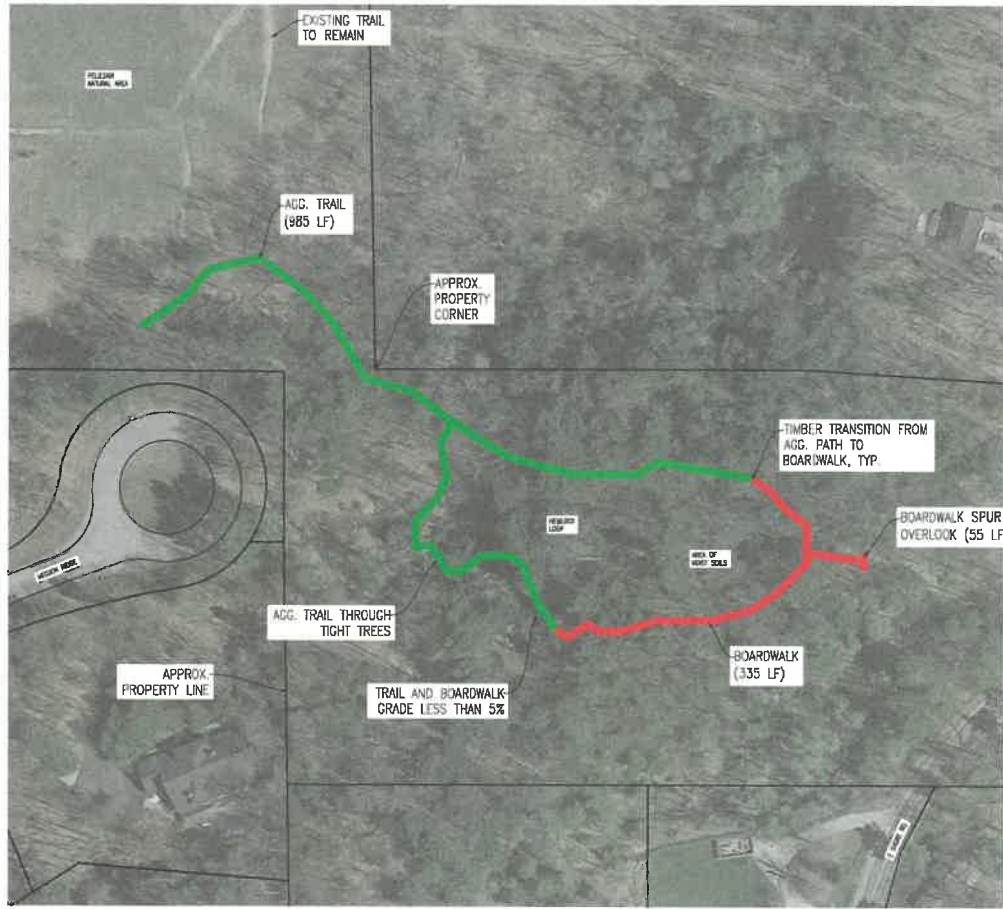
(Peninsula Tow

signs by the Grand Traverse Regional Land Conservancy: GTRLC.ORG

www.peninsulat



LEGEND



CONCEPTUAL TRAIL LAYOUT
SCALE: 1" = 40'

LAYOUT LEGEND

- PROPOSED 8' WIDE AGGREGATE TRAIL
- PROPOSED RAISED BOARDWALK (PREFABRICATED)
- APPROXIMATE PARCEL BOUNDARY

LAYOUT NOTES

1. ALL PARCEL BOUNDARIES ARE APPROXIMATE BASED OFF AVAILABLE COUNTY GIS MAPPING DATA.
2. QUANTITIES ARE APPROXIMATE AND TO BE FINALIZED WHEN TOPOGRAPHIC SURVEY IS COMPLETED.
3. WORK WITHIN R.O.W. SUBJECT TO ROAD COMMISSION REVIEW AND APPROVAL.



**CONCEPT TRAIL LAYOUT
PELIZZARI HENLOCK LOOP
PENINSULA TOWNSHIP**

Date Issued: Date Revised: Checked By: Drawn By: Scale:	Date: Project No.: Project Name: Project Location:	Date: Project No.: Project Name: Project Location:
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01

Pelizzari Natural Area Hemlock Loop - Opinion of Probable Costs						
Peninsula Township						
7/28/2023						
Pelizzari Natural Area - Hemlock Loop						
Item	Item	Qty.	Units	EST Unit Cost	Original EST. Total	Notes
	General Cond & Mob. (7.5%)	1	LS	\$15,699	\$15,699	
	Removals	1	LS	\$5,000	\$5,000	Remove trees as needed
	Soil Erosion and Sediment Control	1	LS	\$3,500	\$3,500	
	Earthwork and Grading	1	LS	\$12,000	\$12,000	making trail level (<5%) throughout aggregate trail area.
	6' wide Aggregate Pathway	1000	LF	\$15	\$15,000	3/8" to fines
	Woven Geotextile Fabric	656	SYD	\$4	\$2,624	For trail stabilization
	Sand Fill	200	CYD	\$20	\$4,000	Leveling under trail for
	Boardwalk (Timber Transitions)	2	EA	\$2,500	\$5,000	
	6' wide boardwalk Bump out	1	EA	\$3,000	\$3,000	Prefabricated boardwalk system
	6' wide Boardwalk (Pan Foot)	390	LF	\$310	\$120,900	Boardwalk Frame, Decking, and Toe-kick
	Boardwalk Installation	390	LF	\$125	\$48,750	Installation of
	Benches	3	EA	\$1,500	\$4,500	Backed bench (type and style to be determined)
	Site Restoration	1	LS	\$5,000	\$5,000	Edge of trail restoration
	Construction Subtotal				\$244,973	
	Construction Contingency (15%)				\$36,746.0	
	Construction Total				\$281,719.2	
	GCES Fees (excluding CE)				\$39,000.0	
	PROJECT TOTAL				\$320,719	



GoslingCzubak
engineering sciences, inc.

Becky Chown

From: Kathy Huschke <kathy@olesonfoundation.org>
Sent: Thursday, September 14, 2023 10:03 AM
To: Becky Chown
Subject: OF Grant

Hi Becky how are you? Wanted to let you know that the Board approved a grant of \$25,000 for the Pelizzari Natural Area. They weren't ready to commit to more at this time, but keep us in the loop on your project. Check will be in the mail this week. Have a great weekend!

Becky Chown

To: Becky Chown
Subject: RE: great news on PNA!

From: Becky Chown
Sent: Tuesday, August 8, 2023 12:52 PM
To: Marge Achorn <treasurer@peninsulatownship.com>
Cc: Isaiah Wunsch <supervisor@peninsulatownship.com>
Subject: great news on PNA!

Good morning,

The Huckle Family Foundation will make a \$50,000 grant toward the creation of the sustainable trail at PNA.

I am grateful and will keep trying to raise money for this trail...

Becky



FOR RELEASE: November 6, 2023

Media Contact: Lisa Taylor, Interim Executive Director

231-631-2195

ltaylor@tctrackclub.com

www.tctrackclub.com

TRAVERSE CITY TRACK CLUB 2023 GRANT RECIPIENTS

TRAVERSE CITY, MI – The Traverse City Track Club (TCTC) will award a total of \$97,000 in Community Grants to nine (9) area non-profit organizations in support of projects that align with the TCTC mission to encourage running and walking as a means to promote health, enhanced fitness, family recreation and competition for all.

The board of directors approved the recommendations of the organization's Charitable Gifts Committee on October 24th, 2023. Thirteen (13) area non-profit organizations applied for a total of \$1,297,787 in the TCTC's 2023 Grant Cycle coordinated through the Grand Traverse Regional Community Foundation.

"We are proud to have been able to restore our commitment to grant-making through our long-standing Charitable Giving Program," said TCTC Board President Janice Beyer.

Including the new awards, TCTC's Board of Directors has now awarded over \$2.5 million in community grants and scholarships since being formally launched. Profits from the Bayshore events each Memorial Weekend support this program.

TCTC Grant awards support non-profit programs located in Antrim, Benzie, Grand Traverse, Kalkaska, or Leelanau County, that are able to demonstrate their project will promote, support, and encourage running and walking as a means to promote health, enhanced fitness, family recreation and competition for all individuals.

2023 grants will be awarded to:

Grand Traverse Conservation District - A \$16,000 grant will be awarded to support the Grand Traverse Natural Education Reserve's Discovery Boardwalk Project.

SEEDS Ecology and Education Centers - Will receive \$500 toward the purchase of materials associated with Youth Training for Trail Building in Northwest Michigan.

Traverse Area Recreation & Transportation (TART) Trails, Inc. - Will receive \$30,220 toward the Sleeping Bear Heritage Trail Pathway to Good Harbor Project.

Generations Ahead - Will receive \$1,000 toward its Let's Move Together Project.

Peninsula Township - Will receive \$10,000 toward its Universal Access Elevated Boardwalk for the Hemlock Wing at Pelizari Natural Area Project.

The Village of Ellsworth - A \$13,360 grant will be awarded to fund the Ellsworth Community Track Upgrade Project.

The City of Traverse City and Charter Township of Garfield Recreational Authority - A \$20,000 grant will be awarded for the Wayfinding for the Hickory Complex Trail Network Project.

Traverse City West Middle School Track and Field - A \$3,000 grant will be awarded to fund the Replacement of Pole Vault Equipment for Regulation Compliance Project.



**TRAVERSE CITY
TRACK CLUB**

Traverse City East Middle School Track and Field - A \$2,920 grant will be awarded to fund the Team Meet Day Tent Project.

To learn more about the Charitable Gifts program of the Traverse City Track Club, please contact Interim Executive Director, Lisa Taylor, at 231-631-2195 or *for more information, go to www.tctrackclub.com*

The Traverse City Track Club was founded in 1962 to encourage running and walking as a means to promote health, enhanced fitness, family recreation and competition for all individuals.

###

DNR Waterways Grant Agreement and Resolution



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



DANIEL EICHINGER
DIRECTOR

June 22, 2023

Ms. Lauren De Silva
Senior Landscape Architects
<Ldesilva@bria2.com>

Dear Ms. De Silva,

Attached is a copy of the Boating Access Site Construction Agreement – between the Township of Peninsula Township and the Department of Natural Resources (DNR), as well as a Resolution for adoption by the Township authorizing execution of the Agreement.

Please have both, a copy of the Agreement(s) (**do not date the first page**) and the Resolution(s) signed as appropriate. All original copies should be returned to my attention. The Agreement will be signed and dated by the DNR, and a fully executed copy will be returned for your files.

If you have any questions, please contact me at DawsonL@michigan.gov.

Sincerely,

Linnae Dawson
Parks and Recreation Division
517-290-2200

Enclosures

WATERWAYS GRANT AGREEMENT

Boating Access Site Construction

THIS WATERWAYS GRANT AGREEMENT (the "Agreement") is made as of _____, 2023, between the PENINSULA TOWNSHIP, GRAND TRAVERSE COUNTY, MICHIGAN (the "Township") and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, a principal department of the State of Michigan (the "Department").

WHEREAS, the Township is an important center of recreational boating activity for shallow-draft recreational vessels;

WHEREAS, the Township has asked that the Department assist in Kelley Park Boating Access Site improvements, including adding accessible boating access for motorized and non-motorized craft, expansion and improvements to vehicular parking and circulation, pedestrian routes, stormwater management, and a vault toilet at Kelley Park (28-37) (the "Facilities");

WHEREAS, the Department is willing to assist the Township to construct the Facilities, which are estimated to cost one million, two hundred ten thousand, seven hundred and one dollars and eighty-eight cents (\$1,210,701.88), with the Department agreeing to pay approximately 50% of the estimated cost, not to exceed six hundred five thousand, three hundred fifty dollars and ninety-four cents (\$605,350.94).

NOW, THEREFORE, in consideration of the Agreement's mutual promises and undertakings, the parties agree as follows:

1. The Department shall:

(a) grant to the Township a sum of money equal to approximately 50% of the estimated cost of construction of the Facilities called for by the plans and specifications, including final engineering costs, but not to exceed six hundred five thousand, three hundred fifty dollars and ninety-four cents (\$605,350.94). The words "plans and specifications" shall mean the plans and specifications developed for the Township for the Facilities prepared by a consulting firm duly licensed to perform professional services within the State of Michigan (the "State").

(b) release State funds as reimbursement according to the following:

Acceptance by the Township of this Agreement, written Department approval of final plans and specifications (bidding documents), receipt of all necessary permits,

award of contract to a competent contractor (licensed in the State of Michigan) to accomplish the work called for by the plans and specifications following bidding procedures acceptable to the Department and Township, and receipt of payment reimbursement requests.

The final ten (10) percent of State funds shall be paid upon completion of the project and 60 days after receipt of project cost documentation to the Department by the Township or completion of an audit of the expenditures for the Facilities by the Department, whichever occurs first.

(c) make the resources of the Department and the experience gained by the Department operating similar boating projects available to the Township.

(d) provide for the periodic inspection of the Facilities, including all equipment and buildings.

2. The Township shall:

(a) immediately appropriate the sum of six hundred five thousand, three hundred fifty dollars and ninety-four cents (\$605,350.94) for the project, which represents approximately 50% of the total cost of the project work called for by this Agreement. Any additional funds needed to complete this work, called for in this Agreement, shall be provided by the Township.

(b) construct the Facilities to the satisfaction of the Department as set forth in this Agreement and pursuant to the approved plans and specifications, and to provide the funds, services, and materials necessary to satisfy this Agreement. There shall be no deviation from the plans and specifications without the express written consent of the Department's Parks and Recreation Division. Proceeding with unauthorized changes shall result in excluding the work from State fund eligibility. Upon completion of the project, a final set of "as built" plans shall be submitted to the Department in an appropriate digital format.

(c) use all funds granted by the Department to this Agreement solely for the conduct and completion of the project work within three (3) years from the date of this Agreement. The Township shall maintain satisfactory financial accounts, documents, and records, and shall make them available to the Department for auditing at reasonable times. The Township shall retain all accounts, documents, and records for the Facilities for not less than three (3) years following completion of construction.

(d) permit Department review and approval of all professional services agreements, project contracts, bidding documents, specifications, and final engineering drawing

plans before being sent out to bid. The final engineering drawings shall provide, or conduct, soil boring data for any projects below the waterline. The Department must approve all change orders before being initiated. The Department reserves the option to have a representative on the selection panel for all contracts.

(e) ensure that all premises, buildings, and equipment-related procedures comply with all applicable State and Federal regulations for employee and public safety and with all applicable construction codes. All Facilities shall comply with the barrier free design requirements of the Utilization of Public Facilities by Physically Handicapped Act, MCL 125.1351 *et seq.* The Township shall submit a written report to the Department in which any safety issues, identified through Department inspections, are listed and compliance procedures are outlined. If the Department determines the Township has failed to correct any safety issues, the Department will have the necessary work completed and the Township shall pay 105% of the cost of the work.

(f) construct the Facilities authorized under this Agreement, and the land and water access ways to those Facilities, only in accordance with the plans and specifications approved by the Department.

(g) certify to the best of its knowledge and belief that the Township and any principal, agent, contractor, and subcontractor of the Township:

(1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any State or Federal agency.

(2) have not been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property within a three-year period preceding this Agreement.

(3) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses.

(4) have not had one or more public transactions (Federal, State, or local) terminated for cause or default within three years preceding this Agreement.

(5) will comply with all applicable requirements of all Federal and State laws, rules, executive orders, regulations, and policies governing this program.

3. After the Facilities are constructed, the Township shall:

(a) establish or assign a competent and proper department of the Township to operate the Facilities, to regulate the use of the facilities, and to provide for maintenance for the Facilities to the satisfaction of the Department.

(b) provide to the Department for approval, a complete tariff schedule containing all charges to be assessed against watercraft utilizing the Facilities and to provide any amendment to the schedule to the Department for approval before becoming effective. Any fee schedule adopted by the Township shall provide for sufficient income to defray operating and maintenance expenses of the project. The Township shall not impose fees for the use of the Facilities unless they have been specifically approved by the Department in writing, which shall not be unreasonably withheld. Any net revenues accruing from the operation of the Facilities shall be separately accounted for and reserved in a restricted fund by the Township for the future maintenance or expansion of the facility or, with the Department's approval, for the construction of other recreational boating Facilities. The Township shall request, no more than once annually, approval to vary from fee rates set by the Department.

(c) enforce all State statutes and local ordinances pertaining to marine safety, licensing of watercraft, and the dispensing of marine fuel at the Facilities.

(d) furnish the Department, upon request, detailed statements covering the annual operation of the Facilities, including boat traffic, income, and expenses for the 12 months ending December 31 of each year.

(e) hold the State of Michigan and the Department harmless from damages or any suits brought against the Township due to construction, maintenance or operation of the Facilities.

(f) maintain throughout the life of this Agreement suitable signs for both land and water approaches designating this project as having been constructed by the Township and the Department. The size, color, and design of these signs must meet department specifications and shall be approved by the Department before being constructed.

(g) adopt the ordinances or resolutions as required to effectuate this Agreement. The Township shall forward certified copies of all the ordinances and resolutions to the Department before their effective date.

4. Facility improvements are held for the life of the Facilities. Life of the Facilities is defined as 20 years from latest grant award. The Township may request release from grant

obligations after 20 years from date of last executed grant agreement. Release from grant obligations is subject to review of a professional Facility assessment.

5. The Township shall comply with all State and Federal statutes applicable to the Facilities.

6. The Township must submit all reports, documents, or actions required by this Agreement to Parks and Recreation Division, Department of Natural Resources, P.O. Box 30257, Lansing, Michigan 48909. The Township must submit invoices for reimbursement within ninety (90) days of invoice date.

7. Nothing in this Agreement shall be in any way construed to impose any obligation of whatsoever nature, financial or otherwise, upon the Department for the operation or maintenance of any recreational boating facilities.

8. All of the Facilities constructed pursuant to this Agreement, or pursuant to any amendments or extensions of this Agreement, shall be reserved for the life of the Facilities by the Township for the exclusive use and/or rental, on a daily basis, by the operations of transient recreational watercraft, unless otherwise authorized in writing by the Department.

9. Commercial operations of any type shall not be permitted to regularly use any of the Facilities or to be located on the Facilities without the prior written approval of both the Township and the Department.

10. The Facilities and the land and water access ways to the Facilities shall be open to the public at all times on equal and reasonable terms, and that no individual shall be denied access to, or the use of, the Facilities on the basis of race, color, religion, national origin, or ancestry contrary to the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 *et seq.* or the Persons with Disabilities Civil Rights Act 1976 PA 220, MCL 37.1101 *et seq.*, and any violation of this requirement shall be a material breach of contract, subject to penalties as provided in this Agreement.

In connection with this Agreement, the Township shall:

(1) comply with the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101 *et seq.*, and all

other Federal, State and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Township agrees to include this covenant, not to discriminate in employment, in every subcontract entered into for the performance of this grant agreement. A breach of this covenant is a material breach of this Agreement.

(2) send, or its collective bargaining representative shall send, to each labor union representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative its commitments under this Agreement.

11. The Township represents that it possesses good and clear title to all lands involved in this project, and that it will defend any suit brought against either party which involves title, ownership, or specific rights, including appurtenant riparian rights of any lands connected with or affected by this project.

12. The Facilities constructed under this Agreement shall not be wholly or partially conveyed, either in fee or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the title, ownership, or right of maintenance or control by the Township without the Department's prior written approval.

13. Any failure by the Township to timely cure any violation of the conditions, promises, or undertakings contained in this Agreement shall constitute a material breach of this Agreement. A material breach of this Agreement could result in an "ineligibility" status with all Department-administered grant programs until the breach is corrected. Once a non-compliance issue(s) has been documented, the Department shall notify the Township. The Township has a right and an obligation to cure, and shall collaborate with the Department to develop an acceptable plan to remedy any and all non-compliance issue(s), with the primary goal to continue to provide long term recreational waterway access to the boaters of Michigan. Further, a material breach of this Agreement not cured by the Township shall entitle the Department to the following options:

(a) To purchase the Facilities and the right of access over Township property to the Facilities at the existing value of the Facilities, less any financial contribution made by the Department. The value of the Facilities shall be determined by three competent appraisers; one to be selected by the Township, one to be selected by the Department, and the third to be selected by the first two appraisers. The Department and the Township shall equally share the total fees of these appraisers, including expenses. The appraisal shall be limited to the value of the Facilities for the construction, repair, or rehabilitation in which the Facilities are located. No value shall be assigned to the right of access to the Facilities over Township property. The Department shall have ninety (90) days from the date of receipt of the appraisals within which to exercise its option. If the Department does not exercise the option within that period, the Township shall pay to the Department a sum equal to the total financial contribution made by the Department towards the construction or maintenance of the Facilities.

(b) To accept from the Township a sum equal to the total financial contribution made by the Department for the construction or maintenance of the Facilities.

14. This Agreement shall not be effective until the Michigan Legislature appropriates the State funds for the Facilities and the State Administrative Board approves their release.

15. The Department's rights under this Agreement shall continue for the life of the Facilities.

16. Failure of either party to insist on the strict performance of this Agreement shall not constitute waiver of any breach of the Agreement.

17. This Agreement represents the entire agreement between the parties and supersedes all proposals or other prior agreements, oral or written, and all other communications between the parties.

18. No amendment to the Agreement shall be binding upon the parties unless it is in writing and signed by a duly authorized representative of both parties.

IN WITNESS WHEREOF, the parties execute this Agreement by the signatures of their duly authorized representatives.

WITNESSES:

PENINSULA TOWNSHIP:

By: _____

Title: _____

**MICHIGAN DEPARTMENT OF
NATURAL RESOURCES**

By: _____

Ronald A. Olson, Chief
Parks and Recreation Division

PENINSULA TOWNSHIP
RESOLUTION APPROVING WATERWAY GRANT AGREEMENT WITH MICHIGAN DNR
RESOLUTION NO. 2023-__

Upon motion made by _____, seconded by _____ the following Resolution was adopted:

"RESOLVED, Peninsula Township, Grand Traverse County, Michigan, accepts the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the Township agrees, but not by way of limitation, as follows:

1. To appropriate the sum of six hundred five thousand, three hundred fifty dollars and ninety-four cents (\$605,350.94).to match six hundred five thousand, three hundred fifty dollars and ninety-four cents (\$605,350.94). State grant authorized by the Department.

2. To maintain satisfactory financial accounts, documents, and records, and to make them available to the Department for auditing at reasonable times.

3. To construct the Facilities and provide the funds, services, and materials as may be necessary to satisfy the terms of the Agreement.

4. To ensure that all premises, buildings, and equipment related procedures comply with all applicable State and Federal regulations.

5. To establish and appoint the Township Board to regulate the use of the Facilities constructed under this Agreement, and to assure the use thereof by the public on equal and reasonable terms.

6. To enforce all State statutes and local ordinances pertaining to marine safety and to enforce statutes of the State of Michigan within the confines of the Township pertaining to the licensing of watercraft consistent with the Agreement. Watercraft not fully complying with the laws of the State of Michigan relative to licensing shall not be permitted to use the facility until full compliance with those laws has been made.

7. To comply with all terms of the Agreement, including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: _____

The following nay votes were recorded: _____

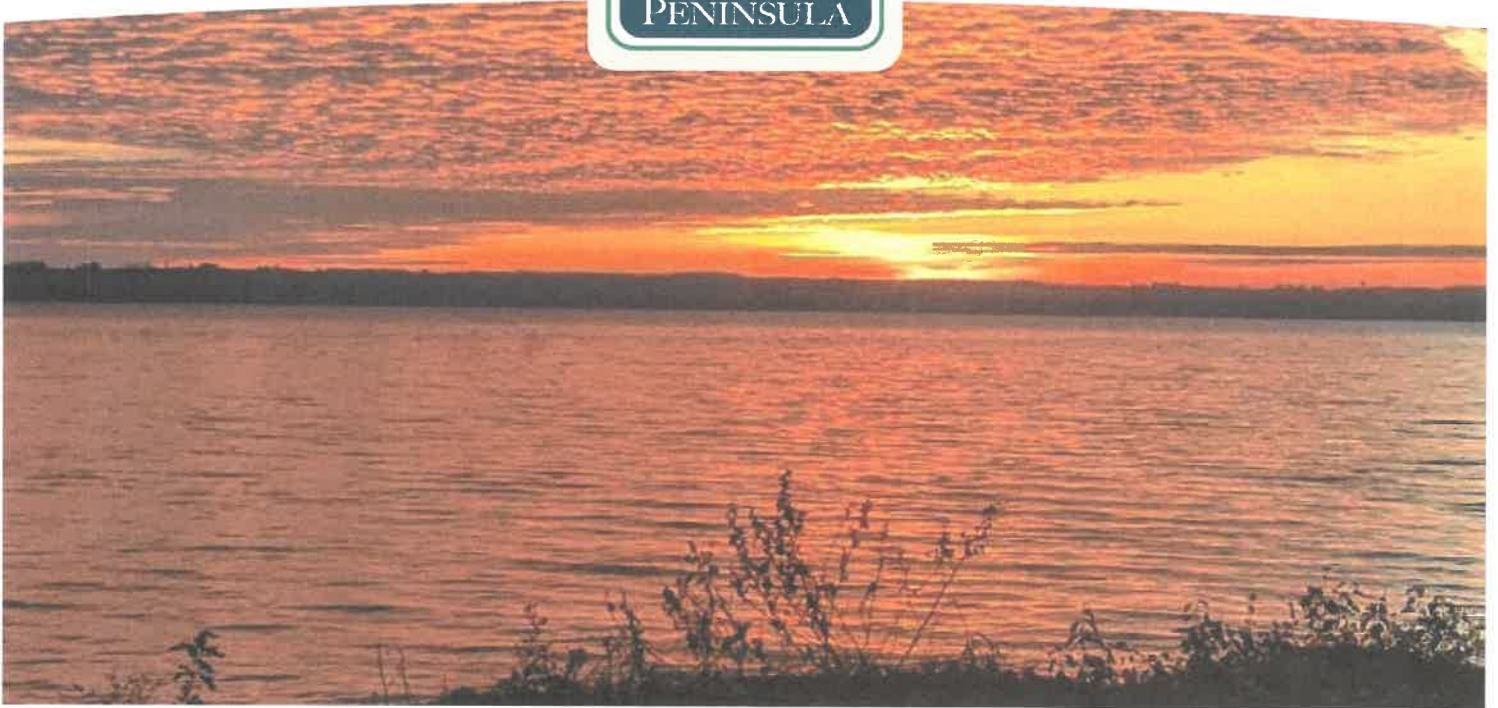
STATE OF MICHIGAN)
PENINSULA TOWNSHIP)

I, _____, Clerk of Peninsula Township, Grand Traverse County Michigan, certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which was adopted by the Township Board at a meeting held _____, 2023.

Dated: _____

Township Clerk





Stewardship of a Special Place

2022 MASTER PLAN
PENINSULA TOWNSHIP, MICHIGAN

DRAFT DOCUMENT 12/8/2021





4. MICROCLIMATE

Because Peninsula Township is a narrow finger of land extending into Grand Traverse Bay, it has a special microclimate that helps support agriculture in the form of fruit trees and vineyards. The deep, cool waters of Lake Michigan and Grand Traverse Bay along with prevailing westerly winds and moderate temperatures help increase frost-free days in both the spring and fall. In cherry trees, for example, cool spring temperatures slow fruit and bud development, which minimizes the danger of damage due to freezes. Similarly, this unique microclimate contributed to the approval of a petition to designate Peninsula Township as a viticultural area known as Old Mission Peninsula (see Federal Register Vol. 52, No 109, Monday, June 8, 1987). This designation was granted by the federal Bureau of Alcohol, Tobacco and Firearms and was the fourth American viticultural area established in Michigan. An approved viticultural area is associated with an appellation of origin on wine labels and in wine advertisements.

5. TOURISM

The natural beauty of the peninsula together with the wineries, Mission Point Lighthouse, and the overall popularity of the Traverse City region make Peninsula Township a popular tourist destination. The city of Traverse City reports that more than 3.3 million people visit the area each year (2012 statistics). That's about 35 times the total population of Grand Traverse County. Within this region, Peninsula Township is an oft-visited place. More than 50,000 people a year make the trip to the far northern tip of the peninsula and sign the guest book at Mission Point Lighthouse. Many more visit who don't sign the guest book. They come from all 50 states and many other countries. Additionally, the link to local tourism is so strong that one television advertisement for the tremendously successful Pure Michigan ad campaign featured images of the Old Mission General Store.

6. PARKS AND RECREATION

Old Mission Peninsula is a magnet for recreational activities due to a combination of parkland, scenic vistas, shoreline roads, and Grand Traverse Bay. The township owns or manages 833 acres of publically accessible lands. The Grand Traverse Regional Land Conservancy protects another 159 available acres at Pyatt Lake Natural Area: The Bill Carls Nature Preserve. Power Island's 200 acres are county managed and within township boundaries. The DNR manages two boat launches, and the township will manage a third at Kelley Park. The shoreline roads attract countless cyclists, runners, and walkers. Nearby schools send athletes to train on our shoreline roads and in our parks. Cycling and track groups promote peninsula rides and runs, and nationally publicized races are hosted here as well. Residents and visitors use the bays for boating, skiing, fishing, sailing, and exercise via kayaking, paddle boarding, and swimming. When the bay freezes, here come the ice fishermen, skiers, and ice sailing boats. For residents and visitors alike, recreation is undeniably a sacrosanct feature of this peninsula.



PARK EXPANSIONS

In late 2015, using funds from private donations, a Michigan Natural Resources Trust Fund grant, and the Grand Traverse Regional Land Conservancy, Peninsula Township acquired nearly 60 acres of land to expand Bowers Harbor Park. A development plan that includes an extensive walking trail system, parking, pavilions, and toilets was prepared. This major project supplements prior recent efforts to establish Mission Point Lighthouse Park at the tip of the peninsula, the 60.64-acre Pelizzari Natural Area at the base of the peninsula, and Kelley Park in Old Mission. Altogether, the total amount of parkland available to residents and guests is now nearly 1,200 acres, of which the township owns or manages 833 acres. For more information on local public lands, see page 10.

FIRE PROTECTION

Fire Station No. 3, completed in early 2021, offers improved emergency response times for those living in the northern part of Peninsula Township. This significant milestone is accompanied by related steps to increase staff, place automatic external defibrillators (AED) in businesses, and place working smoke detectors in every home. This milestone is in addition to increased staffing levels (now about 13 full-time and 13 part-time employees) and recent certification for Advanced Life Support (ALS), which gives paramedics the ability to offer advanced medical care in the field, including intubation, IV fluids, pain and cardio meds, and vital heart monitoring and stabilization. All these steps add up to increased resident safety and lowered Insurance Service Offices (ISO) ratings, which lower homeowner insurance costs.





No.	VISION	SUBJECT AREA	SUMMARY
9	Continue to view alternative energy (solar/wind) as having a potential role in Peninsula Township.	Land Use	Peninsula Township's geography presents challenges for delivering public utilities to property owners. An electric grid, common in other areas to ensure uninterrupted energy, is not practical for the peninsula. Alternative energy sources will be required. The township will continue to implement policies to allow solar energy generation while protecting viewsheds.
10	Balance demand for a local hospitality industry against the need to control growth and manage traffic.	Land Use	There is a role for a local hospitality industry in Peninsula Township in three major categories: wineries (with guest rooms), bed and breakfasts (independent of wineries), and possibly small, quaint "boutique" hotels. The balance between additional hospitality functions and added traffic is a critical one related to numbers of available rooms and specific locations. The connection between offering accommodations in a rural B&B and supporting agricultural viability is also recognized.
11	Continue developing an outstanding park system throughout the township with "hubs" at Mission Point Lighthouse Park, Bowers Harbor Park, and Pelizzari Natural Area.	Land Use	The township maintains three large parks strategically located at the north, middle, and south latitudes of the township along with several additional smaller parks. The township will continue to improve these parks through upgrades and expansions consistent with the needs of each area. Additionally, the township is now poised to move forward with a new boat launch at Kelley Park.
12	Continue preserving, enhancing, and celebrating local history and culture.	Places, Character, and Governance	People enjoy living in an area with a sense of place, and an important attribute of our identity is local history and culture. There are four primary historical sites in the township: the replica Log Church and Peter Dougherty Home in Old Mission and the Hessler Log Cabin and Mission Point Lighthouse at the tip of the peninsula. Two historic businesses also survive, the Old Mission Inn and the Old Mission General Store, along with three remaining historic private resort associations, Illini, Leffingwell, and Neahtawanta. Much of the story of nineteenth- and twentieth-century local history arcs through and across these places. More can and should be done to strengthen and support these offerings.



a CIP, but such an undertaking requires close coordination with the township board and staff. The process to develop a CIP generally includes project identification, ranking/prioritization, public input, plan development, and adoption. Note: CIPs do not include maintenance items.

Initiatives and Action Steps

- Launch an effort to formally develop and adopt a CIP for Peninsula Township.

PARKS

Peninsula Township has a well-established park system that has developed and expanded over many years. In Michigan, park and recreation planning is typically done within the context of the five-year Community Park, Recreation, Open Space, and Greenway plans required by the Michigan Department of Natural Resources (MDNR). MDNR offers grant programs that represent major funding sources for both parkland acquisition and parkland development. Projects proposed by a local government must be consistent with the planning and priorities established in these plans. Peninsula Township's park and recreation plan was adopted in 2018 and is now undergoing an update to refresh and realign goals and priorities with proposed projects.

Also in 2018, Peninsula Township residents voted to change the organizational responsibilities for park management from an independently elected parks commission to a township board-appointed committee. This committee has seven members and works closely with the township board; members of the committee are also assigned to specific parks.

Recently, Peninsula Township entered into a contract with LIAA (Land Information Access Association) to assist with updating the township's five-year park and recreation plan and to develop a list of capital improvements and a sustainable operating

budget. So as not to duplicate efforts, specific park development projects will be defined in this updated park and recreation plan rather than here.

However, as parks are such an important factor in terms of the quality of life, it is important to draw attention to overarching planning considerations and strategies aimed at the four major hubs of park and recreation activity in Peninsula Township.

Specific Park Strategies

- Pelizzari Natural Area (PNA): located in the most heavily populated area of Peninsula Township, PNA offers a place to walk and hike in a natural and peaceful setting. With expected residential growth in the general area, future opportunities that may present themselves to expand Pelizzari should be pursued and encouraged.
- Bowers Harbor Park: Bowers Harbor Park is centrally located, and a new master plan for the recent park addition sets the stage for many improvements to increase functionality for both active and passive recreational activities.
- Haserot Beach and Kelley Park: Haserot Beach is the only public beach on the Old Mission Peninsula, and a new boat launch is being planned at nearby Kelley Park and should be in place in the next few years. This area is appropriately focused on water-related recreational activities that should continue.
- Mission Point Lighthouse Park and environs: Mission Point Lighthouse, Mission Point Lighthouse Park, and the adjoining Mission Point State Park are a major tourist destination. The parks' 145 acres include trails, picnic facilities, and beach access. The lighthouse itself attracts visitors from all 50 states and abroad. When residents were asked how the township should continue to manage the lighthouse, most were in favor of maintaining the current practice of coupling maintenance and tourist promotion.

Initiatives and Action Steps

- Continue steps toward developing an updated park and recreation plan.
- In conjunction with non-motorized transportation planning, identify opportunities to connect the four major park hubs in Peninsula Township – PNA, Bowers Harbor Park, Haserot Beach, and Mission Point Lighthouse Park – to other township facilities

Peninsula Township Parks Projects Survey

Background

The township began working with the Land Information Access Association (LIAA), a non-profit located in Traverse City, in the first quarter of 2021 to explore the feasibility of revamping the current parks budget and to identify additional alternative sources of funding that could support basic park operations. We also researched how to leverage local resources to attract outside funding for larger maintenance and capital improvement projects in the parks. Over the past several months, LIAA analyzed the township parks budget to determine an average annual baseline for current operations as well as to identify expectations for the parks going forward.



Part of the study considered several potential big-ticket maintenance items as well as several new capital expenditures to improve the existing infrastructure in the parks and to provide new facilities where none exist at this time, such as the Bowers Harbor expansion area. The study also identified several funding resources while acknowledging that the township will have choices to make in order to effectively administer park properties and projects. Copies of this study are available for review throughout this public open house or can be viewed online at participateoldmission.com

When taking the survey:

1. You may vote for up to five (5) of your favorite projects.
2. You may only vote once for a specific project.
3. Please write-in the project that you feel should be the township's #1 priority at the bottom of the ballot.

If you require assistance, please ask a representative

Appendix C - 2022 Public Input Study from
Funding Feasibility Study

Public Input Study

Background

After reviewing and analyzing the status of the parks budget and physical condition of the parks, the parks committee identified over 40 potential capital improvement projects that they felt would enhance and improve the township parks, provide a more user-friendly experience, and accommodate the growing and changing needs of the park system. While all the proposed improvements warrant consideration, the committee acknowledges that not all of them may be financially feasible or preferred by the community. The township solicited public input to help identify which projects are a greater priority, collect any additional thoughts or concerns about the proposed projects, and ask residents to identify other projects that may not have been included in the survey.

Objectives:

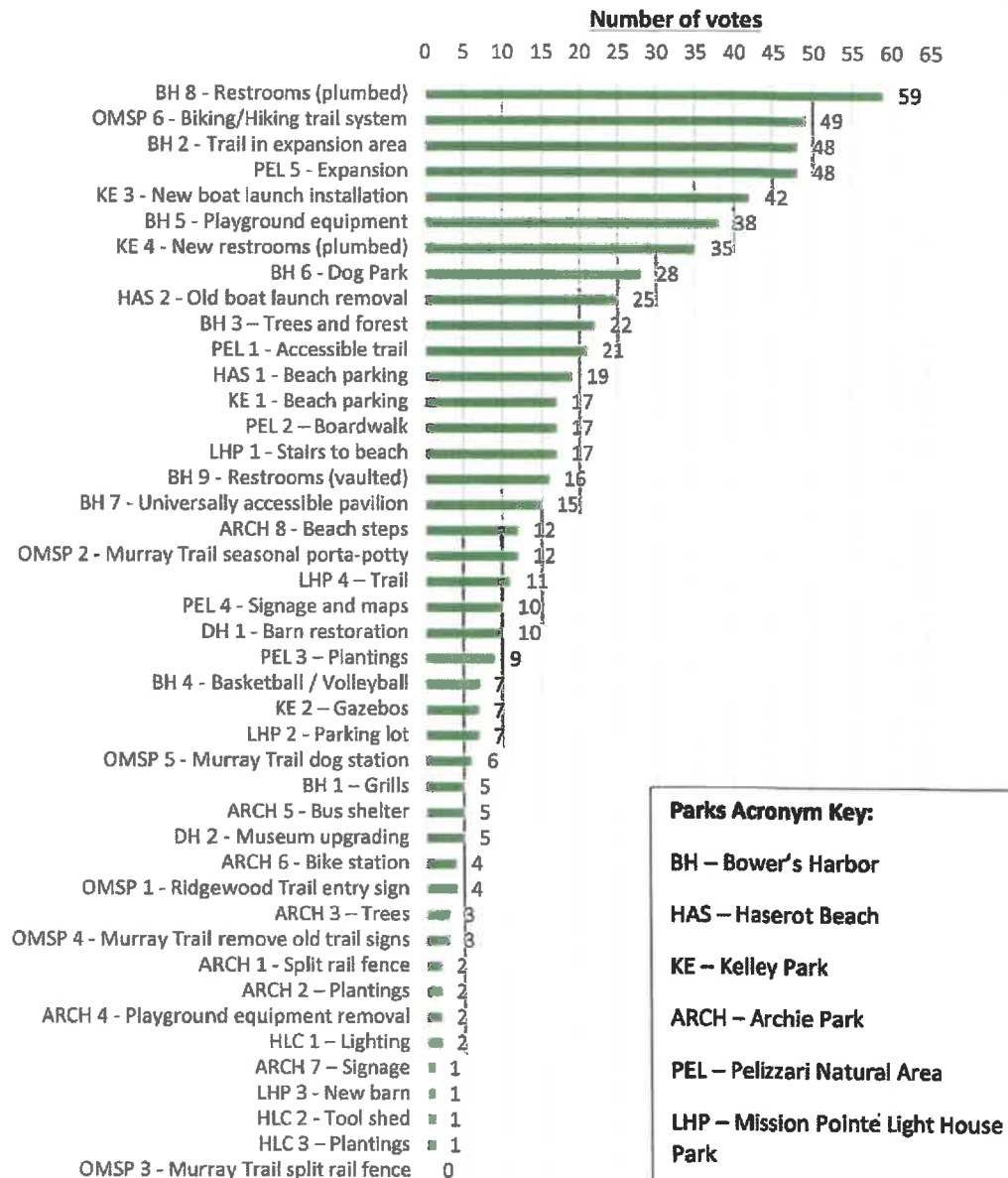
- Share the Financial Feasibility Study with residents
- Share potential capital projects that may improve the township parks system
- Gain feedback from residents to help prioritize capital projects in the parks in order to develop a targeted and sufficient budget that allocates adequate resources for updates and improvements in the parks



The following charts illustrate the responses to the survey questions regarding the projects:

Question: Select up to five (5) park projects that you feel should be high priorities

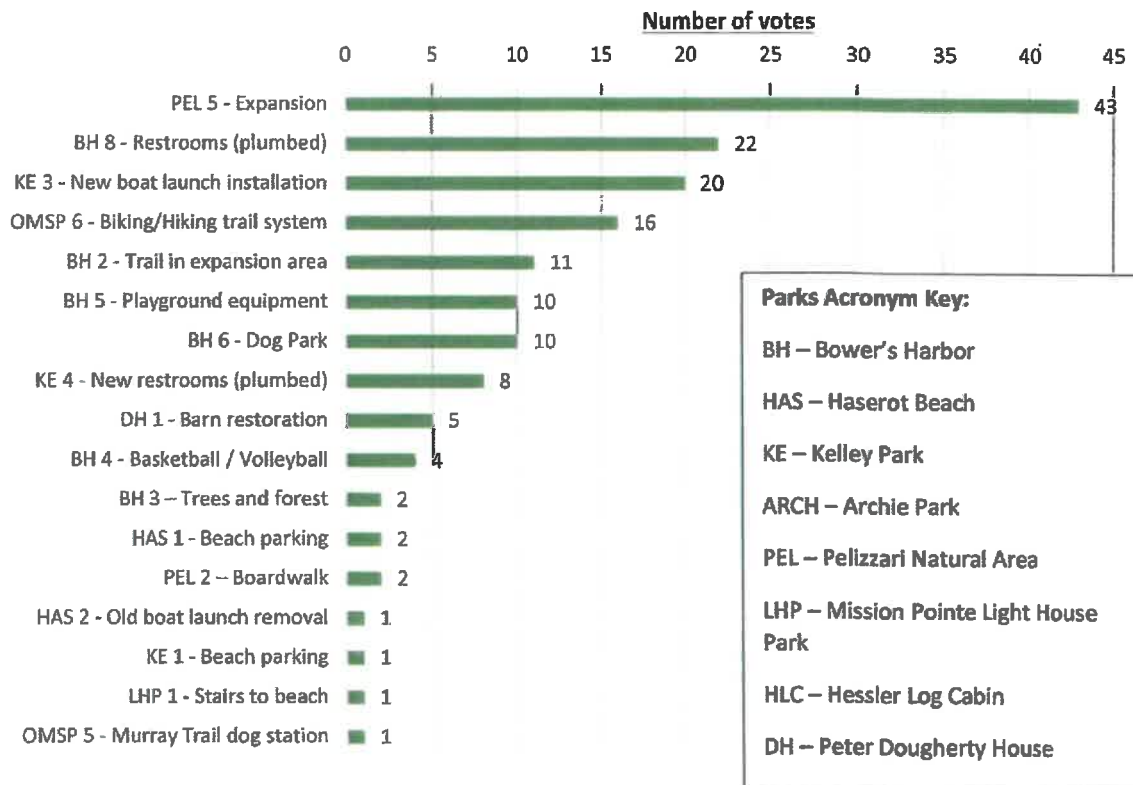
Total Project Votes



Question: Identify your #1 top priority project that you feel is the most important (choose one)

Responses:

Top Priority Projects



Peninsula Township 2023 Parks and Recreation Plan



Plan Adopted: January 24, 2023

acreage figure) to allow for additional passive recreational uses, including expanded walking/jogging trails and open space. Located adjacent to Bowers Harbor Park on Devil's Dive Road, this addition has sensitive habitat, including wetland areas. A comprehensive development plan for Bowers Harbor Park and Bowers Harbor Park Expansion was developed and adopted in 2017 but has yet to be implemented.

Most of the park's facilities meet accessibility guidelines. Park facilities include:

Acres: 81.6

- Tennis courts (2)
- Volleyball court
- Softball/baseball fields
- Soccer fields
- Playground equipment
- Picnic pavilions (3) with electrical outlets, grills, tables
- Accessible toilets (3)
- Parking area
- Paved walking path
- Well
- Irrigation
- Storage building
- Basketball court



Resources:

- [2018 Peninsula Township Parks Plan](#)
- [2017 Bowers Harbor Park Expansion Plan](#)
- <https://www.peninsulatownship.com/parks1.html>
- <https://www.traversecity.com/listings/bowers-harbor-park/448/>

Haserot Beach

One of two locations for a township-managed improved public beach access is located at Haserot Beach on Old Mission Harbor. This park includes a swimming area, playground equipment, parking, picnic areas, and a vault toilet and is popular for swimming, boating, kayaking, and diving. Usage of the park for these activities continues to increase.

Haserot Beach attracts both residents and visitors for swimming. The deep harbor is also often used by scuba divers as an important archaeological dive site and is popular as a day anchorage for boaters.

Parking is a serious concern at Haserot Beach due to the heavy usage. In public input received for development of the updated parks and recreation plan, parking, high visitation levels, and motorized boat usage conflicts were cited as persistent issues that need addressing. A boat ramp was destroyed in a storm in 2019. Subsequently, the township board voted not to replace this launch and to instead install a new boat launch at nearby Kelley Park.

Because of the demonstrated need for additional access areas and parking, the township has explored the possibility of implementing soft launching, picnicking, parking, and toilets in cooperation with the DNR site at the nearby Robert & Colleen Kelley Park. This property would help accommodate the large numbers of visitors to Haserot Beach during the summer months.

Previous Grants: In 1989, Peninsula Township acquired two parcels to expand to Haserot Beach, with funding provided in part by the Michigan Natural Resources Trust Fund. The properties are used as an area for playground equipment adjacent to the beach and the (now destroyed and no longer usable) boat landing.

Some of the park's facilities meet accessibility guidelines. Park facilities include:

Acres: 2.2

- Playground equipment
- ADA-compliant vault toilet
- Swimming area
- Waste containers
- Parking area
- Basketball court
- Storage building
- Well



Resources:

- [2018 Peninsula Township Parks Plan](#)
- <https://www.peninsulatownship.com/parks1.html>

Robert & Colleen Kelley Park

Robert & Colleen Kelley Park is a DNR-initiated Trust Fund acquisition project located on Mission Road and Old Mission Harbor in close proximity to Haserot Beach.

With assistance from the Grand Traverse Regional Land Conservancy and Peninsula Township, the park was originally purchased by the DNR in order to install a deep-water boat launch, but the DNR subsequently concluded in the summer of 2017 that Kelley Park might be best suited as an improved water access location for non-motorized carry-down boats such as kayaks, canoes, and paddleboards that do not require a dredged channel. However, a strong push from citizens identified Kelley Park as a preferred location for a motorized launch instead of nearby Haserot Beach, which had become a very busy destination for swimming. In 2021, the DNR approved a 30-year lease with the township for a launch for both motorized and non-motorized watercraft at Kelley Park. There is no cost for the lease, but the township will be responsible for property upkeep and improvements.

Acres: 6.9

Facilities:

- U-shaped driveway
- Location for future boat launch
- Buried utilities that will be removed by the township

Resources:

- [2018 Peninsula Township Parks Plan](#)
- <https://www.peninsulatownship.com/parks1.html>
- <https://www.oldmission.net/2020/09/kelley-park-boat-launch-dnr-rejected/>
- <https://www.traverseticker.com/news/old-mission-gets-its-new-boat-launch/>



General Parks Actions

- Conduct an American with Disabilities Act (ADA) assessment and develop a transition plan
- Review budget and operational capabilities on an annual basis
- Install new cohesive and improved signage throughout the entire township for all parks and recreation facilities
- Evaluate and manage environmental resilience issues such as non-native species, shoreline development and protection, and forest health
- Work with appropriate groups on connectivity planning
- Document history of each park

Bowers Harbor Park and Expansion

- Implement the 2017 Bowers Harbor expansion plan, including a one-mile accessible trail/loop
- Update/replace playground equipment
- Construct a new accessible pavilion
- Build new accessible and plumbed bathrooms
- Construct a dog park
- Build new pickleball courts
- Install new basketball NBA half-courts
- Repair and update tennis courts

Haserot Beach

- Improve existing parking lots (either crushed stone or pavement)
- Remove old boat launch

Kelley Park

- Add/improve parking (crushed stone or pavement)
- Install new accessible bathrooms
- Construct new gazebos or pavilions
- Install a new boat launch with a hull-washing station
- Install a fish cleaning station

Archie Park

- Add a bus shelter (in coordination with BATA)
- Install a new bike repair station
- Add pedestrian crossing signage

Pelizzari Natural Area

- Continue working to add expansion area(s)
- Add accessible trail(s)
- Install boardwalk in hemlock wing (protect sensitive environment)



Questions and Answers regarding Dredging at Kelley Park

The questions below (below, in black) were asked by a concerned resident. Answers (below, in red) are from Christy Summers, the engineer with Beckett & Raeder who designed the boat launch concept plan and who, along with Jennifer Graham of Gourdie-Fraser, will oversee the engineering to construct it.

1. Regarding the launch ramp, boaters have problems during periods of low Great Lakes levels with launching on cement ramps that do not extend far enough out into the water. The question is pretty simple: "Is the design you've put together such that if the launch were constructed today - with lake levels hovering at 10 inches above 'normal' levels - that the ramp would extend far enough out into the water to accommodate a year in the future with record low levels? In other words, are you planning for that scenario in your design plans?" **DNR has guidelines for this and we don't build a launch based on today's water level, but instead based on looking at "ordinary high water" and the "low water datum". It will be a process to determine the ultimate elevation, but it will NOT be based on the current water level.**

To that end, per the approved design concept, how far out into the water does the ramp go? Do you measure it out from the average water levels or go by today's situation with it being 10 inches above normal? **It goes out into the water 36' from a point that will be somewhere between the ordinary high water and the low water datum. During high water, they do not want the top of the launch submerged, so we will review with DNR the options as we see them. Again, it will not be based on today's water level.**

2. The second big question is this: does the actual insertion of the ramp and associated rip rap actually alter the water currents that move sand such that it causes above-normal sand accretion in the launching area, thus making the dredging more than a once-a-year maintenance issue? In other words, does the ramp itself change the hydrology of the water, waves, and sand movement? **I've never heard of this being the case. I have heard that boat traffic will tend to keep a channel from filling back in, however.**

3. Third, do you know of any DNR or township launches that have a fee pipe? The launch in Acme charges \$5.00 a launch with a registration envelope. People put their name and license on a small form with a \$5.00 bill and stick it in the pipe. It's an honor system, with the fees dedicated to ongoing maintenance. What are your thoughts on this? It's something we could enforce during times of high usage if we wanted/needed to. However, lots of people don't carry cash. Could we do a QR code instead or even both? What are you aware of that seems to work best? Might you have any pictures you could send? **I've heard of a fee pipe, also referred to as an "iron ranger." I believe that DNR does use this in some locations, but I don't know the details. This is a good question for Kasey Mahoney.**

Note: Kasey (Mahoney) Cline, DNR's district supervisor in Cadillac, and Stephanie Rosinski, DNR's park supervisor at Traverse City State Park, subsequently reviewed the township's request and approved the \$5.00 fee pipe.

4. We need a permit from EGL to do the dredging. What do you do with the dredging spoils?

If the material is noncontaminated, EGLE is not concerned with where you place the spoils, so long as it's in an upland location. If the material is contaminated, it must be disposed of properly in a Type II landfill.


Becky Chown

From: info=traverseticker.com@mg.traverseticker.com on behalf of Traverse Ticker
<info@traverseticker.com>
Sent: Wednesday, September 27, 2023 4:08 AM
To: Becky Chown
Subject: Wednesday Ticker: Parks Projects & Remote Work

Welcome to Traverse City Ticker!



GT County Commissioners Approve Peninsula Parks Funding, Remote Work Policy

By Beth Milligan 

Grand Traverse County commissioners have agreed to provide \$125,000 in funding support for Peninsula Township parks, with \$25,000 annually set to go to capital improvement projects on Old Mission over the next five years. Commissioners approved the allocation at their most recent meeting, where they also approved an updated remote work policy for county employees – though not all commissioners and employees are happy about the change.

Peninsula Township Parks Funding

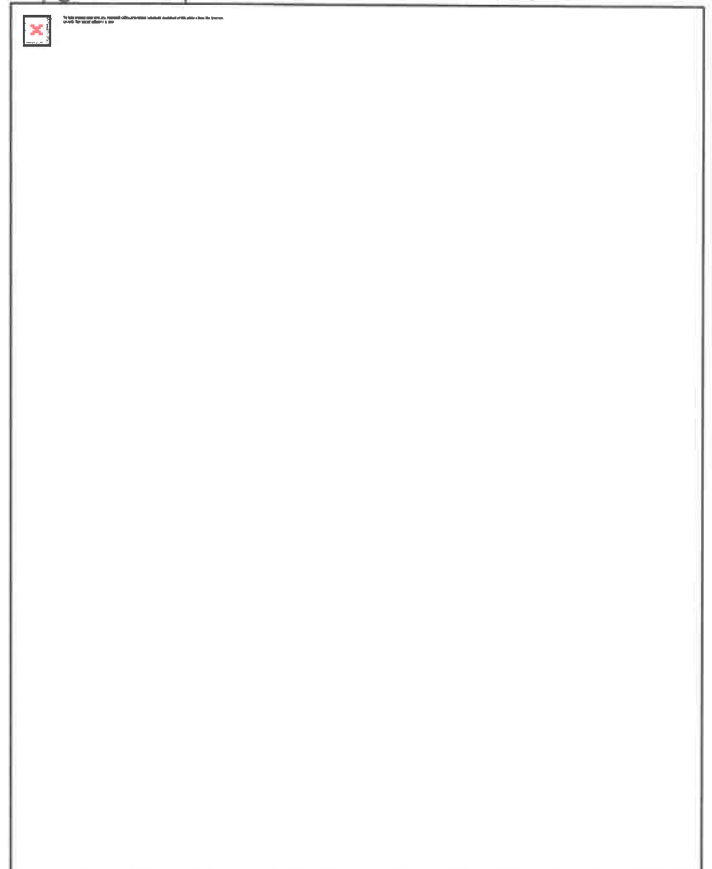
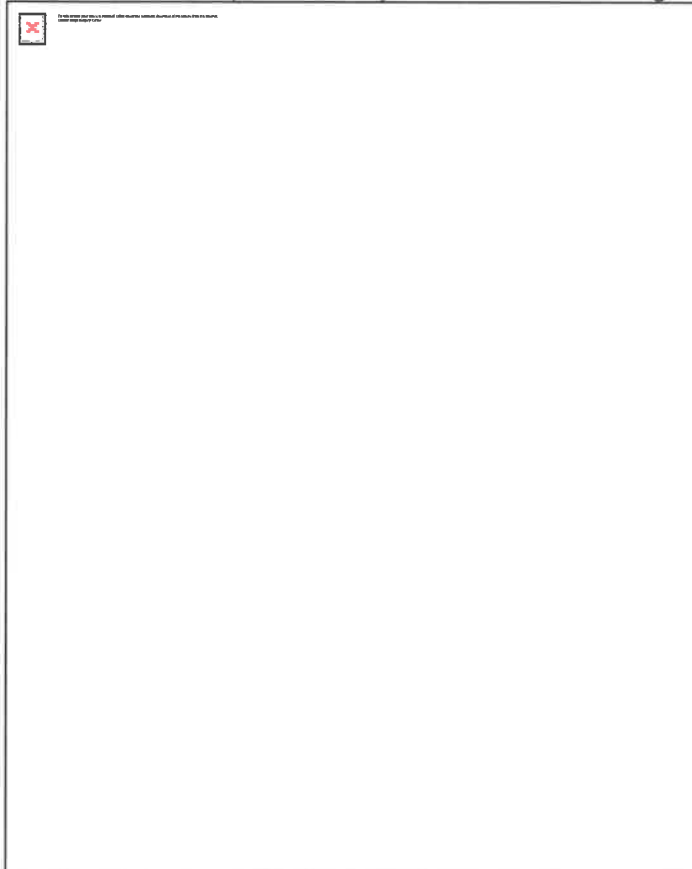
Peninsula Township is set to receive a funding boost for the next five years as it looks to tackle improvement projects in its seven major parks. Township Supervisor Isaiah Wunsch and Township Clerk Becky Chown appeared before county commissioners to request \$125,000 in support over the next five years as the township works to manage 823 acres of public recreational land and facilities in the county's northernmost reach. According to a memo from Peninsula Township trustees, only a "tiny portion of taxes collected from township residents remain accessible to the township, with most going to education and county services. More specifically, Peninsula Township currently keeps a mere 1.357 percent of the property taxes it collects for township

administration. By contrast, the township is the third-largest contributor to property taxes in Grand Traverse County (14 percent)."

Trustees said that Peninsula Township's "miniscule" parks budget – \$211,900 in fiscal year 2023-2024 – is "insufficient to make necessary capital improvements at its numerous and diverse parks. As was the case throughout Grand Traverse County and beyond, the COVID-19 pandemic saw astronomically increased parks usage that has not let up. These resource burdens come without a corresponding influx of resources to manage them." Wunsch said Peninsula Township's [exploration of becoming a charter township](#) could eventually provide more funding for parks, though that effort would require the approval of township voters and would likely not appear on the ballot until November 2024 at the earliest.

There is precedent for Grand Traverse County supporting township parks, trustees said. The county provides \$20,000 annually to the village of Kingsley to support Civic Center South, and county commissioners recently [agreed to give Twin Lakes Park to Long Lake Township](#) and provide financial support for its upkeep. Commission Chair Rob Hentschel said that while county funding support won't always be available for township parks "if things get tight," Peninsula Township's request was reasonable "considering the other allocations" the county makes to local jurisdictions.

Chown cited several projects in the pipeline for Peninsula Township, including a possible addition at Pelizzari Natural Area and an elevated universally accessible boardwalk through the old hemlock forest on that property, a new boat launch planned for Kelley Park, and trail expansion and educational signage at Bowers Harbor Park. Private donations have helped cover other recent improvements, such as new pickleball courts at Bowers Harbor Park. The township and county are also collaborating on campground improvements on Power Island.



While commissioners approved the Peninsula Township allocation unanimously, Commissioner Ashlea Walter pointed out that \$25,000 annually is a “drop in the bucket” toward major capital improvement projects. She suggested commissioners also look at increasing county parks funding during the next budget process. “We have a lot of work to do on our own parks,” she said. Parks and Recreation Director John Chase confirmed that was the case, stating there is an estimated \$9 million backlog in infrastructure upgrades needed across the county’s nine parks and 1,400 acres of parkland.

Remote Work Policy

In a split 6-3 vote along partisan lines – with Democrats Walter, TJ Andrews, and Lauren Flynn opposed – commissioners updated Grand Traverse County’s remote work policy for employees. The tightened policy now requires department head and HR approval on a case-by-case basis for employees who want to work from home. County Administrator Nate Alger said the previous policy – established during the pandemic when employees were categorized as essential or non-essential under federal guidelines, with non-essential employees able to work remotely – was too lax. Some Grand Traverse County employees are working out of state at this point, Alger said, and there are significant differences between departments in how staff are approved for remote work. Zoom meetings between employees also aren’t as effective as in-person meetings, Alger said.

Noting that Grand Traverse County is trying to be a “twenty-first-century employer of choice,” Walter worried that the stricter rules represented a “step backward” in talent recruitment and retention. Employers today need to “offer more flexibility,” she said. Andrews said department head approval alone should be sufficient for approving remote work, questioning why HR should get involved. County HR Director Donna Kinsey said she would be involved when longer-term remote working situations are proposed, but not for short-term situations.

Other commissioners supported the change, saying it was important for workers to be in person. Some said they’d be fine with eliminating remote work altogether, but considered the policy a fair compromise. Alger acknowledged that employees who are working remotely now “aren’t happy” about the new policy, but said it would provide more accountability and consistency across the county. “We feel like we need the control,” he said. “We need to tighten it up a little bit.”

Pictured (l-r): Bowers Harbor Park, Peninsula Township parks map, Kelley Park



Kelley Park Boat Launch Implementation Proposal

B R i
Beckett&Raeder

*Landscape Architecture
Planning, Engineering &
Environmental Services*

September 22, 2023

Ms. Rebecca Chown
Township Clerk
Charter Township of Peninsula
13325 Center Road
Traverse City, Michigan 49686

**Regarding: Proposal for Professional Services
Kelley Park Boating Access Site Implementation**

Dear Ms. Chown,

We are pleased to present for your review and consideration our proposal for professional planning, landscape architectural and civil engineering services related to development and implementation of a boating access site at Kelly Park on the Old Mission Peninsula, a project made possible by the Waterways Grant awarded to Peninsula Township after the successful review of the grant application we prepared on your behalf this past spring.

We have teamed with the Township's engineer Gourdie Fraser, Inc. to implement the project, which consists of renovating Kelley Park to include a DNR-compliant boating access site. The boating access site will be located along the northern half of Kelley Park, leaving the southern half available as natural area, which may be utilized in the future for picnicking and trails. The boating access site will include typical amenities such as paved access drive, paved regular and trailer parking, maneuvering space for vehicles pulling trailers, a concrete plank launch, a dock, sidewalks, a vault toilet, and a carry-down site for nonmotorized craft.

Along with Gourdie Fraser, we will update the topographic and bathymetric survey and acquire soil borings and a pre-construction geotechnical report. We will perform design development, construction documentation, bidding / award, permitting, and construction administration services on the project scope identified above. We will coordinate a review process with the granting agency to ensure that the requirements of the grant are met. We assume that grant administration including any reporting or reimbursement activities will be handled by the Township.

Your grant anticipates \$184,577 for Design / Engineering / Permitting / Construction Administration services. We propose a professional services fee of \$169,000.00, including reimbursable expenses for mileage, printing / mailing, overnight travel (if any), and permit fees. This leaves approximately \$15,577 for materials testing during construction, which we estimate will be approximately \$10,000.00 - \$12,000.00.

Beckett & Raeder, Inc.
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Ann Arbor, MI 48103

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113 Howard St.
Petoskey, MI 49770

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148 East Front Street, Suite 207
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www.bria2.com

i
initiative



We propose to itemize our lump sum fee as follows:

Topographic / Bathymetric Survey	\$12,675.00
Soil Borings	\$12,675.00
Design Development	\$30,800.00
Construction Documents	\$64,600.00
Bidding / Award	\$6,760.00
Construction Administration	\$34,490.00
Reimbursable Expenses Allowance	<u>\$7,000.00</u>
Total	\$169,000.00

We propose to invoice monthly on a percentage completion basis, inclusive of expenses, which will be invoiced against the allowance at cost

If this proposal is acceptable to you and Peninsula Township, I will prepare a contract for execution.

We look forward to working with you on this project that will provide much needed accessible public boating access to Lake Michigan from the Old Mission Peninsula for motorized and non-motorized craft alike. Please don't hesitate to contact me should you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read 'Christy D. Summers', followed by a long horizontal flourish.

Christy D. Summers, PLA, ASLA, LEED AP
Partner

B R i
Beckett & Raeder

Qty	Unit	Description	Unit Cost	Unit Total	Total
		Site Preparation			
6	ea	Straw Bale Dam	\$175.00	\$1,050.00	
1	ea	Stabilized Construction Entrance	\$1,750.00	\$1,750.00	
6	ea	Inlet Filter Fabric	\$300.00	\$1,800.00	
1	ls	Coffer Dam / Dewatering for Launch Ramp Construction	\$20,000.00	\$20,000.00	
2,400	lf	Turbidity Curtain	\$22.00	\$52,800.00	
525	lf	Filter Fabric Fence	\$4.00	\$2,100.00	
0	lf	Tree Protection Fence	\$5.00	\$0.00	
					\$79,500.00
		Demolition			
275	lf	Sawcut Pavement	\$3.50	\$962.50	
3,727	sf	Gravel Pavement Removal	\$0.75	\$2,795.25	
24,495	sf	Asphalt Pavement Removal	\$1.50	\$36,742.50	
2,320	lf	Concrete Curb Removal	\$7.50	\$17,400.00	
1	ls	Remove Pavilion	\$5,000.00	\$5,000.00	
1	ls	Misc. Demolition	\$15,000.00	\$15,000.00	
					\$77,900.25
		Earthwork / Dredging			
3,593	cy	Strip and Stockpile Topsoil; Shred for Re-spreading	\$4.00	\$14,372.00	
3,593	cy	Cut & Fill (12" avg)	\$4.00	\$14,372.00	
6,034	sy	Fine Grading	\$1.00	\$6,034.00	
750	cy	Undercut & Backfill Poor Soils with 1x3 (Allowance)	\$48.00	\$36,000.00	
12	cy	Revetment in Vicinity of Launch Sites	\$87.50	\$1,050.00	
1	ls	Dredging Mobilization	\$15,000.00	\$15,000.00	
6,240	cy	Channel Dredging	\$12.50	\$78,000.00	
6,240	cy	Haul & Dispose of Dredge Spoils (assume clean)	\$11.00	\$68,640.00	
					\$233,468.00
		Site Utilities			
6	ea	Adjust Existing Storm Structure	\$350.00	\$2,100.00	
2	ea	2' Diameter Inlet	\$2,500.00	\$5,000.00	
2	ea	4' Diameter Manhole	\$3,000.00	\$6,000.00	
1	ea	Swirl Structure for Storm Water Cleansing	\$17,500.00	\$17,500.00	
6	ea	Flared End Section	\$1,250.00	\$7,500.00	
12	cy	Flared End Section Rip Rap	\$75.00	\$900.00	
340	lf	12" / 18" Storm Pipe / Culvert	\$65.00	\$22,100.00	
1,200	lf	Pavement Underdrain	\$11.00	\$13,200.00	
					\$74,300.00
		Site Improvements			
820	lf	Concrete Curb & Gutter	\$31.00	\$25,420.00	
4,810	sf	Concrete Sidewalk	\$6.85	\$32,948.50	
1,080	sf	CIP or Concrete Plank Launch Ramp	\$15.00	\$16,200.00	
14	cy	Gravel Shoulder surrounding Launch	\$65.00	\$910.00	
120	sf	Gravel Nonmotorized Launch	\$4.00	\$480.00	
2,015	sf	HD Concrete Launch Ramp Maneuvering Space	\$11.00	\$22,165.00	
1,225	sy	SD Asphalt Pavement	\$37.00	\$45,325.00	
3,239	sy	HD Asphalt Pavement	\$40.00	\$129,560.00	
1,405	lf	Parking Lot Striping	\$1.50	\$2,107.50	
1	ls	Misc Parking Arrows & Crosswalks	\$8,000.00	\$8,000.00	
2	ea	New Skid Piers	\$15,000.00	\$30,000.00	
1	ea	Vault Toilet	\$20,000.00	\$20,000.00	
1	ls	Misc Temporary and Permanent Project Signs	\$5,500.00	\$5,500.00	

2	ea	BF Parking Signage	\$1,000.00	\$2,000.00		
1	ea	Solar Light	\$4,500.00	\$4,500.00		
					\$345,116.00	
		Landscaping & Site Restoration				
45	ea	Canopy Trees	\$500.00	\$22,500.00		
32	ea	Evergreen Trees	\$250.00	\$8,000.00		
2,760	sy	Upland Meadow Mix	\$5.75	\$15,870.00		
809	sy	Wet Meadow Mix	\$5.75	\$4,651.75		
1,034	cy	Topsoil (Shred and Respread Existing)	\$20.00	\$20,680.00		
5,831	sy	Lawn Restoration (Seeding)	\$1.00	\$5,831.00		
					\$77,532.75	
		Subtotal			\$887,817.00	
		General Conditions (5%)			\$44,390.85	
		Design & QDV Contingency (10%)			\$93,220.79	
		Total Anticipated Bid Amount				\$ 1,025,428.64
		Design / Engineering / Permitting / Construction Administration (18%)				\$ 184,577.15
		Total Construction				\$ 1,210,005.79
		DNR Waterways Grant Amount (50%)				\$ 605,002.89
		Potential Add Alternate - Barrier Free Nonmotorized Launch				
1	ls	BF Nonmotorized Boat Launch (EZ Dock or sim)	\$65,000.00	\$65,000.00		
312	cy	Channel Dredging	\$12.50	\$3,900.00		
312	cy	Haul & Dispose of Dredge Spoils (assume clean)	\$11.00	\$3,432.00		
					\$72,332.00	
		General Conditions (5%)			\$3,616.60	
		Design & QDV Contingency (10%)			\$7,594.86	
		Design / Engineering / Permitting / Construction Administration (18%)			\$15,037.82	
		Total Anticipated Add Alternate				\$98,581.28

Update from Charter Township Study Group

Charter Township Study Group - Update November 14, 2023

Armen Shanafelt (chair), Wes Cowan, Dave Murphy, Ron Strachan, Fred Woodruff

Efforts continue to collect data regarding the current operations of Peninsula Township and any gaps between the current and the desired level of service for the community. Interviews with officials and staff have been and continue to be conducted to generate a 'bottoms up' analysis of the Township functions and the resources (people and funding) applied to them, as well making determinations whether additional resources are required to address these functions effectively. Utilization of the approved current budget and actual spends to date will be used to support this analysis.

Through this, we anticipate that a determination can be made whether additional resources are required to meet the current needs of the Peninsula Township community effectively, as well as the magnitude of those resources. If it is determined that additional resources are required, the Study Group expects as a next step to evaluate the mechanisms available to municipalities to generate these and how they may be applied in the context of Peninsula Township.

We expect to have a preliminary report available for the December 12, 2023, Peninsula Township board meeting.