

# Consent Agenda

# Invoices

**PENINSULA TOWNSHIP  
INVOICE REGISTER**

**For Invoices Scheduled for Payment on: 12/17/2019 12**

**VENDOR INFORMATION****INVOICE INFORMATION****DTE ENERGY**

**Amount of Invoice Paid: \$35.17**  
**DOUGHERTY GAS**

*Distribution:**215-000-745.000**Heating Fuel**35.17***MICHIGAN RESEARCHERS ASSOC., INC**

**Amount of Invoice Paid: \$14,175.00**  
**RESEARCH SERVICES**

*Distribution:**101-400-818.000**Contractual Services**14,175.00*

**Total Amount Disbursed: \$14,210.17**

# **Request to Approve Jacob Strait to Fire Department Roster**



Peninsula Township Fire Department  
14247 Center Rd.  
Traverse City, Michigan 49686  
PH: 231-223-4443  
*firechief@peninsulatownship.com*



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Re: New Part time firefighter

December 12, 2019

Dear Town Board,

The Peninsula fire department is seeking approval to add Jacob Strait to our department as a part time firefighter. Jacob currently resides in Traverse City and is a Firefighter and EMT. He recently completed a paramedic program and will be licensed in late December 2019. Jacob showed a great passion for the Peninsula Fire Department stating "He wanted to be part of an up and coming department that has been spoken about very highly". Jacob showed a great amount of energy during his interview and in my opinion will be a great asset to our department. Please approve this request.

Sincerely,

Fire Chief Fred Gilstorff

# Reports

Division Daily Officer Summary  
 Officer 11/1/2019 - 11/30/2019

Location	Activity	Hours
Patrol		
France, Virnell 129		
east bay		
	93006 Traffic Policing/Assist	0.50
	94002 false alarm	0.50
	breaks	0.50
	Traffic Patrol	<u>0.50</u>
		2.00
garfield		
	57000 trespassing	1.00
	99006 public relations	1.00
	breaks	1.00
	maintenance equip/vehicle	<u>2.50</u>
		5.50
lec		
	57000 trespassing	1.00
	93001 accident, traffic pda	1.75
	administrative	3.75
	maintenance equip/vehicle	1.25
	training	9.00
	warning issued	<u>0.25</u>
		17.00
off duty		
	off duty	<u>0.00</u>
		0.00
peninsula		
	55000 health and safety	5.75
	93001 accident, traffic pda	1.00
	94002 false alarm	1.25
	98003 property checks	3.25
	98006 civil matter	1.00
	98007 suspicious situation	3.75
	99002 Natural Death	3.75
	99008 assist	0.50
	administrative	8.75
	breaks	4.50
	maintenance equip/vehicle	0.50
	paper service attempted	1.75
	paper service completed	0.75
	Traffic Patrol	78.50
	warning issued	<u>1.50</u>
		116.50
	France, Virnell	<u>141.00</u>
	Patrol	<u>141.00</u>
	Total	141.00

**Statistics for November**

Circulation Nov. 2019 – 1813  
Circulation Nov. 2018 - 2613  
Outgoing Hold Transits – 473  
Incoming Hold Transits – 227  
Internet Users – Not Available  
Reference Questions – 361  
Special Requests – 12  
New Card Registrations – 10 (Temp 0)  
Manual Checkouts - 48  
Volunteer Hours – 29 Hours, 9 Volunteers  
Garden Volunteers – 0 Hours, 0 Volunteers

**November Activity Attendance**

**(354@ 26 programs)**

Story Stew (3 sessions) – 37  
Christmas Tree - 28  
Pageturners Book Club – 19  
Threads (4 sessions) - 16  
Tech Help – 2  
Grief Support Group (2 sessions)- 16  
Tuesdays with Tim (2 sessions) – 24  
Reading Dog (2 sessions) - 9  
Table Crafts - 94  
Coaster Craft - 2  
Instant Pot - 25  
French Group - 16  
Yoga (3 sessions) - 44  
Loss & What's Next – 15  
Knights of the Reading Table – 15  
Michigan Reads Kickoff – 2

**ODDS AND ENDS**

Story Stew, our preschool story hour has moved to Fridays at 10 AM and is well attended. It is offered on the first and third Fridays of the month. On a trial basis by patron demand, we are offering Pageturners, our book club for adults, on the third Thursday of the month at 1 PM as well as at 6:30 PM.

PCL has collaborated with the Old Mission Peninsula Education Foundation on Holidays in Our Hometown with Santa's arrival at PCL via Peninsula Township Fire Department. Crafts, music and refreshments were all a part of this new tradition.

More and more patrons are using the library as a gathering place, stopping by to meet a friend or read magazines and enjoy a cup of coffee. Parents are coming in after school with their kids to hang out in our children's area.

Staff conducted an informal survey of program attendees in November. The PCL snail mail newsletter and Vicki's emails are the most frequent ways patrons hear about what is going on at PCL.

Vicki is having gutters put on the Carriage House to avoid rain water being driven into the building when strong winds are whipping around. Vicki has been assured this will take care of the issue.

Our audit for last fiscal year (2018-2019) went well. All is in order with both operating and capital funds. A draft copy has been approved and final copies will be ready soon. The audit will be submitted to the State of Michigan by December 31 and will be accessible at

[https://www.michigan.gov/treasury/0,4679,7-121-1751\\_31038---,00.html](https://www.michigan.gov/treasury/0,4679,7-121-1751_31038---,00.html)



# Correspondence

Dear Park commission,

11/30/19

My name is Bailey. I am ten years old and my family has a cottage at Old Mission. Me and my family raise monarch butterflies. we love taking care of them because it's fun, we tag them, care for them, and they crawl on us.

Once we went to Kelly Park and found lots of milkweed. We started to always go there to find caterpillars ~~on one trip!!!!!!!~~ and food for them.

One day we found 70 caterpillar on one trip!!!!

Monarchs are struggling because on highways the milkweed they need is ~~be~~ being mowed. The mowing kills the caterpillars on the milkweed, we are hoping you ~~can~~ can not mow Kelly Park from August through ~~September~~ September.

My Grandpa also wondered if he  
could turn Kelly park into a monarch  
weigh station, if that would be OK.

thank you for letting us talk to  
you about this. we hope you can do some  
of it. here is some pictures.

Love,

Bailey



## Rebecca Chown

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**To:** nglysson  
**Subject:** RE: butterflies!

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**From:** Rebecca Chown [<mailto:clerk@peninsulatownship.com>]  
**Sent:** Monday, December 09, 2019 9:10 AM  
**To:** [nglysson@aol.com](mailto:nglysson@aol.com)  
**Subject:** butterflies!

Good morning, Ned,

I wanted to let you know that we received your granddaughter Bailey's wonderful letter and pictures. We will include them in the agenda for our Tuesday, Dec. 17, joint meeting between the township board and the parks commission. Her timing is perfect!

My three sons, now 22, 19, and 16, participated in the Monarch Watch program when they were small. We tagged and released monarchs for years! Making Kelley Park a waystation is a fabulous suggestion.

Also, in addition to not mowing in August and September, should we also curtail the mowing in May, June, and July in the designated areas so that the milkweed doesn't get mown down?

Thank you for all your support of our wonderful township parks!

Becky

*Rebecca Chown*  
*Peninsula Township Clerk*  
*13235 Center Road*  
*Traverse City MI 49686*  
*phone: 231-223-7321*  
*fax: 231-223-7117*  
*[clerk@peninsulatownship.com](mailto:clerk@peninsulatownship.com)*

*Office Hours: Mondays 7:30 a.m. to 6:30 p.m., Tuesdays–Thursdays 7:30 a.m. to 5:00 p.m., and closed Fridays–Sundays and holidays*

**From:** Ned Glysson [<mailto:nglysson@aol.com>]  
**Sent:** Tuesday, December 10, 2019 4:12 PM  
**To:** 'Rebecca Chown'  
**Cc:** [monica.craven@gmail.com](mailto:monica.craven@gmail.com); 'Jenni Glysson'; [vjgtowery@gmail.com](mailto:vjgtowery@gmail.com)  
**Subject:** RE: butterflies!

Becky,

Thanks for your nice email letting me know Bailey's letter made it to you and that it was timely. I was a bit concerned with its weight so I threw on extra postage.

We're thrilled to hear the suggestion has initially been well received and that you have a familiarity with the Monarch Watch program. Education is half the battle, so we are in a good spot.

Your question regarding cutting is an excellent one. It's actually one I hoped to address moving forward but will now, since you brought it up. You are absolutely correct it would be best to cut as little as possible. With my various Way Stations I actually only mow once per year late in the fall to inhibit plant succession. By cutting less over the whole area, you allow various wildflowers to reach maturity. These are important for the adult Monarchs as well as other native species of insects. It's good to have pods of milkweed plants but even better to have a field full of milkweeds, wild flowers and native grasses. If this project takes hold I may even be able to help encourage wildflower enhancement as I do on my private property. I have been planting wildflower seeds for years on my 2 acres in the Ann Arbor area and have begun working with the US Fish & Wildlife group for further assistance.

Please let us know if we can do anything further, have any questions or if we need to attend a meeting.

Thank you for your assistance!

Ned.

## Rebecca Chown

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**From:** Dave Murphy <davemurphy6943@gmail.com>  
**Sent:** Saturday, December 7, 2019 8:44 AM  
**To:** 'Rob Manigold'; 'Rebecca Chown'; 'Brad Bickle'; 'Isaiah S. Wunsch'; 'David Sanger'; 'Margaret A. Achorn'; 'Warren L. Wahl'  
**Cc:** 'Zoning'; planner@peninsulatownship.com  
**Subject:** tree cutting in the township

Town Board members:

As tree planting efforts are taking place in our parks and along Center Road, we're seeing an unfortunate clearcutting trend by waterfront owners, not only endangering shorelines and possibly violating ordinances, but changing the character of our roads.

As a resident of East Shore Road for over thirty years, I've had various interactions with the county about road widening plans, vegetative buffers, speed limits, storm drains and more. It's often been an uphill battle to keep the best features in place, including trees along roads that not only provide beauty but help with a sense of "slow it down."

Now we're seeing clearcutting, often by newer residents, to maximize their views with no consideration of other factors.

I'm very appreciative of the efforts by Christina Deeren and Dave Sanger to respond to my recent concerns, not only about tree cutting but other issues such as dark night sky. But our zoning officials would greatly benefit if they had more tools to work with. Residents (and realtors, builders, landscapers, and tree companies) need more information. The ordinances need updates. Compliance tools need more teeth.

I'm asking that these issues be made into priorities before we lose more of the character in this township.

Thank you.

Dave Murphy

# **Business Agenda**



# **Parks Committee Priorities and Action Steps**

**Peninsula Township Parks Committee  
Priority Projects & Maintenance  
2020-2024**

<b>HIGH PRIORITY PROJECTS</b>				
<b>Project</b>	<b>Location</b>	<b>Timeline</b>	<b>Est. Cost</b>	<b>Notes</b>
Master Planning	Haserot/Kelly	2020-21	\$35,000	Boat launch, dock, parking, buoys, signage
Tree/Forest Management Plan	All	2019-20	\$10,000	In process: BHP tree removal, Beech Scale disease treatment,
Signage	All	2020-22	\$10,000 + implementation	Uniformity & brand, inventory, remove & replace obsolete signs
Replace Playground Equipment	BHP	2020	\$200,000	Passport Grant, Township \$, Poss. Fundraising
Replace Playground Structure	Haserot	2020	\$25,000	Donation \$5,000+
Paved Trail Addition	BHP	2020-21	\$150,000	Track Club \$25,000 & Township match
Install Henderson Road Fencing (split rail)	PNA	2020-21	\$5,000	
Vault Toilet	Murray Trail	2020-21	\$5,000	
<b>HIGH PRIORITY MAINTENANCE PROJECTS</b>				
Replace Handicapped Signage	PNA	2019	\$500	
Repair/Replace boat launch dock	Haserot	2020	\$5,000	
Boat launch dredging	Haserot	2020	\$2,000	Annual
Beach Clean-up	Haserot & Lighthouse Park	2020	\$5000	Annual
Tree Plantings	BHP/PNA	2020	\$3,000	DTE Grant
Fence Repair-Parking Area	PNA	2020	\$4,000	Install split rail
Fence Repair	Archie	2020	\$500	
Repair steps to Water & Life Ring	Archie	2020	\$500	
Trash Receptacle	Murray Trail	2020	\$500	
Dog Waste Station	Murray Trail	2020	\$500	
Repair/Repave Existing Trail	BHP	2021-22	\$50,000	

NEW PROGRAMS/PROJECTS				
Park Volunteer Program	All	2020 & Ongoing	*	Create Official Facebook Group
Fire Plan for Park Properties	All	2020-21	*	
Brief written history of individual park properties	All	2020-21	*	
Projects 3-5 Years				
Parking Lot Paving	Archie	2022-23	\$25,000	
BATA Bus Shelter	Archie			
Bike Repair Stand	Archie			
Dog Park	BHP-Addition	2022-24	\$50,000	
Map of Park Resources	All	2022-23	\$10,000	
Water Trail	Haserot to Lighthouse	2022-23	\$5,000	Primarily Signage
UA Access Trail	Lighthouse Park & PNA	2022-23	TBD	Potential Grant
Collaboration with TART	All			